

National Conference of
University Professors

National Conference of University Professors

Report and Accounts

from

22nd February 2020

10th July 2021

Trustees' report

Legal and Administrative Information

Name: National Conference of University Professors (NCUP)

Address: Chairman of Trustees is expected to change at the NCUP Council meeting, 16th February 2022. This decision was taken at the meeting of trustees, 18th January 2021. The Charity Commission will be informed immediately after the decision is implemented.

Prof. Terence Davis OBE (Current)
3, William Emes Garden, Northwick Park, Blockley,
Moreton in Marsh, Glos. GL56 9RL

Email: terencedavis101@gmail.com

Chairman of Trustees expected to be from 16th February 2022.

Prof. Kenneth Eaton
Old Saddlers, Kempe's Corner,
Canterbury Rd. Ashford.
Kent TN25 4EW

Email: kenneth.a.eaton@btinternet.com

Note: Subsequent to the confirmation of the handover, the address for the Charity Commission, email and post for NCUP will be Prof. Kenneth Eaton's address, above.

Status: A Charitable Incorporated Organisation (CIO), 14th November 2018

Charity No. 1180796

Trustees:

The following five members of the Council of NCUP were reconfirmed as Trustees in the initial Report made to the Charity Commission for the period 22nd November to the 21 February 2020. They hold the following positions on the Board of Trustees. All five Appointments were with effect from the 22nd November 2018.

Prof. Terence Newman Davis OBE, Chairman	2 years
Prof. Janet Wilson, Vice Chairman	3 years
Prof. Kenneth Eaton, Treasurer	3 years
Prof. Margaret Cox OBE, Past President NCUP	3 years
Prof. Jonathan Lui, Secretary	3 years

At the first 2021 meeting of Trustees held on the 19th January 2021, it was unanimously agreed that Professor Terence Davis should be re-appointed a Trustee for a period of 3 years with effect from 22nd November 2020.

Note: This was necessary, since his initial appointment was for 2 years and re-appointments may only be for 3 years, see CIO, para 10 (1).

The Trustees appointed Professor Terence Davis as Chairman of Trustees for a period of a further one year or the first meeting of Trustees to be held in 2022, whichever is the earlier.

Professor Roger Watson, Vice Chairman of Council, was appointed a Trustee for a period of 3 years, with effect from 22nd November 2020.

It was agreed at the 3rd meeting of Trustees, 17th November 2021, that the Board of Trustees is expected to be, as follows, with effect from the Council meeting, 16th February 2022:

- a) Prof. Kenneth Eaton, Chairman of Trustees. Current period as trustee expires 21.11.2024
 - b) Prof. Roger Watson, Vice Chairman of Trustees Current period as trustee expires 21.11.2023
He will also be the new President of NCUP.
 - c) Prof. Jonathan Liu, Secretary. Current period as trustee expires 21.11.2024
 - d) Prof. Margaret Cox OBE, Past President NCUP Current period as trustee expires 21.11.2024
 - e) Prof. Terence Davis OBE, Past President NCUP Current period as trustee expires 21.11.2023
 - f) Prof. Janet Wilson, Past President NCUP Current period as trustee expires 21.11.2024
- The Charity Commission will be informed immediately after the above decisions are implemented.

Bank: Oxford Street Swansea Branch, Lloyds Bank, PO Box 1000 BX1 1LT.

Constitution

The Charity was constituted pursuant to, and is governed by, the Constitution dated 14th November 2018. NCUP members have the rights prescribed in the Constitution, including the right to attend and vote at the Annual General Meeting and Extraordinary General Meetings of the NCUP Charity. Members of the Charity may obtain a copy of the Constitution, from the Hon. Secretary.

Members

There are two levels of the Charity membership:

1) Full membership (FNCUP) is open to all who hold, or have held, the title of Professor, Visiting Professor or Honorary Professor within a recognised University in the United Kingdom for a minimum of one year. It is also open to Professors of a recognised University from overseas, who are now permanently resident in UK Members and have the rights prescribed in the Constitution, including the right to attend and vote at the Annual General Meeting and Extraordinary General Meetings of the Charity.

2) Associate Membership (ANCUP). Applicants eligible to apply for include: All Associate Professors, Readers and Principal and Senior Lecturers of a recognized UK University and other academics that consider themselves to be of equal standing to those above. A Council Committee considers all cases for Associate Membership in terms of publications and relevant experience.

