ASSOCIATION OF DOGS AND CATS HOMES

England & Wales · Charity number 1180574

Details

Other names	ADCH
Status	Registered
Legal form	CIO
Registered	2018-11-06
Register	View on the Charity Commission register

Contact

Address	Adch PO Box 76271 London SW8 9FA
Phone	07990004843
Email	enquiries@adch.org.uk
Website	http://www.adch.org.uk/

Activities

Objects: 1. THE PROMOTION OF THE VOLUNTARY SECTOR CONCERNING ANIMAL WELFARE FOR THE PUBLIC BENEFIT IN PARTICULAR RELATING TO DOGS AND CATS BY: (A) THE DEVELOPMENT AND DISSEMINATION OF GOOD PRACTICE IN ANIMAL WELFARE; (B) PROVIDING TRAINING, CONFERENCES AND RESOURCES ON SUBJECTS RELEVANT TO THE EFFICIENCY OF THE VOLUNTARY SECTOR; (C) PROVIDING VOLUNTARY LIAISON BETWEEN THE SECTOR, GOVERNMENT AGENCIES AND OTHER GROUPS ON ANIMAL WELFARE ISSUES. THE VOLUNTARY SECTOR MEANS CHARITIES AND VOLUNTARY ORGANISATIONS. CHARITIES ARE ORGANISATIONS WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES. VOLUNTARY ORGANISATIONS ARE INDEPENDENT ORGANISATIONS, WHICH ARE ESTABLISHED FOR PURPOSES THAT ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES.2. TO RELIEVE THE SUFFERING OF ANIMALS IN NEED OF CARE AND ATTENTION BY PROVIDING FINANCIAL ASSISTANCE THROUGH GRANT AID, TO NON-PROFIT ORGANISATION'S AND REGISTERED CHARITIES FOR THE BENEFIT OF ANIMALS IN THEIR CARE.

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Activities: The Association of Dogs and Cats Homes comprises dog and cat rescue and rehoming organisations across the British Isles.The Association works to promote best practice and high welfare and operational standards across the sector, engage effectively with a range of external stakeholders, including Governments, and bring rescue organisations together to share experiences, learning and networking.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Animals, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies

Geography

- Guernsey
- Ireland
- Isle Of Man
- Jersey
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£375,979	£370,194	-	-
2023-12-31	£321,943	£534,203	-	-
2022-12-31	£512,235	£348,390	£310,598	3
2021-12-31	£102,033	£72,326	-	-
2020-12-31	£398,259	£407,080	-	-

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Trustees

Name	Role	Appointed
Caroline Johnson		2021-05-13
Charlotte Fielder		2023-04-06
Christopher Peter Bray		2024-07-02
DAVID BOWLES		2023-04-27
Emma Harrison		2025-07-15
GILES EDWARD WEBBER		2019-01-11
Linda Cantle		2023-04-06
Michael Elliott		2019-05-01
Michael James Webb		2025-01-01
PETER DAVID HEPBURN		2019-01-11
Victoria Anne McDerby		2025-07-15

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ASSOCIATION OF DOGS AND CATS HOMES

England & Wales - Charity number 1180574

Accounts

Charity number: 1180574

Association of Dogs and Cats Homes

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2024

Association of Dogs and Cats Homes

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Association of Dogs and Cats Homes

Reference and administrative details of the Charity, its Trustees and advisers
For the year ended 31 December 2024

Trustees

Giles Webber, Chair[1]
Peter Hepburn, Vice Chair to 1 July 2024[2]
Peter Laurie, Hon. Secretary (resigned 31 December 2024)[1]
David Bowles[1,3]
Steve Byrne (resigned 2 July 2024)[4]
Adam Clowes[2]
Mike Elliott[1]
Marina Fiddler[4]
Caroline Johnson, Vice Chair from 2 July 2024[4]
Nicola White[2]
Linda Cantle[2]
Charlotte Fielder
Christopher Bray (appointed 2 July 2024)[3]
Yvonne Goddard, Hon. Treasurer (appointed 7 July 2024)[1]
Michael Webb, Hon. Secretary (appointed 1 January 2025)[1,3]

[1] Member of the Governance Committee
[2] Member of the Standards and Animal Welfare Committee
[3] Member of the Legislative Committee
[4] Member of the Member Engagement Committee

Central Team Staff & Volunteers

Rebecca Cooper	Executive Director
Thérèse Carr	Membership Services Manager
Clare Radlett	Standards and Operations Officer
Emily Sockett	Training and Assessment Manager (to 31st May 2024)
Ellie Roche	Membership Services Coordinator
Michelle Widger	Volunteer Manager (from 3rd March 2025)

Charity registered number

1180574

Principal office

Association of Dogs and Cats Homes, PO Box 76271, London, SW8 9FA

Accountants

Kreston Reeves LLP, 2nd Floor, Maritime Place, Quayside, Chatham Maritime, Chatham, Kent, ME4 4QZ

Bankers

Bank of Scotland, PO Box 23581, Edinburgh, EH1 1WH

Independent Examiner

Samantha Rouse FCCA DChA, Kreston Reeves LLP, Chatham Maritime, 2nd Floor, Maritime Place, Quayside, Chatham Maritime, Chatham, ME4 4QZ

Trustees' report
For the year ended 31 December 2024

CONSTITUTION AND HISTORY

The Association was constituted as a Charitable Incorporated Organisation (CIO) and entered onto the Register of Charities in England and Wales with the Registered Charity Number 1180574 on 6 November 2018. This Trustees' Report is also the Directors' Report as required by company law. Previously, ADCH (Association of Dogs and Cats Homes) operated as an unincorporated association.

OUR VISION, MISSION AND VALUES

Vision

A positive life for all dogs and cats

Mission

ADCH is an umbrella organisation which works on behalf of its members to create a professional and sustainable sector which improves the lives of dogs and cats.

Values

ADCH is committed to:

Leadership	ADCH and its Members leading the sector and proactively tackling future issues and facilitating solutions while listening to all involved.
Collaboration	We all share knowledge, expertise, and actions for excellence.
Integrity	High standards including transparency, respect and inclusion.
Professionalism	Innovative experts with ambition for the sector
Support	Helping members to grow and develop together for dogs, cats and people too.

STRUCTURE GOVERNANCE AND MANAGEMENT

The Association is governed by its constitution. The objects of ADCH are:

(1) The promotion of the voluntary sector concerning animal welfare for the public benefit in particular relating to dogs and cats by:

(a) the development and dissemination of good practice in animal welfare.
(b) providing training, conferences, and resources on subjects relevant to the efficiency of the voluntary sector.
(c) providing liaison between the sector, government agencies and other groups on animal welfare issues.

The "voluntary sector" means charities and voluntary organisations within the British Isles.

Charities are organisations which are established for exclusively charitable purposes in accordance with the law of the relevant jurisdiction within which they operate.

Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

(2) To relieve the suffering of animals in need of care and attention by providing financial assistance through Grant Aid, to non-profit organisations and registered charities for the benefit of animals in their care.

Board of Trustees

The Association is overseen by a Board, comprising up to a maximum of 14 Trustees. The majority of Trustees are elected by the members, with the Hon. Secretary, Hon. Treasurer (both being Trustees ex-officio) and certain co-opted Trustees appointed by the Board. The Board met on four occasions in 2024. Trustees receive no remuneration in respect of their roles and serve as volunteers.

Trustees' report (continued)
For the year ended 31 December 2024

Trustee Appointments
At the AGM held online in July 2024, Giles Webber was re-elected as Chair, with Caroline Johnson elected as Vice Chair, succeeding Peter Hepburn, who will remain a Trustee and Chair of the Standards and Animal Welfare Committee. Chris Bray was elected as a new Trustee, while David Bowles was re-elected and will continue as Chair of the Governance Committee. Yvonne Goddard was appointed Honorary Treasurer. We would like to extend our thanks to Steve Byrne, who retired after nine years of dedicated service as a Trustee, and to Shakespeare Martineau LLP for their role as independent scrutineers.

In the autumn, following Peter Laurie's announcement that he would step down as Honorary Secretary at the end of December, a recruitment process was held. We sincerely thank Peter for his invaluable contributions since joining the Management Committee in 2013 and becoming a Trustee in 2018. We are pleased to announce that Mike Webb succeeded Peter as Honorary Secretary from January 2025. Mike, who has served on the ADCH Legislative Committee for a number of years, also joined the Governance Committee.

ADCH Committees
The Board is supported by four Committees:

- The Governance Committee, which has responsibilities for monitoring the Association's finances, its risk register, banking arrangements, financial controls, people matters relating to staff, volunteers and Trustees, and governance arrangements. It proposes a Budget, draft Accounts and Annual Report, and a Reserves Policy for approval by the Board. It also serves the role of Nominations Committee overseeing Trustee recruitment.
- The Standards and Animal Welfare Committee, that oversees the implementation of ADCH Minimum Welfare and Operational Standards and the process by which both prospective and existing member organisations are assessed against these Standards. The Committee also contributes to relevant Government work to develop statutory standards and enforcement frameworks across ADCH's jurisdictions.
- The Legislative Committee, that monitors legislative developments relevant to companion animal welfare across ADCH's jurisdictions, submits responses to Government consultations on behalf of the Association, and helps to ensure that the Association and its members are aware of and ready to respond themselves to consultations and the introduction of new legislation.
- The Member Engagement Committee, that is focussed on developing an enhanced range of member benefits and promoting the Association to new member organisations.

Each Committee and any short-term Working Group is chaired by a Trustee and membership can comprise a mix of Trustees and other individuals co-opted on the basis of their skills, experience and interests.

The Association's central team
The Association's central team comprised five members of paid staff during 2024. Rebecca Cooper, as Executive Director, led the operational management of the organisation, implementing the strategic goals set by the Board of Trustees. Thérèse Carr, Membership Services Manager, was responsible for member services and communications, event coordination and sponsorship, and financial administration. Clare Radlett, Standards and Operations Officer, managed membership applications, worked on standards and animal welfare, and supported the legislative work of the committees. Ellie Roche, Membership Services Coordinator, provided administrative support, supported the coordination of events, and contributed to the Association's branding, communications, and social media. Emily Sockett left at the end of May 2024 after her fixed-term contract concluded, having developed and managed the assessment process, inductions, training, and recruitment of Volunteer Assessors. Michelle Widger joined ADCH in March 2025 as Volunteer Manager. All staff support the work of the Association's committees as part of their roles.

As a small charity, the members of our central team demonstrate adeptness in providing comprehensive and flexible coverage for each other's tasks, effectively managing fluctuations in workflow, and addressing needs and absences resulting from holidays, sickness, or other reasons.

Trustees and other volunteers, as well as staff, receive inductions tailored to their individual needs and the role they undertake. Trustees can take part in the training offered to member organisations and Trustees also plan their own joint or individual training according to their needs. The Board carries out a review every 1 to 2 years and this is one of the ways used to identify training requirements.

Staff remuneration is set by Trustees taking account of affordability and comparable jobs in the sector.

The Association's Volunteers

In 2024, ADCH had 60 registered volunteers, primarily assessors, as well as committee members, event supporters, and newly recruited regional coordinators. Their ongoing support and dedication are vital to everything we do, and we're incredibly grateful for their contributions.

The Association's Members

By the end of 2024, our membership consisted of 165 full ADCH Members and 2 Provisional Members, with an additional 15 applications in process. There were also 12 Affiliate Members.

Full and Provisional Members are charities dedicated to the rescue and rehoming of cats and dogs. Affiliate Membership is intended for nonprofit organisations and individuals actively supporting, (but not directly involved in) the dog and cat rescue and/or rehoming sector. Members are spread across 8 jurisdictions, operating within England, Scotland, Wales, Northern Ireland, Republic of Ireland, Isle of Man, Jersey and Guernsey.

The strength of our membership network thrives on the collective and collaborative efforts of each member. Continued engagement and commitment are integral to ADCH's success in serving the rescue and rehoming sector. We extend our sincere appreciation to all our members for their invaluable contributions.

ACHIEVEMENTS AND PERFORMANCE

Our Core Areas of work in 2024

(1) Member Engagement

This work is connected to The Member Engagement Committee (MEC). In 2024, we initiated several strategic actions aimed at enhancing member services, increasing engagement and broadening our outreach.

In 2024, ADCH offered over 200 member benefits, including exclusive offers and discounts, access to free online events, in-person open meetings, our annual conference, the members-only Facebook groups, newsletters and bulletins. Members also benefited from our dedicated website, free advertisements for "Find a Rescue" and job listings, toolkits and templates, and free Know-How courses.

Events

In 2024, we successfully hosted two in-person events and facilitated 20 online events, including the introduction of weekly wellbeing sessions from October onwards.

In-Person Events

- **ADCH Annual Conference:** The ADCH Annual Conference, the most significant event in our calendar, took place in May 2024 at the Telford International Centre, coinciding with the Petplan and ADCH Animal Charity Awards. This year's conference was the largest to date, selling out and bringing together over 550 individuals from across the animal welfare sector. The event received overwhelmingly positive feedback from delegates, sponsors, and exhibitors, and calls for a repeat at the same venue in 2025 have followed.
- **Open Meeting (In-Person):** Held in November in Brighton with 85 attendees, this Open Meeting focused on the key challenges facing the sector and our members' priorities. We extend our thanks to RSPCA Sussex North & Brighton for hosting, providing guided site tours, and delivering an insightful presentation on their work. Their warm welcome to ADCH's central team, trustees, and member organisations over the two days was greatly appreciated.

