



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Russell Franks, Treasurer

Period start date 1st December 2020

Period end date 30th November 2021

Charity name: Essex Community First Aid Events Volunteers

Charity registration number: 1180674 (13/11/18)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO is for the public benefit the advancement of health and saving lives through the provision of first aid and event medical services in Essex and surrounding areas, and facilitation of accredited and non-accredited training to our membership and the wider population.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the 2021 period we had 61 events booked to provide first aid cover. Seven events were cancelled due to the on-going COVID pandemic. Three short courses were also provided by our trainers for the benefit of the public. In addition the charity took responsibility for maintaining 2 defibrillators available to the public in Wickford.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Events covered raised £14,046 for continued maintenance of equipment, training and volunteer expenses. Insurance costs more than doubled from the previous year. This was due to a substantial uplift in the cover provided to the charity to cover an increase diverse set of events. The trustees confirm that they have complied with the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the past year first aid cover has been provided, allowing events to go ahead and members of the public to be treated (in some cases life threatening). This has allowed other charities to raise funds for their own cause. We covered the Maldon Promenade for an increased number of days throughout School holiday period in the summer.</p> <p>The number of events equated to 127 days our volunteers spent providing first aid cover. Over 150 people were treated ranging from minor to life threatening incidents. Lifesaving treatment was provided to the very serious, and for the less serious casualties they could continue at the event.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Essex Community First Aid Events Volunteers

Statement of Financial Activities including income and
expenditure account

For year ending 30th November 2021

Income:

	Unrestricted funds £	Restricted funds £	Total £
Previous balance	18,595		18,595
Donations	2,798		2,798
Event Fees	13,456		13,456
Corporate Donation	508		508
Grant	1,275		1,275
Donation - Training	0		0
Gift Aid	2,502		2,502
Total Income	39,134	0	39,134

Expenditure:

	Unrestricted funds £	Restricted funds £	Total £
Communications	(1,240)		(1,240)
First Aid Equipment	(2,578)		(2,578)
Infrastructure	(1,672)		(1,672)
Insurance	(1,762)		(1,762)
Volunteer Expense	(1,000)		(1,000)
Workwear	(168)		(168)
Supplies	(546)		(546)
Stationary	(342)		(342)
IT Equipment	(12)		(12)
Financial	(200)		(200)
Printing and Marketing	(648)		(648)
Vehicle	(1,881)		(1,881)
Total Expenditure	(12,049)	(0)	(12,049)

Net Total	27,085	0	27,087
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Position at Bank

Lloyds Bank PLC SC 30.90.89 A/C 38254260

	£ in	£ out
Cash at bank 30 th November 2020	26,471	
Pending payables		(16)
Pending receivables	630	
Gross total	27,371	(16)
Net total	27,085	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The number of events bounced back strongly in 2021 as the impact of pandemic was reduced. Expense reduced in one off purchases compared to 2020, but increased in areas such as volunteer expenses, and first aid equipment. This was expected as they are directly linked to the number of events covered. Corporate donations were significantly reduced, partly as more funding was given to causes relating directly to COVID. General donations from the public held up well, even though we did not do any demonstration events. The charity remains on a strong financial footing, tightly controlling expenses and with expected increase in events for 2022 it should be the strongest year so far.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The aim will be to hold a minimum of £4,000 in the bank to cover insurance, vehicle costs and first aid requirements. The current balance in the bank is much higher as the Charity looks to add another vehicle and increase its capacity to cover more events. With an additional vehicle, increased insurance expenses and a general raise in cost, the reserve is to be increased from £2,500 to £4,000.
Amount of reserves held	Para 1.22	£4,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		Reviewed by IV Accountants Limited

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO - FOUNDATION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Foundation Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are six Trustee's each with a different tenure. Once the tenure expires or the Trustee leaves the role, the other remaining Trustee's must seek a replacement and vote. A Trustee can serve a maximum of three terms with a minimum of a year's break before a fourth term. A 7 th trustee will be sought.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Essex Community First Aid Events Volunteers
Other name the charity uses	
Registered charity number	1180674
Charity's principal address	37 Downham Road, Brock Hill Wickford SS11 7LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Davey	Chairman		
2	Peter Stone			
3	Russell Franks	Treasurer		
4	Michael Fraser			
5	Paul Wright			
6	Tina Addy			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

**ESSEX COMMUNITY FIRST AID , EVENTS VOLUNTEERS
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2021**



Nelmo & Co

Chartered Certified Accountants

Unit 1 Amber Business Park Kings Road
Charfleets Industrial Estate
Canvey Island
Essex
SS8 0DD

Essex Community First Aid , Events Volunteers
Unaudited Financial Statements
For The Year Ended 30 November 2021

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Essex Community First Aid , Events Volunteers
Company Information
For The Year Ended 30 November 2021

Company Number	1180674
Business	37 Downham Road Brock Hill Wickford SS11 7LX
Accountants	Nelmo & Co Chartered Certified Accountants Unit 1 Amber Business Park Kings Road Charfleets Industrial Estate Canvey Island Essex SS8 0DD

Essex Community First Aid , Events Volunteers
Income Statement
For The Year Ended 30 November 2021

	2021
	£
TURNOVER	20,539
Cost of raw materials and consumables	(2,578)
Staff costs	(1,168)
Other charges	(8,303)
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NET SURPLUS	<hr/> 8,490 <hr/>

Essex Community First Aid , Events Volunteers
Statement of Financial Position
As at 30 November 2021

	2021
	£
Current assets	27,101
Creditors: Amounts Falling Due Within One Year	(16)
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NET CURRENT ASSETS	27,085
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TOTAL ASSETS LESS CURRENT LIABILITIES	27,085
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NET ASSETS	27,085
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RESERVES	27,085
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Notes

1. General Information

Essex Community First Aid , Events Volunteers is a registered charity, controlled by its members, charity registered number 1180674. The registered office is .

Essex Community First Aid , Events Volunteers
Detailed Income Statement
For The Year Ended 30 November 2021

	2021	
	£	£
TURNOVER		
Income - Donations	2,798	
Income - Event Fees	13,456	
Income - Corporate Donations	508	
Income - Gift Aid	2,502	
Grants and subsidies received	1,275	
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		20,539
COST OF RAW MATERIALS AND CONSUMABLES		
Purchases	2,578	
		(2,578)
STAFF COSTS		
Protective clothing	168	
Staff expenses	1,000	
	<hr/>	
		(1,168)
OTHER CHARGES		
Vehicle running costs	1,881	
Computer software, consumables and maintenance	12	
Insurance	1,762	
Printing, postage and stationery	990	
Telecommunications and data costs	1,240	
Accountancy fees	200	
Other office costs	1,672	
Sundry expenses	546	
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		(8,303)
		<hr/>
NET SURPLUS		8,490
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