

# Friends of Felsted School

England & Wales · Charity number 1180860

## Details

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**Other names** FRIENDS OF FELSTED PREPARATORY SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 2018-11-27

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Felsted Preparatory School  
Felsted  
Dunmow  
CM6 3JL

**Phone** 07949237605

**Email** [friendsoffelsted@gmail.com](mailto:friendsoffelsted@gmail.com)

## Activities

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**Objects:** THE OBJECT OF FOFP IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:A) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOLB) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** Fundraising to provide equipment and facilities, which support Felsted Preparatory School and its pupils. Additionally our objective is to develop and maintain an effective relationship between the parents, staff and leadership team.

## Classification

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- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Throughout England

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£22,203	£14,620	-	-
2024-07-31	£52,676	£46,752	-	-
2023-07-04	£51,259	£52,128	-	-
2022-07-04	£71,708	£40,908	-	-
2021-07-04	£982	£122	-	-
2020-07-04	£5,894	£3,417	-	-

## Trustees

Name	Role	Appointed
<b>Jessica Francoise Jennie Odile Foxon Winstone-Adair</b>	Chair	2022-05-26
Elizabeth Kamini Rogers		2025-08-01
Hannah Stephens		2025-08-01
Rachel Richards		2025-07-13
Stewart Reeves		2026-02-11

**Friends of Felsted School**

England & Wales - Charity number 1180860

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# Accounts

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# Friends of Felsted Preparatory School

Charity Commission for England and Wales: Registered Charity number 1180860

## Trustees' annual report

Period start date: 5 July 2023

Period end date: 31 July 2024

## Objectives and Activities:

The object of Friends of Felsted Preparatory School (FoFP) is to advance the education of pupils in Felsted Preparatory School in particular by:

- 1, Developing effective relationships between the staff, parents and others associated with the school; and
2. Engaging in activities or providing facilities or equipment, which support the school and advance the education and experience of the pupils.

The main activities undertaken include the planning and provision of fund-raising events located at Felsted Preparatory School; and also to provide support to activities and events requiring parent volunteers for the school's activities too.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.

## Achievements and Performance:

A successful calendar of events resulted in a positive return for FoFP. Fund-raising focussed on similar activities as the previous financial period, with the Second Hand Uniform shop exceeding expectations in terms of funds raised and the number of parents visiting. The Christmas Fair's income margin was down on the previous year, due to higher quality items being purchased that will be used for the 2024 event in November. Due to increasing interest rates over the year some passive income was realised on bank balances.

The financial year end was changed from 4 July to 31 July; this takes into consideration any calendar date changes for the end of the school's academic year and ensures we capture all income and expenses within the correct financial period.

## Financial Review:

The charity is in an excellent position to continue as a going-concern, with sufficient reserves to plan for future spending on equipment and projects that benefit the school's pupils.

Gross income of £52,676 was generated throughout the year, with the majority of this figure sourced from the charity auction held at the Parents' Spring Ball in May 2024 and the Second Hand Uniform shop. Expenditure of £30,786 resulted in a net gain of £21,890 for the year ended 31 July 2024.

A donation of £12,422 was made to the school, directly used for equipment and facilities for the children:

Ross Hall improvements	£10,203
DTE VEX IQ Competition kits (robotics)	£900
Stewart House Bio Building Blocks	£570
Felsted School sustainability programme	£500
Christmas Tree for Prep reception area	£249

Additionally £3,545 was donated to support Felsted School's chosen charities; £2,445 was raised at the Harvest Festival and £1,100 was raised at the Skiwear Show.

At year-end reserves equalled £42,817. A minimum amount of £5,000 is retained by the charity for costs incurred before income-generating events take place. The remainder of the reserve is allocated to projects identified by the trustees, and the teachers and pupils of the school.

Earmarked for future spending (approximate figures provided):

Ross Hall improvements	£8,000
Mobile digital scoreboard & screen	£5,000
Contribution to Felsted Bursary programme	£3,150

## **Structure, Governance and Management**

The charity has a Constitution document, signed by the trustees and reviewed once every year. Any potential changes are added to the annual general meeting agenda and must be agreed by majority vote by the charity's members, the parents of Felsted Preparatory School.

