

# GLENFIELD METHODIST CHURCH

England & Wales · Charity number 1180910

## Details

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**Other names** GMC

**Status** Registered

**Legal form** Other

**Registered** 2018-11-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 8 Faire Road  
Glenfield  
Leicester  
LE3 8EA

**Phone** 07790564889

**Email** [glenfieldmethodistchurch@gmail.com](mailto:glenfieldmethodistchurch@gmail.com)

**Website** <https://www.glenfieldmethodistchurch.org/>

## Activities

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**Objects:** THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF -(A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH;(B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH;(C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH;(D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

**Activities:** We meet for worship on Sunday mornings at 10.15 and have other activities throughout the week.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Leicester City
- Leicestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£205,498	£214,447	-	-
2024-08-31	£182,429	£179,443	-	-
2023-08-31	£244,583	£442,805	-	-
2022-08-31	£484,585	£557,444	-	-
2021-08-31	£361,180	£342,072	-	-

## Trustees

Name	Role	Appointed
ALISON BLANE		2019-10-28
ANNE FENTON		1994-09-01
CELIA DAVIS		2019-10-28
DAVID ALMEY		2019-10-28
Elizabeth Clarke		2019-10-28
Geoffrey Clarke BSc		2019-10-28
JANET MOULAND		2019-10-28
LINDA YORK		1994-09-01
MARGARET ALMEY		2019-10-28
TREVOR DAVIES		2019-10-28
VIV ASHER		2019-10-28
WALTER YORK		2019-10-28

**GLENFIELD METHODIST CHURCH**

England & Wales - Charity number 1180910

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# Accounts

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**Glenfield Methodist Church**  
**Minutes of the Church Council Meeting held on Wednesday 11 March 2026, 7pm**

**Present:** Revd Joy Langford (Chair), Jane Sowler (Secretary), Dave Almey, Margaret Almey, Alison Asher, Viv Asher, Alison Blane, Elizabeth Casely, Geoff Clarke, Liz Clarke, Debra Davis, Keith Davis, Sheilagh Lake, Tom Limb, Vivienne Limb, Janet Moulard, Peter Sowler, Linda York, Wally York David Postlethwaite (Circuit Steward)

**Apologies:** Mary Bothwell, Donna Jobling

**Not in attendance:** Celia Davis, Trevor Davies

Revd Joy led the meeting in opening devotions. The meeting then remembered, in silence and prayer, Roger Davis who had died since our last meeting.

**1. Minutes of the previous meeting**

The minutes of the meeting held on 14 October 2025 had been made available to all council members prior to this meeting. A correction was made to the date of the next meeting, and the minutes were then agreed unanimously by the meeting.

**2. Matters arising**

There were no matters arising.

**3. Connexion & District**

The Circuit had not received any information regarding the outcome of Revd Lake's suspension, but Revd Joy had been informed that it had gone to appeal and was still in progress.

**4. Property and Finance**

**i) Treasurer's report**

Geoff Clarke had submitted a detailed report for the half-yearly accounts. He explained his additional presentation which showed that the church still has a surplus of £12,000. He also reminded the Church Council that we are trustees and therefore responsible for the total amount of money, which currently stands at £137,600. This includes our General account, Project Reserves and Bequests fund, Playgroup account, Churches Together, Girls' Brigade and Toddler Group accounts.

He expressed concern regarding the budget for 2026-27, as offerings and gift aid are down quite considerably. He encouraged us all to consider our giving and hoped that church folk would increase their offerings to match inflation.

Geoff reminded us that from September, Janet Moulard would be taking on the role of treasurer. However, in the 20 years that he had been in post, many additional tasks had been encompassed. He proposed that he carried on with the 'additional' tasks as Finance and Property Support, while Janet took on the main job of treasurer:

**Finance Support** – Envelope Secretary, Gift Aid Administrator, Charity Commission Secretary, Playgroup Treasurer, Churches Together Treasurer.

**Property Support** – External Room Bookings, Room Heating Schedule, Energy, Insurance and Photocopier Contract Renewals.

Proposed by: Geoff Clarke

Seconded by: Janet Moulard

Carried unanimously.

Revd Joy thanked Geoff for his hard work again this year, and thanked Janet for agreeing to take on the role of treasurer.

**ii) Property**

Viv Asher had submitted a report, thanking all the Property Stewards for the work they do. They continue to work through the Quinquennial tasks, do other repairs as they crop up and manage the servicing and testing of items within the church building.

Phase One of the church garden had been completed, and the builders will be coming on site again next week to continue quinquennial work. Liz Clarke is trying to get quotes for the garden layout and planting and hopes to have the memorial garden at least completed by May. The bike store is also due to be constructed in early May.

Peter Sowler asked if it would be possible to have an additional large notice board in the Concourse. The meeting agreed in principle, with a budget of up to £100 in mind. Viv agreed to speak to the builder next week.

The meeting approved the Managing Trustees Annual Returns checklist. Peter agreed to check which outside groups using our premises were required to have in place their own safeguarding policy.

Revd Joy asked if anyone would be willing to take on the role of Property Secretary. It was agreed to advertise the post in the notices and the newsletter, and if no one came forward, Jane Sowler would reluctantly step into the role.

### iii) **Eco Church**

Jane reported that once the garden project was completed, Alison Blane, Debra Davis, Linda York and herself would look at whether we could apply for a Silver Eco Award.

## **5. Circuit Steward's Report**

David Posthewaite had submitted a comprehensive report of things happening across the Circuit.

The question of circuit services or sectional services was raised, as Glenfield had to close the church to meet with 3 other churches at St Andrews at the beginning of March. After discussion, where it appeared the majority of the Council were not in favour of closing our doors, Revd Joy reminded us that it was the Superintendent's decision. It was agreed that two stewards would be on duty for any future closures in case anyone arrived that morning. The Circuit Service had been arranged for Sunday 14 June 2026, 10.30am at St Andrew's, Leicester Forest East, when Revd Dr Sonia Hicks would preach. It was suggested that lifts in cars or the hiring of a minibus/bus might be organised. Vivienne Limb agreed to canvas people to see who might be interested in attending the service on 14 June. Revd Joy thanked David for his report.

## **6. Church Stewards**

The proposal was made to reinstate Vivienne Limb as Senior Steward and to have Iris Amoah as a new Steward. Trevor Davies and Keith Davis, who had been acting as Senior Stewards for the past year, would remain on the steward's team. The meeting agreed unanimously, and this decision would be ratified at the Annual Church Meeting.

## **7. Church Life**

i) **The Annual Church Meeting** was arranged for Wednesday 29th April 2026 at 7pm.

ii) **Pastoral** – following the meeting held on 10 March, it was agreed that a Community Roll should be administered as a way of keeping in touch with members of our church community. This would replace the term "adherents". Church Membership currently stands at 77, with 40 on the Community Roll, and it is hoped to find additional Pastoral Carers to befriend those on the Community Roll.

iii) **Worship and Plan issues**

There were no additional items to bring to the meeting.

iv) **Discipleship**

Tom had started a new monthly Bible study group which was well received. He has also led the formulation of our new Mission Plan as requested by the Circuit identifying three priorities for growth: website improvement, stronger links with Woodlands Care Home and an Out-and-About programme in the local community. These three things were voted on by church members, but the idea of a Men's Breakfast was also well received if the church could organise such an event. Revd Joy thanked Tom for his hard work.

#### v) Church Groups

**Monday Coffee & Chat** – Jane’s report thanked the volunteers who give up so much time for this group week by week, which is very much appreciated by all who attend.

**Girls’ Brigade** – Donna reported that Annalie will be leaving in the summer to go to university and will be very much missed. The Awards Evening will take place on Tuesday 30 June at 6.30pm.

**Crochet & Stitches** – Siew Hoon reported that they still attract people from both church and community, stating that it is a great way to get to know people from the village.

**Memory Café** – our numbers are quite low, having two recent deaths and several others with illness that prevents attendance, but those who do attend find it most worthwhile. The café will be advertised on the Glenfield Facebook page again and that might attract some new visitors.

**Crafternoon** - a group of about 8 to 10 meet monthly for a church project they are supporting, for instance, making up the bags to be handed out on Good Friday.

**Playgroup and Toddlers** – Liz reported that the increase in government funding for working parents, particularly for 2 year olds, has resulted in a greater take up of hours. Playgroup expects to be at or near capacity during the summer term. We have a well-qualified and experienced staff, managed to keep ratios low and build relationships with families. Liz reminded the Church Council that they as Trustees are responsible for playgroup, as it is an internal organisation. A new constitution is being produced to reflect this.

Toddler Group continues to thrive with average attendance of 20-25 adults and around 30 children, and they would welcome more church involvement on a regular or occasional basis.

#### vi) Social and Fellowship Events

Some of our previous ministers would be invited to attend the celebration service of our 150<sup>th</sup> Anniversary on Sunday morning, 24 May 2006. The service would be led by Revd Joy Langford as we worship together.

#### vii) Churches Together

Alison reported that two further Family Craft events had been planned, for 11 April and 13 June.

### 7. Safeguarding

The Council had received a report prior to the meeting from Peter Sowler stating that there were no new safeguarding issues.

