

Glenfield Methodist Church

Minutes of the Church Council Meeting held on Monday 10 October 2022, 7pm

Present: Revd Helen Bell (Chair), Jane Sowler (Secretary), David Almey, Margaret Almey, Viv Asher, Alison Blane, Elizabeth Casely, Andy Cereseto, Geoff Clarke, Liz Clarke, Trevor Davies, Celia Davis, Linda York, Wally York, David Postlethwaite (Circuit Steward).

Apologies: Mary Bothwell, Norman Clayton, Donna Jobling, Tom Limb, Vivienne Limb, Janet Mouland.

Revd Helen Bell welcomed everyone to the meeting and opened with prayer.

Helen asked the meeting to remember Glynne Davies, who had died since our last meeting.

1. Minutes of the previous meeting

The minutes from the meeting held on 15 March 2022 were approved and signed.

The minutes from the special Church Council held on 28 March 2022 were approved and signed.

2. Constitution of the meeting and Other Appointments

- i) Playgroup Chair and Treasurer to be added to the membership of the Church Council, and thus removed from 'Other Appointments'.
- ii) Trevor Davies was added to the list of Property Stewards on the Church Council.
- iii) Mary Lee's title is 'Churches Together Children's Worker', not Messy Church.
- iv) Peter Sowler added to Other Appointments as GDPR Champion for Glenfield Methodist Church.
- v) Viv asked that the Drama Group entry be listed as 'Glenfield Methodist Church Drama Group'.

It was agreed that the list of Other Appointments be brought up to date at a future meeting.

3. Matters arising and other news

- i) Claire Sutcliffe started her training in September.
- ii) Rob Bird is still On Note, sharing services with Fred Bell. Rob stepped down as a steward to concentrate on his preaching.
- iii) God is at work in the village of Huncote, with more people attending the monthly Thursday night worship led by Revd Helen. They have musicians that attend then and on the other Thursdays in the month for fellowship. The Girls' Brigade is also growing in number.
- iv) It was acknowledged that Revd Helen had been added to the FaceBook Prayer Diary group.
- v) The issue of providing a few copies of the notices each week would be raised at the next Steward's meeting.
- vi) Revd Helen was delighted to be able to inform the meeting that Alison Asher had offered to serve as a Church Steward. The meeting agreed this appointment unanimously.
- vii) Revd Helen also informed the meeting that Peter Sowler had offered to be the 'GDPR Champion' for Glenfield.

4. News from Connexion and District

- i) A proposal was made at this year's Conference to severely reduce the number of Districts, from 30 to 12. This proposal was Rejected by Conference but many Districts have already gone a long way towards merging, appointing temporary District Chair's in some cases. Conversation and debate will continue to find a way forward towards inevitable reorganisation. Revd Helen asked for prayers as the changes are made, and for our District Chair, Revd Helen Cameron.

5. Circuit Steward's Report

- i) David Postlethwaite's report had been circulated prior to the meeting. He confirmed that the circuit would soon be receiving the profiles of ministers looking for new appointments, but it would be unlikely we would be considered in the first round. Again, prayers are needed for this important time in the life of our circuit, and also for Revd Judith Lincoln as she looks to move circuits.

- ii) Enderby members will be holding a meeting to discuss the way forward for their church. Although their building is in good condition, and they have a successful external playgroup using the premises, they have not been able to meet their assessment. Huncote church is a Class of Enderby, and governance will have to be in place should Enderby cease to exist, with Glenfield or New Parks taking on the role.

Revd Helen thanked David for his report.

6. Church Life

i) Pastoral

Whilst there were no immediate pastoral concerns, Revd Helen was concerned that a meeting for Pastoral Visitors should be arranged as soon as possible.

Andy Cereseto expressed his thanks to God for everyone who had supported him and Ella this past year.

Revd Helen also thanked all those who work in the background on a Sunday, making coffee, etc.

