

## Objectives and Activities

### - Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

### - Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

## Main achievements for 2024

- Successful continuation of the Unity Café providing a safe, warm and welcoming space which is open every Wednesday morning to the general public.
- Contributions of groceries and provisions to *Turning Tides*, providers of homeless services for adults in West Sussex.
- Charitable donations to St Catherine's Hospice, DEC Middle-East Humanitarian Appeal, Red Cross "*Food for Africa*" Appeal, and "*Send a Child to Hucklow*", a charity which arranges holidays for groups of disadvantaged children, having no regard to religious, political, racial and other considerations.
- Continuation of the active Community Recycling Hub located within the church's premises - run by volunteers from Sussex Green Living, a small charity whose work is "creating a wave of change across Sussex by supporting and inspiring people to reduce their environmental impact".
- Hosting a visit in August to the Recycling Hub by members of the Strawford Centre in Horsham - a day-opportunity service, run by the West Sussex County Council, "providing person-centred support for people over the age of eighteen with a variety of care and support needs". The visitors also enjoyed craft activities, creating artworks from recycled materials.

- Further development of the Wild-Life Haven established in part of the church garden in co-operation with Transition Horsham, part of Transition Network whose mission is "community-led responses to climate change and shrinking supplies of cheap energy, building resilience and happiness".
- The church and integral Community Hall facilities provide a valuable local hiring venue for regular exercise classes, musical events, self-help groups, and general hire.
- The Publicity Sub-Committee appointed by the Trustees has been undertaking a variety of successful projects to make the church and its work more widely known in the local community, including a new website, redesign of publicity material, local press copy, and social media outreach.

### Financial Review

The audited accounts for the year ending 31 December 2024 are attached to this report.

Horsham Unitarians CIO has produced a total gain of receipts over payments of £2,508, This sum is made up of unrestricted funds which show a surplus of £8,082 and a loss of £5,574 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are increased from last year at £130,102.

The capital trusts held in a Quilter Cheviot charity fund are producing an annual interest of about 4.3% with a capital increase of about 5.8% over the year. The resulting income from the funds has increased on last year to £16,749.

Over the year we have benefitted from a grant of £1,500 from the Unitarian General Assembly and £1,400 from the London District & South-East Provincial Assembly of Unitarians to support the cost of ministry. We have also received a donation of £7,255 from a benefactor who stipulated that 50% was to go towards charities supported by the congregation, and 50% to support ministry and buildings upkeep.

Over the course of the year our charitable collections raised £1,832 for the Red Cross Turkey/Syria Earthquake Appeal, but the appeal has now been closed and so these funds will be donated to the Disasters Emergency Committee Middle East Humanitarian Appeal. We have also raised £228 for the Red Cross Food for Africa appeal and £153 for St Catherine's Hospice.

The weekly Unity Café, open to the public, is covering its costs with donations.

### Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

#### Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:  
 Horsham Unitarian Church  
 Worthing Road  
 HORSHAM  
 West Sussex RH12 1SL

#### Trustees:

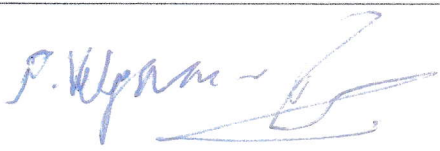

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
Ann Malloch		23/1/2020

#### Funds held as custodian trustees on behalf of others

None

#### Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	9 MARCH 2025	

**HORSHAM UNITARIANS - CIO No. 1180813****HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2024 TO 31ST DECEMBER 2024**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>RECEIPTS</u></b>				
Trust Income for the year		16,749	<b>16,749</b>	16,060
Offertory & Donations	9,625	7,255	<b>16,880</b>	8,414
Rents Received	5,974		<b>5,974</b>	5,319
Charity Fund Raising Activities		970	<b>970</b>	1,150
Gift Aid	1,318	222	<b>1,540</b>	1,310
Weddings and Rites of Passage	0		<b>0</b>	41
Investment (bank) Income	4,333		<b>4,333</b>	2,651
Publication sales	56		<b>56</b>	47
Unity Café donations (net)	101		<b>101</b>	1,473
<b>Total Receipts</b>	<b>21,407</b>	<b>25,197</b>	<b>46,604</b>	<b>36,463</b>
<b><u>PAYMENTS</u></b>				
Minister's Stipend		23,092	<b>23,092</b>	19,825
Ministerial Expenses		199	<b>199</b>	255
Visiting Ministers		837	<b>837</b>	894
Visiting Musicians	210		<b>210</b>	140
Organ & Piano Maintenance	7		<b>7</b>	86
Church Music Licence	196		<b>196</b>	185
Weddings and Rites of Passage Expenses	0		<b>0</b>	0
Publications, Printing, Postage & Stationery	68		<b>68</b>	45
Subscriptions	286		<b>286</b>	175
Conference Fees & Expenses	0		<b>0</b>	0
Travel	16		<b>16</b>	0
Legal Fees	0		<b>0</b>	3
GA Quota	1,785		<b>1,785</b>	945
Water Rates	388		<b>388</b>	289
Light & Heat	2,713		<b>2,713</b>	3,285
Insurance	2,044		<b>2,044</b>	1,882
Repairs & Renewals		5,055	<b>5,055</b>	310
Premises Cleaning	2,172		<b>2,172</b>	2,117
Garden Expenses	943		<b>943</b>	1,905
Telephone & Website charges	328		<b>328</b>	292
Administration costs	1,208		<b>1,208</b>	1,331
Payroll Bureau	240		<b>240</b>	285
Publicity	356		<b>356</b>	416
Catering	96		<b>96</b>	86

