
ACTIVE PARTNERS TRUST
(A company limited by guarantee)

Trustees' report and financial statements
for the year ended 31 March 2021

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**Reference and administrative details of the charity, its Trustees and advisers
for the year ended 31 March 2021**

Trustees	Sarah Fowler Derek Higon, Chair John Stephen Jackson, Chair (resigned 3 December 2020) Carol Hart Louise Bainbridge Danny Bouckley Graham Feek Richard Irons Jane Laughton Mark Shardlow (appointed 22 February 2021)
Company registered number	10876876
Charity registered number	1180787
Registered office	Derby Cubo Victoria Street Derby DE1 1EQ
Senior Management Team	Ilana Freestone, Chief Executive Officer Stuart Batchelor, Strategic Director Derbyshire Kerryn Rhodes-Chamberlin, Strategic Director Nottinghamshire Michelle Skinner, Strategic Director Cross Sector Relationships Margaret Blount, Head of Operations
Independent auditors	Bates Weston Audit Ltd Statutory Auditors Chartered Accountants The Mills Canal Street Derby DE1 2RJ
Bankers	Natwest Bank 16 South Parade Nottingham NG1 2JX

ACTIVE PARTNERS TRUST
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Trustees' report
for the year ended 31 March 2021

The trustees, who are directors, for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

Structure, governance and management

Nature of governing document

Active Partners Trust (APT) is a company limited by guarantee, registered with Companies House on 20 July 2017. It has no share capital and the liability of each member is limited to £10. We applied to the Charity Commission to become a registered charity in March 2018 and confirmation was received in November 2018. Minor revisions were required to the charity's objects to meet the requirements of the Charity Commission. Hence APT operates under the rules of its memorandum dated 20 July 2017 and articles of association dated 29 October 2018.

Recruitment and appointment of trustees

Trustees are recruited by open advertisement and appointed based on skills and experience. Trustees cannot number less than two or more than 12 and at least 25% of trustees must be independent as defined in the Code for Sports Governance. Full details of trustee recruitment, appointment and powers are detailed in the articles of association.

Induction and training of trustees

All new trustees meet individually with the Chief Executive and/or Chair prior to attending their first meeting. An online induction checklist is shared and discussed. This checklist links to all the key governing documents, policies, strategies, delivery plans and financial information. The annual training budget includes provision for trustees' training. In September 2020, an on-line training session on the board's safeguarding responsibilities was held.

Arrangements for setting key management personnel remuneration

On set up in 2017, the initial pay bands were set following a benchmarking exercise of similar roles in other Active Partnerships around the country. This information, along with the then salary scales of Derbyshire County Council and Nottingham Trent University were considered. The trustees agreed an APT Remuneration Policy on 7 May 2019. As stated in this policy, annual pay increases are not guaranteed and are not a contractual entitlement. Pay increases are considered based on an individual's performance and affordability. The APT Remuneration Policy will be reviewed in 2022.

Organisational structure

Active Partners Trust, set up in 2017, is a single legal entity which brought together the county sports partnerships (CSPs) in Derbyshire (previously Derbyshire Sport) and Nottinghamshire (previously Sport Notts). County Sports Partnerships are now referred to as Active Partnerships.

In Derbyshire we operate under the brand 'Active Derbyshire' and in Nottinghamshire, it is 'Active Notts'. In both counties we work with organisations and networks in the county to make physical activity, including sport, the norm for people who live, study or work in our communities by making sure it is easy for everyone to take part in their everyday lives: doing, volunteering or competing.

The responsibility for overall policy setting and strategic insight sits with the APT board of trustees, which aims to meet at least four times each year. Leadership panels were set up in 2019/20 for both Derbyshire and Notts to oversee delivery in the respective counties, to network and advocate on behalf of Active Derbyshire or Active Notts and to make recommendations to the board. Both the Active Notts panel and the Active Derbyshire panel met five times in 2020/21. The first joint panel meeting took place March 2021. The panels are chaired by APT trustees: Active Derbyshire panel by Sarah Fowler and the Active Notts panel by Graham Feek.

The APT board has also set up an audit committee, chaired by Stephen Jackson (Derek Higton from 03/12/20), to advise the trustees on finance and risk management. Three meetings of the audit committee were held in 2020/21.

Day to day management and service delivery is the responsibility of the Chief Executive, Ilana Freestone. APT has 24 employees (20.8 FTE) (March 2021) who have worked from home during this year.

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Trustees' report (continued)
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Objects and aims

Through the two teams: Active Derbyshire and Active Notts, APT works to make physical activity the norm for people who work, live or study in Nottinghamshire and Derbyshire.

The formal objectives of Active Partners Trust are:

- the advancement of amateur sport and the promotion of community participation in healthy recreation, in particular by the co-ordination of sporting and physical activities, and/or by the provision of research and/or resources, and/or by the provision of facilities for the playing of sports;
- the advancement of the education of the public in the subject of sport and physical recreation and the provision of facilities, courses, training programmes, research and resources to enable, assist and encourage the education of persons in sport and physical activity;
- the improvement and preservation of good health and well-being through participation in healthy recreation; and
- the promotion, and/or provision of facilities for, recreation and/or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, in the interests of social welfare and with the object of improving the conditions of life of the said persons.

Objectives, strategies and activities

APT's purpose is to connect, influence and collaborate with a range of partners who share APT's organisational priorities:

- Supporting inactive people to become more active;
- Creating equality in participation and
- Keeping people active

Through insight and understanding of people and communities, APT's work focuses on connecting and supporting a diverse range of delivery partners, leveraging investment where it is most needed, building capacity and facilitating a collaborative approach to support delivery. APT works within the traditional sporting system across both counties, but also creates and develops new collaborative partnerships with a broader range of organisations and sectors including health and wellbeing, education, physical activity, transport, economic regeneration, planning and more. As we go forward, increasing the number of different partners that we work with will become even more important to reduce inactivity levels as it is widely understood that reducing inactivity and inequalities in physical activity behaviour requires a systems-based approach.

"There is not a single solution or intervention. Implementation requires a collective and co-ordinated response across all settings where people live, work and play – by all relevant stakeholders, at all levels to ensure a more active future."

World Health Organisation WHO 2020

Due to COVID-19, the whole team started working from home from mid- March 2020. No members of the team were furloughed but some members of the team had reduced capacity due to caring responsibilities.

During 2020/21 the work of the APT team has still been focused on achieving the outcomes outlined in the two published strategies: Towards an Active Derbyshire 2016-2021 and Getting Active Together 2017-2021 (Notts). However, the team and individual priorities were frequently re-assessed to make sure we were focusing on key areas of work and supporting our partners, whose priorities had also changed. A key action for all, throughout this year, but especially from March 2020 to July 2020 was talking to public sector and community partners to understand what was happening in communities and how best we could support. All conversations were captured, reviewed, themes identified and this learning used to inform work priorities for the rest of the year and beyond.

During 2020/21 another key focus for the team and the Board was starting to work with partners to develop a

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Trustees' report (continued)
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new plan for the counties. This work was happening in parallel with Sport England who were also drafting and consulting on their new 10-year plan. Sport England launched 'Uniting the Movement' in January 2021. It is a 10-year vision to transform lives and communities through sport and physical activity, with a mission to tackle deep-rooted inequalities and unlock the advantage of being active for everyone.

