

HORSHAM UNITARIANS

England & Wales · Charity number 1180813

Details

Status Registered

Legal form CIO

Registered 2018-11-23

Register [View on the Charity Commission register](#)

Contact

Address Unitarian Church
Worthing Road
Horsham
RH12 1SL

Phone 01403256788

Email horsham.unitarians@gmail.com

Website horshamunitarianchurch.com

Activities

Objects: THE OBJECT OF HORSHAM UNITARIANS CIO ("THE CIO") SHALL BE THE PROMOTION OF RELIGION IN ACCORDANCE WITH THE PRINCIPLES OF THE GENERAL ASSEMBLY OF UNITARIAN & FREE CHRISTIAN CHURCHES AS DEFINED IN ITS CONSTITUTION AND IN THE ANNEXE HERETO. 'TO PROMOTE A FREE AND INQUIRING RELIGION THROUGH THE WORSHIP OF GOD AND THE CELEBRATION OF LIFE; THE SERVICE OF HUMANITY AND RESPECT FOR ALL CREATION; AND THE UPHOLDING OF THE LIBERAL CHRISTIAN TRADITION.'

Activities: The Object of Horsham Unitarians CIO shall be the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£47,624	£64,630	-	-
2024-12-31	£46,604	£44,096	-	-
2023-12-31	£36,463	£37,569	-	-
2022-12-31	£32,437	£35,189	-	-
2021-12-31	£26,359	£20,309	-	-

Trustees

Name	Role	Appointed
PATRICK ALBAN WYNNE-JONES	Chair	2019-01-01
ANDREW GRAHAM WICKENS		2019-01-01
ANDREW RAMSDEN		2019-01-01
Ann Cynthia Malloch		2020-01-23
CAROL MARY CHAMBERS-BYRNE		2019-01-01
Catherine Hilary Andrews		2019-01-01
TERESA RAMSDEN		2019-01-01

HORSHAM UNITARIANS

England & Wales - Charity number 1180813

Accounts

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- [worship, meditation, and prayer](#)
- [religious education](#)
- [pastoral support](#)
- [outreach](#)
- [social engagement](#)

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2025

- Successful continuation of the Unity Café open every Wednesday morning to the general public offering a safe, warm, and welcoming space.
- Contributions of grocery provisions to Horsham Matters, a local charity that supports residents across the District providing 'practical support through its network of foodbanks, and a range of holistic services to have a lasting impact on those most in need'.
- Charitable donations to Médecins Sans Frontières, The British Red Cross, Turning Tides (providing accommodation and support for the homeless), and the Horsham Refugee Support Group.
- Supporting a musical concert in February held in the church to raise funds for Ashraya Nepal, a charity whose aim is "to give assistance to lower caste girls in Nepal by supporting their education and providing shelter".
- Continuation of the active Community Recycling Hub located on the church's premises - run by volunteers from Sussex Green Living, a small charity whose work is "creating a wave of change across Sussex by supporting and inspiring people to reduce their environmental impact". Horsham Unitarians also provided assistance with their "*Plant to Plate*" Festival held in the church hall in April.

- Further development of the Wild-Life Haven established in part of the church garden in co-operation with Transition Horsham, part of Transition Network whose mission is “community-led responses to climate change and shrinking supplies of cheap energy, building resilience and happiness”.
- The church and integral Community Hall facilities provide a valuable local hiring venue for regular exercise classes, musical events, self-help groups, and general hire.
- The Publicity Sub-Committee, appointed by the Trustees, has continued to undertake a variety of successful projects to make the church and its work more widely known in the local community, including a new website, redesign of publicity material, local press copy, and social media outreach.
- Installation of a “Peace Pole” in the front garden of the church, located in the town centre, and to which the general public have access.
- A well attended service to commemorate Holocaust Memorial Day on 27 January.

Financial Review

The audited accounts for the year ending 31 December 2025 are attached to this report.

Horsham Unitarians CIO has produced a total loss of receipts over payments of £17,007. This sum is made up of unrestricted funds which show a surplus of £9,326 and a loss of £26,332 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are decreased from last year at £113,095.

Expenses on the building were high this year as the external woodwork of the church was redecorated at a total cost of £2,650 and the hall was redecorated at a cost of £3,770 including repairs to the plasterwork. There was an unexpected cost resulting from the failure of the lead roofing of the church that resulted in water ingress. The lead was replaced along with refixing of the cap tiles at a total cost of £20,092.

Over the year we have benefitted from a grant from the Gravel Pit Fund of £8,000 and a further £1,000 from the Hibbert Trust. We have also obtained a £3,349 VAT refund on the works carried out to the church roof because of the religious purpose and listed status of the building.

The capital trusts held in a Quilter Cheviot charity fund are producing an annual interest of about 3% with a capital increase of about 7.9% over the year. The resulting income from the funds has increased slightly on last year to £16,892.

Over the course of the year our charitable collections have raised £1,634 for Médecins Sans Frontières. We have also raised £125 for the Red Cross and £132 for Turning Tides and Horsham Refugee Support

The Unity Café is covering its costs with donations.

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:
 Horsham Unitarian Church
 Worthing Road
 HORSHAM
 West Sussex RH12 1SL

Trustees:

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date		

HORSHAM UNITARIANS - CIO No. 1180813

HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2025 TO 31ST DECEMBER 2025

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<u>RECEIPTS</u>				
Trust Income for the year		16,894	16,894	16,749
Offertory & Donations	9,767	8,000	17,767	16,880
Rents Received	5,600		5,600	5,974
Charity Fund Raising Activities		1,307	1,307	970
Gift Aid	1,318	588	1,906	1,540
Weddings and Rites of Passage	0		0	0
Investment (bank) Income	3,852		3,852	4,333
Publication sales	40		40	56
Unity Café donations (net)	259		259	101
Total Receipts	20,835	26,788	47,624	46,604
<u>PAYMENTS</u>				
Minister's Stipend		23,174	23,174	23,092
Ministerial Expenses		548	548	199
Visiting Ministers		1,499	1,499	837
Visiting Musicians	374		374	210
Organ & Piano Maintenance	58		58	7
Church Music Licence	203		203	196
Weddings and Rites of Passage Expenses	0		0	0
Publications, Printing, Postage & Stationery	178		178	68
Subscriptions	151		151	286
Conference Fees & Expenses	0		0	0
Travel	0		0	16
Legal Fees	0		0	0
GA Quota	0		0	1,785
Water Rates	612		612	388
Light & Heat	2,223		2,223	2,713
Insurance	2,179		2,179	2,044
Repairs & Renewals		25,606	25,606	5,055
Premises Cleaning	2,650		2,650	2,172
Garden Expenses	1,281		1,281	943
Telephone & Website charges	367		367	328
Administration costs	439		439	1,208
Payroll Bureau	180		180	240
Publicity	283		283	356
Catering	45		45	96

