

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2024



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2024 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 4th December 2024.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Katie Reid	Chair	(Voted in 18 July 2024)
Russell Page	Treasurer	
Jade Powell	Secretary	
Wendy Powell	Trustee	(Stepped down on 6 th December 2023)
Hayley Cook	Trustee	
Maxine Townsend	Trustee	(Chair up to 31 December 2023, Trustee from 1 January 2024)

Volunteers

Sophie Ayres-Norman	
Miranda Elsome	(Stepped down on 18 July 2024)
Helen Lesinski	
Natasha Lusty	

Accounts Verifier

Benjamin Callaway

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Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by three Pre-School Assistants and a Cook.

Performance and Achievements

Children

The Preschool welcomed 13 new children to Pre-School since the last AGM. We currently have 24 children on the register, with one due to leave at Christmas.

Staff

We have five members of staff. One is Early Years Level 4 qualified, three are Early Years Level 3 qualified and we have two qualified SENCOs. Congratulations to Wendy who has successfully completed the EYDP course, with Gina on track to finish soon. Tanya has once again achieved a 5-star rating for food hygiene—a testament to her dedication to meal planning and preparation.

Thank you to Wendy, Sophie, Sarah, Tanya and Gina for all of your hard work and dedication to pre-school this year. The team have continued to provide a caring environment for the children to learn, grow and most importantly have fun.

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Baby & Toddler Group

Woodcote Baby and Toddler Group is run by volunteers from the committee on Monday mornings in the Village Hall and continues to thrive. We provide toys, games and messy play along with a snack for the children and a place to meet and gain support for the parents and carers. We have a lovely group of families attending each week which offers a lovely opportunity for families to connect. There's been a small price increase to £3 per child, with an additional £1.50 per sibling.

Fundraising

As a charity, our Pre-School relies heavily on fundraising to supplement government childcare funding. Since the last AGM, we've raised an impressive £11,862.74!

With these funds, we've been able to purchase:

- A new children's sofa
- Children's chopping boards & knife sets
- New tables
- Craft and investigation resources
- A craft trolley
- Montessori materials

The money raised this year will go toward purchasing:

- A new play kitchen
- Outdoor resources
- A new water table
- New chairs
- A mobile phone

Future plans

Our future plans are as follows:

- Continue to provide a pre-school at the heart of the village
- Further community involvement in Baby & Toddler Group
- Continue to provide a Holiday Club in both the Easter and Summer holidays
- Provide training and development for the team of staff
- Increase our financial reserves
- Fundraise in 2024/2025 to support more equipment and toys to continue providing children with the tools they need to develop and enjoy collaborative play.

Financial Review

The accounts presented at the AGM and in this report run from August 2023 to July 2024.

Year-End Accounts

At the end of our financial year the Pre-school made a profit of £14,934, an increase from £5,353 from last year. Much of this has come from our fundraising.

Total income has increased by 29% from £90,570 to £117,074. This was due to having more children in the school which provided us with more fee income, the huge level of fundraising mentioned before, and the holiday clubs. Grant income increased slightly.

Expenses increased by 20% from £85,217 to £102,140 with increases to most of our costs, especially food, waste disposal and village hall rent. There was also a large increase in salaries (and associated

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NI and pension contributions) which came into effect in April.

This has enabled us to set up a statutory reserve to cover any future redundancy or furlough payments in the future and allocate money to replace some of our aging equipment as mentioned earlier. The working reserve to be carried forward to the new year is £11,272. It is important that the Pre-school has a reserve of this size because otherwise it would have to borrow to cover the expenses in the late summer and early autumn months when there is no grant income.

Gift Aid

We now receive an additional 25% from HMRC

Forecast for Next Year

Looking ahead to next year we start off in a good position with money in the bank, but there are challenges. There will be a further increase to the National Living Wage, and a potential increase in rent in 2025.

We do expect this to be offset by the increase in children's hours (due to the increase in free hours), the increase in children's numbers, and increased grant funding.

With this in mind we believe that we can maintain our fees at the current rates for the remainder of the year.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2024

2024

Turnover

Holiday club	7,268.02
Pre school fees	43,310.81
Toddler Group	754.75
Total Turnover	51,333.58

Cost of Sales

Food	4,914.35
Fundraising Costs	421.84
School trip	162.75
Waste Disposal	1,981.02
Website	354.00
Total Cost of Sales	7,833.96

Gross Profit

43,499.62

Administrative Costs

Advertising & Marketing	533.00
Audit & Accountancy fees	596.40
Bank Fees	80.47
Employers National Insurance	4,450.06
Entertainment-100% business	203.07
General Expenses	3,452.95
Pensions Costs	2,756.94
Printing & Stationery	73.12
Rent	8,269.41
Salaries	70,896.48
Staff Training	380.00
Subscriptions	2,180.76
Telephone & Internet	433.40
Total Administrative Costs	94,306.06

Operating Profit

(50,806.44)

Other Income

Donations	1,670.00
Fundraising	5,363.77
Grants	58,351.92
Sponsorship	355.00
Total Other Income	65,740.69

Profit on Ordinary Activities Before Taxation

14,934.25

Profit after Taxation

14,934.25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Woodcote Preschool Group CIO

On accounts for the year
ended

31st July 2024

Charity no
(if any)

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/4/25

Name:

Benjamin Calloway

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

130 Wayside Green

Woodcote

RG8 0QJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A