

Annual Report - 2022/23



The Trustee's report covers the period from April 2022 to April 2023

Reference and administrative details

Halstead 21st Century Group is registered as a Charitable Incorporated Organisation with the Charity Commission, number 1180748.

Registered address:

c/o 20 Weavers Row
Halstead
CO9 2JX

Structure, governance and management

Halstead 21st Century Group formed in January 2013 and registered as a Charitable Incorporated Organisation (Foundation model) in November 2018. Up to April 1st we had 157 members (17 of which are Friends).

The Group is controlled by its governing document, the Constitution, and has been managed by 6 Trustees during the year April 2022 -2023.

Under the terms of a foundation model CIO, only Trustees have voting rights. Trustees usually meet every month and during the Pandemic they have held monthly meetings via Zoom.

We have continued to build on skills we gained during the Lottery Heritage Funded Readiness and Resilience project, which was completed in November 2021.

We continue to have full membership of the Heritage Trust Network and insurance has been renewed. We have managed to catch up on our governance skills and have completed our policies and procedures, which will be reviewed periodically.

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Heritage
Trust
Network
Member

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The group is still meeting face to face, also using zoom, to include participants that are unable to attend in person. The group's AGM was held in November 2022.

Trustees April 2022 -April 2023

Eileen Penn, Jane Giffould, Jan Mellon, Janet Atkinson, Mary Atkinson. Glen Lagdon

Helen Wolf resigned 1 May 2022

Officers April 2022 - April 2023

Chair - Eileen Penn

Treasurer - Jane Giffould

Secretary - Mary Atkinson

Membership Secretary - Jan Mellon

Friends

Friends do not have voting rights but are invitees to all Trustee meetings in an advisory capacity and receive regular updates on meetings and governance matters.

Their membership (£10 per person or £15 per couple) assures a small income and encourages us to consider value for money and accountability. We now have 17 Friends, some of whom are very active in thought and deed. We are very grateful for their contribution.

Associate Members

All associate members continue to receive newsletters and regular updates.

Meetings

Trustees' meetings are generally held monthly and are hybrid, both in person and via zoom. Other working party meetings have been held to address specific issues, such as Heritage Park Project group, we also have a volunteer steering group and fundraising group.

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Working for the public benefit

Since its formation in 2013, the Group has made many representations and presentations to local councils in a bid to preserve Halstead heritage and green spaces.

In November 2013, the Group set up its first display to promote and provide education about our heritage at a local event. The number of displays has increased in number and variety since then. Group members have exhibited outside of Halstead and adapted displays to fit events while retaining an educative purpose.

A project to record local social heritage began in 2014 and some of the oral histories recorded were used by Braintree District Museum in 2015. The Group has been involved with the Local Heritage List since its launch in August 2015 and most of the Courtauld buildings in Halstead have been added and approved. No further work has been done on the list, but the group have been researching possible buildings for addition.

We have continued to campaign to preserve the Land East of the High Street, which includes the air-raid shelters, along with other areas within Halstead.

We continue to campaign for the Halstead Heritage Park.

Three of the Trustees are involved with Greenways Halstead (formerly the Earls Colne to Halstead Cycle Path group).

The Group works with Halstead Town Council and other community groups, such as River Care to enhance areas within Halstead.

During this year we continued our schools project, engaging with a local school whose children created posters and creative writing, with regard to 'Save Our Shelters', they also

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designed possible uses for the Air Raid Shelters. It is hoped that the winning entries may one day be utilised in 3 of the shelters.

Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit. Charity number 1180748.

Financial Review statement for 2022

The financial year runs from 1 January to 31 December 2022.

The full accounts are provided in a separate document.

The Group remained in credit throughout 2022 and ended the year with an income of £703.10, expenditure £523.86 and a balance of £1,403.34.

The Group holds reserves of £200, an amount set to cover any outstanding invoices (e.g. room hire) and other contingencies, and guard against any financial loss.

Charitable Object 1: To preserve, maintain and enhance local sites of historic or architectural importance in the area of Halstead, Essex for the public benefit.
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We made representations on planning applications impacting on heritage or green space

We made contact with the new owners of part of the Land East of the High Street, Halstead New Homes, who now own a number of the Air Raid Shelters. We are in negotiations with them with a view to renovating the shelters and managing them on a long term lease.

Charitable Object 2: To advance the education of the public on the subject of the local heritage, historic assets and natural environment of Halstead, Essex.
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In October our Chair gave a talk together with Malcolm Root from the Halstead and District Local History Society at their monthly meeting. The talk was about Factory Terrace and the air raid shelters behind.

We have continued to distribute the Heritage Trail leaflet that we produced with the help of volunteers and in conjunction with the Local History Society.

We continued working with a local school who are keen to utilise the group's knowledge on Halstead's cultural heritage, more specifically the air raid shelters and Land East of the High Street. The school designed possible interiors for the future use of the shelters and posters to save the shelters. We continue to work with the school and utilise the contacts we have made to work with more schools in the future.

Charitable Object 3: To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment in Halstead, Essex

Braintree and Essex councils have still not resumed work on the Local Heritage List

Members have supported: (i) Essex Industrial Archaeology Group an organisation that promotes industrial heritage across the county. (ii) River Care and River Improvement groups (iii) Halstead Town Council's Tree Charter commitments (iv) Greenways Halstead (formerly The Earls Colne to Halstead Cycle Path Group). We regularly update our website and social media accounts with information, blogs etc.