A Committee, made up of a group of parents of current pupils of the School, plan and organise events with fund-raising possibilities. Committee members are volunteers and are chosen at the beginning of each financial period. Three of these committee members form the Trustees of the registered charity and hold the roles with the below titles:

1. Chairperson
2. Vice Chairperson
3. Treasurer

The Vice Chairperson and Treasurer are selected by the sitting Committee members. The Chairperson is selected by the outgoing Chairperson and the Head of the school, and is expected to commit to at least two years' service; this may be extended if no other nominations are received, and with the support of the Committee.

**Reference and Administrative Details:**

Charity name: Friends of Felsted Preparatory School  
Registered charity number: 1180860  
Charity's principal address: Felsted Preparatory School  
Felsted  
DUNMOW  
CM6 3JL


Names of the trustees who manage the charity:

<u>Trustee name</u>	<u>Office</u>	<u>Dates acted</u>
Mrs Jaime Victoria Margaret Holland	Chairperson	Full year
Mrs Zoë Katherine Rantell	Vice Chairperson	Full year
Mrs Jessica Françoise Jennie Odile Foxon Winstone-Adair	Treasurer	Full year

**Declarations:**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature:   
Full name: Mrs Jaime Victoria Margaret Holland  
Position: Chairperson  
Date: 10 December 2024



## Receipts and payments accounts

CC16a

For the period from	5 July 2023	To	31 July 2024
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Spring Ball	33,242	-	-	33,242	37,164
Second Hand Uniform	8,405	-	-	8,405	4,285
Christmas Fair	4,383	-	-	4,383	4,554
Harvest Festival	2,445	-	-	2,445	2,185
Wreath-making Workshop	1,495	-	-	1,495	575
Car Park Attendant Gifts	1,118	-	-	1,118	1,095
Ski Show	1,100	-	-	1,100	-
Bank Interest	341	-	-	341	99
Online Shopping Donations	147	-	-	147	99
Tote bags	-	-	-	-	1,000
BBQ Bounce	-	-	-	-	203
<b>Sub total (Gross income for AR)</b>	<b>52,676</b>	<b>-</b>	<b>-</b>	<b>52,676</b>	<b>51,259</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>52,676</b>	<b>-</b>	<b>-</b>	<b>52,676</b>	<b>51,259</b>
<b>A3 Payments</b>					
Spring Ball	25,222	-	-	25,222	33,706
Donation to Felsted School	15,967	-	-	15,967	13,178
Christmas Fair	3,275	-	-	3,275	2,545
Car Park Attendant Gifts	1,100	-	-	1,100	1,135
Wreath-making Workshop	935	-	-	935	390
Parentkind Insurance and Subscription	140	-	-	140	128
Administration	97	-	-	97	100
Second Hand Uniform Shop	16	-	-	16	67
Tote bags	-	-	-	-	858
BBQ Bounce	-	-	-	-	21
<b>Sub total</b>	<b>46,752</b>	<b>-</b>	<b>-</b>	<b>46,752</b>	<b>52,128</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,752</b>	<b>-</b>	<b>-</b>	<b>46,752</b>	<b>52,128</b>
<b>Net of receipts/(payments)</b>	<b>5,924</b>	<b>-</b>	<b>-</b>	<b>5,924</b>	<b>- 869</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>36,893</b>	<b>-</b>	<b>-</b>	<b>36,893</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>42,817</b>	<b>-</b>	<b>-</b>	<b>42,817</b>	<b>- 869</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank (current account)	5,000	-	-
	Cash at bank (savings account)	37,167	-	-
	Petty Cash	650	-	-
	<b>Total cash funds</b>	<b>42,817</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature  


Print Name  
AIME VICTORIA MARGARET HOLLAN

Date of approval  
10 Dec 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF FELSTED PREPARATORY SCHOOL**

I report to the trustees on my examination of the accounts of Friends of Felsted Preparatory School (the Charity) for the year ended 31 July 2024.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr J P Foxwell FCCA FCIE  
independent-examiner.net

39 Enfield Road, Poole, BH15 3LJ

Date: 20 December 2024

**Friends of Felsted School**

England & Wales - Charity number 1180860

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# Accounts

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# Friends of Felsted Preparatory School

Charity Commission for England and Wales: Registered Charity number 1180860

## Trustees' annual report

Period start date: 5 July 2022

Period end date: 4 July 2023

### Objectives and Activities:

The object of Friends of Felsted Preparatory School (FoFP) is to advance the education of pupils in Felsted Preparatory School in particular by:

- 1, Developing effective relationships between the staff, parents and others associated with the school, and
2. Engaging in activities or providing facilities or equipment, which support the school and advance the education of the pupils.

