



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	October	2020		30th	September	2021

Section A

Reference and administration details

Charity name

Scott's Grotto CIO

Other names charity is known by

Scott's Grotto Trust

Registered charity number (if any)

1180709

Charity's principal address

c/o The Priory

High Street

Ware

Postcode

SG12 9AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Watson	Chairman		Scott's Grotto CIO
2	Ben Wood	Vice-Chairman		"
3	Emily Coulter	Secretary		"
4	Linda Wells	Treasurer		"
5	Sue Newman			"
6	Robert Owen			"
7	Mark Pope			"
8	Adrian Newman			"
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Scott's Grotto CIO Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Nominated Trustees
East Herts District Council ("the appointing body") may appoint two charity trustees.
The Ware Society ("the appointing body") may appoint two charity trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The restoration, preservation and protection of the Grade I Listed property Scott's Grotto in Hertfordshire and its associated Grade II* listed Summerhouse, gardens and grounds for the benefit of the public and the advancement of education of the public in its architecture, history and heritage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Scott's Grotto was only open to the public in general from July 24th during the year 2020-2021 following the relaxation of Covid - 19 restrictions.
- Repair work was carried out by our appointed contractor using the 2016 surveyor's report commissioned by EHC. In the process of this further work was revealed which was completed.
- Volunteer work in the grounds and within the site.
- All this was carried out in accordance with Covid-19 restrictions where relevant.

Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Scott's Grotto relies on volunteers to open to the public and are extremely grateful to the 30 plus people who gave their time in order that the public could benefit from access to this unique heritage site.

Summary of the main achievements of the charity during the year

- Opened 34 times for public access with a total of 5542 visitors.
- 4454 visitors during 'Scott's Enchanted Grotto', an event put on in association with the Secret Society of Hertford Crafters. A total of £8,000 was raised, shared between the Samaritans and Scott's Grotto.
- Continuation of repair work to the Grotto and Summerhouse following successful grant applications in 2018-19 in accordance with Listed Building Consent where appropriate.
- Successful grant applications to HM Government to cover loss of income due to Covid-19 restrictions.

Section E

Financial review

Brief statement of the charity's policy on reserves

Scott's Grotto intend to hold a minimum of £5,000 in reserves to cover unexpected costs and reduced income.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Funds

Income

- Visitor income
- Grants
- Handover grant from East Herts Council.

Expenditure

- Preservation of the site and buildings
- Grounds maintenance

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Graham Watson

Position (eg Secretary, Chair, etc)

Chairman

Date

11th July 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Scott's Grotto CIO	No (if any) 1180709
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Receipts and payments accounts

CC16a


For the period from	Period start date 30/09/2020	To	Period end date 30/09/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	28,805	-	-	28,805	33,770
Visitor donations	5,175	-	-	5,175	666
Fundraising	-	-	-	-	-
Sundry Income	174	-	-	174	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,155	-	-	34,155	34,436
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,155	-	-	34,155	34,436
A3 Payments					
Rates, Insurance and Utilities	2,474	-	-	2,474	2,347
Site Maintenance costs	13,672	-	-	13,672	25,705
Sales and publicity	1,667	-	-	1,667	138
Legal fees	-	-	-	-	924
Fundraising costs	-	-	-	-	-
Covid costs	83	-	-	83	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	17,895	-	-	17,895	29,114
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,895	-	-	17,895	29,114
Net of receipts/(payments)	16,260	-	-	16,260	5,322
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	16,260	-	-	16,260	5,322

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	52,336	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		GRAHAM W ADEN	7/7/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Scott's Grotto CIO

**On accounts for the year
ended**

30th September 2021

**Charity no
(if any)**

1180709

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Peter Dane

Date:

7/7/2022

Name:

PETER DANE

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 LITTLE WIDBURY LANE

WARE

SG12 7AU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.