

WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales · Charity number 1180857

Details

Status Registered

Legal form CIO

Registered 2018-11-27

Register [View on the Charity Commission register](#)

Contact

Address Woodcote Pre-school Group CIO
Woodcote Village Hall
Reading Road
Woodcote
RG8 0QY

Phone 01491682300

Email preschoolmanager@woodcotepreschool.co.uk

Website <https://woodcotepreschool.co.uk>

Activities

Objects: THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY;PROMOTING THEIR CARE AND SAFETY;PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;PROMOTING THEIR HEALTH AND WELLBEING;PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; ANDFURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We provide full day care from 8.30am to 3.30pm for children aged 18 months to 5 years.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Oxfordshire
- Reading
- West Berkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£143,452	£119,233	-	-
2024-07-31	£117,074	£102,140	-	-
2023-07-31	£90,570	£85,217	-	-
2022-07-31	£73,479	£78,647	-	-
2021-07-31	£76,124	£62,975	-	-
2020-07-31	£30	£54	-	-

Trustees

Name	Role	Appointed
Katie Louise Reid	Chair	2024-02-28
Jade Powell		2023-07-20
Maxine Townsend		2021-06-24
Russell Page		2022-11-16
Wendy Margaret Powell		2024-12-04

WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales - Charity number 1180857

Accounts

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2025



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2025 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 10th December 2025.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Katie Reid	Chair
Russell Page	Treasurer
Jade Powell	Secretary
Maxine Townsend	Trustee
Wendy Powell	Trustee (Appointed 4 th December 2024)

Volunteers

Sophie Ayres-Norman	
Helen Lesinski	
Natasha Lusty	(Stepped down 2 nd October 2024)

Accounts Verifier

Benjamin Callaway

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2025



Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by two Pre-School Assistants and a Cook.

Performance and Achievements

Children

We have welcomed 7 new children since our last AGM, and we hope you have all settled in well. We currently have 22 children on roll with 3 more joining us in January.

Staff

We are in the process of recruiting an additional staff member to ensure we remain within ratio as numbers grow. Sarah has now completed her Level 3 SENCO training and the whole team continue to prioritise their professional development to ensure we stay fully up to date with legislation and best practice.

Baby & Toddler Group

Our Baby and Toddler Group continues to flourish. It runs every Monday at the Village Hall and provides a lovely opportunity for families to meet and connect.

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2025



Fundraising

As a charity, we rely heavily on fundraising to bridge the gap left by government funding.

In the last financial year, with your help, we have raised an amazing £12,189.88. This included:

- £6,178 from the Co-op Card Charity
- £2,000 from last year's Xmas raffle
- £800 grant from SOHA Housing
- £636 from Woodcote Fete
- £500 from the Woodcote Rally
- with the remainder from three Coffee shops, Smarties fun run and other fetes

A huge thank you to the staff, the committee and every family who has supported our efforts.

With these funds we have been able to buy:

- a new play kitchen
- new play mats
- a new house front
- a new mobile phone
- new ride ons and outdoor toys
- a children's entertainer for the final day of term

We are continuing to apply for grants this year and have several exciting events coming up, including:

- Woodcote Primary School Christmas Fair – Friday 12 December
- Christmas Raffle – Tuesday 10 December, our biggest raffle yet with over 90 prizes
- Two community coffee shops next year
- Whitchurch Hill Fete – May
- Woodcote Rally – July
- Our 60th Anniversary celebration – July

Funds raised this year will support:

- development of the allotment through our Christmas raffle fundraising. We will be looking for volunteers to help with this in the spring.
- new table
- tuff tray liners
- a new sofa
- an iPad for the children
- a new reading area mat

All events are run by staff and committee on a voluntary basis. Even half an hour of help makes a real difference and gives the team a chance to take breaks, so your support is always very much appreciated.

Future plans

Looking ahead to this year we start off in a good position with money in the bank, but there are challenges. There will be a further 6.7 % additional salary cost from April 2026 plus the recently announced 2% increase in NI contributions.

We expect Grant income to increase during the year as from September 2025 there are now 30 hours paid for all children (where both parents work at least 16 hours per week).

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2025



We have started the year with higher numbers than this time last year, and because of the increase in Grant payments we believe that we can maintain our fees at the current rates for the remainder of the year. We do face a challenge at the end of this year because we have so many children, now aged three, who will be leaving after the summer term. Our income is expected to drastically reduce, whilst many of our expenses will remain fixed. However, we believe that we have sufficient reserves to combat this.

