

WALSINGHAM TRUST
(A company limited by guarantee)
ANNUAL REPORT AND
FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2022

Company number: 11655451
Registered Charity Number 1180690

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Rt Rev Peter Collins (chair) Rt Rev Alan Hopes Dr David Livesey Lauretta Pilch Rev Paul Raynes Rev Paul Keane Rev Frank Mulgrew Sarah Kilmartin
General Manager	Robert Whitwood
Sole Member	Catholic Trust for England and Wales (CaTEW)
Rector	Father Robert Billing
Principal Office	Pilgrim Bureau Friday Market Place Walsingham Norfolk NR22 6EG
Charity Registration No	1180690
Company No	11655451
Country of Registration	England
Independent Auditors	Haysmacintyre LLP 10 Queen Street Place London EC4R 1AG
Solicitors	Bates Wells 10 Queen Street Place London EC4R 1BE
Bankers	Lloyds Bank PLC 3 North Brink Wisbech Cambridgeshire PE13 1JT TSB PO Box 1000 BX4 7SB

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

INTRODUCTION

The trustees submit their annual report and the audited financial statements for the year ended 31 December 2022. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE & MANAGEMENT

Governance

The Walsingham Trust is a registered charity (Charity no. 1180690) and a company limited by guarantee. The company is constituted by its Memorandum and Articles of Association dated 1 November 2018, and was registered at Companies House, company no. 11655451, on 1 November 2018.

The Trust is governed by a Board of Trustees, chaired by the Bishop of East Anglia, which meets at least three times per Period.

Ownership

The Trust is a wholly owned subsidiary undertaking of the Catholic Trust for England and Wales (CaTEW) which is its parent and sole member. It has no subsidiary undertakings.

Appointment of Trustees

The procedures for the appointment, rotation and re-election of trustees are set out in the Memorandum and Articles of Association of the Trust. There must be a minimum of 3 trustees and there is no maximum.

Trustees are appointed by the Bishop of East Anglia and one trustee is appointed by the Member – the Catholic Trust for England and Wales, which itself is a registered charity (Charity no. 1097482) and is a company limited by guarantee - company number 04734592.

The trustees who served the charity during the year were as follows:

Rt Rev Alan Hopes
Rt Rev Robert Byrne
John Gibbs
Katherine Hattrell
Dr David Livesey
Monsignor Anthony Rogers
Monsignor Keith Barltrop (resigned 29 July 2022)
Rev John Butters (resigned 29 July 2022)
Matthew Fernandez-Graham (resigned 10 October 2022)
Rt Rev Peter Collins (appointed 14 December 2022)
Lauretta Pilch (appointed 10 October 2022)
Paul Raynes (appointed 10 October 2022)
Rev Paul Keane (appointed 11 October 2022)
Rev Frank Mulgrew (appointed 27 October 2022)

Organisational structure and decision-making policies

When the organisation was established, the first trustees were guided by good governance practice in the charity sector, to achieve good governance through regular meetings of the trustees – at least three a year - which receive comprehensive, concise and timely reports on the charity's strategic direction together with occasional meetings focussed only on strategy as well as urgent decisions taken by electronic circulation and/or additional meetings when required.

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Rector and CEO oversee the running of the Walsingham Trust on behalf of the trustees. The Rector is responsible for the spiritual and liturgical aspects of operations. The CEO is responsible for the civil aspects of operations. Having in 2020 strengthened the management capacity of the organisation, reporting to the CEO, with the appointment of a Director of Operations responsible for the day-to-day management and coordination of operations, in 2021 a Financial Controller, also reporting to the CEO, was appointed to strengthen the financial function.

Most of the properties from which the Trust operates are owned by the Roman Catholic Diocese of East Anglia. The use of these properties was granted to the Trust rent-free.

Policies adopted for the induction and training of Trustees

New trustees will be provided with an 'Induction Pack' covering such topics as legal status and governance, structure, organisation and staffing, governance, policy, and strategy. They will also be invited to participate in each of the Shrine activities and to visit all of the charities premises so that they have a good understanding of the life of the Shrine.

