

# NW6 ARTS

England & Wales · Charity number 1180799

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-11-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Summerfield Avenue  
London  
NW6 6JT

**Phone** 0208614987

**Email** [info@qpbookfest.com](mailto:info@qpbookfest.com)

**Website** [www.queensparkbookfestival.co.uk](http://www.queensparkbookfestival.co.uk)

## Activities

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**Objects:** THE ADVANCEMENT OF ARTS AND EDUCATION FOR THE BENEFIT OF THE PUBLIC BY THE PROMOTION OF LITERATURE AND THE ARTS IN PARTICULAR THROUGH A LITERARY FESTIVAL IN QUEENÆS PARK AND OTHER ACTIVITIES AS DETERMINED BY THE TRUSTEES.

**Activities:** The advancement of arts and education for the benefit of the public by promotion of literature and the arts in particular a literary festival in Queen's Park and other activities as determined by the trustees

## Classification

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- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

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- Throughout England

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£77,791	£64,240	-	-
2023-12-31	£60,390	£60,742	-	-
2022-12-31	£70,127	£83,853	-	-
2021-08-31	£6,042	£12,683	-	-
2020-08-31	£29,252	£5,310	-	-

## Trustees

Name	Role	Appointed
<b>Thomas du Plessis</b>	Chair	2018-11-22
DEREK JOHNS Hon FRSL		2018-11-22
Simon Frais		2021-11-01
Susan Pym		2018-11-22
Virginia Brand		2018-11-22

**NW6 ARTS**

England & Wales - Charity number 1180799

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# Accounts

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Charity no. 1180799

**NW6 Arts**  
**Receipts and Payments Accounts**  
**31 December 2024**

**NW6 Arts**

**Reference and administrative details**

**For the year ended 31 December 2024**

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**Charity number** 1180799

**Registered office and operational address** 1 Summerfield Avenue  
London  
NW6 6JT

**Trustees** The trustees are who served during the year and up to the date of this report were as follows:

Virginia Brand  
Thomas du Plessis                      Chair  
Simon Frais  
Derek Johns  
Susan Pym

**Bankers** HSBC  
94 Kensington High Street  
Kensington  
London  
W8 4SH

**Independent examiners** Godfrey Wilson Limited  
Chartered accountants and statutory auditors  
5th Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD

## **NW6 Arts**

### **Report of the trustees**

#### **For the year ended 31 December 2024**

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Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements and the constitution.

#### **Objectives and activities**

NW6 Arts is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees. It was established for the advancement of arts and education for the benefit of the public by the promotion of literature and the arts, in particular, a literary festival in Queen's Park and other activities as determined by the trustees.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Appointment of charity trustees**

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Achievements and performance**

The trustees are delighted to report that the 2024 Queen's Park Book Festival attracted record crowds and ticket sales across the most ambitious artistic programme in the festival's history. The 2024 festival continued the upwards trajectory of year-on-year development of every aspect of the festival, engaging the local community and audiences from around London to a weekend celebration of the literary arts.

At the festival we welcomed an exciting range of authors including the bestselling Turkish author Elif Shafak, actor Michael Palin, broadcaster Mishal Husain and the Nobel prize winning biologist Venki Ramakrishnan. Headlining the main stage on Saturday evening, the festival was thrilled to create a unique event featuring the playwright and diarist Alan Bennett in a celebration of his 90th birthday.

The Queen's Park Community Tent continued its vital role in sharing local voices and engaging our local community with poets, novelists, actors and historians. The Community Tent remains a standout aspect of the overall festival and is made possible by grants from the National Lottery Awards for All, as well as foundations that see the enormous impact it has for the local artistic community.

The launch of a new website and ticketing system in 2024 was a great success, enabling the festival to significantly increase its marketing reach and develop its analysis of audiences attending the festival.

## NW6 Arts

### Report of the trustees

#### For the year ended 31 December 2024

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##### **Future plans**

In 2025 the festival plans to deepen its engagement with local organisations, groups and artists through its Community Tent programme. For the first time, the festival will create a series of events 'created by the community'. By working with local artists and organisations, the festival will ask them to curate and host an event on the Community Tent Stage. Events would be presented in the programme and across the festival's publicity as 'created and hosted by' the author or artist. This change will enable the festival to embrace new artistic ideas, create new connections to local partners and build a significantly strengthened case for support, crucial for future funding required to sustain the festival.