Financial Review

The accounts presented at the AGM and in this report run from August 2024 to July 2025.

Year-End Accounts

At the end of our financial year the pre-school made an operating profit of £12,029.09 plus the fundraising total of £12,189.88 mentioned earlier. This enables us to increase our reserves to cater for any contingencies which may arise in the future.

Total income has increased by 22.5% to £143,451.60, mainly due to having more children in the school and more hours per child. Grant income is now making up 69% of our fees.

Expenses increased by 16.6% from to £119,323.63 with increases to most of our costs, especially food, waste disposal and village hall rent. There was also a 16.3% increase in salaries (with associated NI and pension contributions) for the year.

The bank balance carried forward to August 2025 was £31,311.53 and our Savings Account (Reserves) was £20,000. It is important that the pre-school has a bank balance of this size because otherwise it would have to borrow to cover the expenses in the late summer and early autumn months when there is no grant income. Last year the Current Account balance had fallen to £4,038.41 by November.

The full Profit and Loss accounts will be sent out with the minutes.

Forecast for Next Year

Looking ahead to next year we start off in a good position with money in the bank, but there are challenges. There will be a further increase to the National Living Wage, and a potential increase in rent in 2025.

We do expect this to be offset by the increase in children's hours (due to the increase in free hours), the increase in children's numbers, and increased grant funding.

With this in mind we believe that we can maintain our fees at the current rates for the remainder of the year.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2025

2025

Turnover

Holiday club	8,882.00
Pre school fees	37,870.86
Toddler Group	273.50
Total Turnover	47,026.36

Cost of Sales

Food	5,534.20
Fundraising Costs	311.18
New Equipment	2,011.59
School trip	455.40
Waste Disposal	2,070.28
Website	324.00
Total Cost of Sales	10,706.65

Gross Profit

36,319.71

Administrative Costs

Advertising & Marketing	586.00
Audit & Accountancy fees	632.40
Bank Fees	90.08
Employers National Insurance	7,828.99
Entertainment-100% business	494.95
General Expenses	3,069.83
Pensions Costs	3,896.95
Printing & Stationery	68.82
Rent	8,618.96
Salaries	79,102.83
Staff Training	600.00
Subscriptions	3,076.19
Telephone & Internet	459.98
Total Administrative Costs	108,525.98

Operating Profit

(72,206.27)

Other Income

Donations	206.31
Fundraising	12,189.88
Grants	84,029.05
Total Other Income	96,425.24

Profit on Ordinary Activities Before Taxation

24,218.97

Profit after Taxation

24,218.97



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Woodcote Preschool Group CIO

**On accounts for the year
ended**

31st July 2025

**Charity no
(if any)**

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

4/3/2026

Name:

Benjamin Callaway

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address: 130 Wayside Green, Woodcote, RG8 0QJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales - Charity number 1180857

Accounts

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2024



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2024 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 4th December 2024.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Katie Reid	Chair	(Voted in 18 July 2024)
Russell Page	Treasurer	
Jade Powell	Secretary	
Wendy Powell	Trustee	(Stepped down on 6 th December 2023)
Hayley Cook	Trustee	
Maxine Townsend	Trustee	(Chair up to 31 December 2023, Trustee from 1 January 2024)

Volunteers

Sophie Ayres-Norman	(Stepped down on 18 July 2024)
Miranda Elsome	
Helen Lesinski	
Natasha Lusty	

Accounts Verifier

Benjamin Callaway

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2024



Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by three Pre-School Assistants and a Cook.

Performance and Achievements

Children

The Preschool welcomed 13 new children to Pre-School since the last AGM. We currently have 24 children on the register, with one due to leave at Christmas.

Staff

We have five members of staff. One is Early Years Level 4 qualified, three are Early Years Level 3 qualified and we have two qualified SENCOs. Congratulations to Wendy who has successfully completed the EYDP course, with Gina on track to finish soon. Tanya has once again achieved a 5-star rating for food hygiene—a testament to her dedication to meal planning and preparation.

Thank you to Wendy, Sophie, Sarah, Tanya and Gina for all of your hard work and dedication to pre-school this year. The team have continued to provide a caring environment for the children to learn, grow and most importantly have fun.