Membership Fees

The Full and Associate Membership fees are the same, £50 per annum by cheque (or £45 p.a. by standing order). Emeritus/retired membership is £20 per annum (whether by cheque or standing order). For those who are Emeritus/retired, there is an option of "Life Membership" for a single payment of Under 65 = £150, Age 65-80 = £100, Over 80 = £50.

NCUP Council

The Charity is administered and managed in accordance with the Constitution. Members of the NCUP Council are appointed at the AGM. The Trustees are appointed in accordance with the Constitution (CIO, para 9. Charity trustees). The Constitution specifies that there must be at least three and a maximum of twelve trustees. The five Trustees who were appointed as the first charity trustees hold the following positions on the NCUP Council:

Professor Terence Davis, NCUP President until handing over to Professor Janet Wilson during the AGM on the 21st February 2020. He continues as Chairman of the Board of Trustees.

Professor Janet Wilson, NCUP Vice President and appointed NCUP President during the AGM, 21st February 2020.

Professor Kenneth Eaton, NCUP Council Member and Treasurer

Professor Jonathan Liu, NCUP Council Member and Secretary

Professor Margaret Cox, NCUP Council Member and Past President

Remuneration of Trustees

No NCUP Council member or Trustee has been remunerated for any time spent by such member in connection with the affairs of the Charity or of the NCUP. Further, it is also confirmed that no NCUP Council member or Trustee claimed any expenses to which they are entitled, e. g. train fares, during the period under review 22nd February 2020 to 10th July 2021.

Objects of the Conference (para 3 CIO)

To advance education in all aspects of learning and training in adulthood but not exclusively, through the provision of conferences and seminars and to facilitate and enhance teaching, researching, and studying the education of adults.

Treasurer's Report (22nd February 2020 to 10th July 2021)

The income and expenditure report for the period from the 22 February 2020 to the 10th July 2021 is appended below as Appendix A.

Due to the restrictions arising from the COVID-19 pandemic, there have been no face-to-face meetings. All other activities during the reporting period have been by Zoom, Teams or by some other electronic means. As a result, there have been few expenses. However, subscriptions and donations have continued to be made and as a result the total bank balance has increased from £8,017.47 (22nd February 2020, the commencement of the current reporting period to £10,834.34, 10th July, the final day of the accounts period. Total donations during the reporting period were £1,065.00 The HMRC tax refund will be made after the next AGM in February 2022 and before the four years allowed by HMRC for any individual donation.

The NCUP does not employ any staff but uses the services of a Web Master and an Administrator, both of whom are paid on an hourly basis. Both will submit their claims for approval in due course.

Chairman's Report - Activities

In addition to the 'Objects of the Conference (para 3 CIO)', given above, the Charity provides financial assistance to non-members, principally by way of awarding grants.

Four young researchers have been awarded grants; they were made through competition. Because of the Covid situation there has been a delay in implementation. It is hoped they will be awarded in due course, probably in 2022.

Decisions are proposed by the NCUP Council and confirmed or otherwise by the Trustees, all of whom are Council members.

Many students, parents and the public, who are interested in university matters, approach the NCUP for advice or information from NCUP or from one its members, other tasks, e.g. the completion of questionnaires are undertaken. Normally, queries that are sent to the Executive Officer are channelled through to individual Trustees and members of the NCUP Council.

There is no fee for such assistance provided to any person. Council members do receive requests direct from individuals and the expression of views are their own responsibility.

NCUP (Virtual) Annual Education Lecture 17th February 2021 addressed by Sir Anthony Seldon, "A New Vision for Higher Education Post Covid-19"

Co-operation with the Higher Education Policy Institute (HEPI).

HEPI give approximately 12 annual presentations, currently by Zoom or Teams. These are available to all members, colleagues, students, and other interested parties – examples are given below:

Nov. 2020 'The long-term impact of COVID-19 on the higher education sector'

Nov. 2020: How can universities support their local communities during the Coronavirus epidemic.

Dec. 2020: 'Should more UK students consider Higher education in Europe?'

February 2021: 'Vice-Chancellors' Question Time' Wednesday 21 April 2021: 'How do we ensure equality in higher education in a pandemic?',

8 June 2021: 'From COVID to COP26: What more could higher education institutions do to drive environmental sustainability?'

24 June 2021: HEPI Annual Conference, 'Learning from the Crisis'.

30 July 2021: HEPI/UCAS Webinar: Nick Hillman 'In Conversation' with Clare Marchant, Chief Executive of UCAS.

NCUP Awards

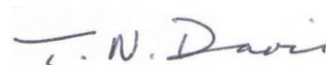
Due to the lack of face-to-face lectures during the reporting period no new awards were made.