Setting of pay for key personnel

The remuneration for all key and management personnel are set by the CEO and the Finance Committee with advice and benchmarking provided by the HR team.

OBJECTS AND ACTIVITIES

Objects

The objects of the charity are:

- a) the advancement of the Catholic religion anywhere in the world;
- b) the relief of poverty anywhere in the world; and
- c) to advance such charitable purposes (according to the law of England and Wales) as the Trustees see fit from time to time.

Activities

In order to further the objects noted above, the primary areas of activity in 2022 were the Shrine, a hostel, a retreat centre, a tearoom, and a shop selling religious artefacts.

ACHIEVEMENTS AND PERFORMANCE

The support of the Faithful

We thank all for their continuing spiritual and material support for the Shrine this last year. The tail end of the pandemic along with the end of the Government's support has continued to place incredible pressures on individuals, charities, businesses and governments round the world and we would like to express our appreciation to all who contributed to the work of the Trust in this time. Your continuing prayerful support, letters, emails, social media posts, cheques, online donations, and in-person donations have been of great encouragement to staff and volunteers at the Trust and enabled the Trust to weather the pandemic. In particular we would like to express our thanks to all who have given generously in so many different ways and especially all who responded to the various appeals.

The Greyfriars

The Trust continued to receive the support from the Order of Friars Minor Conventual of Great Britain and Ireland through three priests based in a friary in Walsingham. The priests work as chaplains in Walsingham supporting the Rector in the liturgy, ministering the Sacraments, and engaging with pilgrims both at the Shrine site and in the village. During the first phase of lockdown they shared their Daily Office through livestream.

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Community of Our Lady of Walsingham

Sisters of the Community of Our Lady of Walsingham continued to support the work of the Shrine through their prayerful presence at Dowry House, leading retreats, and welcoming pilgrims.

Other Clergy, Religious and Volunteers

The Trust has been blessed to continue to receive support from clergy, religious and the volunteers from the local community and further afield including the Ordinariate of Our Lady of Walsingham, Mater Ecclesiae, and St Michael's Security who have assisted in a variety of capacities at the Shrine Site, in the village and beyond.

Walsingham Association

The Trust is most grateful for the continued support by the Walsingham Association which in 2022 commenced operations as charity separate to the Walsingham Trust. The Walsingham Association exists to foster devotion to Our Lady of Walsingham, and to support the Trust in other material ways. In 2022 the Association raised a total of £34,974 (2021 £29,946) for the Trust, and funded a number of projects for the Shrine.

EWTN GB

The Trust has continued to work closely with EWTN which continues to feature Walsingham in events streamed live across its global network and in many editions of its flagship video bulletin, Great Britain in Focus. Through EWTN GB, the Shrine's profile continues to be elevated on the international stage through the streaming of Shrine Masses to the global EWTN network. The Trust is most grateful to all involved.

The Staff

The Trust's ability to respond effectively to all of the challenges during the year would not have been possible without the calm confident creativity and innovation of clergy, religious, staff and volunteers and their willingness to adapt their roles and responsibilities in the face of changing guidelines and uncertainty about the future.

PUBLIC BENEFIT

The Trustees are conscious that the Charities Act 2011 emphasises the requirement that all charities must be able to demonstrate that their work is of direct benefit to the public. The Trustees can confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

The Shrine facilities and grounds in ordinary times are open to the public 365 days of the year, and fully used by the public throughout the Period and especially during the summer months. Pilgrims, tourists and others enjoy daily access to the fourteenth century Slipper Chapel, the modern Chapel of Reconciliation and other facilities.

Modestly priced, good quality accommodation ensures that residential pilgrims are also catered for. The Trust aims to provide for the spiritual and material needs of all groups and individuals.

The work of the Trust is furthered, not only by employees, but also by volunteers from the local area and beyond.

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

The charity's total income in the period was £2,125,478 (2021 - £1,912,864). Of this £839,826 (2021 - £781,460) related to unrestricted donations, £35,243 (2021 - £10,274) from unrestricted legacies.