Woodcote Pre-School Group CIO Report of the Trustees for the year ended 31 July 2024



Baby & Toddler Group

Woodcote Baby and Toddler Group is run by volunteers from the committee on Monday mornings in the Village Hall and continues to thrive. We provide toys, games and messy play along with a snack for the children and a place to meet and gain support for the parents and carers. We have a lovely group of families attending each week which offers a lovely opportunity for families to connect. There's been a small price increase to £3 per child, with an additional £1.50 per sibling.

Fundraising

As a charity, our Pre-School relies heavily on fundraising to supplement government childcare funding. Since the last AGM, we've raised an impressive £11,862.74!

With these funds, we've been able to purchase:

- A new children's sofa
- Children's chopping boards & knife sets
- New tables
- Craft and investigation resources
- A craft trolley
- Montessori materials

The money raised this year will go toward purchasing:

- A new play kitchen
- Outdoor resources
- A new water table
- New chairs
- A mobile phone

Future plans

Our future plans are as follows:

- Continue to provide a pre-school at the heart of the village
- Further community involvement in Baby & Toddler Group
- Continue to provide a Holiday Club in both the Easter and Summer holidays
- Provide training and development for the team of staff
- Increase our financial reserves
- Fundraise in 2024/2025 to support more equipment and toys to continue providing children with the tools they need to develop and enjoy collaborative play.

Financial Review

The accounts presented at the AGM and in this report run from August 2023 to July 2024.

Year-End Accounts

At the end of our financial year the Pre-school made a profit of £14,934, an increase from £5,353 from last year. Much of this has come from our fundraising.

Total income has increased by 29% from £90,570 to £117,074. This was due to having more children in the school which provided us with more fee income, the huge level of fundraising mentioned before, and the holiday clubs. Grant income increased slightly.

Expenses increased by 20% from £85,217 to £102,140 with increases to most of our costs, especially food, waste disposal and village hall rent. There was also a large increase in salaries (and associated

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2024



NI and pension contributions) which came into effect in April.

This has enabled us to set up a statutory reserve to cover any future redundancy or furlough payments in the future and allocate money to replace some of our aging equipment as mentioned earlier. The working reserve to be carried forward to the new year is £11,272. It is important that the Pre-school has a reserve of this size because otherwise it would have to borrow to cover the expenses in the late summer and early autumn months when there is no grant income.

Gift Aid

We now receive an additional 25% from HMRC

Forecast for Next Year

Looking ahead to next year we start off in a good position with money in the bank, but there are challenges. There will be a further increase to the National Living Wage, and a potential increase in rent in 2025.

We do expect this to be offset by the increase in children's hours (due to the increase in free hours), the increase in children's numbers, and increased grant funding.

With this in mind we believe that we can maintain our fees at the current rates for the remainder of the year.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2024

2024

Turnover

Holiday club	7,268.02
Pre school fees	43,310.81
Toddler Group	754.75
Total Turnover	51,333.58

Cost of Sales

Food	4,914.35
Fundraising Costs	421.84
School trip	162.75
Waste Disposal	1,981.02
Website	354.00
Total Cost of Sales	7,833.96

Gross Profit

43,499.62

Administrative Costs

Advertising & Marketing	533.00
Audit & Accountancy fees	596.40
Bank Fees	80.47
Employers National Insurance	4,450.06
Entertainment-100% business	203.07
General Expenses	3,452.95
Pensions Costs	2,756.94
Printing & Stationery	73.12
Rent	8,269.41
Salaries	70,896.48
Staff Training	380.00
Subscriptions	2,180.76
Telephone & Internet	433.40
Total Administrative Costs	94,306.06

Operating Profit

(50,806.44)

Other Income

Donations	1,670.00
Fundraising	5,363.77
Grants	58,351.92
Sponsorship	355.00
Total Other Income	65,740.69

Profit on Ordinary Activities Before Taxation

14,934.25

Profit after Taxation

14,934.25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Woodcote Preschool Group CIO

**On accounts for the year
ended**

31st July 2024

**Charity no
(if any)**

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/4/25

Name:

Benjamin Calloway

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address:

130 Wayside Green

Woodcote

RG8 0QJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales - Charity number 1180857

Accounts

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2023



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2023 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 6 December 2023.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Maxine Townsend	Chair
Russell Page	Treasurer
Jade Powell	Secretary
Wendy Powell	Trustee
Hayley Cook	Trustee

Volunteers

Miranda Elsome	
Helen Lesinski	(voted in on 6 December 2023 returning after maternity leave)
Natasha Lusty	
Sophie Ayres-Norman	

Accounts Verifier

Benjamin Callaway

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2023



Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

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We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by three Pre-School Assistants and a Cook.