Charity Donations		1,587	<b>1,587</b>	2,654
Bank Charges	60		<b>60</b>	60
Gifts & Appeals	211		<b>211</b>	100
Unaccounted 2022 expense	0		<b>0</b>	5
<b>Total Payments</b>	<b>13,325</b>	<b>30,771</b>	<b>44,096</b>	<b>37,569</b>

<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	<b>8,082</b>	<b>-5,574</b>	<b>2,508</b>	<b>-1,106</b>
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<b>Balance brought forward at 31st December 2023</b>	<b>14,084</b>	<b>113,510</b>	<b>127,594</b>	<b>128,700</b>
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<b><i>Balance carried forward at 1st January 2025</i></b>	<b>22,166</b>	<b>107,936</b>	<b>130,102</b>	<b>127,594</b>
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**STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2024**

	<b>Details</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>TOTAL</b>
<b><u>Cash Funds</u></b>	CAF & NatWest Current and Cash A/C		22,166	-8,765	13,402
	CAF & NatWest Deposit A/C			31,700	31,700
	Redwood 95 day account			85,000	85,000
			<u>£22,166</u>	<u>£107,936</u>	<u>£130,102</u>
<b>Other Monetary Assets</b>			<u>NIL</u>		<u>NIL</u>
		Notes			
<b>Assets retained for Charity's own use</b>	Church building and freehold land	2 4	£107,936	Restricted	
	Fixtures and fittings	(			
	Church Organ	(	Unrestricted		
	Office Equipment	(			
<b>Liabilities</b>	Funds due to Charities*	3	£1,213	Restricted	
<b>Investment Assets</b>	Value at 31st Dec 2023	1	Quilter Cheviot Inc & Growth		<u>£526,339</u>
			Capital growth over the year		<u>£30,394</u>
	Value at 31st Dec 2024		Quilter Cheviot Inc & Growth		<u>£556,733</u>

**NOTES TO THE ACCOUNTS:**

1 **INVESTMENT INCOME:** Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 **RESTRICTED FUNDS** carried forward are designated as follows:

Reserve Funds	£85,000	Held in: Redwood 95 day A/C,
Contingency Reserve	£4,974	NatWest 95 day, CAF & NatWest
Building Trust Funds	£16,749	Current A/C's & CAF Deposit Account
Balance due to charities*	£1,213	Held in:
		CAF & NatWest Current Accounts
	<u>£107,936</u>	

**3 Charity Funds**

* Charity funds raised:	Turkey Earthquake Appeal	£665
	Red Cross Food for Africa	£183
	St Catherine's Hospice	£122
	Gift aid for above	£242
		<u>£1,212</u>

**4 GA Subscriptions**

2023/24 and 2024/25 year  
Subscriptions were paid in  
2024 calendar year so subs appear doubled

**5 RESERVES POLICY:**

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the buildings and the maintenance of the grounds. In addition it is the current policy to hold in reserve sufficient general funds to meet the day to day running costs of the Church and to fulfil contractual obligations to the Minister for a period of six months

**Signed by one or two trustees on behalf of all trustees:**

**SIGNATURE**

**PRINT NAME**

**Date of Approval**

Patrick Wynne-Jones

9th March 2025



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HORSHAM UNITARIANS

On accounts for the year  
ended

31 DECEMBER 2024

Charity no  
(if any)

1180813.

Set out on pages

1 - 4

(Remember! To include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 DECEMBER 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Barbara Lavinia Budd

Date:

7.1.2025

Name:

BARBARA LAVINIA BUDD.

Relevant professional  
qualification(s) or body  
(if any):

NA.

Address:

30 BYRON CLOSE

HORSHAM

WEST SUSSEX RH12 5PA



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**