##### **Financial review**

The charity ended the period with a surplus of £17,042 (2023: £3,491) reflecting the careful management of funds throughout the period to ensure the 2024 festival will be financially supported. Total income was £77,791 (2023: £60,390) with 26% of total income derived from government grant funding (2023: 17%).

##### **Policy on reserves**

It is the policy of the charity to build up its unrestricted reserves to a sufficient level to cover the artistic costs of the forthcoming festival. Given the novelty of the festival and the charity, it is expected that these reserves will take a few years to build.

##### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 1 April 2025 and signed on their behalf by

*Thomas du Plessis*

Thomas du Plessis  
Trustee

## **Independent examiner's report**

### **To the trustees of**

#### **NW6 Arts**

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I report to the trustees on my examination of the accounts of NW6 Arts (the charity) for the year ended 31 December 2024, which are set out on pages 5 to 6.

#### **Respective responsibilities of trustees and examiner**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*William Guy Blake*

Date: 1 April 2025

**William Guy Blake ACA**  
**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**NW6 Arts****Receipts and payments account****For the year ended 31 December 2024**

	<b>2024</b>	2023
	<b>Total</b>	Total
	£	£
<b>Receipts</b>		
Ticket sales	<b>31,940</b>	21,414
Statutory funding	<b>20,000</b>	10,000
Trusts and foundations	<b>10,000</b>	10,000
Food and drink sales	<b>8,661</b>	9,159
Advertising and sponsorship	<b>4,690</b>	7,163
Individual donors	<b>2,000</b>	-
Gift aid	<b>500</b>	2,654
	<hr/>	<hr/>
<b>Total receipts</b>	<b>77,791</b>	60,390
	<hr/>	<hr/>
<b>Payments</b>		
Event costs	<b>20,991</b>	19,473
Amplification and technology	<b>19,054</b>	18,276
Advertising and marketing	<b>7,165</b>	5,899
Artist fees	<b>4,585</b>	4,497
Catering and hospitality	<b>3,165</b>	3,784
Website	<b>2,598</b>	1,181
Administrative costs	<b>2,452</b>	3,929
Event management	<b>1,438</b>	1,292
Photography	<b>1,200</b>	1,000
Auditing fees	<b>1,140</b>	1,080
Insurance	<b>452</b>	331
	<hr/>	<hr/>
<b>Total payments</b>	<b>64,240</b>	60,742
	<hr/>	<hr/>
<b>Net receipts / (payments)</b>	<b>13,551</b>	(352)
	<hr/>	<hr/>
<b>Cash funds at 1 January 2024</b>	<b>3,491</b>	3,843
	<hr/>	<hr/>
<b>Cash funds at 31 December 2024</b>	<b>17,042</b>	3,491
	<hr/>	<hr/>

All income and expenditure for the current and prior period was unrestricted.

**NW6 Arts**

**Statement of assets and liabilities**

**As at 31 December 2024**

	<b>2024</b>	2023
	<b>£</b>	£
<b>Cash funds</b>		
Cash at bank and in hand	<u>17,042</u>	<u>3,491</u>
<b>Total cash funds</b>	<u><u>17,042</u></u>	<u><u>3,491</u></u>
<b>Funds</b>		
Unrestricted funds		
General funds	<u>17,042</u>	<u>3,491</u>
<b>Total charity funds</b>	<u><u>17,042</u></u>	<u><u>3,491</u></u>

Approved by the trustees on 1 April 2025 and signed on their behalf by

*Thomas du Plessis*

Thomas du Plessis  
Trustee

**NW6 ARTS**

England & Wales - Charity number 1180799

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# Accounts

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Charity no. 1180799

**NW6 Arts**  
**Receipts and Payments Accounts**  
**31 December 2023**

## NW6 Arts

### Reference and administrative details

For the year ended 31 December 2023

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**Charity number** 1180799

**Registered office and operational address** 1 Summerfield Avenue  
London  
NW6 6JT

**Trustees** The trustees who served during the year and up to the date of this report were as follows:  
Virginia Brand  
Thomas du Plessis Chair  
Simon Frais  
Derek Johns  
Susan Pym

**Bankers** HSBC  
94 Kensington High Street  
Kensington  
London  
W8 4SH

**Independent examiners** Godfrey Wilson Limited  
Chartered accountants and statutory auditors  
5th Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD

## **NW6 Arts**

### **Report of the trustees**

#### **For the year ended 31 December 2023**

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Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements and the constitution.