Performance and Achievements

Children

We have had twelve new children join since the last AGM. We currently have twenty-two children on register, with a further two starting in January 2024.

Staff

We have six members of staff. One is Early Years Level 4 qualified, four are Early Years Level 3 qualified and we have two qualified SENCOs. Congratulations to Gina who achieved her Level 3 qualification in June 2023 and to Tanya for achieving a five star rating for food hygiene in July 2023.

Thank you to Wendy, Sophie, Sarah, Tanya, Nikki and Gina for all of your hard work and dedication to pre-school this year. The team have continued to provide a caring environment for the children to learn, grow and most importantly have fun.

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2023



Holiday Club

After the success of last year, we held a Holiday Club in both the Easter and Summer holidays in 2023. Holiday Club was open for four days at Easter and three weeks in the Summer, for children aged 2 to 8 years. Pre-payments for the Summer Holiday Club were taken during this financial year (July 2023). The sessions were well attended and well received within the community.

Baby & Toddler Group

Woodcote Baby and Toddler Group is run by volunteers from the committee on Monday mornings in the Village Hall. We provide toys, games and messy play along with a snack for the children and a place to meet and gain support for the parents and carers. We have a lovely group of families attending each week and have also arranged for the Health Visitor to attend every fortnight.

Fundraising

Our pre-school relies on fundraising to top up the government funding for childcare. In this financial year we have raised £5,296.92. We have held stalls at a number of events providing facepainting, glitter tattoos, jolly jars, games and activities for children. We also held our annual Christmas Raffle in December 2022 that was very well supported by the local community.

In February 2023 we received the Everyone Active grant from South Oxfordshire District Council. This enabled us to upgrade the resources used by the children at both Pre-School and Baby & Toddler Group to provide some new sports, balancing and climbing equipment and some interactive construction and sensory toys. Through these items we hope to enable play and exploration, whilst helping the children to develop coordination and muscle control and encourage collaborative play.

Referrals Scheme

Following on from feedback from our family members we have introduced a referrals scheme. When a member refers another child to our Pre-School, who then signs up to attend, we will give the member two free sessions for their own child.

Future plans

Our future plans are as follows:

- Continue to provide a pre-school at the heart of the village
- Further community involvement in Baby & Toddler Group including facilitating regular access to the local Health Visiting Team
- Continue to provide a Holiday Club in both the Easter and Summer holidays
- Provide training and development for the team of staff
- Increase our financial reserves
- Fundraise in 2023/2024 for role play, phonics and IT equipment

Financial Review

The accounts presented at the AGM and in this report run from August 2022 to July 2023.

Year-End Accounts

At the end of our financial year the Pre-school made a profit of **£5,353** which is much improved from the loss of £5,168 we made last year.

Woodcote Pre-School Group CIO Report of the Trustees for the year ended 31 July 2023



Total income has increased by **23%** from £73,479 to **£90,570**. This was due to having more children in the school which provided us with more fee income, a good level of fundraising, and the holiday clubs. Grant income increased slightly.

Expenses increased by **8.3%** from £78,647 to **£85,217** with increases to most of our costs, especially food, waste disposal and village hall rent. There was also a large increase in salaries (and associated NI and pension contributions) which came into effect in April.

The bank balance to be carried forward to the new year is **£12,501**. It is important that the Pre-school has a bank balance of this size because otherwise it would have to borrow to cover the expenses in the late summer and early autumn months when there is no grant income.

Gift Aid

An application for Gift Aid has been made and should be confirmed shortly. Cash or card donations over £30 will require the donor to complete a Gift Aid Declaration, those under £30 do not. This will enable us to receive an additional 25% from HMRC.

Forecast for Next Year

Looking ahead to next year we start off in a good position with money in the bank, but there are challenges. There will be a further 9.8% additional salary/ NI/ pension cost from April 2024, and an effective 11% increase in rent which came into effect in October 2023.

From April 2024 2-year-olds will receive 15 free hours (where both parents work at least 16 hours per week). From September 2024 this will be extended to children aged 9 months to 2 years, and there will be 30 hours for all children from September 2025.

There will be increased grant funding from September 2023 and parents on universal credit will receive additional funding for childcare which will be paid up front, instead of in arrears as presently. There is the option to reduce the minimum staff-to-child ratio for 2-year-olds from 1:4 to 1:5 from Sep 2024, however the Pre-School has decided not to implement these reduced numbers.

