

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2022

- Establishment of a weekly Unity Café as part of the Winter Warm Spaces initiative.

In addition to free refreshments, we offer a warm welcome to those who might be feeling isolated, lonely, and in need of company. One of our members has also set up a knitting and craft area for our visitors. We are pleased to be able to report that the Café has attracted regular attenders from a local mental health support group.

- Creation of a 'Wildlife Haven' within our churchyard/garden.

We are working on this project in co-operation with Transition Horsham, part of a nationwide network which supports community-led initiatives on environmental issues.

- Outreach Activities

- Unity Café (see above)
- Contributions of food and provisions to the Horsham Food Bank
- Charitable donations to *Practical Action* and *Turning Tides*
- Maintenance of an active Community Recycling Hub within our grounds
- Ongoing support to our local Refugee Support group, as needed.
- Our premises also provide a valuable community hiring venue for local exercise, musical, and self-help groups

Financial Review

With the return to normal Sunday services and weekly activities, 2022 has been a year during which the finances have stabilised. This is also the first year where our new half-time Minister has been in post for the full year. The ministerial stipend is largely funded from invested capital that has diminished over the year due to stock market volatility, but fortunately we have sufficient funds to weather this reduced performance.

The audited accounts for the year ending 31 December 2022 are attached to this report.

Horsham Unitarians CIO has produced a total loss of receipts over payments of £2,752. This loss is made up of unrestricted funds which show a loss of £375 and a loss of £2,377 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are slightly reduced from last year at £128,700.

The capital trusts held in a Quilter Cheviot charity fund continue to be challenging in terms of returns producing an annual interest of about 3.27% with capital reduced by about 13.7% over the year. The resulting income from the funds is slightly reduced but is expected to be more secure and improve as the market recovers.

Over the year we have benefitted from two grants, one from the New Gravel Pit Unitarian Chapel Fund of £1320 to cover the cost of removal of the Thuja tree at the front of the garden and £1200 from the Unitarian London District & Provincial Assembly (LDPA) to support the cost of ministry.

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:
Horsham Unitarian Church
Worthing Road
HORSHAM
West Sussex RH12 1SL

Trustees:

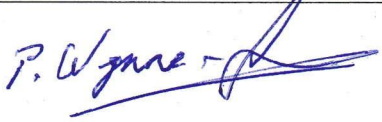

| Name | Office | Date Appointed |
|----------------------|-----------|------------------------------|
| Patrick Wynne-Jones | Chairman | 1/1/2019 |
| Andrew Ramsden | Treasurer | 1/1/2019 |
| Catherine Andrews | | 1/1/2019 |
| Carol Chambers-Byrne | | 1/1/2019 |
| Teresa Ramsden | | 1/1/2019 |
| Andrew Wickens | | 1/1/2019 |
| The Rev Ashley Hills | | 17/4/2019 Resigned 1/3/22 |
| Ann Malloch | | 23/1/2020 |

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

| | | |
|-----------|---|--|
| Signature |  |  |
| Full Name | Patrick Wynne-Jones | Andrew Ramsden |
| Position | Chairman | Treasurer |
| Date | 19/04/23 | |

HORSHAM UNITARIANS - CIO No. 1180813**HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2022 TO 31ST DECEMBER 2022**

| | Unrestricted Funds £ | Restricted Funds £ | Total 2022 £ | Total 2021 £ |
|--|----------------------------|--------------------------|--------------------|--------------------|
| <u>RECEIPTS</u> | | | | |
| Trust Income for the year | | 15,685 | 15,685 | 15,352 |
| Offertory & Donations | 6,873 | 2,520 | 9,393 | 6,298 |
| Rents Received | 5,225 | | 5,225 | 2,351 |
| Charity Fund Raising Activities | | 1,483 | 1,483 | 610 |
| Gift Aid | 0 | | 0 | 1,031 |
| Weddings and Rites of Passage | 2 | | 2 | 375 |
| Investment (bank) Income | 636 | | 636 | 343 |
| Unity Café | 13 | | 13 | 0 |
| Total Receipts | 12,750 | 19,688 | 32,437 | 26,359 |
| <u>PAYMENTS</u> | | | | |
| Minister's Stipend | | 20,066 | 20,066 | 4,690 |
| Ministerial Expenses | | | 0 | 0 |
| Visiting Ministers | | 1,237 | 1,237 | 1,591 |
| Visiting Musicians | 40 | | 40 | 35 |
| Organ & Piano Maintenance | 0 | | 0 | 0 |
| Church Music Licence | 172 | | 172 | 179 |
| Weddings and Rites of Passage Expenses | | | 0 | 125 |
| Publications, Printing, Postage & Stationery | 71 | | 71 | 117 |
| Subscriptions | 24 | | 24 | 343 |
| Conference Fees & Expenses | 380 | | 380 | 0 |
| Travel | 66 | | 66 | 0 |
| Legal Fees | 1,200 | | 1,200 | 1,200 |
| GA Quota | 945 | | 945 | 840 |
| Water Rates | 262 | | 262 | 254 |
| Light & Heat | 2,948 | | 2,948 | 2,035 |
| Insurance | 152 | | 152 | 1,564 |
| Repairs & Renewals | 542 | | 542 | 459 |
| Premises Cleaning | 1,884 | | 1,884 | 1,289 |
| Garden Expenses | 1,632 | | 1,632 | 1,641 |
| Telephone & Website charges | 274 | | 274 | 371 |
| Administration costs | 2,025 | | 2,025 | 3,081 |
| Payroll Bureau | | | 0 | 45 |
| Publicity | 47 | | 47 | 37 |
| Catering | 114 | | 114 | 30 |
| Charity Donations | | 762 | 762 | 105 |