Online Events

- **Open Meetings (Online):** In 2024, we held several online open meetings, with a total of 339 attendees. Notably, in March, we hosted a workshop on "Challenging Conversations" and welcomed an international speaker for a panel discussion on "Adopter Screening Processes," focusing on the latest research on adopter screening and rehoming procedures in animal welfare organisations. Our July online meeting was held alongside our AGM and included sessions on supporting volunteers and responsible dog ownership. The September meeting introduced Human Behaviour Change and how this approach can aid animal welfare charities, along with an update from the Association of Microchip Database Operators (AMDO).
- **Webinars:** Throughout the year, we organised 10 webinars with 300 attendees on a range of topics, including neutering, mental health, importation, updates to ADCH Minimum Standards, and special sessions on American XL Bully legislation.
- **Wellbeing Events:** Thanks to the support of an ADCH volunteer, we launched weekly wellbeing sessions in October, reinforcing our commitment to member wellbeing. The sessions recorded 109 attendances, with many individuals attending multiple times. There are 188 Individual contacts subscribed for updates and sessions are planned to continue in 2025.

Regional Groups

We are grateful for the incredible number of volunteers who stepped forward to register their interest in leading Regional Groups reflecting the strong commitment within our community. A lead volunteer was successfully recruited to oversee the setup and report directly to MEC. We have been working to recruit Regional Group leaders, ensuring appropriate registration through a thorough due diligence process. These efforts have also strengthened our funding application for a Volunteer Manager role in 2025, which will help drive this initiative forward.

Member Benefits:

In addition to event attendance, members actively utilise other benefits available to them, through their ADCH Membership, including:

- **Members' Facebook Group:** over 600 individuals are engaged in our Members' Facebook Group, a popular platform for networking.
- **e-Newsletters and Special Bulletins:** Over 1,900 members and supporters subscribed to our e-Newsletters and Special Bulletins. In 2024, more than 50 were sent, providing key updates, opportunities event news, and sector insights.
- **ADCH Member Website Access:** over 600 individuals are registered on the ADCH website, accessing our library of templates and toolkits to aid in policy development, particularly aligned with our Minimum Welfare and Operational Standards.
- **Recruitment Pages:** In 2024, 55 member organisations used our recruitment platform to advertise 332 job vacancies.
- **Corporate Offers:** Continuing our efforts to enhance member value, we secured 6 additional corporate offers this year, extending to 25 exclusive regular discounts and benefits.

Member Grants:

With special thanks to Humane World for Animals UK, we distributed £4,500 in grants to ADCH members in 2024.

These small grants provided crucial support to members facing short-term financial challenges, helping recipients meet and uphold ADCH Minimum Welfare and Operational Standards.

To qualify, members needed an annual income below £100k in their latest accounts and evidence of increased demand for their services. A dedicated Grants Committee, comprising ADCH Trustees and members of the Standards and Animal Welfare Committee with expertise in dog and cat welfare, oversaw the process. Two application rounds were held in spring and autumn, with six ADCH members receiving funding.

Social Media and Website

ADCH follows an annual communications plan to guide our social media activity, ensuring consistent engagement and information sharing. In 2024, we took a more proactive approach to increasing our visibility and interaction across platforms.

Our LinkedIn following grew by approximately 50%, reaching over 2,300 followers. On Facebook, we now have 2,700 followers, while our X (formerly Twitter) audience stands at 1,600.

Our website received over 300,000 views. In 2024, we enhanced the ADCH website by hosting more in-depth news stories, driving traffic from social media and our e-news scoop. This approach made our content more engaging and helped attract visitors. As a result, we published 50 articles — five times more than the 10 published the previous year.

(2) Minimum Welfare and Operational Standards

This work is connected to The Standards and Animal Welfare Committee (SAWC). In 2024, we initiated several strategic actions focused upon our Standards and Support work.

In 2024 ADCH continued to promote and maintain its Minimum Welfare and Operational Standards across rescue and rehoming organisations. These standards form the foundation of our membership, ensuring that animals in rescue and rehoming organisations receive consistent and appropriate care and treatment.

2024 saw significant progress in our catch up of physical assessments, following the pause in the programme during 2020/2021. ADCH conducted 46 assessments of members, including 54 site visits (this allows for members with multiple sites) to both existing members and new applicants. Each visit undertook carried out an assessment against ADCH Minimum Welfare and Operational Standards to review practices and identify areas where improvements were needed to meet the standards. By the end of 2024 nine existing members were in the process of having their first assessment under the Minimum Welfare and Operational Standards, all other members have now received an assessment since the programme was introduced.

We also received 19 applications for membership. In the final quarter of the year, we undertook a review of the 'Joining ADCH' section of our website. This led to the creation of an eligibility checker, which received 89 uses in that quarter in 2024. Additionally, we introduced a section where potential members could register their interest to stay updated on membership application opening times, resulting in 35 organisations signing up by the end of 2024, some of which were converted to membership applications in Q4.

Where support was needed, ADCH provided tailored guidance on various operational aspects, including animal care procedures, housing conditions, and policy development. Support was delivered in a variety of ways, including:

- Development of tailored action plans outlining areas requiring improvements.
- One-to-one support by matching organisations with others for peer-to-peer, "buddy" type support.
- Access to online resources in the ADCH members' area, including toolkits and webinars.
- Signposting to grant funding opportunities (internal and external).
- Providing information on available training, including through Battersea Academy.

The Standards and Animal Welfare Committee (SAWC), made up of eight volunteer members, played a vital role in overseeing the standards. All assessments were reviewed by the committee, and the outcomes were agreed upon collectively.

Toward the end of the year, work began on updating the standards to reflect new insights gained from assessments, feedback, and evolving sector needs. This work continues into 2025, with a schedule of SAWC based working groups established to support this ongoing process.

At the end of 2024 we also undertook an analysis of the current compliance levels with our Minimum Welfare and Operational Standards. This report looked at the occurrence of scores of partial or non-compliance with each individual standard across all assessments carried out. It was noted that the most commonly occurring standards did not require tangible building work in shelters, but support with operations.

In line with our commitment to openness, ADCH's Minimum Welfare and Operational Standards, and all our assessment procedures, are published on our website.

Volunteer Assessors played a crucial role in carrying out site visits and offering practical recommendations for improvement. These volunteers, drawn from the animal welfare sector, were integral in helping organisations meet the expectations outlined in the standards. 27 assessors took part in assessments during the year, with additional new recruits hoping to undertake their first assessment, and some assessors returning to their role, in 2025.

All volunteer assessors were invited to attend a training day hosted at Woodgreen Pets Charity, organised by ADCH. This event aimed to share skills and knowledge, providing hands-on assessment training, allowing volunteers to share experiences, improve their understanding of the Minimum Welfare and Operational Standards, and collaborate on creating solutions to support all ADCH members, from the smallest to the largest.

Specific training opportunities were also offered at the ADCH Annual Conference for volunteer assessors, holding a breakout workstream session that focused on the needs of assessors.

Finally, SAWC continued to collaborate with our Legislative Committee in promoting the adoption of ADCH standards by external stakeholders, particularly governments, to help create a broader framework for animal welfare across the sector. We also worked with our Member Engagement Committee to prioritise support for members that reflected their needs in helping them meet ADCH Minimum Standards.

As we look to 2025, we will finalise assessments for existing members which are currently in progress, and revisit those who are due their re-assessment. We will also be welcoming a Volunteer Manager who will help with ensuring that ADCH's volunteer assessors are trained and engaged with the assessment programme.

(3) Legislative

Through the work of the Legislative Committee, ADCH provides liaison between the sector, government agencies and other groups on animal welfare issues.

In 2024, the Legislative Committee navigated a number of developments that impact our members in the eight jurisdictions ADCH covers. There were two elections in 2024 (UK and Ireland) and the Northern Ireland Assembly resumed its legislative work, all of which impacted our members' work.

The calling of the UK general election, which influences the legislative landscape in the UK and England, stopped a number of animal welfare Bills including the puppy and kitten import Bill. But we are working with an MP who has resumed this work, by tabling a new Animal Welfare (Import of Dogs, Cats and Ferrets) Private Member's Bill which will stop puppy and kitten imports and dogs with cropped ears as well as regulate the importation of dogs and cats brought in by rescue organisations, including ADCH members. We are working with MPs and Lords to ensure this Bill gets passed in 2025. The election in Ireland also gives opportunities to work with the new Government in particular on dog control. We have inputted information to Assembly Members in Northern Ireland to ensure any third-party ban on dog and cat sales is enforceable and achieves its objectives.

Data from member surveys and Annual Returns are invaluable to legislators to provide information that no one else has to influence governmental policies relevant to our mission. We inputted responses to the Welsh Government's consultation on the Licensing of Animal Welfare Establishments, Activities, and Exhibits, advocating for the adoption of licensing standards aligned with ADCH's guidelines. ADCH members based in Wales were given the opportunity to feed into the proposed ADCH consultation response. A response was also given to the microchipping consultation held by Defra and to Northern Ireland's executive on plans to license sanctuaries and rescues there.

The unexpected announcement of the ban on American Bully XL dogs in 2023 continues to present challenges across multiple jurisdictions. In England, Wales, and Scotland, the ban was implemented in 2024. Northern Ireland also added XL Bully type dogs to the list of restricted breeds on July 5, 2024, with ownership without an exemption certificate becoming an offense from January 1, 2025. Similarly, the Republic of Ireland announced a ban in 2024, with regulations taking effect from February 1, 2025. The Legislative Committee held webinars to update members on these changes, as well as a survey of Members to give data which could be used in consultation responses and to represent the rescue sector's position to governments and broadcasters.

Individual members continue to press their respective governments for updated information that can be communicated to Members. ADCH provided regular updates at Open Meetings and through dedicated sections in our monthly newsletter, The Scoop. We maintained a comprehensive legislative risk register, assessing opportunities and challenges across the eight jurisdictions we serve, ensuring our members remained informed and prepared to adapt to the evolving regulatory environment.

(4) Governance
This work is connected to Governance Committee. In 2024, we initiated several strategic actions focused upon strengthening our governance.

Funding & Income Generation
We developed our first Income Generation Plan in 2024 to diversify funding and secure necessary resources. This plan has helped us engage our community, form partnerships, and explore new funding opportunities

Strengthening Financial Operations.
We successfully appointed a new Treasurer in 2024. To further enhance our financial management, we also outsourced the production of management accounts and VAT returns. Management accounts are now produced monthly rather than quarterly, improving financial control and oversight.

Membership Model.
We have reviewed our Membership and Affiliate Framework, developing solidarity membership, which will be introduced from 2025 and simultaneously reviewed annual fees to support earlier planning within our budget cycle.

Trustee Elections and Appointments
ADCH successfully completed its Board of Trustees elections, for positions including Chair, Vice Chair and two Trustee roles. These appointments were finalised at the Annual General Meeting in July. We re-established a Nominations Committee from within the Governance Committee, to conduct interviews to fulfil the Secretary role from 2025 onwards.

Over the course of 2024 we have re-developed induction and recruitment packs for all new Trustees which is tailored to their individual roles within the board.

People and Culture
In 2024, we successfully transitioned to independent working by directly employing staff and launching the staff handbook ahead of schedule. To support our operations, we implemented external HR and payroll services. Alongside these changes, we continued offering a range of benefits to our staff, including Simply Health with access to an Employee Assistance Programme (EAP), discounts on pet insurance, and a pension scheme. Additionally, we conducted an internal review of roles that had been in place for over three years, updating job descriptions, introducing new job titles, and reviewing the pay structure.

SPECIAL THANKS
The Association is extremely grateful to the organisations that have supported our work throughout the year. We appreciate the support of our member supporters who provided financial contributions for our 2024 conference:

- Battersea Dogs and Cats Home
- Cats Protection
- Dogs Trust
- RSPCA
- Woodgreen
- Birmingham Dogs Home

We also acknowledge and thank our corporate sponsors for their contributions:

- Petplan
- Mars Petcare
- AVID MicroChips & PETtrac Database
- Safe4Station
- Pets Foundation
- Royal Canin
- ACD Projects
- Agria
- Byotrol
- MDC Exports
- Pet ID Microchips
- Pet Remedy
- TECHNIK Veterinary
- VetPlus

Additionally, we thank our exhibitors for their support of the 2024 conference. Your involvement is greatly valued.

We also extend our thanks to Mars Petcare for their support through The Adoption Mission and Mars Food Fund.

And our thanks to our grant funders: Humane World for Animals UK (formerly Humane Society International/UK), The Phillips Charitable Trust, The Tula Trust Limited, and The Barry Green Memorial Fund.

Trustees are very aware that much of what the charity achieves depends on our supporters - donors, sponsors and volunteers. We are very grateful for all this help to the Association which enables us to provide support to our Members who helped the dogs and cats in their care.

PUBLIC BENEFIT
In planning and undertaking the Charity's activities the Trustees give due consideration to guidance published by the Charity Commission relating to public benefit.

POLICIES
ADCH has a range of policies, including Membership Criteria (including the Minimum Welfare and Operational Standards); a Complaints Process; Privacy and Data Breach policies; a Diversity Statement; an Expenses Policy and a Safeguarding Policy. ADCH is compliant with all relevant GDPR legislation. Accounting and financial records have been prepared and maintained by the Membership Services Manager, with external support for preparing monthly management accounts and VAT returns. Overseen by the Executive Director, with ultimate oversight provided by the Honorary Treasurer. Bank accounts and signatories are approved by the Trustees. Financial Policies and Controls are in place.

