

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

England & Wales · Charity number 1180908

Details

Other names GREENHITHE PCC, ST MARY GREENHITHE

Status Registered

Legal form Other

Registered 2018-11-29

Register [View on the Charity Commission register](#)

Contact

Address Church Office
131 Mounts Road
Greenhithe
Kent
DA9 9ND

Phone 01322382031

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: As a church we offer practical and spiritual assistance to the local parish and wider community

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Animals, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£118,162	£140,975	-	-
2023-12-31	£150,156	£214,956	-	-
2022-12-31	£72,966	£33,314	-	-
2021-12-31	£63,608	£79,021	-	-
2020-12-31	£44,015	£65,307	-	-

Trustees

Name	Role	Appointed
CHARLOTTE LOUISE LLOYD-EVANS	Chair	2020-11-21
AMANDA JANE HOLLOWAY		2019-04-07
Barry Arthur Tony Edwards		2025-04-27
Benjamin White		2019-09-22
JENNIE WHITE		2019-04-07
Jason Daniel Emmett		2022-10-11
Judith Andrews		2019-04-07
MARGARET ELLEN BOBBY CERT OF ED		2019-04-07
MARION LANE		2019-04-07
Nigel Frank Hewitt		2022-05-08

Accounts

THE PAROCHIAL CHURCH COUNCIL
OF THE
ECCLESIASTICAL PARISH
OF
ST MARY, GREENHITHE

Annual Report and Financial Statements

Year ended 31 December 2024



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY,
GREENHITHE**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

Trustees Annual Report for the year ended 31 December 2024

Administrative information

St Mary's Church is situated on London Road, Greenhithe. It is part of the diocese of Rochester within the Church of England. The correspondence address is - Church Office, 131 Mounts Road, Greenhithe, Kent DA9 9ND.

The Parochial Church Council (PCC) is a charity on the Register of Charities with the Registered Charity Number 1180908.

PCC Members who have served from 1 January 2024 until the date this report was approved are:

Incumbent: Revd Charlie Lloyd-Evans

Curate: Revd Dr Bart Woodhouse

Wardens: Mr Rod Long
Mr Ben White until the APCM

Representatives on the Deanery Synod:

Mrs Mandy Holloway LLM

Mrs Margaret Bobby

Elected members:

Mrs Marion Lane (Secretary)

Mrs Jennie White LLM

Miss Jude Andrews

Mr Jason Emmett

Mrs Ruth Lowe

Mr Nigel Hewitt

Mr Ben White (Bookkeeper) from the APCM

These members now serve as Trustees of the Registered Charity.

Ms Jude Andrews was elected as the Safeguarding Officer for Children and Vulnerable Adults.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers measure. The method of appointment of PCC members is set out in the Church Representation Rules.

The membership of the PCC consists of the incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

Electoral Roll 2024 Summary

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

After the revision of the roll, we have 61 members, broken down as follows:

Men, total of 20, 6 live in the parish and 14 outside the parish

Women, total of 41, 19 live in the parish and 22 outside the parish

Total living in parish is 25, outside the parish is 36

1 moved away, 3 left the church
1 man joined (1 out parish)

Reports for 2024

Deanery Synod

Gravesend Deanery met on 29th May 2024

The main focus of the Agenda was brought by Archdeacon Andy Wooding-Jones who came to bring an update on the BMO and developments in Ebbsfleet.

How do we react to Ebbsfleet?

Potentially around 40,000 people will be living there – 2/3 population of Gravesend.

Why not create a new Deanery – in consultation with the surrounding parishes: Swanscombe, Greenhithe, Stone, Southfleet, Istead Rise, Northfleet & Rosherville. All have connection and border the area of Ebbsfleet, some have already been massively affected by the building development.

- Gravesend Deanery will change again
- The new Deanery will be called Swanscombe Deanery
- There will be new clergy posts eventually including a Pioneer to build links with the school and to consider what does church look like in that place

It's not only about responding to what is happening but about trying to create a missional area around Ebbsfleet to create a move towards a new parish of Ebbsfleet. Although some parts of Ebbsfleet will belong in existing parishes, such as Cable Wharf in Rosherville, the new Alkerden Anglican Academy will be the basis for a new Christian community. We will have access seven days a week, not just when the school is closed. The new Pioneer will be based there.

We need to pay attention to what God is saying to us. There is need all around us and we are crossing the road to help. People want to know what we do and are intrigued by us. We are not as marginalised as we think. The Councils are very aware of what we do. Learn to love and bless where God has put you – will be alert to what God shows you about this place, be ready to be surprised (perhaps even how to use the building).

How do we connect with those already in touch with us – e.g. those who use our halls?
(in Jesus terms they are people peace). We need to build bridges – be alert, be ready to respond.

Diocesan vision – **“Seeking first the Kingdom of God we are called together by God to change, serve and grow with compassion, courage and creativity”**

- what is God asking of us
- challenges in finance – how do we grow and see income rise
- challenges in all areas
- population will increase

There is a threat to us – how do we do welcome and hospitality and grow love? Those who come into our parish belong – we want them to join our community. There is growth but churches are getting older – How do we grow younger? All volunteer roles are changing. Parent & Toddler groups often needing new recruits. There is a lack of young retirees. Struggles to find Churchwardens, Treasurers, Safeguarding Officers – how do we respond?

We have to stop being islands – the new Deanery will be small – need to help each other. Also work collaboratively across Deaneries. The Diocese asks how they can help to bring about growth. Share what your church is doing and learn from each other

Missional churches have leaders who help us grow. It's not just about what we do on Sundays – throughout the week we are in it together. We are all learners. We need to grow younger and more diverse, numerically, spiritually, financially and to impact our communities and plant and grow new missional churches. We are following the same call

Seeking first the Kingdom of God – not about numbers. Jesus talked about it and the element of mystery – how it touches our lives and those we meet

We are called together by God – Our Father, brothers and sisters = united in Him

To change, serve and grow – openness and expectation of growth

With compassion, courage & creativity - we are not doing it alone but together.

How do we look around and see what God is showing us?

Nehemiah – walked the walls – seek out what God is showing us in our area – look at who is outside our building.

This was the last Gravesend Deanery Synod that we attended. There was an Inaugural meeting of Swanscombe Deanery in November but very few attended so it was rescheduled for January 2025.

PCC Committees

The PCC operates through several committees, which meet between full meetings of the PCC. All the committees are answerable to the full PCC.

The PCC held ten full meetings and one extraordinary meeting during the year.

2024 Activities/Events

This year we have successfully run a Pancake night, a few raffles, the Spring Fair, the Summer Fayre, a Church BBQ, a Harvest lunch, a Quiz with cooked meal, and our Christmas Fayre, as well as supporting the Deanery Confirmation service. These have seen a mix of church members and the wider community attending, supporting and volunteering as well as enjoying shared fun and games, building on already established relationships and creating new relationships. Raising money on top of this is a bonus.

I would like to extend a huge thank you to the amazing team who give so much of their time to these events and to all those in our community, in its widest sense, who volunteer on the days of our big fayres and events in so many ways.

Jen

Family Ministry

We continued to welcome children, parents and carers to a safe and enjoyable group. We averaged around 30-35 children each week. The group continued to attract new families and generate consistent positive feedback on the quality and hospitality the group provided.

The group was generously supported by several volunteers, in Jude, Karen, Dawn, Susan, Bart, and Marion, who ensured the group happened each week. We also had support from several parents and carers. Varied activities and toys were available on a rota each week and, during the warmer months, outside play was enjoyed. We gathered the children and their carers for the telling of the Christmas story in December, together with a visit from Father Christmas. Each child received a gift of a book (age appropriate) telling the story of Jesus' birth. It is a privilege to watch the children grow in confidence and height! We remain very grateful for Jude's commitment to the group, without which Sticky Fingers would struggle to continue. Her work in putting the rota together and ensuing the toys and activities are safe and engaging is greatly appreciated by all those involved and the wider church. One of the areas that needs prayer and attention is the level of volunteers, particularly from the church family. We will continue to mention this as we have opportunity and actively recruit. We wish to formally acknowledge the huge amount of work and time that goes into this ministry and to thank all those who give of their time and resources to enable the group to flourish.

Pastoral care

We continue to be a church that has a heart for the community. There are many people who are using their gifts and talents to support all sorts who are in need within our community in many different ways, especially under the charity MCK (Mary's Child Kent) which is an independent Charity with a strong connection to the church.

The Community Café

The Community Cafe continues to be very popular in the local area. We have up to 70 or 80 people attending weekly on Wednesday mornings between 9am and 1pm. Our group of volunteers work extremely hard setting up, preparing and serving food and packing away.

A Walking group of up to 20 people, headed by trained volunteers, leaves the Cafe at 10.30am to enjoy a

walk by the River Thames as far as Ingress Abbey or through Worcester Park as far as St. Mary the Virgin Church at Stone. When they return around 12 noon they enjoy bacon or sausage in rolls, cheese toasties, soup or cakes, often ordered before they go walking.

We are pleased to host outside agencies including Hi Kent, MCK Digital, MCK Legal Advice and, until recently, the Autism South East Cafe. The local Police and our PCSO often come in to see us and are there to give advice and help to anyone who has problems. Local Councillors also attend on a regular basis.

The Cafe opened its doors in April ten years ago. To celebrate this on Wednesday 17th April we had a special morning at the Cafe. We had a beautiful Anniversary cake, free raffle and lots of cakes and chocolates. The Bishop of Tonbridge, Simon Burton-Jones, attended as he had opened the Cafe ten years ago and also our Archdeacon Andy Wooding Jones came.

Our annual Cafe Beach Trip to Ramsgate took place on 20th August. This was a subsidised event. Two coaches of happy people had a great day.

The Senior's Afternoon Tea which is an offshoot of the Community Cafe meets on a Tuesday from 2pm to 4pm.

Our Coffee Morning now renamed Coffee and Craft Morning takes place on the third Saturday of the month from 9.30am to 11.30am. People have been able to learn how to make greetings cards, to do quilling and to crochet. Some people prefer to bring their own crafts along or just enjoy our freshly made coffee, tea and homemade cakes and a chat with friends old and new. Bike repair sessions now take place at Coffee and Craft mornings.

All the people who attend our Community Cafe, Senior's Afternoon Tea and Coffee and Craft Morning say how much they enjoy coming and we are always delighted to see them.

Margaret

Sunday Special

We began the year in the church, as the rest of the congregation were staying warm in the hall. Ben did a fabulous job, as usual, of keeping us warm with the heaters. We continued to bring our cloth and cross so the kids could see that we were having some special time with God. We have small numbers, but they are great children, that are learning how much God loves them.

Emily

Ignited Youth

The Ignited Youth continues to meet on Sunday morning during services and it has been a delight to see the young people growing in their faith during our sessions together. Somewhere between 4 and 9 young people attend on a Sunday morning and we continue to use the excellent Youth for Christ resources for 11 to 14-year-olds. Particular highlights have included the Ask the Vicar sessions and the Ask the Curate sessions where the young people were able to ask any questions they wished to ask of Charlie and Bart.

Rachel

Eco Working Group – Report for 2024

The ECO Working Group (Eco WG) was formed by the PCC in early 2024 to lead on St Marys response to the environment and climate crisis. Key targets for the Eco WG are to progress in achieving ECO Church status and to meet the Church of England's target for Net Zero carbon by 2030. The Eco WG is currently 5 strong (1 x minister, 3 x PCC and 1 x lay member) but we would welcome others to join or donate.

- **Eco Church** – the [A Roche UK scheme](#) provides a framework over 5 areas

Worship + Teaching / Buildings / Land / Community & Global Engagement / Lifestyle for churches to assess their impact and make improvements.

Progress: Bronze – achieved March 24. Silver – achieved September 24.

- Admin. ECO is a standing item on PCC agenda with a new ECO restricted fund and a budget for 2025
- Support to a global charity in 2025 - Tearfund
- Registered with Fairtrade Foundation as Fairtrade Church
- Cycle bike repair café - September 24 & March 25
- Drafted a Land Management Plan
 - Bird Boxes / Feeding. Bug Hotel. Composting
- Applied to Woodland Trust for free community trees. Hedge planting (135 saplings) event in March 25

- Applied to Diocese for funding for “Green Hall” project – Insulation / Roof / Solar panels – Application submitted - awaiting response
 - Bike rack funded – to be installed in April 25
 - ECO themed services (September 24 & Youth Café service in March 25)
 - Re-ordering of hall entrance / kitchen / toilets for a recycling centre
 - Toilet Rolls / Paper towels – move to 100% recyclable
- **CofE Net Zero Carbon by 2030** – [CofE Video](#)
 - **Electricity.** The PCC has a 2-year green tariff contract with Total Energies via Parish Buying – 100% offset from offshore wind. In future for electric heating in the church, we need to upgrade to a three-phase supply and a full rewire. Eco WG obtained a quote from UK Power Networks for connection of a 3 phase cabinet by Lych gate.
 - **Gas.** Both gas supplies have been disconnected. Church (condemned heating - Oct 23) & Hall (hob only - Oct 24)
 - **Overall** Removal of gas and using electricity offset 100% for offshore wind means a large reduction in church carbon footprint. The remaining carbon footprint is from transport, building, food etc and with the green offset electricity we could meet the CofE Net Zero Carbon target now but the temporary church LPG heaters dent progress.

MCK – Mary’s Child Kent

MCK – Mary’s Child Kent exists to love, care for and support individuals and families in the local area. The charity continues to grow since our establishment in 2023 and we support many people through our three foodbanks and the legal advice provided by our advisor Jeremy. We continue to run food and fun events during the school holidays in local venues which are very well attended. There have been fundraising events held in the form of an afternoon tea and Christmas Tree festival which were both well supported by local schools, businesses and individuals. Jude has also completed an apprenticeship in fundraising through the University of Kent. MCK has seen a change of staff with Naomi who has been with the charity since the beginning moving on and Jude has taken on her responsibilities alongside her current role. She is now Operation Manager for MCK. We have been supported financially by many individuals, organisations and grant making trusts and foundations. We are supported by volunteers from many local businesses especially taking part at food and fun events. We have been out and about promoting MCK in various places such as Darent Valley and Bluewater.

Looking forward – The Swanscombe foodbank (formerly the Swanscombe food cellar) is now overseen by MCK and will be sited in the grounds of Swanscombe Church Centre. The new containers which will house it are due for delivery very soon and this new venture will be up and running.