The main activities undertaken include the planning and provision of fund-raising events located at Felsted Preparatory School; and also to provide support to activities and events requiring parent volunteers for the school's activities too.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.

### Achievements and Performance:

Similar to the previous financial year the Spring Ball was the most successful fundraising event for our organisation. The charity auction ensured we were able to provide our beneficiary, Felsted School with funds for its bursary programme and equipment for the current pupils of the school to use on a daily basis.

Our annual Christmas Fair was able to take place, being the first one after the COVID-19 pandemic.

The most significant change for the financial year and for future income was the introduction of a permanent home for our 'Second Hand Uniform Shop', which opened during pre-season sports training in August 2022. This provides parents of the school with an alternative to purchasing new uniform and PE/Games kit for their children at a low price. We are also interested in sustainability and this also ensures good quality clothing is available instead of this being disposed of; our parents donate uniform and kit once their children have grown out of or have no more need of their existing clothing. This is predicted to have a significant impact on future years' financial success.

### Financial Review:

The charity is in a good position to continue as a going-concern, with sufficient reserves to plan for future spending on projects and equipment that benefit the school's pupils.

Gross income of £51,259 was generated throughout the year, with the majority of this figure sourced from the charity auction held at the Parents' Spring Ball in March 2023 and the new Second Hand Uniform Shop. Expenditure of £38,950 resulted in a net income of £12,309 for the year ended 4 July 2022. A donation of £13,179 was made to the school, directly used for the bursary programme and equipment for the current pupils.

At year-end reserves equalled £36,894. A minimum amount of £5,000 is retained by the charity for costs incurred before income-generating events take place. The remainder of the reserve is allocated to projects identified by the trustees, and the teachers and pupils of the school.

### **Structure, Governance and Management**

The charity has a Constitution document, signed by the trustees and reviewed once every year. Any potential changes are added to the annual general meeting agenda and must be agreed by majority vote by the charity's members, the parents of Felsted Preparatory School.

A Committee, made up of a group of parents of current pupils of the School, plan and organise events with fund-raising possibilities. Committee members are volunteers and are chosen at the beginning of each financial period. Three of these committee members form the Trustees of the registered charity and hold the roles with the below titles:

1. Chairperson
2. Vice Chairperson
3. Treasurer

The Vice Chairperson and Treasurer are selected by the sitting Committee members. The Chairperson is selected by the Head of the school and the outgoing Chairperson, and is expected to commit to at least two years' service; this may be extended if no other nominations are received, and with the support of the Committee.

### **Reference and Administrative Details:**

Charity name: Friends of Felsted Preparatory School  
Registered charity number: 1180860  
Charity's principal address: Felsted Preparatory School  
Felsted  
DUNMOW  
CM6 3JL


Names of the trustees who manage the charity:

<u>Trustee name</u>	<u>Office</u>	<u>Dates acted</u>
Mrs Jaime Victoria Margaret Holland	Chairperson	Full year
Mrs Zoë Katherine Rantell	Vice Chairperson	Full year
Mrs Jessica Françoise Jennie Odile Foxon Winstone-Adair	Treasurer	Full year

