

hire charge has had a significant impact on funding but previous discussions with the college staff about this were unsuccessful. They agreed to keep the matter under review.

**Action: Trustees**

The Trustees were happy to accept the accounts as a true record and thanked LC for her clear and concise reporting of the accounts. LC will now make contact with Richard Breeze to audit the accounts before submitting them to the Charities Commission.

**Action: LC**

#### **7. Review of financial policy and procedure**

LC confirmed that the wording had been amended to include the new payment by card process.

#### **8. Trustee Annual Checklist**

JH said that she would review the document ready for discussion at the next Trustee meeting.

**Action: JH**

#### **9. Any other business**

Due to the drop off in volunteer numbers, ET agreed to draw up a "Volunteers Needed" poster and post it on our social media sites.

**Action: ET/JH**

#### **10. Date of next meeting**

TBA

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# NOTES 3,4,5 & 6

1 SEPT 2024 - 31 AUGUST 2025	
<b>EQUIPMENT/FEES &amp; INSURANCE/SUNDRIES/ HORSE WELFARE</b>	
<b>NOTES 3, 4, 5 &amp; 6</b>	
<b>EQUIPMENT</b>	<b>NOTE 3</b>
Riding Hats	90.25
Rugs Cleaned	33.50
<b>TOTAL:</b>	<b>123.75</b>
<b>RDA FEE/EXPENSES/INSURANCE</b>	<b>NOTE 4</b>
Membership Fee/Insurance 2022-2023	1184.00
<b>TOTAL:</b>	<b>1184.00</b>
<b>SUNDRIES</b>	<b>NOTE 5</b>
Name Tags	70.00
Ink Cartridge	12.50
Lesson	-15.00
<b>TOTAL:</b>	<b>67.50</b>
<b>HORSE WELFARE</b>	<b>NOTE 6</b>
Guttural Pouch Washes, Clippings, Farrier, Injections, Endo Examinations, Oils, Dental checks etc	3275.00
<b>TOTAL:</b>	<b>3275.00</b>