



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name Friends of Long Wittenham Primary School

Other names charity is known by n/a

Registered charity number (if any) 1180692

Charity's principal address Long Wittenham Primary School, High Street
Long Wittenham, Abingdon, Oxfordshire

Postcode OX14 4QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Atherton	Chair		
2	Nicola Folkman	Secretary		
3	Alastair Higginbottom	n/a		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Long Wittenham School

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- i. To raise and hold funds for the benefit of Long Wittenham Primary School.
- ii. To raise and hold funds for the benefit of the pupils of Long Wittenham Primary School,
- iii. To only distribute funds that the CIO raises in accordance of i and ii.

Money was raised through donations.

Money raised by the charity was used to pay for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for the school and educational resources.

In planning the charity's activities for the year, the trustees reviewed the guidance issued by the Charity Commission to ensure its activities were aligned to the guidance and the objectives of the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity paid for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for Long Wittenham school including and educational resources.

Section E

Financial review

Brief statement of the charity's policy on reserves

amount of reserves that must be

E. Atherton

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Atherton	
Position (eg Secretary, Chair, etc)	Chair	
Date	26/4/23	

Friends of Long Wittenham Primary School Account

Date	From/To:	In	Pay Slip	Out	Cleared	Receipt No	Cheque/ Online	Balance
09/01/2021	Starting Balance							11710.5
09/21/2021	FS Snacks - reimburse Nicky Folkman			9.44	✓	44	Online Trans	11701.06
10/05/2021	Parent Y6 donation	15.00	BACS		✓			11716.06
10/21/2021	Reimburse goals Y6 leavers			110.00	✓	45	Online Trans	11606.06
10/22/2021	Parent Y6 donation	15.00	BACS		✓			11621.06
11/01/2021	Anne Ridgway (FS Sep - Oct 21)			1560.00	✓	46	Online Trans	10061.06
11/01/2021	Reimburse Procurement Card for FS			12.36	✓	47	Online Trans	10048.70
11/01/2021	Reimburse goals Y6 leavers			15.00	✓	pt of 45	Online Trans	10033.70
11/04/2021	Forest School Donation	12000.00	CAF		✓			22033.70
11/20/2021	Donation from LW Bonfire Night	500.00	500008		✓			22533.70
11/19/2021	Parish Council Donation-sch gravel used at Acklins	100.00	Online		✓			22633.70
12/16/2021	Transfer for Bench in memory Jean			380.00	✓	48		22253.70
12/20/2021	Anne Ridgway (FS Nov to Dec 21)			1320.00	✓	49		20933.70
12/20/2021	Reimburse Resources (clay 26.68 x 2, Handwash £10.74, twine £2.76, water container £23.99)			90.85	✓	50-54	Online Trans	20842.85
01/13/2022	Pay S Kasten decorating Parrots Class			300.00	✓	55	Online Trans	20542.85
02/28/2022	Anne Ridgway Jan to Feb half term 22			1260.00	✓	56	Online Trans	19282.85
03/11/2022	Reimburse refreshments			15.35	✓	57&58	Online Trans	19267.50
04/07/2022	Anne Ridgway (FS Feb-Mar 22)			1,114.56	✓			
04/07/2022	Claim for supplies			34.56	✓	59&60	Online Trans	18118.38
05/06/2022	HMRC Charities Payment	948.67	BGC		✓			19067.05
05/06/2022	Reimburse for snacks			7.93	✓	61	Online Trans	19059.12
06/07/2022	Easy Funding Donation	32.91	BGC		✓			19092.03
07/20/2022	Anne Ridgway FS (Apr - Jul 22 = £1,920) and supplies = £8.70, £2.80, £4.60, £28.50)			1964.60	✓	62	Online Trans	17127.43
08/11/2022	FS Leaders level 3 Trg at Hill End - A Clarke			1168.00	✓	63	Online Trans	15959.43
	For Charity Commission 01/09/21 - 31/08/22							
	Starting balance	11710.50						
	Money in	13611.58						
	Money Out	9362.65						
	Balance	15959.43						
	Investment Assets	0.00						

[illegible]