Thank you to everyone who supports MCK in any way, it is very much appreciated.

Jude

Curate Report

Curacy formally began on the date of my ordination, the 28th September 2024, and the licence to minister at St Mary Greenhithe ratified the following Sunday. Since then I have served as Deacon at over a dozen communion services under the guidance of my Training Incumbent Rev’d Charlie Lloyd-Evans, preached most weeks, and been an active member of the ministry team in the broader life of the church. After contributing to three funeral services with Rev’d Charlie I took a funeral service independently on the 11th December, which went well. In early November, with the help and support of several members of the congregation, I started a new ministry “The Man Shed”. This new meeting on the first Sunday of the month focuses on growing fellowship and deeper conversations over food and various pub style games and activities. Thirteen men gathered for the first meeting, and it has since grown to nearly twenty members, some of whom would not identify as Christian. There is strong missional potential with this group, which has led to the decision to use some of the Alpha Course sessions in the new year. We hope to continue to develop and grow this new ministry. Curacy continues with regular supervision meetings with Rev’d Charlie and teaching days and weekends with the Rochester Diocese IME2 team. My Curacy is going well and it’s been a privilege to serve within such a generous and supportive church.

Rev’d Dr. Bart Woodhouse

Church Warden report

Now that the roof project has been completed and the inside of the church is now dry we have been able to carry out much needed internal maintenance.

In the Spring we removed all the rotten front paneling from the south door and installed new oak paneling. The ironwork was repainted and reinstated. The job was successful apart from the fact that wet weather caused the wood to expand and the door jamming on the frame. Fortunately a small amount of trimming to the edge of the door seems to have cured the problem.

From the rotten wood that was removed, a very skillful individual used this wood to create several bird boxes that are now around the church grounds. Although the other church doors are painted black an overwhelming number of the church members voted to have the new paneling on the south door oiled. This has to be an annual exercise and will need to be done again very shortly.

At the back of the church hall there are two small windows that went into the store cupboards at the back of the hall. One was broken and boarded up and neither let in any light as shelving had been erected on the inside. These windows were boarded up and the gaps insulated to give better protection to the contents in the cupboards.

At the side of the hall we had erected a frame and covered it with tarpaulins to provide a protective covering for buggies and pushchairs. However the wind wrecked the tarpaulins on three occasions and so we have had to abandon this idea. We are reluctant to erect a permanent structure until such time as a new roof is fixed to the hall as this would make the fixing of the new roof difficult.

During the year we have continued to hold work parties on the first Saturday of each month carrying out gardening, bush and tree trimming, small repairs and regular cleaning to the inside of the church and the church hall and kitchen.

During the year there were changes at the Archdeaconry which is situated next to the church. Andy Wooding Jones retired as Archdeacon and the diocese were busy making preparations for the arrival of his replacement. This only affected us in so far as the somewhat haphazard parking arrangements had to be made into a formal arrangement with the diocese. The necessary documents were drawn up and signed up by both parties.

As we have so far been unable to resolve the problem of heating the church to date services were held in the church hall from January to Easter.

Social activities have been very successfully run with increasing attendance and many people from the local community attending.

2024 has ended well and we are looking forward to 2025.

We believe that God has called us to turn efforts to mission and outreach. With this in mind the missional team has been given new impetus and increased prayer time has been started including regular corporate prayer and also a 6am prayer meeting every Wednesday morning as we seek God's plans for St. Marys.

I have to confess that this has been a relatively easy year for me and this has been due to all the hard work and support I have received from all the groups and committees as they have followed their God given callings.

My grateful thanks to you all,

Roderick Long

Priest in Charge report and Future Outlook

This year has again been an exciting one as we have continued our journey with God in this community. The area is changing significantly, especially with the continued development in Ebbsfleet, and this has resulted in us becoming part of the new Swanscombe Deanery, with a more specific local missional focus. For me personally I have also taken on the role of Area Dean of this new deanery, which brings both rewards and challenges. I continue to be supported by a wonderful PCC and ministry team. There have been significant changes in the Ministry Team, with Revd Bart Woodhouse joining us as a curate, our wonderful LLM Margaret leaving as she relocated to Sheffield, and our longest standing LLM Mandy starting a secondment to assist another local parish of Istead Rise. A particular highlight of the year was Thy Kingdom Come, with many prayer activities organised throughout the 10 days, including a series of creative prayer stations in the church, which were visited by both church and non-church people. I am particularly grateful to the PCC, Ministry Team and wider church membership who supported me through a protracted period of severe back problems that had me laid up for nearly two months and on minimal duties for a lot longer.

The PCC focus of the year has been delving into the question of where God is leading us missionally as a church. We had a clear God given Vision a couple of years ago to focus on the roof project, but now that is complete we are keen to seek the next stage of our missional journey. The PCC started to meet for a second meeting every month, entitled Missional Leaders. During this we have prayerfully created a Vision statement and continue to progress towards a mission action plan. This process has been shared with the wider church, particularly through café services. Going forward we continue to pray for revival in our community and to seek ways to build connections with the community, including strengthening the church connections to the wide range of community engagement provisions that we have already established.

Financial review

Total receipts on unrestricted funds were £93,702 (**2023:** 71,400 **2022:** 72,966).

£112,061 (**2023:** 49,331 **2022:** £33,314) was spent to provide Christian ministry. This has included a contribution to the Diocesan Parish Share this year of £36,000 and a back payment of £30,000 in respect of last year's Diocesan Parish Share. This had been retained last year due to cash flow needs of the Roof Project.

The net result for the year was a deficit of income over expenditure on unrestricted funds of £18,359 (2023 surplus 22,069, 2022 surplus: £39,652). This is indicative of the retention of Diocesan Parish Share in 2023, to maintain cash flow, that has then been paid in this financial year. The balance on unrestricted funds at 31st December 2024 was £67,820 (2023: £88,689 2022: £68,023).

Reserves policy

The reserves policy was reviewed and will be maintained at a balance on unrestricted funds which equates to at least 3 months operating costs, equivalent to £15,000, plus the additional liability of the retainer on the roof project contract, which will become due during 2025. At the end of 2024 the reserves was £41,784 which was in excess of the reserves policy.

Approved by the PCC and signed on their behalf by:

Chairman _____

PCC Member _____

Date _____

Date _____

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England & Wales - Charity number 1180908

Accounts

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Mrs Margaret Bobby

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Mrs Marion Lane (Secretary)

Mrs Jennie White LLM

Miss Jude Andrews

Mr Jason Emmett

Mrs Ruth Lowe

Mrs Peta White

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In attendance:

Mr Gareth Lloyd-Evans without voting rights.

These members now serve as Trustees of the Registered Charity.

Ms Jude Andrews was elected as the Safeguarding Officer for Children and Vulnerable Adults.

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(2 passed away, 1 moved away, 2 left the church)

1 man joined (1 out parish) 2 women joined (in parish)

Reports for 2023

Deanery Synod

Deanery Synod met twice in 2023.

In June we heard from Steve Carey, head of the Aletheia Academy Trust which oversees 12 schools in the Diocese and will include Alkerden Academy when it opens. He shared a lot of the concerns around the general condition of education in this country as well a vision for more church involvement in schools to help raise the standard of education as well as fostering better values and climate for learning in our schools. He explained the ongoing role of Aletheia Trusts across the country. He also suggested people could help by volunteering in schools and by being willing to be governors in their local school to bring a greater Christian influence at leadership level.

We also had a report from Trudi Oliver, Young Vocations Rep on Diocesan Synod, speaking on the importance of encouraging and enabling young people to take on valuable responsibilities within the life and work of the church, not being superficial but honest and realistic, with the hope of retaining them past the ages at which other interests become more exciting, for example, let them run the whole café church service, have a vocations day aimed at them, encourage them to take a Mission Experience year placement.

We also had feedback from Revd Charlie on the Deanery Courses run at the end of last year (2022-23).

Each course was run over three evenings and a full day (six sessions) with 13 candidates on the Hearing God's Word course and nine of these went on to do Speaking God's Word. There was much positive feedback about the course and the material covered.

Another series of courses are being run this winter with 8 on HGW and 6 on SGW.

In October we heard from Vicki Clarke of the Gravesend Daytime Hub – a local church initiative helping the homeless based at the Methodist Church in Gravesend. They do amazing work but are crying out for more volunteers. She explained that they need a team of staff who are consistent as having the same staff helps to build trust. They were the only homeless drop-in to remain open during Covid. They provide counselling, clinics, first aid including emergency overdose antidote.

We also heard from Archdeacon Andy Wooding-Jones with an update on the Ebbsfleet Development. The Development extends to the Swanscombe Peninsula and will see around 40,000 people living within the area it covers by the time it is completed, made up of different communities. He asked what does it mean to serve? We need to ask God what his will is and how we are to be a part of it. What is the race marked out for us? What opportunities and challenges are there? We need pioneers – called to go ahead and make connections – be the Christian presence but we need also need to be places of welcome, using what we already have to encourage people to stay when they come to us. Above all we need to pray for all that is happening and for God's guidance.

Mandy was introduced to the group as the new Deputy Warden of Lay Ministry for the Rochester Archdeaconry, having been commissioned to the role a few days earlier. She steps into Vic Twine's formidable shoes.

Mandy and Margaret

PCC Committees

The PCC operates through several committees, which meet between full meetings of the PCC. All the committees are answerable to the full PCC.

The PCC held nine full meetings and one extraordinary meeting during the year.

2023 Activities/Events

After focusing on raising money for the roof fund last year, we have returned to general fundraising.

This year we have successfully run a Pancake night, a few raffles, the Spring Fair, a community Coronation Party, the Summer Fayre, a Quiz with cooked meal, the Raised the Roof Concert, a Light Party and our Christmas Fayre, as well as supporting the Deanery Confirmation service. These have seen a mix of church members and the wider community attending, supporting and volunteering as well as enjoying shared fun and games, building on already established relationships and creating new relationships. Raising money on top of this is a bonus.

At the end of this year we have also decided to rename this ministry area to Events rather than Hospitality – giving a wider brief as to what we do and can do in the future.

I would like to extend a huge thank you to the amazing team who give so much of their time to these events and to all those in our community, in its widest sense, who volunteer on the days of our big fayres and events in so many ways.

Jen

Family ministry

Sticky Fingers continued to be very popular, regularly seeing 20-30 children every week with their parents or carers. Our grateful thanks go to John for regularly helping to set up the tables and carpets and do the heavy lifting and especially to Dawn and Karen for their unstinting dedication to running the kitchen every week. They are so efficient they even have time to come out and play and to help us pack up at the end. We could not do it without them. In September, Mandy and Jen made the difficult decision to step back from running Sticky Fingers at Christmas (after approx. 18 years). This announcement was met with dismay and sadness from a lot of the regular parents but we knew it was the right thing to do to give us space to see what God has in store next.

After putting out many requests for help, members of the Ministry team volunteered to step in to carry on running the group in 2024; the parents were very happy to hear this group will continue.

We are so grateful to God for the impact that this ministry has in our community and pray that He will continue to bless it and all who give their time to it.

Mandy and Jen

Pastoral care

We continue to be a church that has a heart for the community. There are many people who are using their gifts and talents to support all sorts who are in need within our community in many different ways, especially under the charity MCK (Mary's Child Kent) which is an independent Charity with a strong connection to the church.

During this year the PCC and Ministry Team have had a particular focus on building up relationships within the church. This has been seen through the preaching and planning of services, particularly the monthly Cafe Service, and also through the establishment and growth of Life Groups in the church.

Charlie

The Community Café

The Café is still very popular in the local area. We have up to 70-80 people attending weekly on Wednesday mornings between 9am and 1pm. We have a group of volunteers who work extremely hard. A walking group headed by trained leaders leaves the café at 10.30 to enjoy a morning walk around Greenhithe and Stone. We are pleased to host outside agencies including Hi Kent, MCK Digital Hub and Legal Advice and Autism Southeast Café. We purchased new tablecloths, mugs, serving equipment and a soup maker during the year, thanks to grants from ASDA Foundation, DBC and the Rochester Diocese. We are designated a Warm Space. The Senior's Afternoon Tea, which is an offshoot of the Café, meets on a Tuesday afternoon. All the people who attend our Café and Senior's Tea say how much they enjoy coming. A new venture we have started is a monthly Saturday Coffee Morning, which has proved to be popular too.

Margaret

Sunday Special

We became a travelling group this year alongside the rest of our Church family. We spent time at St Peter and St Pauls, joining with the young people of their congregation. When we returned to St Marys, we came back to the hall. Personally, I think the fact our tablecloth and altar components have travelled with us, has provided continuity for the children and reminded them that the time we spend with Jesus is special for us and for him. We haven't had huge numbers, no more than 10 any week, but it is lovely to see the ones we do have grown in the knowledge and love of God. Thank you to Ben and Jude and any other person who has jumped in to support us over the past year.

Emily

Youth Ministry

The Ignited Youth meets on a Sunday morning during the church service. We have been using the Youth for Christ Lumin Resources for 11-14 year olds. Themes covered in each session included Parables in Depth, Evangelism, Life Hacks to equip young people with skills to deal with modern issues, the Trinity and Generosity. Sessions are aimed at the age group attending with games and discussion incorporated into each session. The young people seem to particularly appreciate the cakes or doughnuts and drink provided to encourage a relaxed environment. Each week

numbers attending have varied between 4 and 9 young people. This year there has been a particular focus to ensure that the group meets more regularly.

Building and Grounds

This is my last report as a church warden and when I look back over the last five years quite a lot has changed. Since the last APCM work has started on the roof and masonry repairs. This project originally was meant to take 16 weeks to complete but has overrun. The roofers got most of the roof repairs done with in the 16 weeks but once the scaffolding had gone up and they could see how much damage there was to the walls, extra money was needed to be found to complete all the repairs. Hopefully soon all the repairs will be completed, and the rest of the scaffolding can come down.

Whilst the work on the roof was going on St. Mary's moved their church services over to join with St. Peter and St. Paul's as the church building was going to be very dusty and dirty inside the church.

Whilst we were meeting over at St. Peter and St. Paul's, we decided this would be a good time to strip all the wrong paint that was on the chancel's walls during the summer holidays. What was found underneath the paint was quite amazing; we now need to come up with a plan as to what to do with the walls.

The old gas heaters had to be removed due to the fumes they created, and it was not safe to use these heaters anymore. One of our goals is to become a Net Zero church and one of the best ways to do this is to use electric heating. The power supply into the church was not big enough to supply all the heaters needed to do this. So, we ended up with very limited heating in the church for the winter months. The PCC took the decision to move the church services into the hall for the winter where there was heating. We hope to have our first service back in the church on Palm Sunday.

