



Trustees' Annual Report for the period

From

Period start date

Day

Month

Year

01

04

2020

To

Period end date

Day

Month

Year

31

03

2021

Section A

Reference and administration details

Charity name

Baby Bank Network Exeter

Other names charity is known by

Registered charity number (if any)

1180848

Charity's principal address

15 Wiltshire Close

St Thomas

Exeter

Postcode EX4 1LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate smith	Chair	09/02/21	
2	Melanie Smith	Treasurer	09/02/21	
3	Amanda Parsons	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	There must be at least three charity trustees. Apart from the first charity trustees, every trustee must be appointed for a maximum term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The board of trustees meet three times a year and full minutes are recorded. At these meetings trustees agree the main strategy and areas of activity for the charity and review the constitutional objects to ensure we are successfully benefitting the public.

All trustees give of their time freely and no trustee remuneration was paid in the year.

The day to day management of the charity and handling and processing of referrals is delegated to the charity Founder and Manager Kate Smith.

The charity greatly relies on the hard work and generosity of volunteers who manage the donations and referrals.

The charity works with a large number of local health and social professionals who provide referrals for families in needs of provisions.

Local businesses sponsor the costs of rent, storage and essential purchases.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

When reviewing our impact and planning our activities for the year we keep in mind the Charity Commission's guidance on public benefit.

Our Objective: The prevention or relief of poverty in the UK in particular by providing items and services to families with young children and/or to charities or other organisations who also work to prevent or relieve poverty amongst families with young children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Baby Bank is a simple yet effective idea. We collect good quality pre-loved and new baby items donated by members of our community and then re-distribute them to families in need, free of charge, via a referral system through Health care professionals.(health visitors, social workers, support workers etc)

The results of our service reduce parental stress, anxiety, reduce financial burden and depression. Improving mental health and allowing parents the ability to focus on other aspects of home life, in turn improves living environments for babies and children, allowing them to thrive.

We are aware that re-using items is more environmentally friendly than making new items all the time, so not only are we re-distributing resources from where they are abundant to where they are lacking, we are promoting sustainable living by reducing the volume of items being disposed.

We also support other re-use and recycling projects to ensure best practice and minimal waste like our local food bank and charity shops.

Another service we offer is a school uniform bank for older siblings. It is so very expensive to get a child all set for the start of a new school term for those in good financial positions, but for those less fortunate it must be an extremely difficult time. Everyone wants to provide for their child and have them in the correct and often strict uniform requirements, to be the same as their friends and not open to possible frightening bullying and peer pressure.

We run a Christmas toy appeal each year to ensure families in financial struggles can enjoy a festive period, providing presents under the tree for their little ones.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We continue to be overwhelmed by the support of our local community, including the general public with their donations and from local businesses (often small themselves) who have offered monthly financial support to cover our rent and storage, free PAT testing to ensure all electrical items are re-distributed safely.

We continue to promote social inclusion and wellbeing by providing opportunities to volunteers, although during covid this has been restricted for their safety.

We have been fortunate over the past 12 months to have been supported by available covid pandemic funds from our city & County council, Tesco, Sylvia Adams & Devon Community Foundation.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Along with the rest of the world, our charity has been impacted by the Covid pandemic. We managed to keep our service accessible throughout the lock down periods, but had to significantly change our ways of operating to continue to meet need, but keeping people safe and following government restrictions. This involved moving our hub to the charity founders home and working individually with minimal volunteers. Referral partners worked flexible with our plans to ensure families were reached.

Due to having to cancel our annual summer fundraising event we relied on small covid related grants and monetary donations to purchase baby essentials from new to save contact with the public and the need to quarantine donations. We used an amazon wishlist which the community used to help purchase the essentials also.

We supported a generous donator who wanted to provide food for families in need during the first lockdown, we worked with referral partners and the donator to reach over 20 families with weekly food shops.

Our referral figures did see a decline during the height of the pandemic as referral partners were not doing the face to face appointments and home visits, so need was not so identifiable.

As the pandemic/lockdowns have eased we have seen demand increase again and have returned to the hub, where again we have had to adapt our practices, introducing an appointment system for the drop off of donations to manage footfall and social distancing. This is a system that has really worked for us and one we will continue with long term.