### 8. GDPR

Peter had started work on our bi-annual review and renew exercise and will shortly be in touch with data holders as a part of our Data Mapping. He will be contacting individuals regarding updating the data we hold and if required the permissions they have given. This will lead up to the annual online submission for GMC at the end of May.

### 10. Any other business

#### Church Stewards

- i) Liz Clarke reminded those present of the Local Government Organisation survey which can be completed online. Jane agreed to continue to advertise this in the notices for the next two weeks.

#### Date and time of next meetings:

**Annual Church Meeting – Wednesday 29 April 2026 at 7pm.**

**Church Council – Wednesday 14 October 2026 at 7pm.**

Revd Joy thanked everyone for all the work they do in the church. The meeting ended with prayer at 8.50pm.

Signed (Chair): \_\_\_\_\_

Date: \_\_\_\_\_

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

Glenfield Methodist	Church
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FOR THE YEAR ENDED

31 August 2025

<b>Leicester West</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>23/9</b>
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**Registered Charity - Charity Registration number**

1180910
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If not a registered charity **His Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev'd Joy Langford
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Church Stewards:

Trevor Davies	Alison Blane
Elizabeth Casely	Keith Davies
Mary Bothwell	

Treasurer:

Geoff Clarke
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SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Offerings and Tax recovered		61,300		<b>61,300</b>	60,793
a3	Bank and CFB interest and Investment income		3,648		<b>3,648</b>	3,309
a4	Lettings		17,142		<b>17,142</b>	14,917
a5	Other receipts		22,766		<b>22,766</b>	27,901
a6	<b>TOTAL RECEIPTS</b>		<b>104,856</b>		<b>104,856</b> (a7)	<b>106,919</b>

SECTION B						
b1	<b>PAYMENTS</b>					
b2	Circuit Assessment or Share		49,974		<b>49,974</b>	39,488
b3	Donations		3,588		<b>3,588</b>	2,787
b4	Repairs and Maintenance		4,459		<b>4,459</b>	2,404
b5	Utilities (Insurances, water charges, heating & lighting)		9,326		<b>9,326</b>	10,161
b6						
b7	Other payments		15,178	45,285	<b>60,463</b>	18,555
b8	<b>TOTAL PAYMENTS</b>		<b>82,525</b>	<b>45,285</b>	<b>127,810</b> (b9)	<b>73,396</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	22,331	(45,285)	<b>(22,954)</b>	33,524
c2	Total funds brought forward from last year		37,037	46,387	<b>83,424</b> (c6)	49,900
c3	<b>Sub total</b>	<b>(c1+c2)</b>	59,368	1,102	<b>60,470</b>	<b>83,424</b>
c4	Transfers and adjustments					(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>59,368</b>	<b>1,102</b>	<b>60,470</b> (c8)	<b>83,424</b> (c6)

SECTION D				
			£	£
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>			
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations		6,701	7,394
d3	Offerings/Gifts - passed to external organisations		6,701	7,394
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2025 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Playgroup	96,971	81,852	15,119		55,601	70,721
e2	Youth Worker	603	2,402	(1,799)		14,611	12,812
e3	Girls Brigade	1,252	937	315		10,300	10,615
e4	Toddler Group	1,815	1,446	369	(410)	48	7
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	100,641	86,637	14,005	(410)	80,560 (e11)	94,154 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	104,856 (a7)	127,810 (b9)	(22,954)	(c7)	83,424 (c6)	60,470 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>205,498</b>	<b>214,447</b>	<b>(8,949)</b>	<b>(410)</b>	<b>163,984 (x)</b>	<b>154,625 (y)</b>
		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

	CHURCH - CASH FUNDS HELD at 31 August 2025	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	13	12
f2	Bank Current Account	4,180	3,595
f3	Bank Deposit Account		
f4	Central Finance Board	79,205	56,836
f5	Trustees for Methodist Church Purposes	25	26
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>83,424 (c6)</b>	<b>60,470 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>80,560 (e11)</b>	<b>94,154 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>163,984 (x)</b>	<b>154,625 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	OTHER ASSETS and LIABILITIES	At 1 September 2024	At 31 August 2025
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)		
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ...Glenfield Methodist Church No...23/9

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2025 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....  ..... Date: 26th September, 2025

Name and address of treasurer ...Geoff Clarke,

8 Faire Road, Glenfield, Leicester Post Code: LE3 8EA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2025 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting: .....Rev'd Joy Langford Date: .....14th October 2025

## Independent Examiner's Report to the Trustees of the Glenfield Methodist Church

Charity Number: 1180910

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Glenfield Methodist Church for the year ended 31 August 2025 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church: Glenfield Methodist Church No.: 23/9

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner: John Pickard

Relevant professional qualification of independent examiner: N/A

Name of firm (where appropriate): N/A

Address: 15 Oak Road, Littlethorpe, Leicester, LE19 2HP

Date ..... 31 10 2025 .....

\* delete or circle as appropriate

**GLENFIELD METHODIST CHURCH**

England & Wales - Charity number 1180910

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# Accounts

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## Glenfield Methodist Church

### Minutes of the Church Council Meeting held on Wednesday 16 October 2024, 7pm

**Present:** Revd Sydney-Samuel Lake (Chair), Jane Sowler (Secretary), Dave Almey, Alison Asher, Viv Asher, Mary Bothwell, Geoff Clarke, Liz Clarke, Trevor Davies, Tom Limb, Janet Mouland, Peter Sowler, Linda York, Wally York, David Postlethwaite (Circuit Steward)

**Apologies:** Margaret Almey, Alison Blane, Elizabeth Casely, Celia Davis, Sheilagh Lake

**Not in attendance:** Anne Fenton

**In attendance:** David Mouland

Revd Sydney-Samuel led the meeting in opening devotions and explained the responsibilities of a Church Council to the members.

Sydney-Samuel asked the meeting to stand to remember Gordon Bott and Iris Bradbury, who had died since our last meeting.

#### 1. Minutes of the previous meeting

The minutes of the meeting held on 2 July 2024 had been made available to all council members prior to this meeting. Vivienne Limb proposed that the minutes be approved. This was seconded by Tom Limb and the meeting agreed unanimously.

#### 2. Matters arising

There were no matters arising.

#### 3. Connexion & District

Sydney-Samuel explained that the way ministers were to be trained had been changed by Connexion. In the past, candidates were put forward by Circuits to the District, but now candidates will go directly before Connexion and into training if they are accepted. This training will also take different pathways – some trainees will do their training locally, just doing a block of training at college, and could then choose to stay in their own circuit. A significant change is that candidates need not be accepted as a Local Preacher prior to candidating. Sydney-Samuel explained that this system is how other denominations have been training their ministers for the past few years, and Methodism is following their lead.

The new Chair of District, Revd Dr Sonia Hicks started her role in August, and Sydney-Samuel reported that she is full of energy and keen to change things that need to be changed. Whilst 6 churches have closed in the District this past year, one of those is now involved in a Local Ecumenical Partnership.

#### 4. Circuit Steward's Report

David Postlethwaite's report had been circulated prior to the meeting. David was thanked for his report.

- i) David had mentioned our gratitude to Donna Jobling who had worked hard in the manse prior to Helen leaving and Sydney-Samuel's arrival.
- ii) A decision had been made at the Circuit Leadership Team to assign a member of the team to give pastoral support to each of the ministers and our mission enabler.
- iii) Liz Clarke had handed over the circuit treasurer role to Eric Wardle.
- iv) Rosie Woodland had stepped down as circuit safeguarding officer. Sandra Andrews had agreed to take on this role for one year only.
- v) Work had been done on the Triumph Road manse and further jobs are to be completed on that manse and also on Spinneyside.

#### 5. Church Life

##### i) Pastoral

Sydney-Samuel felt that there was a strong network of members supporting each other. He reiterated that he is always willing to talk or meet with a member of the church.

ii) **Worship and Plan issues**

Sydney Samuel reported that the draft plan had been completed, and that not all preferences will be met by churches. As has happened in the past, Worship Leaders will be supporting Local Preachers and Ministers and other members of congregations.