RISK MANAGEMENT
A Risk Register for the Association is reviewed regularly. The trustees have assessed the risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

CONFLICTS OF INTEREST
A register of Trustee Declarations of Interest is maintained and remains a reoccurring agenda item for any new declarations to be declared. The Association's Constitution requires that a Trustee declare the nature and extent of any interest, direct or indirect, which he or she or any related person has in a proposed transaction or arrangement with ADCH. They must also declare any interest in any transaction or arrangement entered by ADCH which has not previously been declared. Trustees must absent themselves from any trustee discussions where a conflict of interest or loyalty may arise between their duty to act solely in the interests of ADCH and any personal interest (including, but not limited to, financial interests). Any trustee absenting themselves from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

Trustees' report (continued)
For the year ended 31 December 2024

RELATED PARTIES

During the year, most Trustees were employed throughout or in part by Member organisations. No Trustee received remuneration or other benefit from their work with the Association.

No donations were received from Trustees.

FINANCIAL REVIEW

Financial Report

The Association returned a surplus of £7,016 on unrestricted funds in the year to 31st December 2024 (Deficit of £54,535 in 2023). Unrestricted reserves at the year-end totalled £104,123 (£97,107 at the end of 2023).

Income in the year was £375,979 (£321,943 in 2023). Our sources of income for funding the Association's own activities in the year were largely through membership subscriptions, sponsorship and attendance of the conference.

Expenditure in the year was £370,194 (prior year £534,203) primarily covering the employment of the small staff team and costs associated with the conference. The higher expenditure in 2023 was due to £218,725 of restricted funds being allocated as grants to members.

Restricted or Designated Funds

At the year-end, the Association held restricted funds of £Nil (£1,231 at the end of 2023).
There were no designated funds.

Reserves

Trustees consider that the Association needs to hold reserves for the charity to be effective and to mitigate the impact of any unplanned shortfalls in income or increases in expenditure. The Trustees have assessed financial risks and consider that reserves within the range of £90,000–£115,000 are appropriate for the Association's safe and effective operation, based on knowledge of its operations as of March 2025 when this policy was adopted.

Trustees will review this policy annually in time for the annual accounts. If, at any time, there is a shortfall, Trustees will plan action to bring reserves in line with the target within an agreed timescale.

Declaration

Approved by the Board of Trustees and signed on their behalf by:



Giles Webber
(Chair of Trustees)
Date: 03/07/2025

Independent examiner's report
For the year ended 31 December 2024

Independent examiner's report to the Trustees of Association of Dogs and Cats Homes ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S M Rouse Dated: 03 July 2025

S M Rouse FCCA DChA

Kreston Reeves LLP
Chartered Accountants
2nd Floor, Maritime Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QZ

Statement of financial activities
For the year ended 31 December 2024

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Contributions and donations	3	**22,500**	**266,891**	**289,391**	259,320
Charitable activities	4	**-**	**86,588**	**86,588**	62,398
Other income	5	**-**	**-**	**-**	225
Total income		**22,500**	**353,479**	**375,979**	321,943
Expenditure on:					
Charitable activities		**23,731**	**346,463**	**370,194**	534,203
Total expenditure		**23,731**	**346,463**	**370,194**	534,203
Net movement in funds		**(1,231)**	**7,016**	**5,785**	(212,260)
Reconciliation of funds:					
Total funds brought forward		**1,231**	**97,107**	**98,338**	310,598
Net movement in funds		**(1,231)**	**7,016**	**5,785**	(212,260)
Total funds carried forward		**-**	**104,123**	**104,123**	98,338

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 14 to 25 form part of these financial statements.

Balance sheet
As at 31 December 2024

	Note		2024 £		2023 £
Fixed assets					
Intangible assets	11		**-**		-
Current assets					
Debtors	12	**57,806**		31,989	
Cash at bank and in hand		**205,964**		124,248	
		263,770		156,237	
Creditors: amounts falling due within one year	13	**(159,647)**		(57,899)	
Net current assets			**104,123**		98,338
Total net assets			**104,123**		98,338
Charity funds					
Restricted funds	14		**-**		1,231
Unrestricted funds	14		**104,123**		97,107
Total funds			**104,123**		98,338

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Giles Webber
(Chair of Trustees)
Date: 03/07/2025

The notes on pages 14 to 25 form part of these financial statements.

Notes to the financial statements
For the year ended 31 December 2024

1. General information

The Association of Dogs and Cats Homes ("the Charity") is a charitable incorporated organisation, registered in England and Wales with the charity registration number 1180574.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Association of Dogs and Cats Homes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

2.2 Going concern

The Trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have concluded that there is a reasonable expectation that the charity will continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Notes to the financial statements
For the year ended 31 December 2024

2. Accounting policies (continued)

2.4 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.5 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation has been provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

Amortisation was provided on the following basis:

Website	-	25 % straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount would be recognised in the Statement of financial activities as a finance cost.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Accounting policies (continued)

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from contributions and donations

	Restricted funds 2024 £	**Unrestricted funds 2024 £**	**Total funds 2024 £**	Total funds 2023 £
Donations				
Conference delegate income	-	49,989	**49,989**	33,510
Conference sponsorship	-	84,278	**84,278**	57,310
Conference supporters	-	109,928	**109,928**	87,801
Other donations	-	1,900	**1,900**	1,358
Open meeting income	-	5,046	**5,046**	12,091
Corporate partnerships	-	13,750	**13,750**	6,250
Total donations	-	264,891	**264,891**	198,320
Grants	22,500	2,000	**24,500**	61,000
Total 2024	22,500	266,891	**289,391**	259,320
Total 2023	61,000	198,320	259,320	

Notes to the financial statements
For the year ended 31 December 2024

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Membership fees	86,588	**86,588**	62,398
Total 2023	62,398	62,398	

5. Other income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Advertising income	-	**-**	225
Total 2023	225	225	

6. Analysis of grants

	Grants to Institutions 2024 £	Total funds 2024 £	Total funds 2023 £
Grants paid from restricted funds	216	**216**	217,249
Total 2023	217,249	217,249	

Notes to the financial statements
For the year ended 31 December 2024

6. Analysis of grants (continued)

The Charity has made the following material grants to institutions during the year:

	2024 **£**	2023 £
Name of institution		
Three Counties Dog Rescue	**-**	10,000
Greenacres Rescue	**-**	10,000
	-	20,000
Small grants paid to animal welfare centres under £10,000	**216**	197,249
	216	217,249

7. Charitable activities

	Restricted funds 2024 £	**Unrestricted funds 2024 £**	**Total funds 2024 £**	Total funds 2023 £
Conference expenses	-	142,862	**142,862**	149,969
Grants (see note 6)	216	-	**216**	217,249
Staff costs	22,500	161,761	**184,261**	123,679
Staff expenses	-	6,148	**6,148**	6,202
Website	-	7,751	**7,751**	7,245
Insurance	-	2,248	**2,248**	469
Subscriptions	1,015	-	**1,015**	1,476
Legal and professional fees	-	5,907	**5,907**	2,362
Office expenses	-	1,148	**1,148**	1,597
Bank charges	-	1,051	**1,051**	1,796
Amortisation	-	-	**-**	2,500
Open meetings	-	9,140	**9,140**	15,991
Travel and accommodation	-	8,447	**8,447**	3,668
	23,731	346,463	**370,194**	534,203
Total 2023	218,725	315,478	534,203	

Notes to the financial statements
For the year ended 31 December 2024

8. Independent examiner's remuneration

	2024	2023
	£	£
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**1,080**	957
Fees payable to the Charity's independent examiner in respect of:		
Accounts preparation	**1,080**	957

9. Staff costs

	2024	2023
	£	£
Staff costs	**184,261**	-
Recharged staff costs	**-**	123,679
	184,261	123,679

The average number of persons employed by the Charity during the year was as follows:

	2024	2023
	No.	No.
Employees	**4**	4

No employee received remuneration amounting to more than £60,000 in either year.

During the year, the charity paid salaries of £49,904 in respect of Key Management Personnel (2023: £23,942).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 December 2024, expenses totalling £2,331 were reimbursed or paid directly to 7 Trustees for travel to meetings and events (2023 - £1,789 to 1 Trustee for travel to meetings and events).

Notes to the financial statements
For the year ended 31 December 2024

11. Intangible assets

	Website £
Cost	
At 1 January 2024	**10,000**
At 31 December 2024	**10,000**
Amortisation	
At 1 January 2024	**10,000**
At 31 December 2024	**10,000**
Net book value	
At 31 December 2024	**-**
At 31 December 2023	-

12. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	**50,464**	22,728
Other debtors	**21**	993
Prepayments and accrued income	**7,321**	8,268
	57,806	31,989

Notes to the financial statements
For the year ended 31 December 2024

13. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	**148**	16,810
Taxation and social security	**9,077**	-
Accruals and deferred income	**150,422**	41,089
	159,647	57,899

	2024 £	2023 £
Deferred income at 1 January 2024	**24,175**	-
Resources deferred during the year	**146,369**	39,175
Amounts released from previous periods	**(24,175)**	(15,000)
	146,369	24,175

14. Statement of funds

Statement of funds - current year

	Balance at 1 January 2024 £	Income £	Expenditure £	Balance at 31 December 2024 £
Unrestricted funds				
General Funds	**97,107**	**353,479**	**(346,463)**	**104,123**
Restricted funds				
ADCH Know How	**1,015**	**-**	**(1,015)**	**-**
Mars Food Fund	**216**	**-**	**(216)**	**-**
Humane Society International/UK	**-**	**20,000**	**(20,000)**	**-**
The Barry Green Memorial Fund	**-**	**500**	**(500)**	**-**
The Phillips Charitable Trust	**-**	**2,000**	**(2,000)**	**-**
	1,231	**22,500**	**(23,731)**	**-**
Total of funds	**98,338**	**375,979**	**(370,194)**	**104,123**

Notes to the financial statements
For the year ended 31 December 2024

14. Statement of funds (continued)

Funds

ADCH Know How - this restricted fund was for the development and maintenance of the ADCH Know How platform. This fund was fully utilised by the year end.

Cost of Living Fund - this restricted fund is a Grant Programme set-up to provide financial help to members who may be facing short-term financial problems due to the cost-of-living crisis. This fund was fully utilised by the end of 2023.

Mars Food Fund - the Pedigree and Whiskas Adoption Mission donated £100,000 in 2022 so that ADCH could set up a Grant Programme to help Members buy food for the animals in their care. Round 1 took place in 2022 and Round 2 took place in 2023. After Round 2 of the Mars Food Fund, a balance of £216 remained. Mars kindly agreed for the amount to be used as a bursary for Members who wished to attend ADCH Conference 2024, but would struggle to fund the cost of a ticket. This fund was fully utilised by the year end.

Restricted funds
The charity received restricted income from the following organisations:

Humane Society International/UK *(renamed Humane World for Animals UK as of February 2025). A total of £20,000 was received, of which:*

- *£15,000 was restricted as a contribution towards ADCH's standards and welfare work in advancing and upholding the ADCH Minimum Welfare and Operational Standards within the dog and cat rescue and rehoming sector.*
- *£5,000 was restricted for use in the member grants programme, inclusive of an administration fee.*

The Barry Green Memorial Fund (£500):
Restricted as a contribution towards ADCH's standards and welfare work in advancing and upholding the ADCH Minimum Welfare and Operational Standards within the dog and cat rescue and rehoming sector.

The Phillips Charitable Trust (£2,000):
Restricted as a contribution towards ADCH's standards and welfare work in advancing and upholding the ADCH Minimum Welfare and Operational Standards within the dog and cat rescue and rehoming sector.

These restricted funds were held and used during the year in accordance with the donors' specified purposes and were not available for general use.

Notes to the financial statements
For the year ended 31 December 2024

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2023 £	Income £	Expenditure £	Balance at 31 December 2023 £
Unrestricted funds				
General Funds	151,642	260,943	(315,478)	97,107
Restricted funds				
ADCH Know How	2,491	-	(1,476)	1,015
Cost of Living Fund	111,765	52,500	(164,265)	-
Mars Food Fund	44,700	8,500	(52,984)	216
	158,956	61,000	(218,725)	1,231
Total of funds	310,598	321,943	(534,203)	98,338

Notes to the financial statements
For the year ended 31 December 2024

15. Summary of funds

Summary of funds - current year

	Balance at 1 January 2024 £	Income £	Expenditure £	Balance at 31 December 2024 £
General funds	**97,107**	**353,479**	**(346,463)**	**104,123**
Restricted funds	**1,231**	**22,500**	**(23,731)**	**-**
	98,338	**375,979**	**(370,194)**	**104,123**

Summary of funds - prior year

	Balance at 1 January 2023 £	Income £	Expenditure £	Balance at 31 December 2023 £
General funds	151,642	260,943	(315,478)	97,107
Restricted funds	158,956	61,000	(218,725)	1,231
	310,598	321,943	(534,203)	98,338

16. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Total funds 2024 £
Current assets	263,770	**263,770**
Creditors due within one year	(159,647)	**(159,647)**
Total	104,123	**104,123**

Notes to the financial statements
For the year ended 31 December 2024

16. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Current assets	1,231	155,006	156,237
Creditors due within one year	-	(57,899)	(57,899)
Total	1,231	97,107	98,338

17. Related party transactions

The Association of Dogs and Cats Homes has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Association of Dogs and Cats Homes at 31 December 2024.