#### **Objectives and activities**

NW6 Arts is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees. It was established for the advancement of arts and education for the benefit of the public by the promotion of literature and the arts, in particular, a literary festival in Queen's Park and other activities as determined by the trustees.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Appointment of charity trustees**

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Achievements and performance**

The 2023 Queen's Park Book Festival was the most successful festival to date, with record ticket sales, festival audiences and exciting new experiments in artistic programming. The festival was delighted to welcome celebrated authors including Zadie Smith, Sebastian Faulks, Ayobami Adebey, Stephen Buoro, Adam Thirwell, Tom Crewe and many more. Other artists and authors at the festival included Michelin starred chef Michel Roux, the journalists Daniel Finkelstein, Rory Cellan-Jones and Polly Toynbee.

The Queen's Park Community Tent continued its celebration of local authors and unheard voices with a lively programme of festival poets, young writers, local historians and new talent from around Queen's Park and Brent. The festival was once again awarded funding from the National Lottery Awards for All in recognition of its outstanding impact to the local area.

For the first time the festival hosted a Quiz Night as a launch event and closed the Saturday evening events with a sold-out comedy night. These new ideas increased the festival's reach to new audiences, broadening the festival's appeal and helping to build audiences for future years.

The festival continued its offer of reduced tickets to all sixth form students in Brent and hosted two very successful children's events for younger audience members and families in the morning. With these initiatives, the festival continues on its mission to broaden its impact on the lives of young readers and writers in Brent.

#### **Future plans**

In 2024 the festival will launch a new website, transferring its existing website from a Wordpress website to a Shopify platform. This change will significantly improve the festival's marketing potential and with a new ticketing system and more flexible Customer Relationship Management systems. The festival will also focus on strengthening its core voluntary team, recruiting new members from its weekend volunteers, in order to sustain its workforce for the future.

## NW6 Arts

### Report of the trustees

#### For the year ended 31 December 2023

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##### **Financial review**

The charity ended the period with a surplus of £3,491 reflecting the careful management of funds throughout the period to ensure the 2023 festival will be financially supported. Total income was £60,390 with 17% of total income derived from government grant funding. This is in line with the aims of the charity to reduce the dependency on voluntary income.

##### **Policy on reserves**

It is the policy of the charity to build up its unrestricted reserves to a sufficient level to cover the artistic costs of the forthcoming festival. Given the novelty of the festival and the charity, it is expected that these reserves will take a few years to build.

##### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 29 April 2024 and signed on their behalf by



Thomas du Plessis  
Trustee

## Independent examiner's report

To the trustees of

### NW6 Arts

---

I report to the trustees on my examination of the accounts of NW6 Arts (the charity) for the year ended 31 December 2023, which are set out on pages 5 to 6.

#### Respective responsibilities of trustees and examiner

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*William Guy Blake*

Date: 30 April 2024

**William Guy Blake ACA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## NW6 Arts

### Receipts and payments account

For the year ended 31 December 2023

	<b>12 months to 31 December 2023 Total £</b>	16 months to 31 December 2022 Total £
<b>Receipts</b>		
Ticket sales	21,414	26,446
Individual donors	-	10,500
Statutory funding	10,000	10,000
Trusts and foundations	10,000	10,000
Food and drink sales	9,159	7,881
Advertising and sponsorship	7,163	5,300
Gift aid	2,654	-
<b>Total receipts</b>	<b>60,390</b>	<b>70,127</b>
<b>Payments</b>		
Amplification and technology	18,276	28,740
Event costs	19,473	23,723
Artist fees	4,497	8,536
Advertising and marketing	5,899	6,555
Administrative costs	3,929	4,000
Catering and hospitality	3,784	3,998
Event management	1,292	3,717
Photography	1,000	2,443
Website	1,181	1,172
Insurance	331	969
Auditing fees	1,080	-
<b>Total payments</b>	<b>60,742</b>	<b>83,853</b>
<b>Net receipts / (payments)</b>	<b>(352)</b>	<b>(13,726)</b>
<b>Cash funds at 1 January 2023</b>	<b>3,843</b>	<b>17,569</b>
<b>Cash funds at 31 December 2023</b>	<b>3,491</b>	<b>3,843</b>

All income and expenditure for the current and prior period was unrestricted.