**Dates for the Plan: [These dates were received after the meeting but are important to note]**

**8 December, 10.15am – Gift Service** (donations to the New Parks Foodbank)

**22 December, 10.15am – Sunday Club nativity**, Linda York to lead

**22 December, 6pm – Carol Service**, led by Revd Sydney-Samuel, followed by coffee & mince pies

**24 December, 4pm – Christingle**

**25 December, 10.15am – Christmas Day service**, led by Revd Sydney-Samuel, United Service with New Parks

**29 December, 10.15am – Local Arrangement** (other churches invited)

**5 January, 10.15am – Covenant Service**

iii) **Church Groups**

- **Sunday Club** continues to meet every Sunday apart from All Age Worship. The aim is to make Christ and the Christian life open, understandable and accessible to all ages.
- **Monday Coffee & Chat** – good numbers met during the summer, with new people often coming in for a coffee. The generous donations from those who attend and other church members has meant that the group has not been a burden on church finances. The Warm Space soup lunches will take place during January and February next year, and once again grateful thanks go to all those who volunteer on a regular basis to provide this place for people to meet in a safe environment.
- **Girls' Brigade** reopened in September with 11 girls, 1 young leader and 4 adult leaders. They are grateful for the support they receive from parents and church. Their carol service will take place on Tuesday 17 December at 6.30pm to which all are invited.
- **Crochet & Stitches** – this new group started in September and will be meeting regularly on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday evening of each month. To date, 8-9 people have attended and others are welcome to join. Planned crochet or cross stitch activities take place, or people turn up with their own stitch related project. An informal group with happy conversation and tea/coffee and biscuits.
- **Memory Café** – numbers have gone down over the summer as a few of our members are no longer able to join us, and we are advertising to see if anyone else in the community would like to come along. We have now completed one year, and our volunteers usually help out on 2 out of 3 meetings. We have someone from outside of the church who has offered to help, who will attend safeguarding training once the next sessions have been organised by the circuit.
- **Crafternoon** has also been meeting for a year now on a Thursday afternoon. The group was set up with a purpose to be available to support, with their different skills, church events as they are planned. Their sessions always include some fun and laughter, together with chat and a cup of tea and are open to anyone from the church or community.
- **Playgroup and Toddlers** – Liz reported that they had held a '50-year' celebration in August for Toddler group. It has become increasingly popular, meaning that the lounge is also used on a Friday morning as a 'baby' room. They will increase their contribution to church funds to cover this additional heating expense, and this past year have also been able to give a gift to the New Parks Foodbank.
- **Mission Enabler report** – Justin had submitted a report prior to the meeting. The circuit had been successful in securing a new grant from the Leicestershire crime commissioner for New Parks Men's Shed. He is organising a course entitled 'Church at the Margins'. He gave us information New Parks Church Regeneration Project and their fundraising so far. Within our own church, we will be offering the chance to Light a Candle for a Loved One in the chapel, which will take place at the same time as our Coffee & Chat session, on 28 October. Methodist Church advent worship resources entitled 'Hush the Noise' will be used across the circuit.

- **Meditation Art** – Andrea Bird had asked if a new group could be set up entitled Meditation Art, to meet on a Wednesday lunchtime in the lounge. As all new church groups need Church Council approval, discussion was held. It was felt that the Council needed further information about the group. Safeguarding issues were raised if Andrea was to lead the group on her own. It was decided that Sydney-Samuel would ask Justin Moulder, and possibly one other person, to go and meet with her to discuss this before the Council could give approval.

#### iv) **Discipleship**

Tom's current aims are to support and encourage the use of the Bible in daily devotions; to increase interest in growth towards Christ-likeness and maturity in discipleship; to assist the minister in encouraging commitment, especially towards full membership.

Tom reported that the church NIV Bibles are now back in the pews. A discussion was held as to whether the Sunday morning readings could be taken off the screen, but it was agreed to keep it on.

Permission was given to purchase a basic discipleship course for the Wednesday fellowship.

Tom has recently cleared the book collection from three households.

He requested a 'Discipleship' badge. This raised discussion on whether the stewards and some others should also have their names on the badges, but this was not agreed.

Tom asked for assistance in identifying those in church who might be ready to become full members.

#### v) **Social and Fellowship Events**

i) The Coop Ladies Choir will be holding a concert on Saturday 14 December in the chapel.

ii) Sydney-Samuel suggested that it could be good for our church to organise a meal or similar event at some point in the future in an outside venue. He also mentioned that he enjoyed a 'Dress-up' Carol Service which could perhaps take place in 2025.

#### vi) **Mission Opportunities**

i) **Car Park on Station Road** – following the decision to reject the current application for housing to be built on the car park by Blaby District Council, discussion was held as to whether our church could consider putting in a bid for the car park land, as BDC will still be committed to selling it. It was agreed that as a church we need to work with our neighbours and councillors. Any transfer of ownership would not be straightforward. Peter Sowler offered to do some research to see if this situation has happened elsewhere in the country. Sydney-Samuel informed the meeting that he had made initial enquiries with TMCP and the District.

The following points were made:

- *Methodist Practice* from our tradition is to hold conversations and discussions, and the outcome of those discussions was that the meeting unanimously agreed to a process, an approach. This discussion was lengthy in which many different speakers took part moreover all present understood what was said and there were no claims of misunderstanding, made during nor immediately after the meeting. The meeting confers that we do not yet know all the answers we prefer to have had.
- *Action* - The meeting agreed that through an appointed Sub-Committee, we engage and explore the possibility. We proposed to take action to express an interest in purchasing the car park, as any information acquired after a declaration of interest, will make for better discussion. Then once we have enough information, we would decide whether to commit to its acquisition or pull out if we are not satisfied. To this end, we appointed a sub-committee and empowered them with the authority to engage and research.
- *The Sub-Committee* will report back to the Church Council. They should work to gain information from everyone they can - including members of the Church Council, the church congregation, members of the community and members of the authorities. They can at any time ask to call an extraordinary Church Council Meeting to clarify any position on which they have obtained further knowledge, answer any queries based on new information that they will gather plus pass on information for detailed discussions and decision-making.

#### ii) **Collaborating with New Parks Methodist Church**

It was agreed that our church in Glenfield was supportive of New Parks church, and some of our members gave a lot of their time to places such as Men's Shed and Foodbank.

### iii) **Empowering our Young People**

Funding is available for activities to support the work with our young people. It was agreed that we can all learn from what they have to offer.

## **6. Property and Finance**

### **i) Property**

The Property Check List for year ending 31/8/2024 was approved.

The Council had received the resignation as secretary of the Property and Finance from Andy Cereseto, due to ill health. Jane agreed to write a letter of thanks to Andy.

Viv Asher had submitted a report. He thanked the Property Stewards for their continuing work. Many of the jobs have now been completed following the Quinquennial Inspection, but a contractor who had specialist skills was required for half of the work needed. Tim Ratcliffe and his team will be doing building type tasks and bringing in other trades for things such as the roofing and stone mason work.

### **ii) Treasurer's report**

Geoff Clarke had submitted a detailed report on the 2023/2024 financial statements. The accounts are in a healthy state, meaning that the £44,000 needed to complete the work following the Quinquennial report area available. Over £10,000 has also been donated to various charities over the year.

It was proposed by Trevor Davis and seconded by Viv Asher that the 2023/2024 accounts be approved.

It was proposed by Tom Limb and Alison Asher that approval be given of the budget for 2024/2025.

Unanimous approval was given by members of the Church Council.

Geoff reported that he was delighted that Janet Mouland had agreed to become Church Treasurer from September 2026, and that she would continue to shadow him until that time, picking up more of the role as the months progressed.

Geoff Clarke proposed, and Trevor Davis seconded the motion that Janet be appointed in this capacity. The Council agreed unanimously and gave permission for Geoff to approach the bank to have Janet's details added for access to the church accounts.

[It was agreed, following the meeting, that 'Property and Finance' would be moved higher up the agenda so that more time could be given to such important matters.]

## **7. Safeguarding**

Peter Sowler reported that one issue had been raised since the last meeting, with the outcome that a sign was on the doors into church and notices in the chairs informing that services were streamed on YouTube. This has also been added to the notices each week.

The Safeguarding Policy for 2024-25 was accepted and signed and would be displayed within the church building.

## **8. GDPR**

No issues were raised.

## **9. Eco Church**

Alison Blane, Jane Sowler and Linda York would meet to see how to gain a silver award.

## **10. Any other business**

Alison Blane had requested permission to ask a singing group 'Mosaic' to perform a concert as a fund-raiser for New Parks Methodist Church, sometime in 2025. The meeting agreed.

### **Date and time of next meeting:**

**Church Council – Wednesday 19 March 2025, 7pm**

The meeting ended with prayers and a reading at 9.20pm.

Signed (Chair): \_\_\_\_\_

Date: \_\_\_\_\_

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

Glenfield Methodist Church
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FOR THE YEAR ENDED

31 August 2024

<b>Leicester West</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>23/9</b>
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**Registered Charity - Charity Registration number**

1180910
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If not a registered charity **His Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev'd Sydney Samuel Lake
--------------------------

Church Stewards:

Vivienne Limb	Trevor Davies
Alison Blane	Mary Bothwell
Elizabeth Casely	Alison Asher

Treasurer:

Geoff Clarke
--------------

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	60,793		<b>60,793</b>	48,821
a3	Bank and CFB interest and Investment income	3,309		<b>3,309</b>	2,125
a4	Lettings	14,917		<b>14,917</b>	11,867
a5	Other receipts	26,035	1,866	<b>27,901</b>	20,042
a6	<b>TOTAL RECEIPTS</b>	<b>105,054</b>	<b>1,866</b>	<b>106,919 (a7)</b>	<b>82,854</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	39,488		<b>39,488</b>	44,148
b3	Donations	2,787		<b>2,787</b>	690
b4	Repairs and Maintenance	2,404		<b>2,404</b>	2,921
b5	Utilities (Insurances, water charges, heating & lighting)	10,161		<b>10,161</b>	7,005
b6					
b7	Other payments	16,068	2,488	<b>18,555</b>	20,843
b8	<b>TOTAL PAYMENTS</b>	<b>70,908</b>	<b>2,488</b>	<b>73,396 (b9)</b>	<b>75,606</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year	
		£	£	£	£	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	34,146	(622)	<b>33,524</b>	7,248
c2	Total funds brought forward from last year	46,891	3,009	<b>49,900 (c6)</b>	42,652	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	81,037	2,387	<b>83,424</b>	<b>49,900</b>
c4	Transfers and adjustments	(44,000)	44,000	(c7)		
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>37,037</b>	<b>46,387</b>	<b>83,424 (c8)</b>	<b>49,900 (c6)</b>

