

The Well Community Church

Report and Accounts
Year ended 31 March 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

THE WELL COMMUNITY CHURCH
FOR THE YEAR ENDED 31 MARCH 2021
LEGAL & ADMINISTRATIVE DETAILS

ADDRESS FOR CORRESPONDENCE	7 Offham Close Eastbourne BN23 8LU
GOVERNING DOCUMENT	CIO - FOUNDATION Registered 12 Nov 2018
CHARITY REGISTRATION NUMBER	1180649
TRUSTEES	Kathy Long Flossie Hayllar Janet Jobbins Alisdair Tompson (until 23 Aug 2020) Mark Hayllar (from 12 Nov 2020)
BANKERS	Barclays Bank PLC Bexhill-on Sea East Sussex
INDEPENDENT EXAMINER	Mary Evans Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

INDEX

Page 1	Legal & Administrative Details
Pages 2-3	Trustees' Report
Page 4	Independent Examiner's Report
Page 5	Receipts and Payments Account
Page 6	Statement of Assets & Liabilities
Pages 7-8	Notes to the Accounts

THE WELL COMMUNITY CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2021.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) the advancement of the Christian faith in accordance with the Statement of Faith; and
- b) the relief of poverty

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

At the Well Community Church, we reach out into our Community through being the hands and feet of Jesus.

Light Night

In 2020 we were unable, for the first time in 7 years, to run this amazing event due to the Covid19 lockdown. We are hoping to be able to re-launch the 'Light Night' event again later in October 2021.

Langney Chaplaincy

Every Tuesday morning at the Langney Shopping Centre prior to the Covid19 lockdown you would have been greeted with a warm welcome and smiles. Between March and September of 2020, we used 'Facebook live' to bring a message of hope every 2 to 3 weeks. During the brief lifting of lockdown from October 2020 to early January 2021 we were able to be back in the Shopping Centre and present in a covid safe way. Since January 2021 we have not been able to operate due to the Covid Lockdown being reinstated. Although individuals who make up the Chaplaincy team and shop at Langney Centre have continued to keep a prayer presence there while they shop for their essential items.

We are hoping to resume the Chaplaincy in liaison with the Shopping Centre Management around August, being aware of the need for the safety of all in the Shopping Centre.

MakeLunch @ St B's

MakeLunch could not operate as 'normal' during 2020 / 21. This led to an innovative approach of delivering hot food to families. This was advertised with the local schools and parents had to book directly with the MakeLunch coordinator. Volunteers were recruited from local churches.

During the summer holidays 2020 we served 528 meals over 6 weeks.

In October half term we served 75 meals.

During the Christmas break we delivered 81 meals and in the February half term we served 126 meals.

Each meal was delivered with either a craft activity or a gift for the families.

Meal deliveries continued during the Easter and May holidays and we hope to be back offering an 'in-person' MakeLunch from the summer this year.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Impact of Covid-19

In accordance with Government regulations, relating to Covid-19, the church had its last public meeting on Sunday 15th March 2020. By Wednesday 25th March we had registered with Zoom. We ensured that we had the correct licences, with regard to music, to cover live and recorded music via streaming.

All meetings were then transferred online enabling continued contact between members. Where possible assistance was given to those who struggled with technology. Phone support 'buddy' groups were also set up to encourage personal support between small groups. Being a small church, the Sunday meetings gave an ideal opportunity, during the early stages of lockdown, to keep a check on how everyone was dealing with the situation. Following easing of restrictions late in 2020 we had a few meetings in the building but it was felt, due to our small numbers and the restrictions that were still in place with regard to masks and little contact, that it was more beneficial to continue to meet on Zoom.

From a financial perspective a lot of members already gave by online banking. Some who would normally give in person transferred their giving online. For those who couldn't access online banking cash or cheques were collected by, or delivered to, the treasurer. The 2 employees have not been furloughed and have been able to continue in their roles adapting to the lockdown requirements.

The government guidance is being monitored closely and reviewed regularly. Moving forward we anticipate resuming our meetings once restrictions allow. At this point we will undertake a risk assessment and ensure all risks are mitigated as required.

Financial review

During the year the charity received £43,572 in regular income. The charity made payments of £38,537 in relation to its charitable activities, resulting in cash held by the charity of £50,566 at 31 March 2021.

Reserves policy

For the year ended 31 March 2021 the trustees determined that the charity should aim to hold unrestricted cash of no less than £27,868 (which equates to about 12 months' of unrestricted essential expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. Essential expenditure includes operating costs, such as those relating to employment, as well as those required by law, such as the annual Independent Examination. At the period-end, the charity held unrestricted cash of £46,329 and the charity is complying with its reserves policy.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, with input from the leadership team, by a majority vote.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Kathy Long

Date: 5 September 2021

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
THE WELL COMMUNITY CHURCH

I report to the trustees on my examination of the accounts of The Well Community Church ('the charity') for the year ended 31 March 2021 on pages 5 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mary Evans