The meeting held a short time of prayer for all those who need our prayers and support at this time.

ii) Worship and Plan issues

Arrangements for December and January:

- 18 December, morning – Nativity (LA – Sunday Club)
- 18 December, evening – Carol service, led by Revd Helen Bell
- 24 December, 4pm – Christingle, led by Alison Blane
- 25 December, morning – Christmas Day AAW (New Parks, Huncote & Enderby folk invited to join us)
- 1 January, morning – New Year's Day AAW (New Parks, Huncote & Enderby folk invited to join us)
- 8 January, morning – Covenant Service

Revd Helen informed the meeting that Revd Joy Langford would lead a Circuit Zoom service on the morning of New Year's Day for those unable to worship in person. The evening Circuit Zoom services will also continue over the winter months.

iii) Church Groups

- **Sunday and Friday Clubs** – a small but regular group attend on a Sunday morning, using the hall and the new screen in the lounge on occasions. Annalie has become a great asset as a helper. Friday Club still attracts many of the teenagers that met pre-Pandemic.
- It was agreed that the purchase of a television licence should be explored.
- **Prayer Group** – a small number meet regularly on a Saturday morning each week to pray for world concerns and those more local to our village and church. The prayer group meet on a Sunday once a month.
- It was suggested that the Notices mention what is taking place each week in the church.
- **Playgroup & Toddlers** – whilst numbers are low this year, the hope is that once the building work is completed parents may realise that our Playgroup still takes place. Playgroup now meets Monday-Thursday. Toddler Group, having moved to a Friday morning, has grown in numbers.
- **Thursday Fellowship** – a core group of members meet each week for prayer and bible study.
- Revd Helen informed the meeting that she would be holding a face-to-face Advent Bible study group on a Monday afternoon at church.
- **Team Joshua meetings** - the last meeting in this series was due to be held, and then some decisions could be made as to how we begin to open our building to our community. A strong message coming from the meetings already held is to provide a 'Warm Space' which will be coordinated within the village and St Peter's. Whilst there will be safeguarding issues, it is important to offer our premises if we can to our community during this hard time of financial difficulty for many people.

- ***Churches Together Children's Work*** – A Light Party would be held at St Peter's Church Centre on 31 October, and a Family Advent service on 19 November. A Community Advent Calendar would be available.
- ***Social and Fellowship events*** – Revd Helen thanked Celia, Linda and Wally for their hard work providing a harvest supper, and to Alison Blane for organising the Beetle Drive. It is hoped the kitchen will be available for Sunday use in the next few weeks.
- ***Mission Opportunities*** – Tom Limb's submission had been circulated prior to the meeting. He suggested that we consider supporting the Christian charity 'Transforming Lives for Good', which Andy Cereseto also commended. It was agreed this could be considered within our 'Team Joshua' discussion. Tom also suggested that a Church Away Day would be beneficial to our fellowship. The meeting decided that a Church At Home Day would be more appropriate as we open our refurbished spaces with a focussed day of fellowship planned.

7. Property and Finance

i) Property

Revd Helen apologised that the Finance/Property Committee had not met prior to the Church Council meeting. It was agreed that it is important that the Committee should meet prior to every Church Council. The Property Stewards had completed the Annual Property Checklist and this was approved by the Church Council, with our thanks to the stewards.

ii) Treasurer's report

Geoff Clarke presented the accounts, which had been circulated prior to the meeting.

The overall picture of the accounts is encouraging, with over 10% of our income being donated to charitable causes. Phase 2 of the 20-20 Project retention money is still being held, and the treasurer was confident that the end figure of the project will be within the amount quoted. Geoff also hoped that the church would be in a position to pay off the circuit loan by August 2023, thus closing the project account.

Playgroup numbers had dropped this year, meaning the balance on their account had reduced but they are still considered to be viable.

The account administered by Viv Asher for the Drama Group remains static.

The following proposals were made:

- To approve the accounts for 2021/22
- To approve the proposed budget for 2022/23.

The proposals were unanimously approved.

Geoff Clarke gave notice that he would be retiring from the position of Treasurer by 31 August 2025, and asked Church Council permission to seek one or two assistants so that he could start sharing and devolving treasurer responsibilities over the next two years.

Revd Helen thanked Geoff and said we owed him an enormous amount of gratitude for the work he has done.

ii) 20-20 Vision Project

Liz Clarke reported that Phase 2 was almost completed. Linda and Celia would be providing guidelines for kitchen use. The chairs for the lounge and hall had been ordered, and five coffee tables would be ordered for the lounge. The doors from the hall to the concourse would be fitted during October half-term week. The foyer had been moved to Phase 3.

A proposal was put to the Church Council that signage be made as follows:

- The wording 'Glenfield Methodist Centre', with the Methodist Orb above it, over the rebuilt porch on the hall side of the building;
- The wording 'Glenfield Methodist Church Centre' engraved onto the glass door leading into the Concourse;
- Engraved 'orbs' and circle manifestations on the glasswork to meet safety regulations.