(£44,000 restricted funds for committed quinquennial

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	7,394	6,636
d3	Offerings/Gifts - passed to external organisations	7,394	6,636
d4	<b>BALANCE STILL TO BE PAID</b>		
	(d1+d2-d3)		

Glenfield Methodist Church

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Playgroup	63,029	70,400	(7,370)		62,972	55,601
e2	Youth Worker	772	1,730	(958)		15,568	14,611
e3	Girls Brigade	10,190	2,425	7,765	2,488	47	10,300
e4	Toddler Group	1,146	957	189	(170)	28	48
e5	Drama Group				(1,696)	1,696	
e6	20-20 Project	372	30,536	(30,164)		30,164	
e7							
e8	Sub total of Internal Organisations funds	75,510	106,047	(30,538)	622	110,475 (e11)	80,559 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	106,919 (a7)	73,396 (b9)	33,524	(c7)	49,900 (c6)	83,424 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>182,429</b>	<b>179,443</b>	<b>2,986</b>	<b>622</b>	<b>160,375 (x)</b>	<b>163,983 (y)</b>
		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES	CLOSING BALANCES	
f1	Cash in hand	16	13
f2	Bank Current Account	5,186	4,180
f3	Bank Deposit Account		
f4	Central Finance Board	44,674	79,205
f5	Trustees for Methodist Church Purposes	24	25
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>49,900 (c6)</b>	<b>83,424 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>110,475 (e11)</b>	<b>80,559 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>160,375 (x)</b>	<b>163,983 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church: Glenfield Methodist Church. Circuit No: 23/9

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.


Signature of treasurer .....  ..... Date 25-9-24

Name and address of treasurer: Geoff Clarke

8 Faire Road, Glenfield, Leicester, LE3 8EA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the meeting of the Church trustees held on 16th October 2024

Signature of the Chair of the meeting .....  .....

Name of the Chair of the meeting: Rev'd Sydney Samuel Lake. Date 16-10-24

## Independent Examiner's Report to the Trustees of the Glenfield Methodist Church

Charity Number: 1180910

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Glenfield Methodist Church for the year ended 31 August 2024 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church: Glenfield Methodist Church. Circuit No: 23/9


### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....  .....

Name of independent examiner ..... John Pickard

Relevant professional qualification of independent examiner ..... N/A

Address: 15 Oak Road, Littlethorpe, Leicester, LE19 2HP

Date ..... 21. 11. 2024 .....

\* delete or circle as appropriate

**GLENFIELD METHODIST CHURCH**

England & Wales - Charity number 1180910

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# Accounts

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## Glenfield Methodist Church

### Minutes of the Church Council Meeting held on Wednesday 17 January 2024, 7pm

**Present:** Revd Helen Bell (Chair), Jane Sowler (Secretary), Viv Asher, Alison Asher, Alison Blane, Mary Bothwell, Elizabeth Casely, Geoff Clarke, Liz Clarke, Trevor Davies, Tom Limb, Vivienne Limb, Peter Sowler, Linda York, Wally York

**Apologies:** David Almey, Margaret Almey, Andy Cereseto, Celia Davis, Anne Fenton, Janet Moulard, David Postlethwaite (Circuit Steward)

**Not in attendance:** Donna Jobling

Revd Helen Bell welcomed everyone to the meeting which opened with devotions.

Helen asked the meeting to stand to remember Yvonne Meadows and Alison Blane's father, John, who had died since our last meeting.

#### 1. Appointments and make-up of the Church Council

- i) As the largest membership in the circuit, our representation at Circuit meetings is not as great as it should be. Elizabeth Casely offered to attend as a representative from this meeting. Jane agreed to ask those who had given apologies if they might be interested in attending Circuit meetings.
- ii) Trevor Davies will be resigning as a steward at the Annual Church Meeting in April. Revd Helen will be considering who to approach to fill this role.
- iii) Kathryn Devonport had resigned as Bookings Officer. Revd Helen and the Property Committee will be considering who to approach to fill this role.

#### 2. Minutes of the previous meeting

The minutes from the meeting held on 2 October 2023 were approved and signed.

#### 3. Matters arising and other news

- i) Toddler Group leadership – Vicky and Claire, the two helpers, had not yet completed the Methodist Church Safeguarding Foundation training. Revd Helen said there were training courses becoming available.
- ii) Property & Finance – black and yellow tape had been fixed onto the step from the church into the foyer for safety purposes, and a steward was on duty for funerals and other 'outside' events to highlight the step.
- iii) The plaque to commemorate Pearl Ives, which had been agreed at the 2023 Annual Church Meeting, had arrived and would be blessed at the service on 4 February. This plaque will be put up in the concourse.
- iv) Two bible study groups had met during Advent, both with small numbers but good discussions.
- v) The Nativity Festival had gone well but would perhaps have benefitted from better publicity. The fact it was held the week following the Christmas Market meant some church members were not able to offer assistance. It was agreed that if the Christmas Tree Festival went ahead in December, it should be later in the month.
- vi) Revd Helen confirmed that the United Service at St Peter's would be at 10am, and would be a service of Holy Communion, with non-alcoholic wine available. Church Council members were concerned that a chalice only would be used, but it was explained that the wafer could be dipped into the wine of a separate chalice so no cross-infection should occur.

#### 4. Connexion & District

Revd Helen reported that across the country, there was a shortage of ministers, especially in rural areas such as Lincolnshire and in Scotland, with some circuits only having one minister.

Revd Helen Cameron would be finishing as Chair of District in May, to prepare for the role of President in September.

#### 5. Circuit Steward's Report

David Postlethwaite's report had been circulated prior to the meeting.

- i) Revd Sydney-Samuel Lake had been invited to be Circuit Superintendent and Minister for Glenfield and New Parks churches and he had accepted the invitation for September 2024. This will be ratified at the Methodist Conference in June.

- ii) Enderby Life Church was hoping to purchase Enderby Methodist Church, and Revd Helen and Liz Clarke were going to be meeting with representatives next week.
- iii) Justin Moulder is in discussion with the District to see if the Men's Shed at New Parks qualified under the 'New Place for New People' project within the Circuit.
- iv) Work will be continued over the summer to prepare the manse on Triumph Road for Revd Lake.
- v) Revd Helen will be attending the District Disability Awareness workshop via Zoom in February, with the invitation open to anyone else who might like to attend.

## 6. Church Life

### i) Pastoral

Revd Helen was delighted to be able to make 4 new members at the service in January.

### ii) Worship and Plan issues

Due to a shortage of preachers, our church had been given 2 Local Arrangements on the next plan.

#### **Dates for the Plan:**

28 March – Maundy Thursday – United Service at New Parks

29 March – Good Friday – Hot Cross Buns and coffee/tea served in the morning, with a service at 12noon.

31 March, 10.15am – Easter Day – Revd Helen Bell

14 July – Revd Helen's leaving service

### iii) Diary Dates

Saturday 13 April, 10am-2pm – Church Open Day

Tuesday 23 April, 7pm – Annual Church Meeting

### iii) Church Groups

- **Sunday Club & Friday Club** – the numbers at Friday Club have grown as some of our younger children have become old enough to attend and have settled in well. This is staffed by Justin and Annabel, Linda, Wally and Celia with the time of fun and relaxation ending with a five-minute epilogue. Sunday Club continues with a group of 3-12 year olds who don't always attend each week, but Linda and Celia are diligent in providing a place where our youngsters can go to learn during our church services. They are grateful for the help that Annalie gives and to Theo for setting the room up each week.
- **Monday Warm Space** – This continues to be a good place for those on their own, or as couples to come along and chat with their often 'new-found' friends. The soup lunches have been greatly appreciated in our warm lounge.
- **Memory Café** – This new group which meets once a month started in October, and between 14-23 people have attended. It has been so well received, and there is currently a waiting list to join. The café starts off with a short act of worship and then activities such as singing, craft work, quizzes, games, chair exercises, word searches and colouring take place. Volunteers are usually on duty 2 out of 3 sessions.
- **Thursday Fellowship** – Alison Blane told the meeting that their fellowship was continuing to study Thessalonians and it was of benefit to all who attended.
- **Playgroup and Toddlers** – Liz reported that while Playgroup were still struggling with numbers, there had been some further enquiries. She told the meeting that the staff were working well with the families on a pastoral basis. Toddler Group continued to bloom, with lots of children and adults enjoying the Friday sessions. They had enjoyed a Christmas nativity and visit from Santa in December.
- **Saturday Prayer Group** – Alison said that while they were small in number, they prayed for individuals, our community and world-wide issues.
- **Crafternoon** – Linda and Liz had started an afternoon of craft making which met monthly, sharing a cup of tea too. To date they had supported things such as the Christmas Market with bulb planting, pickled onion labelling and Christmas decorations.