ASSOCIATION OF DOGS AND CATS HOMES

England & Wales - Charity number 1180574

Accounts

Charity number: 1180574

Association of Dogs and Cats Homes

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2023

Association of Dogs and Cats Homes

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Association of Dogs and Cats Homes

Reference and administrative details of the Charity, its Trustees and advisers
For the year ended 31 December 2023

Trustees

Giles Webber, Chair[1]
Peter Hepburn, Vice Chair[2]
Peter Laurie, Hon. Secretary[1]
David Bowles[1,3]
Steve Byrne[4]
Adam Clowes[2]
Mike Elliott[1]
Marina Fiddler[4]
Caroline Johnson[4]
Kelly Grellier (resigned 6 April 2023)[1]
Nicola White[2]
Linda Cantle (appointed 6 April 2023)[2]
Charlotte Fielder (appointed 6 April 2023)

[1] Member of the Governance Committee
[2] Member of the Standards and Animal Welfare Committee
[3] Member of the Legislative Committee
[4] Member of the Member Engagement Committee

Central Team Staff & Volunteers

Rebecca Cooper	Executive Director (From 7th August 2023)
Thérèse Carr	Member and Administration Manager
Clare Radlett	Standards and Operations Officer
Emily Sockett	Training and Assessment Manager (From 24th April 2023)
Ellie Roche	Administrator
Cathy Haddon	Honorary Bookkeeper (from November 2022 to October 2023)

Charity registered number

1180574

Principal office

Association of Dogs and Cats Homes, PO Box 76271, London, SW8 9FA

Accountants

Kreston Reeves LLP, Montague Place, Quayside, Chatham Maritime, Chatham, Kent, ME4 4QU

Bankers

Bank of Scotland, PO Box 23581, Edinburgh, EH1 1WH

Trustees' report
For the year ended 31 December 2023

Constitution and history
The Association was constituted as a Charitable Incorporated Organisation (CIO) and entered onto the Register of Charities in England and Wales with the Registered Charity Number 1180574 on 6 November 2018. Previously, ADCH (Association of Dogs and Cats Homes) operated as an unincorporated association. On its transition to the CIO structure, all assets and liabilities were transferred.

Structure, Governance and Management
The Association is governed by its constitution. The Object of the Association is the promotion of the voluntary animal welfare sector for the public benefit, in particular relating to Dogs and Cats, by:

(1) The development and dissemination of good practice in animal welfare;
(2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector;
(3) Providing liaison between the sector, government agencies and other groups on animal welfare issues.
(4) Providing grants to organisations in the sector.

The “voluntary sector” means charities and voluntary organisations within the British Isles:

(5) Charities are organisations, which are recognised as charitable according to the law of the relevant jurisdiction within which they operate.
(6) Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

The Association is overseen by a Board, comprising up to a maximum of 14 Trustees. The majority of Trustees are elected by the members, with the Hon. Secretary, Hon. Treasurer (both being Trustees ex-officio) and certain co-opted Trustees appointed by the Board. The Board met on seven occasions in 2023. Trustees receive no remuneration in respect of their roles and serve as volunteers.

The Board is supported by four Committees:

- The Governance Committee, which has responsibilities for monitoring the Association’s finances, its risk register, banking arrangements, financial controls, people matters relating to staff, volunteers and Trustees, and governance arrangements. It proposes a Budget, draft Accounts and Annual Report, and a Reserves Policy for approval by the Board. It also serves the role of Nominations Committee overseeing Trustee recruitment.
- The Standards and Animal Welfare Committee, that oversees the implementation of ADCH Minimum Welfare and Operational Standards and the process by which both prospective and existing member organisations are assessed against these Standards. The Committee also contributes to relevant Government work to develop statutory standards and enforcement frameworks across ADCH’s jurisdictions.
- The Legislative Committee, that monitors legislative developments relevant to companion animal welfare across ADCH jurisdictions, submits responses to Government consultations on behalf of the Association, and helps to ensure that the Association and its members are aware of and ready to respond themselves to consultations and the introduction of new legislation.
- The Member Engagement Committee, that is focussed on developing an enhanced range of member benefits and promoting the Association to new member organisations.

Each Committee and any short-term Working Group is chaired by a Trustee and membership can comprise a mix of Trustees and other individuals co-opted on the basis of their skills, experience and interests.

The Association's central team
The Association's central team comprised of our five members of paid staff. Rebecca Cooper joined as the Executive Director in August 2023, bringing a wealth of experience and leadership in the voluntary sector to help steer ADCH towards its strategic goals. Thérèse Carr as Member and Administration Manager was responsible for the information and communications with members and corporate sponsors, event management, co-ordination, and distribution of grant funding, and supporting the Committees and Working Groups. Clare Radlett as Standards and Operations Officer administered new membership applications, undertook work on standards and animal welfare and support, administered assessments and support for the Legislative Committee, particularly around communication and engagement with Members on legislative matters, and supported other aspects of the Association's operations. The Association employs two staff members on fixed-term contracts. Emily Sockett joined ADCH in April, in the new role of Training and Assessment Manager, to help develop our assessment process, particularly through improved induction and ongoing training as well recruitment and mentoring of Volunteer Assessors. Ellie Roche as Administrator takes on a large amount of the routine and event administration that is required to support members. Cathy Haddon held the voluntary position of Honorary Bookkeeper until October 2023.

As a small charity, the members of our central team demonstrate adeptness in providing comprehensive and flexible coverage for each other's tasks, effectively managing fluctuations in workflow, and addressing needs and absences resulting from holidays, sickness, or other reasons.

Trustees and other volunteers as well as staff receive induction suited to their own needs and the role they undertake. Trustees can take part in the training offered to member organisations and Trustees also plan their own joint or individual training according to their needs. The Board carries out a review every 1 to 2 years and this is one of the ways used to identify training needs.

Staff remuneration is set by Trustees taking account of affordability and comparable jobs in the sector.

Our Members
By the end of 2023, our membership consisted of 157 full ADCH Members and 3 provisional members, with an additional 7 applications in process. There were also 10 affiliate members.

Full and provisional members are charities dedicated to the rescue and rehoming of cats and dogs. Affiliate Membership is intended for nonprofit organisations and individuals actively supporting, (but not directly involved in) the dog and cat rescue and/or rehoming sector.

These members are spread across 8 jurisdictions, operating within England, Scotland, Wales, Northern Ireland, Republic of Ireland, Isle of Man, Jersey, and Guernsey.

The strength of our membership network thrives on the collective and collaborative efforts of each member. Continued engagement and commitment are integral to ADCH's success in serving the rescue and rehoming sector. We extend our sincere appreciation to all our members for their invaluable contributions.

Our Core Areas of work in 2023

(1) Member Engagement

Member Events:
In our ongoing commitment to inclusivity and accessibility, we recognise the diverse challenges our members may encounter in participating in events. Understanding financial and staffing limitations, we have tailored our approach to offer a balanced mix of in-person and online events. In 2023, we successfully hosted three in-person events while facilitating twelve online events.

ADCH Annual Conference: By far the most significant event in our calendar, the ADCH annual conference, returned to its traditional May slot, coinciding with the Petplan and ADCH Animal Charity Awards, at the Telford International Centre. Bringing together nearly 500 individuals from across the animal welfare sector, the event received overwhelmingly positive feedback from delegates, sponsors, and exhibitors. The resounding success has sparked calls for a repeat at the same venue in 2024.

Open Meetings: Our February Open Meeting in Doncaster, hosted by Mayflower Sanctuary, attracted 69 member delegates. In November, our Open Meeting in Cardiff, hosted by Hope Rescue, saw 87 member delegates welcomed by a Welsh Choir performance. Responding to the concerns regarding the cost-of-living crisis, we shifted our July Open Meeting, initially slated for the Isle of Man to our online platform.

Webinars: Throughout the year, we organised a series of webinars covering diverse topics, including neutering, mental health, importation, updates to ADCH Minimum Standards, and special sessions on American XL Bully legislation.

AGM: Conducted online in April, our AGM saw Mike Elliott re-elected, while we welcomed two new elected Trustees, Charlotte Fielder (independent, formerly of Battersea Dogs and Cats Homes) and Linda Cantle (Woodgreen Pets Charity). We bid farewell to Kelly Grellier and expressed gratitude for her contributions, particularly as Chair of the Governance Committee. We then delved into informative sessions on 'Menopause in the Workplace' and 'Rising Energy Costs'.

Member Benefits:
In addition to event attendance, members actively utilise other benefits available to them, through their ADCH Membership, including:

Members' Facebook Group: 587 individuals are engaged in our Members' Facebook Group, a popular platform for networking.

e-Newsletters and Special Bulletins: 616 individuals are subscribed to receive our member e-Newsletters and Special Bulletins.

ADCH Website Access: 494 individuals are registered on the ADCH website, accessing our library of templates and toolkits to aid in policy development, particularly aligned with our Minimum Welfare and Operational Standards.

Recruitment Pages: 49 of our member organisations used our job vacancies facility.

Corporate Offers: Continuing our efforts to enhance member value, we secured 7 additional corporate offers this year, extending exclusive discounts and benefits.

Member Grants:
Cost Of Living Emergency Relief Fund: In response to the cost-of-living crisis, we initiated an emergency relief fund, distributing £164,265 in grant funding to support 27 ADCH member organisations, thanks to the generous support of Dogs Trust, RSPCA, and Humane Society International/UK.

Mars Food Fund – Round 2: Thanks to Mars Petcare, we distributed £44,484 in grant funding to aid 34 ADCH Members in feeding the animals in their care. In total, £99,784 has now been distributed across 72 ADCH Members.

Our Social Media Presence:
ADCH continues to disseminate information via social media, and this year we became more proactive in our efforts to increase our visibility and engagement on social media.

Our net gain followings on Facebook and LinkedIn increased significantly from 2022 (Facebook page 77.4% increase, LinkedIn 89% increase). Following the change from Twitter to X, we saw a decrease of 28.7%. It's reported that X have undertaken an exercise to remove inactive and bot accounts.

Across all platforms, we saw notable engagement improvements compared to 2022 (Facebook 249% increase, LinkedIn 73% increase and X 26.4% increase).

This information helps us to ensure we are disseminating information in the right places, so that our members and supporters are receiving our messages.

(2) Minimum Welfare and Operational Standards

Through the work of the Standards and Animal Welfare Committee, the central team, and a growing cohort of over 45 volunteer Assessors, ADCH has continued to ensure that the Minimum Welfare and Operational Standards are embedded across our Membership through ADCH's assessment programme.

Following the establishment of the Provisional Membership category during the pandemic years (2020-2021), when our usual external assessment programme could not be carried out, 2023 saw assessments undertaken of our remaining provisional members who had not been assessed in 2022. We continue to work with rescues who have not yet been able to convert their provisional membership to full membership. In addition, we continue to prioritise assessments of members who should have had routine assessments carried out during the pandemic years.

Now that the lockdown restrictions of the pandemic no longer affect our ability to physically assess rescue sites, we have removed the Provisional Membership option for New Members joining ADCH. Instead, applicants are assessed onsite, and our Standards and Animal Welfare committee will either accept them into Membership or reject their application, citing their reasons why against our Minimum Animal Welfare and Operational Standards.

During 2023, a record number of 50 assessments were undertaken by ADCH volunteer assessors, comprised of 14 new applicant assessments and 36 existing member assessments (of which 5 were Provisional Members). This number of assessments demonstrated a 25% increase in assessment capacity compared to 2022, partly due to the recruitment of new volunteer assessors (see below).

At the end of 2023, ADCH was on track to achieve its interim target of assessing 20% of its membership against Minimum Standards each year, giving a five-year assessment cycle. The prioritisation of rescues to assess continues to reflect the level of risk they pose, with unassessed existing Members and new applicants continuing to be our priority as we move into 2024.

Following the major revision of the Minimum Welfare and Operational Standards in 2022, these were published at the end of 2022 and were effective for members from 1 August 2023. In the run-up to this date, we ran a webinar for members to discuss the changes in the new standards and take questions from members. As our Standards were revised to consider the new legislative requirements in Scotland, towards the end of 2023 a joint session was held with ADCH's Legislative Committee, to which we invited all Members based or operating in Scotland, to gather feedback on the implementation of licensing in Scotland. This did not show any discrepancies against ADCH's Minimum Standards and assessment programme.

The Standards and Animal Welfare Committee keeps a rolling log of possible points for consideration in future revisions. Our importation standards now link to a live webpage in order that changes in disease profiles can be identified and applied to standards promptly.

Alongside the updated standards, we offer a variety of services for our members and have enhanced our processes for tracking and following up on actions identified during assessments. This allows us to pinpoint areas where additional support may be needed and explore available options.

In line with our commitment to openness, ADCH's standards and all our assessment procedures are published on our website.

At the beginning of 2023, a fixed term contract for a Training and Assessment Manager was created to lead on the development of ADCH's volunteer engagement programme for its Assessor cohort, as well as to support the Standards and Operations Officer to reach our assessment goals for 2023 and beyond.

