



Bishop Auckland Parish

St Andrew's + St Anne's

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
BISHOP AUCKLAND**

REGISTERED CHARITY NUMBER 1180703

ANNUAL TRUSTEES' REPORT FOR 2021

Aims and Purposes

Bishop Auckland Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Matthew Keddily, in promoting in the ecclesiastical parish the whole mission of the church – pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the maintenance of St Andrew's Church, South Church and St Anne's Church, Market Place, Bishop Auckland.

Objectives and Activities

When planning our activities for the year the incumbent and the PCC attach great importance to public benefit, and we try to enable ordinary people to live out their faith as part of our parish community through

- worship and prayer, learning about the Gospel and developing their trust in Jesus
- provision of pastoral care and practical support for people living in the parish
- missionary and outreach work

The PCC is committed to enabling as many people as possible to worship in our two churches and to become part of our parish community. Our services and worship are based around prayer, Bible reading, preaching, music and sacrament.

PCC members also provide input into the parish Mission Action Plan as they consider how we can best serve our church members, local community and the wider world through our services and activities.

Achievements and Performance

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the course of the year which our community find both beneficial (especially for those who are socially isolated) and spiritually fulfilling. We try to provide a range of services: from a

traditional Holy Communion service (liturgically led and with traditional hymns) in St Andrew's each Sunday morning; a quiet spoken Holy Communion service in St Anne's each Thursday; and our contemporary Sunday Gathering service (of an inter-generational and interactive style, with modern music and streamed via Facebook) from St Anne's.

We started the year with physical services suspended in line with COVID guidance at the time before re-opening in March; we ensured that COVID guidance was closely followed to keep everyone safe. When services were not permitted, we were sometimes able to open our churches for private prayer.

All are welcome to attend our regular services. In 2021 our parish worshipping community consisted of 97 people (6 children aged 0-10, 7 young people aged 11-17, 37 adults aged 18-69 and 37 adults aged 70+). The average weekly attendance (including baptisms) at St Anne's counted during the month of October was 46 people and at St Andrew's, 47.

After the last revision of the Electoral Roll in May 2021 there were 82 people on the Church Electoral Roll.

As well as our regular services, we enable our local community to celebrate and thank God at the milestones of the journey through life and offer appropriate pastoral support. In 2021, 9 baptisms, 5 weddings and 60 funerals (of which 31 were conducted at a crematorium or cemetery) took place in our parish. On 2nd November we welcomed into St Anne's Church the relatives of those whose funerals had been conducted in the parish during the past year so that they could light a candle, listen to a short reflection and remember their loved ones.

Work with Children, Youth & Families

During 2021 our work with children, young people and families was partially impacted by the Covid pandemic and resulting restrictions. *Blessed Beginnings* (our group for babies and toddlers and their parents / carers) held some activities outdoors until part way through the year when both *Blessed Beginnings* and YOOF (for young people aged 11 -18 years, and previously held online) were able to meet in church weekly during term time, and Kingdom Kids (for age 5-11) was also held in church once a month. During school holidays we ran a regular free family film club (with a hot meal included). Our Children & Families Mission Leader has also been able to return to supporting local primary schools by helping to deliver assemblies (approximately once a month) and RE lessons. We also worked with local primary schools to produce a large colourful display of paper fruit in St Anne's during the weekend of the Food Festival and a similar display of paper baubles at the Christmas Tree Festival in St Anne's which coincided with the town's Christmas Lights Switch-On. On both occasions many families came into church to see what their children had made in school. We also invited local primary school children to attend our free family film club, the summer holiday club and our Christingle service in St Andrew's Church.

Ministry to the Elderly

During 2021 pastoral visitors have taken Holy Communion to housebound members of our parish and let them know they are not forgotten. In October we began running a coffee morning after St Anne's Thursday service of Holy Communion.

Town Events

The Bishop Auckland Food Festival took place in October and St Anne's Church was open throughout the weekend providing refreshments and toilet facilities as well as a place for children to play. On the Saturday before Christmas, we held a carol service in the Market Place.

