

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	January	2020		31 st	December	2020

Section A Reference and administration details

Charity name	Tissue Viability Society (TVS)
Registered charity number	1180844
Charity's principal address	c/o The Clinical Trials Research Unit, University of Leeds, Leeds LS2 9JT

Names of the charity trustees who manage the charity. Trustees are elected by the board or members.

	Trustee name	Office (if any)	Dates acted if not for whole year
1.	Linda Primmer	Chair	Since 2018, Chair since May 2019
2.	Jeannie Donnelly	Vice Chair	Since 2020
3.	Rachael Lee	Treasurer	Since 2019
4.	Frances Spratt	Deputy Treasurer	Since 2018
5.	Tina Chambers	Conference lead & Regional Study Day lead	Since 2018
6.	Ina Farrelly		Since 2019
7.	Sarah Gardner	Co-Vice Chair & Treasurer Legs Matter lead	Since 2018
8.	Jemell Geraghty	Co-Vice Chair & Treasurer Legs Matter lead	Since 2018
9.	David Hibbitt	Industry representative	Since 2018
10.	Natasha Levy		Since 2020
11.	Liang Liu		Since 2019
12.	Sharon Neill		Since 2020
13.	Jane Nixon		Since October 2020
14.	Ray Samuriwo		Since 2018, resigned July 2020
15.	Heidi Sandoz		Since 2018, resigned July 2020
16.	Nikki Stubbs		Since 2018
17.	Julie Sturges		Since 2018, resigned July 2020
18.	Joanna Swan		Since 2018
19.	Gill Sykes		Since 2018
20.	Connie Traynor		Since 2018
21.	Pauline Vyse		Since 2018, resigned July 2020
22.	Katie Williams		Since 2018
23.	Hayley Wright		Since 2020, resigned September 2020

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (erg. trust deed, constitution)	Constitution
How the charity is constituted (e.g. trust, association, company)	A Council of Trustees
Trustee selection methods (e.g. appointed by, elected by)	Appointed by Council or elected by membership depending upon number of available places and number of applicants.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives for which the Society is established are to promote learning and advance public education in the study of tissue viability and do all such things as may be conducive to improve standards in tissue viability as a multi-professional activity.

Summary of the main activities undertaken for the public benefit in relation to these objects

All Trustees are aware of the public benefit guidance issued by the Charity Commission and have had regard to this when making decisions to undertake activities.

2020 opened with a great deal of optimism among the Council of Trustees that the Tissue Viability Society's 40th anniversary year would be one to remember with its growing membership, an increased educational offering, a successful re-structuring of its finances and the excitement of co-hosting a major international conference to look forward to. Instead, it quickly became clear that 2020 was to be a memorable for quite a different reason as the scale of the health care emergency, brought about by the COVID-19 pandemic engulfing the UK became apparent. As key workers in health care, Trustees were redeployed into unfamiliar areas or found themselves on the frontline as specialists in wound care. Those working in education and research had to quickly adapt to teach and support students via new ways of remote working. Trustees' valuable time and energy was directed at supporting the UK's health care services and education, with vastly reduced time and energy for charity work.

In response, the Society radically changed its way of working, quickly forming a Crisis Group comprising a small group of Trustees, Pink Marketing and the TVS administrator. The group met weekly to carry out the Society's prioritised objectives, ensuring the valuable work of the Society continued throughout the pandemic. The group's meetings were open to all Trustees whenever they could attend and the Chair, Vice Chair and Council were consulted and kept regularly updated on progress. From that point, the TVS switched all its Trustee meetings and working practice to online only via the Zoom platform.

Despite the dramatic changes brought about by the COVID-19 pandemic, the TVS's charitable achievements in 2020 have been truly amazing. Below is a short summary of the activities the TVS has undertaken in support of its strategic objectives.

1. Membership

One of the TVS's prime strategic aims is to encourage all professionals working in skin health and wound healing to become members of the Society and to ensure that TVS members engage in a diverse range of Society activities. But the pandemic made this aim hard to achieve in 2020 and overall TVS membership numbers fell from a high of 600 in 2019 to around 560 by the end of 2020. The pandemic prevented the TVS from holding or attending face to face events and from March 2020 all such TVS events were cancelled. This impacted on the recruitment of new members and engagement with our existing membership. However, the TVS continued to send out its regular e-newsletters specifically tailored to support health care professionals and the NHS.

The TVS celebrated its 40th or ruby anniversary in 2020, proving the TVS's unique history as one of the first (if not original) wound care societies in the UK. Celebratory plans were curtailed due to the pandemic, but not forgotten, with the issuing of an anniversary enamel pin badge sent out free to all members on request and to long-time supporters of the TVS. The TVS's first ever public sponsored event, a walk on the theme of a '*Journey to the Centre of Mars*' (see below) was a fund-raising exercise to support TVS activities and prominently featured during TVS's annual conference at EWMA 2020 and on social media.