Charity Donations		2,294	2,294	1,587
Bank Charges	60		60	60
Gifts & Appeals	227		227	211
Unaccounted 2022 expense	0		0	0
Total Payments	11,510	53,121	64,630	44,096
<hr/>				
EXCESS OF RECEIPTS OVER PAYMENTS	9,326	-26,332	-17,007	2,508
<hr/>				
Balance brought forward at 31st December 2024	22,166	107,936	130,102	127,594
<hr/>				
<i>Balance carried forward at 1st January 2025</i>	31,492	81,604	113,095	130,102
<hr/> <hr/>				

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2025

	Details		Unrestricted Funds	Restricted Funds	TOTAL
Cash Funds	CAF & NatWest Current and Cash A/C		31,492	-25,812	5,679
	CAF & NatWest Deposit A/C			22,416	22,416
	Redwood 95 day account			85,000	85,000
			<u>£31,492</u>	<u>£81,604</u>	<u>£113,096</u>
Other Monetary Assets			<u>NIL</u>		<u>NIL</u>
Assets retained for Charity's own use	Church building and freehold land	Notes 2	4 £81,604	Restricted	
	Fixtures and fittings	(
	Church Organ	(Unrestricted		
	Office Equipment	(
Liabilities	Funds due to Charities*	3	£1,634	Restricted	
Investment Assets	Value at 31st Dec 2024	1	Quilter Cheviot Inc & Growth		<u>£556,733</u>
	Value at 31st Dec 2025		Capital growth over the year		<u>£43,901</u>
			Quilter Cheviot Inc & Growth		<u>£600,634</u>

NOTES TO THE ACCOUNTS:

1 **INVESTMENT INCOME:** Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 **RESTRICTED FUNDS** carried forward are designated as follows:

Reserve Funds	£85,000	Held in: Redwood 95 day A/C,
Contingency Reserve	-£21,923	NatWest 95 day, CAF & NatWest
Building Trust Funds	£16,894	Current A/C's & CAF Deposit Account
Balance due to charities*	£1,634	Held in:
		CAF & NatWest Current Accounts
	<u>£81,604</u>	

3 Charity Funds

* Charity funds raised:	Medicine Sans Frontiers	£1,307
	Red Cross Food for Africa	£100
	St Catherine's Hospice	£106
	Gift aid for above	£378
		<u>£1,891</u>

4 GA Subscriptions

2024/25 year
Subscriptions were paid in
2024 calendar year so subs do not appear in these accounts

5 RESERVES POLICY:

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the buildings and the maintenance of the grounds. In addition it is the current policy to hold in reserve sufficient general funds to meet the day to day running costs of the Church and to fulfil contractual obligations to the Minister for a period of six months

Signed by one or two trustees on behalf of all trustees:

SIGNATURE

PRINT NAME

Date of Approval

Patrick Wynne-Jones

9th March 2026



Section A Independent Examiner's Report

Report to the trustees/ members of

HORSHAM UNITARIAN - CIO .

On accounts for the year ended

31 DECEMBER 2025 Charity no (if any) 1180813

Set out on pages

1 - 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

19.2.26.

Name:

BARBARA LAVINIA BUDD .

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

30 BYRON CLOSE
HORSHAM WEST SUSSEX
RH12 5PA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HORSHAM UNITARIANS - CIO No. 1180813

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Signed by one or two trustees on behalf of all trustees:

SIGNATURE

PRINT NAME

Date of Approval

Patrick Wynne-Jones

9th March 2026



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Part Name
HORSHAM UNITARIAN - CIO .

**On accounts for the year
ended**

31 DECEMBER 2025	Charity no (if any)	1180813.
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examiner's statement**

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- the accounts do not accord with the accounting records

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** Please delete the words in the brackets if they do not apply.*

Signed:

Barbara

Date:

19.2.26.

Name:

BARBARA LAVINIA BUDD .

**Relevant professional
qualification(s) or body
(if any):**

Address:

30 BYRON CLOSE
HORSHAM WEST SUSSEX
RH12 5PA

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HORSHAM UNITARIANS

England & Wales - Charity number 1180813

Accounts

Objectives and Activities

- Purposes

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- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2024

- Successful continuation of the Unity Café providing a safe, warm and welcoming space which is open every Wednesday morning to the general public.
- Contributions of groceries and provisions to *Turning Tides*, providers of homeless services for adults in West Sussex.
- Charitable donations to St Catherine's Hospice, DEC Middle-East Humanitarian Appeal, Red Cross "Food for Africa" Appeal, and "Send a Child to Hucklow", a charity which arranges holidays for groups of disadvantaged children, having no regard to religious, political, racial and other considerations.
- Continuation of the active Community Recycling Hub located within the church's premises - run by volunteers from Sussex Green Living, a small charity whose work is "creating a wave of change across Sussex by supporting and inspiring people to reduce their environmental impact".
- Hosting a visit in August to the Recycling Hub by members of the Strawford Centre in Horsham - a day-opportunity service, run by the West Sussex County Council, "providing person-centred support for people over the age of eighteen with a variety of care and support needs". The visitors also enjoyed craft activities, creating artworks from recycled materials.

- Further development of the Wild-Life Haven established in part of the church garden in co-operation with Transition Horsham, part of Transition Network whose mission is “community-led responses to climate change and shrinking supplies of cheap energy, building resilience and happiness”.
- The church and integral Community Hall facilities provide a valuable local hiring venue for regular exercise classes, musical events, self-help groups, and general hire.
- The Publicity Sub-Committee appointed by the Trustees has been undertaking a variety of successful projects to make the church and its work more widely known in the local community, including a new website, redesign of publicity material, local press copy, and social media outreach.

Financial Review

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Horsham Unitarians CIO has produced a total gain of receipts over payments of £2,508, This sum is made up of unrestricted funds which show a surplus of £8,082 and a loss of £5,574 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are increased from last year at £130,102.

The capital trusts held in a Quilter Cheviot charity fund are producing an annual interest of about 4.3% with a capital increase of about 5.8% over the year. The resulting income from the funds has increased on last year to £16,749.

Over the year we have benefitted from a grant of £1,500 from the Unitarian General Assembly and £1,400 from the London District & South-East Provincial Assembly of Unitarians to support the cost of ministry. We have also received a donation of £7,255 from a benefactor who stipulated that 50% was to go towards charities supported by the congregation, and 50% to support ministry and buildings upkeep.

Over the course of the year our charitable collections raised £1,832 for the Red Cross Turkey/Syria Earthquake Appeal, but the appeal has now been closed and so these funds will be donated to the Disasters Emergency Committee Middle East Humanitarian Appeal. We have also raised £228 for the Red Cross Food for Africa appeal and £153 for St Catherine's Hospice.

The weekly Unity Café, open to the public, is covering its costs with donations.