The meeting approved the proposals.

Liz informed the meeting that the Opening Ceremony would take place on Saturday 18 March 2023, 3pm, but that prior to that, the village community would be invited to come into the building. The President and probably the Vice President of Conference will attend the Opening Ceremony on the Saturday, with invitations issued for this event. Revd Helen, Liz and Geoff Clarke and Andy Cereseto are being tasked with creating an invitation list for the Opening Ceremony, whilst on Sunday 19 March it will be very much a celebration for the whole church.

Revd Helen thanked Liz for her report.

8. Safeguarding

i) Safeguarding issues

Revd Helen reported that there were some safeguarding issues within the circuit and that a new safeguarding policy was in place and would be displayed in our church. The meeting approved the policy.

Revd Helen was adamant that she be replaced as safeguarding officer as it was not a fitting position for her or our church to be in, and asked the meeting to prayerfully consider a replacement.

The Advanced Circuit Training had been completed across the circuit by the due date.

ii) GDPR

Fred Bell had offered to administer the work that had to be completed by each church in the circuit, and slow progress was being made. Revd Helen informed the meeting that a new circuit GDPR administrator would need to be found for next year to assist the Circuit Administrator to fulfil the circuit's responsibilities.

iii) Managing Trustees' Privacy Notice

The secretary had distributed the privacy notice for Local Churches, Circuits and Districts within the Methodist Church in Great Britain, prior to the meeting. Members of the meeting were asked to read the document.

9. Date and time of next meeting

Wednesday 11 January at 7pm (in the lounge)

Helen thanked everyone for attending. The meeting ended with prayer at 8.59pm.

Signed (Chair): _____

Date: _____

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

| | |
|---------------------|--------|
| Glenfield Methodist | Church |
|---------------------|--------|

FOR THE YEAR ENDED

31 August 2022

| | | | |
|----------------|---------|-------------|------|
| Leicester West | Circuit | Circuit no. | 23/9 |
|----------------|---------|-------------|------|

Registered Charity - Charity Registration number

1180910

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Helen Bell

Church Stewards:

| | |
|-------------------|---------------|
| Vivienne Limb | Trevor Davies |
| Alison Blane | Mary Bothwell |
| Elizabeth Caseley | |
| | |
| | |
| | |
| | |
| | |

Treasurer:

Geoff Clarke

| SECTION A | | | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---|-------------|--------------------|------------------|--------------------|------------------|
| | | | £ | £ | £ | £ |
| a1 | RECEIPTS | Note | | | | |
| a2 | Offerings and Tax recovered | | 45,634 | | 45,634 | 43,278 |
| a3 | Bank and CFB interest and Investment income | | 159 | | 159 | 47 |
| a4 | Lettings | | 10,613 | | 10,613 | 6,835 |
| a5 | Other receipts | | 8,981 | 790 | 9,771 | 23,363 |
| a6 | TOTAL RECEIPTS | | 65,388 | 790 | 66,178 (a7) | 73,524 |

| SECTION B | | | | | | |
|-----------|---|--|---------------|------------|--------------------|----------------|
| b1 | PAYMENTS | | | | | |
| b2 | Circuit Assessment or Share | | 43,663 | | 43,663 | 42,170 |
| b3 | Donations | | 704 | | 704 | 676 |
| b4 | Repairs and Maintenance | | 2,376 | | 2,376 | 1,652 |
| b5 | Utilities (Insurances, water charges, heating & lighting) | | 5,991 | | 5,991 | 5,040 |
| b6 | | | | | | |
| b7 | Other payments | | 10,777 | 497 | 11,273 | 120,360 |
| b8 | TOTAL PAYMENTS | | 63,511 | 497 | 64,007 (b9) | 169,897 |

| SECTION C | | | | | | |
|-----------|--|----------------|---------------|--------------|--------------------|--------------------|
| c1 | NET RECEIPTS/PAYMENTS FOR THE YEAR | (a6-b8) | 1,877 | 294 | 2,171 | (96,373) |
| c2 | Total funds brought forward from last year | | 38,260 | 2,222 | 40,481 (c6) | 136,855 |
| c3 | Sub total | (c1+c2) | 40,137 | 2,515 | 42,652 | 40,481 |
| c4 | Transfers and adjustments | | | | | (c7) |
| c5 | TOTAL FUNDS AT END OF YEAR | (c3+c4) | 40,137 | 2,515 | 42,652 (c8) | 40,481 (c6) |

| SECTION D | | | | | |
|---|--|-------------------|--|----------|----------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS | | | | | |
| d | (these amounts are not to be included in total receipts/payments figures above) | | | £ | £ |
| d1 | Balance brought forward from last year | | | | |
| d2 | Offerings/Gifts - received for external organisations | | | 7,193 | 5,892 |
| d3 | Offerings/Gifts - passed to external organisations | | | 7,193 | 5,892 |
| d4 | BALANCE STILL TO BE PAID | (d1+d2-d3) | | | |