#### iv) **Discipleship**

Tom showed the copy of 'Revive us Again', by Leslie Newton which he and Revd Helen hoped to use for the Lent Study Groups.

Tom had visited Knighton Free Church to meet with Leah Aldridge who was their liaison with schools, as Tom was interested in seeing if our church could have more connection with the schools in the village. It was thought that people going into school to assist children with reading might be the way forward at this time.

#### v) **Social and Fellowship Events**

Revd Helen offered to find a date for a Church Family Picnic in early summer.

#### vi) **Mission Opportunities**

a) Churches will be receiving copies of the Circuit Lent Booklet 2024, reflections and prayer based on the daily readings at a small cost.

b) FEAST (Friends Exploring and Sharing Together). Feast is a District initiative which seeks to develop friendship groups with a common interest, e.g. walking, book club, but which intentionally involves faith-based conversations. We are always looking out for possible groups to develop in this way.

#### vii) **Churches Together**

Churches Together are hoping to organise a Pentecost Party.

### **7. Property and Finance**

#### i) **Property**

a) The Quinquennial inspection took place on 23 October and the report had been discussed at the recent Property and Finance meeting. Viv Asher had submitted a short report to the meeting, thanking the three property stewards, Dave, Trevor and Wally for their continued hard work.

b) Tom Limb confirmed he is still exploring the possibility of a covered area for bikes.

c) Consideration was being given to the best way to create a memorial garden at the side of the chapel. It was suggested that a book of remembrance would be difficult to maintain in future years, and that either plaques or a website could be created, the latter linked to our church website with photographs, dates and words dedicated to those who had died.

#### ii) **Treasurer's report**

Geoff Clarke had submitted substantial accounts prior to the meeting. He reported that money had been budgeted for any building repairs or work following the Quinquennial report, but there was not money available for some of the projects that we might like to undertake, such as removal of the stage or a car parking space in the current garden area.

He was grateful for the donations and grants that had been received over the year, and that generally, our finances were in a good position.

Revd Helen once again thanked Geoff for his work on our behalf.

### **8. Safeguarding**

i) Revd Helen had a meeting arranged with Peter Sowler and Andy Cereseto with regard to organising safeguarding within our church.

ii) She reported that the Circuit Leadership Team were considering the possibility of employing a person to take on the Circuit Safeguarding Officer's role.

iii) Revd Helen was pleased to report there were no 'live' safeguarding cases within our church fellowship.

iv) Revd Helen and Viv Asher would be meeting to look at completing a Safeguarding Audit within our church buildings.

### **9. GDPR**

i) The Circuit would be making February 'GDPR' month, with the deadline for completion of paperwork the end of May.

ii) Justice, Dignity and Solidarity (JDS) training – new dates were becoming available for face-to-face training.

### **10. Eco Church**

Linda and Jane agreed to meet with Revd Helen to complete the application form to see if we could apply for the Bronze award.

**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**

Glenfield Methodist Church

FOR THE YEAR ENDED

31 August 2023

<b>Leicester West</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>23/9</b>
-----------------------	----------------	--------------------	-------------

**Registered Charity - Charity Registration number**

1180910

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev'd Helen Bell

Church Stewards:

Vivienne Limb	Trevor Davies
Alison Blane	Mary Bothwell
Elizabeth Casely	Alison Asher

Treasurer:

Geoff Clarke

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	48,821		<b>48,821</b>	45,634
a3	Bank and CFB interest and Investment income	2,125		<b>2,125</b>	159
a4	Lettings	11,867		<b>11,867</b>	10,613
a5	Other receipts	18,735	1,307	<b>20,042</b>	9,771
a6	<b>TOTAL RECEIPTS</b>	<b>81,547</b>	<b>1,307</b>	<b>82,854 (a7)</b>	<b>66,178</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	44,148		<b>44,148</b>	43,663
b3	Donations	690		<b>690</b>	704
b4	Repairs and Maintenance	2,921		<b>2,921</b>	2,376
b5	Utilities (Insurances, water charges, heating & lighting)	7,005		<b>7,005</b>	5,991
b6					
b7	Other payments	20,030	813	<b>20,843</b>	11,273
b8	<b>TOTAL PAYMENTS</b>	<b>74,793</b>	<b>813</b>	<b>75,606 (b9)</b>	<b>64,007</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	6,754	494	7,248
c2	Total funds brought forward from last year	40,137	2,515	<b>42,652 (c6)</b>	40,481
c3	<b>Sub total</b>	<b>(c1+c2)</b>	46,891	3,009	<b>49,900</b>
c4	Transfers and adjustments				<b>(c7)</b>
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>46,891</b>	<b>3,009</b>	<b>49,900 (c8)</b>
					<b>42,652 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	6,636	7,193
d3	Offerings/Gifts - passed to external organisations	6,636	7,193
d4	<b>BALANCE STILL TO BE PAID</b>		
	<b>(d1+d2-d3)</b>		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	20-20 Project	69,329	268,077	(198,748)		228,912	30,164
e2	20-20 Reserve Fund	11,598	30,072	(18,474)	(11,579)	30,052	
e3	Playgroup	77,707	65,448	12,260		50,712	62,972
e4	Youth Worker	770	1,757	(987)		16,556	15,568
e5	Toddler Group	755	488	267	(250)	12	28
e6	Drama/Ladies Fellowship		63	(63)	40	1,719	1,696
e7	Girls Brigade	1,568	1,293	275	(286)	59	47
e8	Sub total of Internal Organisations funds	161,728	367,199	(205,471)	(12,075)	328,021 (e11)	110,475 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	82,854 (a7)	75,606 (b9)	7,248	(c7)	42,652 (c6)	49,900 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>244,583</b>	<b>442,805</b>	<b>(198,223)</b>	<b>(12,075)</b>	<b>370,673 (x)</b>	<b>160,375 (y)</b>
		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	119	16
f2 Bank Current Account	6,412	5,186
f3 Bank Deposit Account		
f4 Central Finance Board	36,097	44,674
f5 Trustees for Methodist Church Purposes	23	24
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>42,652 (c6)</b>	<b>49,900 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>328,021 (e11)</b>	<b>110,475 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>370,673 (x)</b>	<b>160,375 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church GLENFIELD METHODIST No. ....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer G. Clarke Date 19-9-23

Name and address of treasurer ..... Geoff Clarke

8 Faire Road, Glenfield, Leicester, LE3 8EA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were presented to the meeting of the Church trustees held on 02/10/2023.....

Signature of the Chair of the meeting Rev'd Helen Bell

Name of the Chair of the meeting .. Rev'd Helen Bell 02/10/2023

## Independent Examiner's Report to the Trustees of the Glenfield Methodist Church

Charity Number 1180910

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Glenfield Methodist Church for the year ended 31 August 2023 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church . Glenfield Methodist Church

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....



Name of independent examiner .... John Pickard

Relevant professional qualification of independent examiner .. N/A

Address 15 Oak Road, Littlethorpe, Leicester, LE19 2HP

Date ..... 24. 10. 2023 .....

\* delete or circle as appropriate

**GLENFIELD METHODIST CHURCH**

England & Wales - Charity number 1180910

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# Accounts

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## Glenfield Methodist Church

### Minutes of the Church Council Meeting held on Monday 10 October 2022, 7pm

**Present:** Revd Helen Bell (Chair), Jane Sowler (Secretary), David Almey, Margaret Almey, Viv Asher, Alison Blane, Elizabeth Casely, Andy Cereseto, Geoff Clarke, Liz Clarke, Trevor Davies, Celia Davis, Linda York, Wally York, David Postlethwaite (Circuit Steward).

**Apologies:** Mary Bothwell, Norman Clayton, Donna Jobling, Tom Limb, Vivienne Limb, Janet Moulard.

Revd Helen Bell welcomed everyone to the meeting and opened with prayer.

Helen asked the meeting to remember Glynne Davies, who had died since our last meeting.

#### 1. Minutes of the previous meeting

The minutes from the meeting held on 15 March 2022 were approved and signed.

The minutes from the special Church Council held on 28 March 2022 were approved and signed.

#### 2. Constitution of the meeting and Other Appointments

- i) Playgroup Chair and Treasurer to be added to the membership of the Church Council, and thus removed from 'Other Appointments'.
- ii) Trevor Davies was added to the list of Property Stewards on the Church Council.
- iii) Mary Lee's title is 'Churches Together Children's Worker', not Messy Church.
- iv) Peter Sowler added to Other Appointments as GDPR Champion for Glenfield Methodist Church.
- v) Viv asked that the Drama Group entry be listed as 'Glenfield Methodist Church Drama Group'.

It was agreed that the list of Other Appointments be brought up to date at a future meeting.