2. Conference

The TVS's annual conference in 2020 was held in cooperation with the European Wound Management Association (EWMA). For more than two years the TVS had been working with EWMA to plan their conference at the ExCel exhibition centre, London, but all these plans had to be cancelled because of the pandemic. However, this meant that the TVS embarked on a journey of discovery, helping EWMA plan and deliver their first ever virtual conference, an amazing learning opportunity for all involved. As part of the conference planning, the TVS was proud to recommend and arrange for 'The Choir with No Name' to open EWMA 2020 with a resounding and very fitting delivery of 'This is Me'. The Choir is a charity supporting homeless and marginalised people from across the UK, providing the opportunity to sing and gain much needed social and physical support. In addition, and on the TVS's recommendation, in place of gifts for speakers EWMA made a generous donation to the choir. [The Choir With No Name | The choir charity for homeless and marginalised people](#)

The TVS presented its own virtual stream at EWMA 2020 and also supported a separate virtual stream for the Wounds Research Network (WReN) scientific meeting. Both streams delivered a highly popular, quality programme to a worldwide audience. Excitingly the programme for the WReN stream attracted particularly large numbers of delegates (approaching 1000 for some sessions) from around the world with the TVS stream consistently attracting 200 to 300 attendees per session.

To support our members to develop their knowledge and expertise we offered a total of 139 Educational Grants to qualified health care professionals, researchers, academics, students and postgraduates to attend TVS joint conference with EWMA. We also awarded free places

as a prize to the oral and poster free paper winners from our annual conference in 2019.

Historically the annual conference has been one of the TVS's largest sources of income, however, in recent years, the financial contribution of the conference to the Society's income has fallen significantly. In 2020 the trend continued with the TVS generating no profit from its joint virtual conference with EWMA. Having already identified this decline in income as a threat to the TVS's finances, the Society put in place a new funding model to secure a more stable financial footing. A new model of Corporate Sponsorship introduced in 2019 included funding to support the conference as well as a donation to the Society to support its wider charitable activities. With this financial security the TVS was able to absorb the costs incurred by the joint conference with EWMA as well as continue to present an innovative educational programme.

The three largest contributors to the TVS's revenue in 2020 were our corporate sponsors (approximately £32,300), the *Journal of Tissue Viability* (approximately £20,166) and member subscriptions (approximately £15,827).

3. Study Days

An exciting programme of TVS Study Days was planned for 2020, with Foundation Study Days organised for Scotland, Northern Ireland and England and new Advanced Study Days for the specialist practitioner instituted for the first time. TVS Study Days are free to attendees and widely seen as a valuable resource. The Society funds the speaker fees and expenses, the costs of which are offset by a small industry exhibition.

The strategic aim for 2020 was to increase the number of study days that we delivered and to increase the number of people that attended. It was also an opportunity to serve the membership, carers and health care professionals in parts of the UK for the first time. Huge enthusiasm from delegates and our partners in industry was demonstrated with the largest numbers of delegate applications seen by the TVS. Unfortunately, due to the pandemic, the vast majority of these physical events had to be cancelled and the TVS had to quickly re-think its educational strategy to virtual.

The Education Group completely reformatted the Foundation Study Day programme so that it could be delivered over the video platform Zoom and the first virtual Foundation Study Day was held in December 2020. Face-to-face study days had on average between 30 and 40 attendees, but the attendance at our virtual study days has risen dramatically to between 100 and 150 attendees. Looking forward to 2021, the TVS aims to hold 12 Foundation Days in the year, with up to 6 Advanced Study Days, all of which will be virtual. Because of the pandemic, the Study Day programme is currently running at a financial cost to the TVS, but the aim for 2021 is that the study days will again cover their costs and may even become an income generator for the Society.

Webinars

Changing to delivering our education virtually opened up the possibility of the TVS holding its first ever solo webinar in November 2020. Titled 'Lost in Translation – Implementing the TVS Seating Guidelines' it was quickly followed in December by our second webinar introducing a new TVS initiative the Skin Care Champions Programme and Network. Both these webinars were for a specific target audience, but the TVS aims to institute a full webinar programme from the middle of 2021. All TVS

webinars are free to attend.

Skin Care Champions

In May 2020 the TVS was approached by a care home manager with an idea for training staff on skin care relating to wounds. Due to the impact of the COVID-19 pandemic, awareness of the whole care home / home care sector has risen dramatically in the UK, with many recognising and applauding the essential role played by carers in the health care system. However, training for these essential workers can be extremely variable due to lack of resources and financial constraints and so the TVS proposed launching the Skin Care Champions Network and Programme. The scheme aims to provide a trusted and endorsed programme of cost-effective and easily accessible education, with organisations who subscribe having a Skin Care Champion who can help to make sure that excellent care is provided to the people in their care and also be a source of information and knowledge for their peers. In 2020 the TVS applied for and won the Urgo Foundation Award to help set up the Skin Care Champions programme and so far the TVS has 12 organisations taking part in the pilot due to start in 2021, with an additional 6 organisations on the waiting list for the second cohort.