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| | INTERNAL ORGANISATIONS | Receipts | Payments | Net Receipts/ Payments | Adjustments | Opening balances | Closing balances |
|-----|---|-----------------------|-----------------------|---------------------------|--------------|---------------------|--------------------|
| e1 | 20-20 Project | 332,438 | 424,987 | (92,549) | | 321,460 | 228,911 |
| e2 | 20-20 Reserve Fund | 30,052 | | 30,052 | | | 30,052 |
| e3 | Playgroup | 54,255 | 65,800 | (11,545) | | 62,257 | 50,712 |
| e4 | Youth Worker | 70 | 1,385 | (1,315) | | 17,870 | 16,555 |
| e5 | Toddler Group | 450 | 400 | 50 | (40) | 2 | 12 |
| e6 | Girls Brigade | 1,143 | 865 | 278 | (254) | 35 | 59 |
| e7 | Drama/Ladies Fellowship | | | | | 1,719 | 1,719 |
| e8 | Sub total of Internal Organisations funds | 418,407 | 493,437 | (75,030) | (294) | 403,343 (e11) | 328,020 (e12) |
| e9 | Church accounts (totals brought forward from page 2 - totals column) | 66,178 (a7) | 64,007 (b9) | 2,171 | (c7) | 40,481 (c6) | 42,652 (c8) |
| e10 | TOTAL CASH FUNDS HELD BY CHURCH | 484,585 | 557,444 | (72,859) | (294) | 443,824 (x) | 370,672 (y) |
| | | TOTAL RECEIPTS | TOTAL PAYMENTS | | | | |

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES**

| | CHURCH - CASH FUNDS HELD at 31 August 2022 | OPENING BALANCES | CLOSING BALANCES |
|----|--|----------------------|----------------------|
| f1 | Cash in hand | 34 | 119 |
| f2 | Bank Current Account | 13,691 | 6,412 |
| f3 | Bank Deposit Account | | |
| f4 | Central Finance Board | 26,738 | 36,097 |
| f5 | Trustees for Methodist Church Purposes | 18 | 23 |
| f6 | Other funds | | |
| f7 | SUB TOTAL - Church accounts | 40,481 (c6) | 42,652 (c8) |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) | 403,343 (e11) | 328,020 (e12) |
| f9 | TOTAL CASH FUNDS HELD BY CHURCH | 443,824 (x) | 370,672 (y) |

SECTION G**OTHER ASSETS and LIABILITIES**

| | At 1 September 2021 | At 31 August 2022 |
|----|---|----------------------|
| g1 | Investments (include Endowments) | |
| g2 | Land & Buildings (see notes re Insurance value) | |
| g3 | Other Assets | |
| g4 | Loan(s) - show amount outstanding at year end | |
| g5 | Other Liabilities | |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Glenfield Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer *G. Clarke* Date... *15-9-22*

Name and address of treasurer Geoff Clarke

8 Faire Road, Glenfield, Leicester, LE3 8EA

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on 10/10/2022

Signature of the Chair of the meeting *Revd Helen Bell*

Name of the Chair of the meeting Rev Helen Bell..... Date 10/10/2022.....

Independent Examiner's Report to the Trustees of the

Glenfield Methodist Church

Charity Number 1180910

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Glenfield Methodist Church for the year ended 31 August 2022 set out on pages P1 to P3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Name of ChurchGlenfield Methodist Church

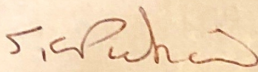
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

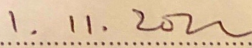
Name of independent examinerMr John Pickard

Relevant professional qualification of independent examinerN/A

Name of firm (where appropriate)

Address 15 Oak Road, Littlethorpe, Leicester

Post Code LE19 2HP

Date

* delete or circle as appropriate