Helping people in need

We continue to support our local food bank (part of a crisis intervention project based in Woodhouse Close Church Community Centre) through donations of food and hygiene products, in addition to financial assistance. Throughout the year we have given to other registered charities in this country and overseas. These currently include Christians against Poverty, Compassion UK (through whom we sponsor a little boy in Kenya), The Message Trust, Medaille Trust, Mercy Ships and Prison Fellowship. We have also supported local families by holding a baby clothing event and a school uniform event with items of clothing available free of charge or for a small donation. We also keep a supply of used children's clothes to offer to anyone who asks us for them.

When deciding which charities to support and for how long, the parish Global Mission Committee will bear in mind some of the stated priorities of the Diocese, namely poverty, children and the environment. We also continue to provide practical assistance to individuals who approach the church directly for help and where necessary we signpost them to the appropriate agencies when longer term support is required. In our care for the wider world, we seek where possible to use Fairtrade and environmentally friendly products.

Ecumenical Involvement

Bishop Auckland Parish is a member of the Bishop Auckland Fellowship of Christian Churches. Since the easing of COVID-19 restrictions the BAFCC has been able to resume regular meetings. Members of our parish have also been involved with the Passion Play (a major production which took place on Good Friday 2022 in Bishop Auckland Market Place) either as actors or helping in other practical ways.

Parish Website and Facebook Page

Information about safeguarding and contact details for the parish are available on our website (www.baparish.church), and our Facebook page ([Bishop Auckland Parish](#)) is regularly updated.

Buildings

To facilitate our work, it is important that we maintain the fabric of the churches of St Andrew (Grade I listed) and St Anne (Grade 2) and ensure that all equipment is serviced and inspected as necessary. A programme of building works is still in place to provide St Anne's Church with more appropriate facilities needed to serve the local community. A new burner was installed in St Andrew's Church in December 2021. It is hoped this major item of expenditure will help provide efficient heating for the church building for at least the next few years.

Hire of Church Premises

St Anne's Church has a number of spaces available for hire at reasonable rates, subject to the completion of a hire agreement which includes compliance with health

and safety and safeguarding regulations. Since the easing of COVID restrictions external groups have been permitted to resume meeting on our premises.

Financial Review

For a second year, the composition of receipts and payments was different from previously as a result of the coronavirus (COVID-19) pandemic and its impact on services and church activities.

Total receipts into unrestricted funds were £79,777: unrestricted voluntary donations amounted to £62,040, of which grants, including COVID-19-related support funding from Durham County Council and an element of the first instalment of a grant received from the National Lottery Heritage Fund Culture Recovery Fund for Heritage, totalled £19,632; a further £10,666 was claimed as Gift Aid. Receipts from church activities, principally fees for funerals, contributed £7,008.

Of receipts into restricted funds of £81,730, grants accounted for £76,475, of which in turn the major components were a final £31,823 of Strategic Development Funding under the Church of England Resource Church initiative, £28,553 from the National Lottery Heritage Fund Culture Recovery Fund for Heritage and £10,170 from HMRC under the Coronavirus Job Retention Scheme.

Regular giving was virtually unchanged from the previous year, the slight reduction being the result of a fall of 3% in envelope giving.

At £161,506, total Parish receipts were 32% higher than the £122,576 received in 2020, driven mostly by the further increase in grant funding, as well as by a partial recovery in donations and collections at funeral and baptism services and an increase in claimed Gift Aid.

A total of £76,282 was spent from unrestricted funds to provide the Christian ministry from Bishop Auckland Parish, including the contribution of a Diocesan Parish Share of £30,000, 43% less than the £52,500 paid in 2020. Other major costs were in respect of insurance, utilities, and buildings repair, maintenance and capital expenditure, including significant sums related to the heating system at St Andrew's Church.

Payments from restricted funds amounted to £89,816; by activity type, around three-quarters of this supported ministry to children and families, while in terms of nature of payment a similar proportion was accounted for by payments to staff employed by the Parish. The funding came very largely through the Strategic Development Funding under the Resource Church initiative and the other grant funding from the National Lottery Heritage Fund Culture Recovery Fund for Heritage and from HMRC under the Coronavirus Job Retention Scheme, with a significant additional proportion coming from Parish reserves in the form of the St Anne's Old School Fund, which is available for application for educational purposes.

