

Trustees' Annual Report

For the year ended 30 September 2025

Prepared by Catherine Harrison

1. Charity information

Charity name: Friends of Long Wittenham Primary School

Charity number: 1180692

Registered address:

Long Wittenham Primary School

High Street

Long Wittenham

ABINGDON

Oxfordshire

OX14 4QJ

Trustees during the year:

- Catherine Harrison
- Dr Mark Warren
- Nicola Folkman

2. Structure and management

The charity is a Charitable Incorporated Organisation, also referred to as a CIO. The charity is governed by its constitution, dated 13 November 2018.

The charity is managed by its charity trustees. The constitution states that there must be at least three charity trustees and no more than nine charity trustees.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The only eligible members of the CIO are its charity trustees. Membership of the CIO cannot be transferred to anyone else.

3. Charitable purpose

The charity's purpose is to:

To advance the education of pupils in Long Wittenham Primary School, also referred to as "the school", in particular by providing and assisting in the provision of facilities not required to be provided by the local education authority for education at the school.

4. Activities and public benefit

During the year, the charity carried out the following activities:

- Forest School
- Easter Egg Raffle

- Easy Funding Donations
- Other donations

These activities supported the charity's purpose by providing resources to fund activities and equipment that support the education of pupils at the school.

The trustees have considered the Charity Commission's guidance on public benefit.

6. Financial review

The charity's income for the year was **£ 4910.90**

The charity's expenditure for the year was **£ 1949.55**

The charity's funds at the year end were **£ 25470.45**

The trustees consider the charity to be financially stable for its current level of activity.

The charity has a reserves policy of holding £2000 as contingency. This will be kept for emergencies where the school needs to replace vital equipment or services quickly and no other funds are forthcoming in the time it is required

7. Custodian trustee funds

The charity does not hold any funds as custodian trustee on behalf of others.

8. Approval

Approved by the trustees on 21/05/2026.

Signed on behalf of the trustees:

Name: Catherine Harrison

Role: Trustee

Signature: _____

Date: 21/05/2026



Friends of Long Wittenham Primary School Account

Date	From/To:	In	Pay Slip	Out	Cleared	Receipt No	Cheque/ Online	Balance
11/15/2024	Refund N Folkman for FS biscuits/hot choc			13.56	✓	80	Online Trans	22495.53
12/18/2024	Anne Ridgway FS (Sep-Dec 24) £10.29 supplies			790.29	✓	81	Online Trans	21705.24
2/11/2025	Easy Funding Donation	24.10			✓		Online Trans	21729.34
3/5/2025	Refund N Folkman for FS biscuits/hot choc			30.19	✓	82	online Trans	21699.15
4/4/2025	Anne Ridgway FS (Jan-Mar 25) £20.64 supplies			620.64	✓	83	Online Trans	21078.51
5/30/2025	Donation Bookcase (£20), pop up café Pendon (£10.50)	69.50	500011		✓			21148.01
5/30/2025	Easter Egg Raffle	142.70	500012		✓			21290.71
7/22/2025	Anne Ridgway FS (Apr-Jul 25 (£74.87 supplies)			494.87	✓	84	Online Trans	20795.84
7/25/2025	Gift Aid received	4674.60	BACs		✓	85		25470.45
	For Charity Commission 01/09/24 - 31/08/25							
	Starting balance	22509.09						
	Money in	4910.90						
	Money Out	1949.55						
	Balance	25470.45						
	Investment Assets	0						
	Liabilities	0						
	Assets retained for the charity's own use	0						