Over the year, APT have focused on pulling together, into a story, all the relevant national data and insight and insight and learning from our work locally over the last four years including the impact of COVID-19. To do this we have listened to the voices and perspectives of people in our less active communities. We have checked and challenged this insight with the team and with external community and public sector partners and started, with these partners, to identify priorities for the new plan.

This work is on-going and the aim is to publish a new 10 year plan in autumn 2021.

In addition, during 2020/21 APT directly managed several funded programmes (Sport England and Royal Foundation funding) to reduce inequalities in participation, increase leadership (volunteering) and employability of young people. As part of the wider work to develop the local workforce, a virtual programme of training courses was organised for volunteers working in community sports clubs and/or community organisations in both counties. In Derbyshire a coach bursary programme remained open to support coaches and leaders gain additional qualifications, although applications were reduced as trainee coaches were unable to meet the practical requirements of their qualification.

Public benefit

Across Derbyshire and Nottinghamshire, **one in four adults** and **one in two** children and young people are **inactive**.

Being physically active can bring enormous benefits for our health, wellbeing and happiness. Creating active communities can help us to bring people together and make local decisions that build a better economic, environmental, and social future for us all.

Low levels of physical activity are a major public health challenge and a complex social problem to solve because inactivity often stems from many inter-related and complex problems. The drivers can be structural or personal, national or local, immediate or long-standing policy decisions.

The work that APT does leads to:

- Happier and healthier people
- Stronger and safer communities
- More prosperity in our patch.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Adapting to Covid-19

Seamless transition of whole team from working from two offices to working from home, learning how to best use the IT available to maintain regular contact with fellow team members and partners.

Reviewed and revised team priorities throughout the year to adapt to the ever-changing situation in communities, with partners and with team members. Consistent priorities throughout the year were:

- **Supporting people to remain active** during this time through messaging and signposting.
- **Supporting the system - keeping connected with partners both community and system.** Understand and support the here and now.
- **Delivery of programmes** - Tackling Inactivity Fund, Young Person's Fund, Active Lives. Flexibility around

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- other programmes, considering what is needed now.
- **Continue with strategy development** – reviewing timescales and process.

Supported partners in the initial lock down by playing a role in recovery planning which was being led by the local authorities. Our Strategic and Place Leads were involved in various district level meetings.

To learn from Covid-19 we devised and distributed an outline survey to find out more about resident's attitudes to physical activity and their behaviours during the first lockdown – spring 2020. The survey was aligned to a national Sport England survey. It was open for a 2-week period and received 2500 responses. The survey findings were used, together with qualitative data, to inform on-going planning/decisions.

Produced and shared widely two county specific documents '**Impact of Covid-19 on increasing levels of physical activity**'. These documents summarized all that the team had heard from their many conversations with public and voluntary/community sector partners in the first lockdown and key headlines from our physical activity survey. This was shared to encourage further feedback on what partners were noticing and what they thought the collective response should be. The document was used start conversations with key partners in a number of local authorities across both counties e.g. Chesterfield, Ashfield.

Facilitated discussions with Locality Partnerships in Derbyshire, drawing on this learning, identifying key issues in a district to co-produce action plans for how and when to draw down the '**Moving on from Covid**' funding from Derbyshire Public Health.

Increasing physical activity levels of residents identified as a priority in several district's **Covid-19 recovery plans** (Derby) and/or new **Health and Wellbeing strategies** (Ashfield).

Shared regularly, via social media, up to date guidance on **current Covid-19 restrictions** and implications for exercise and sport, encouraging residents to do what they were allowed to do. Relevant web pages were kept up to date and were the most visited pages on the Active Derbyshire and Active Notts websites.

Moved conversations and updates online by setting up and hosting regular '**Talking Space**' zoom sessions for people working in physical activity in Derbyshire. Initially these were an informal space for partners to drop in and ask questions, make observations, sound out ideas about the Covid-19 situation and what might happen in the future. These evolved into a regular network session, attended by between 50 to 100 partners from both counties.

Topics covered included:

- Whole system approach to walking
- Putting recover and reinvent into practice
- Building back better
- Physical activity and the natural environment
- Positive messaging around physical activity during a pandemic
- Social prescribing and physical activity
- Challenges facing the leisure sector

Developing new county plans

Worked with Press Red to pull together all our **local learning and insight**, gained over the past four years, including our learning from Covid-19, national insight and relevant data e.g. Active Lives survey. This has allowed us to build up a comprehensive picture of adult and young people's participation in both counties for the following themes:

- Young People
- Priority Groups
- Active Environments
- Community and Systems

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Based on this assimilation of the insight and data, a narrative and emerging priorities were produced for each theme and these were sense checked internally with the team and externally with key partners with experience of working in the theme areas.

Started to **share these narratives and emerging priorities** with different audiences through Talking Spaces sessions, networking groups, one to one meetings. This work is the basis of the new county wide plans that will be published autumn 2021 outlining how partners in Derbyshire and Nottinghamshire will work to support the Sport England's Uniting the Movement strategy in both counties.

Engaged fully in conversations at national level with Sport England about their emerging new strategy **Uniting the Movement** and organised several presentations and discussions with local partners and networks to bring them up to speed with the strategy and to allow them to feedback their views.

Strategic working

Change Nottingham – joined up with three other system partners working in Nottingham City to develop **systems leadership** in Nottingham, following a Community of Practice model. The purpose is to improve the system for those facing multiple disadvantage, deprivation and inequality from birth to later life in Nottingham. The first Community of Practice session, with 20 people, took place in January 21, facilitated by an expert provided by Lankelly Chase. This work is on-going.

Together We Move – for a healthier Nottingham

Developed a relationship with the Nottingham Integrated Care Partnership (ICP) Steering Group and have worked collaboratively with this group to develop a movement for physical activity across the city. We have focused on creating the conditions to allow collaborative and cross-cutting work amongst the organisations who are part of the ICP. A narrative document was produced to explain the aims and way of working to new system partners and a **Together We Move tool kit** which pulled together the messages and resources organisations could share with their audiences to be active during winter 20/21 lockdown.

Walk Derbyshire – worked with key partners, including Derbyshire Public Health, to develop a whole system approach to promoting and supporting walking, particularly for residents who are inactive. Consultants were appointed to facilitate discussions and make recommendations. The work identified there are many opportunities for walking in Derbyshire, both in urban and rural areas, for leisure and as a part of residents' everyday lives. There are however gaps in the walking system, particularly in urban areas e.g. missing connections in footpaths and walkways. There are safety concerns from poor lighting, poor path maintenance and lack of waymarking. The barriers to walking, include personal motivation and differing priorities. The steering group are currently working together to co-produce the next steps to take this work forward in the county.

Derbyshire Cycle Plan review

Work started with partners to review the Derbyshire Cycle Plan. A consultant was recruited to lead on this work and recommendations for next steps will be produced later this year.

Place based working and programme delivery

On-going Place **based working** underway by members of APT team in key communities in both counties with low physical activity participation levels including Derby, Nottingham (Beechdale), Heanor, Coxmoor, Bellamy, Ollerton, Glossopdale, Petersham, Clay Cross and New Bolsover.