Total payments in the year were £166,098, a 5% reduction from the £174,655 spent in 2020.

The net result for the year was an excess of receipts over payments of £3,495 on unrestricted funds but a shortfall of £4,592 overall.

During the year, the monies held within The Lightfoot Institute Trust Fund were de-restricted according to advice received from the Durham Diocesan Board of Finance and following the passing of a resolution by the PCC. The effect was a transfer from restricted to unrestricted funds that at the end of the year equated to £103,397.

Based on the bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2021 thus amounted to £139,152 of unrestricted funds and £108,559 of restricted funds, that is, £247,711 in total.

The PCC wishes to thank John L Griffiths BA (Hons) Econ F.C.M.A. for once again carrying out the role of Independent Examiner of the accounts, and for requesting that his normal fee be waived in favour of a charitable donation being made; accordingly, a donation of £100 has been made to the Woodhouse Close Community Centre, Bishop Auckland.

Reserves policy

It is PCC policy to maintain a sufficient balance from unrestricted funds in its current account to cover day to day running expenses and to cover emergency situations that may arise from time to time.

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Staff Team in post in 2021:

Vicar - Revd Matthew Keddilty

Training Curate – Revd Stephanie Price (until 07 November 2021)

Children & Families’ Mission Leader for 0 - 11s – Mrs Alison Keddilty

Young Peoples’ Mission Leader – Mr Graham Cleland (until 30 November 2021)

Parish Administrator – Mrs Angela MacDonald

Ministry Experience Volunteer (from 01 September 2021) – Miss Mary MacDonald

Volunteers

All our volunteers have been safely recruited and undergone appropriate training.

Safeguarding

The PCC has endorsed and operates in accordance with the House of Bishops Safeguarding Policy for children, young people and adults. Safeguarding is a standing agenda item at all full PCC and Standing Committee meetings.

Mrs Marilyn Weerasinghe continues to act as Parish Safeguarding Officer and has worked with staff members to ensure that the above safeguarding policy is being adhered to.

All our activities are risk assessed, and all paid and voluntary workers are safely recruited. DBS checks and safeguarding training are renewed every three years.

Contact details for local safeguarding officers are clearly displayed in both churches, as well as a list of emergency helplines.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of Bishop Auckland PCC consists of the incumbent (our vicar), curate, reader and members elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our services /members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent. During 2021 the PCC met regularly - in person or via zoom - to discuss church matters. We also have a Global Mission Committee which meets periodically throughout the year to discuss our support for other charities and organisations at home and abroad. The Global Mission Committee is responsible to the PCC and reports back to it regularly.

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the Parish and the wider structures of the Anglican Church.

Administrative Information

Bishop Auckland Parish consists of two churches: St Andrew's Church, South Church, Bishop Auckland DL14 6FR and St Anne's Church, Market Place, Bishop Auckland DL14 7NP. Bishop Auckland Parish is part of the Diocese of Durham within the Church of England.

The Parish Office is based in St Anne's Church and is open Monday to Friday, 9.30 am to 12.30 pm when the Parish Administrator is available to respond to enquiries from members of the public.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and became a registered charity in November 2018.

PCC members who were in office in 2021:

Ex-officio Members

Incumbent: Revd Matthew Keddlity

Chairperson

Curate: Revd Stephanie Price (until 07 November 2021)

Other Ministers:

Revd Eileen Harrop

Reader: Mrs Catherine Taylor
Deanery Synod

Vice Chair & Representative to

Wardens: Mr Anthony Coulls

Mr James Masters

Mrs Patricia White (until 07.05.2021)

Synod Mr Martin Wood (from 09.05.2021)

Representative to Deanery

Elected Members:

Miss Isobel Coulls (from 09 May 2021)

Mr John Waine

Mrs Marilyn Weerasinghe

Mr Nicholas White

Mrs Margaret Wright (to March 2021)

Co-opted Members:

Mrs Jane Armstrong (Woodhouse Close Church)

This report and associated accounts were presented to the APCM of the Ecclesiastical Parish of Bishop Auckland on 15 May 2022.