#### 3. Matters arising and other news

- i) Claire Sutcliffe started her training in September.
- ii) Rob Bird is still On Note, sharing services with Fred Bell. Rob stepped down as a steward to concentrate on his preaching.
- iii) God is at work in the village of Huncote, with more people attending the monthly Thursday night worship led by Revd Helen. They have musicians that attend then and on the other Thursdays in the month for fellowship. The Girls' Brigade is also growing in number.
- iv) It was acknowledged that Revd Helen had been added to the FaceBook Prayer Diary group.
- v) The issue of providing a few copies of the notices each week would be raised at the next Steward's meeting.
- vi) Revd Helen was delighted to be able to inform the meeting that Alison Asher had offered to serve as a Church Steward. The meeting agreed this appointment unanimously.
- vii) Revd Helen also informed the meeting that Peter Sowler had offered to be the 'GDPR Champion' for Glenfield.

#### 4. News from Connexion and District

- i) A proposal was made at this year's Conference to severely reduce the number of Districts, from 30 to 12. This proposal was Rejected by Conference but many Districts have already gone a long way towards merging, appointing temporary District Chair's in some cases. Conversation and debate will continue to find a way forward towards inevitable reorganisation. Revd Helen asked for prayers as the changes are made, and for our District Chair, Revd Helen Cameron.

#### 5. Circuit Steward's Report

- i) David Postlethwaite's report had been circulated prior to the meeting. He confirmed that the circuit would soon be receiving the profiles of ministers looking for new appointments, but it would be unlikely we would be considered in the first round. Again, prayers are needed for this important time in the life of our circuit, and also for Revd Judith Lincoln as she looks to move circuits.

- ii) Enderby members will be holding a meeting to discuss the way forward for their church. Although their building is in good condition, and they have a successful external playgroup using the premises, they have not been able to meet their assessment. Huncote church is a Class of Enderby, and governance will have to be in place should Enderby cease to exist, with Glenfield or New Parks taking on the role.

Revd Helen thanked David for his report.

## 6. Church Life

### i) Pastoral

Whilst there were no immediate pastoral concerns, Revd Helen was concerned that a meeting for Pastoral Visitors should be arranged as soon as possible.

Andy Cereseto expressed his thanks to God for everyone who had supported him and Ella this past year.

Revd Helen also thanked all those who work in the background on a Sunday, making coffee, etc.

The meeting held a short time of prayer for all those who need our prayers and support at this time.

### ii) Worship and Plan issues

Arrangements for December and January:

- 18 December, morning – Nativity (LA – Sunday Club)
- 18 December, evening – Carol service, led by Revd Helen Bell
- 24 December, 4pm – Christingle, led by Alison Blane
- 25 December, morning – Christmas Day AAW (New Parks, Huncote & Enderby folk invited to join us)
- 1 January, morning – New Year's Day AAW (New Parks, Huncote & Enderby folk invited to join us)
- 8 January, morning – Covenant Service

Revd Helen informed the meeting that Revd Joy Langford would lead a Circuit Zoom service on the morning of New Year's Day for those unable to worship in person. The evening Circuit Zoom services will also continue over the winter months.

### iii) Church Groups

- **Sunday and Friday Clubs** – a small but regular group attend on a Sunday morning, using the hall and the new screen in the lounge on occasions. Annalie has become a great asset as a helper. Friday Club still attracts many of the teenagers that met pre-Pandemic.
- It was agreed that the purchase of a television licence should be explored.
- **Prayer Group** – a small number meet regularly on a Saturday morning each week to pray for world concerns and those more local to our village and church. The prayer group meet on a Sunday once a month.
- It was suggested that the Notices mention what is taking place each week in the church.
- **Playgroup & Toddlers** – whilst numbers are low this year, the hope is that once the building work is completed parents may realise that our Playgroup still takes place. Playgroup now meets Monday-Thursday. Toddler Group, having moved to a Friday morning, has grown in numbers.
- **Thursday Fellowship** – a core group of members meet each week for prayer and bible study.
- Revd Helen informed the meeting that she would be holding a face-to-face Advent Bible study group on a Monday afternoon at church.
- **Team Joshua meetings** - the last meeting in this series was due to be held, and then some decisions could be made as to how we begin to open our building to our community. A strong message coming from the meetings already held is to provide a 'Warm Space' which will be coordinated within the village and St Peter's. Whilst there will be safeguarding issues, it is important to offer our premises if we can to our community during this hard time of financial difficulty for many people.

- **Churches Together Children's Work** – A Light Party would be held at St Peter's Church Centre on 31 October, and a Family Advent service on 19 November. A Community Advent Calendar would be available.
- **Social and Fellowship events** – Revd Helen thanked Celia, Linda and Wally for their hard work providing a harvest supper, and to Alison Blane for organising the Beetle Drive. It is hoped the kitchen will be available for Sunday use in the next few weeks.
- **Mission Opportunities** – Tom Limb's submission had been circulated prior to the meeting. He suggested that we consider supporting the Christian charity 'Transforming Lives for Good', which Andy Cereseto also commended. It was agreed this could be considered within our 'Team Joshua' discussion. Tom also suggested that a Church Away Day would be beneficial to our fellowship. The meeting decided that a Church At Home Day would be more appropriate as we open our refurbished spaces with a focussed day of fellowship planned.

## 7. Property and Finance

### i) Property

Revd Helen apologised that the Finance/Property Committee had not met prior to the Church Council meeting. It was agreed that it is important that the Committee should meet prior to every Church Council. The Property Stewards had completed the Annual Property Checklist and this was approved by the Church Council, with our thanks to the stewards.

### ii) Treasurer's report

Geoff Clarke presented the accounts, which had been circulated prior to the meeting.

The overall picture of the accounts is encouraging, with over 10% of our income being donated to charitable causes. Phase 2 of the 20-20 Project retention money is still being held, and the treasurer was confident that the end figure of the project will be within the amount quoted. Geoff also hoped that the church would be in a position to pay off the circuit loan by August 2023, thus closing the project account.

Playgroup numbers had dropped this year, meaning the balance on their account had reduced but they are still considered to be viable.

The account administered by Viv Asher for the Drama Group remains static.

The following proposals were made:

- To approve the accounts for 2021/22
- To approve the proposed budget for 2022/23.

The proposals were unanimously approved.

Geoff Clarke gave notice that he would be retiring from the position of Treasurer by 31 August 2025, and asked Church Council permission to seek one or two assistants so that he could start sharing and devolving treasurer responsibilities over the next two years.

Revd Helen thanked Geoff and said we owed him an enormous amount of gratitude for the work he has done.

### ii) 20-20 Vision Project

Liz Clarke reported that Phase 2 was almost completed. Linda and Celia would be providing guidelines for kitchen use. The chairs for the lounge and hall had been ordered, and five coffee tables would be ordered for the lounge. The doors from the hall to the concourse would be fitted during October half-term week. The foyer had been moved to Phase 3.

A proposal was put to the Church Council that signage be made as follows:

- The wording 'Glenfield Methodist Centre', with the Methodist Orb above it, over the rebuilt porch on the hall side of the building;
- The wording 'Glenfield Methodist Church Centre' engraved onto the glass door leading into the Concourse;
- Engraved 'orbs' and circle manifestations on the glasswork to meet safety regulations.

The meeting approved the proposals.

Liz informed the meeting that the Opening Ceremony would take place on Saturday 18 March 2023, 3pm, but that prior to that, the village community would be invited to come into the building. The President and probably the Vice President of Conference will attend the Opening Ceremony on the Saturday, with invitations issued for this event. Revd Helen, Liz and Geoff Clarke and Andy Cereseto are being tasked with creating an invitation list for the Opening Ceremony, whilst on Sunday 19 March it will be very much a celebration for the whole church.

Revd Helen thanked Liz for her report.

## **8. Safeguarding**

### **i) Safeguarding issues**

Revd Helen reported that there were some safeguarding issues within the circuit and that a new safeguarding policy was in place and would be displayed in our church. The meeting approved the policy.

Revd Helen was adamant that she be replaced as safeguarding officer as it was not a fitting position for her or our church to be in, and asked the meeting to prayerfully consider a replacement.

The Advanced Circuit Training had been completed across the circuit by the due date.

### **ii) GDPR**

Fred Bell had offered to administer the work that had to be completed by each church in the circuit, and slow progress was being made. Revd Helen informed the meeting that a new circuit GDPR administrator would need to be found for next year to assist the Circuit Administrator to fulfil the circuit's responsibilities.

### **iii) Managing Trustees' Privacy Notice**

The secretary had distributed the privacy notice for Local Churches, Circuits and Districts within the Methodist Church in Great Britain, prior to the meeting. Members of the meeting were asked to read the document.

## **9. Date and time of next meeting**

**Wednesday 11 January at 7pm** (in the lounge)

Helen thanked everyone for attending. The meeting ended with prayer at 8.59pm.