Education Endorsement

Initiated in 2019, the Trustee Industry Group continued to develop the TVS Education Endorsement programme which is open to our partners in Industry. This aims to help ensure the quality of generic educational materials provided by partners in industry, developing a range of educational tools for health care professionals across the UK which are TVS approved. This service was piloted in 2020 and plans to be fully operational in 2021. Education Endorsement is also another TVS strategy initiated to provide alternative income generation for the Society, which can no longer depend on a physical conference as its main and traditional source of income.

4. Project work / Consultations

The TVS is regularly approached by external organisations nationally to offer opinion or consultation on work they may be doing. Largely this kind of work is undertaken without consulting the membership but we are always mindful that we represent our membership when we respond. Project work and consultations this year have included:

- ❖ *Legs Matter Campaign:* The Legs Matter Campaign was set up by the TVS in 2017 in coalition with 7 other key UK organisations. Throughout 2020 Legs Matter has continued to actively raise awareness of lower limb and foot health, gaining an increased level of interest from both patients and the public as well as health care professionals.
- ❖ The Legs Matter awareness week in October 2020 focused predominantly on reaching patients and the public, especially those at the start of their lower limb or foot journey in terms of care. Although there were concerns about how the COVID-19 pandemic would impact on the delivery of the awareness week, the virtual-based format was a great success, with coverage being far-reaching despite the media and PR challenges the coalition faced. There was excellent support from Industry throughout the week, with many companies contributing to the educational programme. The Legs Matter campaign has been fortunate to have continued support from its corporate partners in industry, since without this financial support the campaign would not be able to continue.

- ❖ The campaign has also been fortunate to be supported by several patients who wanted to share their stories. These were captured in case study and film content and provided a powerful contribution to the awareness week's activities. The coalition are tremendously grateful for the honesty and courage shown in these stories. Online readership of campaign media reached 1.15 million estimated views. There was a good mix of news stories across different types of national media, including a popular women's magazine. The campaign secured 12 pieces of national consumer and health media coverage with backlinks to the Legs Matter website.
- ❖ The Legs Matter website continues to be central to the campaign. There was a 151% increase in visitors to the website leading up to and including the awareness week (compared to 2019) and a 44% increase in time for visitors staying on the website. Website analytics have identified that the patients, family and friends pages are being regularly accessed for information on specific leg and foot problems such as painful, aching legs, skin staining or non-healing wounds. Social media coverage continued to grow significantly with an increase of 1,705% in social media interactions. Authentic and useful conversations on Facebook and Instagram were triggered during the awareness week, many being from patients and the public. This dialogue is valuable to the campaign and helps shape its on-going strategy.
- ❖ In terms of the coalition, this remains strong with each organisation / society committed to supporting the campaign. COVID-19 brought challenges to the group as clinicians were often re-deployed or their services reconfigured during the height of the pandemic. However, with the release of the recommendations for Lower Limb and Foot Wound Care from the National Wound Care Strategy Programme in November 2020, there was not a better time to step up the pace and continue to move this campaign forward. Campaign strategy has already been reviewed and objectives reset for the next 12 months. The coalition are already planning for the next awareness week which is scheduled for 11–15 October 2021.
- ❖ STOP the Pressure: On the 3rd Thursday in November each year, industry, health care professionals, the public and media come together to help raise awareness of pressure ulcers with the aim of increasing public knowledge in a bid to prevent pressure ulcers from forming and affecting so many people each year. Due to the COVID-19 pandemic many health care professionals did not have time to organise an event in support of national STOP the Pressure Day. In response the TVS led a new 2020 initiative collaborating with industry and other wound care organisations to provide resources. Supported by NHS England and NHS Improvement, EPUAP, industry and Wounds UK, the TVS put together a STOP the Pressure grab pack, all 2,000 of which were sent out. In addition the TVS organised an online pub quiz, a resource centre and virtual events all of which generated huge interaction on social media and many hits on the TVS website.
- ❖ Wounds Research Network (WReN): For a long time now, the Society has worked to develop a network that increases the opportunities for inter-professional collaboration on research between clinicians, scientists, researchers and academics. This links directly to the TVS's strategic goal for engagement with a wider multidisciplinary team and also introduces our membership

to the latest research and knowledge. To this end, the TVS continues to support the Wounds Research Network (WReN) which was launched in 2014. New for 2020 was a dedicated webpage on the WReN website for the National Institute for Health Research (NIHR), the largest national clinical research funder in Europe. NIHR programmes aim to improve patient health and care by providing evidence to inform clinical, social care and public health professionals, NHS managers and where appropriate, policy makers. The webpage provided an overview of the NIHR Wounds Research Portfolio that are in set up, actively recruiting, in follow up or completed.