Since the role was introduced in April 2023, 10 new volunteer Assessors have been recruited, increasing the cohort's size by 25% from 40 to 50. This increase in resource has not only been reflected in the rise in number of assessments completed in 2023, but also is projected to further support higher annual assessment numbers moving in 2024 as new recruits complete training and are able to operate fully on behalf of ADCH.

Expansion of engagement, training and development initiatives for both trainees and existing volunteers at ADCH has been significant, thanks to the increased staff capacity created by the Training and Assessment Manager post. The implementation of new internal communications strategies, including the monthly newsletter for Assessors introduced in 2023, has provided valuable insights into the work of the Standards and Animal Welfare Committee and ADCH. Furthermore, various learning and development opportunities were introduced for trainees and established Assessors. Monthly Assessors' Forums, featuring online meetings hosted by speakers from across the ADCH network, focused on topics essential to the assessment process and Assessor experience. The spring of 2023 also saw the successful delivery of a 90-minute Assessors' Workshop at the ADCH Conference, which received positive feedback and highlighted a strong desire for similar networking and face-to-face training opportunities among ADCH volunteers.

During 2023, monitoring and evaluation of volunteer engagement has begun to be reliably collected, reported, and acted upon, particularly reflected in ADCH's first ever Volunteer Engagement survey, which was completed by 69% of ADCH Assessors. Key headline figures from this survey indicate that 84% enjoy or highly enjoy their volunteering activities at ADCH, 71% feel that their volunteering work has a high or very high impact on the animal rescue sector, and 81% of volunteers feel valued or highly valued in their roles.

(3) Legislative

Through the work of the Legislative Committee, ADCH provides liaison between the sector, government agencies and other groups on animal welfare issues. The legislative landscape for Dogs and Cats saw significant activity in 2023. Part way through the year, the Kept Animals Bill was abolished, which had been the proposed vehicle for a number of new pieces of legislation which would have impacted British members. Member organisations successfully campaigned for the reintroduction of all parts of this Bill. Two Private Members' Bills are being used to cover topics lost in the dropping of the Kept Animals Bill, including a ban on puppy smuggling and ending illegal importation of cats and ferrets and dogs with cropped ears. We will work to see this passed before the election.

We continue to use Information from surveys and Annual Returns in order to feed back to Governments to influence policy on aspects of our work. We responded to the consultations on the implementation of dog and cat codes of practice for the Isle of Man. We will responded to the Welsh consultation for Licensing of Animal Welfare Establishments, Activities and Exhibits asking for licensing of rescues based on ADCH standards.

On the theme of Animal Welfare Establishment Licencing, a joint session was held with ADCH's Standards and Animal Welfare Committee, and our members based or operating in Scotland to learn about their experiences of licencing their rescues following the introduction of legislation in 2021. Feedback from this session was compiled and sent to all jurisdictions to encourage effective implementation of licencing throughout the UK, Channel Islands and Ireland.

An unexpected challenge for the Legislative Committee this year was the announcement of the ban of American Bully XL dogs in England, Wales and Scotland. This ban moved faster than anticipated and Committee members worked continuously with Defra and the Scottish Government to seek clarification for ADCH members, and also put across to the government the impact of the ban on UK rescue. We carried out an immediate impact survey which was used to form our consultation response to the Efra inquiry in England. We also kept members up to date with a webinar with a panel of experts, ran a FAQ page which is open to the entire sector, and provided a webinar looking at emotional support for staff and volunteers on the frontline of this sad situation. This was our most viewed recording in 2023. Throughout these developments, ADCH members have been kept up to date promptly via the Member's Facebook group, special bulletins, and newsletters.

In addition, ADCH provided regular updates on legislative changes that could impact on membership at each Open Meeting and through regular sections in the monthly newsletter, The Scoop. ADCH maintained its legislative risk register which assesses legislation opportunities in each of the eight jurisdictions the Association covers.

Trustees' report (continued)
For the year ended 31 December 2023

(4) Governance

- Strategy Development: Throughout 2023, we actively engaged with our members and stakeholders to formulate our strategy for the period spanning 2024 to 2030 inclusive. Preparing for ADCH's forthcoming strategy, we extensively reached out, fostered collaboration, and interacted with diverse stakeholders and members throughout the year, Trustees and staff held workshops, feedback was sought, and surveys were distributed. We were delighted to unveil our fresh strategy at the close of 2023. The Executive Director crafted a coinciding strategy delivery plan, which was subsequently presented to the trustees and came into affect at the beginning of 2024.
- Independent Payroll and HR Model: Historically, ADCH staff were employed by Battersea Dogs and Cats Home and then seconded to ADCH, sparing ADCH the necessity of managing its own payroll and HR function for its limited staff. However, in 2023, collaborative efforts were undertaken with Battersea Dogs and Cats Home to enable ADCH to directly employ staff from January 2024, thus concluding the long-standing secondment arrangement. Trustees express their sincere gratitude to Battersea Dogs and Cats Homes for their invaluable support.
- Income generation: To enhance its financial sustainability, ADCH initiated a journey to diversify its income streams. Recognising the need to strengthen its fundraising efforts, the charity took a significant step by appointing an Executive Director who is a Qualified Member of the Chartered Institute of Fundraising. Towards the end of 2023, the Executive Director initiated the development of an income generation plan. This strategic blueprint serves as a starting point for ADCH to delve into trust and foundation fundraising, explore our membership framework and opportunities, and lay the groundwork for sustainability.
- Recruitment: Throughout 2023, we are pleased to report the successful recruitment for key staff positions: Executive Director and Training and Assessment Manager. Additionally, Trustees increased efforts to find a Treasurer. Refining the role profile and expanding online advertising to reach a wider pool of candidates. A recruitment process took place, resulting in a selected candidate who has accepted the offer. The start date is pending.

Special Thanks
The Association is extremely grateful to those organisations that have supported its work; our member supporters who provided financial support for our 2023 conference were Battersea Dogs and Cats Home, Cats Protection, Dogs Trust, and RSPCA. Our sincere thanks are also extended to our Sponsors for 2023: Petplan (Platinum Sponsor); Pets at Home Foundation and Shakespeare Martineau (Gold Sponsors); and to Bronze Sponsors: ACD Projects; Agria Pet Insurance; Avid PLC; Lester Aldridge Solicitors; Pet Remedy; Pet-ID Microchip; Pet Log; Safe Solutions (Safe4) and TECHNIK Veterinary.

We also extend our thanks to Mars Petcare for their support through The Adoption Mission and Mars Food Fund.

Our thanks again to those who donated to the cost-of-living crisis: Dogs Trust, RSPCA, Humane Society International/UK and The Joanna Toole Foundation.

Public Benefit
In planning and undertaking the Charity's activities the Trustees give due consideration to guidance published by the Charity Commission relating to public benefit.

Policies
ADCH has a range of policies, including: Membership Criteria (including the Minimum Welfare and Operational Standards); a Complaints Process; Privacy and Data Breach policies; a Diversity Statement; an Expenses Policy and a Safeguarding Policy. ADCH is compliant with all relevant GDPR legislation. Accounting and financial records have been managed by the Member and Administration Manager in the absence of an Honorary Treasurer and our Trustees' Report and Financial Statements are submitted for approval to the AGM, after they have been reviewed by an Independent Examiner. Bank accounts and signatories are approved by the Trustees. Financial Policies and Controls are in place. A Risk Register for the Association is reviewed regularly.

Trustees' report (continued)
For the year ended 31 December 2023

Conflicts of interest
A register of Trustee Declarations of Interest is maintained by the Secretary and is reviewed by Trustees at the start of each meeting. The Association's Constitution requires that a Trustee declare the nature and extent of any interest, direct or indirect, which he or she or any related person has in a proposed transaction or arrangement with ADCH. They must also declare any interest in any transaction or arrangement entered by ADCH which has not previously been declared. Trustees must absent themselves from any discussions of the trustees in which it is possible that a conflict of interest or loyalty will arise between his or her duty to act solely in the interests of ADCH and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

Related parties
During the year, most Trustees were employed throughout or in part by Member organisations. No Trustee received remuneration or other benefit from their work with the Association. An honorarium of £1,002 was paid by the Association to Battersea Dogs and Cats Homes Home in respect of the services provided by one of its employees as Secretary to the Association.

No donations were received from Trustees.

The Association's staff were employed by Battersea Dogs and Cats Home and seconded to the Association. This arrangement was approved by the Trustees to avoid the need for the Association to establish and maintain arrangements for the direct employment of staff in the early years of the charity's existence. Following a planned transition and TUPE process this arrangement came to an end on 31st December 2023, with ADCH becoming independent employers.

Financial review

Going Concern
After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Trustees' report (continued)
For the year ended 31 December 2023

Statement of the Charity's Policy on Reserves
Trustees consider that the Association needs to hold reserves in order for the charity to be effective, and to mitigate the impact on the charity of both any unplanned shortfalls in income and increases in expenditure.

A Risk Register is kept under regular review by the Association's Governance Committee. In assessing the principal risks contained therein, the following values have been estimated in order to ascertain the financial impact on the charity were these risks to crystallise:

UNPLANNED	Value £'000
a) The risk of unforeseen emergency	10
b) Other unexpected need for funds, e.g. to cover an unforeseen budget deficit due, for example, to:	
• A shortfall in income, including the risk of a grant not being renewed.	30
	15
• Conference deficit,	5
• Employing temporary staff to cover a long-term sick absence.	
c. Funds are needed to give the trustees time to act in circumstances such as these.	25
PLANNED	
d) Planned work including start-up funding for new projects that cannot be funded from in-year income	30
h) Working capital - The need to fund short-term deficits in cash where money needs to be spent before funding is received.	25
TOTAL	140

Trustees consider that it is unlikely that all the above risks would occur at the same time. Therefore, in aggregate, Trustees consider that reserves within the range of £85,000-£100,000 are appropriate for the Association's safe and effective operation based on knowledge of those operations as at March 2024.

Trustees will review this policy annually in time for the annual accounts. If, at any time, there is a shortfall, Trustees will plan action to bring reserves into line with the target in an agreed timescale.

Financial Report
The Association returned a deficit of £54,535 on unrestricted funds in the year to 31st December 2023 (surplus of £10,621 in 2022). Unrestricted reserves at the year-end totalled £97,107 (£151,642 at the end of 2022).

Income in the year was £321,943 (£512,235 in 2022). Our sources of income for funding the Association's own activities in the year was largely through membership subscriptions, sponsorship and attendance of our conference.

Expenditure in the year was £534,203 (£348,390 in 2022) this related largely to the employment of our small staff team, grants distributed to members and costs associated with conference. Staff costs for 2023 include an increase in staffing on the prior year.

Restricted or Designated Funds

At the year-end, the Association held restricted funds totalling £1,231 (£158,956 at the end of 2022). These comprise:

- £1,015 to be used to fund ADCH KnowHow platform,
- £216 to be used as a bursary grant for ADCH Conference 2024.

There were no designated funds.

Trustees' report (continued)
For the year ended 31 December 2023

Supporters
Trustees are very aware that much of what the charity achieves depends on our supporters - donors, sponsors and volunteers. We are very grateful for all this help to the Association which enables us to provide support to our Members who helped the dogs and cats in their care.

Declaration
Approved by the Board of Trustees and signed on their behalf by:



Giles Webber
(Chair of Trustees)
Date: 11th June 2024

Independent examiner's report
For the year ended 31 December 2023

Independent examiner's report to the Trustees of Association of Dogs and Cats Homes ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

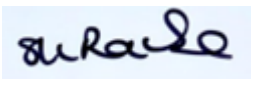
Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Dated: 11 June 2024

S M Rouse FCCA DChA

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Statement of financial activities
For the year ended 31 December 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Contributions and donations	3	**61,000**	**198,320**	**259,320**	447,579
Charitable activities	4	**-**	**62,398**	**62,398**	56,223
Other income	5	**-**	**225**	**225**	8,433
Total income		**61,000**	**260,943**	**321,943**	512,235
Expenditure on:					
Charitable activities	7	**218,725**	**315,478**	**534,203**	348,390
Total expenditure		**218,725**	**315,478**	**534,203**	348,390
Net movement in funds		**(157,725)**	**(54,535)**	**(212,260)**	163,845
Reconciliation of funds:					
Total funds brought forward		**158,956**	**151,642**	**310,598**	146,753
Net movement in funds		**(157,725)**	**(54,535)**	**(212,260)**	163,845
Total funds carried forward		**1,231**	**97,107**	**98,338**	310,598

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 14 to 24 form part of these financial statements.

Balance sheet
As at 31 December 2023

	Note		2023 £		2022 £
Fixed assets					
Intangible assets	11		**-**		2,500
Current assets					
Debtors	12	**31,989**		1,668	
Cash at bank and in hand		**124,248**		339,954	
		156,237		341,622	
Creditors: amounts falling due within one year	13	**(57,899)**		(33,524)	
Net current assets			**98,338**		308,098
Total net assets			**98,338**		310,598
Charity funds					
Restricted funds	14		**1,231**		158,956
Unrestricted funds	14		**97,107**		151,642
Total funds			**98,338**		310,598

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Giles Webber
(Chair of Trustees)
Date:11th June 2024

The notes on pages 14 to 24 form part of these financial statements.