Signed (Chair): \_\_\_\_\_

Date: \_\_\_\_\_

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Glenfield Methodist

Church

FOR THE YEAR ENDED

31 August 2022

Leicester West	Circuit	Circuit no.	23/9
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Registered Charity - Charity Registration number

1180910

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Helen Bell

Church Stewards:

Vivienne Limb

Trevor Davies

Alison Blane

Mary Bothwell

Elizabeth Caseley

Treasurer:

Geoff Clarke

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	45,634		<b>45,634</b>	43,278
a3	Bank and CFB interest and Investment income	159		<b>159</b>	47
a4	Lettings	10,613		<b>10,613</b>	6,835
a5	Other receipts	8,981	790	<b>9,771</b>	23,363
a6	<b>TOTAL RECEIPTS</b>	<b>65,388</b>	<b>790</b>	<b>66,178 (a7)</b>	<b>73,524</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	43,663		<b>43,663</b>	42,170
b3	Donations	704		<b>704</b>	676
b4	Repairs and Maintenance	2,376		<b>2,376</b>	1,652
b5	Utilities (Insurances, water charges, heating & lighting)	5,991		<b>5,991</b>	5,040
b6					
b7	Other payments	10,777	497	<b>11,273</b>	120,360
b8	<b>TOTAL PAYMENTS</b>	<b>63,511</b>	<b>497</b>	<b>64,007 (b9)</b>	<b>169,897</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year	
		£	£	£	£	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>1,877</b>	<b>294</b>	<b>2,171</b>	<b>(96,373)</b>
c2	Total funds brought forward from last year	38,260	2,222	<b>40,481 (c6)</b>	136,855	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>40,137</b>	<b>2,515</b>	<b>42,652</b>	<b>40,481</b>
c4	Transfers and adjustments				<b>(c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>40,137</b>	<b>2,515</b>	<b>42,652 (c8)</b>	<b>40,481 (c6)</b>

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>			<b>£</b>	<b>£</b>
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations			7,193	5,892
d3	Offerings/Gifts - passed to external organisations			7,193	5,892
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>			

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	20-20 Project	332,438	424,987	(92,549)		321,460	228,911
e2	20-20 Reserve Fund	30,052		30,052			30,052
e3	Playgroup	54,255	65,800	(11,545)		62,257	50,712
e4	Youth Worker	70	1,385	(1,315)		17,870	16,555
e5	Toddler Group	450	400	50	(40)	2	12
e6	Girls Brigade	1,143	865	278	(254)	35	59
e7	Drama/Ladies Fellowship					1,719	1,719
e8	Sub total of Internal Organisations funds	418,407	493,437	(75,030)	(294)	403,343 (e11)	328,020 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	66,178 (a7)	64,007 (b9)	2,171	(c7)	40,481 (c6)	42,652 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>484,585</b>	<b>557,444</b>	<b>(72,859)</b>	<b>(294)</b>	<b>443,824 (x)</b>	<b>370,672 (y)</b>
		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES**

	CHURCH - CASH FUNDS HELD at 31 August 2022	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	34	119
f2	Bank Current Account	13,691	6,412
f3	Bank Deposit Account		
f4	Central Finance Board	26,738	36,097
f5	Trustees for Methodist Church Purposes	18	23
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>40,481 (c6)</b>	<b>42,652 (c8)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>403,343 (e11)</b>	<b>328,020 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>443,824 (x)</b>	<b>370,672 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . **Glenfield Methodist Church**

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *G. Clarke* ..... Date... *15-9-22*

Name and address of treasurer ..... Geoff Clarke

8 Faire Road, Glenfield, Leicester, LE3 8EA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on 10/10/2022

Signature of the Chair of the meeting ... *Revd Helen Bell* .....

Name of the Chair of the meeting Rev Helen Bell..... Date 10/10/2022.....

## Independent Examiner's Report to the Trustees of the

### Glenfield Methodist Church

Charity Number 1180910

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Glenfield Methodist Church for the year ended 31 August 2022 set out on pages P1 to P3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Name of Church .....Glenfield Methodist Church

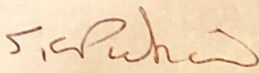
**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

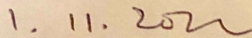
Name of independent examiner .....Mr John Pickard

Relevant professional qualification of independent examiner .....N/A

Name of firm (where appropriate) .....

Address ..... 15 Oak Road, Littlethorpe, Leicester

Post Code ..... LE19 2HP

Date ..... 

\* delete or circle as appropriate

**GLENFIELD METHODIST CHURCH**

England & Wales - Charity number 1180910

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# Accounts

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## Glenfield Methodist Church

### Minutes of the Church Council Meeting held on Monday 4 October 2021, 7pm

**Present:** Revd Helen Bell (Chair), Jane Sowler (Secretary), David Almey, Margaret Almey, Viv Asher, Rob Bird, Alison Blane, Elizabeth Casely, Andy Cereseto, Geoff Clarke, Liz Clarke, Trevor Davies, Celia Davis, Tom Limb, Vivienne Limb, Janet Moulard, Linda York, Wally York  
David Postlethwaite (Circuit Steward); Mary Squires (Observer)

**Apologies:** Mary Bothwell, Norman Clayton, Donna Jobling, Judith Mead

Revd Helen Bell welcomed everyone to the meeting and opened with prayer.

Helen asked the meeting to remember Jean Smith who was on our community role, who had died since our last meeting.

#### 1. Minutes of the previous meeting

The minutes from the meeting held on 14 June 2021 were approved and signed.

The minutes from the special Church Council held on 5 August 2021 were approved and signed.

#### 2. Matters arising

i) **Booking Secretary** Andrea Bird had agreed to continue in the role.

ii) **Kitchen at the Manse** Helen expressed her appreciation and thanks to members at Glenfield and across the circuit for the work done.

iii) **Drama Group** The equipment had all been removed and the drama group would just be using the hall for rehearsals in the future.

iv) **Manse garden** Sunday Club picnic and the Open House had both taken place in August as planned.

#### 3. News from Connexion and District

i) **Standing Orders** - some changes had been made to the Standing Orders; one such change was a church should have at least 12 members to be viable.

ii) **God in Love Unites Us** - all our relationships as well as same sex marriage was discussed at Conference, and in due course each church will have to decide whether to allow same sex marriages to take place. Each presbyter will also have to make their own decision. Each church will have to vote on the Conference decision and a special meeting for this purpose will most likely be called in the new year.

#### 4. Circuit Steward's Report

- David Postlethwaite reported that the leaving and welcome services had taken place as planned in July and August.
- Work had been done on the three manses. As the circuit now only has three ministers, some of the Superintendent's responsibilities had been shared with the other staff members.
- David confirmed the appointments of the Circuit Administrator and Mission Enabler.
- He reported changes to the preaching plan following GDPR guidelines.
- A grant had been received by Linking Lives at New Parks which would enable them to continue until December, when more funding would be needed.
- New Parks church now housed the local food bank.

#### 5. Church Life

##### i) Pastoral

Mary Bothwell had sent a short report, explaining that the lack of face-to-face meetings due to Covid made staying connected with pastoral visitors difficult, and with visiting members and friends too. Mary asked for help with the record keeping side of her role. Revd Helen agreed that a pastoral meeting should be arranged.

## **ii) Worship and Plan issues**

- The live streaming was happening each week, and more people were beginning to attend some services.
- The meeting was informed that some Local Preachers are not willing to be live streamed.
- It was agreed that the risk assessment for services should be reviewed.
- The following dates had been arranged for the plan:

2021

19 December, morning – Nativity (Sunday Club)

19 December, evening – Carols (Revd Helen Bell)

24 December, 4pm – Christingle Service (Alison Blane)

25 December, 10.15am – Christmas Day service (Revd Helen Bell)

*No services on 26 December, Boxing Day*

2022

2 January – Local Arrangement

9 January – Covenant Service (Revd Helen Bell)

6 March – Communion Service Revd Pam Bolas

It was agreed that the 20-20 Vision Project 'completion' service would probably take place in October 2022, when the Revd Helen Cameron would be invited to attend.

## **iii) Update from the Stewards**

Vivienne Limb reported that the recent Local Arrangements had all been organised by Alison Blane and had all been varied and well received. Trevor Davies was thanked for organising the refreshments after each morning service. Once the work on the 20-20 project begins again in mid-October, drinks would be served to seats, and the vestry entrance will be used once again for arrivals and departures. A church family picnic in church had been arranged for 7 November.

Vivienne hoped to share the draft of a new church logo which was being designed.

Revd Helen thanked the steward's team for all their work and support.

Rob Bird informed the meeting that he felt called to preach and would be asking for a Note to Preach from the next Local Preachers Meeting, which was warmly received.

## **iv) Church Groups**

Toddler Group had restarted in September, and Sunday Club had held a picnic in the manse garden in August, followed by one session with 5 of our 13+ group. Friday Club had met, and Girls' Brigade had 10 children on their books. More leaders and helpers are needed for our young peoples' work.

Bible study, Prayer groups, Fellowship group and Playgroup have all been meeting. Saturday prayers will be returning to church and will use the Library.

## **vi) Discipleship**

Tom advertised the new collection of books in the Library. He had held discussion with Justin Moulder and Michael Wadsworth to talk about New Places, New People (different ways to 'be church'). A new study group was to be held in October, and Tom was interested in setting up prayer cells and house groups, and an Away Day in 2022.

## **vii) Newsletter**

Revd Helen thanked Wally York for his work in producing such an interesting newsletter each month.

## **6. Finance**

### **i) Treasurer's report**

Geoff Clarke presented the accounts, and reported that they were in a healthy state, but that with the assessment increasing our offerings would also need to increase. Geoff suggested that everyone should be encouraged to increase their gifts by 5% each year.