**NW6 Arts**

**Statement of assets and liabilities**

**As at 31 December 2023**

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	<b>2023</b>	2022
	£	£
<b>Cash funds</b>		
Cash at bank and in hand	<u>3,491</u>	<u>3,843</u>
<b>Total cash funds</b>	<u><u>3,491</u></u>	<u><u>3,843</u></u>
<b>Funds</b>		
Unrestricted funds		
General funds	<u>3,491</u>	<u>3,843</u>
<b>Total charity funds</b>	<u><u>3,491</u></u>	<u><u>3,843</u></u>

Approved by the trustees on 29 April 2024 and signed on their behalf by



Thomas du Plessis  
Trustee

**NW6 ARTS**

England & Wales - Charity number 1180799

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# Accounts

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Charity no. 1180799

**NW6 Arts**  
**Receipts and Payments Accounts**  
**31 December 2022**

## NW6 Arts

### Reference and administrative details

**For the period ended 31 December 2022**

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**Charity number** 1180799

**Registered office and operational address** 1 Summerfield Avenue  
London  
NW6 6JT

**Trustees** The trustees are who served during the period and up to the date of this report were as follows:  
Virginia Brand  
Thomas du Plessis Chair  
Simon Frais (appointed 1 November 2021)  
Derek Johns  
Susan Pym

**Bankers** HSBC  
94 Kensington High Street  
Kensington  
London  
W8 4SH

**Independent examiners** Godfrey Wilson Limited  
Chartered accountants and statutory auditors  
5th Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD

## **NW6 Arts**

### **Report of the trustees**

#### **For the period ended 31 December 2022**

---

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements and the constitution.

#### **Objectives and activities**

NW6 Arts is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees. It was established for the advancement of arts and education for the benefit of the public by the promotion of literature and the arts, in particular, a literary festival in Queen's Park and other activities as determined by the trustees.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Appointment of charity trustees**

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Achievements and performance**

In 2022 the Queen's Park Book Festival made further progress in establishing itself as one of the most exciting and respected new literary festivals in London. In a programme including fiction, memoir, poetry, current affairs, history, sport, art and cookery, the festival presented an exciting range of topics and events for audiences.

The festival featured bestselling authors including Robert Harris, Colin Thubron, Victoria Hislop, Howard Jacobson, and Louisa Young, alongside exciting new authors and unique events. The Queen's Park Community Tent continued its valuable work celebrating local talent and fresh new voices in literature, as well as presenting comedy events and the annual Queen's Park Young Writers Award in collaboration with local schools.

The festival made significant progress in securing local sponsorship support and was awarded funding from the National Lottery Community Awards for All, reflecting the impact that the festival has made on the local area.

New initiatives that were created as a result of funding received from the Brent 2020 London Borough of Culture have been continued, including the Queen's Park Young Writers Award, an expanded artistic programme and the expansion of a fully funded scheme offering free tickets to every sixth form student in Brent, as well as discounted tickets to college and university students.

#### **Future plans**

In 2023 the festival will continue building its core voluntary team, strengthening the festival's capabilities in marketing, advertising and fundraising. The festival's key strategic priorities are to increase the operational sustainability of the festival, strengthen its financial position and continue to broaden the festival's audience through increased marketing, co-promotions and charity partnerships, to ensure that the festival can be enjoyed by as many people as possible across London.

## NW6 Arts

### Report of the trustees

#### For the period ended 31 December 2022

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##### **Financial review**

The charity ended the period with a surplus of £3,843 reflecting the careful management of funds throughout the period to ensure the 2023 festival will be financially supported. Total income was £70,127 with 14% of total income derived from government grant funding. This is in line with the aims of the charity to reduce the dependency on voluntary income.

##### **Policy on reserves**

It is the policy of the charity to build up its unrestricted reserves to a sufficient level to cover the artistic costs of the forthcoming festival. Given the novelty of the festival and the charity, it is expected that these reserves will take a few years to build.

##### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 6 April 2023 and signed on their behalf by

*Thomas du Plessis*

Thomas du Plessis  
Trustee

## Independent examiner's report

To the trustees of

### NW6 Arts

---

I report to the trustees on my examination of the accounts of NW6 Arts (the charity) for the period ended 31 December 2022, which are set out on pages 5 to 6.