Charitable activities in the year generated £1,206,304 (2021 - £994,901) which consisted of £40,182 (2021 - £59,084) at the Shrine, £789,359 (2021 - £671,619) from the Shrine's hostels and tea room, £375,681 (2021 - £237,169) from the Shrine's retail outlets, £946 (2021 - £27,029) from the activities of the Walsingham Association and £130 (2021 - £0) from Development Activities.

The net loss in the period was £620,560 (2021 - £175,636) of which £417,968 (2021 - £19,507 surplus) related to an operating loss on General Funds, £216,298 (2021 - £257,464) to a net outflow on Designated Funds, and £13,706 (2021 - £62,321 inflow) to a net outflow on Restricted Funds. The primary reason for the substantial outflow on Designated Fund in 2022 was depreciation on the designated Fixed Asset Funds.

Unrestricted funds decreased by £684,270 (2021 - £229,662 decrease) and at year end stood at £2,747,904 (2021 - £3,382,170) and Restricted Funds stood at £63,710 (2021 - £50,004).

Reserves

General funds, being the charity's free reserves, defined as the total unrestricted funds of the charity excluding any designated funds, including those funds tied up in fixed assets, stood at negative £486,832 (2021 - negative £68,864). The Trustees designated a sum of £3,234,736 (2021 - £3,451,034) to include amounts tied up in fixed assets. Restricted funds, being unspent monies towards development, had a closing balance of £63,710 (2021 - £50,004). £99,723 of costs relating to prior development plans were transferred from Restricted Funds to General Funds during the year as the development is no longer expected to take place in the same way as originally planned.

The Trustees' target is to hold six months' necessary expenditure in free reserves amounting to £1m. Although the financial circumstances of the Shrine mean that this target is not currently met, it is anticipated that it can be achieved within 5 years. Meanwhile, a £500,000 loan from the charity's parent, CaTEW provides working capital and ensures that the charity is a going concern.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Trust, and have ensured that risks are managed appropriately.

The principal risks identified are:

- Financial risk arising from the underperformance of its accommodation in Walsingham Village comprising Elmham House and Dowry House Retreat.
- Significant increases in the cost of living affecting the disposable income of those who might come to visit the Shrine.

FUNDRAISING

The charity fundraises primarily from the public. It does not employ professional fundraisers. It does not put undue pressure or unreasonably intrude on anyone to make a gift. It does not raise funds through telephone fundraising or work with any agency to do so. If any donor does not wish to receive future communications from the Trust, they are excluded from future mailings. It occasionally approaches charitable trusts with respect to specific fundraising initiatives. There were no complaints in the year with regard to fundraising.

FUTURE PLANS

The focus for the future is the continued development of the pilgrimage experience both spiritual and material, promoting Walsingham as pilgrimage destination and establishing the way forward for the development of the Slipper Chapel site.

WALSINGHAM TRUST

TRUSTEES' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The Walsingham Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the and of the surplus or deficit of the company, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as we are aware:

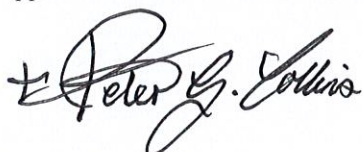
- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make them aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

A resolution proposing that Haysmacintyre LLP be reappointed as auditors of the company has been passed by the Trustees.

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved and authorised for issue by the Trustees on 23rd February 2024 and signed as authorised on their behalf by:



Rt. Rev. Peter Collins
Trustee

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

WALSINGHAM TRUST

Opinion

We have audited the financial statements of Walsingham Trust for the year ended 31 December 2022 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the [group/charitable company]'s ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

WALSINGHAM TRUST (Continued)

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with Canon Law, Company Law, the Companies Act 2006, Charities Act 2011, employment law and health and safety regulations and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as Canon Law, the Companies Act 2006, the Charities Act 2011, the Statement of Recommended Practice for Charities (SORP 2015), FRS102 and payroll taxes.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to recognition of income and management bias in certain accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions; and
- Challenging assumptions and judgements made by management in their critical accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