- ❖ In 2020 the TVS funded Pink Marketing to provide the secretariat function of the network, manage and develop the website, produce e-communications and promotional materials. This included organising the 4th WReN Scientific Meeting within the TVS's joint conference programme with EWMA 2020. The Scientific Meeting was very well attended with around 1,000 attendees from around the world for some sessions. Visitors to the WReN website spent on average 2 minutes 30 seconds on a page and WReN's followers on Twitter have increased to 1,089. The cost for Pink's services for WReN is approximately £17,400 for 2020.
- ❖ NHS England: NHS England continues to lead a programme of change for the wound care population of England. Several Trustees are key members of NHS England's steering committees, work streams and task forces including the National Wound Care Strategy Programme and NHS Supply Chain.
- ❖ Nurses Specialized in Wound Ostomy and Continence Canada (NSWOCC): In 2020 the TVS commenced collaborative working with NSWOCC. Work to date has included a joint survey of both memberships to learn more about the needs of delegates attending virtual learning. Reciprocal invites to each organisation's conference have also provided more opportunities to share knowledge. Continued collaborative working is an exciting and inspiring prospect for both parties.

5. Journal of Tissue Viability

The Society's journal, the *Journal of Tissue Viability* (JTV), is a high quality, peer reviewed journal that has an international readership. It is free to members and available to purchase by non-subscribers.

The JTV experienced strong growth in submissions during 2020. The number of articles submitted to the journal was 216, up 71.4% from 2019. In 2020, the journal saw a significant surge in submissions, likely due to the worldwide pandemic resulting in a shift of focus among academics away from laboratory or clinical projects, to manuscript preparation and writing.

The latest journal impact factor is 2.410 and the journal's CiteScore has increased from 3.8 to 4.8. CiteScore counts the citations received in a 3-year period to articles, reviews, conference papers, book chapters and data papers published in the same period and divides this by the number of publications published in those 3 years.

The JTV's ranking now stands at 8/123 (Quartile 1) in the nursing category and 30/68 (Quartile 2) in the dermatology category. Online active accounts downloaded over 131,913 journal articles via

ScienceDirect, plus another 6,640 full-text downloads on Clinical Key.

7. Wider public engagement and public benefit

The TVS contract Pink Marketing to support their wider administrative needs including conference organisation, managing the TVS's website and social media. In 2020, Pink Marketing helped the number of corporate sponsors the TVS can count on for support to grow from 14 to 20 Corporate Sponsors during what was a very difficult year for industry.

The TVS's website attracts a lot of traffic and received over 100,000 page views in 2020. The top 3 pages (apart from the home page) were: STOP the Pressure; clinical guidelines; COVID-19 resources. There are 3,300 people subscribed to receive the TVS's e-newsletter which is produced by Pink Marketing.

Pink also manage the TVS's social media accounts. By year end, followers of the TVS's Twitter account had increased to 5,468, Facebook to 3,292 followers, and LinkedIn to 1,143. The TVS also signed up to Instagram in 2020 and we had 78 followers by the year end. All four of these sites attract high levels of engagement and are used to promote the Society's activity and both national and international news.

Coronavirus and wound care:

As a matter of urgency, the TVS's Crisis Group created a specific COVID-19 wound care resource page on its website to provide help and resources for clinicians and patients during the pandemic. The webpage was a true collaboration with the resources being constructed with permission from other associations and from partners in industry. We would like to thank the following for their help in collating this important resource: Accelerate CIC, Legs Matter, National Wound Care Strategy Programme, 3M+KCI, ActivHeal, Coloplast, ConvaTec, Evolan, Flen Health, Frontier Medical Group, Juzo UK, L&R, LimbO Waterproof Protectors, Medi UK, Molnlycke, Smith + Nephew and Urgo Medical. The webpage also featured resources from the World Health Organisation, NICE, EWMA and EPUAP and has been regularly updated since its inception.

Journey to the Centre of Mars sponsored walk

In July, in support of the TVS's 40th (ruby) anniversary, TVS Trustees and supporters challenged themselves to walk to the centre of the Ruby Red Planet - Mars, a distance of 2,106 miles (approximately 4,500,000 steps). True to TVS style participants walked to the centre of the planet and back! This generous feat raised over £7000 to help establish the TVS's Skin Care Champions programme, an incredible project aiming to support carers who sacrificed so much during the pandemic to protect vulnerable people in their care. Our top fundraiser was Trustee Tina Chambers who raised an amazing £730.24, with Vicky Murray a close second with £618. A huge thank you to all our Trustees, members and supporters who helped the TVS raise an exceptional amount of money to establish such a valuable project.

Summary of the main achievements of the charity during the year

Despite the emergence of a global pandemic in spring 2020 the Tissue Viability Society's achievements have been truly amazing.

