

Trustees' Annual Report for the period



		Period start date			Period end date		
		1st	October	2023	30th	September	2024
From					To		

Section A Reference and administration details

Charity name **Scott's Grotto CIO**

Other names charity is known by **Scott's Grotto Trust**

Registered charity number (if any) **1180709**

Charity's principal address **c/o The Priory**

High Street

Ware

Postcode SG12 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Owen	Chairman		Scott's Grotto CIO
2	Graham Watson	Secretary/Treasurer		"
3	Ben Wood	Vice-Chairman/ Assistant Treasurer		"
4	Sue Newman			"
5	Mark Pope			"
6	Adrian Newman			"
7	Graeme Hill			"
8	Kathryn Adams		22-11-23 onwards	"
9	Megan Townsend		12-03-24 onwards	"
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Scott's Grotto CIO Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Nominated Trustees

East Herts District Council ("the appointing body") may appoint two charity trustees.

The Ware Society ("the appointing body") may appoint two charity trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The restoration, preservation and protection of the Grade I Listed property Scott's Grotto in Hertfordshire and its associated Grade II* listed Summerhouse, gardens and grounds for the benefit of the public and the advancement of education of the public in its architecture, history and heritage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Opened 50 times for public access with a total of 3061 visitors.
- 943 visitors for an opening event aimed at children.
- Work around the Rotunda to improve access for maintenance
- Path repairs
- Retaining wall reconstruction
- General garden Maintenance
- Guidebook enlarged and updated
- Volunteer work in the grounds and within the site.

Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Scott's Grotto relies on volunteers to open to the public and are extremely grateful to the 35 plus people who gave their time in order that the public could benefit from access to this unique heritage site.

Summary of the main achievements of the charity during the year

- Our volunteer stewards gave over 200 hours of their time to open Scott's Grotto for the public.
- Published an updated guidebook.
- Continuing to maintain and improve the site.

Section E

Financial review

Brief statement of the charity's policy on reserves

Scott's Grotto intend to hold a minimum of £5,000 in reserves to cover unexpected costs and reduced income.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Funds

Income

- Visitor income
- Grants

Expenditure

- Preservation of the site and buildings
- Grounds maintenance
- Publicity for the Grotto

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ROBERT HEWAT OWEN

Position (eg Secretary, Chair, etc)

CHAIR

Date

20/11/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Scott's Grotto CIO

No (if any)
1180708

Receipts and payments accounts

CC16a

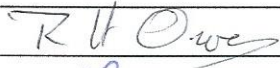

For the period from	Period start date 01/10/2023	To	Period end date 30/09/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,000	-	-	1,000	1,050
Visitor donations	3,295	-	-	3,295	4,271
Events	1,438	-	-	1,438	1,323
Sales	210	-	-	210	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,943	-	-	5,943	6,645
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,943	-	-	5,943	6,645
A3 Payments					
Rates, Insurance and Utilities	162	-	-	162	239
Site Maintenance costs	6,751	-	-	6,751	2,750
Sales and publicity	545	-	-	545	499
Website	107	-	-	107	588
Enhancements	-	-	-	-	3,293
Events	356	-	-	356	703
Management costs	147	-	-	147	243
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,067	-	-	8,067	8,314
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,067	-	-	8,067	8,314
Net of receipts/(payments)	- 2,124	-	-	- 2,124	- 1,670
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,020	-	-	42,020	43,690
Cash funds this year end	39,896	-	-	39,896	42,020

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	39,896		
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ROBERT H OWEN	20/11/2024
		GRAHAM WARREN	20/11/2024