No travel awards were made during the reporting period. However, some NCUP members and past travel award members attended an online colloquium, organized by the University of Brescia on the morning of Saturday. 8 May 2020. There were no fees for this online colloquium. Unfortunately, the Conference, to be held 7th – 9th May 2021 was cancelled in early March due to the Coronavirus Pandemic. It was decided to hold sessions using ZOOM, on 8th May 2020. Three of the 4 NCUP travel award winners gave their presentations in person and one (Dr Oonagh McSweeney) gave a pre-recorded presentation, as she had to work in a COVID-19 emergency clinic on the morning of the Colloquium.

The NCUP travel award winners gave particularly good presentations and two of them, who met for the first time at the colloquium, hope to collaborate in future research. Professor Eaton has subsequently received emails from two of the travel award winners thanking NCUP for the opportunity to present their research and saying how much they were looking forward to meeting all those next year, who took part in the Zoom sessions. The four are expected to take up their postponed awards at the Brescia event, now scheduled to take place in 2022.

The 2021 House of Lords luncheon and lecture by Dame Madeleine Atkins was cancelled due to the Coronavirus pandemic. It is now hoped to be held in May 2022

All activities involving face to face participation have been either cancelled or postponed, until the situation is clarified. The updating of entries onto the website, NCUP and Trustees meetings held by electronic means e. g. telephone, email, Zoom and providing advice and information to individuals are all continuing.



K.A. Eaton

Kenneth A. Eaton
Professor Kenneth Eaton
Treasurer, NCUP Board of Trustees

Terence N. Davis
Emeritus Professor Terence Davis OBE
Chairman, NCUP Board of Trustees

Appendix A

Income and Expenditure 21st February 2020 to 10th July 2021

		<u>DONATIONS</u>	<u>INCOME</u>		<u>EXPENDITURE</u>	
		<u>Gifts and Donations</u>	<u>Subs Income</u>	<u>Events Income</u>	<u>Events Outgoing</u>	<u>Admin</u>
2.3.20	Eventbrite Annual Lecture			241.86		
20.3.20	PhD Student Expenses					32.45
20.3.20	Subscriptions		100.00			
1.4.20	Subscriptions		55.00			
3.4.20	HOL Refund			1,100.00		
16.4.20	NJM Stationers					32.71
24.4.20	Regent's University for Dec 2019					53.82
12.5.20	Subscriptions		130.00			
16.7.20	Donation - J Wilson	200.00				
28.9.20	Admin - Jan to June 2020					1,825.50
4.12.20	Admin - July to Nov 2020					150.00
9.12.20	HMRC Tax Rebate		1,000.15			
20.12.20	Subscriptions		135.00			
4.1.21	Donation - TD	50.00				
4.1.21	Donation - KE	30.00				
2.1.21	Subscriptions		2,425.00			
18.1.21	Donation - CH	30.00				
21.1.21	Donation - JW	50.00				
22.1.21	Donation - JL	50.00				
22.1.21	Donation - MC	100.00				
1.2.21	Subscriptions		10.00			
8.2.21	Donation - RW	30.00				
17.2.21	Donation - GK	25.00				
19.2.21	Donation - DW	100.00				
4.3.21	Subscriptions		50.00			
8.3.21	Expenses Dr A Frances				120.00	
15.3.21	Donation - TD	250.00				
1.4.21	Subscriptions		35.00			
6.4.21	Subscriptions		20.00			
4.5.21	Subscriptions		45.00			
12.5.21	Subscriptions		35.00			
24.6.21	Donation - Charities Aid Foundation	150.00				
5.7.21	Cheryl Humphrey - Jan-June 2021					1,185.00
6.7.21	Margaret Cox- AGM 2020 Cheque 433				381.10	
9.7.21	New life member		150.00			
	TOTAL TO 10th July 2021	1,065.00	4,190.15	1,341.86	501.10	3,279.48

Total Income **6,597.01**

Total Expenditure **3,780.58**

Income less Expenditure **2,816.43**

0.44 INTEREST ON SAVINGS ACCOUNT

Bank Account Balance as at
21.2.20

Current Account	6,635.19
Savings Account	1,382.28
Total	8,017.47

**Bank Account Balance as at
10.07.21**

Current Account	9,451.62
Savings Account	1,382.72
Total	10,834.34

NOTE:

Bank Account Balance as at 22.11.2018 - Start of Charity Registration

Current Account	4,018.21
Savings Account	1,381.42
Total	5,399.63