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Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:
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 Worthing Road
 HORSHAM
 West Sussex RH12 1SL

Trustees:

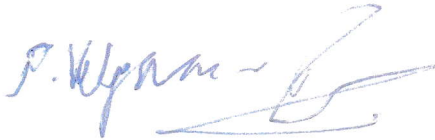

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	9 MARCH 2025	

HORSHAM UNITARIANS - CIO No. 1180813

HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2024 TO 31ST DECEMBER 2024

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<u>RECEIPTS</u>				
Trust Income for the year		16,749	16,749	16,060
Offertory & Donations	9,625	7,255	16,880	8,414
Rents Received	5,974		5,974	5,319
Charity Fund Raising Activities		970	970	1,150
Gift Aid	1,318	222	1,540	1,310
Weddings and Rites of Passage	0		0	41
Investment (bank) Income	4,333		4,333	2,651
Publication sales	56		56	47
Unity Café donations (net)	101		101	1,473
Total Receipts	21,407	25,197	46,604	36,463
<u>PAYMENTS</u>				
Minister's Stipend		23,092	23,092	19,825
Ministerial Expenses		199	199	255
Visiting Ministers		837	837	894
Visiting Musicians	210		210	140
Organ & Piano Maintenance	7		7	86
Church Music Licence	196		196	185
Weddings and Rites of Passage Expenses	0		0	0
Publications, Printing, Postage & Stationery	68		68	45
Subscriptions	286		286	175
Conference Fees & Expenses	0		0	0
Travel	16		16	0
Legal Fees	0		0	3
GA Quota	1,785		1,785	945
Water Rates	388		388	289
Light & Heat	2,713		2,713	3,285
Insurance	2,044		2,044	1,882
Repairs & Renewals		5,055	5,055	310
Premises Cleaning	2,172		2,172	2,117
Garden Expenses	943		943	1,905
Telephone & Website charges	328		328	292
Administration costs	1,208		1,208	1,331
Payroll Bureau	240		240	285
Publicity	356		356	416
Catering	96		96	86

Charity Donations		1,587	1,587	2,654
Bank Charges	60		60	60
Gifts & Appeals	211		211	100
Unaccounted 2022 expense	0		0	5
Total Payments	13,325	30,771	44,096	37,569
<hr/>				
EXCESS OF RECEIPTS OVER PAYMENTS	8,082	-5,574	2,508	-1,106
<hr/>				
Balance brought forward at 31st December 2023	14,084	113,510	127,594	128,700
<hr/>				
<i>Balance carried forward at 1st January 2025</i>	22,166	107,936	130,102	127,594
<hr/> <hr/>				

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

	<u>Details</u>		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>
Cash Funds	CAF & NatWest Current and Cash A/C		22,166	-8,765	13,402
	CAF & NatWest Deposit A/C			31,700	31,700
	Redwood 95 day account			85,000	85,000
			<u>£22,166</u>	<u>£107,936</u>	<u>£130,102</u>
Other Monetary Assets			<u>NIL</u>		<u>NIL</u>
		Notes			
Assets retained for Charity's own use	Church building and freehold land	2 4	£107,936	Restricted	
	Fixtures and fittings	(
	Church Organ	(Unrestricted		
	Office Equipment	(
Liabilities	Funds due to Charities*	3	£1,213	Restricted	
Investment Assets	Value at 31st Dec 2023	1	Quilter Cheviot Inc & Growth		<u>£526,339</u>
			Capital growth over the year		<u>£30,394</u>
	Value at 31st Dec 2024		Quilter Cheviot Inc & Growth		<u>£556,733</u>

NOTES TO THE ACCOUNTS:

1 INVESTMENT INCOME: Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 RESTRICTED FUNDS carried forward are designated as follows:

Reserve Funds	£85,000	Held in: Redwood 95 day A/C,
Contingency Reserve	£4,974	NatWest 95 day, CAF & NatWest
Building Trust Funds	£16,749	Current A/C's & CAF Deposit Account
Balance due to charities*	£1,213	Held in:
		CAF & NatWest Current Accounts
	<u>£107,936</u>	

3 Charity Funds

* Charity funds raised:	Turkey Earthquake Appeal	£665
	Red Cross Food for Africa	£183
	St Catherine's Hospice	£122
	Gift aid for above	<u>£242</u>
		<u>£1,212</u>

4 GA Subscriptions

2023/24 and 2024/25 year
Subscriptions were paid in
2024 calendar year so subs appear doubled

5 RESERVES POLICY:

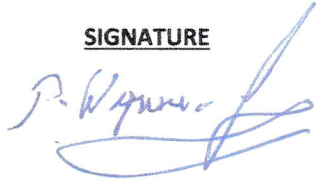
The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the buildings and the maintenance of the grounds. In addition it is the current policy to hold in reserve sufficient general funds to meet the day to day running costs of the Church and to fulfil contractual obligations to the Minister for a period of six months

Signed by one or two trustees on behalf of all trustees:

SIGNATURE

PRINT NAME

Date of Approval



Patrick Wynne-Jones

9th March 2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HORSHAM UNITARIANS

**On accounts for the year
ended**

31 DECEMBER 2024

**Charity no
(if any)**

1180813

Set out on pages

1 - 4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 DECEMBER 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Barbara

Date:

7.1.2025

Name:

BARBARA LAVINIA BUDD.

**Relevant professional
qualification(s) or body
(if any):**

NA.

Address:

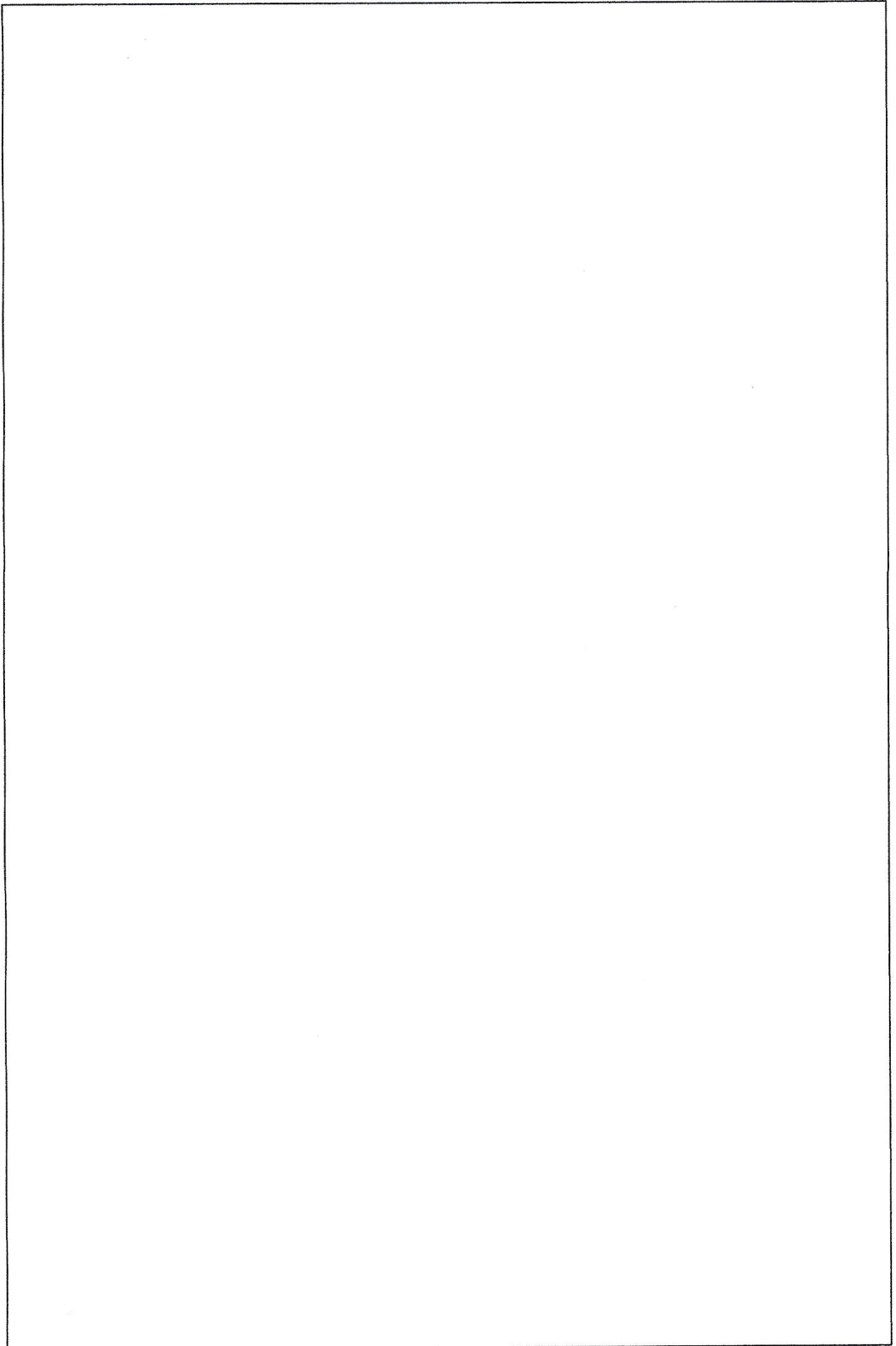
30 BYRON CLOSE

HORSHAM

WEST SUSSEX RH12 5PA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HORSHAM UNITARIANS

England & Wales - Charity number 1180813

Accounts

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2023

- Successful continuation of the Unity Café providing a safe and welcoming space; open every Wednesday morning to the general public.
- Contributions of food and provisions to the Horsham Food Bank.
- Charitable donations to Smile Train, Home Start (Crawley, Horsham and Mid-Sussex) and Turning Tides (for the homeless).
- Continuation of the active Community Recycling Hub within church grounds.
- The church and integral hall facilities provide a valuable community hiring venue for local exercise classes, musical and self-help groups. The hall has now been re-named the 'Unitarian Community Hall' to emphasise its role in the local area.
- Further development of the Wild-Life Haven established in part of the church garden.
- Open Day and History Exhibition to celebrate the 300th Anniversary of the church building held on 15 July.

Financial Review

The audited accounts for the year ending 31 December 2023 are attached to this report.

Horsham Unitarians CIO has produced a total loss of receipts over payments of £1106. This loss is made up of unrestricted funds which show a surplus of £3053, and a loss of £4160 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are slightly reduced from last year at £127,594.

The capital trusts held in a Quilter Cheviot charity fund are producing an annual interest of about 3.05% with a capital increase of about 7% over the year. The resulting income from the funds is increased on last year.

Over the year we have benefitted from a grant of £1250 from the General Assembly to support the cost of ministry.

Over the course of the year our charitable collections have raised £1293 for Smile Train, £443 for Turning Tides (a local charity for the homeless), and £169 for Home Start (Crawley, Horsham & Mid-Sussex).

The weekly Unity Café, open to the general public, is covering its costs with donations

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:

Horsham Unitarian Church

Worthing Road

HORSHAM

West Sussex RH12 1SL

Trustees:

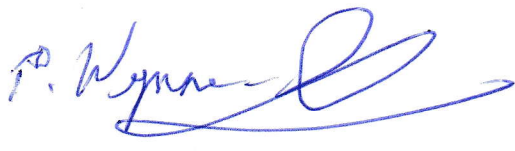

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	27/3/24	

HORSHAM UNITARIANS - CIO No. 1180813

HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2023 TO 31ST DECEMBER 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Notes	Total 2022 £
<u>RECEIPTS</u>					
Trust Income for the year		16,060	16060		15,685
Offertory & Donations	6,723	1,690	8413		9,393
Rents Received	5,319		5319		5,225
Charity Fund Raising Activities		1,150	1150		1,483
Gift Aid	1,131	179	1310		0
Weddings and Rites of Passage	41		41		2
Investment (bank) Income	2,651		2651		636
Publication sales	47		47		
Unity Café donations	273	1,200	1473		13
Total Receipts	16,184	20,279	36463		32,437
<u>PAYMENTS</u>					
Minister's Stipend		19,825	19,825	5	20,066
Ministerial Expenses		255	255		0
Visiting Ministers		894	894		1,237
Visiting Musicians	140		140		40
Organ & Piano Maintenance	86		86		0
Church Music Licence	185		185		172
Weddings and Rites of Passage Expenses			0		0
Publications, Printing, Postage & Stationery	45		45		71
Subscriptions	175		175		24
Conference Fees & Expenses	0		0		380
Travel	0		0		66
Legal Fees	0		0		1,200
GA Quota	945		945		945
Water Rates	289		289		262
Light & Heat	2,785	500	3,285		2,948
Insurance	1,882		1,882		152
Repairs & Renewals		310	310		542
Premises Cleaning	2,117		2,117		1,884
Garden Expenses	1,905		1,905		1,632
Telephone & Website charges	292		292		274
Administration costs	1,331		1,331		2,025
Payroll Bureau	285		285		0
Publicity	416		416		47
Catering	86		86		114

Charity Donations		2,654	2,654	762
Bank Charges	63		63	82
Fund raising & Advertising	0		0	125
Gifts & Appeals	100		100	142
Unaccounted 2022 expense	4		4	
Total Payments	13,131	24,438	37,569	35,189
<hr/>				
EXCESS OF RECEIPTS OVER PAYMENTS	3,053	-4,160	-1,106	-2,752
<hr/>				
Balance brought forward at 31st December 2022	12,162	116,538	128,700	131,452
<hr/>				
<i>Balance carried forward at 1st January 2024</i>	15,215	112,378	127,594	128,700
<hr/>				

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

	<u>Details</u>		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>
Cash Funds	CAF & NatWest Current and Cash A/C		15,215	-4,641	10,574
	CAF & NatWest Deposit A/C			32,020	32,020
	Redwood 95 day account			85,000	85,000
			<u>£15,215</u>	<u>£112,379</u>	<u>£127,594</u>
Other Monetary Assets			<u>NIL</u>		<u>NIL</u>
		Notes			
Assets retained for Charity's own use	Church building and freehold land	2	4 £112,379	Restricted	
	Fixtures and fittings	(
	Church Organ	(Unrestricted		
	Office Equipment	(
Liabilities	Funds due to Charities*	3	£1,437	Restricted	
Investment Assets	Value at 31st Dec 2022	1	Quilter Cheviot Inc & Growth		<u>£491,604</u>
	Value at 31st Dec 2023		Capital growth over the year		<u>£34,735</u>
			Quilter Cheviot Inc & Growth		<u>£526,339</u>