We have started the year with higher numbers than this time last year, and if we maintain these and obtain the increased grants we believe that we can maintain our fees at the current rates for the remainder of the year.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2023

2023

Turnover

Holiday club	7,978.21
Other Revenue	444.00
Pre school fees	37,880.62
Total Turnover	46,302.83

Cost of Sales

Food	3,364.33
Fundraising Costs	303.22
Waste Disposal	1,765.92
Website	270.00
Total Cost of Sales	5,703.47

Gross Profit 40,599.36

Administrative Costs

Advertising & Marketing	480.00
Audit & Accountancy fees	593.05
Bank Fees	88.90
Employers National Insurance	2,895.76
Entertainment-100% business	200.00
General Expenses	2,007.65
Pensions Costs	1,910.50
Postage, Freight & Courier	6.85
Rent	7,331.10
Salaries	61,410.72
Staff Training	155.40
Subscriptions	2,029.98
Telephone & Internet	404.76
Total Administrative Costs	79,514.67

Operating Profit (38,915.31)

Other Income

Donations	558.00
Everyone Active Grant	10.43
Fundraising	2,078.12
Grants	41,754.88
School trip	(132.80)
Total Other Income	44,268.63

Profit on Ordinary Activities Before Taxation 5,353.32

Profit after Taxation 5,353.32



Section A

Independent Examiner's Report

Report to the trustees/ members of

Woodcote Preschool Group CIO

On accounts for the year ended

31st July 2023

Charity no (if any)

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

7/3/24

Name:

Benjamin Callaway

Relevant professional qualification(s) or body (if any):

N/A

Address:

130 WAYSIDE GREEN
WOODCOTE
RG8 0QS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales - Charity number 1180857

Accounts

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2022



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2022 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 7 December 2022.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Maxine Townsend	Chair	
Ben Callaway	Treasurer	Up to 15 November 2022
Russell Page	Treasurer	From 16 November 2022 (voted in on 7 December 2022)
Wendy Powell	Trustee	

Volunteers

Jade Powell	Secretary	(voted in on 7 December 2022)
Miranda Elsome		
Helen Lesinski		
Hayley Cook		(voted in on 7 December 2022)
Natasha Lusty		(voted in on 7 December 2022)
Suzanne Swain		(voted in on 7 December 2022)

Accounts Verifier

Robert Holland

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2022



Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by three Pre-School Assistants and a Cook.

Performance and Achievements

Children

We have had eight new children join since the last AGM. We currently have nineteen children on register, with a further two starting in January 2023. Six of these will be graduating to local primary schools in September 2023, which will leave us with fifteen.

Staff

We have six members of staff. Four are Early Years Level 3 qualified and we have two qualified SENCOs. Congratulations to Sarah who achieved her Level 3 qualification in December 2021 after putting in a lot of hard work and effort. Gina also started working towards her Level 3 qualification this year.

In January 2022 we introduced the online learning journal Tapestry. This allows the staff to securely share information, photos and videos about the children, building a special record of our children's experiences,

Woodcote Pre-School Group CIO Report of the Trustees for the year ended 31 July 2022



development and learning while at pre-school. Feedback from our families for this service has been very positive.

Thank you to Wendy, Sophie, Sarah, Tanya, Nikki and Gina for all of your hard work and dedication to pre-school this year. The team have continued to provide an environment for the children to learn, grow and most importantly have fun.

Ofsted

We had a surprise visit from Ofsted in July 2022 – on our Sports Day! We are delighted to announce that we retained our good rating. The report was very positive about our “warm and caring staff” and our children who “are well behaved, use good manners, take turns and share”. The report also praised the setting – “children enjoy the outside area and have a wide range of opportunities to explore their local community”. The full report can be found on the Ofsted website here: [Inspection Report July 2022](#)

Holiday Club

After the success of last year, we held a Holiday Club in both the Easter and Summer holidays in 2022. Holiday Club was open for four days at Easter and three weeks in the Summer, for children aged 2 to 8 years. Pre-payments for the Summer Holiday Club were taken during this financial year (July 2022). The sessions were well attended and well received within the community.

Baby & Toddler Group

Woodcote Baby and Toddler Group is run by volunteers from the committee on Monday mornings in the Village Hall. We provide toys, games and messy play along with a snack for the children and a place to meet and gain support for the parents and carers. We have a lovely group of families attending each week and have also arranged for the Health Visitor to attend every fortnight – allowing everyone in the village to gain the support they have missed over the last few years.