Overseen the management and completion of the independent **evaluations** of two SE funded Active **4 Life** programmes in Nottingham (Beechdale area) and in Derbyshire.

Helped to facilitate the **Notts-wide coalition** for the following bids: Active Through Football, Green Social Prescribing Bid, Holiday Hunger Bid, Active Hospitals Bid and One step at a Time

Story Walks in Glossop

The Move More Glossop partnership tested the idea of story walks, aimed at families, in Manor Park, Glossop with a story about Manny the Mole doing morning exercise. Leaflets were printed and launched August 2020

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bank holiday weekend. It proved very popular and is estimated that over 500 people took part in the walk, feeding back very positively. The idea was taken forward and a second walk was launched in Howard Park for October 2020 half term and is being developed across parks in High Peak Borough Council

Beat the Street games were delivered in Clay Cross and Derby City. Usually a year long game, Sinfin in Derby and Clay Cross were chosen as part of a pilot of short 4-week games. Beat The Streets encourages schools, families, groups in the community to move in an active way between 'beat boxes', placed in their neighbourhood, to score points.

In Clay Cross, 2242 people took part, logging 8799 miles. In Sinfin, 1887 people joined in, logging 18545 miles. 4000 Active Lives surveys were completed by participants contributing to our local insight. Due to the success of the pilot, Derby City Council went on to do the full game and 30,000 joined. APT, Derby City Council and North East Derbyshire District Council developed new relationships as a result of the networks set up to deliver the game.

One Step at a Time pilot set up to help people who had become anxious or too frail to leave their house due to Covid-19, to have the support of a volunteer to go outside again. Pilot funding and capacity was secured through APT, Nottinghamshire County Council and City Care. Five pilot areas and host organisations were identified to deliver the pilot, all working slightly differently, building on their existing strengths, connections and networks:

- Mansfield CVS
- Bassetlaw CVS
- Ashfield Voluntary Action
- Jigsaw Homes, Gedling
- Age UK, Nottingham City

The pilots started to deliver September 2020, but the autumn and winter lockdowns had an impact as anxious residents again became reluctant to leave their homes. The organisations switched to providing support to people in their homes. As lock down released, with a trusted relationship now in place, volunteers returned to supporting residents take their first step outside. Learning from the pilots is being pulled together to identify what is required to make this sustainable and expand it to other places in the county.

Amber Valley and Bassetlaw were selected as two of 21 locations by Activity Alliance in February 2020 as part of phase 2 of the UK wide **GOGA** programme. The programme aims to learn how to support the very least active disabled and non-disabled people to be active together.

In Amber Valley a GOGA Development Officer was employed September 2020 to test and explore what it takes to secure population scale change in physical activity behaviour through a place-based approach in Heanor, focusing on inactive people who live with long-term limiting illness or disability. Covid-19 delayed progress, but time was spent pulling together insight, making connections, building relationships in preparation for face-to-face contact when safe to do so.

In Bassetlaw, this work is being led by Bassetlaw Action Centre.

Partnerships in Mansfield and Bolsover were awarded Sport England funding **We are Undefeatable** (November 2019) to support local systems help change the behaviour of inactive adults living with long term health conditions and to generate and share learning. The initial awards were for 12 months, but due to Covid-19, Sport England has extended the pilots up to September 2021.

We continued to be members of the 2 local oversight groups, supporting the project lead organisations, Mansfield CVS and now Bassetlaw CVS. Evaluation consultants were appointed during the year to assess the impact of these projects on policy development and future work in the two areas. An interim report was published for Mansfield in December 2020 which outlined key focus areas until September 2021 including:

- working with people with LTHC to offer sessions about additional welfare benefits e.g. PIP and Direct Payments that could fund physical activities

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- raising awareness of the benefits of free/low-cost informal physical activity opportunities that can be built into everyday life

Club Matters Local aims to learn from and understand the potential of the voluntary sector in supporting voluntary groups and organisations to adopt physical activity into their normal behaviours and agendas.

A lead for the Club Matters Local Work across Derbyshire and Nottinghamshire was appointed. The postholder is employed by Community Action Derby on behalf of a collaborative leadership group that includes Sport England, APT and VCS infrastructure agencies from across Notts and Derbyshire. The work started with a needs analysis of 26 groups across the two counties. 93% of the groups that do not currently include any form of physical activity in their programmes, expressed an interest in doing so or learning more about what type of physical activity might work for them. Findings have been checked with VCS partners and planning work for Phase 2 is underway.

Young People's Fund (Satellite Clubs)

Sport England acknowledged the difficulties with delivery during Covid-19 lock downs and postponed reporting, relaxed the criteria and principles which allowed us to explore new types of initiatives with a wider age range (including families/siblings younger than 14).

In Nottinghamshire, Feel Good activity packs were developed in partnership with several community/voluntary groups and local authority partners and distributed across priority communities. Packs were localised to each specific area with a range of things included, e.g. sport and games equipment, activity cards, competitions, easy to make recipe ideas, art/craft equipment. Partners have used the packs to start or maintain relationships with local organisations and local people. The contact with residents helped us to gather insight to inform our future work.

In Derby City 750 CreateActive packs were distributed to disadvantaged children and families across Sinfen, Alvaston and Derwent. Co-ordinated by the Move More mentors in the city, volunteers from the community put the packs together and distributed them via schools. We captured the stories from the young people on how they were using the packs. This work opened up the conversation with schools around opening their facilities to the community.

Following two years of annual underspends of this Sport England funding, the team identified new organisations working with young people in communities and supported them to submit applications for this funding. This means in the last year of this funding, all the funding has been allocated and spend reconciled with Sport England.

Funding awarded in November 19 for **Supporting schools to open their facilities** to be spend by December 2020. During this time, we supported 15 schools (12 primary and 3 secondary) to open up their facilities. The support provided varied depending on the needs in the school. Brinsley School went from having no community offer to a broad and balanced offer that runs across the week and into the weekends. Due to the impact of lock down on young people's activities and school's ability to develop/take on new work, the programme funded several summer holiday activities at schools in Alvaston, Kimberley, Bluebell Hill and Awworth.

As unable to proceed as planned with the summer 2020 **School Games** county events, over the summer term 2020 we worked collaboratively with the School Games Organisers (SGOs) from both counties to create and publish a programme of weekly activities to help schools support parents and carers maintain an active routine for children and young people whilst at home or when socially distancing. The weekly activities were sport themed and included golf, football, tennis, orienteering, athletics, cricket, gymnastics, boccia, netball and badminton. All activities were developed so everyone could have a go using equipment found in the home and in whatever space they have available.

These resources helped us and SGOs maintain existing and build new relationships with schools. At the end of the summer term a survey was produced and circulated as widely as possible to gain feedback on the resources from parents and several case studies were produced on how they were used in schools.

Our approach was praised by Youth Sports Trust who shared our case studies as best practise and asked APT

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team members to present this work at the National Active Partnerships School Games Networking meeting.

For autumn 2020 term virtual competition calendars that schools could do with children in school, in class or at breaks were developed. It was all about the child's personal best, recording progress made over the 3 to 6 week competition window. Resources were produced to include individual score cards, class results sheet, school results sheet.

Planning for the 21-22 School Games programme started in February 2021 and followed the successful model of 20-21 by pulling together a groups of SGOs from both counties.