Whilst the scaffolding was up on the west wall, we were able to arrange for the bell to be inspected and was found to be in good condition and just needed re-painting. The roofers put a new pipe up through the roof and a metal bell rope to come down from the bell wheel into the church. The new lower rope was paid for by St. Mary's Stone as a gift to us. I would like to say thank you to Gareth and Nigel for doing all the work in getting this bell ringing again. Another job was to sand and repaint of the south door. When we removed the door, it was found that the front panelling was very rotten. The PCC decided to buy new Oak panelling wood to replace the front of the door. The plan is to replace the panelling early in the new year.

We have continued our Work party on the first Saturday of the month where jobs include gardening, trimming bushes and trees, small repairs and lots of cleaning within the church. I would like to say a big thank you for all those who gave up their free time to help out, it is always much appreciated.

MCK – Mary's Child Kent

MCK is a new charity, established in August 2023, and is continuing the Kent based activities of the Mary's Child charity. MCK is dedicated to 'Loving, Supporting and Caring for our Community', recognising the significant ongoing need as so many struggle in the current economic climate.

Mary's Child had been operating officially as a charity since 2020, but as a church project in this area for some time before that. Having started locally it was then expanded to a base in Peterborough as well. In early 2023 it was identified that these two areas of the charity (Kent and Peterborough) could now operate more effectively as separate charities. The Board of Trustees resolved to transfer the operations and finances of the Kent area to a new charity, and hence MCK was born. MCK continues the work and ethos of the former Mary's Child activities in the area, while also strengthening the links with the local churches.

Thank you to everyone for your ongoing support of MCK.

Jude

Priest in Charge report and Future Outlook

2023 has been an exciting year for the church, particularly in seeing the roof project come to fruition and the work go ahead. This required us to move out of the church building for several months over the summer, and during this time we joined with our sister church of St Peter and St Paul's in Swanscombe and worshipped together. This has been a wonderful opportunity to grow the relationships across the two churches and going forward we are continuing to worship together regularly. Although the roof project was not finished on schedule the church is fully available again for worship.

Our ministry Team has grown again this year, with Bart Woodhouse joining in his capacity as an ordinand in training. Although initially assigned to the church for a one year placement we are delighted this has been extended for Bart to continue with his curacy across the two churches of St Mary Greenhithe (SMG) and St Peter and St Paul's Swanscombe (SPPS).

The focus of the year has been about strengthening bonds in the church. We established several new Life Groups across the two churches of SMG and SPPS which have continued to grow and flourish throughout the year. The Life Groups have studied the Difference Course, the Bible Course and the Romans Course. The monthly Café services have particularly focused on the themes around belonging and growing our relationships as a church family. We are seeking to continue to build on this in the coming year.

Financial review

Total receipts on unrestricted funds were £71,400 (**2022:** 72,966 **2021:** 57,919).

£49,331 (**2022:** £33,314 **2021:** £62506) was spent to provide Christian ministry. This has not included a contribution to the Diocesan Parish Share this year, due to cash flow needs of the Roof Project, however the PCC have made assurances to the Diocese that they will make contributions to cover this period once the roof project is complete and cash flow is not such an issue.

The net result for the year was a surplus of income over expenditure on unrestricted funds of £22,069 (2022 surplus: £39,652 2021 shortfall: £4,794). This is indicative of a recovery of funds post the pandemic,

The balance on unrestricted funds at 31st December 2023 was £88,689 (2022: £68,023 2021: £28,343) including 24,000 allocated to the roof project.

Reserves policy

The reserves policy was reviewed and will be maintained at a balance on unrestricted funds which equates to at least 3 months operating costs, equivalent to £15,000. During the period of the Roof Project the PCC have been keen to maintain a higher cash balance to allow for the necessary cash flow needs. At the end of 2023 the total reserves was £63,770 which is in excess of the PCC policy. In 2024 the additional liability of the retainer on the roof project contract of £3563 will be added to the 3 months operating cost reserve.

Approved by the PCC and signed on their behalf by:

Chairman _____

PCC Member _____

Date _____

Date _____

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Supporting Charitable Organisations

18 April 2024

Independent Examiner's report to the Member/Trustees of St Mary Greenhithe

I report on the accounts for the year ended 31 December 2023 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

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St Mary Greenhithe
Statement of Financial Activities
For the period from 01 January 2022 to 31 December 2023

	Notes	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Voluntary Income	2a	48,368.75	78,756.00 -		127,124.75	48032.23
Activities for Generating Funds	2b	14,934.01 -	-		14,934.01	8942.91
Investment Income	2c	324 -	-		324	23
Church Activities	2d	5,552.75 -	-		5,552.75	6081
Other income	2e	2,220.45 -	-		2,220.45	528.71
Total income		71,399.96	78,756.00 -		150,155.96	63607.85
Expenditure on:						
Church Activities	3	42,192.66	164,605.67 -		206,798.33	73918.01
Cost of Generating Funds	3	6,653.53	1,019.80 -		7,673.33	4697.03
Governance Costs	3b	340 -	-		340	300
Other expenditure	3	144.72 -	-		144.72	105.53
Total expenditure		49,330.91	165,625.47 -		214,956.38	79020.57
Net income / (expenditure) resources before transfer		22,069.05	-86,869.47 -		-64,800.42	-15,412.72
Transfers:						
Gross transfers between funds - in	-		1,403.54 -		1,403.54 -	
Gross transfers between funds - out		-1,403.54 -	-		-1,403.54 -	
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	8	20,665.51	-85,465.93 -		-64,800.42	-15412.72
Reconciliation of funds						
Total funds brought forward		68,023.00	102,955.56 -		170,978.56	97,693.19
Total funds carried forward		88,688.51	17,489.63 -		106,178.14	82,280.47

St Mary Greenhithe

Balance Sheet (Separate funds)

	General	Designated	Restricted	Endowment	At 31/12/2023 £	At 31/12/2022 £
Fixed assets	-	-	-	-	-	-
Current assets						
Debtors	22,630.90	-	91.88	-	22,722.78	20,228.20
Cash At Bank And In Hand	42,437.28	24,918.76	106,789.63	-	174,145.67	155,238.46
	65,068.18	24,918.76	106,881.51	-	196,868.45	175,466.66
Liabilities						
Creditors: Amounts Falling Due In One Year	1,298.43	-	85,829.00	-	87,127.43	4,488.10
	1,298.43	-	85,829.00	-	87,127.43	4,488.10
Net current assets less current liabilities	63,769.75	24,918.76	21,052.51	-	109,741.02	170,978.56
Total assets less current liabilities	63,769.75	24,918.76	21,052.51	-	109,741.02	170,978.56
Liabilities						
Creditors: Amounts Falling Due After One Year	-	-	3,562.88	-	3,562.88	-
Total net assets less liabilities	63,769.75	24,918.76	17,489.63	-	106,178.14	170,978.56
Represented by						
Unrestricted						
Unrestricted - General Fund	63,769.75	-	-	-	63,769.75	43,104.24
Designated						
Designated - Roof Fund	-	24,000.00	-	-	24,000.00	24,000.00
Designated - Youth	-	918.76	-	-	918.76	918.76
Restricted						
Restricted - Audio Visual And Sound Fund	-	-	-	-	-	-1,403.54
Restricted - KCC Mini Bus	-	-	-	-	-	15,000.00
Restricted - Drop-in Cafe	-	-	5,036.91	-	5,036.91	5,846.71
Restricted - Education And Training	-	-	1,810.64	-	1,810.64	1,810.64
Restricted - Edible Ebbsfleet	-	-	6,183.61	-	6,183.61	6,393.61
Restricted - Heating And Seating	-	-	9,593.41	-	9,593.41	9,904.07
Restricted - Memorial Book And Garden	-	-	1,176.96	-	1,176.96	1,176.96
Restricted - Roof Fund	-	-	-6,311.90	-	-6,311.90	64,227.11
Fund Totals	63,769.75	24,918.76	17,489.63	-	106,178.14	170,978.56

Parochial Church Council Of St Marys Greenhithe

Notes to the Financial Statements

For the Year Ended 31 December 2023

1 Accounting Policies

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church accounting Regulations 2006 governing the individual accounts of PSSs, and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are not used within the church building. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures & Fittings	20 years
Computers	3 years
Church Sound Equipment	is used entirely within the church building so is written off at full cost in the year of purchase

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Fund accounting

Restricted Funds comprise revenue donations or grants for a specific PCC activity intended by the donor.

Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2 Incoming Resources

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
a) Voluntary Income					
Planned Giving	31809	-	-	31809	50683
Collections at services	4965	-	-	4965	6936
Donations	1070	-	-	1070	17232
Tax Recoverable on Gift Aid	10000	-	-	10000	12690
	<u>47844</u>	<u>0</u>	<u>0</u>	<u>47844</u>	<u>87541</u>
b) Activities for Generating Funds					
Fund raising for roof repairs			63756	63756	22842
Fundraising Events	6629	-	-	6629	3742
Photocopy Income	19	-	-	19	30
Drop-in Café	8286	-	-	8286	7468
Edible Ebbsfleet	-	-	-	0	0
	<u>14934</u>	<u>0</u>	<u>63756</u>	<u>78690</u>	<u>34083</u>
c) Investment Income					
Bank Interest	324	-	-	324	59
	<u>324</u>	<u>0</u>	<u>0</u>	<u>324</u>	<u>59</u>
d) Income from church activities					
Use of Church Facilities	4449	-	-	4449	4975
Memorial Book and Garden	80	-	-		0
Fees for weddings and Funerals	1104	-	-	1104	648
	<u>5633</u>	<u>0</u>	<u>0</u>	<u>5633</u>	<u>6081</u>
e) Other incoming resources					
Other Income and Grants	525	-	15000	15525	3365
Family Ministry including Sticky	2140	-	-	2140	1631
	<u>2665</u>	<u>0</u>	<u>15000</u>	<u>17665</u>	<u>4996</u>
Total Receipts	<u>71400</u>	<u>0</u>	<u>78756</u>	<u>150156</u>	<u>132303</u>

3 Resources Expended

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
a) Fund Raising Expenses					
Fund Raising Expenses	1812	-	-	1812	1323
	<u>1812</u>	<u>0</u>	<u>0</u>	<u>1812</u>	<u>1323</u>
b) Church activities					
Diocesan parish contribution	-	-	-	0	0
Rector and rectory costs					
Council Tax - Rectory	2067	-	-	2067	2119
Church and services					
Gas & Electricity - Church	5988	-	-	5988	3208
Insurance - Church	5513	-	-	5513	5339
Music	483	-	-	483	486

Service Accessories	651	-	-	651	866
Family Ministry	125	-	-	125	180
Youth	-	-	-	0	0
Repairs & Maintenance	6737	-	-	6737	764
Weddings and Funerals	142	-	-	142	0
Organ/Piano Tuning	190	-	-	190	0
Sunday School	-	-	-	0	50
Audio Visual	1239	-	-	1239	395
Outreach	262	-	-	262	0
Rood Fund Expenses	-	-	149295	149295	660
Hall Running costs					
Gas & Electricity - Hall	4518	-	-	4518	2637
Cleaning etc. - Hall	1603	-	-	1603	1341
Water and Sewage - Hall	209	-	-	209	507
Cleaning Materials	473	-	-	473	420
Salaries					
Salaries - Administrator	8367	-	-	8367	8088
Administration					
Photocopier	747	-	-	747	282
Postage & Stationery	47	-	-	47	9
Telephone	916	-	-	916	397
Finance expenses	180	-	-	180	208
Office Equipment and Subs	970	-	-	970	359
Goverance					
Independent Examiner	340	-	-	340	325
Other Payments					
Miscellaneous	573	-	15311	15884	9118
Memorial Book and Garden	-	-	-	0	0
Drop-In Cafe (480)	4802	-	810	5612	3772
Edible Ebbsfleet	-	-	210	210	276
Bank Charges	145	-	-	145	164
Training	-	-	-	0	311
Health and Safety	232	-	-	232	0
	47519	0	165625	213145	42282
Total Payments	49331	0	165625	214956	43605

4 Staff costs

	2023	2022
	£	£
Wages and Salaries	7484	9429
The average number of employees during the year was as follows:		
	2023	2022
	No.	No.
Administration	1	1
Cleaner	1	1

5 Independent examiners remuneration

	2023	2022
	£	£
	340	325

6 Accounts receivable and prepayments

	2023	2022
	£	£
Gift aid recoverable for year	10000	12690
Gift Aid still receiveable for previous year	12690	7505
Other receivables	33	33
	22723	20228

7 Liabilities

	2023	2022
	£	£
Amounts falling due in one year		
Utilities and other accruals	86111	2330
Independent Examiners remuneration year	340	325
Agency Collections	676	1533
	87127	4488
Amounts falling due after one year		
Roof project retainer	3563	0
Total Liabilities	90690	4488

8 Statement of movement in funds

	At 1 Jan 2023	Income	Expenditure	Transfers	At 31 Dec 2023
Unrestricted Funds					
General Fund	43104	71400	49331	(1404)	63770
	<u>43104</u>	<u>71400</u>	<u>49331</u>	<u>(1404)</u>	<u>63770</u>
Designated Funds					
Roof	24000	-	-	-	24000
Youth	919	-	-	-	919
	<u>919</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24919</u>
Restricted Funds					
Training and Education	1811	-	-	-	1811
Café	5847	-	810	-	5037
Roof Fund	64227	78756	149295	-	(6312)
Edible Ebbsfleet	6394	-	210	-	6184
Heating and Seating	9904	-	311	-	9593
Mini Bus	15000	-	15000	-	0
Memorial Garden and Book	1177	-	-	-	1177
Audio Visual	(1404)	-	-	1404	-
	<u>102956</u>	<u>78756</u>	<u>165625</u>	<u>1404</u>	<u>17490</u>
Total	170979	150156	214956	-	106178

b) Comparative movement of funds in 2022

	At 1 Jan 2022	Income	Expenditure	Transfers	At 31 Dec 2022
Unrestricted Funds					
General Fund	27452	72966	33314	(24000)	43104
	<u>27452</u>	<u>72966</u>	<u>33314</u>	<u>(24000)</u>	<u>43104</u>
Designated Funds					
Roof	-	-	-	24000	24000
Edible Ebsfleet	(28)	-	-	28	-
Youth	919	-	-	-	919
	<u>891</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24919</u>

Restricted Funds				
Training and Education	1811	-	-	1811
Café	6008	495	656	5847
Roof Fund	6045	58842	660	64227
Edible Ebbsfleet	6698	-	276	(28) 6394
Heating and Seating	13603	-	3699	9904
Mini Bus	20000	-	5000	15000
Memorial Garden and Book	1177	-	-	1177
Audio Visual	(1404)	-	-	(1404)
	<u>53937</u>	<u>59337</u>	<u>10291</u>	<u>(28) 102956</u>
Total	82280	132303	43605	- 170979

Designated Funds

Youth	Ongoing youth ministry of the church
Roof	Money designated to the Roof Fund by the PCC

Restricted Funds

Training and Education	Training resourcing of current ministers, both clergy and lay
Audio Visual	This was reduced to zero this year when tax recoverable on donations made to this fund were received and transferred to the fund fund
Cafe	Ongoing operations of the weekly community café, including capital expenditures.
Roof Fund	Grants and Donations given specifically for the repairs to the church roof. Negative balance due to payments due in 2024 and 2025. These can be met from the Designated Roof Fund
Edible Ebbsfleet	Ongoing maintenance, and development of Community Garden in the church grounds
Heating and Seating	Provision of new chairs for the church and upgrade of heating system
Mini-Bus	Purchase, maintenance and ongoing running costs of community Mini-Bus. During this year this has been transferred to a separate dedicated account for the Community Minibus, administered by a board independent of the church.
Memorial Garden and Book	Ongoing upkeep and activities of Memorial Garden and Memorial book in church.