Logo and branding

We undertook a logo and branding refresh this year. Thank you to Caroline Tye from Tye Media for supporting us with this by developing a new logo, pre-school advert and posters for our events. We believe the new branding really reflects our setting and love for the outdoors.

Fundraising

Our pre-school relies on fundraising to top up the government funding for childcare. In this financial year we have raised £5,208.43. We have held stalls at a number of events providing facepainting, glitter tattoos, jolly jars, games and activities for children. We also held a Quiz Night in November 2021 that was well attended by the local community.

In December 2021 we received a very kind donation of £531 from South Oxfordshire Housing Association (SOHA), which enabled us to buy some new science and maths equipment and a water table for the children.

Future plans

Our future plans are as follows:

- Continue to provide a pre-school at the heart of the village
- Further community involvement in Baby & Toddler Group including facilitating regular access to the local Health Visiting Team

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2022



- Continue to provide a Holiday Club in both the Easter and Summer holidays
- Provide training and development for the team of staff
- Increase our financial reserves

Financial Review

The accounts presented at the AGM and in this report run from August 2021 to July 2022.

Income for this period was £73,479, but expenditure was £78,647, giving a loss of £5,168. One of the grants that we receive from the government was included in the previous year's financial report as it was received in that financial year (giving a profit of £13,148 in 2020/2021), but it was not spent until this financial year.

Woodcote Pre-School continues to operate in a very challenging environment. We face a number of financial pressures including substantial increases to food, services, the living wage and rent. We receive £4.35 per child per hour, but it currently costs us £5.75 per child per hour to operate. This represents a shortfall of nearly £10 per child per day.

Due to the above financial pressures, we will have to increase fees in 2023 to ensure that the pre-school remains viable.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2022

2022

Turnover

Holiday club	5,071.62
Other Revenue	910.55
Pre school fees	23,529.92
Total Turnover	29,512.09

Cost of Sales

Food	4,188.90
Waste Disposal	1,627.55
Website	128.00
Total Cost of Sales	5,944.45

Gross Profit

23,567.64

Administrative Costs

Advertising & Marketing	950.00
Audit & Accountancy fees	459.75
Bank Fees	54.46
General Expenses	2,658.46
Pensions Costs	1,821.18
Postage, Freight & Courier	2.69
Printing & Stationery	11.24
Rent	6,677.14
Salaries	57,633.66
Staff Training	305.90
Subscriptions	2,084.69
Telephone & Internet	44.15
Total Administrative Costs	72,703.32

Operating Profit

(49,135.68)

Other Income

Fundraising	5,038.12
Grants	38,836.50
School trip	93.00
Total Other Income	43,967.62

Profit on Ordinary Activities Before Taxation

(5,168.06)

Profit after Taxation

(5,168.06)



Section A

Independent Examiner's Report

Report to the trustees/ members of

Woodcote Preschool Group CIO

On accounts for the year ended

31st July 2022

Charity no (if any)

1180857

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/05/2023

Name:

Robert Holland

Relevant professional qualification(s) or body (if any):