Marketing and Communications

Active at Home booklets

Move More Sheffield produced a great booklet as part of their long -term conditions work. With their agreement we amended this booklet to include local content and local contact numbers. Copies were printed and it was distributed to residents with long term conditions as part of the We are Undefeatable and GOGA work.

To help support people with no access to computers during lockdowns, we printed a further 170,000 Active at Home booklets and these were distributed through Notts ICS, Joined up Care Derbyshire and Derbyshire Public Health to vaccination and testing sites across both Derbyshire and Nottinghamshire to be given to people receiving vaccinations

Thank You campaign in Derbyshire and Notts

To replace the annual Sports awards this year, we developed an online campaign to thank the people and organisations who have helped make physical activity the norm over the past four years. Winter and spring 2021 we asked the general public to nominate people who they wanted to thank. Over a two-week period in May 21, we highlighted the people, groups, clubs and organisations that had been nominated, promoting their work widely on social media.

Workforce

The following virtual courses were delivered during the year:

- Safeguarding and Protecting Children 6 courses, 38 participants
- Safeguarding and Protecting Children for 16-18yr olds, 2 courses, 22 participants
- Time to Listen Safeguarding 2 courses, 20 participants
- Adult Mental Health Awareness 1 course, 16 participants
- Youth Mental Health Awareness 5 courses, 61 participants
- Youth Mental Health Champions 2 courses, 26 participants
- Inclusive Activity Programme 2 courses, 13 participants
- Club Matters Developing a Marketing Strategy 2 courses, 13 participants
- Club Matters Introduction to Legal Structures 2 courses, 9 participants
- Club Matters Leadership teams 4 courses, 35 participants
- Club Matters Planning for your Future 1 course, 5 participants
- Club Matters Volunteer Experience 2 courses, 20 participants
- Level 5 Certificate in Primary School Physical Education Specialism 1 programme, 13 participants
- Physical Education Policy writing 1 course, 21 participants
- Deep Dive into PE 4 courses, 107 participants

Funding

New applications submitted and new Sport England funding awarded to APT for:

- **Supporting schools to open their facilities** - £394k from March 21 to August 2021. This funding is to support schools to open their facilities outside of the normal school day to allow young people more opportunities to be physically active. It is targeted predominantly at schools with a high percentage of pupils eligible for free school meals, the least active and to provide more opportunities for pupils with

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- special educational needs and disabilities (SEND) to take part.
- **Tackling Inequalities Fund.** This was a new fund from Sport England to help reduce the negative impact of Covid-19 and the widening inequalities in sport and physical activity. APT successfully submitted three applications for this funding, totalling £448k. Through the work of the team, £423.7k of this fund was allocated to support 121 applications from community and voluntary organisations supporting Black and Asian people, people with low household incomes, disabled people and people with long-term health conditions.
- Recipients of the funding were invited back together to share their experiences of supporting their users during this time, contributing to the learning of the team.
- **Thriving Communities** - £70.2k from October 2020 to September 2023 to fund a regional activity advisor post to support community organisations develop social prescribing opportunities.

Monthly funding e-newsletters produced and distributed during the year circulation increased by 20%, up to 4000 recipients.

Internal

Board member induction sessions and training were moved online. Two drop-in sessions were set up to hear from team members how the strategic and place leads develop their work in places and about the work of the Marketing team and the Funding Lead. These were set up as conversations, allowing new and more long-standing board members to ask questions. Board members found these sessions very useful and they were repeated in May 2021 for Active Derbyshire and Active Notts Panel members. A session on the safeguarding responsibilities of the Board was set up and delivered by the Child Protection in Sport Unit in August 2020.

Produced brief and appointed a consultancy to work with us on developing our **tone of voice** and language/vocabulary to use in future communications by the whole team. The appointed consultancy started this year and the final report and guidelines were produced in June 21. This has been a very positive contract and will have a significant influence on our written and verbal communication going forward.

Worked with Yorkshire Sport Foundation to develop our own version of their learning database called by APT **Insight Hub**. This is an internal for the team to use to log their reflections, their learning, the changes they are seeing in their work. Stories can be tagged so the data base can be searched.

BLM training and action planning

Consultancy appointed to review recruitment processes and materials to identify changes required to encourage more applications from people of other ethnicities for APT vacancies. Team conversation set up with a trusted black consultant to provide the team with a safe environment to hear about her experiences of racism growing up and in the work environment and to ask any questions they had.

Consultant appointed to carry out independent evaluation of the **effectiveness of the APT Board** and Panels to set APT's purpose, organisational priorities and oversee delivery. The evaluation to start April 2021 and on-going through to July 2021. This is a requirement of the Sport Governance Code.

Performance measurement

Evaluating the impact of the work of the team against APT's objectives and priorities is complex. Much of the work that the team does cannot be measured numerically. The team has developed several ways to capture the impact of their work and the changes they see in systems, organisations, individual partners and in themselves. Ways in which these changes are logged, recorded and shared include:

- Learning logs – kept by APT team members and partners working on collaborative projects,
- Insight Hub – this new IT system was introduced summer 2020 and a way for the team to capture and share stories of change. Stories are tagged and hence the system can be searched to pull out common themes.
- Partner feedback as part of individual team members' annual performance development reviews.
- A culture of asking for feedback either verbally or by email following key internal and external discussions. Responses are logged and shared.

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- Blogs published on the Active Derbyshire and Active Notts websites.
- Case study videos published on the Active Derbyshire and Active Notts YouTube channels
- Talking Insight podcasts published on the Active Derbyshire and Active Notts websites.

Sport England, to assess the effectiveness of its funding, required all Active Partnerships to self-assess its performance against the Quest framework, produce an improvement plan and for this self-assessment and improvement plan to be verified by a two-day external assessment.

The two-day external assessment took place in January 2019, involving the whole team, trustees, panel members, key partners and stakeholders. The external assessment report was received in February 2019 and APT was assessed overall as 'Very Good' and rated 'Very Good' in each of the five modules.

The follow up to this Quest assessment, an improvement workshop with an external facilitator, due to take place spring 2020 was cancelled due to COVID-19. This went ahead on 1st February 2021 when team members, board members, peers, national and local partners came together, with an external facilitator to consider and agree what matters in our place-based work and how to measure it. This was a great discussion and work is on-going to come up with the measures to reflect the new plan.

Following this workshop, our Assurance statement has been submitted as evidence of commitment to our continual improvement journey. This has now been approved by Sport England and means we have met the requirements for unlocking our funding award for 2021-22.

Financial review

In 2020/21, Sport England was the main funder with funding received (all restricted) for

• Primary role	04/18-03/21 *
• Local Workforce Development	04/19-03/21 *
• Satellite Clubs	09/17-03/21 *
• Children and Young People	09/20-03/21 *
• Young Leaders and Volunteers	09/20-03/21
• Opening up school facilities	11/19-08/20
• Opening up school facilities	03/21-08/21
• Extended Workforce Pilot	07/18-03/21*
• Local Priority Places Nottingham	10/18-03/21
• Tackling Inequalities Fund	04/20-03/22
• Club Matters Local	06/20-03/22
• Thriving Communities	10/20-09/23

In May 20 Sport England announce the APT's funding for the *awards would be extended until 03/22. APT expects to receive details of Sport England funding from April 2022 up to March 2027 by end of September 2021.