Signed *Revd Matt Keddilty*

Vicar of Bishop Auckland
(PCC Chairman)

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
RECEIPTS					
Voluntary receipts:					
Regular giving		32,355	4,200	36,555	36,708
Collections at services		5,981	-	5,981	2,323
Other giving / voluntary receipts	5a	23,704	77,472	101,176	68,612
Gift aid and GASDS recovered		10,666	-	10,666	8,075
		72,706	81,672	154,378	115,718
Activities for generating funds		-	-	-	-
Receipts from investments	5b	62	58	120	1,130
Church activities	5c	7,008	-	7,008	5,727
Other incoming resources		-	-	-	-
TOTAL RECEIPTS		79,777	81,730	161,506	122,576
PAYMENTS					
Church activities:					
Mission giving and donations	5d	2,136	-	2,136	1,627
Diocesan parish share contribution		30,000	-	30,000	52,500
Salaries, wages and honoraria		2,063	64,064	66,127	58,388
Clergy and staff expenses		4,157	6,431	10,588	12,626
		38,356	70,495	108,851	125,142
Cost of generating funds		194	-	194	334
Church expenses	5e	27,545	17,501	45,046	41,536
Major capital expenditure	5f	10,186	1,820	12,007	7,644
Other expenditure		-	-	-	-
TOTAL PAYMENTS		76,282	89,816	166,098	174,655
EXCESS OF RECEIPTS OVER PAYMENTS		3,495	(8,087)	(4,592)	(52,079)
Transfers between funds	3	103,397	(103,397)	-	-
NET MOVEMENT IN FUNDS:		106,891	(111,484)	(4,592)	(52,079)
Cash in hand & Bank balances at 1st January		32,261	220,043	252,304	304,383
Cash in hand & Bank balances at 31st December		139,152	108,559	247,711	252,304

Statement of Assets & Liabilities at 31 December

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Cash funds					
Cash in hand and Bank current account		31,193	122	31,315	845
Deposit funds		107,960	108,437	216,396	251,458
		139,152	108,559	247,711	252,304
Other monetary assets					
Debtors		150	1	151	4,591
Investment assets					
Investment fund shares at market value		-	-	-	-
Assets retained for Church Use	2	-	-	-	-
Liabilities					
Creditors		88	362	450	917

NOTES

- 1 The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Non-monetary assets retained for church use but not valued for the Statement of Assets and Liabilities include fixtures & fittings and AV & office equipment
- 3 The movements in restricted funds during the year were as below:

	Bal B/fwd	Receipts	Payments	Transfers	Bal c/fwd
Restricted					
Resource Church (Strategic Development Funding)	(5,189)	31,823	26,634	-	-
St Anne's Restoration Fund	68	0	-	-	68
(from the sale of) St Anne's Old School Fund	113,493	57	11,205	-	102,345
(from the sale of) The Lightfoot Institute Trust Fund	103,343	54	-	(103,397)	-
(from) Sequeira legacy for entrepreneurial work at St Anne's	868	0	868	-	-
(from) The Frank & Phillis Scotto Trust Fund for baby and toddler groups	6,232	0	4,645	-	1,587
(from) Lord Crewe's Charity for Relief in Need purposes	330	330	-	-	660
(from) Durham County Council Bishop Auckland Heritage Action Zone	-	3,899	-	-	3,899
	219,145	36,163	43,352	(103,397)	108,559

The monies held within the St Anne's Restoration Fund are for the restoration of St Anne's Church

The monies held within the St Anne's Old School Fund are available for application for educational purposes

The monies held within The Lightfoot Institute Trust Fund may be applied for furthering the religious and other charitable work of the Church of England in the parish of Bishop Auckland; these monies were de-restricted during 2021 according to advice received from the Durham Diocesan Board of Finance and following the passing of a resolution by the PCC