10 Assets By Fund

a) 2023

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023
Fixed Assets	-	-	-	-
Current Assets	65068	24919	106882	196868
Liabilities	1298	-	85829	87127
Total	<u>63770</u>	<u>24919</u>	<u>17490</u>	<u>106178</u>

b) Comparative Figures for 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022
Fixed Assets	-	-	-	-
Current Assets	46381	24919	104167	175467
Liabilities	3276	-	1212	4488
Total	<u>43104</u>	<u>24919</u>	<u>102956</u>	<u>170979</u>

10 Related parties

There were no payments, other than the re-imbusement of expenditure, made to PCC members during 2022 (2021: £nil)

The Tech loan received in 2021 was from a person related to a PCC member. The loan was for a total of £3100, repayable over 12months in monthly instalments. Due to an accounting error discovered while producing the 2022 end of year accounts £260 was outstanding as of the end of 2022. This was paid in 2023. The total amount of donations made to the PCC by PCC members or related parties during 2023 was £10,520 (2022: £9,438).

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

England & Wales - Charity number 1180908

Accounts

THE PAROCHIAL CHURCH COUNCIL
OF THE
ECCLESIASTICAL PARISH
OF
ST MARY, GREENHITHE

Annual Report and Financial Statements

Year ended 31 December 2022



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

Trustees Annual Report for the year ended 31 December 2022

Administrative information

St Mary's Church is situated on London Road, Greenhithe. It is part of the diocese of Rochester within the Church of England. The correspondence address is - Church Office, 131 Mounts Road, Greenhithe, Kent DA9 9ND.

The Parochial Church Council (PCC) is a charity on the Register of Charities with the Registered Charity Number 1180908.

PCC Members who have served from 1 January 2022 until the date this report was approved are:

Incumbent: Revd Charlie Lloyd-Evans

Wardens: Mr Ben White, Mr Rod Long

Deputy Warden: Mr John Stringer resigned October 2022

Representatives on the Deanery Synod:

Mrs Mandy Holloway LLM

Mrs Margaret Bobby

Elected members:

Mrs Marion Lane (Secretary)

Mrs Jennie White LLM

Miss Jude Andrews

Mr Jason Emmett from November 2022

Mrs Ruth Lowe

Mrs Peta White

Mr Nigel Hewitt

In attendance:

Mr Gareth Lloyd-Evans without voting rights.

These members now serve as Trustees of the Registered Charity.

Ms Jude Andrews was elected as the Safeguarding Officer for Children and Vulnerable Adults.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers measure. The method of appointment of PCC members is set out in the Church Representation Rules.

The membership of the PCC consists of the incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

Electoral Roll 2022 Summary

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

After the revision of the roll, we have 65 members, broken down as follows:

Men, total of 20, 6 live in the parish and 14 outside the parish
Women, total of 45, 21 live in the parish and 24 outside the parish
Total living in parish is 27, outside the parish is 38

(2 passed away, 1 moved away, 2 left the church)
1 man joined (1 out parish) 2 women joined (in parish)

Reports for 2022

Deanery Synod

Following the Meeting in November 2021 where we discussed the need to grow Lay Ministry across the Deanery in light of the falling numbers of ordinands and the aging population of existing clergy, a group was formed, under the guidance of Dylan Turner, in his role as a Growth Enabler for the Diocese, to explore ideas for encouraging more church members to consider exploring a calling to formal ministry.

The group consisted of four ordained priests, an LLM and a lay youth leader. The first meeting was held in January 2022 and we reflected that, whilst the 'Are You Being Called?' and 'Its Your Calling' days are great for highlighting the paths to formal ministry training, something else is needed that would help to plant the seeds of thought that this kind of ministry might even be something people could consider.

The group considered ways of running events or courses within the Deanery which would help people engage more deeply with the Bible and discover more of what God's calling means and what it might look like.

After much deliberation it was agreed to run, regularly, two already existing Diocesan short courses – Hearing God's Word and Speaking God's Word. These courses seek to help individuals gain confidence in reading, understanding and applying the Bible message to their lives, and in talking about the Bible with others – possibly even leading a Bible study group or occasionally speaking in church. Successful completion of both parts of the course is rewarded with a certificate and permission from the Bishop to give talks in their parish with the oversight of their incumbent. This may lead to a desire to pursue further training in the future.

The group felt that these courses should be run each year for a minimum of three years to allow the necessary momentum for a more sustainable culture of learning and participation in ministry to develop within the parishes, and to enable a widespread and sustained spiritual growth.

The first of each course was held in September to November 2022 and in January and February 2023 and, on the whole, were well received by the 12 participants.

There are plans to run them again at roughly the same time later this year.

In other news, some sessions were arranged for members to discuss the Living in Love and Faith material in further depth but these were not well attended.

The October Deanery Synod meeting was given over to enable Deanery clergy and Lay ministers to meet with Bishop Jonathan and hear his vision for the future ministry in Rochester Diocese.

For the future the Gravesend Deanery confirmation has been booked for 8th October 2023 and will be held here at St Mary Greenhithe.

PCC Committees

The PCC operates through several committees, which meet between full meetings of the PCC. All the committees are answerable to the full PCC.

The PCC met ten times during the year, either in person or via Zoom.

2022 Activities/Events

This year has seen a return to all our 'normal' events, but the focus for our fundraising turned to the Roof and Masonry Project for the year. This was linked to all events except the Summer and Christmas Fayres. We raised about £1800 for the Roof project alone.

We have successfully run a quiz night, a raffle, Chocolate Fest, Pancake night, Spring Fair, Jubilee Party, Summer Fayre, Light Party and Christmas Fayre this past year. These have seen a mix of church members and the wider community attending and enjoying shared fun and games, building on already established relationships and creating

new relationships. Unfortunately, our planned Harvest Lunch had to be put on hold due to the Loss of our Late Queen, we do look forward to having that this year though along with our other big events.

I would like to extend a huge thank you to the amazing Hospitality team who give so much of their time to these events and to all those in our community, in its widest sense, who volunteer on the days of our big fayres in so many ways.

Family ministry

Sticky Fingers Parent and Toddler group continues to be as popular as ever. Our attendance numbers were steady at around 15 children and parents/carers each week, swelled to just over 20 if some of our childminders came.

However, since the beginning of this year the numbers have been around 30-35 children most weeks as more childminders have been coming as well as lots of new members. These are the sort of numbers we were seeing pre-Covid.

We have taken the decision to increase our weekly fee from £2.50 per adult to £3. Partly for convenience (as many pay by card now and we can only load whole amounts) but also as costs of running the group are rising. We continue to provide four types of fruit plus breadsticks and water for the children, as well as tea, coffee and biscuits for the adults, as a varied and entertaining choice of toys which rotate each week.

We are extremely blessed to have Karen and Dawn who have joined our ranks and are our Kitchen Dream Team. Our thanks go to them and also to Marion, Evie and Charlie who have stepped in occasionally to help.

We have been in consultation with Ben and his team about replacing the canopy over the garden area so that we can ask parents to park their pushchairs outside, thus reducing the congestion when they are all in the hall, and they are looking into it.

All in all, another good year and looking forward to many more.

Pastoral care

We continue to be a church that has a heart for the community. There are many people who are using their gifts and talents to support all sorts who are in need within our community in many different ways, especially under the charity Mary's Child.

The Community Café

Numbers have been gradually increasing as people become more confident to attend. We have a group of volunteers who work extremely hard. A walking group headed by our trained leaders leaves the café at 10.30 to enjoy a morning walk around Greenhithe and Stone. We are pleased to host outside agencies including Hi Kent, Mary's Child Digital Hub and Legal Advice and Autism South East Café.

The Senior's Afternoon Tea, which is an offshoot of the Café, meets on a Tuesday afternoon. All the people who attend our Café and Senior's Tea say how much they enjoy coming.

Sunday Special

Sunday Special have meet throughout the year in line with the school terms. We meet three out of four Sundays of a month. We purchased new teaching materials this year from Scripture Union. The books are the same layout of our previous materials, but they cover different stories. We average between four and ten children from 3 to 10 years old. We always have a craft which matches in with the bible story and we hope that the parents and guardians are enjoying the work the children bring away with them.

Mary's Child is now a registered charity in its own right. However, many members of the church are either Trustees or members of the Kent Management Committee. We are still very much involved with the day-to-day activities and the Food and Fun events etc. Mary's Child are very grateful to all those who donate either food items, their time or money to support this much needed charity.

Youth Ministry

The Ignited Youth meets on a Sunday morning during the church service. We have been using the Youth for Christ Resources for 11-14 year olds. Themes covered in each session included Spiritual Habits such as Why and How we read the Bible and Why and How we Worship as well as looking at different types of poverty from Relational to Material, Environmental and Spiritual. Sessions are aimed at the age group attending with games and discussion incorporated into each session. The young people seem to particularly appreciate the cakes or doughnuts and drink

provided to encourage a relaxed environment. Each week numbers attending have varied between 4 and 9 young people.

Building and Grounds

At last year's APCM we had just £10,000 towards the roof repairs and needed £130,000 more to start this project. At this APCM we can now say that the project has gone up from £140,000 to £170,000 and we have secured the funds to start the project onto the roof and masonry repairs; that is just how amazing God is.

A church in Essex was upgrading their chairs for stackable chairs and selling their old chairs for £18 each and new they would be about £80 each. There was a restricted fund for heating and seating that we could use to buy them. So, a plan was put together to remove the pews, and the plinths, and get the chairs from Essex. So one week in August we meet up every evening where we worked to complete the change of seats.

The old staging that the sound desk was on then had to be removed as it was damaged. So now all the tech is sitting at the back. But we were able to replace the projector with a new large screen for the visuals. Also we were able to add Wi-Fi in the church and church hall, as well for the digital hub.

We have continued hold a Work party on the first Saturday of the month where we did some gardening, trimming bushes and trees, small repairs, and lots of cleaning within the church. I would like to say a big thank you for all those who gave up their free time to help out, your help is much appreciated.

A few instances happened across the site last year, so the PCC decided to install a new CCTV system. A new alarm for the church and CCTV was installed to increase the security of the site.

Priest in Charge report and Future Outlook

2022 has seen the church move more securely into the future after the significant impacts of the Covid Pandemic. We have been able to engage in a full range of services throughout the year, including the main Christian festivals. Although most social distancing limitations had formally been removed by the beginning of the year, it continued to take time for everyone to feel comfortable to embrace the new freedoms. As the year progressed all ministries and activities of the church have grown, including Family Ministry, Ignited Youth and Sunday Special, and Community Café. Hall Rentals have also continued to rise. The PCC vision at the beginning of the year had clearly identified the focus as being 'The Roof' and this vision was fully embraced by the church family and wider community, such that the significant funds necessary for the roof have now been secured. This has been a unifying project for the church family.

Our Ministry Team has grown as Margaret Wooding-Jones has joined in her capacity as a Lay Minister, and her ministry, alongside that of our existing LLM's, Mandy and Jen, is very much appreciated by all. Our relationship with our sister church, St Peter and St Paul's Swanscombe, has also grown as both churches have got used to sharing an incumbent, and Mandy and Jen were also licensed to St Peter and St Paul's in October. In the summer we established a new style of family service, following the removal of the church pews and the introduction of chairs. This 'Café Service' has proved to be very popular with a rapidly growing attendance.

The PCC had planned for a balanced budget for 2022, and this was achieved, and we ended the year with a small surplus. This was a result of very tight financial limitations over the course of the year as we seek to recover from the financial impact of Covid. The PCC are confident that this financial stability will continue, and will maintain tight spending limits as we move into the following year. Due to the focus on the roof the PCC had made the difficult decision not to pay a Diocesan contribution this year, but to direct this money to the roof project. The resulted in £24000 being directed this year to the Designated Fund for the roof project. God has overwhelmingly supported our focus on the roof project, with significant funds coming in, both through grants and generous donations. The PCC was particularly pleased when a donation also came in for the Diocese of £25000 to cover our yearly contribution.

Looking forward the PCC has held a further PCC Away Day, which identified strengthening the bonds in the church as a focus moving forward. We seek for all members to feel that they are valued members of the whole church family.

Financial review

Total receipts on unrestricted funds were £72,966 (2021: £57,919 2020: £44,015).

£33,314(2021: 62,506 2020: £65,307) was spent to provide Christian ministry. In previous years this has including the contribution to the diocesan parish share, however the PCC resolved not to make that contribution this year (it was later covered by an donation from a church member directly to the Diocese)

The net result for the year was a surplus of income over expenditure on unrestricted funds of £39,652 (2021 deficit: £4,794 2020 deficit: £21,292). £24,000 of this was allocated to the roof fund, following the PCC decision to not contribute to the Diocese, but to direct these funds to the roof project. This still leaves a surplus of income over expenditure on unrestricted funds of £15,652. This is a better performance than the budgeted balanced budget because of additional cost reductions and a slow but steady recovery in income throughout the year

The balance on unrestricted funds at 31st December 2022 was £68,023 (2021: 28,343 2020: £32,019), including the £24,000 allocated to the roof project.