Local Authority funding, both project specific (restricted) and for core services (designated to location) is the next largest source of funding.

Core funding from Derbyshire County Council of £104k, for designated spend in Derbyshire, was received for 2020/21. The annual Funding Partner fees from Derby City Council and the District and Borough Councils in Derbyshire were also received (£137.6k). This funding was designated for spend in Derbyshire and Service Level Agreements were in place both for the county and district funding and meetings were held regularly to report progress against these SLAs.

£17.5k was received from Nottinghamshire County Council for the period June 2020 to June 2021 towards the costs of a Nottinghamshire Place Lead post and the provision of training courses for volunteers. This is the final year of a three-year funding agreement.

Work which started in the last quarter of financial year 2018/19 with Nottinghamshire County Council and all the

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Trustees' report (continued)
for the year ended 31 March 2021

district authorities in the county on the Nottinghamshire Physical Activity Insight Programme, continued in 2020/21. In 2020/21, £34k was received from Nottinghamshire County Council and £5k from Gedling Borough Council towards the total agreed local authority funding of £98k. This funding is to cover the costs of external insight consultants from April 2020 to March 2021.

The possible loss of local authority funding, in the future, is recognised as an amber risk in the APT risk register and actions are in place to mitigate this risk. This includes maintaining close relationships with key individuals to identify any issues early and by developing our relationships with departments delivering statutory responsibilities as well as with leisure departments (non-statutory). Any possible changes to future local authority funding commitments because of the COVID-19 pandemic are regularly reviewed.

The audit sub-committee met three times during the year to review the management accounts and draft 2020/21 and 2021/22 budgets before these were presented to the Board. The audit committee also reviewed the following documents during the year before recommending Board approval:

- Financial Regulations,
- 2019/20 Audit Report and Management Issues,
- Reserves Policy,
- Risk Management Policy and
- Risk Register.

Going forward into 2021/22 APT is in a good position financially with Sport England primary role funding of £500k per year agreed until 03/22 and Sport England committing to funding Active Partnerships from April 2022 until at least March 2025 and with unrestricted reserves of £1,043,250, exceeding the designated sinking fund required (see Policy on reserves).

Policy on reserves

The Reserves Policy was reviewed and agreed by the Board on 3 December 2020. It was agreed that an appropriate provision within reserves must be available at a level to cover costs which would arise if a decision to cease operations needed to be taken by the APT Board, including the costs of:

- terminating employment contracts (calculated based on 3-month notice periods);
- terminating service provider contracts (calculated based on 3-month notice periods);
- settling any unexpired period of office lease;
- settling any contractual service delivery payments.

At the Board meeting held on the 11 March 2021, the trustees approved the 2021/22 budget with an increase to reserves to £400,000.

The unrestricted fund total figure shown in the 2020/21 Financial Activities statement is £1,043,250. Active Partners Trust was set up in July 2017 from the joining up of two existing organisations, Derbyshire Sport and Sports Notts. Both organisations held restricted and unrestricted reserves at the date of transfer. The first 20 months of operation was a period of transition, research and planning hence during this time, delivery expenditure was less than anticipated thus reserves increased.

In response to a request by the APT Board to review how reserves can be best use to deliver the APT vision, a funding plan was considered and approved at the APT Board meeting on the 8 August 2019. This approved the additional expenditure of £386,000 of reserves between April 2019 and March 2021.

However, COVID-19 has had a significant impact on the team's ability to spend award funding for 2020/21 and the proposed expenditure in this funding plan. In terms of expenditure the focus of team's work in 2020/21 had been on spending 2020/21 award funding such as the new Tackling Inequalities Fund and the final year of the Satellite Clubs funding in a way that maximised support for priority groups to start, continue or restart physical activity during the COVID- 19 restrictions.

It has been agreed that once the new plan is in place, a new reserves funding plan will be produced to support

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Trustees' report (continued)
for the year ended 31 March 2021

delivery of the priorities in the new plan by the APT team and or partners.

Note 16 provides a further breakdown of this 2020/21 unrestricted fund total. £530,448 of this unrestricted total is committed or designated funding.

Statement of Trustees' responsibilities

The trustees (who are also the directors of Active Partners Trust for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Derek Higton

Date: 2 December 2021

ACTIVE PARTNERS TRUST
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Independent auditors' report to the Members of Active Partners Trust

Opinion

We have audited the financial statements of Active Partners Trust (the 'charity') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

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Independent auditors' report to the Members of Active Partners Trust (continued)

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the company and industry in which it operates, we considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. Audit procedures performed by the engagement team included:

- Enquiry of management around actual and potential litigation and claims;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including

ACTIVE PARTNERS TRUST
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Independent auditors' report to the Members of Active Partners Trust (continued)

those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Wayne Thomas ACA (Senior Statutory Auditor)

for and on behalf of

Bates Weston Audit Ltd

Statutory Auditors

Chartered Accountants

The Mills

Canal Street

Derby

DE1 2RJ

13 December 2021

ACTIVE PARTNERS TRUST
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**Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 March 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	2	254,751	507,333	762,084	759,084
Charitable activities	3	12,791	1,367,395	1,380,186	1,085,695
Other trading activities	4	(765)	-	(765)	3,905
Investments	5	5,068	-	5,068	-
Total income		271,845	1,874,728	2,146,573	1,848,684
Expenditure on:					
Charitable activities	6	168,615	2,111,612	2,280,227	1,677,057
Total expenditure		168,615	2,111,612	2,280,227	1,677,057
Net income/(expenditure)					
Transfers between funds	16	103,230 (33,399)	(236,884) 33,399	(133,654) -	171,627 -
Net movement in funds		69,831	(203,485)	(133,654)	171,627
Reconciliation of funds:					
Total funds brought forward		973,419	818,068	1,791,487	1,619,860
Net movement in funds		69,831	(203,485)	(133,654)	171,627
Total funds carried forward		1,043,250	614,583	1,657,833	1,791,487

The notes on pages 20 to 37 form part of these financial statements.

ACTIVE PARTNERS TRUST
(A company limited by guarantee)
Registered number: 10876876

Balance sheet
as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	5,187	7,373
Investments	12	905,068	-
		<u>910,255</u>	<u>7,373</u>
Current assets			
Debtors	13	31,835	35,711
Investments	14	-	900,000
Cash at bank and in hand		850,377	938,356
		<u>882,212</u>	<u>1,874,067</u>
Creditors: amounts falling due within one year	15	(134,634)	(89,953)
Net current assets		<u>747,578</u>	<u>1,784,114</u>
Total assets less current liabilities		<u>1,657,833</u>	<u>1,791,487</u>
Total net assets		<u><u>1,657,833</u></u>	<u><u>1,791,487</u></u>
Charity funds			
Restricted funds	16	614,583	818,068
Unrestricted funds	16	1,043,250	973,419
Total funds		<u><u>1,657,833</u></u>	<u><u>1,791,487</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Derek Higton

Date: 2 December 2021

The notes on pages 20 to 37 form part of these financial statements.

