

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

## Section A Reference and administration details

<b>Charity name</b>	Friends of Long Wittenham Primary School
<b>Other names charity is known by</b>	n/a
<b>Registered charity number (if any)</b>	1180692
<b>Charity's principal address</b>	Long Wittenham Primary School, High Street Long Wittenham, Abingdon, Oxfordshire
<b>Postcode</b>	OX14 4QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Harrison	Secretary	26/04/23 -31/08/23	
2	Mark Warren	Chair	26/04/23 -31/08/23	
3	Nicky Folkman	n/a	10/04/2019-31/08/23	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
n/a		

**Name of chief executive or names of senior staff members (Optional information)**

n/a
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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Long Wittenham School

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- To raise and hold funds for the benefit of Long Wittenham Primary School.
- To raise and hold funds for the benefit of the pupils of Long Wittenham Primary School,
- To only distribute funds that the CIO raises in accordance of i and ii.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Money was raised through donations.

Money raised by the charity was used to pay for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for the school and educational resources and to fund a school trip.

In planning the charity's activities for the year, the trustees reviewed the guidance issued by the Charity Commission to ensure its activities were aligned to the guidance and the objectives of the charity.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity paid for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for Long Wittenham school including furniture and educational resources. It was also used to fund a school trip.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

There is no minimum amount of reserves that must be maintained.

**Details of any funds materially in deficit**

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Catherine Harrison

Position (eg Secretary, Chair, etc)

Secretary

Date

16/3/25

## Friends of Long Wittenham Primary School Account

Date	From/To:	In	Pay Slip	Out	Cleared	Receipt No	Cheque/ Online	Balance
9/1/2022	Starting Balance							15959.43
10/3/2022	Donation Mr & Mrs Lowe <b>GIFT AID</b>	<b>2000.00</b>	FPI		✓			17959.43
12/15/2022	Donation Lady Martin for Forest School <b>GIFT AID</b>	<b>12000.00</b>	BGC		✓			29959.43
11/22/2022	Easy Funding Donation	<b>21.79</b>			✓			29981.22
1/18/2023	Supply Cover for A Clarke's FS Training - reimburse to OCC 8-9/9/22, 18-19/10/22 & 8-9/11/22 £413.66, £413.66 & 436.54			<b>1263.86</b>	✓	64	Online Trans	28717.36
1/24/2023	Grant from Parish Council (for furniture)	<b>582.75</b>	FPO		✓			29300.11
2/13/2023	Supply Cover for A Clarke's FS Training & FS First Aid - reimburse to OCC 6-7/12/22, 17-18/1/23 £436.54 & 436.54			<b>873.08</b>	✓	65	Online Trans	28427.03
2/14/2023	Easy Funding Donation	<b>20.20</b>			✓			28447.23
3/1/2023	FS Supplies (hot choc & biscuits)			<b>14.53</b>	✓	66	Online Trans	28432.70
3/1/2023	Anne Ridgway FS (Sep-Dec 22)			<b>600.00</b>	✓	67	Online Trans	27832.70
5/11/2023	Reimburse School Muddy Faces Ltd			<b>374.12</b>	✓	68	Online Trans	27458.58
5/16/2023	Easy Funding Donation	<b>39.43</b>			✓			27498.01
5/24/2023	Parish Council Donation-towards Whole Sch Trip to Science Winchester	<b>410.00</b>			✓			27908.01
7/21/2023	Transfer PC Grant to OCC A/C towards Winchester Trip transport costs			<b>410.00</b>	✓	69		27498.01
7/21/2023	Transfer PC Grant to OCC A/C - price matched by PTA for classroom furniture			<b>582.75</b>	✓	70		26915.26
7/21/2023	Anne Ridgway FS (Feb-Mar 23)			<b>720.00</b>	✓	71		26195.26
7/21/2023	Anne Ridgway FS (Apr-Jul 23) £3 supplies			<b>543.00</b>	✓	72		25652.26

[illegible]