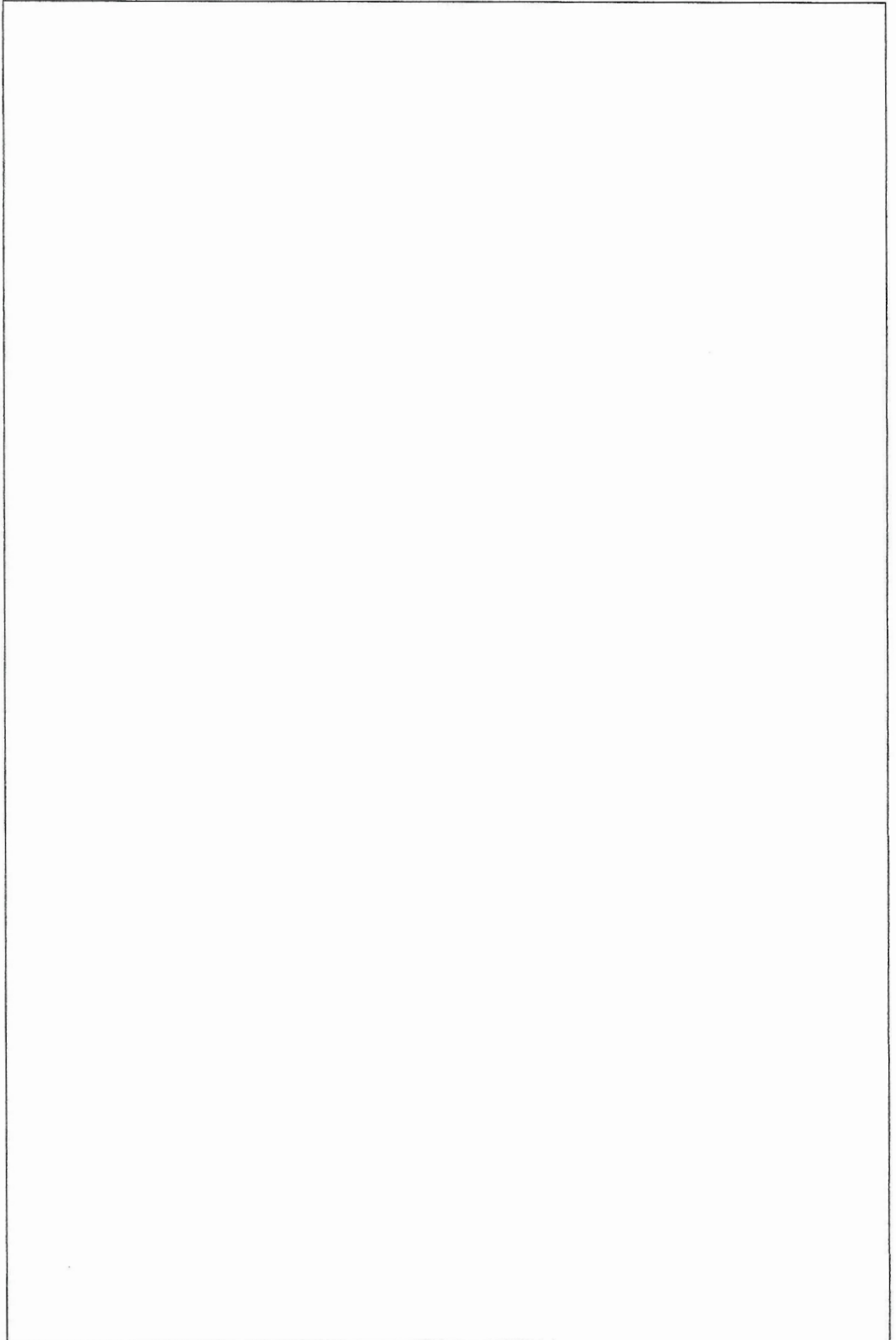
N/A

Address:

Primrose Cottage
Cane End
RG4 9HG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



WOODCOTE PRE-SCHOOL GROUP CIO

England & Wales - Charity number 1180857

Accounts

Woodcote Pre-School Group CIO
Report of the Trustees for the year ended 31 July 2021



The trustees present their annual report and unaudited financial statement for the year ended 31 July 2021 and confirm they comply with the Charities Act and associated guidance.

This information was presented at the Annual General Meeting held on 6 April 2022.

Charity Information

Charity Name	Woodcote Pre-School Group CIO
Charity Registration Number	1180857
Address	Woodcote Village Hall Reading Road Woodcote RG8 0QY
Website:	www.woodcotepreschool.co.uk

Board of Trustees

Amy Wheeler	Chair	Up to 30 June 2021
Maxine Townsend	Chair	From 1 July 2021 (voted in on 6 April 2022)
Ben Callaway	Treasurer	
Wendy Powell	Trustee	

Volunteers

Louise Callaway
Nicholas Elsome
Miranda Elsome
Helen Lesinski
Katherine Park-Barnard
Lisa Reid

Accounts Verifier

Matthew Giles

Woodcote Pre-School Group CIO

Report of the Trustees for the year ended 31 July 2021



Our Aims

To enhance the development and education of children under statutory school age in a parent-involving community-based group.

To continue to provide a valuable community asset in a rural setting as we have done for over 55 years.

Our Objectives

Woodcote Pre-School's objectives are to develop and educate children by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO
- Furthering the aims of the Early Years Alliance

Our Structure

Woodcote Pre-School is a Charitable Incorporated Organisation (CIO) that operates under a constitution, last amended in September 2018. The charity is overseen by the trustees, supported by a committee of parents and former parents (the volunteers). The Chair and Treasurer are volunteers and Mrs Wendy Powell is a volunteer as a trustee, as well as being a paid member of staff as Pre-School Manager. She receives no remuneration in her role as trustee.