Reserves policy

The reserves policy was reviewed and will be maintained at a balance on unrestricted funds which equates to at least 3 months operating costs, equivalent to £15,000. At the end of 2022 the total reserves was £43,104 which is in excess of the PCC policy.

Approved by the PCC and signed on their behalf by:

Chairman 

PCC Member 

Date 10 May 2023

Date 10/3/23.

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Supporting Charitable Organisations

6 May 2023

Independent Examiner's report to the Member/Trustees of St Mary Greenhithe

I report on the accounts for the year ended 31 December 2022 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

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St Mary Greenhithe

Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
Current assets		
600: Natwest Current Account	142,172.82	69,964.87
601: Natwest Deposit	343.00	342.24
602: Cash-in-Hand	2,563.68	-
610: CRFS G1301 A	1.84	1.83
611: DLFD G1301 A	2,755.02	2,738.82
612: DLFD G1301 B	7,200.60	7,158.27
621: Petty Cash - St Mary General	-	-
622: Family Ministry Petty Cash	-	-
623: Edible Ebbsfleet Petty Cash	80.50	80.50
625: Robin Hood - Petty Cash	121.00	121.00
Z05: Accounts Receivable	20,228.20	7,722.77
Total Current assets	175,466.66	88,130.30
Liabilities		
6699: Agency collections	1,532.71	1,377.89
830: Tech Loan	-	1,540.00
Z04: Accounts Payable	2,955.39	2,931.94
Total Liabilities	4,488.10	5,849.83
Net Asset surplus (deficit)	170,978.56	82,280.47
Reserves		
Excess/(deficit) to date	88,698.09	(15,412.72)
Z01: Starting balances	82,280.47	97,693.19
Total Reserves	170,978.56	82,280.47

Represented by Funds		
General (Unrestricted)	43,104.24	27,452.48
Designated	24,918.76	890.77
Restricted	102,955.56	53,937.22
Total	170,978.56	82,280.47

St Mary Greenhithe
Statement of Financial Activities
For the period from 01 January 2022 to 31 December 2022

	Notes	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Voluntary Income	2a	54,906.08	58,842.46 -		113,748.54	48032.23
Activities for Generating Funds	2b	10,745.67	494.84 -		11,240.51	8942.91
Investment Income	2c	59.3 -	-		59.3	23
Church Activities	2d	5,623.25 -	-		5,623.25	6081
Other income	2e	1,631.25 -	-		1,631.25	528.71
Total income		72,965.55	59,337.30 -		132,302.85	63607.85
Expenditure on:						
Church Activities	3	28,384.06	9,359.32 -		37,743.38	73918.01
Cost of Generating Funds	3	4,440.50	931.65 -		5,372.15	4697.03
Governance Costs	3b	325 -	-		325	300
Other expenditure	3	164.23 -	-		164.23	105.53
Total expenditure		33,313.79	10,290.97 -		43,604.76	79020.57
Net income / (expenditure) resources before transfer		39,651.76	49,046.33 -		88,698.09	-15,412.72
Transfers:						
Gross transfers between funds - in		24,027.99 -	-		24,027.99 -	
Gross transfers between funds - out		-24,000.00	-27.99 -		-24,027.99 -	
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	8	39,679.75	49,018.34 -		88,698.09	-15412.72
Reconciliation of funds						
Total funds brought forward		28,343.25	53,937.22 -		82,280.47	97,693.19
Total funds carried forward		68,023.00	102,955.56 -		170,978.56	82,280.47

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2022

1 Accounting Policies

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church accounting Regulations 2006 governing the individual accounts of PSSs, and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are not used within the church building. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures & Fittings	20 years
Computers	3 years
Church Sound Equipment	is used entirely within the church building so is written off at full cost in the year of purchase

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Fund accounting

Restricted Funds comprise revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2 Incoming Resources

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
a) Voluntary Income					
Planned Giving	30183	-	20500	50683	27146
Collections at services	6936	-	-	6936	4389
Donations	1732	-	15500	17232	5499
Tax Recoverable on Gift Aid	12690	-	-	12690	7508
	<u>51541</u>	<u>0</u>	<u>36000</u>	<u>87541</u>	<u>44543</u>
b) Activities for Generating Funds					
Fund raising for roof repairs			22842	22842	668
Fundraising Events	3742	-	-	3742	4909
Photocopy Income	30	-	-	30	31
Mary's Child	-	-	-	0	0
Drop-in Café	6974	-	495	7468	3972
Edible Ebbsfleet	-	-	0	0	31
	<u>10746</u>	<u>0</u>	<u>23337</u>	<u>34083</u>	<u>9610</u>
c) Investment Income					
Bank Interest	59	-	-	59	23
	<u>59</u>	<u>0</u>	<u>0</u>	<u>59</u>	<u>23</u>
d) Income from church activities					
Use of Church Facilities	4975	-	-	4975	2990
Fees for weddings and Funeral:	648	-	-	648	3091
	<u>5623</u>	<u>0</u>	<u>0</u>	<u>5623</u>	<u>6081</u>
e) Other incoming resources					
Other Income and Grants	3365	-	-	3365	2222
Family Ministry including Sticky	1631	-	-	1631	529
	<u>4996</u>	<u>0</u>	<u>0</u>	<u>4996</u>	<u>2751</u>
Total Receipts	<u>72966</u>	<u>0</u>	<u>59337</u>	<u>132303</u>	<u>63008</u>

3 Resources Expensed

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
a) Fund Raising Expenses					
Fund Raising Expenses	1323	-	-	1323	1576
	<u>1323</u>	<u>0</u>	<u>0</u>	<u>1323</u>	<u>1576</u>
b) Church activities					
Diocesan parish contribution	0	-	-	0	21600
Rector and rectory costs					
Council Tax - Rectory	2119	-	-	2119	5177
Utilities - Rectory	0	-	-	0	1121
Church and services					
Gas & Electricity - Church	3208	-	-	3208	3648
Insurance - Church	5339	-	-	5339	5179
Music	486	-	-	486	614
Service Accessories	866	-	-	866	493
Family Ministry	180	-	-	180	115
Youth	0	-	-	0	117
Repairs & Maintenance	764	-	-	764	2034
Weddings and Funerals	0	-	-	0	337
Organ/Piano Tuning	0	-	-	0	171
Sunday School	50	-	-	50	38
Audio Visual	395	-	-	395	7980
Outreach	0	-	-	0	54
Rood Fund Expenses	-	-	660	660	10324
Hall Running costs					

Gas & Electricity - Hall	2637	-	-	2637	849
Cleaning etc. - Hall	1341	-	-	1341	175
Water and Sewage - Hall	507	-	-	507	201
Cleaning Materials	420	-	-	420	339
Salaries					
Salaries - Administrator	8088	-	-	8088	7938
Administration					
Photocopier	282	-	-	282	289
Postage & Stationery	9	-	-	9	39
Telephone	397	-	-	397	982
Finance expenses	208	-	-	208	263
Office Equipment and Subs	359	-	-	359	327
Governance					
Independent Examiner	325	-	-	325	300
Other Payments					
Miscellaneous	419	-	8699	9118	3103
Minor Repairs & garden	-	-	-	0	0
Memorial Book and Garden	0	-	-	0	69
Drop-In Cafe (480)	3116	-	656	3772	2879
Mary's Child	0	-	-	0	24
Edible Ebbsfleet	-	-	276	276	162
Bank Charges	164	-	-	164	82
Training	311	-	-	311	240
Health and Safety	0	-	-	0	180
	31991	0	10291	42282	77444
Total Payments	33314	0	10291	43605	79021

4 Staff costs

	2022	2021
	£	£
Wages and Salaries	9429	7938
The average number of employees during the year was as follows:		
	2021	2020
	No.	No.
Administration	1	1
Cleaner	1	0

5 Independent examiners remuneration

	2022	2021
	£	£
	325	300

6 Accounts receivable and prepayments

	2022	2021
	£	£
Gift aid recoverable for year	12690	7505
Gift Aid still receiveable for previous year	7505	-
Other receivables	33	217
	20228	7723

7 Accounts payable and accruals

	2022	2021
	£	£
Utilities and other accruals	2330	5850
Independent Examiners remuneration year	325	300
Independent Examiners remuneration for previous year still payable	300	-
Agency Collections	1533	1378
	4488	5850

8 Statement of movement in funds

	At 1 Jan 2022	Income	Expenditure	Transfers	At 31 Dec 2022
Unrestricted Funds					
General Fund	27452	72966	33314	(24000)	43104
	<u>27452</u>	<u>72966</u>	<u>33314</u>	<u>(24000)</u>	<u>43104</u>
Designated Funds					
Roof	-	-	-	24000	24000
Edible Ebsfleet	(28)	-	-	28	-
Youth	919	-	-	-	919
	<u>891</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24919</u>
Restricted Funds					
Training and Education	1811	-	-	-	1811
Café	6008	495	656	-	5847
Roof Fund	6045	58842	660	-	64227
Edible Ebsfleet	6698	-	276	(28)	6394
Heating and Seating	13603	-	3699	-	9904
Mini Bus	20000	-	5000	-	15000
Memorial Garden and Book	1177	-	-	-	1177
Audio Visual	(1404)	-	-	-	(1404)
	<u>53937</u>	<u>59337</u>	<u>10291</u>	<u>(28)</u>	<u>102956</u>
Total	82280	132303	43605	-	170979

b) Comparative movement of funds in 2021

	At 1 Jan 2021	Income	Expenditure	Transfers	At 31 Dec 2021
Unrestricted Funds					
General Fund	32218	56803	61568	-	27452
	<u>32218</u>	<u>56803</u>	<u>61568</u>	<u>-</u>	<u>27452</u>
Designated Funds					
Edible Ebsfleet	-	-	28	-	(28)
Youth	919	-	-	-	919
	<u>919</u>	<u>-</u>	<u>28</u>	<u>-</u>	<u>891</u>
Restricted Funds					
Training and Education	1811	-	-	-	1811
Café	5554	1115	661	-	6008
Roof Fund	15601	768	10324	-	6045
Edible Ebsfleet	6802	31	135	-	6698
Heating and Seating	13603	-	-	-	13603
Mini Bus	20000	-	-	-	20000
Memorial Garden and Book	1186	-	9	-	1177
Audio Visual	-	3982	5386	-	(1404)
	<u>64556</u>	<u>5896</u>	<u>16515</u>	<u>0</u>	<u>53937</u>
Total	97693	63608	79021	-	82280

Designated Funds

Youth	Ongoing youth ministry of the church
Edible Ebsfleet	Ongoing maintenance, and development of Community Garden in the church grounds. This fund balance at end of year is zero and fund will be closed.
Roof	Money designated to the Roof Fund by the PCC

Restricted Funds

Training and Education	Training resourcing of current ministers, both clergy and lay
Audio Visual	Purchase of equipment for the audio visual and stream services of the church. <i>Note this fund is in deficit at the end of 2022. A transfer will be made from the general fund to cover this once gift aid for 2021 year has been received.</i> (This was received in Jan 2023)
Cafe	Ongoing operations of the weekly community café, including capital expenditures.
Roof Fund	Grants and Donations given specifically for the repairs to the church roof

Edible Ebbsfleet	Ongoing maintenance, and development of Community Garden in the church grounds
Heating and Seating	Provision of new chairs for the church and upgrade of heating system
Mini-Bus	Purchase, maintenance and ongoing running costs of community Mini-Bus
Memorial Garden and Book	Ongoing upkeep and activities of Memorial Garden and Memorial book in church.

10 Assets By Fund

a) 2022

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021
Fixed Assets	-	-	-	-
Current Assets	46381	24919	104167	175467
Liabilities	3276	-	1212	4488
Total	<u>43104</u>	<u>24919</u>	<u>102956</u>	<u>170979</u>

b) Comparative Figures for 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021
Fixed Assets	-	-	-	-
Current Assets	31794	891	55446	88130
Liabilities	4342	-	-	5850
Total	<u>27452</u>	<u>891</u>	<u>53937</u>	<u>82280</u>

10 Related parties

There were no payments, other than the re-imbusement of expenditure, made to PCC members during 2022 (2021: £nil)

The Tech loan received in 2021 was from a person related to a PCC member. The loan was for a total of £3100, repayable over 12months in monthly instalments. Due to an accounting error discovered while producing the end of year accounts £260 is outstanding as of the end of 2022. This will be paid in 2023. The total amount of donations made to the PCC by PCC members or related parties during 2022 was £9438 (2021: £9,547).

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

England & Wales - Charity number 1180908

Accounts

THE PAROCHIAL CHURCH COUNCIL
OF THE
ECCLESIASTICAL PARISH
OF
ST MARY, GREENHITHE

Annual Report and Financial Statements

Year ended 31 December 2021



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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

Trustees Annual Report for the year ended 31 December 2021

Administrative information

St Mary's Church is situated on London Road, Greenhithe. It is part of the diocese of Rochester within the Church of England. The correspondence address is - Church Office, 131 Mounts Road, Greenhithe, Kent DA9 9ND.

The Parochial Church Council (PCC) is a charity on the Register of Charities with the Registered Charity Number 1180908.

PCC Members who have served from 1 January 2021 until the date this report was approved are:

Incumbent: Revd Charlie Lloyd-Evans

Wardens: Mr Ben White, Mr Rod Long from 12th October

Deputy Warden: Mr John Stringer from 12th October

Representatives on the Deanery Synod:

Mrs Mandy Holloway LLM

Mrs Margaret Bobby

Elected members:

Mrs Marion Lane (Secretary)

Mrs Jennie White LLM

Mrs Ngozi Onuoha

Miss Jacqueline Smith until APCM

Miss Jude Andrews

Mr Jason Emmett resigned October 2021

Mrs Ruth Lowe from APCM

Mrs Peta White from APCM

Mr Nigel Hewitt from APCM

In attendance:

Mr Deji Nehan (Treasurer) co-opted without voting rights until APCM

Mr Gareth Lloyd-Evans from APCM without voting rights.

These members now serve as Trustees of the Registered Charity.

Ms Jude Andrews was elected as the Safeguarding Officer for Children and Vulnerable Adults.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers measure. The method of appointment of PCC members is set out in the Church Representation Rules.