WALSINGHAM TRUST (Continued)

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



Jane Askew (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP, Statutory Auditor
Date: 26 February 2024

10 Queen Street Place
London
EC4R 1AG

WALSINGHAM TRUST

STATEMENT OF FINANCIAL ACTIVITIES

(Including the Summary Income and Expenditure Account)

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME FROM:						
Donations and legacies						
Donations	14	831,096	8,730	44,105	883,931	827,234
Legacies		-	35,243	-	35,243	13,371
Total		831,096	43,973	44,105	919,174	840,605
Charitable activities:						
Shrine		40,182	-	-	40,182	59,084
Hostels and Tea Room	1	789,359	-	-	789,359	671,619
Shops	1	375,681	-	-	375,681	237,169
Walsingham Association		946	-	-	946	29,946
Development		130	-	6	136	74,441
Total		2,037,394	43,973	44,111	2,125,478	1,912,864
EXPENDITURE ON:						
Charitable activities:						
Shrine		829,290	-	-	829,290	719,687
Hostels and Tea Room	1	1,129,269	-	-	1,129,269	808,632
Shops	1	345,889	-	-	345,889	205,789
Walsingham Association		1,322	-	-	1,322	33,020
Development		4,188	305,952	130,128	440,268	321,372
Total	2	2,309,958	305,952	130,128	2,746,038	2,088,500
NET (EXPENDITURE)						
		(272,564)	(261,979)	(86,017)	(620,560)	(175,636)
Transfers between funds	9,10,11	(145,404)	45,681	99,723	-	-
						-
NET MOVEMENTS IN FUNDS		(417,968)	(216,298)	13,706	(620,560)	(175,636)
RECONCILIATION OF FUNDS:						
Total funds brought forward	9,10,11	(68,864)	3,451,034	50,004	3,432,174	3,607,810
TOTAL FUNDS CARRIED FORWARD	9,10,11	£(486,832)	£3,234,736	£63,710	£2,811,614	£3,432,174

The accompanying notes numbered 1 to 18 form part of these financial statements.

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	£	2022	£	£	2021	£
TANGIBLE FIXED ASSETS	5			3,557,530			3,496,713
CURRENT ASSETS							
Stock	6		69,048			58,214	
Debtors	7		76,483			173,362	
Cash at bank and in hand			196,162			356,326	
				341,693		587,902	
CREDITORS: Amounts falling due within one year	8		(1,087,609)			(652,441)	
NET CURRENT LIABILITIES				(745,916)			(64,539)
NET ASSETS				£2,811,614			£3,432,174
FUNDS:							
Unrestricted funds – general	9		(486,832)			(68,864)	
– designated	10		3,234,736			3,451,034	
				2,747,904		3,382,170	
Restricted funds – Shrine Development	11		-			(100,024)	
– Other restricted funds	11		63,710			150,028	
				£2,811,614		£3,432,174	

The accompanying notes numbered 1 to 16 form part of these financial statements.

The financial statements were approved and authorised for issue by the Board of the Trustees on 23rd February 2024 and were signed below on its behalf by:



Rt Rev Peter Collins
Trustee

WALSINGHAM TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Cash flows from operating activities:		
Net cash provided by operating activities (see below)	169,421	53,776
Cash flows from investing activities:		
Write off assets under construction	20,465	(8,295)
Purchase of fixed assets	(350,050)	
Net cash (used in) investing activities	(160,164)	(8,295)
Change in cash and cash equivalents in the period	(329,585)	45,481
Cash and cash equivalents at the start of the period	160,164	310,843
Cash and cash equivalents at the end of the period	£196,162	£356,324

RECONCILIATION OF NET (EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

Net (expenditure) for the period (as per the Statement of Financial Activities)	(620,560)	(175,636)
Adjustments for:		
Depreciation charges	268,766	264,222
Decrease/(increase) in stock	(10,832)	(2,772)
(Increase)/decrease in debtors	96,879	(28,033)
Increase in creditors	435,168	9,549
Net cash provided by operating activities	£169,421	£53,776

ANALYSIS OF CHANGES IN NET DEBT

	At 1 January 2022 £	Cash flows £	At 31 December 2022 £
Cash at bank and in hand	356,326	(160,164)	196,162
Loans falling due within one year	(500,000)	(300,000)	(800,000)
	£(143,674)	£(460,164)	£(603,838)

WALSINGHAM TRUST

ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of financial statements is as follows:

a. Basis of Accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) and the Companies Act 2006.