NOTES TO THE ACCOUNTS:

1 INVESTMENT INCOME: Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 RESTRICTED FUNDS carried forward are designated as follows:

Reserve Funds	£85,000	Held in: Redwood 95 day A/C,
Contingency Reserve	£9,882	NatWest 95 day, CAF & NatWest
Building Trust Funds	£16,060	Current A/C's & CAF Deposit Account
Balance due to charities*	£1,437	Held in:
		CAF & NatWest Current Accounts
	<u>£112,378</u>	

3 Charity Funds

* Charity funds raised:	Smile Train, Chams Home start & Turning tides	£1,585
	Gift aid for above	£396
		<u>£1,981</u>

4 RESERVES POLICY:

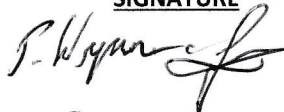

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the

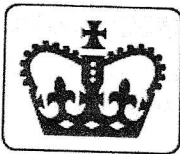
fabric and contents of the buildings and the maintenance of the grounds.
In addition it is the current policy to hold in reserve sufficient general funds
to meet the day to day running costs of the Church and to fulfil contractual
obligations to the Minister for a period of six months

5 MINSTERS STIPEND

The ministers stipend shows only 11 monthly payments as the December 23 payment
was rolled into the new year due to bank holidays

Signed by one or two trustees on behalf of all trustees:

<u>SIGNATURE</u>	<u>PRINT NAME</u>	<u>Date of Approval</u>
	P. WYNNÉ-JONES	21/02/2024
	CATHERINE ANDREWS	21/02/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Horsham Unitarians.

**On accounts for the year
ended**

31 December 2023.

**Charity no
(if any)**

1180813.

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Buad

Date:

16 Feb 2024

Name:

Barbara Lavinia Buad.

**Relevant professional
qualification(s) or body
(if any):**

Address:

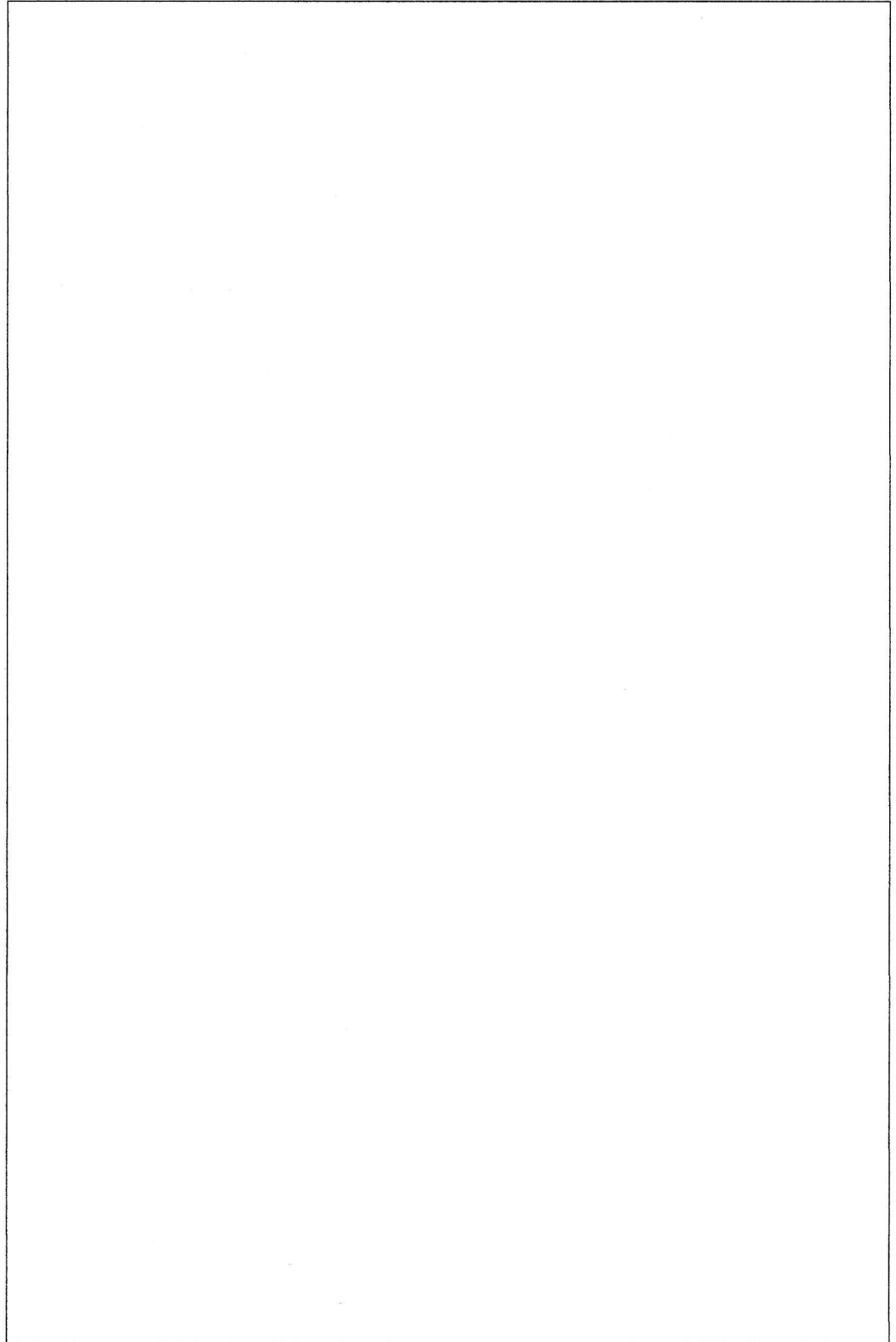
30 Byron Close.

Horsham

West Sussex RH12 5PA.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HORSHAM UNITARIANS

England & Wales - Charity number 1180813

Accounts

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Main achievements for 2022

- Establishment of a weekly Unity Café as part of the Winter Warm Spaces initiative.

In addition to free refreshments, we offer a warm welcome to those who might be feeling isolated, lonely, and in need of company. One of our members has also set up a knitting and craft area for our visitors. We are pleased to be able to report that the Café has attracted regular attenders from a local mental health support group.

- Creation of a 'Wildlife Haven' within our churchyard/garden.

We are working on this project in co-operation with Transition Horsham, part of a nationwide network which supports community-led initiatives on environmental issues.

- Outreach Activities

- Unity Café (see above)
- Contributions of food and provisions to the Horsham Food Bank
- Charitable donations to *Practical Action* and *Turning Tides*
- Maintenance of an active Community Recycling Hub within our grounds
- Ongoing support to our local Refugee Support group, as needed.
- Our premises also provide a valuable community hiring venue for local exercise, musical, and self-help groups

Financial Review

With the return to normal Sunday services and weekly activities, 2022 has been a year during which the finances have stabilised. This is also the first year where our new half-time Minister has been in post for the full year. The ministerial stipend is largely funded from invested capital that has diminished over the year due to stock market volatility, but fortunately we have sufficient funds to weather this reduced performance.

The audited accounts for the year ending 31 December 2022 are attached to this report.

