



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

from 1<sup>st</sup> December 2021 to 30<sup>th</sup> November 2022

**Charity name: Essex Community First Aid Events Volunteers**

**Charity registration number: 1180674 (13/11/18)**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are for the public benefit the advancement of health and saving lives through the provision of first aid and event medical services in Essex and surrounding areas, and facilitation of healthcare training to our membership and the wider population.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provided first aid cover at 120 events over this period, considerably more than previously following recovery from the COVID pandemic. Six first aid courses were also provided by our trainers for the benefit of the public. In addition, the charity assisted in the provision of a third defibrillator available to the public in Wickford, and is responsible for their maintenance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As well as the direct benefit of providing first aid to the public, we provide affordable first aid at charity events, enabling other charities to fundraise for their causes for the public benefit. The trustees confirm that they have complied with the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the past year first aid cover has been provided at 120 events, allowing them to go ahead and members of the public to be treated for medical emergencies (in some cases life threatening). This has allowed other charities to raise funds for their own causes. Some events were over more than one day, giving a total of 155 days at events, and 426 volunteer-days. Over 300 people were treated ranging from minor to life threatening incidents. Lifesaving treatment was provided to the very serious, and for the less serious casualties they could continue at the event. We also gave 6 public courses in basic first aid.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

# Essex Community First Aid Events Volunteers

Statement of Financial Activities including income and  
expenditure account

For year ending 30<sup>th</sup> November 2022

All money is held in unrestricted funds.

<b>Income:</b>		<b>Expenditure:</b>	
	£		£
Event fees	19565.00	Ambulances	12486.65
Donations	16127.33	Consumables	5108.65
Amazon Smile	74.58	Equipment	9363.44
Essex Lottery	48.50	Insurance	1615.83
Paypal giving	71.38	Overheads	213.78
Sale of equipment	1278.00	Volunteer Expenses	727.36
		Workwear/Welfare	628.37
		Miscellaneous	35.18
 Total Income	 37164.79	 Total Expenditure	 30179.26
 Previous balance	 27085.12		
Surplus	6985.53		
New balance	<b>34070.65</b>		
 Cash in bank			
30/11/2022	33590.27		
Pending payables	-214.62		
Pending receivables	695.00		
Total	<b>34070.65</b>		

Lloyds Bank PLC Sort Code: 30-90-89 Account No. 38254260

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The number of events increased markedly with recovery from the pandemic, meaning that event fees increased by nearly 50%. Expenditure more than doubled, but it includes purchase of a second ambulance at £8800, plus signwriting and readying it for use, which accounts for around £10k of expenditure. The remaining expenditure is fairly closely covered by the event fees, which is our aim when setting fees. However, donations (including grants) increased considerably, so there was a surplus of nearly £7k after costs for the second ambulance.</p> <p>Despite the increase in events, volunteer expenses actually fell, as many volunteers did not claim expenses, but workwear and welfare (drinks etc.) costs rose. Several major pieces of equipment were purchased which considerably extend the range of diagnosis and treatment offered. The charity remains on a strong financial footing, tightly controlling expenses and is well placed for another expected increase in events for 2023.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	With the rise of inflation, the aim will be to hold a minimum of £10,000 in the bank to cover costs. The current balance in the bank is much higher as the Charity looks to build a shed for the storage of the 2 ambulances, and upgrade them to newer vehicles when possible, as the second ambulance has proved somewhat unreliable.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		Reviewed by Nelmo Accountants Limited



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - FOUNDATION
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO Foundation Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are seven Trustees each with a different tenure. Once the tenure expires or the Trustee leaves the role, the other remaining Trustees must seek a replacement and vote. A Trustee can serve a maximum of three terms with a minimum of a year's break before a fourth term.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Essex Community First Aid Events Volunteers
Other name the charity uses	ECFAEV
Registered charity number	1180674
Charity's principal address	37 Downham Road, Brock Hill Wickford SS11 7LX

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Davey	Chairman		
2	Paul Wright	Treasurer		
3	Tina Addy			
4	Barbara Wright			
5	Vanessa Higby			
6	Michael Fraser			
7	Peter Stone			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information


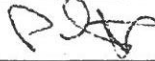
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAUL GEORGE WRIGHT	PETER STONE
Position (eg Secretary, Chair, etc)	TREASURER	TRUSTEE

Date 27/07/2023