This year we have benefited members of the public unable to provide for their families. We have provided donations to 292 families, plus 220 christmas referrals.

We have reached families in a wide geographical area of up to a 30 mile radius of our Hub.

We have raised the profile of the charity through advertisements and social media feeds and now have 3697 followers on Facebook, This community support us greatly with our donations and is a valuable platform to the success of our charity.

We have increased the number of professional referrers by 59 this year, we are now working with 239 health care professionals across Exeter and surrounding areas, ensuring we reach more families.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/03/21 was £13,350.74 in funds. The main financial risk to the charity is loss of funding from the Council, local businesses, grants and reduced donations. The funds are held to cover 18 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

For further information on financial elements of our charity ie funds spent and funds in, please refer to our treasurers report

Section F

Other optional information

Our focus for the charity over the forthcoming period is the Pandemic recovery and the increased need we will see in the community following the loss of income, employment and credits. We are expecting a surge in referrals as professionals resume face to face appointments and home visits and the impact begins to take its toll. We anticipate a christmas appeal on a much larger scale and will need to source a facility to house this project for the packaging and storage.

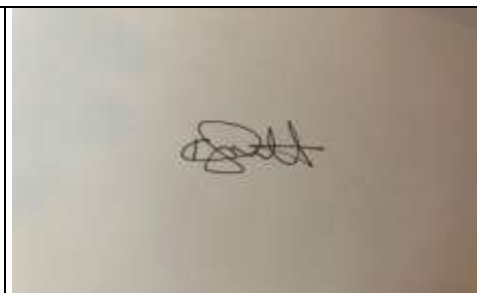
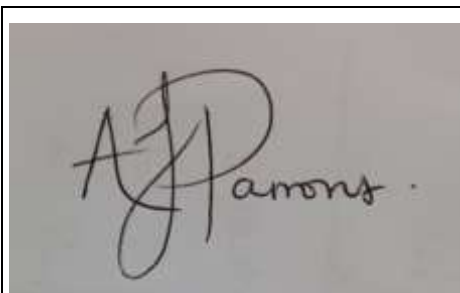
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Amanda Parsons

Kate Smith

Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	11.11.21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BABY BANK NETWORK EXETER

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1180848

Set out on pages

CC 16 a (Pages 1 and 2) (insert the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income] exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/11/21

Name:

PETER MA BARTLETT FCA

Relevant professional
qualification(s) or body

CHARTERED ACCOUNTANT - ICAEW

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose..

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Baby Bank Network Exeter

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	5,350	-	5,350	19,162
Fundraising	20	-	-	20	1,797
Donations	3,993	-	-	3,993	853
Sponsorship	-	3,660	-	3,660	3,720
Interest	2	-	-	2	6
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total (Gross income for AR)</i>	3,975	9,010	-	12,985	25,538
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total receipts</i>	3,975	9,010	-	12,985	25,538
A3 Payments					
Mattresses costs	-	994	-	994	1,225
Rent	-	1,400	-	1,400	2,200
Delivery costs	-	372	-	372	580
Baby Essentials	-	3,180	-	3,180	509
Hub costs	-	905	-	905	308
Insurance	-	13	-	13	200
Bundle packaging	-	143	-	143	300
Storage costs	-	617	-	617	397
salary costs	-	3,285	-	3,285	4,130
General expenses	90	-	-	90	-
Petty cash expenses	-	-	-	-	110
Project costs	-	433	-	433	4,268
<i>Sub total</i>	90	11,342	-	11,432	14,227
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	90	11,342	-	11,432	14,227
<i>Net of receipts/(payments)</i>	3,885	2,332	-	1,553	11,311
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,753	8,839	-	14,592	3,281
<i>Cash funds this year end</i>	9,638	6,507	-	16,145	14,592

Section D Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	9,548	3,802	-
	Savings Account	8	2,705	-
	Petty Cash	82	-	-
	Total cash funds	9,638	6,507	-

(agree balances with receipts and payments account(s))

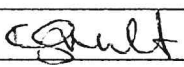
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KATE SMITH	15/11/21