Horsham Unitarians CIO has produced a total loss of receipts over payments of £2,752. This loss is made up of unrestricted funds which show a loss of £375 and a loss of £2,377 in restricted funds which are for the maintenance of the building and provision of the Minister.

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. These funds currently stand at £85,000.

The overall funds of the CIO are slightly reduced from last year at £128,700.

The capital trusts held in a Quilter Cheviot charity fund continue to be challenging in terms of returns producing an annual interest of about 3.27% with capital reduced by about 13.7% over the year. The resulting income from the funds is slightly reduced but is expected to be more secure and improve as the market recovers.

Over the year we have benefitted from two grants, one from the New Gravel Pit Unitarian Chapel Fund of £1320 to cover the cost of removal of the Thuja tree at the front of the garden and £1200 from the Unitarian London District & Provincial Assembly (LDPA) to support the cost of ministry.

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:
Horsham Unitarian Church
Worthing Road
HORSHAM
West Sussex RH12 1SL

Trustees:

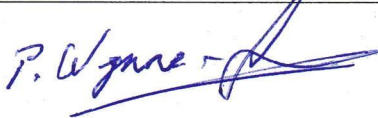
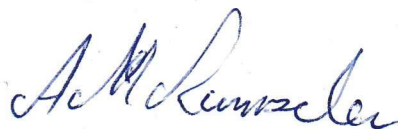
Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
The Rev Ashley Hills		17/4/2019 Resigned 1/3/22
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the Charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	19/04/23	

HORSHAM UNITARIANS - CIO No. 1180813

HORSHAM UNITARIANS RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2022 TO 31ST DECEMBER 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<u>RECEIPTS</u>				
Trust Income for the year		15,685	15,685	15,352
Offertory & Donations	6,873	2,520	9,393	6,298
Rents Received	5,225		5,225	2,351
Charity Fund Raising Activities		1,483	1,483	610
Gift Aid	0		0	1,031
Weddings and Rites of Passage	2		2	375
Investment (bank) Income	636		636	343
Unity Café	13		13	0
Total Receipts	12,750	19,688	32,437	26,359
<u>PAYMENTS</u>				
Minister's Stipend		20,066	20,066	4,690
Ministerial Expenses			0	0
Visiting Ministers		1,237	1,237	1,591
Visiting Musicians	40		40	35
Organ & Piano Maintenance	0		0	0
Church Music Licence	172		172	179
Weddings and Rites of Passage Expenses			0	125
Publications,Printing,Postage & Stationery	71		71	117
Subscriptions	24		24	343
Conference Fees & Expenses	380		380	0
Travel	66		66	0
Legal Fees	1,200		1,200	1,200
GA Quota	945		945	840
Water Rates	262		262	254
Light & Heat	2,948		2,948	2,035
Insurance	152		152	1,564
Repairs & Renewals	542		542	459
Premises Cleaning	1,884		1,884	1,289
Garden Expenses	1,632		1,632	1,641
Telephone & Website charges	274		274	371
Administration costs	2,025		2,025	3,081
Payroll Bureau			0	45
Publicity	47		47	37
Catering	114		114	30
Charity Donations		762	762	105

Bank Charges	82		82	97
Fund raising & Advertising	125		125	0
Green Spirit Payments			0	181
Gifts & Appeals	142		142	
Total Payments	13,124	22,065	35,189	20,309
EXCESS OF RECEIPTS OVER PAYMENTS	-375	-2,377	-2,752	6,050
Balance brought forward at 31st December 2021	12,537	118,915	131,452	125,402
<i>Balance carried forward at 1st January 2023</i>	12,162	116,538	128,700	131,452

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2022

Details	Unrestricted Funds	Restricted Funds	TOTAL
Cash Funds			
CAF Current and Cash A/C	12,162	18,085	30,247
CAF Deposit A/C		13,453	13,453
Redwood 95 day account		85,000	85,000
	<u>£12,162</u>	<u>£116,539</u>	<u>£128,701</u>
Other Monetary Assets	<u>NIL</u>		<u>NIL</u>
Assets retained for Charities own use	Notes		
Church building and freehold land	2		
	4	£116,539	Restricted
Fixtures and fittings	(
Church Organ	(Unrestricted	
Office Equipment	(
Liabilities			
Funds due to Charity*	3	£1,854	Restricted
Investment Assets			
Value at 31st Dec 2021	1	Quilter Cheviot Inc & Growth	<u>£569,758</u>
		Capital growth over the year	<u>-£78,154</u>
Value at 31st Dec 2022		Quilter Cheviot Inc & Growth	<u>£491,604</u>

NOTES TO THE ACCOUNTS:

1 **INVESTMENT INCOME:** Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry.

2 **RESTRICTED FUNDS** carried forward are designated as follows:

Reserve Funds	£85,000	Held in:
Contingency Reserve	£13,999	Redwood 95 day Account &
Building Trust Funds	£15,685	CAF Current & Deposit Accounts
Balance due to charities*	£1,854	Held in:
		CAF Current Account
	<u>£116,538</u>	

3 Charity Funds

* Charity funds raised:	Practical Action	£1,483
	Gift aid for above	£371
		<u>£1,854</u>

4 RESERVES POLICY:

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the

fabric and contents of the buildings and the maintenance of the grounds.
In addition it is the current policy to hold in reserve sufficient general funds
to meet the day to day running costs of the Church and to fulfil contractual
obligations to the Minister for a period of six months

Signed by one or two trustees on behalf of all trustees:

SIGNATURE



PRINT NAME

T. WYNNE-JONES

Date of Approval

18TH APRIL 2023



**Report to the trustees/
members of**

Charity Name
Horsham Unitarians

**On accounts for the year
ended**

31 st December 2022	Charity no (if any)	1180813
--------------------------------	--------------------------------	---------