#### Respective responsibilities of trustees and examiner

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I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*William Guy Blake*

Date: 11 April 2023

**William Guy Blake ACA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## NW6 Arts

### Receipts and payments account

For the period ended 31 December 2022

	<b>16 months to 31 December 2022 Total £</b>	<b>12 months to 31 August 2021 Total £</b>
<b>Receipts</b>		
Ticket sales	26,446	2,342
Individual donors	10,500	-
Statutory funding	10,000	2,000
Trusts and foundations	10,000	-
Food and drink sales	7,881	-
Advertising and sponsorship	5,300	1,700
<b>Total receipts</b>	<b>70,127</b>	<b>6,042</b>
<b>Payments</b>		
Amplification and technology	28,740	4,002
Event costs	23,723	3,160
Artist fees	8,536	-
Advertising and marketing	6,555	2,440
Administrative costs	4,000	1,487
Catering and hospitality	3,998	-
Event management	3,717	-
Photography	2,443	-
Website	1,172	695
Insurance	969	-
Auditing fees	-	900
<b>Total payments</b>	<b>83,853</b>	<b>12,684</b>
<b>Net receipts / (payments)</b>	<b>(13,726)</b>	<b>(6,642)</b>
<b>Cash funds at 1 September 2021</b>	<b>17,569</b>	<b>24,211</b>
<b>Cash funds at 31 December 2022</b>	<b>3,843</b>	<b>17,569</b>

All income and expenditure for the current and prior period was unrestricted.

**NW6 Arts**

**Statement of assets and liabilities**

**As at 31 December 2022**

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	<b>31 December 2022 £</b>	31 August 2021 £
<b>Cash funds</b>		
Cash at bank and in hand	<u>3,843</u>	<u>17,569</u>
<b>Total cash funds</b>	<u><u>3,843</u></u>	<u><u>17,569</u></u>
<b>Funds</b>		
Unrestricted funds		
General funds	<u>3,843</u>	<u>17,569</u>
<b>Total charity funds</b>	<u><u>3,843</u></u>	<u><u>17,569</u></u>

Approved by the trustees on 6 April 2023 and signed on their behalf by

*Thomas du Plessis*

Thomas du Plessis  
Trustee

**NW6 ARTS**

England & Wales - Charity number 1180799

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# Accounts

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# **NW6 Arts**

## **Report of the trustees**

### **For the year ended 31 August 2021**

#### **Objectives and activities**

NW6 Arts is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees. It was established for the advancement of arts and education for the benefit of the public by the promotion of literature and the arts, in particular, a literary festival in Queen's Park and other activities as determined by the trustees.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Appointment of charity trustees**

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Achievements and performance**

In 2021 the festival relaunched following the cancellation of the 2020 festival due to the Covid-19 pandemic. The festival enjoyed its most successful year to date, attracting hundreds of audience members from around London to the weekend of literary and spoken word events.

The festival benefitted from the significant progress it made in operational planning, new ecommerce systems, improved website functionality and effective marketing strategies. It built upon local partnerships, sponsor relationships, charity partnerships and relationships with schools.

New initiatives created as a result of funding from Brent 2020 London Borough of Culture and the National Lottery Awards included a Young Writers Award, expanded artistic programme and a fully funded scheme offering free tickets to every sixth form student in Brent. Next year the festival has the ambition of building on these initiatives and creating new ideas to embed the festival within the local community.

The festival's key strategic priorities are: increasing operational sustainability; strengthening the festival's financial position; and maintaining contact with the public throughout the year. The trustees aim to expand the board ahead of the 2022 festival to build on these strategic priorities and realise the festival's ambitions for the future.

## **For the year ended 31 August 2021**

### **Financial review**

The charity ended the year with a surplus of £17,569 reflecting the careful management of funds throughout the year. With the change of festival dates from June to September, the Receipts and Payments accounts reflect the charity's end of year 31 August 2021. It therefore does not account for all of the income and expenditure of the festival itself. With the change to the festival date, the trustees will change the charity's year end so that the charities annual activities are better able to reflected within its Annual Accounts.

### **Policy on reserves**

It is the policy of the charity to build up its unrestricted reserves to a sufficient level to cover the artistic costs of the forthcoming festival. Given the novelty of the festival and the charity, it is expected that these reserves will take a few years to build.

