



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name Friends of Long Wittenham Primary School

Other names charity is known by n/a

Registered charity number (if any) 1180692

Charity's principal address Long Wittenham Primary School, High Street
Long Wittenham, Abingdon, Oxfordshire

Postcode OX14 4QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Bellingham	n/a	01/09/20 - 31/07/21	
2	Elizabeth Atherton	Chair		
3	Nicola Folkman	Secretary		
4	Alastair Higginbottom	n/a	01/08/21 - 31/08/21	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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	n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Long Wittenham School

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- i. To raise and hold funds for the benefit of Long Wittenham Primary School.
- ii. To raise and hold funds for the benefit of the pupils of Long Wittenham Primary School,
- iii. To only distribute funds that the CIO raises in accordance of i and ii.

Money was raised through donations.

Money raised by the charity was used to pay for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for the school including laptops for pupils and educational resources and to build an outdoor learning area.

In planning the charity's activities for the year, the trustees reviewed the guidance issued by the Charity Commission to ensure its activities were aligned to the guidance and the objectives of the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity paid for equipment and staff to run Forest School for children at Long Wittenham School.

Money was also used to buy equipment for Long Wittenham school including laptops for pupils and educational resources and to build an outdoor learning area.

Section E

Financial review

Brief statement of the charity's policy on reserves

amount of reserves that must be

E. Atherton

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Atherton	
Position (eg Secretary, Chair, etc)	Chair	
Date	31/08/2021	

Friends of Long Wittenham Primary School Account

Date	From/To:	In	Pay Slip	Out	Cleared	Receipt No	Cheque/ Online	Balance
09/01/2020	Starting Balance							20425.84
09/18/2020	HMRC Charities Gift Aid Payment	489.65	HMRC		✓			20915.49
09/23/2020	Pieterneel Overweel (FS Mar 20-Jul 20)			1560.00	✓	22	Online Trans	19355.49
11/13/2020	Salina Hogarth (FS Nov 20)			50.00	✓	23	Online Trans	19305.49
11/18/2020	Jennifer Doran (FS Sep 20)			240.00	✓	24	Online Trans	19065.49
12/21/2020	Doris Field Charity Trust (for outside area)	500.00	500005		✓	25		19565.49
12/21/2020	Edmund Bradstock's Charity donation	150.00	500005		✓	26		19715.49
01/13/2021	Donation for IT Devices	1000.00	BACS		✓	27		20715.49
01/15/2021	Donation for IT Devices	2500.00	500006		✓	28		23215.49
01/15/2021	Donation for IT Devices	100.00	500006		✓			23315.49
01/15/2021	Donation for IT Devices	60.00	500006		✓	29		23375.49
01/19/2021	Pieterneel Overweel (FS Sep - 3 Nov 20)			1800.00	✓	30	Online Trans	21575.49
01/28/2021	Reimburse Pieterneel Overweel FS resources			15.00	✓	31	Online Trans	21560.49
01/26/2021	Reimburse School for Pupil Laptops (COVID19 donations)			3698.00	✓	32	Chq 3	17862.49
02/12/2021	Selina Hogarth (FS Jan/Feb 21)			125.00	✓	33	Online Trans	17737.49
02/23/2021	Donation for IT Devices	50.00	500007		✓			17787.49
02/25/2021	Reimburse OCC Account Willow Dome for FS			243.95	✓	34	Chq 4	17543.54
02/25/2021	Reimburse OCC Account outdoor shelter for FS			1125.00	✓	35	Chq 5	16418.54
03/02/2021	Reimbursement OCC Account bark chips for FS			106.00	✓	36	Chq 6	16312.54
03/08/2021	Reimbursement OCC Account bark chips for FS			112.00	✓	37	Chq 7	16200.54
03/31/2021	From Easy Funding	20.86			✓			16221.40
04/01/2021	Selina Hogarth (FS Feb/Mar 21)			125.00	✓	38	Online Trans	16096.40
05/05/2021	Pieterneel Overweel (FS Nov 20 - Mar 21)			1740.00	✓	39	Online Trans	14356.40
05/28/2021	Jennifer Doran (FS Apr - May 21)			1260.00	✓	40	Online Trans	13096.40
05/28/2021	Selina Hogarth (FS Apr - May 21)			125.00	✓	41	Online Trans	12971.40
07/16/2021	Reimburse N Folkman Notcutts Voucher for Jennifer			53.19	✓	42	Online Trans	12918.21
07/16/2021	Jennifer Doran (FS Jun & Jul 21)			1320.00	✓	43	Online Trans	11598.21
07/14/2021	Y6 parent donation for football goals	10.00	BACS		✓			11608.21
07/16/2021	Y6 parent donation for football goals	10.00	BACS		✓			11618.21
07/16/2021	Y6 parent donation for football goals	10.00	BACS		✓			11628.21
07/16/2021	Y6 parent donation for football goals	15.00	BACS		✓			11643.21
07/19/2021	Y6 parent donation for football goals	10.00	BACS		✓			11653.21
07/19/2021	Y6 parent donation for football goals	10.00	BACS		✓			11663.21
08/22/2021	Y6 parent donation for football goals	10.00	BACS		✓			11673.21

[illegible]

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