Notes to the financial statements
For the year ended 31 December 2023

1. General information

The Association of Dogs and Cats Homes ("the Charity") is a charitable incorporated organisation, registered in England and Wales with the charity registration number 1180574.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Association of Dogs and Cats Homes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

2.2 Going concern

The trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have concluded that there is a reasonable expectation that the charity will continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

2. Accounting policies (continued)

2.4 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.5 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

Amortisation is provided on the following basis:

Website	-	25 % straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Accounting policies (continued)

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from contributions and donations

	Restricted funds 2023 £	**Unrestricted funds 2023 £**	**Total funds 2023 £**	Total funds 2022 £
Donations				
Conference delegate income	-	33,510	**33,510**	32,877
Conference sponsorship	-	57,310	**57,310**	98,905
Conference supporters	-	87,801	**87,801**	105,000
Other donations	-	1,358	**1,358**	797
Open meeting income	-	12,091	**12,091**	-
Corporate partnerships	-	6,250	**6,250**	-
Total donations	-	198,320	**198,320**	237,579
Grants	61,000	-	**61,000**	210,000
Total grants	61,000	-	**61,000**	210,000
Total 2023	61,000	198,320	**259,320**	447,579
Total 2022	210,000	237,579	447,579	

Notes to the financial statements
For the year ended 31 December 2023

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Membership fees	62,398	**62,398**	56,223
Total 2022	56,223	56,223	

5. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Advertising income	225	**225**	8,433
Total 2022	8,433	8,433	

6. Analysis of grants

	Grants to Institutions 2023 £	Total funds 2023 £	Total funds 2022 £
Grants paid from restricted funds	217,249	**217,249**	55,300
Total 2022	55,300	55,300	

Notes to the financial statements
For the year ended 31 December 2023

6. Analysis of grants (continued)

The Charity has made the following material grants to institutions during the year:

	2023 **£**	2022 £
Name of institution		
Three Counties Dog Rescue	**10,000**	-
Greenacres Rescue	**10,000**	-
	20,000	-
Small grants paid to animal welfare centres under £10,000	**197,249**	55,300
	217,249	55,300

7. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2023 £	**Unrestricted funds 2023 £**	**Total 2023 £**	Total 2022 £
Charitable activities	218,725	315,478	**534,203**	348,390
Total 2022	56,776	291,614	348,390	

Notes to the financial statements
For the year ended 31 December 2023

8. Charitable activities

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Conference expenses	-	149,969	**149,969**	168,692
Grants (see note 6)	217,249	-	**217,249**	55,300
Recharged staff costs from BDCH	-	123,679	**123,679**	102,662
Staff expenses	-	6,202	**6,202**	4,038
Website	-	7,245	**7,245**	5,450
Insurance	-	469	**469**	477
Subscriptions	1,476	-	**1,476**	1,476
Legal and professional fees	-	2,362	**2,362**	1,817
Office expenses	-	1,597	**1,597**	54
Bank charges	-	1,796	**1,796**	1,224
Amortisation	-	2,500	**2,500**	2,500
Open meetings	-	15,991	**15,991**	1,527
Travel and accommodation	-	3,668	**3,668**	3,173
	218,725	315,478	**534,203**	348,390
Total 2022	56,776	291,614	348,390	

All staff costs relate to recharged costs from Battersea Dogs and Cats Home (BDCH).

During the year, the charity paid £23,942 to BDCH in respect of Key Management Personnel (2022: £Nil).

9. Independent examiner's remuneration

	2023 £	2022 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**957**	850
Fees payable to the Charity's independent examiner in respect of:		
Accounts preparation	**957**	850

Notes to the financial statements
For the year ended 31 December 2023

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 December 2023, expenses totalling £1,789 were reimbursed or paid directly to 3 Trustees for travel to meetings and events (2022 - £1,314 to 1 Trustee for conference accommodation).

11. Intangible assets

	Website £
Cost	
At 1 January 2023	**10,000**
At 31 December 2023	**10,000**
Amortisation	
At 1 January 2023	**7,500**
Charge for the year	**2,500**
At 31 December 2023	**10,000**
Net book value	
At 31 December 2023	**-**
At 31 December 2022	2,500

12. Debtors

	2023 **£**	2022 £
Due within one year		
Trade debtors	**22,728**	-
Other debtors	**993**	877
Prepayments and accrued income	**8,268**	791
	31,989	1,668

Notes to the financial statements
For the year ended 31 December 2023

13. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	**16,810**	-
Accruals and deferred income	**41,089**	33,524
	57,899	33,524

	2023	As restated 2022
	£	£
Deferred income at 1 January 2023	**15,000**	-
Resources deferred during the year	**39,175**	15,000
Amounts released from previous periods	**(15,000)**	-
	39,175	15,000

Notes to the financial statements
For the year ended 31 December 2023

14. Statement of funds

Statement of funds - current year

	Balance at 1 January 2023 £	Income £	Expenditure £	Balance at 31 December 2023 £
Unrestricted funds				
General Funds	**151,642**	**260,943**	**(315,478)**	**97,107**
Restricted funds				
ADCH Know How	**2,491**	**-**	**(1,476)**	**1,015**
Cost of Living Fund	**111,765**	**52,500**	**(164,265)**	**-**
Mars Food Fund	**44,700**	**8,500**	**(52,984)**	**216**
	158,956	**61,000**	**(218,725)**	**1,231**
Total of funds	**310,598**	**321,943**	**(534,203)**	**98,338**

Restricted funds

ADCH Know How - this restricted fund is for the development and maintenance of the ADCH Know How platform.

Cost of Living Fund - this restricted fund is a Grant Programme set-up to provide financial help to members who may be facing short-term financial problems due to the cost-of-living crisis.

Mars Food Fund - the Pedigree and Whiskas Adoption Mission donated £100,000 in 2022 so that ADCH could set up a Grant Programme to help Members buy food for the animals in their care. Round 1 took place in 2022 and Round 2 took place in 2023. After Round 2 of the Mars Food Fund, a balance of £216 remained. Mars kindly agreed for the amount to be used as a bursary for Members who wish to attend ADCH Conference 2024, but would struggle to fund the cost of a ticket.

ADCH Emergency Fund - this restricted fund was from a Grant programme to assist members and non-members to survive Covid-19 when other fundraising opportunities were not available. The closing balance was transferred to general funds in the prior year with the donor's permission during the year.

Notes to the financial statements
For the year ended 31 December 2023

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2022 £
Unrestricted funds					
General Funds	120,646	302,235	(291,614)	20,375	151,642
Restricted funds					
ADCH Emergency Fund	22,140	-	-	(22,140)	-
ADCH Know How	3,967	-	(1,476)	-	2,491
Cost of Living Fund	-	100,000	-	11,765	111,765
Mars Food Fund	-	110,000	(55,300)	(10,000)	44,700
	26,107	210,000	(56,776)	(20,375)	158,956
Total of funds	146,753	512,235	(348,390)	-	310,598

15. Summary of funds

Summary of funds - current year

	Balance at 1 January 2023 £	**Income £**	**Expenditure £**	**Balance at 31 December 2023 £**
General funds	**151,642**	**260,943**	**(315,478)**	**97,107**
Restricted funds	**158,956**	**61,000**	**(218,725)**	**1,231**
	310,598	**321,943**	**(534,203)**	**98,338**

15. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2022 £
General funds	120,646	302,235	(291,614)	20,375	151,642
Restricted funds	26,107	210,000	(56,776)	(20,375)	158,956
	146,753	512,235	(348,390)	-	310,598

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	**Unrestricted funds 2023 £**	**Total funds 2023 £**
Current assets	6,231	150,006	**156,237**
Creditors due within one year	-	(57,899)	**(57,899)**
Difference	(5,000)	5,000	**-**
Total	1,231	97,107	**98,338**

Analysis of net assets between funds - prior year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Intangible fixed assets	-	2,500	2,500
Current assets	167,456	174,166	341,622
Creditors due within one year	(8,500)	(25,024)	(33,524)
Total	158,956	151,642	310,598

17. Related party transactions

The Association of Dogs and Cats Homes has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Association of Dogs and Cats Homes at 31 December 2023.

ASSOCIATION OF DOGS AND CATS HOMES

England & Wales - Charity number 1180574

Accounts

Charity number: 1180574

Association of Dogs and Cats Homes

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2022

Association of Dogs and Cats Homes

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Association of Dogs and Cats Homes

Reference and administration details of the charity, its Trustees and advisers
For the year ended 31 December 2022

Trustees
The following individuals served as Trustees during the year (Trustees' Committee membership at April 2023):

Giles Webber, Chair	[1]	
Peter Hepburn, Vice Chair	[2]	
Peter Laurie, Hon. Secretary	[1]	
David Bowles	[1, 3]	
Steve Byrne	[4]	
Adam Clowes	[2]	
Mike Elliott		
Marina Fiddler	[4]	
Caroline Johnson	[4]	
Kelly Grellier	[1]	
Steve Goody	[4]	Retired 12 May 2022
Nicola White	[2]	From 12 May 2022

[1] Member of the Governance Committee
[2] Member of the Standards and Animal Welfare Committee
[3] Member of the Legislative Committee
[4] Member of the Member Engagement Committee

Central Team Staff & Volunteers

Halita Obineche	Executive Director (March 2022 to September 2022)
Thérèse Davall	Member and Administration Manager
Clare Radlett	Standards and Operations Officer
Ellie Roche	Administrator (from September 2022)
Claire Jones	Honorary Book-keeper (to 15 April 2022)
Cathy Haddon	Honorary Book-keeper (from November 2022)
Sarah Horner	Central Team Volunteer
Jordan Whitefield	Social Media volunteer

Charity registered number
1180574

Principal Office
Association of Dogs and Cats Homes, PO Box 76271, London, SW8 9FA

Accountants
Kreston Reeves LLP, Chartered Accountants, Montague Place, Quayside, Chatham Marine ME4 4QU

Bankers
Bank of Scotland, PO Box 23581, Edinburgh, EH1 1WH

Association of Dogs and Cats Homes

Trustees' report
For the year ended 31 December 2022

Constitution and history
The Association was constituted as a Charitable Incorporated Organisation (CIO) and entered onto the Register of Charities in England and Wales with the Registered Charity Number 1180574 on 6 November 2018. Previously, ADCH (Association of Dogs & Cats Homes) operated as an unincorporated association. On its transition to the CIO structure, all assets and liabilities were transferred.

Structure, Governance and Management
The Association is governed by its Constitution. The Object of the Association is the promotion of the voluntary animal welfare sector for the public benefit, in particular relating to dogs and cats, by:

1) The development and dissemination of good practice in animal welfare;
2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector;
3) Providing liaison between the sector, government agencies and other groups on animal welfare issues.
4) Providing grants to organisations in the sector.

The "voluntary sector" means charities and voluntary organisations within the British Isles:

5) Charities are organisations, which are recognised as charitable according to the law of the relevant jurisdiction within which they operate.
6) Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

The Association is overseen by a Board, comprising up to a maximum of 14 Trustees. The majority of Trustees are elected by the members, with the Hon. Secretary, Hon. Treasurer (both being Trustees ex-officio) and certain co-opted Trustees appointed by the Board. The Board met on eight occasions in 2022. Minutes of Board meetings are taken by the Hon. Secretary and published on the online Members' Forum. Trustees receive no remuneration in respect of their roles and serve as volunteers.

The Board is supported by four Committees:

- The Governance Committee, which has taken on the roles of two former Committees: People Committee and the Finance, Governance and Risk Committee. Its responsibilities include monitoring the Association's finances, its risk register, banking arrangements, financial controls, people matters relating to staff, volunteers and Trustees, and governance arrangements. It proposes a Budget, draft Accounts and Annual Report, and a Reserves Policy for approval by the Board. It also serves the role of Nominations Committee overseeing Trustee recruitment.
- The Standards and Animal Welfare Committee, that oversees the implementation of the ADCH Minimum Welfare and Operational Standards and the process by which both prospective and existing member organisations are assessed against these Standards. The Committee also contributes to relevant Government work to develop statutory standards and enforcement frameworks across ADCH's jurisdictions.
- The Legislative Committee, that monitors legislative developments relevant to companion animal welfare across ADCH jurisdictions, submits responses to Government consultations on behalf of the Association, and helps to ensure that the Association and its members are aware of and ready to respond themselves to consultations and the introduction of new legislation.
- The Member Engagement Committee, that is focussed on developing an enhanced range of member benefits and promoting the Association to new member organisations.

Additionally, an IT Working Group supported the Association's move to a new website as well as further developments to our new Customer Relationship Management (CRM) system. This Group has successfully completed its tasks and has stood down.

Each Committee and Working Group is chaired by a Trustee and membership can comprise a mix of Trustees and other individuals co-opted on the basis of their skills, experience and interests.

The Association's central team consisted of our three members of paid staff and two volunteers in 2022: Halita Obineche served as Executive Director between March and September 2022. Thérèse Davall as Member and Administration Manager was responsible for the information and communications with members, event management and supporting the Committees and Working Groups. Clare Radlett as Standards and Operations Officer worked, initially on a part time basis, but now full time, administering new membership applications, undertaking work on standards and animal welfare, administering assessments and supporting other aspects of the Association's operations. Ellie Roche joined us as our Administrator in September 2022, taking on a large amount of the routine administration that is required to support members. Claire Jones was the Honorary Book-keeper until April and Cathy Haddon took on the role in November 2022. Sarah Horner volunteered for us in all areas of the central team in support of the staff team. Jordan Whitefield has supported with ADCH social media platforms, helping the central team become more pro-active, targeted and professional. All members of the central team gave a high level of cover for each other's tasks to manage the peaks and troughs of the workflow and any holiday, sickness or other absences.