The membership of the PCC consists of the incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. We have 67 members on the roll. 46 are female, 20 living in the parish and 26 outside and 21 are male with 6 living in the parish and 15 outside.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

Reports for 2021

Deanery Synod

On Sunday 12th September the Deanery Confirmation Service took place at St George's Church Gravesend. St Mary, Greenhithe had six candidates being confirmed. After the service a short meeting took place for Deanery Synod Reps to elect a Deanery Lay Chair.

On Wednesday 3rd November a Gravesend Deanery Synod meeting was held at St Peter and St Paul's, Swanscombe. The Rev Dylan Turner (Diocesan Growth Enabler) gave a talk entitled 'Called to Grow'. Dylan said his job is taking churches on a journey. Group talks took place about Licensed Lay Ministers and Mandy, one of St Mary's LLMs, spoke to us all about the process of becoming a LLM and her journey to become a fully Licensed Lay Minister.

PCC Committees

The PCC operates through several committees, which meet between full meetings of the PCC. All the committees are answerable to the full PCC.

The PCC met eleven times during the year, either in person or via a Zoom meeting.

2021 Activities/Events

There were very few activities held due to the Covid-19 pandemic. However, we did manage to have our usual Summer and Christmas Fayres, Harvest lunch and Light Party which were enjoyed by all who attended from the church and community.

Family ministry

Family Ministry have comprised of our three parent and toddler groups – 'Sticky Fingers', 'Baby and Me' and 'Who Let the Dads Out'. Due to the Covid-19 lockdown we did not have any groups meet for most of the year. We did decide to reopen Sticky Fingers in September 2021 which was immediately well attended even with all the restrictions in numbers who could attend and mask wearing etc. During February and March Mandy took a well-earned sabbatical, but the group was really well supported by volunteers covering all that she did.

Baby & Me has moved to St Peter and St Pauls Swanscombe and successfully reopened there. Unfortunately, Who Let the Dads Out has remained unopen due to changes in work patterns for the previous leader. We are praying for guidance as to what to do next with this group.

We are reminded that as Christian disciples we reflect Jesus' love in all that we do and say. We are his hands and feet. Our prayer is that we will continue to faithfully share his love and compassion with all who come into the groups. With grateful thanks to God for all his blessings and to all who have volunteered in the groups.

Pastoral care

St Mary Greenhithe continues to be a church that has a heart for the community. There are many people who are using their gifts and talents to support all sorts who are in need within our community in many different ways, especially under the charity Mary's Child. Regular visits are made by our Pastoral Assistant to a local EMI home.

The Community Café

The Community Café reopened on Wednesday 7th July after a long break due to Covid 19. Numbers have been gradually increasing as people become more confident to attend. We have a group of volunteers who work extremely hard. A walking group headed by our trained leaders leaves the café at 10.30 to enjoy a morning walk around Greenhithe and Stone. The Senior's Afternoon Tea, which is an offshoot of the Café reopened on Tuesday 13th July and everyone was pleased to see its return. All the people who attend our Café and Senior's Tea say how much they enjoy coming.

On Tuesday 24th August two coaches departed from Bluewater to go to Margate for a day out. The cost was subsidised by the café and Mary's Child and was £7.50 per person. People from the café, Seniors, clients of Mary's Child and the local community had a very enjoyable day. For some families this is their only time in the year seeing the sea.

Sunday Special

Sunday Special reopened in September 2021. Our numbers were low at this time, with approx. 8-10 children. Therefore, we are only having one group for ages 3 -11 until numbers rise. We are using the Scripture Union books.

Hospitality

We were able to run a very successful Summer Fayre which saw many members of the community come and play games and share time together, despite the rain!!

Our Christmas Fayre was also incredibly successful with more people on site than we have seen at previous fayres – Father Christmas had a queue the length of the church for the whole three hours!!

Mary's Child is now a registered charity in its own right. Many members of the church however are still very much involved with the day-to-day activities.

Youth Ministry

Due to Covid restrictions and work commitments etc Ignited Youth had only managed to meet a few times during the year. It is hoped that we can grow our leader numbers to then be able to have regular group sessions

Building and Grounds

In August a very busy team of volunteers came and redecorated the church hall, kitchen and toilets. It was completed on the bank holiday Monday at the end of August when many came to help sort and tidy not only the church hall but the hall garden and grounds around the church where we finished up with a BBQ in the evening. The PCC has now appointed an Architect, John Bailey of Thomas Ford and Partners, to help in the repairs to the roof. He has put together the specification and has obtained tenders from contractors. We now know that the roof and masonry repairs will cost £140,000. We are currently trying to raise this money to be able to start these works. Any ideas of how we can raise this money are very welcome.

In September Rod Long became the second Church Warden and John Stringer became the Deputy Church Warden. Also, a Warden Sub Committee was set up to look at and plan all the maintenance jobs that are needed to be done around the site. This is also to ensure that all the works from the quinquennial and any other jobs that arise are planned in. We meet regularly to plan what jobs are going to be done on the monthly work parties.

Priest in Charge report and Future Outlook

2021 has been a year of recovery and emergence, with a growing sense of hope as we progress beyond the extreme impacts of the Covid Pandemic. We began the year with physical worship services on hold, and many of the activities of the church curtailed by the restrictions on meeting together. Services continued online, and the progress with our live streaming project meant that when we were able to open for physical worship again just before Easter, we were also able to start live stream of services. The gathered and extended congregation of the church have very much valued this, and we have developed our provision throughout the year, including the purchase of three PTZ cameras, entirely funded by generous donations from church members.

As the year progressed other activities of the church were also re-established, and the subsequent revenue streams began to emerge. The Community Café was restarted in the summer, with attendance gradually increasing throughout the year, and Sticky Fingers, our weekly toddler group, started in September. Hall rentals were slow to get going, with many regular bookings not restarting until late in the year, and some not restarting at all. By the end of the year individual bookings were on the increase, and the PCC are confident that this trend will now continue.

At the AGM in April we welcomed a new treasurer, who quickly got a handle on the state of finances of the church and having reviewed these and the budget estimated that we would be looking at running at a £10,000 deficit this year. The PCC decided to instigate an interim reserves policy as detailed below.

The past few years have been a time of great upheaval for the church, following an interregnum, the covid Pandemic, and then the appointment of myself as Priest-in-Charge, shared with the neighbouring parish of Swanscombe. I was keen to develop an understanding of the priorities, and identity, of the church in this new landscape. I worked with Dylan Turner, one of the Mission Growth Enablers in the Diocese, to start this process, and

then expanded it to include the Ministry Team, then the PCC and then the wider church. We carried out a Worship Audit and held a PCC Away Day, looking at Identity and Vision. The PCC Away Day identified three key identity descriptors of the church, as Liturgical, Evangelistic and inclusive. The Vision of the church had a very clear short-term focus, which is 'The Roof'. The PCC made a clear decision to single-minded in its focus on the roof repair project. The longer-term vision was then focused on community engagement, involving meeting the community where they are.

St Mary's continues to be a church that seeks to be at the heart of the community. We are focused on ensuring that our building is repaired and maintained, and on developing and improving our community engagement, all from a foundation of a strong worshipping community.

Financial review

Total receipts on unrestricted funds were £57,713 (**2020: £44,015 2019: £74,678**).

£62,506 (**2020: £65,307 2019: £69,050**) was spent to provide Christian ministry, including the contribution to the diocesan parish share.

The net result for the year was an excess of expenditure over income on unrestricted funds, which resulted in a deficit of £4,794 (2020 deficit: £21,292 2019 deficit: £653). This is a better performance than the budgeted £14,000 deficit because of additional cost reductions and a slow but steady recovery in income throughout the year. However, this is the second year operating with a significant deficit and it has further impacted our reserves and forced the PCC to review its reserves policy in November 2021.

The balance on unrestricted funds at 31st December 2021 was £28,343 (2020: £32,019 2019: £53,309).

In efforts to improve the financial position going forward, the PCC has taken a number of steps;

- Establish online giving with GiveALittle.
- Purchased a CollecTin® / SumUp reader in November 2020 to better support contactless payments via card / ApplePay / GooglePay etc at services and events.
- Updated the SMG website to include a Giving Page detailing all the ways of donating.
- Joined the Parish Giving Scheme to allow a flexible and secure method of regular giving via Direct Debit.
- Continuing the focus on cost reduction.

Reserves policy

Since 2016, it was the PCC Reserves Policy to maintain a balance on unrestricted funds which equates to at least 6 months unrestricted payments, equivalent to £35,000 (pre-pandemic). The deficit in 2020 meant for the first time the reserve fell below the nominal £35,000 figure by approximately 10%.

The PCC recognised that the unprecedented situation of the pandemic continuing throughout 2021 and with the ongoing contingency it was appropriate to further break into the reserves as predicted in the 2021 budget presented at the last APCM. In November 2021, the Treasurer highlighted that the immediate aim for the 2022 budget is to be balanced and it would take several years (5-10) of operating at a 5% surplus to recover the reserves back to the 6-month reserve policy. Whilst this amount had been historically available when the PCC made the decision in 2016, such a generous reserve policy may not be consistent with the mission of the Church and the needs of the community.

Having reviewed the guidance provide by [ParishResources.org](https://www.parishresources.org) and after discussion with ACAT it was clear a smaller reserves policy based on 2 or 3 months of running costs was now used by many churches. The PCC agreed it was appropriate to adopt a revised Reserves Policy during the COVID recovery period. The Interim Reserves Policy (adopted at PCC meeting 9 November 2021) is to maintain a balance on unrestricted funds which equates to at least **3 months operating costs**, equivalent to £18,000.

Approved by the PCC and signed on their behalf by:

Chairman _____

PCC Member _____

Date _____

Date _____

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Supporting Charitable Organisations

4 February 2022

Independent Examiner's report to the Member/Trustees of St Mary Greenhithe

I report on the accounts for the year ended 31 December 2021 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

B.Sc.(Hons), ACMA, CGMA

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St Mary Greenhithe

Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
Current assets		
600: Natwest Current Account	69,964.87	81,001.46
601: Natwest Deposit	342.24	342.19
610: CRFS G1301 A	1.83	1.83
611: DLF D G1301 A	2,738.82	2,732.47
612: DLF D G1301 B	7,158.27	7,141.67
621: Petty Cash - St Mary General	-	17.80
622: Family Ministry Petty Cash	-	14.40
623: Edible Ebbsfleet Petty Cash	80.50	50.00
625: Robin Hood - Petty Cash	121.00	200.00
Z05: Accounts Receivable	7,722.77	7,548.31
Total Current assets	88,130.30	99,050.13
Liabilities		
6699: Agency collections	1,377.89	277.57
830: Tech Loan	1,540.00	-
Z04: Accounts Payable	2,931.94	1,079.37
Total Liabilities	5,849.83	1,356.94
Net Asset surplus (deficit)	82,280.47	97,693.19
Reserves		
Excess/(deficit) to date	(15,412.72)	-
Z01: Starting balances	97,693.19	97,693.19
Total Reserves	82,280.47	97,693.19

Represented by Funds		
General (Unrestricted)	27,452.48	32,218.02
Designated	890.77	918.76
Restricted	53,937.22	64,556.41
Total	82,280.47	97,693.19

St Mary Greenhithe
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Notes	Unrestricted funds	Restricted funds	Endowment funds	Total funds	2020 total funds
Income and endowments from:						
Voluntary Income	2a	43,082.17	4,950.06 -		48,032.23	38641
Activities for Generating Funds	2b	7,997.41	945.5 -		8,942.91	5446
Investment Income	2c	23 -	-		23	40
Church Activities	2d	6,081.00 -	-		6,081.00	3227
Other income	2e	528.71 -	-		528.71	2251
Total income		57,712.29	5,895.56 -		63,607.85	49605
Expenditure on:						
Church Activities	3	58,208.57	15,709.44 -		73,918.01	75325
Cost of Generating Funds	3	3,891.72	805.31 -		4,697.03	
Governance Costs	3c	300 -	-		300 -	
Other expenditure		105.53 -	-		105.53	50
Total expenditure		62,505.82	16,514.75 -		79,020.57	75375
Gains/losses on investment assets	-	-	-	-	-	
Net income / (expenditure) resources before transfer		-4,793.53	-10,619.19 -		-15,412.72	-25770
Transfers:						
Gross transfers between funds - in	-	-	-	-	-	
Gross transfers between funds - out	-	-	-	-	-	
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	
Net movement in funds	8	-4,793.53	-10,619.19 -		-15,412.72	25,770.00
Reconciliation of funds						
Total funds brought forward		33,136.78	64,556.41 -		97,693.19	123,463.00
Total funds carried forward		28,343.25	53,937.22 -		82,280.47	97,693.19

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

1 Accounting Policies

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church accounting Regulations 2006 governing the individual accounts of PSSs, and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are not used within the church building. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures & Fittings	20 years
Computers	3 years
Church Sound Equipment	is used entirely within the church building so is written off at full cost in the year of purchase

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Fund accounting

Restricted Funds comprise revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2 Incoming Resources

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
a) Voluntary Income					
Planned Giving	27146	-	-	27146	30589
Collections at services	4389	-	-	4389	1037
Donations	1517	-	3982	5499	263
Tax Recoverable on Gift Aid	7508	-	-	7508	6752
	<u>40561</u>	<u>0</u>	<u>3982</u>	<u>44543</u>	<u>38641</u>
b) Activities for Generating Funds					
Fund raising for roof repairs			668	668	720
Fundraising Events	4909	-	-	4909	20
Photocopy Income	31	-	-	31	16
Mary's Child	-	-	-	0	3706
Drop-in Café	3972	-	-	3972	984
Edible Ebbsfleet	-	-	31	31	-
	<u>8912</u>	<u>0</u>	<u>698</u>	<u>9610</u>	<u>5446</u>
c) Investment Income					
Bank Interest	23	-	-	23	40
	<u>23</u>	<u>0</u>	<u>0</u>	<u>23</u>	<u>40</u>
d) Income from church activities					
Use of Church Facilities	2990	-	-	2990	2713
Fees for weddings and Funeral:	3091	-	-	3091	514
	<u>6081</u>	<u>0</u>	<u>0</u>	<u>6081</u>	<u>3227</u>
e) Other incoming resources					
CJRS grant	-	-	-	0	1568
Other Income and Grants	2222	-	-	2222	-
Family Ministry including Sticky	529	-	-	529	683
	<u>2751</u>	<u>0</u>	<u>0</u>	<u>2751</u>	<u>2251</u>
Total Receipts	<u>58328</u>	<u>0</u>	<u>4680</u>	<u>63008</u>	<u>49605</u>

