

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2025



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2025 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 10th December 2025.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Katie Reid	Chair	
Russell Page	Treasurer	
Jade Powell	Secretary	
Maxine Townsend	Trustee	
Wendy Powell	Trustee	(Appointed 4 th December 2024)

Volunteers

Sophie Ayres-Norman	
Helen Lesinski	
Natasha Lusty	(Stepped down 2 nd October 2024)

Accounts Verifier

Benjamin Callaway

Woodcote Pre-School Group CIO

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Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by two Pre-School Assistants and a Cook.

Performance and Achievements

Children

We have welcomed 7 new children since our last AGM, and we hope you have all settled in well. We currently have 22 children on roll with 3 more joining us in January.

Staff

We are in the process of recruiting an additional staff member to ensure we remain within ratio as numbers grow. Sarah has now completed her Level 3 SENCO training and the whole team continue to prioritise their professional development to ensure we stay fully up to date with legislation and best practice.

Baby & Toddler Group

Our Baby and Toddler Group continues to flourish. It runs every Monday at the Village Hall and provides a lovely opportunity for families to meet and connect.

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Fundraising

As a charity, we rely heavily on fundraising to bridge the gap left by government funding.

In the last financial year, with your help, we have raised an amazing £12,189.88. This included:

- £6,178 from the Co-op Card Charity
- £2,000 from last year's Xmas raffle
- £800 grant from SOHA Housing
- £636 from Woodcote Fete
- £500 from the Woodcote Rally
- with the remainder from three Coffee shops, Smarties fun run and other fetes

A huge thank you to the staff, the committee and every family who has supported our efforts.

With these funds we have been able to buy:

- a new play kitchen
- new play mats
- a new house front
- a new mobile phone
- new ride ons and outdoor toys
- a children's entertainer for the final day of term

We are continuing to apply for grants this year and have several exciting events coming up, including:

- Woodcote Primary School Christmas Fair – Friday 12 December
- Christmas Raffle – Tuesday 10 December, our biggest raffle yet with over 90 prizes
- Two community coffee shops next year
- Whitchurch Hill Fete – May
- Woodcote Rally – July
- Our 60th Anniversary celebration – July

Funds raised this year will support:

- development of the allotment through our Christmas raffle fundraising. We will be looking for volunteers to help with this in the spring.
- new table
- tuff tray liners
- a new sofa
- an iPad for the children
- a new reading area mat

All events are run by staff and committee on a voluntary basis. Even half an hour of help makes a real difference and gives the team a chance to take breaks, so your support is always very much appreciated.

Future plans

Looking ahead to this year we start off in a good position with money in the bank, but there are challenges. There will be a further 6.7 % additional salary cost from April 2026 plus the recently announced 2% increase in NI contributions.

We expect Grant income to increase during the year as from September 2025 there are now 30 hours paid for all children (where both parents work at least 16 hours per week).

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We have started the year with higher numbers than this time last year, and because of the increase in Grant payments we believe that we can maintain our fees at the current rates for the remainder of the year. We do face a challenge at the end of this year because we have so many children, now aged three, who will be leaving after the summer term. Our income is expected to drastically reduce, whilst many of our expenses will remain fixed. However, we believe that we have sufficient reserves to combat this.

Financial Review

The accounts presented at the AGM and in this report run from August 2024 to July 2025.

Year-End Accounts

At the end of our financial year the pre-school made an operating profit of £12,029.09 plus the fundraising total of £12,189.88 mentioned earlier. This enables us to increase our reserves to cater for any contingencies which may arise in the future.

Total income has increased by 22.5% to £143,451.60, mainly due to having more children in the school and more hours per child. Grant income is now making up 69% of our fees.

Expenses increased by 16.6% from to £119,323.63 with increases to most of our costs, especially food, waste disposal and village hall rent. There was also a 16.3% increase in salaries (with associated NI and pension contributions) for the year.

The bank balance carried forward to August 2025 was £31,311.53 and our Savings Account (Reserves) was £20,000. It is important that the pre-school has a bank balance of this size because otherwise it would have to borrow to cover the expenses in the late summer and early autumn months when there is no grant income. Last year the Current Account balance had fallen to £4,038.41 by November.

The full Profit and Loss accounts will be sent out with the minutes.

Forecast for Next Year

Looking ahead to next year we start off in a good position with money in the bank, but there are challenges. There will be a further increase to the National Living Wage, and a potential increase in rent in 2025.

We do expect this to be offset by the increase in children's hours (due to the increase in free hours), the increase in children's numbers, and increased grant funding.

With this in mind we believe that we can maintain our fees at the current rates for the remainder of the year.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2025

2025

Turnover

Holiday club	8,882.00
Pre school fees	37,870.86
Toddler Group	273.50
Total Turnover	47,026.36

Cost of Sales

Food	5,534.20
Fundraising Costs	311.18
New Equipment	2,011.59
School trip	455.40
Waste Disposal	2,070.28
Website	324.00
Total Cost of Sales	10,706.65

Gross Profit **36,319.71**

Administrative Costs

Advertising & Marketing	586.00
Audit & Accountancy fees	632.40
Bank Fees	90.08
Employers National Insurance	7,828.99
Entertainment-100% business	494.95
General Expenses	3,069.83
Pensions Costs	3,896.95
Printing & Stationery	68.82
Rent	8,618.96
Salaries	79,102.83
Staff Training	600.00
Subscriptions	3,076.19
Telephone & Internet	459.98
Total Administrative Costs	108,525.98

Operating Profit **(72,206.27)**

Other Income

Donations	206.31
Fundraising	12,189.88
Grants	84,029.05
Total Other Income	96,425.24

Profit on Ordinary Activities Before Taxation **24,218.97**

Profit after Taxation **24,218.97**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Woodcote Preschool Group CIO

**On accounts for the year
ended**

31st July 2025

**Charity no
(if any)**

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 4/3/2026

Name:

Benjamin Callaway

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address:	130 Wayside Green, Woodcote, RG8 0QJ

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A