Trustees and other volunteers as well as staff receive induction suited to their own needs and the role they undertake. Trustees can take part in the training offered to member organisations and Trustees also plan their own joint or individual training according to their needs. The Board carries out a review every 1 to 2 years and this is one of the ways used to identify training needs.

Staff remuneration is set by Trustees taking account of affordability and comparable jobs in the sector. Staff are employed on behalf of ADCH by Battersea Dogs and Cats Home and transferred to ADCH under a secondment agreement to save ADCH from needing to run its own payroll for so few staff. ADCH meets the payroll costs. ADCH and Battersea are planning for ADCH to take on its own staff and for the secondment to come to an end, but Trustees remain very grateful for this support.

Delivery of objectives in 2022

As we came out of the worst of the pandemic, in October 2021, Trustees undertook a strategy revision to ensure that the strategy remained relevant, re-prioritise work in the strategy and make any changes needed.

(1) The development and dissemination of good practice in animal welfare

During the pandemic most face-to-face activity was curtailed including on-site assessments. Trustees had, therefore, established a new Membership category, 'Provisional Members' awaiting full assessment. Assessors carried out a virtual assessment and suitable applicants become 'Provisional Members', so such organisations would receive all the usual ADCH benefits but would not be given voting rights. Trustees recognised the risks in not doing on site assessments and so, during 2022, prioritised Provisional Members to receive an external assessment after restrictions were lifted. Most of these were completed with the remaining ones planned for early 2023.

Once on-site assessments became possible we also aimed to assess new applicants for full Membership, rather than moving them through Provisional Membership. We also managed a small number of assessments of existing members during 2022. In total we undertook 40 on-site assessments, a record number of assessments for any year since the current programme started in 2018/19.

At the end of 2022 there were 154 full Members and 9 Provisional Members with a further 11 applications being processed. There were also 9 Affiliate Members.

The Association continued to gather information from members on the emergence from the pandemic and other significant matters, both through our annual return and additional surveys. This gave us crucial data for the sector that was shared with the relevant Governments.

The Standards and Animal Welfare Committee also undertook a major revision to ADCH's Minimum Welfare and Operational Standards. There were two drivers to this exercise – listening to our members and assessors about their experience of using the Standards, and also the introduction of legally backed national standards in Scotland. ADCH's Standards are focused on animal welfare, whereas the new Scottish Standards, while not, in essence, very different, did include a small number of administrative standards which underpin animal welfare. ADCH's revision process, including an active and engaged consultation with our members, was completed by the end of the year and we remain confident that compliance with ADCH standards should result in meeting the Scottish Government's licencing requirements.

Alongside the updated standards, we devised a range of support for our members as described below. In line with our commitment to openness, ADCH's standards and all our assessment procedures are published on our website.

(2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector

As restrictions on meetings were ending we reassessed the pros and cons of face-to-face or virtual meetings. While our Members undoubtedly value the face-to-face Open Meetings, and the associated networking and mutual support available at those meetings, virtual meetings do enable attendance by more individuals, save on travel time and cost, and especially facilitate engagement with Members who are based in rural areas or who would have the longest travel time to physical meetings. We decided to run a mix of events, but the focus for Open meetings would be physical and for other training would remain virtual. We are committed to doing what we can to meet the needs of all our members and this decision was especially welcomed by many of our smaller members.

The ADCH annual conference is the major event in the calendar of animal welfare and rescue organisations so our being unable to host it in 2020 and 2021 was a cause of much sadness. By the time we knew that we could run the event in 2022, the usual date in May was too close and so we decided to hold the conference in October. This gave time to put in place an exciting and attractive programme. We were delighted that over 400 people attended and gave the event their usual high praise, with many demands for another ADCH annual conference in 2023.

We hosted 9 remote meetings in 2022 including 2 Open Meetings attended by between 69 and 78 attendees. Our first in-person Open Meeting since 2020 saw 54 attendees. Six webinars were held on a range of issues including the new Scottish licensing of rescues legislation, kitten socialising and equality and diversity in organisations. Three specific webinars were held on Covid-19 restrictions focusing on rehoming, volunteers and re-opening. These attracted an average of 40 attendees from members.

ADCH held its second online AGM which was an efficient way to transact that business event. We also separated it from the conference, while adding some interesting speakers into the event programme. We welcomed one new elected Trustee, Nicola White, at the AGM and said farewell to a long-standing Trustee, Steve Goody, who had worked hard for the charity, most recently as Chair of the Member Engagement Committee.

In addition to running training and other events we also signposted members to a variety of guidance, webinars, free training and virtual events run by other organisations such as NCVO and CAF and provided templates on common topics affecting members.

ADCH continued to disseminate information regularly through its Facebook Group and a newsletter. The newsletter was revised in form and frequency and now circulated at the end of each month, with special bulletins sent as required.

The Facebook Group is still proving to be a popular way of networking between Members. There are now 462 individuals in the group, representing around 129 members 75% of total membership. ADCH also started to grow its Twitter and LinkedIn following.

The website had 125,066 visitors in 2022. Around 350 individuals from membership organisations were signed up to the Member User area of the website.

(3) Providing liaison between the sector, government agencies and other groups on animal welfare issues

After working closely with all eight jurisdictions on policy guidelines under the Covid-19 restrictions in the previous two years, our legislative work returned in 2022 to focus on animal welfare and the rescue sector. Information from surveys and Annual Returns were fed back to Governments to influence policy on aspects of our work, especially as society came out from lockdowns and established its new normal.

In addition ADCH provided regular updates on legislative changes that could impact on membership at each Open Meeting. This particularly focused on the implementation in 2022 of licensing of rehoming centres in Scotland (which had started in September 2021). ADCH maintained its legislative risk register which assesses legislation opportunities in each of the eight jurisdictions the Association covers. Legislative changes and their impact on ADCH members that were considered in the risk register included the ban on third party sales in England, Kept Animals Bill, Scottish Control of Dogs Act 1991, English Dangerous Dogs Act,

The Association is extremely grateful to those organisations that have supported its work; our member supporters who provided financial support for our 2022 conference were Battersea Dogs and Cats Home, Cats Protection, Dogs Trust, Blue Cross, Woodgreen Pets Charity, Kennel Club and Birmingham Dogs Home. Our sincere thanks are also extended to our Sponsors for 2022: Petplan (Platinum Sponsor); Pet Remedy (Platinum Sponsor); Pets at Home Foundation (Gold Sponsor); Shakespeare Martineau (Silver Sponsor); and to Bronze Sponsors: ACD Projects; Agria Pet Insurance; Anilog; Animal Care Network; Avid PLC; Brosch Direct Ltd; Byotrol (previously Medimark); Citation; Donr; G9 Chemicals; Lester Aldridge Solicitors; Pet-ID Microchip; and Your Dogs Club.

Plans for 2023

In 2023 the Association will undertake a revision of its strategy and, based on the outcomes, will establish a case for support, fundraising strategy and implementation plans. We will continue to advise Members on legislative changes. Other key areas of focus will include:

- Moving the staffing structure of ADCH to a sustainable model ensuring we can meet Members' needs whilst providing value for money. We remain grateful to Battersea Dogs and Cats Home for their support in many ways including employment, HR and payroll support for ADCH staff who are seconded to us. By mutual agreement we have decided that the secondment arrangements will come to an end in 2023 and ADCH will seek an alternative solution to the longstanding secondment agreement.
- Seeking a new funding model to ensure a sustainable financial framework for ADCH including building relationships with funders and sourcing grant opportunities for ADCH and members.
- Continuing to ensure the Minimum Welfare and Operational Standards are embedded across the Association and accelerating the catch-up to our programme of external assessments, initially building back to externally assessing 20% of members annually.
- At the start of 2023 we are recruiting a Training and Assessment Manager to enhance training for assessors.

- Keeping our Minimum Standards under review, especially on importation, to ensure they are up to date and reflect developments in the sector.
- Assessing the implementation of rescue centre and sanctuary licensing in Scotland and its impact on members and future members.
- Responding to the licensing consultations, when issued, in both England and Wales on rescue and sanctuary licensing and liaising with Governments to ensure ADCH standards are recognised in new laws, and the Association is appropriately involved in the development of proposals to regulate animal rescues and sanctuaries.
- Providing opportunities for members to feed into ADCH responses to legislative consultations on relevant issues.
- Seeking additional value and offerings for members, including developing a new platform for our training and event materials.
- Keeping our communication strategy under review including maximising the potential of our Twitter, LinkedIn and newsletters to bring relevant information to our members.

Additionally, we plan to hold a mix of face-to-face Open Meetings and virtual meetings, and our Annual Conference, returning to a date in May in 2023. We also plan to hold a virtual AGM in April and the Petplan ADCH Awards.

Public Benefit
In planning and undertaking the Charity's activities the Trustees give due consideration to guidance published by the Charity Commission relating to public benefit.

Policies
ADCH has a range of policies, including: Membership Criteria (including the Minimum Welfare and Operational Standards); a Complaints Process; Privacy and Data Breach policies; a Diversity Statement; an Expenses Policy and a Safeguarding Policy. ADCH is compliant with all relevant GDPR legislation. Accounting and financial records have been managed by the Member and Administration Manager in the absence of an Honorary Treasurer and our Trustees' Report and Financial Statements are submitted for approval to the AGM, after they have been reviewed by an Independent Examiner. Bank accounts and signatories are approved by the Trustees. Financial Policies and Controls are in place. A Risk Register for the Association is reviewed regularly.

Conflicts of interest
A register of Trustee Declarations of Interest is maintained by the Secretary and is reviewed by Trustees at the start of each meeting. The Association's Constitution requires that a Trustee declare the nature and extent of any interest, direct or indirect, which he or she or any related person has in a proposed transaction or arrangement with the ADCH. They must also declare any interest in any transaction or arrangement entered into by the ADCH which has not previously been declared. Trustees must absent themselves from any discussions of the trustees in which it is possible that a conflict of interest or loyalty will arise between his or her duty to act solely in the interests of the ADCH and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

Related parties
During the year, most Trustees were employed throughout or in part by Member organisations. No Trustee received remuneration or other benefit from their work with the Association. An honorarium of £2,000 was paid by the Association to Battersea Dogs & Cats Home in respect of the services provided by one of its employees as Secretary to the Association.

No donations were received from Trustees.

The Association's staff were, and continue to be, employed by Battersea Dogs & Cats Home and seconded to the Association. This arrangement was approved by the Trustees to avoid the need for the Association to establish and maintain arrangements for the direct employment of staff in the early years of the charity's existence. This arrangement is planned to end during 2023.

Financial review

Going Concern
After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Statement of the Charity's Policy on Reserves
Trustees consider that the Association needs to hold reserves in order for the charity to be effective, and to mitigate the impact on the charity of both any unplanned shortfalls in income and increases in expenditure.

A Risk Register is kept under regular review by the Association's Finance, Governance and Risk Committee (renamed Governance Committee in July 2022). In assessing the principal risks contained therein, the following values have been estimated in order to ascertain the financial impact on the charity were these risks to crystallise:

UNPLANNED	**Value £'000**
a) The risk of unforeseen emergency	10
b) Other unexpected need for funds, e.g. to cover an unforeseen budget deficit due, for example, to:	
• A shortfall in income, including the risk of a grant not being renewed.	30
• Conference deficit,	15
• Employing temporary staff to cover a long-term sick absence.	5
c) Funds are needed to give the trustees time to act in circumstances such as these.	25
PLANNED	
d) Planned work including start-up funding for new projects that cannot be funded from in-year income	30
h) Working capital - The need to fund short-term deficits in cash where money needs to be spent before funding is received.	25
TOTAL	**140**

Trustees consider that it is unlikely that all the above risks would occur at the same time. Therefore, in aggregate, Trustees consider that reserves within the range of £85,000-£100,000 are appropriate for the Association's safe and effective operation based on knowledge of those operations as at April 2023.

Trustees will review this policy annually in time for the annual accounts. If, at any time, there is a shortfall, Trustees will plan action to bring reserves into line with the target in an agreed timescale.

Financial Report
The Association returned a surplus of £30,996 on unrestricted funds in the year to 31st December 2022 (£36,183 in 2021). Unrestricted reserves at the year-end totalled £151,642 (£120,646 at the end of 2021).

Income in the year was £302,235 (£102,033 in 2021). Our sources of income for funding the Association's own activities in the year was largely through membership subscriptions, sponsorship and attendance of our conference. Other income included sale of advertisement space and reimbursement of costs associated to the administration of the Mars Food Fund.

Expenditure in the year was £291,614 (prior year £65,850) this related largely to the employment of our small staff team and costs associated with conference. Staff costs for 2022 include an increase in staffing on the prior year.

Restricted or Designated Funds

At the year-end, the Association held restricted funds totalling £158,956 (£26,107 at the end of 2021). These comprise:

- £2,491 to be used to fund ADCH KnowHow platform,
- £111,765 to be used as grant funding to help ADCH Members who are struggling financially due to the cost of living crisis,
- £44,700 to be used as grant funding for ADCH Members who require help feeding their animals.

There were no designated funds.

SUPPORTERS
Trustees are very aware that much of what the charity achieves depends on our supporters - donors, sponsors and volunteers. We are very grateful for all this help to the Association which enables us to provide support to our Members who helped the dogs and cats in their care.