Approved by the trustees on 17 January 2021 and signed on their behalf by

*Thomas du Plessis*

Thomas Du Plessis



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
NW6 ARTS

No (if any)  
1180799

## Receipts and payments accounts

CC16a

For the period from	01.09.2020	To	31.08.2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Advertising & Sponsorship	1,700	-	-	1,700	3,500
Gift Aid	-	-	-	-	752
Individual Donors	-	-	-	-	2,000
Statutory	2,000	-	-	2,000	18,000
Ticket Sales	2,342	-	-	2,342	-
Trusts & Foundations	-	-	-	-	5,000
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,042</b>	<b>-</b>	<b>-</b>	<b>6,042</b>	<b>29,252</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,042</b>	<b>-</b>	<b>-</b>	<b>6,042</b>	<b>29,252</b>
<b>A3 Payments</b>					
Amplification & Tech	4,002	-	-	4,002	-
Artist Honoraria	-	-	-	-	150
Design & Branding	1,440	-	-	1,440	-
Festival Insurance	-	-	-	-	364
Marquee Hire	1,222	-	-	1,222	1,123
Misc Artist Expenses	-	-	-	-	46
PR Management	1,000	-	-	1,000	500
Printing Costs	894	-	-	894	-
Security	1,080	-	-	1,080	-
WC Hire	858	-	-	858	-
Website Management	216	-	-	216	1,148
Administrative Costs	593	-	-	593	769
Auditing Fees	900	-	-	900	900
Website Hosting	479	-	-	479	310
<b>Sub total</b>	<b>12,683</b>	<b>-</b>	<b>-</b>	<b>12,683</b>	<b>5,310</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,683</b>	<b>-</b>	<b>-</b>	<b>12,683</b>	<b>5,310</b>
<b>Net of receipts/(payments)</b>	<b>- 6,642</b>	<b>-</b>	<b>-</b>	<b>- 6,642</b>	<b>23,942</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

A6 Cash funds last year end	24,211	-	-	24,211	269
Cash funds this year end	17,569	-	-	17,569	24,211

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	17,569	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,569</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	

		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**NW6 ARTS**

England & Wales - Charity number 1180799

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# Accounts

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Charity no. 1180799

**NW6 Arts**  
**Receipts and Payments Accounts**  
**31 August 2020**

## NW6 Arts

### Reference and administrative details

**For the year ended 31 August 2020**

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<b>Charity number</b>	1180799
<b>Registered office and operational address</b>	1 Summerfield Avenue London NW6 6JT
<b>Trustees</b>	The trustees are who served during the period and up to the date of this report were as follows: Derek Johns Susan Pym Thomas Du Plessis Virginia Brand
<b>Chairman</b>	Thomas Du Plessis
<b>Bankers</b>	HSBC 94 Kensington High Street Kensington London W8 4SH
<b>Independent examiners</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **NW6 Arts**

### **Report of the trustees**

#### **For the year ended 31 August 2020**

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Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements and the constitution.

#### **Objectives and activities**

NW6 Arts is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees. It was established for the advancement of arts and education for the benefit of the public by the promotion of literature and the arts, in particular, a literary festival in Queen's Park and other activities as determined by the trustees.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Appointment of charity trustees**

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Achievements and performance**

In 2020 the festival made significant progress in the operational planning of the festival, with updated ecommerce systems, website functionality, marketing strategies, database management and financial plans to increase the earned income of the festival through a new bar on site. The management team also managed to secure new headline sponsors as well as funding from the National Lottery Awards for All.

The festival was delighted to be selected as a key partner in the Brent 2020 London Borough of Culture with essential funding, marketing and publicity support as part of the year-round plan of cultural activities. The management team had collaborated with the Brent 2020 team to integrate the festival with the work of other artists and organisations in the borough, showcasing the work of artists throughout Brent at the 2020 Queen's Park Book Festival.

Each of these achievements has contributed towards the festival's key strategic priorities: increasing operational sustainability; strengthening the festival's financial position; and maintaining contact with the public throughout the year.

At the outbreak of the Covid-19 pandemic in the UK in March 2020, the board decided that it would not be possible to hold a festival in June 2020 and made the decision to cancel this year's festival. Whilst this was incredibly disappointing for everyone involved with the festival, the team has worked hard to maintain its relationship with partners, funders and the public, to ensure that the festival is able to return in 2021. The trustees are pleased to report that both the National Lottery and the Brent 2020 teams have agreed to extend their support for the 2021 festival, which the team are planning to deliver on 26 and 27th June 2021.