ACTIVE PARTNERS TRUST
(A company limited by guarantee)

**Statement of cash flows
for the year ended 31 March 2021**

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	(78,656)	293,432
	<hr/>	<hr/>
Cash flows from investing activities		
Purchase of tangible fixed assets	(4,255)	(2,735)
	<hr/>	<hr/>
Net cash used in investing activities	(4,255)	(2,735)
	<hr/>	<hr/>
Change in cash and cash equivalents in the year	(82,911)	290,697
Cash and cash equivalents at the beginning of the year	1,838,356	1,547,659
	<hr/>	<hr/>
Cash and cash equivalents at the end of the year	1,755,445	1,838,356
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 20 to 37 form part of these financial statements

ACTIVE PARTNERS TRUST
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 March 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Active Partners Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

No material uncertainties exist regarding going concern.

1.3 Income

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

1.4 Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.5 Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

ACTIVE PARTNERS TRUST
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 March 2021

1. Accounting policies (continued)

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.7 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.8 Tangible fixed assets and depreciation

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	- 33.3% straight line
--------------------	-----------------------

1.9 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

1.10 Debtors

Trade debtors are amounts due from funding partners to support activities carried out by the charity during the period.

1.11 Cash at bank and in hand

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

ACTIVE PARTNERS TRUST
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Notes to the financial statements
for the year ended 31 March 2021

1. Accounting policies (continued)

1.12 Liabilities and provisions

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.13 Pensions

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs in the Statement of Financial Activities represent the contributions payable by the charity during the year.

1.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

ACTIVE PARTNERS TRUST
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Notes to the financial statements
for the year ended 31 March 2021

2. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Government grants				
Derby City Council	25,056	-	25,056	25,056
Amber Valley Borough Council	15,701	-	15,701	15,701
Erewash Borough Council	15,117	-	15,117	15,117
South Derbyshire District Council	12,191	-	12,191	12,190
Derbyshire County Council	107,000	-	107,000	104,000
High Peak Borough Council	13,603	-	13,603	13,603
Derbyshire Dales District Council	11,823	-	11,823	11,823
Chesterfield Borough Council	14,610	-	14,610	14,610
North East Derbyshire District Council	14,450	-	14,450	14,450
Bolsover District Council	12,075	-	12,075	12,075
Nottinghamshire County Council	13,125	-	13,125	13,125
Total government grants	254,751	-	254,751	251,750
Other grants	-	507,333	507,333	507,334
	-	507,333	507,333	507,334
Total 2021	254,751	507,333	762,084	759,084
<i>Total 2020</i>	251,750	507,334	759,084	

3. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Grants	9,608	1,315,135	1,324,743	1,032,879
Training fees	3,460	12,155	15,615	4,456
Other fees	(277)	40,105	39,828	48,360
Total 2021	12,791	1,367,395	1,380,186	1,085,695

ACTIVE PARTNERS TRUST
(A company limited by guarantee)

**Notes to the financial statements
for the year ended 31 March 2021**

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Property rental income	(765)	(765)	3,905
	<u> </u>	<u> </u>	
<i>Total 2020</i>	<u>3,905</u>	<u>3,905</u>	

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Investment income	5,068	5,068	-
	<u> </u>	<u> </u>	<u> </u>

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Young people's participation	13,417	565,965	579,382	420,604
Place based work (ABCD)	29,630	384,130	413,760	393,869
Priority group support & advocacy	14,473	645,551	660,024	191,715
Workforce development	24,609	281,710	306,319	325,866
Insight	86,486	234,256	320,742	345,003
	<u>168,615</u>	<u>2,111,612</u>	<u>2,280,227</u>	<u>1,677,057</u>

ACTIVE PARTNERS TRUST
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**Notes to the financial statements
for the year ended 31 March 2021**

7. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Young people's participation	404,000	175,382	579,382	420,604
Place based work (ABCD)	107,500	306,260	413,760	393,869
Priority group support & advocacy	457,300	202,724	660,024	191,715
Workforce development	106,234	200,085	306,319	325,866
Insight	99,500	221,242	320,742	345,003
	<u>1,174,534</u>	<u>1,105,693</u>	<u>2,280,227</u>	<u>1,677,057</u>
<i>Total 2020</i>	<u>583,234</u>	<u>1,093,823</u>	<u>1,677,057</u>	

Analysis of support costs

	Young people's participation 2021 £	Place based work (ABCD) 2021 £	Priority group support & advocacy 2021 £	Workforce development 2021 £
Staff costs	124,727	268,730	171,342	168,703
Premises and IT	14,031	21,280	15,132	15,132
Consultancy	31,285	-	-	-
Marketing	5,339	16,250	16,250	16,250
	<u>175,382</u>	<u>306,260</u>	<u>202,724</u>	<u>200,085</u>

ACTIVE PARTNERS TRUST
(A company limited by guarantee)

**Notes to the financial statements
for the year ended 31 March 2021**

7. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	Insight 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	183,811	917,313	938,712
Premises and IT	13,241	78,816	72,822
Consultancy	7,940	39,225	13,835
Marketing	16,250	70,339	68,454
	<u>221,242</u>	<u>1,105,693</u>	<u>1,093,823</u>

Support costs are allocated in proportion to overall staff time spent on each activity.

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £7,140 (2020 - £7,100).

9. Staff costs

	2021 £	<i>2020 £</i>
Wages and salaries	792,813	822,289
Social security costs	72,786	73,355
Contribution to defined contribution pension schemes	51,714	43,068
	<u>917,313</u>	<u>938,712</u>

The average number of persons employed by the charity during the year was as follows:

	2021	<i>2020</i>
Average number of employees	<u>23</u>	<u>25</u>

No employee received remuneration amounting to more than £60,000 in either year.

23 (2020 - 24) of the above employees participated in the Defined Contribution Pension Schemes.

The total employee benefits of the key management personnel of the charity were £276,956 (2020 - £277,715).

The Trustees consider the key management personnel to comprise the senior management team as listed in the reference and administrative section on page 1.

ACTIVE PARTNERS TRUST
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**Notes to the financial statements
for the year ended 31 March 2021**

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £447).

11. Tangible fixed assets

	Computer equipment £
Cost	
At 1 April 2020	16,444
Additions	4,255
	<hr/>
At 31 March 2021	20,699
	<hr/>
Depreciation	
At 1 April 2020	9,071
Charge for the year	6,441
	<hr/>
At 31 March 2021	15,512
	<hr/>
Net book value	
At 31 March 2021	5,187
	<hr/> <hr/>
At 31 March 2020	7,373
	<hr/> <hr/>

12. Fixed asset investments

	£
Transfers between classes	905,068
	<hr/>
At 31 March 2021	905,068
	<hr/> <hr/>
Net book value	
At 31 March 2021	905,068
	<hr/> <hr/>

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**Notes to the financial statements
for the year ended 31 March 2021**

12. Fixed asset investments (continued)

Fixed asset investments continue to be held in fixed term deposit accounts.

13. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	9,441	4,313
Prepayments and accrued income	22,394	31,398
	31,835	35,711

14. Current asset investments

	2021 £	2020 £
Cash held on short term deposit	-	900,000

15. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	70,613	36,963
Other taxation and social security	21,309	18,498
Accrued expenses	42,712	34,492
	134,634	89,953

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Notes to the financial statements
for the year ended 31 March 2021

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Sinking fund	300,000	-	-	50,000	350,000
Committed projects	165,150	-	(132,767)	148,065	180,448
	<u>465,150</u>	<u>-</u>	<u>(132,767)</u>	<u>198,065</u>	<u>530,448</u>
General funds					
General fund	<u>508,269</u>	<u>271,845</u>	<u>(35,848)</u>	<u>(231,464)</u>	<u>512,802</u>
Total Unrestricted funds	<u>973,419</u>	<u>271,845</u>	<u>(168,615)</u>	<u>(33,399)</u>	<u>1,043,250</u>
Restricted funds					
SE TIF	-	448,000	(363,464)	800	85,336
AD DCC DSSA	16,000	-	(8,000)	-	8,000
AD DCC Public Health	178,000	-	(6,006)	-	171,994
AD Derby City	11,612	-	(1,447)	2,000	12,165
AD GOGA	-	40,307	(41,620)	30,000	28,687
AN Coach Core	12,666	-	(645)	849	12,870
AD Coach Core	37,516	20,000	(56,667)	(849)	-
SE APT Core	57,396	944,514	(942,119)	(23,435)	36,356
SE APT Primary School Support	32,950	32,981	(16,182)	(5,879)	43,870
SE APT Satellite Clubs	188,469	127,479	(316,827)	1,000	121
SE APT School Games	35,667	23,786	(35,715)	(1,928)	21,810
SE Ext WF Cap & Con	-	25,000	-	-	25,000
SE AN Priority Places	91,363	83,680	(117,916)	(1,800)	55,327
SE School facilities	90,889	-	(83,326)	(8,500)	(937)
SE Dfe	12,136	16,000	(18,024)	4,500	14,612
APT Insight	(463)	-	(15,000)	15,463	-
SE Club Matters	-	36,000	(20,012)	10,000	25,988
AN PH	25,986	39,000	(25,664)	-	39,322
SE Social Prescribing	-	19,080	(5,719)	820	14,181
Funds below £15k	27,881	18,901	(37,259)	10,358	19,881

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Notes to the financial statements
for the year ended 31 March 2021

16. Statement of funds (continued)

Statement of funds - current year (continued)

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
	818,068	1,874,728	(2,111,612)	33,399	614,583
Total of funds	1,791,487	2,146,573	(2,280,227)	-	1,657,833

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Unrestricted funds					
Designated funds					
Sinking fund	160,000	-	-	140,000	300,000
Committed projects	164,442	1,000	(77,854)	77,562	165,150
	324,442	1,000	(77,854)	217,562	465,150
General funds					
General fund	697,252	265,403	(160,404)	(293,982)	508,269
Total Unrestricted funds	1,021,694	266,403	(238,258)	(76,420)	973,419
Restricted funds					
AD CAYA CPD	21,280	1,498	(5,216)	(17,562)	-
AD DCC DSSA	24,000	-	(8,000)	-	16,000
AD DCC Public Health	146,000	-	-	32,000	178,000
AD Derby City	22,068	4,950	(18,406)	3,000	11,612
AD High Peak	28,724	-	(28,724)	-	-
AN Coach Core	30,618	-	(8,452)	(9,500)	12,666
AD Coach Core	-	70,000	(33,109)	625	37,516
SE APT Core	63,484	841,052	(854,997)	7,857	57,396

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**Notes to the financial statements
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16. Statement of funds (continued)

Statement of funds - prior year (continued)

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2020 £</i>
SE APT Primary School Support	21,743	53,009	(41,802)	-	32,950
SE APT Satellite Clubs	113,910	234,701	(160,142)	-	188,469
SE APT School Games	34,344	60,250	(58,927)	-	35,667
SE APT Workforce	5,000	10,200	(10,655)	-	4,545
SE AN Priority Places	58,804	95,380	(62,821)	-	91,363
SE School facilities	-	109,251	(11,362)	(7,000)	90,889
SE Dfe	-	17,600	(5,464)	-	12,136
APT Insight	-	-	(15,463)	15,000	(463)
APT Marketing & Comms	-	-	(22,206)	20,000	(2,206)
AN PH	15,000	39,398	(60,412)	32,000	25,986
Funds below £15k	13,191	44,992	(32,641)	-	25,542
	<u>598,166</u>	<u>1,582,281</u>	<u>(1,438,799)</u>	<u>76,420</u>	<u>818,068</u>
Total of funds	<u><u>1,619,860</u></u>	<u><u>1,848,684</u></u>	<u><u>(1,677,057)</u></u>	<u><u>-</u></u>	<u><u>1,791,487</u></u>

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Notes to the financial statements
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17. Purpose of funds

The specific purposes for which the restricted funds are to be applied are as follows:

AD Coach Core- Funding award from the Royal Foundation for a Derbyshire Coach Core programme: an apprenticeship scheme for young people aged 16-24. The funding is to support Coach Core employers and the grant period is 23/09/19 to 30/09/20. The delivery of this programme was terminated by COVID-19 and unspent funding has been returned to the Royal Foundation.

AD DCC DSSA- This is part of the Physical Activity: Local Innovation Fund awarded by Derbyshire County Council. This totals £24,000 over 3 years from 01/03/19 to 28/02/22 to finance the Derbyshire School Sports Association to support young people's engagement in school-based sport and physical activity. 100% of this funding will be paid out to DSSA.

AD DCC Public Health- This is part of the Physical Activity: Local Innovation Fund awarded by Derbyshire County Council (renamed COVID Recovery Fund). The funding is over 3 years from 01/03/19 to 28/02/22 to support place-based working in the county. 100% of this funding will be paid out to place based partners.

AD Derby City- Funding from Derby City Council towards insight work in the city.

AD GOGA- Three-year funding award (April 2020 to March 2023) from Activity Alliance to support disabled and non-disabled people to be active together. This programme is focused on Heanor and surrounding area. It is managed by the Active Amber Valley partnership and APT, as a member of this partnership is the accountable body for this funding award.

AN Coach Core- Funding award from the Royal Foundation for a Nottinghamshire Coach Core programme: an apprenticeship scheme for young people aged 16-24. The funding was to support Coach Core employers and the grant period was 30/09/18 to 31/08/19. Royal Foundation are aware of the underspend and discussions are on-going to spend this funding to support young people in Nottinghamshire.

AN NCC LIS- Funding from Nottinghamshire County Council Local Improvement Scheme for training for volunteers working in physical activity and sport in Nottinghamshire. This is part of a three-year funding agreement from 01/07/18 to 30/06/21.

AN PH- Funding from Nottinghamshire County Council and other local authorities in the county towards the costs of the Nottinghamshire Physical Activity Insight work, a two-year work programme from 01/04/19 to 31/03/21. Delivery of this has been delayed by COVID-19 therefore will continue into 2021/22.

AN SE Priority Places- Funding from Sport England 01/10/18-31/03/21 to finance the Nottingham local priority places pilot work. This project has now ended with an underspend. Sport England have agreed that the underspend can be spent in Nottingham, with their prior approval.

APT Core R- This includes Primary Role funding from Sport England towards the core costs of Active Partners Trust. The Primary Role funding covers the employment costs of several the team plus office running costs etc. In addition, funding towards the employment costs of several the team involved in the delivery of 7 Sport England programmes is also included here: Active Lives Young People Survey, School Games, Primary School Premium, Young Leaders and Volunteers, Extended Workforce, Workforce and Satellite Clubs.