Highlights of the Society's achievements in 2020:

- Formation of the **TVS Crisis Group** comprising a small number of Trustees, Pink Marketing and the TVS administrator who were tasked with carrying forward the Society's prioritised objectives during the pandemic.
- **40th anniversary:** In 2020 the TVS celebrated its 40th (ruby) anniversary. Proving the TVS's unique history of one of the first, if not original, wound care societies in the UK. Celebratory plans were scaled down due to the pandemic, but included the issuing of an anniversary badge pin, a sponsored walk '*to the centre of the Red Planet*' and celebrations also featured at TVS@EWMA 2020 and on social media.
- **TVS Study Days:** TVS physical study days were planned for Belfast and Glasgow to be held in early 2020. Huge enthusiasm from delegates and partners in Industry was demonstrated with the largest numbers of delegate applications to date. Unfortunately, due to the pandemic, these had to be cancelled and the TVS had to re-think its educational strategy to virtual.
- **Advanced and Foundation Study Days:** Converting the TVS Advanced and Foundation Study Days to virtual format has been another successful accomplishment for planned delivery in 2021. The addition of Advanced Study Days on topics such as paediatric wound care and advanced leg ulcer management, and a planned programme of webinars are truly exciting developments for delivery in 2021. Thanks to the TVS Educational Group and Crisis Group for advancing these projects.
- **Journey to the Centre of Mars:** In July TVS Trustees and members challenged themselves to a sponsored 'walk' from the surface to the centre of the Mars – the ruby red planet, and raised more than **£7000** to help establish the TVS Skin Care Champion project. A huge thanks to all the Trustees, members and supporters who helped the TVS raise this exceptional amount of money to establish a valuable Tissue Viability project.
- **Skin Care Champions for UK care homes:** This new project was conceived to support and provide first rate tissue viability education to carers in domiciliary and care home settings across the UK. The TVS established this project to support carers who sacrificed so much during the pandemic to look after vulnerable people in their care.
- **Urgo Foundation Award:** In December 2020 the TVS applied for and won the Urgo Foundation Award which secured £20,000 towards the development of the Skin Care Champions pilot. Such financial support is enabling the TVS to fund a part time expert in Tissue Viability to ensure delivery and development of this fantastic educational programme. A huge thank you to the Urgo Foundation, Trustees and TVS Crisis Group involved in the development of this exciting project.
- **TVS COVID-19 resources:** One of the first actions of the TVS in response to the pandemic was to create a COVID-19 wound care

resource webpage to provide tissue viability resources to help clinicians and patients during the pandemic. The resources were constructed with collaboration from other wound care associations and partners in industry and have been kept regularly updated. [Coronavirus \(COVID-19\) and wound care - Tissue Viability Society \(tvs.org.uk\)](https://www.tvs.org.uk/coronavirus-covid-19-and-wound-care-tissue-viability-society).


- **STOP the Pressure:** In collaboration with industry and other wound care organisations the TVS conducted a successful STOP Pressure Ulcer campaign. The collaboration provided 2000 free grab packs and other resources to help clinicians conduct campaigns locally.
- **EWMA / TVS 2020:** The Society was the local cooperating organisation for EWMA's first ever (and highly successful) virtual conference in November 2020 with global reach. The TVS was proud to recommend the charity '*The Choir with No Name*' to open EWMA 2020 with a resounding and fitting delivery of '*This Is Me*'. The choir supports homeless and marginalised people from across the UK by providing the opportunity to sing and gain social and physical support. In place of gifts for speakers EWMA generously donated to [The Choir with No Name | The choir charity for homeless and marginalised people](https://www.choirwithnomaine.org/)
- **TVS / WReN streams:** The TVS and WReN streams went virtual for the first time too at EWMA 2020 and delivered a highly popular quality programme to a worldwide audience.
- **TVS Education Endorsement:** The TVS Industry Group continued to develop its Education Endorsement service, which aims to review generic educational materials provided by Industry to ensure quality for users across the UK. This service will be fully operational in 2021 when it is hoped it will become an alternative income generation for the charity.
- **Review of TVS brand:** During 2020 it was decided to start a review of the Society's branding with a planned rebrand for 2021.
- **Collaborative working with Nurses Specialized in Wound Ostomy and Continence Canada (NSWOCC):** Working with NSWOCC during 2020 represented an exciting innovation and opportunity for international collaboration during the year and in future.

What an amazing year of achievement 2020 has been. Credit and thanks must go to our fantastic Trustees and all those associated with our Council including Pink Marketing (Sue Simmonds, Kerry Wiles and Dawn Rush) and administrator Charlotte Hurdman, all of whom work consistently hard and passionately for the TVS charity. Not forgetting our amazing members, partners in industry and *Journal of Tissue Viability* without whom the Society would not exist. More exciting objectives are being met in 2021 and so much more planned for 2022. The Council of Trustees and Tissue Viability Society is comprised of amazing people and members united in their passion for Tissue Viability and compulsion to solve the challenges of wound care as a multidisciplinary community.