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 9 September 2021

THE WELL COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 £	12Nov2018 to 31Mar2020 £
Income receipts					
Donations		27,542	1,874	29,416	42,986
Grants		-	3,500	3,500	-
Gift aid receipts		8,547	-	8,547	5,468
Other income		2,040	-	2,040	-
Interest		68	-	68	138
		<u>38,198</u>	<u>5,374</u>	<u>43,572</u>	<u>48,592</u>
Capital and similar receipts					
Cash received on the transfer of activities from Shinewater Community Church	6	-	-	-	39,619
		<u>-</u>	<u>-</u>	<u>-</u>	<u>39,619</u>
Total receipts		<u>38,198</u>	<u>5,374</u>	<u>43,572</u>	<u>88,211</u>
Payments					
Payments in relation to charitable activities undertaken directly	2	29,080	4,057	33,137	33,870
Grants paid in relation to charitable activities undertaken by others	3	5,300	100	5,400	8,810
Total payments		<u>34,380</u>	<u>4,157</u>	<u>38,537</u>	<u>42,680</u>
Net of receipts / (payments) before transfers		3,818	1,217	5,035	45,531
Transfers between funds		-	-	-	-
Net movement in funds		<u>3,818</u>	<u>1,217</u>	<u>5,035</u>	<u>45,531</u>
Cash funds brought forward		42,512	3,019	45,531	-
Cash funds at this period end	A	<u>46,329</u>	<u>4,236</u>	<u>50,566</u>	<u>45,531</u>

The notes on pages 7 - 8 form part of these accounts.

THE WELL COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted funds £	Restricted funds £	2021 £	12Nov2018 to 31Mar2020 £
A Cash funds				
Bank operating accounts	9,602	4,236	13,839	8,872
Bank deposits	36,717	-	36,717	36,649
Petty cash	10	-	10	10
	46,329	4,236	50,566	45,531
B Other monetary assets				
Gift aid due to charity	5,461	-	5,461	8,518
Other debtors	-	-	-	1,040
Return of funds from postponed mission trip	-	-	-	1,000
	5,461	-	5,461	10,558
C Liabilities				
Unbilled fee for Independent Examination	882	-	882	870
PAYE due	126	-	126	123
Unpaid expenses at period end	24	-	24	75
Pension deductions due to be paid over	71	-	71	69
	1,103	-	1,103	1,137
D Assets retained for charity's own use				
			Value 2021 £	Value 2020 £
Equipment			30,938	26,918
			30,938	26,918

The trustees have used insurance values as an approximation for current values.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Kathy Long

Date: 5 September 2021

The notes on pages 7 - 8 form part of these accounts.

THE WELL COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations and grants which are to be used in accordance with specific restrictions imposed by donors and funders; they include donations received from appeals for specific activities or projects.

	General funds £	Restricted Funds £	Total 2021 £	12Nov2018 to 31Mar2020 £
2 Payments in relation to charitable activities undertaken directly				
Employment costs (Note 4)	21,103	-	21,103	17,932
Premises hire	2,340	-	2,340	2,340
Church activities / ministry expenses	399	638	1,037	3,247
Teaching, training & conferences	490	-	490	1,476
Subscriptions	588	-	588	601
Travel	73	-	73	992
Repairs & maintenance incl. equipment	535	-	535	2,486
Administration costs	1,741	-	1,741	1,827
Insurance	941	-	941	861
Accounts and examination	870	-	870	810
'Make Lunch' costs	-	3,419	3,419	1,297
	<u>29,080</u>	<u>4,057</u>	<u>33,137</u>	<u>33,870</u>
3 Grants paid in relation to charitable activities undertaken by others				
Grants for:				
Overseas mission	5,200	100	5,300	8,050
Local mission	100	-	100	760
	<u>5,300</u>	<u>100</u>	<u>5,400</u>	<u>8,810</u>

4 Transactions with related parties

The charity had two part time employees during the year. Its activities are generally carried out by volunteers.

Kathy Long, a trustee, received a sum of £1,200 for her role as Treasurer as permitted by the governing document.

No amounts were paid to any other trustee or to any person connected to them other than reimbursement of expenditure incurred on behalf of the church.

THE WELL COMMUNITY CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

5 Movement on funds

	Opening Balance £	Receipts £	Payments £	Transfers	Closing Balance £
Restricted funds					
Mission fund	-	100	(100)	-	-
Hardship fund	732	-	(164)	(44)	524
Langney Chaplaincy	389	100	(35)	-	455
'Make Lunch' project	1,553	5,124	(3,419)	-	3,258
Special collections	345	50	(439)	44	-
Total Restricted	<u>3,019</u>	<u>5,374</u>	<u>(4,157)</u>	<u>-</u>	<u>4,236</u>
General Funds	<u>42,512</u>	<u>38,198</u>	<u>(34,380)</u>	<u>-</u>	<u>46,329</u>
Unrestricted, general funds	<u>42,512</u>	<u>38,198</u>	<u>(34,380)</u>	<u>-</u>	<u>46,329</u>
Total Funds	<u><u>45,531</u></u>	<u><u>43,572</u></u>	<u><u>(38,537)</u></u>	<u><u>-</u></u>	<u><u>50,566</u></u>

The 'Make Lunch' project includes grant income for specific elements of the project; the charity has complied with all aspects of the funding.

The transfer from 'Hardship fund' to 'Special collections' was to cover expenditure during the year and is in line with donor restrictions.

6 Shinewater Community Church

The CIO was formed on 12 November 2018 to continue the activities of Shinewater Community Church (the 'Trust') (formerly registered under charity number 1035151). On 1 April 2019, the Trust transferred its activities and net assets to the CIO. The cash received from the Trust is shown separately in the Receipts and Payments accounts.