APT Insight- Part of the Sport England Primary Role funding which is to fund insight work.

APT Marketing & Comms R- Part of the Sport England Primary Role funding which is to fund marketing and communications.

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Notes to the financial statements
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APT Undefeatables- Funding received from 2 Undefeatable partner organisations as their contribution towards the costs of project evaluation.

SE Active Lives Survey- Sport England funding awarded for 01/09/20 to 31/03/21 to encourage and support selected schools to complete the national Active Lives Survey of Children and Young People. This is the last year of this funding in this format. From April 2021, funding to support this work, if required, will be included in a single Young Peoples funding allocation.

SE Club Matters- Sport England funding awarded for 01/04/20 to 31/03/22 to support community sports clubs working with under-represented groups.

SE CYP DFE- Sport England funding awarded for 01/09/20 to 31/03/21 to fund the development of young volunteers, leader and coaches to support school and community-based sport activity.

SE CYP Facilities- Sport England funding to support schools to open their facilities for community use. This funding award runs from 01/11/19 to 31/08/20.

SE CYP School Games- Sport England funding awarded for 01/09/20 to 31/03/21 to deliver the school games county festivals in Derbyshire and Nottinghamshire. This is the last year of this funding in this format. From April 2021, funding to support this work, if required, will be included in a single Young Peoples funding allocation.

SE Ext Wf Cap & Con- Sport England funding awarded for the period of 01/07/18 to 31/03/21 for a partnership project between Sport England nationally and APT to explore ways to strengthen the relationship between local and national strategy and delivery and to connect local resource, intelligence and experience to national programme design. Further funding has been awarded for 01/04/21 to 31/03/22.

SE Primary School Support- Sport England funding awarded 01/09/20 to 31/03/21 to assess the impact of the Primary PE and Sport Premium including mapping how all primary schools in both counties are using this funding, supporting schools to make best use of the funding, including working intensively with a small number of schools. From April 2021, funding to support this work, if required, will be included in a single Young Peoples funding allocation.

SE Satellite Clubs-Sport England funding, awarded for period 01/09/17 to 31/03/21 to help young people aged 14-19 years old, who dip in and out of being active to become active on a regular basis. The programme is to target groups of young people from under-represented groups (disabled, young women and young people living in disadvantaged communities) particularly at "points of disruption" i.e., transition to another school/ educational establishment or into employment. From April 2021, funding to support this work, if required, will be included in a single Young Peoples funding allocation.

SE Social Prescribing- Sport England Thriving Communities funding awarded from 01/10/20 to 30/09/21 to host a regional physical activity advisor post to influence local commissioning strategies across local authority areas in East and West Midlands. In addition to SE funding, this funding class also includes annual contributions from 9 Active Partnerships, including APT.

SE TIF- Sport England Tackling Inequalities funding (07/05/20 to 31/03/22) introduced as part of its COVID support and recovery. This programme is to help reduce the negative impact COVID-19 and the widening inequalities in sport and physical activity in specific target groups.

SE Workforce- Sport England funding to support the development of workforce as detailed in APT's Workforce Development Plan. This funding award runs from 01/04/2019 to 31/03/21.

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**Notes to the financial statements
for the year ended 31 March 2021**

Transfers

Numerous transfers were made into and out of the APT Core unrestricted fund. Notably a transfer of £80,248 was made in order to provide additional funds for the Marketing and Communications budget. Furthermore, a total of £32,851 was transferred from the APT Core unrestricted fund for additional Insight budget. This was in order to cover the increased costs incurred in 2020/21 in preparation for writing the new APT strategy. Finally, £10,000 was transferred to SE Club Matters funding as this was outlined in APT's award application to Sport England.

With respect to the APT Core restricted fund, £20,000 was allocated from the SE primary funding award for marketing, making it easier to manage by being in it's own budget class. Additionally, £15,000 was allocated from the SE primary funding award for Insight. Similarly to the £20,000 allocation, this makes it easier to manage. Furthermore, £8,500 was transferred into the fund for the employment costs of 2 employees who are supporting work on the SE CYP School Facilities project.

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	465,150	-	(132,767)	198,065	530,448
General funds	508,269	271,845	(35,848)	(231,464)	512,802
Restricted funds	818,068	1,874,728	(2,111,612)	33,399	614,583
	<u>1,791,487</u>	<u>2,146,573</u>	<u>(2,280,227)</u>	<u>-</u>	<u>1,657,833</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	324,442	1,000	(77,854)	217,562	465,150
General funds	697,252	265,403	(160,404)	(293,982)	508,269
Restricted funds	598,166	1,582,281	(1,438,799)	76,420	818,068
	<u>1,619,860</u>	<u>1,848,684</u>	<u>(1,677,057)</u>	<u>-</u>	<u>1,791,487</u>

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**Notes to the financial statements
for the year ended 31 March 2021**

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	5,187	-	5,187
Fixed asset investments	905,068	-	905,068
Current assets	199,432	682,780	882,212
Creditors due within one year	(66,437)	(68,197)	(134,634)
Total	1,043,250	614,583	1,657,833

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	7,373	-	7,373
Current assets	1,055,999	818,068	1,874,067
Creditors due within one year	(89,953)	-	(89,953)
Total	973,419	818,068	1,791,487

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(133,654)	171,627
Adjustments for:		
Depreciation charges	6,441	6,480
Loss on the sale of fixed assets	-	746
Movement in debtors	3,876	143,239
Movement in creditors	44,681	(28,660)
Net cash provided by/(used in) operating activities	(78,656)	293,432

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**Notes to the financial statements
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21. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	850,377	938,356
Cash on fixed term deposit	905,068	900,000
Total cash and cash equivalents	1,755,445	1,838,356

22. Analysis of changes in net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	938,356	(87,979)	850,377
Cash on fixed term deposit	900,000	5,068	905,068
	1,838,356	(82,911)	1,755,445

23. Operating lease commitments

At 31 March 2021 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	9,464	7,767
Later than 1 year and not later than 5 years	4,744	1,771
	14,208	9,538

The charity has a three year lease with North East Derbyshire District Council for Unit 23 in Coney Green Business Centre, Clay Cross. The lease started 01/10/18 at a cost of £5,500 pa plus VAT, with a three month break clause. A decision has been made to terminate this lease and it will end on 28 August 2021. The disclosure above reflects payments to be made to the end of August 2021.

There is also a lease for five years with Nottingham Trent University for the Clifton based office. This expires 14 December 2022. The rent is £12,000 pa plus VAT, with a three month break clause. A decision has been made to terminate this lease to the end of July 2021.

Going forward most of the APT team will become home based, with the ability to access hot desks in flexible office accommodation in Derby, Nottingham and Sheffield. Membership of Cubo commenced on 1 June 2021. The current contract is for a six-month term, ending 30 November 2021. After this date the agreement will continue on a rolling month to month basis.

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Notes to the financial statements
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24. Charity Status

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

25. Related party transactions

C Hart is Leader of Erewash Borough Council. During the year ended 31 March 2021 the charity received grants of £15,117 (2020: £15,117) from the council. Payments were made to the council totalling £1,085 (2020: £2,000) this year for the purchase of equipment and volunteer training.