3 Resources Expensed

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
a) Fund Raising Expenses					
Fund Raising Expenses	1576	-	-	1576	50
	<u>1576</u>	<u>0</u>	<u>0</u>	<u>1576</u>	<u>50</u>
b) Church activities					
Diocesan parish contribution	21600	-	-	21600	34500
Rector and rectory costs					
Council Tax - Rectory	5177	-	-	5177	3155
Utilities - Rectory	1121	-	-	1121	1571
Church and services					
Gas & Electricity - Church	3648	-	-	3648	2605
Insurance - Church	5179	-	-	5179	5333
Music	614	-	-	614	1298
Service Accessories	493	-	-	493	973
Family Ministry	115	-	-	115	331
Youth	117	-	-	117	-
Repairs & Maintenance	2034	-	-	2034	-
Weddings and Funerals	337	-	-	337	-
Organ/Piano Tuning	171	-	-	171	-
Sunday School	38	-	-	38	-
Audio Visual	7980	-	-	7980	-
Outreach	54	-	-	54	-
Rood Fund Expenses	-	-	10324	10324	-

Hall Running costs					
Gas & Electricity - Hall	849	-	-	849	1567
Cleaning etc. - Hall	175	-	-	175	325
Water and Sewage - Hall	201	-	-	201	571
Cleaning Materials	339	-	-	339	219
Salaries					
Salaries - Administrator	7938	-	-	7938	7654
Administration					
Photocopier	289	-	-	289	991
Postage & Stationery	39	-	-	39	96
Telephone	982	-	-	982	819
Finance expenses	263	-	-	263	300
Office Equipment and Subs	327	-	-	327	-
Governance					
Independent Examiner	300	-	-	300	-
Other Payments					
Miscellaneous	3103	-	-	3103	325
Minor Repairs & garden	-	-	-	0	2624
Memorial Book and Garden	69	-	-	69	14
Drop-In Cafe (480)	2879	-	-	2879	1239
Mary's Child	24	-	-	24	8505
Edible Ebbsfleet	-	28	135	162	310
Bank Charges	82	-	-	82	-
Training	240	-	-	240	-
Health and Safety	180	-	-	180	-
	<u>66958</u>	<u>28</u>	<u>10458</u>	<u>77444</u>	<u>75325</u>
Total Payments	<u>68534</u>	<u>28</u>	<u>10458</u>	<u>79021</u>	<u>75375</u>

4 Staff costs

	2021	2020
	£	£
Wages and Salaries	7938	7654
The average number of employees during the year was as follows:		
	2021	2020
	No.	No.
Administration	1	1

5 Independent examiners remuneration

	2021	2020
	£	£
	300	300

6 Accounts receivable and prepayments

	2021	2020
	£	£
Gift aid recoverable	7505	6461
Other receivables	217	1087
	7723	7548

7 Accounts payable and accruals

	2021	2020
	£	£
Utilities and other accruals	5850	1357
	5850	1357

8 Statement of movement in funds

	At 1 Jan 2020	Income	Expenditure	Transfers	At 31 Dec 2021
Unrestricted Funds					
General Fund	32218	56803	61568	-	27452
	<u>32218</u>	<u>56803</u>	<u>61568</u>	<u>-</u>	<u>27452</u>
Designated Funds					
Edible Ebsfleet	-		28		(28)
Youth	919	-			919
	<u>919</u>	<u>-</u>	<u>28</u>	<u>-</u>	<u>891</u>
Restricted Funds					
Training and Education	1811	-	-	-	1811
Café	5554	1115	661	-	6008
Roof Fund	15601	768	10324	-	6045
Edible Ebbsfleet	6802	31	135	-	6698
Heating and Seating	13603	-	-	-	13603
Mini Bus	20000	-	-	-	20000
Memorial Garden and Book	1186	-	9	-	1177
Audio Visual		3982	5386		(1404)
	<u>64556</u>	<u>5896</u>	<u>16515</u>	<u>0</u>	<u>53937</u>
Total	97693	63608	79021	-	82280

b) Comparative movement of funds in 2020

	At 1 Jan 2020	Income	Expenditure	Transfers	At 31 Dec 2020
Unrestricted Funds					
General Fund	53311	44014	(65306)	-	32219
	<u>53311</u>	<u>44014</u>	<u>(65306)</u>	<u>-</u>	<u>32219</u>
Designated Funds					
Youth	919	-	-	-	919
	<u>919</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>919</u>
Restricted Funds					
Training and Education	1811	-	-	-	1811
Café	5807	984	(,239)	-	5554
Mary's Child	4799	3706	(8505)	-	-
Roof Fund	14701	900	-	-	15601
Edible Ebbsfleet	7112	-	(310)	-	6802
Heating and Seating	13603	-	-	-	13603
Mini Bus	20000	-	-	-	20000
Memorial Garden and Book	1200	-	(14)	-	1186
	<u>69033</u>	<u>5590</u>	<u>(10068)</u>	<u>-</u>	<u>64555</u>
Total	123463	49604	(75374)	-	97693

9 Description of Funds

Designated Funds

Youth	Ongoing youth ministry of the church
Edible Ebsfleet	Ongoing maintenance, and development of Community Garden in the church grounds. This fund balance will be transferred to designated fund in next financial year.

Restricted Funds

Training and Education	Training resourcing of current ministers, both clergy and lay
Audio Visual	Purchase of equipment for the audio visual and stream services of the church. <i>Note this fund is in deficit at the end of 2021. A transfer will be made from the general fund to cover this once gift aid for the</i>
Cafe	Ongoing operations of the weekly community café, including capital expenditures.
Roof Fund	Grants and Donations given specifically for the repairs to the church roof
Edible Ebbsfleet	Ongoing maintenance, and development of Community Garden in the church grounds
Heating and Seating	Provision of new chairs for the church and upgrade of heating system
Mini-Bus	Purchase, maintenance and ongoing running costs of community Mini-Bus
Memorial Garden and Book	Ongoing upkeep and activities of Memorial Garden and Memorial book in church.

10 Assets By Fund

a) 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021
Fixed Assets	-	-	-	-
Current Assets	31794	891	55446	88130
Liabilities	4342	-	-	5850
Total	<u>27452</u>	<u>891</u>	<u>53937</u>	<u>82280</u>

b) Comparative Figures for 2020

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020
Fixed Assets	-	-	-	-
Current Assets	33307	1119	64624	99050
Liabilities	(1288)	-	(69)	(1357)
Total	<u>32019</u>	<u>1119</u>	<u>64555</u>	<u>97693</u>

10 Related parties

There were no payments, other than the re-imbusement of expenditure, made to PCC members during 2021 (2020: £nil)

The Tech loan received this year was from a person related to a PCC member. The loan was for a total of £3100, repayable over 12months in monthly instalments. £1,560 has been repaid and a further £1,540 is outstanding as of the end of 2021

The total amount of donations made to the PCC by PCC members or related parties during 2021 was £9,547 (2020: £9,329).

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, GREENHITHE

England & Wales - Charity number 1180908

Accounts

THE PAROCHIAL CHURCH COUNCIL
OF THE
ECCLESIASTICAL PARISH
OF
ST MARY, GREENHITHE

Annual Report and Financial Statements

Year ended 31 December 2020



Registered Charity Number 1180908

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY,
GREENHITHE**

Trustees Annual Report for the year ended 31 December 2020

Administrative Information

St Mary's Church is situated on London Road, Greenhithe. It is part of the diocese of Rochester within the Church of England. The correspondence address is The Rectory, 131 Mounts Road, Greenhithe, Kent.

The Parochial Church Council (PCC) is a charity on the Register of Charities with the Registered Charity Number 1180908.

PCC Members who have served from 1 January 2020 until the date this report was approved are:

Incumbent: Vacant until 21st November 2020 when Revd Charlie Lloyd-Evans was Licensed

Wardens: Mr Paul White; Mr Ben White

Representatives on the Deanery Synod:

Mrs Mandy Holloway LLM

Mrs Margaret Bobby

Elected members:

Mrs Marion Lane (Secretary) re-elected at APCM (27th September 2020)

Mrs Jannie White LLM re-elected at APCM

Miss Emily Lane-Blackwell until APCM

Mrs Veronica Briggs until APCM

Mrs Ngodi Onuoha

Miss Jacqueline Smith

Miss Jude Andrews

Miss Charlie Walker resigned September 2020

Mr Rod Long until APCM

Mr Jason Emmett from APCM

In attendance:

Mr Deji Nihari (Treasurer) co-opted without voting rights.

These members now serve as Trustees of the Registered Charity.

Ms Jude Andrews was elected as the Safeguarding Officer for Children and Vulnerable Adults.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2018 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Structure, governance and management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers measure. The method of appointment of PCC members is set out in the Church Representation Rules.

The membership of the PCC consists of the incumbent (from November 2020), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church.

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There are 68 on the Electoral Roll: 20 males and 48 females, 27 live in the parish and 41 outside the Parish.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

PCC Committees

The PCC operates through several committees, which meet between full meetings of the PCC. All the committees are answerable to the full PCC.

The PCC met eight times during the year, either in person or via a Zoom meeting.

2020 Activities/Events

There were very few activities held due to the Covid-19 pandemic. We did manage to have our usual Pancake Night, which was enjoyed by all who attended but unfortunately after that we were not able to meet and the activities that had been planned did not take place.

Family ministry

Family Ministry comprises our 3 parent and toddler groups – 'Sticky Fingers', 'Baby and Me' and 'Who Let the Dads Out'. The groups continued to grow into the beginning of this past year, regularly seeing good numbers of parents, childminders and children attending each week, until we had to close in March due to the Covid-19 lockdown. Unfortunately, we have not felt it safe to re-open since toddlers find it hard to understand social distancing and our overriding priority should be to show our love for our friends and neighbours by doing all we can to keep them safe! We hope to re-open as soon as it is considered safe to do so. We are reminded that as Christian disciples we reflect Jesus love in all that we do and say. We are his hands and feet. Our prayer is that we will continue to faithfully share his love and compassion with all who come into the groups once we re-open. With grateful thanks to God for all his blessings and to all who have volunteered in the groups.

Pastoral care

St Mary Greenhithe continues to be a church that has a heart for the community. There are many people who are using their gifts and talents to support all sorts who are in need within our community in many different ways, especially under the charity Mary's Child. Up to the end of March regular visits are made by our Pastoral Assistant to a local EMH home, this stopped when the country went into Lockdown. Due to Covid-19 the pastoral work of this church changed from face-to-face support to WhatsApp groups, phone calls, Zoom and other online apps. As the year went on our LLM's were called upon to visit people within their homes for prayer support. Our heart remains the same though – one that is for the community.

The Community Cafe

The Community Cafe is very popular with people in Greenhithe and the surrounding area. At the beginning of the year up to March, when we unfortunately had to close, it was well attended every Wednesday morning. People have been saying how much they miss the Cafe and the treat of good socialising, home-made food, etc. Through the Community Cafe we provide support through a range of secular agencies offering advice on financial matters, form filling, social issues, housing etc. The Cafe is supported by a range of local organisations through a Steering Committee which provides advice, suggestions and often financial support. Through the Cafe as many as 150 people have in previous years enjoyed a subsidised coach trip to the seaside but this was unable to take place much to the disappointment of everyone. For some families this had been their only time in the year seeing the sea. A walking group headed by our trained leaders leaves the Cafe at 10.30 to enjoy a morning walk around Greenhithe or Stone. As an offshoot of the Cafe a Seniors' Afternoon Tea takes place every Tuesday afternoon. This was enjoyed by all who attended, and we look forward to this group meeting again in the future.

Sunday Special

Sunday Special only met for a couple of months at the beginning of the year before we had to close the Church. Our numbers were low at this time, with approx. 8-10 children at the most. Therefore, we had only two groups on a Sunday morning, the younger group of 3 – 5 yrs. and the oldest group of 9+. We are using the Scripture Union books.

Hospitality and Fund Raising

Unfortunately, due to the Covid-19 pandemic the only activity that took place was the Pancake Night on Shrove Tuesday.

Mary's Child and Parish Pantry

Mary's Child is now a registered charity in its own right. Many members of the church however are still very much involved with the day-to-day activities. We have been especially busy with the Parish Pantry and have had many wonderful donations, both money and food items. We have helped vulnerable families and individuals throughout the pandemic. Unfortunately, we have not been able to help with large furniture items but have continued to offer doorstep drops of smaller household items and clothes.

Youth Ministry

Ignited Youth, meet on the second and fourth Sundays of the month, during services, following a program chosen by the young people from YFC resources. They are currently split into two groups by school years, with years 7 to 9 following the Lumen programme and years 10 to 13 following the Mettle programme. On the first Sunday of the month the members of Ignited Youth provide the volunteers to help run the service, including reading, intercessing, serving, music and technological support. On months containing a fifth Sunday the youth meet for a Council session.

where they act as a junior PCC and discuss all matters concerning youth and the general running of the church and how they can help.

Youth Music: All members of Ignited Youth are invited to attend music rehearsals on alternate Friday evenings, where their skills are developed in both music and the technical process of delivering a service. They are now being integrated into the overall music group in services and have led some of our worship on their own.

In light of Covid, Youth Ministry has not been able to meet. However, the Youth Music have been heavily involved when we have been able to conduct services in church and it is intended that they will also be heavily involved on our return to assist with the live-streaming of services in the future.

Building and Grounds

Last year we only had two work parties, in January and February. They were focused on cleaning and minor repairs. Then a National lockdown came into force and no one was allowed into the buildings. People still came to the site during lockdown on their daily walks, but Nature was the one that really owned the site during lockdown. The grass and trees grew up across the site, Ted and his helpers kept on top of the memorial garden so people could relax in an area that nature was not in charge.

A small group of us, to ensure social distance was kept, cut all the grass down and cut some of the bushes back. We took six one-ton bags to the tip filled with grass and bush cuttings. At the next PCC meeting an agreement was made that a contractor will be used to keep on top of the grass and bushes, and we will look for volunteers to keep on top of the trees and borders.

The end part of the year the grounds were looking nice and tidy and we were able to open the church up for church services but to limited numbers. We were still unable to meet up to do any works to the church or hall.

The year ended with a Quinquennial Inspection on the 3rd December and a plan will come out from this on what need to be done in 2021-22. However, until socially distanced measures are decreased it will make it very difficult to do any maintenance works around the site.