Organisational sustainability: To ensure that we are legally compliant and able to withstand external demands and recognise and respond to opportunities

We continue to endeavour to boost The Friends membership in order to increase our income and accountability

Trustees and volunteers have taken part in training, webinars and conferences

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Acknowledgements

Trustees are grateful to:

- North Essex Heritage for their unwavering support and guidance;
- Heritage Trust Network
- Community 360 for advising us on governance, volunteer recruitment and training matters;
- HDLHS, the Empire Theatre and Halstead Heritage Museum, EIAG and Colne Valley Postal Museum for working with us;
- The Cultural Engine
- The Heritage Lottery Fund
- EIAG, Halstead and District Local History Society, the Heritage Trust Network, The Cultural Engine, Council for British Archaeology, SAVE Britain's Heritage, and everyone else who has submitted representations to planning applications and appeal, and who continue to support us.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees by:

Eileen Penn

EILEEN PENN

CHAIR

Dated: 18 October 2023

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H21C Accounts 2022									
Date	Item	Activity	Claims	Income	Banked	Pay in/c	Cash ex	Exp chq	Balance
01 01 22	bfwd			0.00					1224.10
04 01 22	membership	G Lagdon		10.00	10.00				1234.10
08 01 22	Jan Mellon	Sub Brit subs				tfr		25.00	1209.10
05 02 22	ESAH	subs						15.00	1194.10
09 03 22	membership	Jan Mellon		10.00	10.00				1204.10
10 03 22	membership	Eileen Penn		20.00	20.00				1224.10
14 04 22	membership	H Wright		10.00	10.00				1234.10
03 05 22	membership	J Atkinson		10.00	10.00				1244.10
09 05 22	Amazon Europe	Core		5.00	5.00				1249.10
09 06 22	Donation	Jubilee		13.10	13.10				1262.20
16 06 22	Zurich	insurance						134.03	1128.17
21 07 22	Halstead Town	Cgrant		475.00	475.00				1603.17
26 07 22	H E Wolf	Jubilee Jaunt donation		50.00	50.00				1653.17
15 08 22	membership	Malcolm Finken		10.00	10.00				1663.17
15 08 22	E Penn	Summer Fair						15.00	1648.17
19 08 22	membership	J Blunden		10.00	10.00				1658.17
24 08 22	membership	H Wolf		10.00	10.00				1668.17
26 08 22	membership	J Giffould		10.00	10.00				1678.17
07 09 22	membership	Card S D T		15.00	15.00				1693.17
12 09 22	membership	Cook S, Roach DP		30.00	30.00				1723.17
13 09 22	J Giffould	Zoom						143.88	1579.29
20 09 22	membership	C&S Ormes		15.00	15.00				1594.29
30 09 22	J Giffould	EIAG IHF stand						15.00	1579.29
22 10 22	Heritage Trust	N subs						100.00	1479.29
29 10 22	Christmas Fair							30.00	1449.29
13 12 22	Dennis & Debbie	Christmas tree festival						20.95	1428.34
27 12 22	J Giffould	Subbrit subs						25.00	1403.34
									1403.34
									1403.34
									1403.34
									1403.34
									1403.34
									1403.34
Totals				703.10	703.10	0.00	0.00	523.86	1403.34
H21C Accounts									
Date	Item	Activity	Claims	Income	Banked	Pay in/c	Cash ex	Exp chq	Balance

Accounts for 2022

To my knowledge these are a true and fair record of the accounts for the year 2022 for Halstead 21st Century Group.

Jane Giffould

H21C Treasurer

		Bank		Income analysis				Expenditure analysis			
Bank statement		Inc	Exp	Subs	Meetings	Donations	Fund raising	Transport	Website	Courses	
1224.10		0.00	0.00								
1234.10	y		0.00	10.00							
		0.00 y									
1194.10		0.00 y									
	y	y		10.00							
1224.10	y	y		20.00							
	y		0.00	10.00							
	y		0.00	10.00							
1249.10	y		0.00						5.00		
1262.20	y		0.00		13.10						
		0.00 y									
1603.17	y		0.00						475.00		
	y		0.00						50.00		
1663.17	y		0.00	10.00							
		0.00 y									
	y		0.00	10.00							
	y		0.00	10.00							
	y		0.00	10.00							
	y		0.00	15.00							
1723.17	y		0.00	30.00							
		0.00 y									
1594.29	y		0.00	15.00							
		0.00 y									
		0.00 y									
1449.29		0.00 y									
		0.00	20.95								
		0.00	25.00								
		0.00	0.00								
		0.00	0.00								
		0.00	0.00								
		0.00	0.00								
		0.00	0.00								
		0.00	0.00								
1449.29	0.00	0.00	45.95	160.00	0.00	13.10	530.00	0.00	0.00	0.00	
		Bank		Income analysis				Expenditure analysis			
Bank statement		Inc	Exp	Subs	Meetings	Donations	Fund raising	Transport	Website	Courses	

Visits	Subs	Equipment	Postage	Phone	Publicity	Meetings	Insurance	check	
								0.00	
								0.00	
	25.00							0.00	
	15.00							0.00	
								0.00	
								0.00	
								0.00	
								0.00	
								0.00	
							134.03	0.00	
								0.00	
								0.00	
								0.00	
					15.00			0.00	
								0.00	
								0.00	
								0.00	
								0.00	
				143.88				0.00	
								0.00	
					15.00			0.00	
	100.00							0.00	
					30.00			0.00	
					20.95			0.00	
	25.00							0.00	
								0.00	
								0.00	
								0.00	
								0.00	
								0.00	
0.00	165.00	0.00	0.00	143.88	80.95	0.00	134.03	0.00	0.00
Visits	Subs	Equipment	Postage	Phone	Publicity	Meetings	project	check	

Summary	2022	
bfwd	1224.10	
Income	703.10	
Expenditure	523.86	
Balance	1403.34	
Bank balance	1449.29	
unc inc	0.00	
unc exp	45.95	
Balance	1403.34	
Cash in hand	0.00	
Balance + cash	1403.34	

0.00		0.00