Walsingham Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b. Preparation of the accounts on a going concern basis

The trustees have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made their assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have considered the potential impact of the coronavirus outbreak on the viability of the charity. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements. The Trustees are of the opinion that no material uncertainty exists relating to going concern.

c. Funds

The different funds are defined as follows:

Unrestricted funds are those funds available to the charity for its general purposes. It is the policy of the Trustees to retain in unrestricted funds, amounts which in their judgement, can help to mitigate the short-term effects of income volatility and retain funds to generate sufficient income to meet current and future operational activities of the charity.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are those funds which are to be used in accordance with specific instructions imposed by the donor or trust deed.

d. Income recognition

This comprises donations and legacies, fees receivable from the various activities and investment income. All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Income from charitable activities is recognised as earned as the related services are provided.

WALSINGHAM TRUST

ACCOUNTING POLICIES (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

e. Government grants

Income from government grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grant have been met and in the period to which it relates..

f. Expenditure

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of obligation can be measured reliably.

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable activities comprise mainly of the provision of a place of worship, accommodation, welfare and catering, premises and administrative costs.

Support costs have been allocated to charitable activities. Governance activities comprise organisational administration and compliance with constitutional and statutory requirements. Costs include direct costs of external audit, legal fees and other professional advice.

g. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

h. Cash at bank and in hand

Cash at bank and in hand includes bank accounts, cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

i. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

j. VAT

The charity is registered for VAT but is unable to reclaim all of the input tax incurred. Irrecoverable VAT is charged to the expenditure heading for which it was incurred.

k. Significant judgments and sources estimation uncertainty

In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

l. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

WALSINGHAM TRUST

ACCOUNTING POLICIES (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

m. Pensions

The charity operates a Group Personal Pension scheme with Royal London. The pension is offered to all employees and advice is provided to the charity by N W Brown and Co. Ltd, who are Independent Financial Advisers. Benefits are determined by the performance of the scheme.

The charity's liability is limited to the annual contributions payable. All contributions are charged to the Statement of Financial Activities in the Period in which they accrue.

n. Tangible Fixed Assets and Depreciation

The Trust occupies properties in Walsingham free of rent, the freehold interest belonging to the Diocese of East Anglia. The costs of improvements to Diocesan owned properties are included in building improvements.

The cost of religious objects are written off in the Period when the cost is incurred, and are therefore not represented in fixed assets.

Depreciation is provided on all fixed assets greater than £3,000, except freehold land. The rates and bases of depreciation are as follows:

Building improvements	10% straight line
Motor vehicles	25% straight line
Fixtures, fittings and equipment	25% straight line
Freehold land and buildings	2% straight line

A full year of depreciation is charged in the year of acquisition.

o. Stocks

Stocks are stated at the lower of cost or net realisable value. Cost represents purchase price, calculated on a first in first out basis.

WALSINGHAM TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1. CHARITABLE TRADING ACTIVITIES (2022)

	Hostels & Tea Room £	Shops £	Total 2022 £	Total 2021 £
Income	789,359	375,681	1,165,040	908,788
Expenditure:				
Cost of sales	229,521	208,991	438,512	193,224
Other costs	899,748	136,898	1,036,646	821,197
	1,129,269	345,889	1,475,158	1,014,421
Net (deficit)/surplus	£(339,910)	£29,792	£(310,118)	£(105,633)

The above activities represent trading which is in pursuit of the purposes of the charity.