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

**Relevant professional
qualification(s) or body
(if any):**

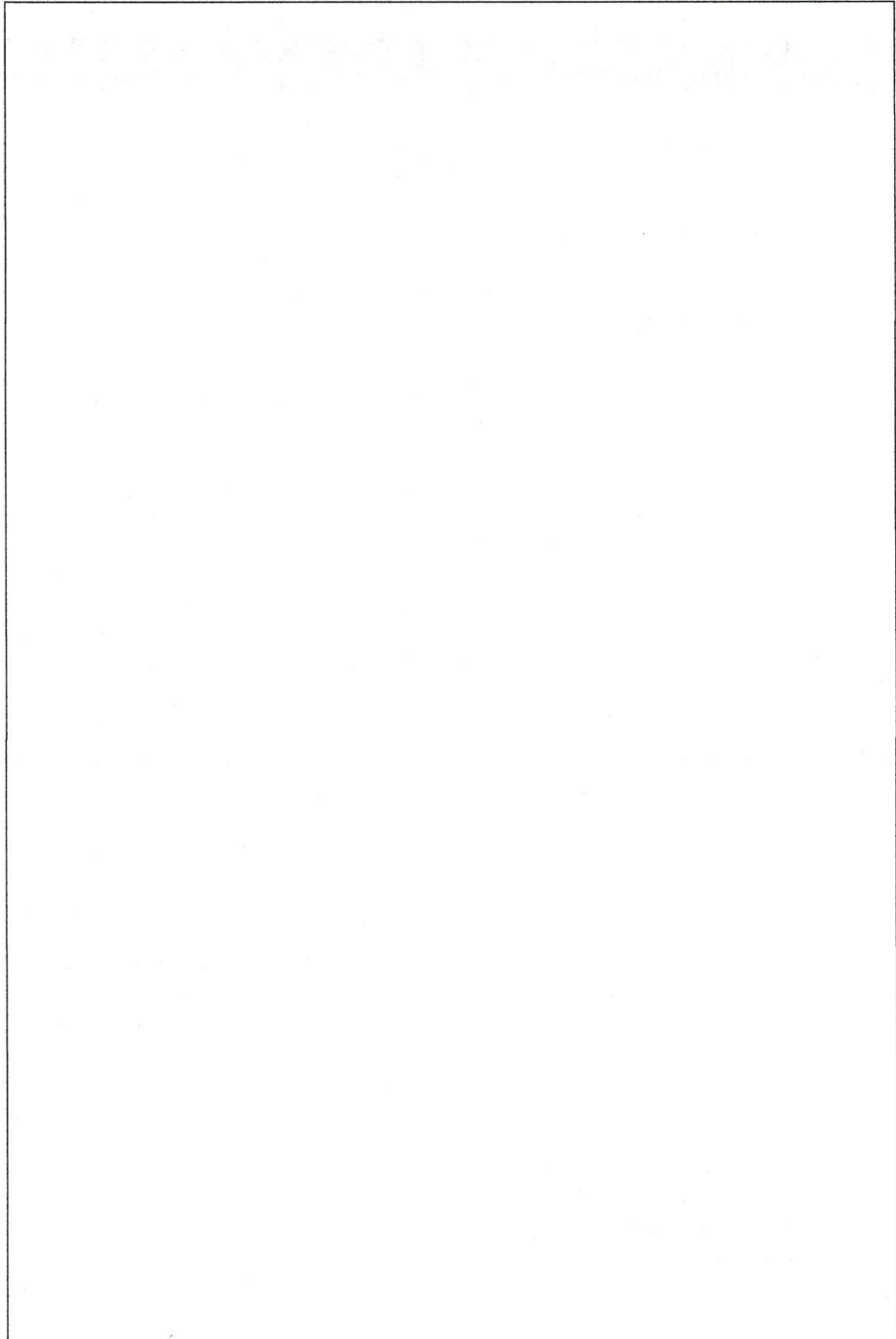
Address:

30 Byron Close
Horsham
West Sussex, RH12 5PA



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HORSHAM UNITARIANS

England & Wales - Charity number 1180813

Accounts

HORSHAM UNITARIANS CIO

TRUSTEES' ANNUAL REPORT

For the period 1 January 2021 to 31 December 2021

Objectives and Activities

- Purposes

The Object of Horsham Unitarians (CIO) is the promotion of religion in accordance with the principles of the General Assembly of Unitarian & Free Christian Churches, namely, to promote a free and inquiring religion through the worship of God and the celebration of life; the service of humanity and respect for all creation; and the upholding of the liberal Christian tradition.

- Main activities in relation to public benefit

The congregation is committed to enabling, without discrimination, as many people as possible in the local community to worship at the church and to feel part of Horsham Unitarians. Working together, the Minister and the Trustees aim to offer a range of services that address contemporary concerns and reach out to people of different spiritual and theological persuasions.

When planning activities for the year, the Minister and Trustees also take heed of the Commission's specific guidance on the advancement of religion. They try to enable the congregation and people in the community to explore, develop, and live out their faith or belief through:-

- worship, meditation, and prayer
- religious education
- pastoral support
- outreach
- social engagement

To facilitate this work, it is important that we have robust processes and procedures in place. It is also important that we maintain our property in good order within the limits of our resources.

Response to the Pandemic

The infection prevention regulations of varying severity imposed by the continuing pandemic inevitably had a very direct impact on the work of the CIO throughout this year. During the first half of the year, when regulations were particularly severe, online working was the only practical way to maintain activity in administration and worship, with Zoom technology used for monthly Trustee meetings and for beamed-in at-home or in-church services from various Unitarian churches across the country.

From June onwards, as regulations were progressively relaxed, it became possible to resume in-person meetings, discussion and participative church worship, with the wearing of masks and implementation of all reasonable precautions.

Main achievements

- Worship, prayer, and meditation

Despite Covid restrictions, we have managed to continue our work of worship, prayer, and meditation throughout the year, as described above.

Horsham Unitarians CIO - Trustees' Annual Report for 2021

- Appointment of new Minister

Particularly gratifying has been the Trustees' success in completing the selection process and appointing a new part-time minister, the Rev Duncan Voice, who shares his Horsham ministry with that of the Unitarian church in Ditchling.

- Pastoral support

The Trustees have ensured that pastoral support is always available when required. Throughout 2021 individual Members have also been in frequent contact with each other on-line, via the telephone, or in person where permitted, in order to maintain communication and offer mutual support.

- Wider Unitarian involvement

On-line services have been made available from Unitarian churches and chapels nationally, and from Horsham's regional Unitarian group of churches - the LDPA (London District and Provincial Assembly).

In February, Members were able to join on-line with other Unitarians across the country in the annual Unitarian South-East Festival.

When pandemic restrictions eased in the summer, we were delighted to host the LDPA's Quarterly Meeting at the church which included a musical concert and an afternoon tea in the garden.

- Outreach

We view our charitable work as a demonstration of our commitment to look beyond ourselves. It has, therefore, been a source of regret that the impossibility of church services during a large part of the year greatly reduced church activities from which to fund our charities. However, a significant donation of food and household provisions at the Harvest Service was made to the local Food Bank, and the sum of nearly £800 was raised for "Send a Child to Hucklow", our nominated charity for the year, dedicated to providing rural holiday breaks for underprivileged children.

An important part of our CIO's outreach activity is its support of community recycling and environmental activities. We host on church premises, without charge, a storage centre for Sussex Green Living which is continually active throughout the year as a hub for the collection, processing and dispatch of recyclable materials.

Financial Review

Finances remain in a disrupted state as a result of pandemic shutdowns and wider effects on the financial market. The collection of donations during after-service coffee has only been possible in the latter part of the year and so support of charities has been limited; also, it has not been possible to organise other fundraising events.

The audited accounts for the year ending 31 December 2021 are attached to this report.

Horsham Unitarians CIO has produced a total excess of receipts over payments of £6,050, This excess is made up of unrestricted funds which show a loss of £3,265 and a gain of £9,315 in restricted funds which are for the maintenance of the building and provision of the Minister.

Horsham Unitarians CIO - Trustees' Annual Report for 2021

The Trustees have a policy to set aside in an interest-bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the church building and the maintenance of the grounds. The funds have been relocated to a new bank to benefit from marginally higher interest rates. This account balance at year end is £85,000.

The overall funds of the CIO are £131,452.

