



Trustees' Annual Report for the period

Period start date

1st October 2024

Period end date

30th September 2025

From

To

Section A

Reference and administration details

Charity name

Scott's Grotto CIO

Other names charity is known by

Scott's Grotto Trust

Registered charity number (if any)

1180709

Charity's principal address

c/o The Priory

High Street

Ware

Postcode

SG12 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Owen	Chairman		Scott's Grotto CIO
2	Graham Watson	Secretary		"
3	Ben Wood	Vice-Chairman/ Treasurer		"
4	Sue Newman			"
5	Mark Pope			"
6	Adrian Newman			"
7	Graeme Hill			"
8	Kathryn Adams			"
9	Megan Townsend			"
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Scott's Grotto CIO Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Nominated Trustees

East Herts District Council ("the appointing body") may appoint two charity trustees.

The Ware Society ("the appointing body") may appoint two charity trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The restoration, preservation and protection of the Grade I Listed property Scott's Grotto in Hertfordshire and its associated Grade II* listed Summerhouse, gardens and grounds for the benefit of the public and the advancement of education of the public in its architecture, history and heritage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Opened 42 times for public access with a total of 2204 visitors.
- 599 visitors for an opening event aimed at children.
- 76,000 web page views, top 3 locations were USA, UK, Russian Federation.
- Arboricultural survey and recommended tree work carried out.
- Volunteer work in the grounds and within the site.

Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Scott's Grotto relies on volunteers to open to the public and are extremely grateful to the 35 plus people who gave their time in order that the public could benefit from access to this unique heritage site.

Summary of the main achievements of the charity during the year

- Our volunteer stewards gave over 200 hours of their time to open Scott's Grotto for the public.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have determined that it is appropriate to hold £20,000 in reserves against unexpected emergency expenditure. This includes but is not limited to:

- Ensure there are sufficient cash reserves to cover day to day running costs.
- Make necessary repairs and improvements as they are required.
- To deal with an unexpected drop in income, resulting in Charity being unable to meet its financial obligations

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Funds

Income

- Visitor income
- Grants

Expenditure

- Preservation of the site and buildings
- Grounds maintenance
- Publicity for the Grotto

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R H Owen

Full name(s)

ROBERT HENRY OWEN

Position (eg Secretary, Chair, etc)

CHAIR.

Date

19/11/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Scott's Grotto CIO

No (if any)
1180709

Receipts and payments accounts

CC16a

For the period from	Period start date 01/10/2024	To	Period end date 30/09/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,500	-	-	1,500	1,000
Visitor donations	2,532	-	-	2,532	3,295
Events	1,076	-	-	1,076	1,438
Sales	113	-	-	113	210
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,221	-	-	5,221	5,943
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,221	-	-	5,221	5,943
A3 Payments					
Rates, Insurance and Utilities	1,640	-	-	1,640	162
Site Maintenance costs	3,253	-	-	3,253	6,751
Sales and publicity	121	-	-	121	545
Website	617	-	-	617	107
Enhancements	383	-	-	383	-
Events	-	-	-	-	356
Management costs	70	-	-	70	147
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,085	-	-	6,085	8,067
A4 Asset and investment purchases, (see table)					
CCLA Investment Fund	20,000	-	-	20,000	-
	-	-	-	-	-
Sub total	20,000	-	-	20,000	-
Total payments	26,085	-	-	26,085	8,067
Net of receipts/(payments)	- 20,863	-	-	- 20,863	- 2,124
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,896	-	-	39,896	39,896
Cash funds this year end	19,032	-	-	19,032	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	11,032	-	-
	CCLA Deposit Account	8,000	-	-
		-	-	-
	Total cash funds	19,032		
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	CCLA Investment Funds	Unrestricted	20,000	19,916
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R H Owen</i>	R. H. OWEN	19/11/25