CHARITABLE TRADING ACTIVITIES (2021)

	Hostel & Tea Room £	Shops £	Total 2021 £
Income	671,619	237,169	908,788
Expenditure:			
Cost of sales	99,497	93,727	193,224
Other costs	709,135	112,062	821,197
Depreciation	-	-	-
Development costs	-	-	-
	808,632	205,789	1,014,421
Net (deficit)/surplus	£(137,013)	£31,380	£(105,633)

2. ANALYSIS OF EXPENDITURE (2022)

	Activities undertaken directly £	Support costs £	Total £	2021 £
Charitable Expenditure				
Shrine	772,446	56,844	829,290	719,687
Hostels and Tea Room	1,004,584	124,685	1,129,269	808,632
Shops	291,052	54,837	345,889	205,789
Walsingham Association	(7,682)	9,004	1,322	33,020
Development	375,752	64,516	440,268	321,372
	<u>£2,436,152</u>	<u>£309,886</u>	<u>£2,746,038</u>	<u>£2,088,500</u>

ANALYSIS OF EXPENDITURE (2021)

	Activities undertaken directly £	Support costs £	Total £
Charitable Expenditure			
Shrine	609,421	110,266	719,687
Hostels and Tea Room	700,371	108,261	808,632
Shops	172,537	33,252	205,789
Walsingham Association	29,053	3,967	33,020
Development	303,631	17,741	321,372
	<u>£1,815,013</u>	<u>£273,487</u>	<u>£2,088,500</u>

	2022 £	2021 £
Support costs consist of:		
Salaries	232,095	197,486
Premises	12,304	10,317
Office	18,621	9,924
Other	30,746	39,010
Governance – audit fee	16,120	16,750
	<u>£309,886</u>	<u>£273,487</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

3. STAFF

	2022 £	2021 £
Wages and salaries	1,047,746	922,037
Social security costs	74,531	61,588
Pension costs	85,168	73,662
	<u>£1,207,445</u>	<u>£1,057,287</u>

	2022 No.	2021 No.
The average number of full-time employees was:	29	31
The average number of part-time employees was:	<u>18</u>	<u>12</u>

No employee earned £60,000 or more during the current or previous years.

The aggregate remuneration of key management personnel comprising the Rector, CEO, Director of Operations and Financial Controller was £133,661 (2021: £120,852). In addition to the above payments, the Rector also received accommodation by virtue of his role.

4. TRANSACTIONS WITH TRUSTEES

No trustees received remuneration in either year. Three trustees claimed reimbursement of travel expenses totalling £252 (2021: £409).

5. TANGIBLE FIXED ASSETS

	Freehold Land and Buildings £	Building Improvements £	Motor Vehicles £	Fixtures Fittings and Equipment £	Assets Under Construction £	Total £
COST						
Balance brought forward	2,682,550	2,210,323	29,322	513,983	20,467	5,456,645
Additions	336,991	6,459	3,710	2,890	-	350,050
Disposals	-	-	-	-	(20,467)	(20,467)
At 31 December 2022	<u>3,019,541</u>	<u>2,216,782</u>	<u>33,032</u>	<u>516,873</u>	<u>-</u>	<u>5,786,228</u>
DEPRECIATION						
Balance brought forward	124,000	1,353,666	23,322	458,944	-	1,959,932
Charge for year	60,340	165,184	3,618	39,625	-	268,767
At 31 December 2022	<u>184,340</u>	<u>1,518,850</u>	<u>26,940</u>	<u>498,569</u>	<u>-</u>	<u>2,228,699</u>
NET BOOK VALUE						
At 31 December 2022	<u>£2,835,201</u>	<u>£697,933</u>	<u>£6,092</u>	<u>£18,304</u>	<u>£-</u>	<u>£3,557,530</u>
At 1 January 2022	<u>£2,558,550</u>	<u>£856,657</u>	<u>£6,000</u>	<u>£55,039</u>	<u>£20,467</u>	<u>£3,496,713</u>

WALSINGHAM TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

6. STOCKS

	2022	2021
	£	£
Shop stock, for resale	55,899	47,315
Other stock	13,149	10,901
	<u>£69,048</u>	<u>£58,216</u>

Stock recognised as an expense during the period is shown in note 1 as Cost of Sales.

