

and thanked LC for her clear and concise reporting of the accounts. LC will now make contact with Richard Breeze to audit the accounts before submitting them to the Charities Commission.

**Action:LC**

#### **9. Any other business**

LC explained that Disclosure Services had changed the way we were able to pay them, having withdrawn their Direct Debit Service. The alternative methods are not suitable for our charity as we do not have a credit card. and we have to have two signatories on our cheques. It was agreed that this issue would be raised with our bank.

**Action: LC & JH**

#### **7. Review of financial policy and procedure**

LC confirmed that there were no amendments required.

#### **8. Trustee Annual Checklist**

JH confirmed the only outstanding matter was the Group Members which would be actioned before the next AGM.

**Action: JH**

#### **9. Any other business**

None

#### **10. Date of next meeting**

November, 2024

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

1 SEPT 2022 - 31 AUGUST 2023	
EQUIPMENT/SUNDRIES/FEES & INSURANCE	
NOTES 3, 4 & 5	
EQUIPMENT	NOTE 3
Hire of 2 Units	1595.12
Purchase 2 units	6000.00
Skull Caps	647.02
Rug Washing	75.00
Fly Masks & Fly Rug	85.93
<b>TOTAL:</b>	<b>8403.07</b>
SUNDRIES	NOTE 4
Trailer Damage Repair Costs	127.01
Ink Cartridges	61.85
<b>TOTAL:</b>	<b>188.86</b>
RDA FEE/EXPENSES/INSURANCE	NOTE 5
Membership Fee/Insurance 2022-2023	1010.00
<b>TOTAL:</b>	<b>1010.00</b>