Section D	Achievements and performance

Section E	Financial review
Brief statement of the charity's policy on reserves	The Trustees are committed to maintaining financial reserves equivalent to two years' running costs.
Details of any funds materially in deficit	The Society is not currently in deficit

Section F	Other optional information

Section G Declaration		
The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Linda Primmer	
Position (e.g. Secretary, Chair, etc.)	Chair of the Council of Trustees	
Date	28/06/2021	

TISSUE VIABILITY SOCIETY
CHARITABLE INCORPORATED ORGANISATION (CIO)
Charity number: 1180844

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2020

NORTHOVER & CO ACCOUNTANTS LIMITED
CHARTERED ACCOUNTANTS
132A BOURNEMOUTH ROAD
CHANDLERS FORD,
HAMPSHIRE SO53 3AL

TISSUE VIABILITY SOCIETY

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TISSUE VIABILITY SOCIETY
CHARITABLE INCORPORATED ORGANISATION (CIO)
CHARITY NUMBER: 1180844

1.

TRUSTEES:

Chair: Linda Primmer (appointed Nov 2018, chair from May 2019)

Vice Chair: Jeannie Donnelly (appointed July 2020)

Treasurer: Rachael Lee (appointed July 2020)

Deputy Treasurer: Fran Spratt (appointed Nov 2018)

Other Trustees:

Tina Chambers (appointed Nov 2018)
Ina Farrelly (appointed May 2019)
Sarah Gardner (appointed Nov 2018)
Jemell Geraghty (appointed Nov 2018)
David Hibbitt (appointed May 2019)
Natasha Levy (appointed July 2020)
Liang Liu (appointed May 2019)
Sharon Neil (appointed July 2020)
Jane Nixon (appointed October 2020)
Joanna Swan (appointed Nov 2018)
Gill Sykes (appointed Nov 2018)
Connie Traynor (appointed Nov 2018)
Nikki Stubbs (appointed Nov 2018)
Kate Williams (appointed Nov 2018)

Resignations during year:

Heidi Sandoz (appointed Nov 2018, resigned July 2020)
Julie Sturges (appointed Nov 2018, resigned July 2020)
Pauline Vyse (appointed Nov 2018, resigned July 2020)
Ray Samuriwo (appointed Nov 2018, resigned July 2020)
Hayley Wright (appointed July 2020, resigned Sept 2020)

BANKERS:

Lloyds Bank plc,
15 Blackheath Village
London,
SE3 9LH

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
TISSUE VIABILITY SOCIETY**

I report on the accounts of the Society for the year ended 31st December 2020 set out on pages 3 to 9.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether any particular unusual matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination, includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - a] to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b] to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Northover

M A NORTHOVER TD FCA

CHARTERED ACCOUNTANT

CHANDLERS FORD, HAMPSHIRE.

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER 2020

		<u>Unrestricted</u> <u>Funds</u>	
	<u>Notes</u>	<u>2020</u>	<u>2019</u>
INCOMING RESOURCES			
Incoming resources from generated funds:-			
Subscriptions		15,827	14,885
Commercial membership		32,300	33,000
Incoming resources from charitable activities			
Conference income	(6)	3,000	1,707
Regional study days	(7)	4,767	3,589
Journal	(8)	20,166	21,339
Other Income			
Award from Education Endorsement Project		12,000	-
Miscellaneous/Donations		7,758	2,248
Investment income -			
Interest received on		15	21
TOTAL INCOMING RESOURCES		<u>£95,833</u>	<u>£76,789</u>
RESOURCES EXPENDED			
Cost of generating funds			
Charitable activities	(9)	(65,458)	(61,694)
Governance costs	(9)	<u>(22,467)</u>	<u>(28,860)</u>
TOTAL RESOURCES EXPENDED		<u>(£87,925)</u>	<u>(£90,554)</u>
NET INCOMING RESOURCES/ EXPENDITURE FOR THE YEAR			
		£7,908	(13,765)
Total funds brought forward		123,357	137,122
TOTAL FUNDS CARRIED FORWARD		<u>£131,265</u>	<u>£123,357</u>

TISSUE VIABILITY SOCIETY

4.

BALANCE SHEET

FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>Notes</u>	<u>2020</u>	<u>2019</u>
CURRENT ASSETS			
Bank current account		79,057	74,381
Bank deposit accounts		54,280	48,090
Trade debtors		23,866	25,639
Prepayments		946	959
		<u>158,149</u>	<u>149,069</u>
CREDITORS:			
Amounts falling due within one year	(5)	(26,884)	(25,712)
		<u>£131,265</u>	<u>£123,357</u>
NET ASSETS			
		<u>£131,265</u>	<u>£123,357</u>
UNRESTRICTED FUNDS			
		<u>£131,265</u>	<u>£123,357</u>

The financial statements were approved by the trustees on 05.07.2021
and signed on their behalf.

..... L. Primmer

Chairman

..... R. Lee

Treasurer

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities and in accordance with the Statement of Recommended Practice for "Accounting and Reporting by Charities" (SORP FRS 102) and comply with the Charities Act 2011.