| | | | | |
|----------------------------|---------------|---------------|---------------|---------------|
| Bank Charges | 82 | | 82 | 97 |
| Fund raising & Advertising | 125 | | 125 | 0 |
| Green Spirit Payments | | | 0 | 181 |
| Gifts & Appeals | 142 | | 142 | |
| Total Payments | 13,124 | 22,065 | 35,189 | 20,309 |

| | | | | |
|---|-------------|---------------|---------------|--------------|
| EXCESS OF RECEIPTS OVER PAYMENTS | -375 | -2,377 | -2,752 | 6,050 |
|---|-------------|---------------|---------------|--------------|

| | | | | |
|--|---------------|----------------|----------------|----------------|
| Balance brought forward at 31st December 2021 | 12,537 | 118,915 | 131,452 | 125,402 |
|--|---------------|----------------|----------------|----------------|

| | | | | |
|---|---------------|----------------|----------------|----------------|
| <i>Balance carried forward at 1st January 2023</i> | 12,162 | 116,538 | 128,700 | 131,452 |
|---|---------------|----------------|----------------|----------------|

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

| | Details | Unrestricted Funds | Restricted Funds | TOTAL |
|--|-----------------------------------|--------------------|------------------------------|-----------------|
| Cash Funds | | | | |
| | CAF Current and Cash A/C | 12,162 | 18,085 | 30,247 |
| | CAF Deposit A/C | | 13,453 | 13,453 |
| | Redwood 95 day account | | 85,000 | 85,000 |
| | | <u>£12,162</u> | <u>£116,539</u> | <u>£128,701</u> |
| Other Monetary Assets | | <u>NIL</u> | | <u>NIL</u> |
| Assets retained for Charities own use | | | | |
| | Church building and freehold land | 2 | | |
| | | 4 | £116,539 | Restricted |
| | Fixtures and fittings | (| | |
| | Church Organ | (| Unrestricted | |
| | Office Equipment | (| | |
| Liabilities | | | | |
| | Funds due to Charity* | 3 | £1,854 | Restricted |
| Investment Assets | | | | |
| | Value at 31st Dec 2021 | 1 | Quilter Cheviot Inc & Growth | <u>£569,758</u> |
| | | | Capital growth over the year | <u>-£78,154</u> |
| | Value at 31st Dec 2022 | | Quilter Cheviot Inc & Growth | <u>£491,604</u> |

NOTES TO THE ACCOUNTS:

1 **INVESTMENT INCOME:** Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 **RESTRICTED FUNDS** carried forward are designated as follows:

| | | |
|---------------------------|-----------------|--------------------------------|
| Reserve Funds | £85,000 | Held in: |
| Contingency Reserve | £13,999 | Redwood 95 day Account & |
| Building Trust Funds | £15,685 | CAF Current & Deposit Accounts |
| Balance due to charities* | £1,854 | Held in: |
| | | CAF Current Account |
| | <u>£116,538</u> | |

3 Charity Funds

| | | |
|-------------------------|--------------------|---------------|
| * Charity funds raised: | Practical Action | £1,483 |
| | Gift aid for above | £371 |
| | | <u>£1,854</u> |

4 RESERVES POLICY:

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the

fabric and contents of the buildings and the maintenance of the grounds.
In addition it is the current policy to hold in reserve sufficient general funds
to meet the day to day running costs of the Church and to fulfil contractual
obligations to the Minister for a period of six months

Signed by one or two trustees on behalf of all trustees:

SIGNATURE



PRINT NAME

T. WYNNE-JONES

Date of Approval

18TH APRIL 2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Charity Name
Horsham Unitarians

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1180813

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22.2.23.

Name:

Barbara Lavinia Budd

Relevant professional
qualification(s) or body
(if any):

Address:

30 Byron Close

Horsham

West Sussex, RH12 5PA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.