

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2023

- Successful continuation of the Unity Café providing a safe and welcoming space; open every Wednesday morning to the general public.
- Contributions of food and provisions to the Horsham Food Bank.
- Charitable donations to Smile Train, Home Start (Crawley, Horsham and Mid-Sussex) and Turning Tides (for the homeless).
- Continuation of the active Community Recycling Hub within church grounds.
- The church and integral hall facilities provide a valuable community hiring venue for local exercise classes, musical and self-help groups. The hall has now been re-named the 'Unitarian Community Hall' to emphasise its role in the local area.
- Further development of the Wild-Life Haven established in part of the church garden.
- Open Day and History Exhibition to celebrate the 300th Anniversary of the church building held on 15 July.

Financial Review

The audited accounts for the year ending 31 December 2023 are attached to this report.

Horsham Unitarians CIO has produced a total loss of receipts over payments of £1106. This loss is made up of unrestricted funds which show a surplus of £3053, and a loss of £4160 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are slightly reduced from last year at £127,594.

The capital trusts held in a Quilter Cheviot charity fund are producing an annual interest of about 3.05% with a capital increase of about 7% over the year. The resulting income from the funds is increased on last year.

Over the year we have benefitted from a grant of £1250 from the General Assembly to support the cost of ministry.

Over the course of the year our charitable collections have raised £1293 for Smile Train, £443 for Turning Tides (a local charity for the homeless), and £169 for Home Start (Crawley, Horsham & Mid-Sussex).

The weekly Unity Café, open to the general public, is covering its costs with donations

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:
Horsham Unitarian Church
Worthing Road
HORSHAM
West Sussex RH12 1SL

Trustees:

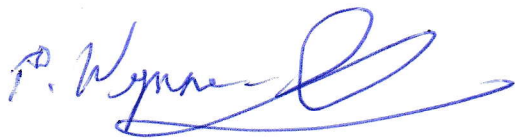

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	27/3/24	

HORSHAM UNITARIANS - CIO No. 1180813

HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2023 TO 31ST DECEMBER 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Notes	Total 2022 £
<u>RECEIPTS</u>					
Trust Income for the year		16,060	16060		15,685
Offertory & Donations	6,723	1,690	8413		9,393
Rents Received	5,319		5319		5,225
Charity Fund Raising Activities		1,150	1150		1,483
Gift Aid	1,131	179	1310		0
Weddings and Rites of Passage	41		41		2
Investment (bank) Income	2,651		2651		636
Publication sales	47		47		
Unity Café donations	273	1,200	1473		13
Total Receipts	16,184	20,279	36463		32,437
<u>PAYMENTS</u>					
Minister's Stipend		19,825	19,825	5	20,066
Ministerial Expenses		255	255		0
Visiting Ministers		894	894		1,237
Visiting Musicians	140		140		40
Organ & Piano Maintenance	86		86		0
Church Music Licence	185		185		172
Weddings and Rites of Passage Expenses			0		0
Publications, Printing, Postage & Stationery	45		45		71
Subscriptions	175		175		24
Conference Fees & Expenses	0		0		380
Travel	0		0		66
Legal Fees	0		0		1,200
GA Quota	945		945		945
Water Rates	289		289		262
Light & Heat	2,785	500	3,285		2,948
Insurance	1,882		1,882		152
Repairs & Renewals		310	310		542
Premises Cleaning	2,117		2,117		1,884
Garden Expenses	1,905		1,905		1,632
Telephone & Website charges	292		292		274
Administration costs	1,331		1,331		2,025
Payroll Bureau	285		285		0
Publicity	416		416		47
Catering	86		86		114

Charity Donations		2,654	2,654	762
Bank Charges	63		63	82
Fund raising & Advertising	0		0	125
Gifts & Appeals	100		100	142
Unaccounted 2022 expense	4		4	
Total Payments	13,131	24,438	37,569	35,189

EXCESS OF RECEIPTS OVER PAYMENTS	3,053	-4,160	-1,106	-2,752
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Balance brought forward at 31st December 2022	12,162	116,538	128,700	131,452
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<i>Balance carried forward at 1st January 2024</i>	15,215	112,378	127,594	128,700
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STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

	Details		Unrestricted Funds	Restricted Funds	TOTAL
<u>Cash Funds</u>	CAF & NatWest Current and Cash A/C		15,215	-4,641	10,574
	CAF & NatWest Deposit A/C			32,020	32,020
	Redwood 95 day account			85,000	85,000
			<u>£15,215</u>	<u>£112,379</u>	<u>£127,594</u>
Other Monetary Assets			<u>NIL</u>		<u>NIL</u>
		Notes			
Assets retained for Charity's own use	Church building and freehold land	2 4	£112,379	Restricted	
	Fixtures and fittings	(
	Church Organ	(Unrestricted		
	Office Equipment	(
Liabilities	Funds due to Charities*	3	£1,437	Restricted	
Investment Assets	Value at 31st Dec 2022	1	Quilter Cheviot Inc & Growth		<u>£491,604</u>
			Capital growth over the year		<u>£34,735</u>
	Value at 31st Dec 2023		Quilter Cheviot Inc & Growth		<u>£526,339</u>

NOTES TO THE ACCOUNTS:

1 INVESTMENT INCOME: Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 RESTRICTED FUNDS carried forward are designated as follows:

Reserve Funds	£85,000	Held in: Redwood 95 day A/C,
Contingency Reserve	£9,882	NatWest 95 day, CAF & NatWest
Building Trust Funds	£16,060	Current A/C's & CAF Deposit Account
Balance due to charities*	£1,437	Held in:
		CAF & NatWest Current Accounts
	<u>£112,378</u>	

3 Charity Funds

* Charity funds raised:	Smile Train, Chams Home start	
	& Turning tides	£1,585
	Gift aid for above	£396
		<u>£1,981</u>

4 RESERVES POLICY:

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the

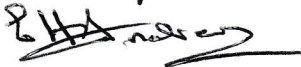
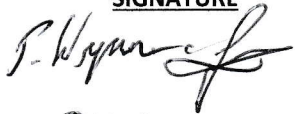
fabric and contents of the buildings and the maintenance of the grounds.
In addition it is the current policy to hold in reserve sufficient general funds
to meet the day to day running costs of the Church and to fulfil contractual
obligations to the Minister for a period of six months

5 MINSTERS STIPEND

The ministers stipend shows only 11 monthly payments as the December 23 payment
was rolled into the new year due to bank holidays

Signed by one or two trustees on behalf of all trustees:

SIGNATURE



PRINT NAME

P. WYNNE-ANDREWS

CATHERINE ANDREWS

Date of Approval

21/02/2024

21/02/2024



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Horsham Unitarians.

On accounts for the year
ended

31 December 2023.

Charity no
(if any)

1180813.

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Budd

Date:

16 Feb 2024

Name:

Barbara Lavinia Budd.

Relevant professional
qualification(s) or body
(if any):

Address:

30 Byron Close.

Horsham

West Sussex RH12 5PA.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.