Subscriptions

Subscription income is accounted for in the period covered by the subscription.

Income from tiered memberships is accounted for in the financial period in which benefits arise to the members.

Investment income

Income from investments is accounted for as receivable.

Governance costs

Governance costs includes management and administration expenditure not directly related to the charitable activities. This includes general overheads and management of subscriptions.

Resources expended.

Expenditure is included on an accruals basis.

Tangible fixed assets

The cost of tangible fixed assets if any, is fully written off in the period of acquisition.

Website design costs if any, are written off in the year they are incurred.

Outsourcing of some accounting processes

During 2020 a new way of working was introduced with more of the invoicing and expenditure on behalf of the TVS being done via the TVS's conference, website and marketing providers Pink@Pink Ltd. Separate Accounts detailing the income and expenditure for each project managed by Pink, plus a funds balance for the Pink@Pink TVS Ltd bank account have been provided to the Trustees.

**2. CONVERSION OF FORMER CHARITY TO A
CHARITABLE INCORPORATED ORGANISATION (CIO)**

On 10 September 2020, the old unincorporated Tissue Viability Society (registered charity number 1041915) was closed and removed from the Charity Commission Register. The assets of the old Tissue Viability Society (charity number 1041915) were transferred to the Tissue Viability Society (TVS) CIO (registered charity number 1180844). The unincorporated charity bank accounts remain open since a substantial number of standing orders are paid into them, however, the process of transferring these standing orders to the new CIO account continues with a view to closing the two old bank accounts in the future.

3. TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the society and which enable them to ascertain the financial position of the society and which enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

4. RESERVES POLICY

The charity regulations require the society to define its policy in respect of reserves.

The trustees consider that as it no longer has full time employees with a permanent base, that it hold sufficient reserves to insure that it can continue its activities satisfactorily for a period of least 12 months even if its Income was significantly reduced. However the Trustees do consider the Charity's ongoing viability on an annual basis. Any funds and ongoing income not required for immediate needs is put on deposit to maximise interest and drawn upon as required.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>2020</u>	<u>2019</u>
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4. SALARIES

There were no employees during the year (2019 none).

During the year re-imbursed expenses were as follows:-

Fees	250	-
Travel expenses etc	<u>1,414</u>	<u>8,183</u>
	<u>£1,664</u>	<u>£8,183</u>

Fees were paid to a Trustee for preparation and speaking at the FSD in December 2020

5. LIABILITIES - amounts falling due within one year

Trade creditors	25,218	24,142
Accruals	1,666	1,570
Other creditors	<u>-</u>	<u>-</u>
	<u>£26,884</u>	<u>£25,712</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

	<u>2020</u>	2019
6. CONFERENCE - SUMMARY		
Sponsor Income/Profit share	3,000	1,707
Expenditure	<u>-</u>	<u>(1,016)</u>
SURPLUS	<u><u>£3,000</u></u>	<u><u>£691</u></u>

Conference Income was retained by our Marketing and Conference Provider Pink@PinkTVS Ltd for them to disperse on the Legs Matter Project and on marketing and educational matters on our behalf and so we have provided this amount in full as a Project expense outlay as shown in Note 9 to these Accounts.

7. STUDY DAYS - SUMMARY

Income	4,767	3,589
Expenditure	<u>(3,720)</u>	<u>(3,054)</u>
SURPLUS	<u><u>£1,047</u></u>	<u><u>£535</u></u>

8. JOURNAL - SUMMARY FOR 2020

Income	20,166	21,339
Expenditure	<u>(16,251)</u>	<u>(14,561)</u>
SURPLUS	<u><u>£3,915</u></u>	<u><u>£6,778</u></u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2020

9. COST OF GENERATING FUNDS

	<u>Notes</u>	<u>Charitable activities</u>	<u>Governance costs</u>	<u>Total 2020</u>	<u>Total 2019</u>
Administration fees		-	16,871	16,871	17,446
Council expenses	(4)	250	1,414	1,664	8,183
Study days expenses	(7)	3,720	-	3,720	3,054
Journal expenses	(8)	16,251	-	16,251	14,561
Insurance		-	946	946	920
Project expenses:		-	-	44,650	38,550
Wren (Pink)		17,400	-	-	-
Stop The Pressure Project (Pink)		4,372	-	-	-
Legs Matter Profit Fund		-	-	-	-
Pink@Pink TV5 Ltd		12,000	-	-	-
Overheads (Pink)		10,878	-	-	-
Strategy/mission expenses:				587	4,779
EPUAP		367	-	-	-
EWMA		-	-	-	-
Other conferences		220	-	-	-
Seating guidelines		-	-	-	-
Printing, postage, stationery & sundry meeting costs		-	580	580	244
Scholarship		-	-	-	750
Independent examiner		-	1,900	1,900	1,822
Advertising		-	-	-	120
Training		-	400	400	-
Bank charges		-	356	356	125
		<u>£65,458</u>	<u>£22,467</u>	<u>£87,925</u>	<u>£90,554</u>