The Sequeira legacy was designated to the entrepreneurial work at St Anne's Church, Bishop Auckland

The monies from The Frank & Phillis Scotto Trust Fund are to fund the Bishop Auckland Parish baby and toddler groups

The monies from Lord Crewe's Charity are to be used for Relief in Need purposes

The monies from Durham County Council Bishop Auckland Heritage Action Zone are project funding for the repair of the southern elevation of the roof of St Anne's Church

- 4 The movements in funds held by the Parish as agent during the year were as below:

	Bal B/fwd	Receipts	Payments	Transfers	Bal c/fwd
Funds held as agent					
(for) St Peter's Chapel, Auckland Castle	2,904	-	-	-	2,904
Donations from third parties to charities	-	1,669	1,469	-	200
Fees and other payments owed to third parties	-	14,181	14,380	-	(199)
Miscellaneous	-	429	429	-	-
	2,904	16,280	16,279	-	2,905

NOTES (Cont)

5 Further Analysis of Receipts and Payments

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
Receipts				
a Other giving / voluntary receipts				
Donations & appeals	4,072	997	5,069	1,839
Legacies received	-	-	-	-
Grants	19,632	76,475	96,108	66,773
	23,704	77,472	101,176	68,612
b Receipts from investments				
Bank and CBF Deposit Fund interest	62	58	120	1,130
	62	58	120	1,130
c Church activities				
Fees for weddings and funerals	6,490	-	6,490	3,948
Trading activities				
St Anne's café receipts	-	-	-	1,704
Bookstall receipts	240	-	240	0
St Anne's meeting room hire receipts	238	-	238	75
Other trading receipts	40	-	40	0
Total receipts from trading activities	518	-	518	1,779
	7,008	-	7,008	5,727
Payments				
d Mission giving and donations				
Bishop Auckland Fellowship Of Christian Churches (Passion Play 2020)	-	-	-	1,000
Christians Against Poverty	300	-	300	-
Compassion UK	336	-	336	327
Medaille Trust	300	-	300	-
Mercy Ships UK	300	-	300	-
Prison Fellowship	300	-	300	-
The Message Trust	300	-	300	-
Toilet Twinning	-	-	-	300
Woodhouse Close Church Community Centre	300	-	300	-
	2,136	-	2,136	1,627
e Church expenses				
Mission and evangelism costs	1,239	9,170	10,409	4,373
Church running expenses (including governance)				
Insurances	7,583	2,501	10,084	10,410
Minor repairs and routine maintenance	5,328	-	5,328	6,873
Equipment (church and office)	772	4,375	5,146	4,139
Office operating costs	3,328	554	3,882	4,207
Other church running expenses (including governance)	4,209	-	4,209	2,473
Total church running expenses (including governance)	21,220	7,429	28,650	28,103
Church utility bills	4,853	901	5,754	8,123
Costs of trading				
St Anne's café payments	71	-	71	936
Bookstall payments	148	-	148	0
Other trading payments	16	-	16	0
Total costs of trading	234	-	234	936
	27,545	17,501	45,046	41,536
f Major capital expenditure				
Major repairs to the church building	9,601	1,820	11,422	6,261
Major repairs to other PCC property including redecoration	-	-	-	-
New building work to the church, clergy housing or other PCC property.	585	-	585	1,382
	10,186	1,820	12,007	7,644

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE MEMBERS/TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BISHOP AUCKLAND Registered Charity Number 1180703

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Respective responsibilities of Trustees and Independent Examiner

As the charity trustees of the Trust, the members of the Parochial Church Council are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The members consider that an audit is not required for the year in question under section 144(2) of the Act and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Act;
- to follow all relevant Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with all relevant Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

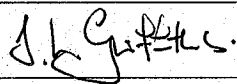
Independent Examiner's Statement

I have completed my examination. No matters have come to my attention in connection with the examination that give me cause to believe that in any material respect

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; and
- the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

29/03/2022

Name:

JOHN LLOYD GRIFFITHS

Relevant professional
qualification(s) or body (if any):

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