7. DEBTORS

	2022	2021
	£	£
Trade debtors	10,656	350
Prepayments and accrued income	57,398	163,788
Other debtors	8,429	9,224
	<u>£76,483</u>	<u>£173,362</u>

8. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	146,850	39,922
Sundry loan (see note 15)	800,000	500,000
Social security and other taxes	24,893	21,759
Accruals and deferred income	115,319	90,285
Sundry creditors	547	475
	<u>£1,087,609</u>	<u>£652,441</u>

9. GENERAL FUNDS (2022)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
General funds	(68,864)	2,037,394	(2,309,958)	(145,404)	(486,832)
	<u>£(68,864)</u>	<u>£2,037,394</u>	<u>£(2,309,958)</u>	<u>£(145,404)</u>	<u>£(486,832)</u>

GENERAL FUNDS (2021)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
General funds	(88,371)	1,786,635	(1,767,128)	-	(68,864)
	<u>£(88,371)</u>	<u>£1,786,635</u>	<u>£(1,767,128)</u>	<u>£-</u>	<u>£(68,864)</u>

10. DESIGNATED FUNDS (2022)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
Legacy Fund	3	35,243	(35,246)	-	-
Fixed Asset Fund	3,496,713	-	(268,767)	-	3,227,946
Development Fund	(45,682)	8,730	(1,939)	45,681	6,790
	<u>£3,451,034</u>	<u>£43,973</u>	<u>£(305,952)</u>	<u>£45,681</u>	<u>£3,234,736</u>

DESIGNATED FUNDS (2021)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
Legacy Fund	-	3,097	(3,094)	-	3
Fixed Asset Fund	3,752,640	-	(264,222)	8,295	3,496,713
Development Fund	(52,437)	23,398	(16,643)	-	(45,682)
	<u>£3,700,203</u>	<u>£26,495</u>	<u>£(283,959)</u>	<u>£8,295</u>	<u>£3,451,034</u>

The Legacy Fund represents amounts received in legacies and which the Trustees have determined to set aside to support particular priorities of the Trust. The Fixed Asset Fund represents funds set aside to cover the depreciation of assets purchased but not yet depreciated, so far as funds are available.

The Development Fund is earmarked for various infrastructure enhancements and for other developmental activities. Certain expenditure has been incurred in advance of the receipt of expected donations.

WALSINGHAM TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

11. RESTRICTED FUNDS (2022)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
Development Funds:					
Shrine Development	(100,024)	15,000	(14,699)	99,723	-
Holy Water Font Appeal (WA)	38,870	13,719	(52,589)	-	-
Mission & Outreach	55,709	906	(18,884)	-	37,731
Livestream & Technology	1,147	10,078	(11,206)	-	19
Dowry House Bursaries	5,097	1,728	(86)	-	6,739
Dowry House Chapel	1,870	-	-	-	1,870
Dowry House Reserve	30,981	-	(21,394)	-	9,587
Organ Appeal	10,392	180	(10,572)	-	-
Other	5,962	2,500	(698)	-	7,764
	<u>£50,004</u>	<u>£44,111</u>	<u>£(130,128)</u>	<u>£99,723</u>	<u>£63,710</u>

RESTRICTED FUNDS (2021)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
Development Funds:					
Shrine Development	(100,024)	-	-	-	(100,024)
Holy Water Font Appeal (WA)	35,953	2,917	0	-	38,870
Mission & Outreach	9,326	54,260	(7,877)	-	55,709
Livestream & Technology	7,652	19,973	(18,183)	(8,295)	1,147
Dowry House Bursaries	1,358	4,090	(351)	-	5,097
Dowry House Chapel	1,904	158	(192)	-	1,870
Dowry House Reserve	32,300	4,250	(5,569)	-	30,981
Organ Appeal	-	11,572	(1,180)	-	10,392
Other	7,509	2,514	(4,061)	-	5,962
	<u>£(4,022)</u>	<u>£99,734</u>	<u>£(37,413)</u>	<u>£(8,295)</u>	<u>£50,004</u>