Northover & Co

CHARTERED ACCOUNTANTS

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Our Ref.: T151Accs20/JR/MN
22 June 2021

The Trustees
Tissue Viability Society

Dear Trustees

Annual Accounts

I am pleased to confirm that the following documents are available on the Northover & Co Secure Web Portal for your attention and approval:

- Accounts for the year ended 31 December 2020. Should you and the Trustees/Chair consider that no adjustments are necessary to the uploaded Accounts and that to the best of their knowledge they are considered accurate and complete, please could the Chair and Treasurer print and sign the balance sheet page only (page 4) where indicated and return back to us.

For your convenience, these documents will be held securely on the Web Portal and be available for your future reference for three years, unless otherwise requested.

The following comments arise from these Accounts for the Trustees to consider compared with the previous year 2019 (see Accounts and Notes to Accounts):

- Comparison of included financial amounts with 2019:

Incoming resources:

Subscriptions	£15,827	up	£ 942 (6%)
Commercial membership	£32,300	down	£ 700 (2%)
Conference income (Note 6)	£ 3,000	up	£ 1,293 (75%)
Study day (Note 7)	£ 4,767	up	£ 1,178 (32%)
Journal (Note 8)	£20,166	down	£ 1,173 (5%)
Award from Project skin care champions	£12,000		
Other Income	<u>£ 7,758</u>	up	<u>£ 5,510 (245%)</u>
Total Income	<u>£95,818</u>	up	<u>£ 19,050 (25%)</u>

Resources expended:

Charitable activities (Note 9)	<u>£ 65,458</u>	<u>up</u>	<u>£3,764 (6%)</u>
This increase is represented by:			
Conference expenses		down	£ 4,192
Study day expenses		up	£ 916
Journal expenses		up	£ 1,689
Project expenses		up	£ 6,100
Scholarship expenses		down	£ 750

DIRECTORS

M A NORTHOVER TD FCA
M R JACKSON ACA MAAT
D K WOOD MAAT

NORTHOVER & CO ACCOUNTANTS LTD

REGISTERED IN ENGLAND, NO. 09678394 - VAT REGISTRATION NO. 218 4798 74

Governance costs: (Note 9)	<u>Total £22,467</u>		
Council expenses	£ 1,414	down	£6,769 (82%)
Meeting costs	£ 580	up	£ 336

There was an overall surplus for the year of **£7,908** compared with deficit £(13,765) for 2019.

I assume that the above variances are in line with expectation by the Treasurer and Trustees and that significant amounts of expenditure have been duly reviewed and authorised by the Trustees as arising during the financial year.

I would remind the Trustees that in accordance with Charities Commission guidance, an Independent Examiner is not expected to 'audit' annual expenditure or verify completeness of income to prime documents (i.e., invoices, receipts) but instead is expected to bring unusual variations if any, in income and expenses to the attention of the Trustees.

Should any such variances be considered unexpected then it would be prudent for the Trustees to either instruct the Independent Examiner to examine further or for the Trustees themselves to arrange further suitable examination by nominated Trustees who are independent of any financial management responsibilities for the Society.

- Finally I repeat the following as e mailed with the previous year's accounts, to remind the Trustees of considered 'Best Practice' in dealing with financial matters.

In addition to the preparation of the actual Accounts, professionally we are advised to complete 'Independent Reviewer' and 'Not for Profit Organisation' checklists and to bring certain matters to the attention of Trustees generally, i.e., as follows:

Have the Trustees considered and reviewed the following at least once during the year:

- **That there have not been any material changes in the aims of the Society.**
- **That all net funds raised/received are for non-restrictive purposes (i.e., not specific or restricted), or if so, to ensure that they are applied for that specific purpose.**
- **That there are adequate control and supervision over the Society's Bank Accounts, i.e. control over use of cheques and bank transfers and any BACS rights available to any member through internet banking, if applicable.**
- **Expenditure, authorisation of payments is exercised regularly by more than one person, e.g., only authorised signatures and more than one individual/Trustee involved in authorisation and monitoring of expenses.**
- **There were no material changes in the Trustees most responsible for control and management, or if so, that such changes were properly controlled and monitored. Also, all Trustees are properly appointed and are or remain eligible for appointment.**
- **That there were no occurrences of any unusual activities or possible loss or misuse of Society funds or resources or mismanagement by Trustees, which should be brought to the attention of the Independent Examiner.**

As the work on these Accounts and Examination is now complete, I have uploaded our Fee Note for your kind attention which I hope you find self-explanatory and in order. Of course, if there any queries or any points arising, please do not hesitate to let me know

Pease feel free to discuss any of the above with us before you sign anything.

Yours sincerely

Michael Northover

M A Northover TD FCA
Director