**Declarations:**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature: 

Full name: Mrs Jaime Victoria Margaret Holland

Position: Chairperson

Date: 10 December 2024



## Receipts and payments accounts

CC16a

For the period from	5 July 2022	To	4 July 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Spring Ball	37,164	-	-	37,164	63,384
Christmas Fair	4,554	-	-	4,554	3,999
Second Hand Uniform Shop	4,285	-	-	4,285	1,342
Harvest Festival	2,185	-	-	2,185	-
Car Park attendant gifts	1,095	-	-	1,095	-
Stewart House tote bags	1,000	-	-	1,000	968
Wreath-making workshop	575	-	-	575	630
BBQ Bounce afternoon	203	-	-	203	-
Online shopping donations	99	-	-	99	145
Bank account interest	99	-	-	99	-
Headteacher leaving gift	-	-	-	-	1,240
<b>Sub total (Gross income for AR)</b>	<b>51,259</b>	<b>-</b>	<b>-</b>	<b>51,259</b>	<b>71,708</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>51,259</b>	<b>-</b>	<b>-</b>	<b>51,259</b>	<b>71,708</b>
<b>A3 Payments</b>					
Spring Ball	33,706	-	-	33,706	20,282
Donation to Felsted School	13,178	-	-	13,178	17,175
Christmas Fair	2,545	-	-	2,545	862
Car park attendant gifts	1,135	-	-	1,135	-
Stewart House tote bags	858	-	-	858	851
Wreath-making workshop	390	-	-	390	300
Professional membership and insurances	128	-	-	128	123
Administration	100	-	-	100	112
Second Hand Uniform Shop	67	-	-	67	-
BBQ Bounce afternoon	21	-	-	21	-
Headteacher leaving gift	-	-	-	-	1,203
<b>Sub total</b>	<b>52,128</b>	<b>-</b>	<b>-</b>	<b>52,128</b>	<b>40,908</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>52,128</b>	<b>-</b>	<b>-</b>	<b>52,128</b>	<b>40,908</b>
<b>Net of receipts/(payments)</b>	<b>- 869</b>	<b>-</b>	<b>-</b>	<b>- 869</b>	<b>30,800</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,763</b>	<b>-</b>	<b>-</b>	<b>37,763</b>	<b>6,963</b>
<b>Cash funds this year end</b>	<b>36,894</b>	<b>-</b>	<b>-</b>	<b>36,894</b>	<b>37,763</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank (current account)	9,145	-	-
	Cash at bank (savings account)	27,099	-	-
	Petty cash	650	-	-
	<b>Total cash funds</b>	<b>36,894</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature  


Print Name  
AIME VICTORIA MARGARET HOLLAN

Date of approval  
10 Dec 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF FELSTED PREPARATORY SCHOOL**

I report to the trustees on my examination of the accounts of Friends of Felsted Preparatory School (the Charity) for the year ended 31 July 2024.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr J P Foxwell FCCA FCIE  
independent-examiner.net

39 Enfield Road, Poole, BH15 3LJ

Date: 20 December 2024

**Friends of Felsted School**

England & Wales - Charity number 1180860

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# Accounts

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# Friends of Felsted Preparatory School

Charity Commission for England and Wales: Registered Charity number 1180860

## Trustees' annual report

Period start date: 5 July 2021

Period end date: 4 July 2022

### Objectives and Activities:

The object of Friends of Felsted Preparatory School (FoFP) is to advance the education of pupils in Felsted Preparatory School in particular by:

- 1, Developing effective relationships between the staff, parents and others associated with the school, and
2. Engaging in activities or providing facilities or equipment, which support the school and advance the education of the pupils.

The main activities undertaken include the planning and provision of fund-raising events located at Felsted Preparatory School; and also to provide support to activities and events requiring parent volunteers for the school's activities too.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's public benefit guidance.

### Achievements and Performance:

Returning to activities after the COVID-19 pandemic ensured FoFP could focus upon fund-raising once again. An addition to the events calendar was the introduction of a charity auction at the formal Parents' Ball event, allowing for greater income to be generated from within Felsted Preparatory School's parent population. An additional benefit that was immediately realised was the introduction of fund-raising for the School's bursary programme, extending our reach to include future pupils of the school as well as to those already in attendance.

The annual Christmas Fair event expected in November 2021 was unable to take place, due to ongoing health & safety restrictions, but an Easter Fair took place in March 2022 instead.

### Financial Review:

The charity is in a good position to continue as a going-concern, with sufficient reserves to plan for future spending on projects and equipment that benefit the school's pupils.

Gross income of £71,708 was generated throughout the year, with the majority of this figure sourced from the charity auction held at the Parents' Spring Ball in May 2022. Expenditure of £40,908 resulted in a net gain of £30,800 for the year ended 4 July 2022. The expenditure figure includes a donation of £17,175 made to the school, directly used for the bursary programme.