We joined forces with members of St Peter and St Paul's Swanscombe through the summer to fully redecorate the Swanscombe Rectory before our new Priest in Charge moved in. Each church had their own days to work to enable social distancing and Swanscombe worked on the upstairs rooms and Greenhithe on the downstairs.

Funding

Fund raising during the year has obviously been severely curtailed this year. We have not been able to hold any fundraising events.

Priest in Charge report and Future Outlook

2020 has been a difficult year, with many unexpected challenges facing everyone. For this to be a year when the church was in interregnum added to the challenge for St Mary Greenhithe, but this was a challenge that St Mary rose to in amazing ways. Due to the restrictions imposed by the Covid-19 pandemic most worship services since March 2020 have been online, and the ministry, tech and musical teams have worked incredible hard to embrace this. The result has been to open up a new area of ministry, reaching far beyond the walls of the church and the existing congregation members. The PCC has embraced this and has committed funds to invest in equipment and resources to make live streaming of services a permanent feature of St Mary Greenhithe. In the meantime, while the live streaming project is being progressed and in church worship is on hold, services continue to be pre-recorded. This creates a high workload for the ministry, tech and musical teams, which they all commit to with enthusiasm.

As the situation of the Pandemic unfolded throughout the year the PCC responded to the ongoing impact and financial implications in a variety of ways. The church administrator was put on furlough for several months to cut expenses. Further expenses was also saved in regard to the Church Hall, with the a reduction in utilities and cleaner expenses while it was not possible to raise the usual income from renters. Every effort was made to curb expenditure during these difficult times. The PCC recognises that this situation will continue to impact us for some time, but has been realistic in setting its budget for 2021. This new budget has been set with an expectation that many of the activities of the church will not be able to re-start until the summer months or beyond. Although the PCC recognises that they have had to break into reserves towards the end of the year, they are confident that it will be possible to build these reserves up as church life returns more to normal in 2021.

I arrived at the church in November 2020 and was licenced as Priest in Charge of St Mary, Greenhithe and St Peter & St Paul, Swanscombe on the 21st November 2020. I have been warmly welcomed into the church family during this difficult time, and all involved have been very supportive in helping me feel at home and start to get up to speed with the life and ministry of the church and the community. I am looking forward to a long and fruitful ministry here, and to seeing how God wants to use us all in this place.

Looking to the future, we are still dealing with the limitations that existed a year ago in regard to the building, and will seek to progress repairs and improvements, particularly to the structure of the church. As we come out the other side

of the current pandemic we will then be seeking to re-establish community activities, with a particular desire to reopen the Community Cafe as soon as it is safe and feasible to do so, as well as other activities of the church. We will also be seeking to be pro-active in anticipating, recognising and responding to the needs of the community post pandemic. We anticipate that areas of specific concern will be mental health, bereavement, and economic difficulties. St Mary continues to be committed to being a church at the heart of the community.

Financial review

Total receipts on unrestricted funds were £44,015 (2019: £74,678).

£65,307 (2019: £69,050) was spent to provide Christian ministry, including the contribution to the diocesan parish share.

The net result for the year was an excess of expenditure over income on unrestricted funds of £21,292 (2019 shortfall: £653). The balance on unrestricted funds at 31st December 2020 was £32,019 (2019: £53,306).

Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds which equates to at least 6 months unrestricted payments, equivalent to £35,000. The PCC recognises that the unprecedented situation of the pandemic during this year has required them to break into these reserved unrestricted funds. The PCC does not seek to change this policy, and is confident that the unrestricted funds balance will be replenished and maintained above the £35,000 by the end of 2021.

Approved by the PCC and signed on their behalf by:

Chairman


Ann C Knight

PCC Member


J. WHITE AMM.

Date

15th April 21

Date

17th April 2021

Independent Examiner's report to the Member/Trustees of St Mary Greenhithe

I report on the accounts for the year ended 31 December 2020 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


Independent Examiner's statement

Since the gross income for the year exceeds the amount provided in section 143(3) of the Act, I confirm that I am qualified to act as an Independent Examiner under the provisions of that section of the Act and that my qualifications are set out as below.

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



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Parochial Church Council Of St Marys Greenhithe
Statement of Financial Activities
For the Year Ended 31 December 2020

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
Income						
Voluntary Income	2a	38,481	-	180	38,641	67,892
Activities for generating funds	2b	36	-	5,410	5,446	231,171
Investment Income	2c	40	-	-	40	40
Church Activities	2d	3,227	-	-	3,227	9,877
Other Incoming Resources	2e	2,251	-	-	2,251	4,840
Total Income		44,035	-	5,590	49,625	303,780
Expenditure						
Fund Raising costs	3a	50	-	-	50	268
Church Activities	3b	65,257	-	10,068	75,325	352,138
Total Expenditure		65,307	-	10,068	75,375	352,406
Net income (expenditure)		(21,272)	-	(4,478)	(25,750)	(48,626)
Transfer between funds		-	-	-	-	-
Net movement in funds		(21,272)	-	(4,478)	(25,750)	(48,626)
Total funds brought forward	8	53,311	1,119	69,033	123,463	172,088
Total funds carried forward	8	32,039	1,119	64,555	97,713	123,463

Parochial Church Council Of St Marys Greenhithe
Balance Sheet
at 31 December 2020

	Notes	2020	2019
Current Assets			
Receivables and prepayments	6	7,548	12,760
Short term deposits		10,218	10,177
Cash at hand and in bank		<u>81,284</u>	<u>103,730</u>
		<u>99,050</u>	<u>126,667</u>
Current Liabilities			
Amounts falling due within one year	7	<u>1,357</u>	<u>3,194</u>
		<u>1,357</u>	<u>3,194</u>
Total Net Assets		<u>97,693</u>	<u>123,473</u>
Parish Funds			
Unrestricted	8	33,138	54,428
Restricted	8	<u>64,555</u>	<u>69,045</u>
		<u>97,693</u>	<u>123,473</u>

Approved by the Parochial Church Council on 5th April 2021 and signed on its behalf by:


 Revd Charles Lynn-Evans
 Pwarr-in-Charge

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

1 Accounting Policies

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church accounting Regulations 2006 governing the individual accounts of PSSs, and with the Regulations "true and fair view" provisions.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are not used within the church building. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fidures & Fittings	20 years
Computers	3 years
Church Sound Equipment	is used entirely within the church building so is written off at full cost in the year of purchase

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Fund accounting

Restricted Funds comprise revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the POC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the POC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

2 Incoming Resources

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
a) Voluntary Income					
Planned Giving	30,589	-	-	30,589	35,720
Collections at services	1,037	-	-	1,037	7,534
Donation	263	-	-	263	4,019
Tax Recoverable on Gift Aid	6,572	-	180	6,752	10,589
	<u>38,461</u>	<u>-</u>	<u>180</u>	<u>38,641</u>	<u>67,862</u>
b) Activities for Generating Funds					
Fund raising for roof repairs	-	-	720	720	3,779
Fun days, fayres and garden parties	20	-	-	20	6,405
Photocopy Income	16	-	-	16	56
Mary's Child	-	-	3,706	3,706	6,374
Drop-in Cafe	-	-	964	964	9,571
Eddie Ebbefest	-	-	-	-	200
Heating and Seating	-	-	-	-	12,081
Mini Bus	-	-	-	-	20,000
Dartford Big Local	-	-	-	-	170,705
	<u>36</u>	<u>-</u>	<u>5,410</u>	<u>5,446</u>	<u>231,171</u>
c) Investment Income					
Bank Interest	40	-	-	40	40
	<u>40</u>	<u>-</u>	<u>-</u>	<u>40</u>	<u>40</u>
d) Income from church activities					
Use of Church Facilities	2,713	-	-	2,713	6,449
Fees for weddings and Funerals	514	-	-	514	3,438
	<u>3,227</u>	<u>-</u>	<u>-</u>	<u>3,227</u>	<u>9,887</u>
e) Other incoming resources					
Memorial Book and garden	-	-	-	-	534
CRS grant	1,568	-	-	1,568	-
Youth	-	-	-	-	2,000
Family Ministry including Sticky Fingers	683	-	-	683	2,305
	<u>2,251</u>	<u>-</u>	<u>-</u>	<u>2,251</u>	<u>4,840</u>
Total Receipts	<u>44,015</u>	<u>0</u>	<u>5,590</u>	<u>49,605</u>	<u>303,780</u>

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

3 Resources Expensed

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
a) Fund Raising Expenses					
Fund Raising Expenses	50	-	-	50	268
	<u>50</u>	<u>-</u>	<u>-</u>	<u>50</u>	<u>268</u>
b) Church activities					
Diocesan parish contribution	34,500	-	-	34,500	34,500
Rector and rectory costs					
Car Allowance	-	-	-	-	538
Travel - Public Transport - Rector	-	-	-	-	22
Council Tax - Rectory	3,155	-	-	3,155	3,034
Utilities - Rectory	1,571	-	-	1,571	1,066
Church and services					
Gas & Electricity - Church	2,605	-	-	2,605	3,699
Insurance - Church	5,333	-	-	5,333	5,333
Music	1,298	-	-	1,298	1,222
Service Accessories	973	-	-	973	1,676
Family Ministry	331	-	-	331	1,452
Youth	-	-	-	-	1,557
Repairs & Maintenance	-	-	-	-	4,980
Hall Running costs					
Gas & Electricity - Hall	1,567	-	-	1,567	1,707
Cleaning etc. - Hall	325	-	-	325	1,573
Water and Sewage - Hall	571	-	-	571	691
Cleaning Materials	219	-	-	219	715
Salaries					
Salaries - Administrator	7,054	-	-	7,054	7,159
Administration					
Photocopier	991	-	-	991	1,730
Postage & Stationery	96	-	-	96	161
Telephone	819	-	-	819	518
Finance expenses	300	-	-	300	275
Other Payments					
Miscellaneous	325	-	-	325	557
Minor Repairs & garden	2,624	-	-	2,624	2,753
Memorial Book and Garden	-	-	14	14	452
Drop-in Cafe (480)	-	-	1,239	1,239	6,878
Mary's Child	-	-	8,505	8,505	14,205
Eddie Edeffeet	-	-	310	310	3,415
Derford Big Local	-	-	-	-	248,010
	<u>65,257</u>	<u>-</u>	<u>10,068</u>	<u>75,325</u>	<u>352,138</u>
Total Payments	<u>65,306</u>	<u>-</u>	<u>10,068</u>	<u>75,375</u>	<u>352,406</u>

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

4 Staff costs

	2020	2019
	£	£
Wages and Salaries	<u>7,054</u>	<u>7,129</u>
The average number of employees during the year was as follows:		
	2020	2019
	No.	No.
Administration	<u>1</u>	<u>1</u>

During the year £1,508 was received in Corona Virus Job Retention Scheme Grants to assist with staffing costs. (2019: £nil)

5 Independent examiners remuneration

	2020	2019
	£	£
	<u>300</u>	<u>275</u>

6 Accounts receivable and prepayments

	2020	2019
	£	£
Gift aid recoverable	0,401	10,120
Other receivables	<u>1,087</u>	<u>2,811</u>
	<u>7,548</u>	<u>12,750</u>

7 Accounts payable and accruals

	2020	2019
	£	£
Utilities and other accruals	<u>1,357</u>	<u>3,194</u>
	<u>1,357</u>	<u>3,194</u>

8 Statement of movement in funds

	At 1 Jan 2020	Income	Expenditure	Transfers	At 31 Dec 2020	At 31 Dec 2019
Unrestricted Funds						
General Fund	53,311	44,014	(65,306)	-	<u>32,019</u>	53,309
	<u>53,311</u>	<u>44,014</u>	<u>(65,306)</u>	<u>-</u>	<u>32,019</u>	<u>53,309</u>
Designated Funds						
Youth	919	-	-	-	919	919
Robin Hood	200	-	-	-	200	200
	<u>1,119</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,119</u>	<u>1,119</u>
Restricted Funds						
Training and Education	1,811	-	-	-	1,811	1,811
Cafe	5,807	954	(1,239)	-	5,522	5,807
Mary's Child	4,799	3,708	(8,506)	-	-	4,800
Roof Fund	14,701	900	-	-	15,601	14,702
Ebble Ebbsfoot	7,112	-	(310)	-	6,802	7,112
Heating and Seating	13,603	-	-	-	13,603	13,603
Mini Bus	20,000	-	-	-	20,000	20,000
Memorial Garden and Book	1,200	-	(14)	-	1,186	1,201
	<u>69,033</u>	<u>5,590</u>	<u>(10,058)</u>	<u>-</u>	<u>64,565</u>	<u>69,030</u>
Total	<u>123,463</u>	<u>49,604</u>	<u>(75,374)</u>	<u>-</u>	<u>97,693</u>	<u>123,404</u>

Parochial Church Council Of St Marys Greenhithe
Notes to the Financial Statements
For the Year Ended 31 December 2020

9 SOFA prior year comparatives

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2019
Income				
Voluntary Income	55,094	-	1,858	57,852
Activities for generating funds	6,401	-	224,710	231,171
Investment Income	40	-	-	40
Church Activities	9,877	-	-	9,877
Other Incoming Resources	2,306	2,000	534	4,840
Total Income	74,678	2,000	227,102	303,780

9 SOFA prior year comparatives (continued)

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2019
Expenditure				
Fund Raising costs	268	-	-	268
Church Activities	68,782	1,557	281,799	352,138
Total Expenditure	69,050	1,557	281,799	352,406
Net income (expenditure)	5,628	443	(54,697)	(48,626)
Transfer between funds	(128)	-	128	-
Net movement in funds	5,500	443	(54,569)	(48,626)
Total funds brought forward	47,809	676	123,903	172,088
Total funds carried forward	53,309	1,119	69,335	123,463

10 Assets by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020
Fixed Assets	-	-	-	-
Current Assets	33,307	1,119	64,624	99,050
Liabilities	(1,288)	-	(69)	(1,357)
Total	32,019	1,119	64,555	97,693

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2019
Fixed Assets	-	-	-	-
Current Assets	56,385	1,119	69,153	126,657
Liabilities	(3,074)	-	(120)	(3,194)
Total	53,311	1,119	69,033	123,463

11 Related parties

There were no payments, other than the re-imbursment of expenditures, made to PCC members during 2020 (2019: £nil)

The total amount of donations made to the PCC by PCC members or related parties during 2020 was £9,329 (2019: £10,220).