

PENRHYS PILGRIMAGE PROJECT: TRUSTEES' REPORT FOR 2022

1. The Penrhys Pilgrimage Project (PPP) was registered as a Charitable Incorporated Institution (CIO Number 1180932) on 30 November 2018. Its only voting members are its Charity Trustees - all appointed by the Charity itself viz Lady Helen Lloyd Jones (Chairman); Rob Moverley (Treasurer); Kay Powell (Secretary); Allan Cook, and Sir Chris Bryant MP for Rhondda.
2. The principal office of the CIO is at Llanfair Uniting Church, Penrhys, RCT CF43 3RH
3. The objects of the CIO are:
 - to improve for the benefit of the public the route of the old Penrhys Pilgrimage from Llandaff to Penrhys, encouraging use of the path by waymarking, planting and incorporating public art; and
 - to advance education of the public in the conservation, preservation and enhancement of the natural and cultural environment to enhance their health, well-being, knowledge and skills.
4. Our Community Bank Account is with Barclays Bank. Public Liability Insurance has been in place from August 2018 and has been renewed annually.
5. The year to 31st December 2022 was again impacted by the Covid 19 Pandemic. We continued to make progress in line with our 25 February 2019 Business Plan. We communicated as Trustees and with our wider community of supporters mainly via ppwp2020@gmail.com. Two meetings of the Working Party were held during the year - on 9 November - both on Zoom, enabling a larger number of people to participate than would have been practical in person.
6. Continued progress was made on elements of our Business Plan as follows:
 - 6.1 our Trustees continued to liaise with Members and Officers of Cardiff Council and Rhondda Cynon Taf County Borough Council, and with Community Councils on maintenance issues, waymarking, stile replacement - including two at Creigiau - and with the landowner re a locked stile at Dinas Rhondda;
 - 6.2 all waymarkers were photographed and uploaded with grid information onto an Epi-Collect system linked to our web-site, contact established with Community Councils and volunteers willing to report maintenance issues to the appropriate Council's Rights of Way Officer, and stocks of waymarkers built up to enable future maintenance beyond the end of the project;
 - 6.3 environmental grants were used to fund clearance of the area alongside the steps leading from Dinas Rhondda towards Garth Park, Japanese Knotweed there was treated with chemicals and the handrail repaired;
 - 6.4 work continued on identifying maintenance requirements along the path and potential sources of funding, including for major repairs needed at Pantawel Lane and the former rail bridge at Treferig - with diversions sign-posted at both locations;

6.5 Information Boards were erected at Dinas Rhondda and Creigiau, and two more were in production;

6.6 work was reported as close to completion on KeyStage 3 and 4 worksheets and videos in English and Welsh;

6.7 funding was obtained for community art projects involving primary and secondary school pupils in Trealaw and Hermit Wood in Radyr, for wildflower seeds and snowdrop bulbs to be planted along the path by pupils from Penrhys, Llantrisant, Brynderi, Radyr, Danescourt, Pencae and Cathedral schools, and for planting of window boxes on houses in Trealaw;

6.8 the 2.5 metre tall 'Peri the Pilgrim' puppet - designed, made and operated by staff and students at Coleg y Cymoedd - was filmed at Llandaff Cathedral and at Llantrisant and Penrhys, and publicity for PPP continued via our Facebook page and other media, including:

www.penrhyspilgrimageway.wales with the equivalent in Welsh:

www.taithpererindodpenrhys.cymru;

6.9 the project benefitted from grants and donations from many sources including Trivallis, Community Councils and individuals - including from another live story-telling event, organised and presented by Steve Killick in Llandaff, - as identified in our Financial Report;

6.10 the first two guided pilgrimages took place, and the Path was used by individuals, some of whom used their walk to raise money for charitable causes - including one for Long Covid - and by other groups of walkers and runners, has continued to increase;

6.11 the Trustees had previously agreed to extend the timeframe of the project in view of the restrictions caused by the Covid, and continued to focus on completing PPP by the end of 2024.

Signed by the Chairman: Helen Lloyd Jones

Date: 30th October 2023

PENRHYS PILGRIMAGE PROJECT CIO 1180932

FINANCE REPORT Year Ending December 2022

Chair : Helen Lloyd Jones
Treasurer : Robert Moverley

Summary

This is the finance report for the Penrhys Pilgrimage Project for the year ending 31st December 2022. It provides a summary of the finances managed by the project from 1st January 2022 until 31st December 2022. This includes details of the banking arrangements, a summary of the financial activity and a financial statement covering the period of the report.

Banking Arrangements

The project holds its funds with Barclays and uses online banking for the majority of the financial administration. There are 2 accounts - a Community Account and a Business Premium Account. These accounts require 2 signatories on cheques and a second authorisation for any online transactions. The signatories to the accounts are Rob Moverley, Helen Lloyd-Jones and Allan Cook. The majority of the money is held in the Community Account where all transactions are carried out. The cheque book and paying-in book are held with the treasurer. A Just Giving site has also been set up (<https://www.justgiving.com/penrhyspilgrimageway>) to allow people to fund raise for the Project and Claim Gift Aid where appropriate.

Summary of Financial Activity

During 2022 a grant was received from the Community Foundation Wales (administered by Trivalis) for an information board at Trebanog. Donations were received from individuals who had done the walk or who have an interest in the project along with a gift from the Radyr and Morganstown History Society. These were either received for a set purpose or to be used as needed. Payments were made for Environmental work at the 100 steps, replacement furniture (changing styles to gates) and some support for the Storytelling event at the beginning of the Guided Pilgrimage. There was also a payment for signage for artwork in Radyr Woods. The payment for the annual Insurance was delayed until January 2023.