At year-end reserves equalled £37,763. A minimum amount of £5,000 is retained by the charity for costs incurred before income-generating events take place. The remainder of the reserve is allocated to projects identified by the trustees, and the teachers and pupils of the school.

### **Structure, Governance and Management**

The charity has a Constitution document, signed by the trustees and reviewed once every year. Any potential changes are added to the annual general meeting agenda and must be agreed by majority vote by the charity's members, the parents of Felsted Preparatory School.

A Committee, made up of a group of parents of current pupils of the School, plan and organise events with fund-raising possibilities. Committee members are volunteers and are chosen at the beginning of each financial period. Three of these committee members form the Trustees of the registered charity and hold the roles with the below titles:

1. Chairperson
2. Vice Chairperson
3. Treasurer

The Vice Chairperson and Treasurer are selected by the sitting Committee members. The Chairperson is selected by the Head of the school and the outgoing Chairperson, and is expected to commit to at least two years' service; this may be extended if no other nominations are received, and with the support of the Committee.

### **Reference and Administrative Details:**

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Registered charity number: 1180860  
Charity's principal address: Felsted Preparatory School  
Felsted  
DUNMOW  
CM6 3JL


Names of the trustees who manage the charity:

<u>Trustee name</u>	<u>Office</u>	<u>Dates acted</u>
Mrs Jaime Victoria Margaret Holland	Chairperson	Full year
Mrs Zoë Katherine Rantell	Vice Chairperson	Full year
Mrs Jessica Françoise Jennie Odile Foxon Winstone-Adair	Treasurer	Full year

**Declarations:**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature: 

Full name: Mrs Jaime Victoria Margaret Holland

Position: Chairperson

Date: 10 December 2024



## Receipts and payments accounts

CC16a

For the period from	5 July 2021	To	4 July 2022
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Spring Ball	63,384	-	-	63,384	-
Easter Fair	3,476	-	-	3,476	-
Second Hand Uniform	1,342	-	-	1,342	945
Headteacher leaving gift	1,240	-	-	1,240	-
Pre-prep tea towels	968	-	-	968	-
Christmas wreath-making workshop	630	-	-	630	-
Raffles	523	-	-	523	-
Online shopping donations	145	-	-	145	37
<b>Sub total (Gross income for AR)</b>	<b>71,708</b>	<b>-</b>	<b>-</b>	<b>71,708</b>	<b>982</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>71,708</b>	<b>-</b>	<b>-</b>	<b>71,708</b>	<b>982</b>
<b>A3 Payments</b>					
Spring Ball	20,282	-	-	20,282	-
Donation for bursary programme	17,175	-	-	17,175	-
Headteacher leaving gift	1,203	-	-	1,203	-
Easter Fair	862	-	-	862	-
Pre-prep tea towels	851	-	-	851	-
Christmas wreath-making workshop	300	-	-	300	-
Professional membership and insurances	123	-	-	123	122
Administration	112	-	-	112	-
	-	-	-	-	-
<b>Sub total</b>	<b>40,908</b>	<b>-</b>	<b>-</b>	<b>40,908</b>	<b>122</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>40,908</b>	<b>-</b>	<b>-</b>	<b>40,908</b>	<b>122</b>
<b>Net of receipts/(payments)</b>	<b>30,800</b>	<b>-</b>	<b>-</b>	<b>30,800</b>	<b>860</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,963</b>	<b>-</b>	<b>-</b>	<b>6,963</b>	<b>6,103</b>
<b>Cash funds this year end</b>	<b>37,763</b>	<b>-</b>	<b>-</b>	<b>37,763</b>	<b>6,963</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	37,113	-	-
	Petty cash	650	-	-
		-	-	-
	<b>Total cash funds</b>	<b>37,763</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name AIME VICTORIA MARGARET HOLLAN	Date of approval 10 Dec 2024
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## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF FELSTED PREPARATORY SCHOOL**

I report to the trustees on my examination of the accounts of Friends of Felsted Preparatory School (the Charity) for the year ended 4 July 2023.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr J P Foxwell FCCA FCIE  
independent-examiner.net

39 Enfield Road, Poole, BH15 3LJ

Date: 20 December 2024