Trustees and volunteers are recruited from our membership structure. Our members are the families, individuals and organisations that support our purposes and wish to have a say as to how we achieve our purposes through our work.

We have two categories of membership:

1. Each family that has a child registered to attend our childcare provision is entitled to Family Membership.
2. Any other individuals or organisations that are interested in supporting us in furthering our objectives, can make an application to our trustees for Affiliate Membership.

The Pre-School is managed on a daily basis by the Pre-School Manager and Deputy Manager, supported by three Pre-School Assistants and a Cook.

Performance and Achievements

Children

We have had 12 new children join since the last AGM. We currently have 18 children on register and 6 of these will be graduating to local primary schools in September, which will leave us with 12.

Staff

We have six members of staff. One is Early Years Level 4 qualified and three are Early Years Level 3 qualified. We also have two qualified SENCOs. We have retained our level 5 food hygiene rating this year and all staff are trained in food hygiene allowing us to prepare food from our own allotment for the children.

Woodcote Pre-School Group CIO Report of the Trustees for the year ended 31 July 2021



The team have continued to provide an environment for the children to learn, grow and most importantly have fun without being impacted by Covid-19. This has been extremely challenging due to the staffing issues caused by lockdowns and isolation requirements.

Ofsted

There was no Ofsted inspection during this period.

Holiday Club

We established a holiday club for children aged 2 to 8 years held in the first two weeks of August 2021. Pre-payments for the holiday club were taken during this financial year (July 2021). The holiday club was well attended and well received within the community.

Baby & Toddler Group

During the last year we have re-started Woodcote Baby and Toddler Group. It is run by volunteers from the committee on Monday mornings in the Village Hall. We provide toys, games and messy play along with a snack for the children and a place to meet and gain support for the parents and carers. We have a lovely group of families attending each week and have also arranged for the Health Visitor to attend – allowing everyone in the village to gain the support they have missed over the last few years.

Fundraising

This was a difficult period for fundraising due to the impact of the Covid-19 lockdown in January 2021 as well as the ongoing restrictions regarding public gatherings throughout large parts of the year. We raised £2,195.70 during this financial period, which is down 60% on pre-pandemic levels.

Future plans

Our future plans are as follows:

- Continue to provide a pre-school at the heart of the village
- Further community involvement in Baby & Toddler Group including facilitating regular access to the local Health Visiting Team
- Undertake a review of our logo and branding
- Consider the feasibility of holding a holiday club during the Easter holidays as well as the Summer holidays (following positive feedback from attendees)
- Implement the online journal Tapestry
- Provide training and development for the team of staff
- Increase our financial reserves

Financial Review

Woodcote Pre-School continues to be in a stable financial position, but we are operating in a very challenging environment, not just because of Covid-19. We face a number of financial pressures including increases to the living wage, pension contributions, National Insurance increases and rent. We may have to increase fees in the next school year to ensure that the Pre-School remains viable given the well-publicised inflationary pressures and lagging council funding at this time. Although we made a profit in the last financial year we have little to no strategic reserve.

Our full financial report follows.

Profit and Loss

Woodcote Pre School Group CIO For the year ended 31 July 2021

2021

Turnover

Holiday club	3,463.50
Interest Income	10.01
Other Revenue	4,461.83
Pre school fees	24,712.59
Sales	20.00
Total Turnover	32,667.93

Cost of Sales

Direct Expenses	189.65
Food	302.80
Waste Disposal	863.07
Website	270.00
Total Cost of Sales	1,625.52

Gross Profit

31,042.41

Administrative Costs

Advertising & Marketing	192.00
Audit & Accountancy fees	453.75
Bank Fees	5.00
Entertainment-100% business	86.75
General Expenses	672.00
Pensions Costs	1,712.26
Pleo default account	1,039.45
Rent	4,392.77
Salaries	51,766.69
Staff Training	216.33
Subscriptions	812.20
Total Administrative Costs	61,349.20

Operating Profit

(30,306.79)

Other Income

Fundraising	2,195.70
Grants	41,257.64
School trip	2.30
Total Other Income	43,455.64

Profit on Ordinary Activities Before Taxation

13,148.85

Profit after Taxation

13,148.85



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Woodcote Preschool Group CIO

On accounts for the year ended

31st July 2021 Charity no (if any) 1180857

Set out on pages

N/A (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 19th May 2022

Name: Matthew Giles

Relevant professional qualification(s) or body

N/A

(if any):

--

Address:

28, Gauslip Drive
Perarth
CF64 2RH

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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