He reported that if we had to have a loan for Phase 3 of the 20-20 Vision Project we might need to use some of our reserves to pay off that loan. A shortfall of £152,000 in order to complete Phase 3 was reported. Andy Cereseto and Andy Jobling were pursuing further grants. Geoff requested that the Finance Committee and the Steering Group should meet in December to assess the situation ready to put a proposal to the Church Council.

Geoff was pleased to report that the church's charitable giving over the past year was over 10% of our church income.

The following proposals were voted on and carried:

- a) To approve the accounts for 2020/21
- b) To approve the proposed budget for 2021/22
- c) To decide on how to proceed with Phase 3 – defer decision to December 2021

Revd Helen thanked Geoff once again for the hours of work he puts into the role of treasurer.

## **ii) 20-20 Vision Project**

Liz Clarke reported that the complete scheme would now cost in the region of £1 million. She was delighted to report £98,000 had been contributed in the past weeks. If the decision is made to continue with Phase 3 in December, it is likely that a loan of £50,000 maximum would be taken, and to that end we would need £100,000 in grants or gifts.

A pre-start meeting would be taking place on 6 October and if the contract was signed, the Phase 2 work would start later in October. The locks would be changed again so that only authorised people could gain entrance to the parts of the building where work would be taking place. A new pedestrian entrance would be marked out to guide people to the vestry door, while outside groups will use the entrance (past the cellar) off Station Road.

During half term contractors will be in to remove asbestos in the cellar off the current kitchen. As this is hazardous waste, no one will have access to the building.

Liz informed the meeting that Phase 2 would probably take around 5½ months to complete, and if Phase 3 was to go ahead, that would be a further 3½ months, taking the project to a June/July completion date. In this period the whole church needs to begin to see how the 'vision' can be realised, and a meeting Liz had held with the District Mission Enabler had been very encouraging.

Revd Helen thanked all the members of the Steering Group for their dedication to this project.

## **7. Safeguarding, Circuit Social Media policy and Data Protection issues**

Celia Davis presented her report to the meeting. It was agreed that the list of names presented should be updated, and that the names of those who needed to do the foundation or other course online should be checked.

Celia reported that the Drama Group would follow Methodist rules on safeguarding but would provide their own DBS forms. She agreed to make sure that Andrea Bird (Bookings) had the correct information as regards safeguarding and outside bookings. Celia informed the meeting that all members of the church were responsible for health and safety issues.

The safeguarding policies were signed by Revd Helen Bell and would be kept in the vestry whilst the building work was taking place.

Celia informed the meeting that she wished to tender her resignation having served for the past 7 years as Safeguarding Officer. Revd Helen thanked Celia for her report, and for her work over the past years.

Revd Helen reminded the meeting that prayers were needed for children's work leaders and for a new safeguarding officer.

Revd Helen informed the meeting that changes would be made to the plan, the website and other areas where personal information was stored due to the Social Media policy.

**8. Date and time of next meeting(s)**

**Monday 20 December 2021 at 7pm** (a special meeting to receive and vote on the 20-20 Vision Project Phase 3 proposal)

**Tuesday 15 March 2022 at 7pm** (in the church)

Helen thanked everyone for attending. The meeting ended with prayer at 8.50pm.

**Signed (Chair):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**

Glenfield Methodist

FOR THE YEAR ENDED

31 August 2021

Leicester West	Circuit	Circuit no	23
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**Registered Charity - Charity Registration number**

118

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitab and may be used to give to donors or grant funders wishing to see evidence of the organisation' charitable status. Methodist charities in England and Wales that are not registered charities are from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Helen Bell

Church Stewards:

Vivienne Limb

Trevor Davies

Alison Blane

Mary Squires

Treasurer:

Geoff Clarke

**CHURCH  
PAYMENTS  
COUNTS**

**Church**

**3/9**

**0910**

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SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£
a1	<b>RECEIPTS</b>					
a2	Offerings and Tax recovered		43,278		<b>43,278</b>	41,266
a3	Bank and CFB interest and Investment income		47		<b>47</b>	701
a4	Lettings		6,835		<b>6,835</b>	10,415
a5	Other receipts		22,509	855	<b>23,363</b>	113,595
a6	<b>TOTAL RECEIPTS</b>		<b>72,669</b>	<b>855</b>	<b>73,524 (a7)</b>	<b>165,977</b>

SECTION B						
b1	<b>PAYMENTS</b>					
b2	Circuit Assessment or Share		42,170		<b>42,170</b>	40,980
b3	Donations		676		<b>676</b>	885
b4	Repairs and Maintenance		1,652		<b>1,652</b>	1,788
b5	Utilities (Insurances, water charges, heating & lighting)		5,040		<b>5,040</b>	8,011
b6					<b>0</b>	0
b7	Other payments		119,896	464	<b>120,360</b>	37,439
b8	<b>TOTAL PAYMENTS</b>		<b>169,434</b>	<b>464</b>	<b>169,897 (b9)</b>	<b>89,103</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	(96,764)	391	<b>(96,373)</b>	76,874
c2	Total funds brought forward from last year		135,024	1,831	<b>136,855 (c6)</b>	59,981
c3	<b>Sub total</b>	<b>(c1+c2)</b>	38,260	2,222	<b>40,481</b>	<b>136,855</b>
c4	Transfers and adjustments				<b>0 (c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>38,260</b>	<b>2,222</b>	<b>40,481 (c8)</b>	<b>136,855 (c6)</b>

SECTION D				
			£	£
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
	<i>(these amounts are not to be included in total receipts/payments figures above)</i>			
d1	Balance brought forward from last year		0	
d2	Offerings/Gifts - received for external organisations		5,892	4,568
d3	Offerings/Gifts - passed to external organisations		5,892	4,568
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>0</b>	<b>0</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 <b>20-20 Project</b>	212,537	94,779	117,758		203,702	321,460
e2 <b>Playgroup</b>	74,244	73,002	1,242		61,015	62,257
e3 <b>Youth Worker</b>	26	1,365	(1,339)		19,209	17,870
e4 <b>Drama Group</b>	320	2,420	(2,100)		3,796	1,696
e5 <b>Ladies Fellowship</b>	0	130	(130)	75	78	23
e6 <b>Girls Brigade</b>	529	438	91	(506)	450	35
e7 <b>Toddler Group</b>		40	(40)	40	2	2
e8 Sub total of Internal Organisations funds	287,656	172,174	115,482	(391)	288,252 (e11)	403,343 (e12)
e9 <b>Church accounts (totals brought forward from page 2 - totals column)</b>	<b>73,524 (a7)</b>	<b>169,897 (b9)</b>	<b>(96,373)</b>	<b>(c7)</b>	<b>136,855 (c6)</b>	<b>40,481 (c8)</b>
e10 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>361,180</b>	<b>342,072</b>	<b>19,108</b>	<b>(391)</b>	<b>425,107 (x)</b>	<b>443,824 (y)</b>
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	28	34
f2 Bank Current Account	12,164	13,691
f3 Bank Deposit Account		
f4 Central Finance Board	30,500	26,738
f5 Trustees for Methodist Church Purposes	94,163	18
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>136,855 (c6)</b>	<b>40,481 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>288,252 (e11)</b>	<b>403,343 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>425,107 (x)</b>	<b>443,824 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... No.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 were prepared from the records of the Church and that they include all funds under the control of the trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer .....

..... Post Code.....

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

## Independent Examiner's Report to the Trustees of

.....Church

Charity Number .....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... the year ended 31 August 2021 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2006 (the 'Charities Act').

I report in respect of my examination of the Church's accounts carried out under section 145(5)(b) of the Act, and, in carrying out my examination, I have followed all the applicable Directions given by the Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

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Name of Church: Glenfield Methodist Church

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause for concern in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination. No special attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees of the Church Purposes or held in other trusts, bank balances and funds at the Central Finance Committee of Glenfield Methodist Church which are individually in excess of £10,000 (ten thousand pounds) as at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner John Pickard

Relevant professional qualification of independent examiner .....

Name of firm (where appropriate) .....

Address .....

..... Post Code .....

Date .....

\* delete or circle as appropriate

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Name of Church GLENFIELD METHODIST CHURCH No. 1180910

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer G. Clarke Date 29-9-21

Name and address of treasurer GEOFF CLARKE, 8 FAIRE ROAD,  
GLENFIELD, LEICESTER Post Code LE3 8EA

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 4-10-21

Signature of the Chair of the meeting H. Bell

Name of the Chair of the meeting REV HELEN BELL Date 4-10-21

### Independent Examiner's Report to the Trustees of the

GLENFIELD METHODIST Church

Charity Number 1180910

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2021 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Name of Church GLENFIELD METHODIST CHURCH No 1180910

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner J. S. Pickard

Name of independent examiner JOHN EDWARD PICKARD

Relevant professional qualification of independent examiner N/A

Name of firm (where appropriate) N/A

Address 15 OAK ROAD LITTLESTHORPE

LEICESTER Post Code LE19 2HP

Date 8.11.2021

\* delete or circle as appropriate