RESTRICTED FUNDS (2021)

	Brought Forward £	Income £	Expenditure £	Transfers £	Carried Forward £
Development Funds	<u>(4,022)</u>	<u>99,734</u>	<u>(37,413)</u>	<u>(8,295)</u>	<u>50,004</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Restricted Development Funds represent amounts received to fund initiatives designated by the donor. The Shrine Development Fund shows a deficit as expenditure has been incurred in advance of the receipt of expected donations. It is intended that funds will be raised once plans have been finalised and will cover this deficit. The movement in funds between Restricted Livestream and Technology and the Designated Fixed Asset Fund is for the purchase of radios to enhance communication channels at the Shrine. The Mission and Outreach Fund is being used to fund the role of Deacon at the Shrine.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS (2022)

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	-	3,557,530	-	3,557,530
Current assets	277,983	-	63,710	341,693
Current liabilities	(764,815)	(322,792)	-	(1,087,607)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net assets	<u>£(486,832)</u>	<u>£3,234,738</u>	<u>£63,710</u>	<u>£2,811,616</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS (2021)

	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £
Fund balances at 31 December 2021 are represented by:				
Tangible assets	-	3,496,713	-	3,496,713
Current assets	437,871	3	150,028	587,902
Current liabilities	(506,735)	(45,682)	(100,024)	(652,441)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net assets	<u>£(68,864)</u>	<u>£3,451,034</u>	<u>£50,004</u>	<u>£3,432,174</u>

13. OPERATING LEASES

The charity's commitments in respect of operating lease rentals are as follows:

	2022 £	2021 £
In respect of operating leases expiring		
- Within one year	18,832	18,832
- Between one and two years	13,342	18,832
- Between two and five years	5,175	18,517
	<u> </u>	<u> </u>

14. GOVERNMENT GRANTS

Government grants to support the hospitality industry following the COVID-19 pandemic of £6,667 were claimed in the year. In 2021 government grants of £172,372 were claimed which included funding from the Coronavirus Job Retention Scheme (CJRS). These amounts are included within Donations.

15. RELATED PARTY TRANSACTIONS

The charity has borrowed a sum of £500,000 from its parent charity and member – CaTEW. The amount has been borrowed interest-free and there is no fixed repayment date, but it is repayable on demand and has therefore been included as due within one year.

The charity has also borrowed a sum of £300,000 from the Diocese of East Anglia in order to purchase a property in Walsingham. The loan was due to be repaid in 2022 but it has been agreed that the property will be purchased by the Diocese in 2023 and the loan repaid in full.

WALSINGHAM TRUST

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

16. FINANCIAL INFORMATION FOR 2021

COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

		General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £
INCOME FROM:					
Donations and legacies					
Donations		781,460	-	45,774	827,234
Legacies		10,274	3,097	-	13,371
Total		791,734	3,097	45,774	840,605
Charitable activities:					
Shrine		59,084	-	-	59,084
Hostels and Tea Room		671,619	-	-	671,619
Shops		237,169	-	-	237,169
Walsingham Association		27,029	-	2,917	29,946
Development		-	23,398	51,043	74,441
Total		1,786,635	26,495	99,734	1,912,864
EXPENDITURE ON:					
Charitable activities:					
Shrine		719,687	-	-	719,687
Hostels and Tea Room		808,632	-	-	808,632
Shops		205,789	-	-	205,789
Walsingham Association		33,020	-	-	33,020
Development		-	283,959	37,413	321,372
Total		1,767,128	283,959	37,413	2,088,500
NET INCOME / (EXPENDITURE)		19,507	(257,464)	62,321	(175,636)
Transfers between funds		-	8,295	(8,295)	-
NET MOVEMENTS IN FUNDS		19,507	(249,169)	54,026	(175,636)
RECONCILIATION OF FUNDS:					
Total funds brought forward	1	(88,371)	3,700,203	(4,022)	3,607,810
TOTAL FUNDS CARRIED FORWARD		£(68,864)	£3,451,034	£50,004	£3,432,174
		=====	=====	=====	=====