The costs of supporting and maintaining the Website were again born by the Llandaff Diocese.

Accounts for 2022

The accounts for 2022 are shown below. The following is a summary

During the period the project received £3,414.14 and spent £4,869.75, leaving a balance of £13,064.08. Of this £7,322.87 is held as Restricted Funds.

These accounts have been reviewed by Mrs. Sian Gill during October 2023.

Penrhys Pilgrimage Project Account 2022

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ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities Act 1993 Section 42(3), using the Receipts and Payments basis available to small charities.

FUND ACCOUNTING

Unrestricted Funds may be used by the project for any of its ordinary purposes.

Designated Funds represent unrestricted funds set aside by the project for specific designated purposes; they can be transferred back into general funds at the project's decision.

Summary of Spend By Fund

Unrestricted Fund Details

Fund Name	Opening Balance	Paid In	Transfers	Paid Out	Closing Balance
General	£2014.39	£414.14		£512.22	£1916.31
Total	£2014.39	£414.14	£0.00	£512.22	£1916.31

Designated Fund Details

Fund Name	Opening Balance	Paid In	Transfers	Paid Out	Closing Balance
Penttyrch Community PCC	£700.00	£0.00		£0.00	£700.00
Llantrisant Community Council	£0.00	£0.00		£0.00	£0.00
Passport Stamps	£230.00	£0.00		£16.70	£213.30
Radyr & Morganstown	£541.60	£0.00		£510.00	£31.60
Information Boards	£1900.00	£3000.00		£2,000.00	£2900.00
Total	£3371.60	£3000.00	£0.00	£2526.70	£3844.90

Restricted Funds represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Restricted Fund Details

Fund Name	Purpose	Opening Balance	Paid In	Paid Out	Closing Balance
Rambler's Holiday Trust	Waymarking	£499.50	£0.00	£0.00	£499.50
John Andrews Trust	Convert Styles to Gates	£4000.00	£0.00	£1,485.00	£2515.00
C F In Wales	Environmental Work in IRICT	£753.00	£0.00	£345.83	£407.17
Rambler's Holiday Trust -Styles	Convert Styles to Gates	£3000.00	£0.00	£0.00	£3000.00
Trivallis Fast Track Fund	Workshops in RCT	£0.00	£0.00	£0.00	£0.00
Trivallis Community Investment Fund	Website Development	£901.20	£0.00	£0.00	£901.20
Total		£9153.70	£0.00	£1830.83	£7322.87

Category Analysis of Income and Expenditure

Perseus Pilgrimage Project 2022					
Category	Sub-Category	Unrestricted	Restricted	Designated	Total
Opening balance					£11539.69
Income					
Donations	Gifts	£1150.00	£300.00	£0.00	£1450.00
	Hand-casting	0	0	£20.00	£20.00
Total Donations					£1470.00
Grants	Parsons, Heston Trust	0	0	£10.00	£10.00
	Community Foundation Wales	0	£2000.00	£10.00	£2010.00
Total Grants					£2020.00
Sundry Income	Cat Aid				£261.11
Total Sundry Income					£261.11
Total Income					£1733.11
Expenditure					
Administration	Insurance	0	0	£0.00	£0.00
	Postage	0	0	£0.00	£0.00
	Stationery	0	0	£0.00	£0.00
Total Administration					£0.00
Way Marking and Furniture	Information Materials	0	£2000.00	£10.00	£2010.00
	Waymark Labels	0	0	£145.00	£145.00
Total Way Marking and Furniture					£2155.00
Travel	Train	0	0	£0.00	£0.00
	Bus	0	0	£0.00	£0.00
	Car	0	0	£0.00	£0.00
Total Travel					£0.00
Community Engagement	Scavenger	0	0	£100.00	£100.00
	Parsons	0	0	£10.00	£10.00
	Arts and Crafts	0	£10.00	£10.00	£20.00
	Japanese Festival	0	0	£100.00	£100.00
Total Community Engagement					£230.00
Passports	Ind. for Passport stamps	0	£16.70	£0.00	£16.70
Total Passports					£16.70
Sundry	Cat Tumbler	£250.00	0	£0.00	£250.00
Total Sundry					£250.00
Website	Design	0	0	£0.00	£0.00
	Hosting	0	0	£0.00	£0.00
Total Website					£0.00
Total Expenses					£2466.70
Closing Balance					£15332.99

APPROVED by the Trustees Meeting held on 27th Oct 2023 and signed on its behalf
 by Helen Lloyd Jones (name) Helen Lloyd Jones (signature)
 HELEN LLOYD JONES

PENRHYS PILGRIMAGE PROJECT

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022

TREASURER'S STATEMENT

I have prepared the financial statements for the year ended 31st December 2022

Rob Moverley

(name)

Rob Moverley

(signature)

1st September 2023 (date)

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of the PENRHYS PILGRIMAGE PROJECT for the year ended 31 December 2022

Respective responsibilities

The project is responsible for the preparation of the financial statements, and considers that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination of the project's funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the project, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed by the Independent Examiner:

Siân Gill

date:

19/10/23

Name and address of the Independent Examiner:

SIÂN GILL
7 JENNER WALK
CHURCH VILLAGE
CF38 1GE