## NW6 Arts

### Report of the trustees

#### For the year ended 31 August 2020

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##### **Financial review**

The charity ended the year with a surplus of £24,211 reflecting the careful management of funds throughout the year to ensure the 2021 festival will be financially supported. Total income was £29,252 with 61% of total income derived from government grant funding. This is in line with the aims of the charity to reduce the dependency on voluntary income.

##### **Policy on reserves**

It is the policy of the charity to build up its unrestricted reserves to a sufficient level to cover the artistic costs of the forthcoming festival. Given the novelty of the festival and the charity, it is expected that these reserves will take a few years to build.

##### **Independent examiners**

Godfrey Wilson Limited were reappointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 18 December 2020 and signed on their behalf by

*Thomas du Plessis*

Thomas Du Plessis  
Trustee

## Independent examiner's report

To the trustees of

**NW6 Arts**

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I report to the trustees on my examination of the accounts of NW6 Arts (the charity) for the year ended 31 August 2020, which are set out on pages 5 to 6.

### **Respective responsibilities of trustees and examiner**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 21 December 2020

**Alison Godfrey FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## NW6 Arts

### Receipts and payments account

For the year ended 31 August 2020

	<b>2020</b>	2019
	<b>Total</b>	Total
	<b>£</b>	£
<b>Receipts</b>		
Statutory funding	<b>18,000</b>	-
Trusts and foundations	<b>5,000</b>	10,000
Advertising and sponsorship	<b>3,500</b>	4,950
Individual donors	<b>2,000</b>	10,000
Gift aid	<b>752</b>	1,750
Ticket sales	-	11,634
Food and drink sales	-	671
	<hr/>	<hr/>
<b>Total receipts</b>	<b>29,252</b>	39,005
	<hr/>	<hr/>
<b>Payments</b>		
Website	<b>1,458</b>	448
Event costs	<b>1,123</b>	5,702
Auditing fees	<b>900</b>	-
Administrative costs	<b>769</b>	1694
Advertising and marketing	<b>500</b>	2,153
Insurance	<b>364</b>	698
Artist fees	<b>196</b>	3,871
Amplification and technology	-	14,960
Event management	-	7,191
Catering and hospitality	-	1,219
Photography	-	800
	<hr/>	<hr/>
<b>Total payments</b>	<b>5,310</b>	38,736
	<hr/>	<hr/>
<b>Net receipts</b>	<b>23,942</b>	269
	<hr/>	<hr/>
<b>Cash funds at 1 September 2019</b>	<b>269</b>	-
	<hr/>	<hr/>
<b>Cash funds at 31 August 2020</b>	<b>24,211</b>	269
	<hr/> <hr/>	<hr/> <hr/>

All income and expenditure for the current and prior period were unrestricted.

**NW6 Arts**

**Statement of assets and liabilities**

**As at 31 August 2020**

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	<b>2020</b>	2019
	£	£
<b>Cash funds</b>		
Cash at bank and in hand	<u>24,211</u>	<u>269</u>
<b>Total cash funds</b>	<u><u>24,211</u></u>	<u><u>269</u></u>
<b>Funds</b>		
Unrestricted funds		
General funds	<u>24,211</u>	<u>269</u>
<b>Total charity funds</b>	<u><u>24,211</u></u>	<u><u>269</u></u>

Approved by the trustees on 18 December 2020 and signed on their behalf by

*Thomas du Plessis*

Thomas Du Plessis

Alison Godfrey  
Godfrey Wilson Limited  
Chartered Accountants & Statutory Auditors  
5<sup>th</sup> Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD



18 December 2020

Dear Alison

## **Letter of Representations on the Financial Statements for the Year Ended 31 August 2020**

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 5 November 2019, under the Charities Act 2011 for preparing financial statements, in accordance with applicable law.
2. We confirm that all accounting records have been made available to you for the purpose of your examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested for the purposes of your examination.
3. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to the independent examiner and accounted for and disclosed in accordance with the applicable financial reporting framework.
4. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
5. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities, except as explained to you and as disclosed in the financial statements.
6. We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own risk assessment that the financial statements may be misstated as a result of fraud.
7. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, employees, regulators or others.

8. We confirm that, having considered our expectations and intentions for the next 12 months and the availability of unrestricted reserves, the charity is a going concern.
9. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.
10. We confirm that we are not aware of any matters of material significance that should be reported to the Charity Commission.

Yours sincerely

*Thomas du Plessis*

Thomas Du Plessis – trustee  
For and on behalf of the trustees of NW6 Arts