The capital trusts continue to be challenging in terms of returns. Based on professional financial advice, the funds have been moved to a new provider, Quilter Cheviot, in order to better protect them from market volatility. The resulting income from the funds is slightly reduced but is expected to be more secure and improve as the market recovers.

Structure, Governance and Management

Horsham Unitarians, an Association CIO, is governed by a Constitution which sets out its objects, powers, responsibilities, and operation.

No-one is entitled to act as a trustee, whether on election or on any re-election by the Members in General Meeting, until he or she has expressly acknowledged to the Trustees their acceptance of the office of trustee.

At every Annual General Meeting of the Members of the CIO, one third of the elected Trustees shall retire from office, according to the length of time served since their last election or re-election. Trustees may not stand for re-election for a fourth consecutive three-year term.

The number of Trustees, as defined by the Constitution, is a minimum of three and a maximum of twelve. Members of the CIO in General Meeting or the Trustees may, at any time appoint a new Trustee, whether in place of a Trustee who has retired or who has been removed in accordance with the provisions of the Constitution.

Reference and Administrative details

The charity's name is Horsham Unitarians, registration number 1180813.

The principal address is:

- Horsham Unitarian Church
- Worthing Road
- HORSHAM
- West Sussex
- RH12 1SL

Horsham Unitarians CIO - Trustees' Annual Report for 2021

Trustees:

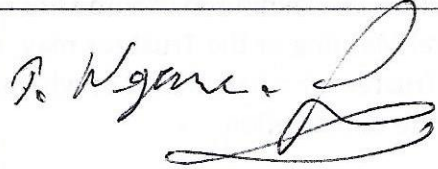

Name	Office	Date Appointed
Patrick Wynne-Jones	Chairman	1/1/2019
Andrew Ramsden	Treasurer	1/1/2019
Catherine Andrews		1/1/2019
Carol Chambers-Byrne		1/1/2019
Teresa Ramsden		1/1/2019
Andrew Wickens		1/1/2019
The Rev Ashley Hills		17/4/2019
Ann Malloch		23/1/2020

Funds held as custodian trustees on behalf of others

None

Declarations

Signed on behalf of the charity's Trustees

Signature		
Full Name	Patrick Wynne-Jones	Andrew Ramsden
Position	Chairman	Treasurer
Date	13-03-2022	

HORSHAM UNITARIANS - CIO No. 1180813**RECEIPTS & PAYMENTS FOR THE PERIOD 1ST JANUARY 2021 TO 31ST DECEMBER 2021**

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
RECEIPTS				
Trust Investment Income		15,352	15,352	24738
Bank Income	343		343	471
Offerory & Donations	6,298		6,298	4658
Gift Aid	1,031		1,031	601
Rents Received	2,351		2,351	3925
Fund Raising Activities		610	610	0
Weddings and Rites of Passage	375		375	0
Sussex Green Living	0		0	520
Total Receipts	10,397	15,962	26,359	34913
PAYMENTS				
Minister's Stipend		4,690	4,690	0
Ministerial Expenses			0	110
Visiting Ministers		1,591	1,591	2076
Visiting Musicians	35		35	60
Organ & Piano Maintenance			0	77
Church Music Licence	179		179	161
Weddings and Rites of Passage Expenses	125		125	0
Publications, Printing, Postage & Stationery	117		117	78
Subscriptions	343		343	254
Conference Fees & Expenses			0	
Legal fees	1,200		1,200	
GA Quota	840		840	910
Water Rates		254	254	192
Light & Heat	2,035		2,035	2038
Insurance	1,564		1,564	1479
Repairs & Renewals	348	111.58	459	436
Premises Cleaning	1,289		1,289	1489
Garden Expenses	1,641		1,641	2049
Gifts and Appeals	181		181	
Telephone & Website charges	371		371	487
Administration costs	3,081		3,081	2813
Payroll Bureau	45		45	0
Publicity	37		37	200
Catering	30		30	28
Charity Donations	105		105	5204
Bank Charges	97		97	60
Sundry Expenses	0		0	41
Green Spirit Payments	0		0	182
Total Payments	13,662	6,647	20,309	20424
EXCESS OF RECEIPTS OVER PAYMENTS	-3,265	9,315	6,050	14489
Balance brought forward at 31st Dec 2020	15,802	109,600	125,402	110913
Balance carried forward at 1st January 2022	12,537	118,915	131,452	125402

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31ST DECEMBER 2021

	<u>Details</u>		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>
Cash Funds	CAF Bank and Cash A/C		12,537	20,512.77	33,050
	CAF Deposit A/C			13,402.25	13,402
	Redwood 95 day account			85,000.00	85,000
			<u>£12,537</u>	<u>£118,915</u>	<u>£131,452</u>
Other Monetary Assets			<u>NIL</u>		<u>NIL</u>
		Notes			
Assets retained for Charities own use	Church building and freehold land	2 4	£118,915	Restricted	
	Fixtures and fittings	(
	Church Organ	(Unrestricted		
	Office Equipment	(
Liabilities	Funds due to Charity*	3	£762	Restricted	
Investment Assets	Value at 31st Dec 2020	1	M&G Charifund		£265,663
			Olim Charity & Income		£250,636
					<u>£516,299</u>
			Capital growth over the year		£53,459
	Value at 31st Dec 2021		Quilter Cheviot Inc & Growth		<u>£569,758</u>

NOTES TO THE ACCOUNTS:

1 **INVESTMENT INCOME:** Income received from the Hayler Trust is restricted to the upkeep and running of the premises and provision of ministry. During the course of 2021 the investments have been moved from M&G and OLIM to Quilter Cheviot under expert advice to place them in less volatile markets

2 **RESTRICTED FUNDS** carried forward are designated as follows:

Reserve Funds	£85,000	Held in:
Contingency Reserve	£17,800	Redwood 95 day Account &
Building Trust Funds	£15,352	CAF Gold & Current Account
Balance due to charities*	£762	Held in:
		CAF Current Account
	<u>£118,915</u>	

3 Charity Funds

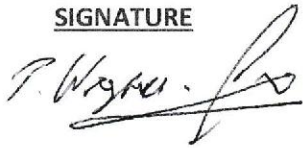
* Charity funds raised:	Send a Child to Hucklow	£610
	Gift aid for above	£152
		<u>£762</u>

4 RESERVES POLICY:

The policy is to set aside in an interest bearing account such funds as are considered prudent for the upkeep of, and any emergency repairs to, the fabric and contents of the buildings and the maintenance of the grounds. In addition it is the current policy to hold in reserve sufficient general funds to meet the day to day running costs of the Church and to fulfil contractual obligations to the Minister for a period of six months

Signed by one or two trustees on behalf of all trustees:

SIGNATURE



PRINT NAME

P. W. PAYNE - JONES

Date of Approval

13/03/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Horsham Unitarians

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1180813

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Barbara Budd

Date:

16.02.2022

Name:

Barbara Lavinia Budd

**Relevant professional
qualification(s) or body
(if any):**

Address:

30 Byron Close

Horsham

West Sussex, RH12 5PA