DECLARATION
The above report was approved by the Trustees who authorised that it be signed on their behalf.

Date: 23 March 2023 Signed:

Giles Webber, Chair, for and on behalf of the Trustees

Independent examiner's report
For the year ended 31 December 2022

Independent examiner's report to the Trustees of Association of Dogs and Cats Homes ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

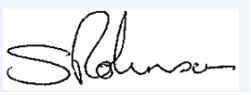
Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Dated: 23 March 2023

S Robinson BA FCA FCIE DChA

Kreston Reeves LLP

Chartered Accountants

Chatham Maritime

Statement of financial activities
For the year ended 31 December 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Contributions and donations	3	**210,000**	**237,579**	**447,579**	45,591
Charitable activities	4	**-**	**56,223**	**56,223**	56,442
Other income	5	**-**	**8,433**	**8,433**	-
Total income		**210,000**	**302,235**	**512,235**	102,033
Expenditure on:					
Charitable activities	7	**56,776**	**291,614**	**348,390**	72,326
Total expenditure		**56,776**	**291,614**	**348,390**	72,326
Net income		**153,224**	**10,621**	**163,845**	29,707
Transfers between funds	14	**(20,375)**	**20,375**	**-**	-
Net movement in funds		**132,849**	**30,996**	**163,845**	29,707
Reconciliation of funds:					
Total funds brought forward		**26,107**	**120,646**	**146,753**	117,046
Net movement in funds		**132,849**	**30,996**	**163,845**	29,707
Total funds carried forward		**158,956**	**151,642**	**310,598**	146,753

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 23 form part of these financial statements.

Balance sheet
As at 31 December 2022

	Note		2022 £		2021 £
Fixed assets					
Intangible assets	11		**2,500**		5,000
			2,500		5,000
Current assets					
Debtors	12	**1,668**		4,713	
Cash at bank and in hand		**339,954**		139,941	
		341,622		144,654	
Creditors: amounts falling due within one year	13	**(33,524)**		(2,901)	
Net current assets			**308,098**		141,753
Total net assets			**310,598**		146,753
Charity funds					
Restricted funds	14		**158,956**		26,107
Unrestricted funds	14		**151,642**		120,646
Total funds			**310,598**		146,753

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Giles Webber
(Chair of Trustees)
Date: 23 March 2023

The notes on pages 13 to 23 form part of these financial statements.

Association of Dogs and Cats Homes

Statement of cash flows
For the year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	**200,013**	41,149
Cash flows from investing activities		
Net cash provided by investing activities	**-**	**-**
Cash flows from financing activities		
Net cash provided by financing activities	**-**	**-**
Change in cash and cash equivalents in the year	**200,013**	**41,149**
Cash and cash equivalents at the beginning of the year	**139,941**	98,792
Cash and cash equivalents at the end of the year	**339,954**	139,941

The notes on pages 13 to 23 form part of these financial statements

Notes to the financial statements
For the year ended 31 December 2022

1. General information

The Association of Dogs and Cats Homes ("the Charity") is a charitable incorporated organisation, registered in England and Wales with the charity registration number 1180574.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Association of Dogs and Cats Homes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

2.2 Going concern

The trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have concluded that there is a reasonable expectation that the charity will continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

2. Accounting policies (continued)

2.4 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.5 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

Amortisation is provided on the following basis:

Website	-	25 % straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Accounting policies (continued)

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from contributions and donations

	Restricted funds 2022 £	**Unrestricted funds 2022 £**	**Total funds 2022 £**	Total funds 2021 £
Donations				
Conference delegate income	-	32,877	**32,877**	-
Conference sponsorship	-	113,905	**113,905**	43,600
Conference supporters	-	105,000	**105,000**	-
Other donations	-	797	**797**	1,991
Total donations	-	252,579	**252,579**	45,591
Donations	-	(15,000)	**(15,000)**	-
Grants	210,000	-	**210,000**	-
Total grants	210,000	(15,000)	**195,000**	-
Total 2022	210,000	237,579	**447,579**	45,591
Total 2021	-	45,591	45,591	

Notes to the financial statements
For the year ended 31 December 2022

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Membership fees	56,223	**56,223**	56,442
Total 2021	56,442	56,442	

5. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Other income	8,433	**8,433**	-

6. Analysis of grants

	Grants to Institutions 2022 £	Total funds 2022 £	Total funds 2021 £
Grants paid from restricted funds	55,300	**55,300**	5,000
Total 2021	5,000	5,000	

Notes to the financial statements
For the year ended 31 December 2022

7. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2022 £	Unrestricted funds 2022 £	**Total 2022 £**	Total 2021 £
Charitable activities	1,476	291,614	**293,090**	67,326
Grants paid to institutions	55,300	-	**55,300**	5,000
Total 2022	56,776	291,614	**348,390**	72,326
Total 2021	6,476	65,850	72,326	

8. Charitable activities

	Restricted funds 2022 £	Unrestricted funds 2022 £	**Total funds 2022 £**	Total funds 2021 £
Conference expenses	-	168,692	**168,692**	-
Staff costs	-	102,662	**102,662**	56,907
Staff expenses	-	4,038	**4,038**	126
Website	-	5,450	**5,450**	1,859
Insurance	-	477	**477**	412
Printing, postage and stationery	-	-	**-**	300
Subscriptions	1,476	-	**1,476**	1,476
Legal and professional fees	-	1,817	**1,817**	1,800
Office expenses	-	54	**54**	950
Bank charges	-	1,224	**1,224**	849
Amortisation	-	2,500	**2,500**	2,500
Open meetings	-	1,527	**1,527**	-
Travel and accommodation	-	3,173	**3,173**	147
	1,476	291,614	**293,090**	67,326
Total 2021	1,476	65,850	67,326	

Notes to the financial statements
For the year ended 31 December 2022

9. Independent examiner's remuneration

	2022	2021
	£	£
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**850**	775
Fees payable to the Charity's independent examiner in respect of:		
Accounts preparation	**850**	775

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, expenses totalling £1,314 were reimbursed or paid directly to 3 Trustees (2021 - £Nil) for conference accommodation.

11. Intangible assets

	Website
	£
Cost	
At 1 January 2022	**10,000**
At 31 December 2022	**10,000**
Amortisation	
At 1 January 2022	**5,000**
Charge for the year	**2,500**
At 31 December 2022	**7,500**
Net book value	
At 31 December 2022	**2,500**
At 31 December 2021	5,000

Notes to the financial statements
For the year ended 31 December 2022

12. Debtors

	2022 £	2021 £
Due within one year		
Other debtors	**877**	4,074
Prepayments and accrued income	**791**	639
	1,668	4,713

13. Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	**33,524**	2,901

Notes to the financial statements
For the year ended 31 December 2022

14. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 December 2022 £
Unrestricted funds					
General Funds	**120,646**	**302,235**	**(291,614)**	**20,375**	**151,642**
Restricted funds					
ADCH Emergency Fund	**22,140**	**-**	**-**	**(22,140)**	**-**
ADCH Know How	**3,967**	**-**	**(1,476)**	**-**	**2,491**
Cost of Living Fund	**-**	**100,000**	**-**	**11,765**	**111,765**
Mars Food Fund	**-**	**110,000**	**(55,300)**	**(10,000)**	**44,700**
	26,107	**210,000**	**(56,776)**	**(20,375)**	**158,956**
Total of funds	**146,753**	**512,235**	**(348,390)**	**-**	**310,598**

Restricted funds

ADCH Emergency Fund - this restricted fund is from a Grant programme to assist members and non-members to survive Covid-19 when other fundraising opportunities were not available. The closing balance was transferred to general funds with the donor's permission during the year.

ADCH Know How - this restricted fund is for the development and maintenance of the ADCH Know How platform.

Cost of Living Fund - this restricted fund is a Grant Programme set-up to provide financial help to members who may be facing short-term financial problems due to the cost-of-living crisis.

Mars Food Fund - the Pedigree and Whiskas Adoption Mission donated £100,000 in 2022 so that ADCH could set up a Grant Programme to help Members buy food for the animals in their care. Round 1 took place in 2022 and Round 2 will take place in 2023.

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Unrestricted funds				
General Funds	84,463	102,033	(65,850)	120,646
Restricted funds				
ADCH Emergency Fund	27,140	-	(5,000)	22,140
ADCH Know How	5,443	-	(1,476)	3,967
	32,583	-	(6,476)	26,107
Total of funds	117,046	102,033	(72,326)	146,753

15. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	**Income £**	**Expenditure £**	**Transfers in/(out) £**	**Balance at 31 December 2022 £**
General funds	**120,646**	**302,235**	**(291,614)**	**20,375**	**151,642**
Restricted funds	**26,107**	**210,000**	**(56,776)**	**(20,375)**	**158,956**
	146,753	**512,235**	**(348,390)**	**-**	**310,598**

Notes to the financial statements
For the year ended 31 December 2022

15. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
General funds	84,463	102,033	(65,850)	120,646
Restricted funds	32,583	-	(6,476)	26,107
	117,046	102,033	(72,326)	146,753

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	**Unrestricted funds 2022 £**	**Total funds 2022 £**
Intangible fixed assets	-	2,500	**2,500**
Current assets	167,456	174,166	**341,622**
Creditors due within one year	(8,500)	(25,024)	**(33,524)**
Total	158,956	151,642	**310,598**

Analysis of net assets between funds - prior year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Intangible fixed assets	-	5,000	5,000
Current assets	26,107	118,547	144,654
Creditors due within one year	-	(2,901)	(2,901)
Total	26,107	120,646	146,753

Notes to the financial statements
For the year ended 31 December 2022

17. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	**163,845**	29,707
Adjustments for:		
Amortisation charges	**2,500**	2,500
Decrease in debtors	**3,045**	39,750
Increase/(decrease) in creditors	**30,623**	(30,808)
Net cash provided by operating activities	**200,013**	41,149

18. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	**339,954**	139,941
Total cash and cash equivalents	**339,954**	139,941

19. Analysis of changes in net debt

	At 1 January 2022 £	Cash flows £	At 31 December 2022 £
Cash at bank and in hand	**139,941**	**200,013**	**339,954**
	139,941	**200,013**	**339,954**

20. Related party transactions

The Association of Dogs and Cats Homes has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Association of Dogs and Cats Homes at 31 December 2022.

ASSOCIATION OF DOGS AND CATS HOMES

England & Wales - Charity number 1180574

Accounts

Charity number: 1180574

Association of Dogs and Cats Homes

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2022

Association of Dogs and Cats Homes

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Association of Dogs and Cats Homes

Reference and administration details of the charity, its Trustees and advisers
For the year ended 31 December 2022

Trustees
The following individuals served as Trustees during the year (Trustees' Committee membership at April 2023):

Giles Webber, Chair	[1]	
Peter Hepburn, Vice Chair	[2]	
Peter Laurie, Hon. Secretary	[1]	
David Bowles	[1, 3]	
Steve Byrne	[4]	
Adam Clowes	[2]	
Mike Elliott		
Marina Fiddler	[4]	
Caroline Johnson	[4]	
Kelly Grellier	[1]	
Steve Goody	[4]	Retired 12 May 2022
Nicola White	[2]	From 12 May 2022

[1] Member of the Governance Committee
[2] Member of the Standards and Animal Welfare Committee
[3] Member of the Legislative Committee
[4] Member of the Member Engagement Committee

Central Team Staff & Volunteers

Halita Obineche	Executive Director (March 2022 to September 2022)
Thérèse Davall	Member and Administration Manager
Clare Radlett	Standards and Operations Officer
Ellie Roche	Administrator (from September 2022)
Claire Jones	Honorary Book-keeper (to 15 April 2022)
Cathy Haddon	Honorary Book-keeper (from November 2022)
Sarah Horner	Central Team Volunteer
Jordan Whitefield	Social Media volunteer

Charity registered number
1180574

Principal Office
Association of Dogs and Cats Homes, PO Box 76271, London, SW8 9FA

Accountants
Kreston Reeves LLP, Chartered Accountants, Montague Place, Quayside, Chatham Marine ME4 4QU

Bankers
Bank of Scotland, PO Box 23581, Edinburgh, EH1 1WH

Association of Dogs and Cats Homes

Trustees' report
For the year ended 31 December 2022

Constitution and history
The Association was constituted as a Charitable Incorporated Organisation (CIO) and entered onto the Register of Charities in England and Wales with the Registered Charity Number 1180574 on 6 November 2018. Previously, ADCH (Association of Dogs & Cats Homes) operated as an unincorporated association. On its transition to the CIO structure, all assets and liabilities were transferred.

Structure, Governance and Management
The Association is governed by its Constitution. The Object of the Association is the promotion of the voluntary animal welfare sector for the public benefit, in particular relating to dogs and cats, by:

1) The development and dissemination of good practice in animal welfare;
2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector;
3) Providing liaison between the sector, government agencies and other groups on animal welfare issues.
4) Providing grants to organisations in the sector.

The "voluntary sector" means charities and voluntary organisations within the British Isles:

5) Charities are organisations, which are recognised as charitable according to the law of the relevant jurisdiction within which they operate.
6) Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

The Association is overseen by a Board, comprising up to a maximum of 14 Trustees. The majority of Trustees are elected by the members, with the Hon. Secretary, Hon. Treasurer (both being Trustees ex-officio) and certain co-opted Trustees appointed by the Board. The Board met on eight occasions in 2022. Minutes of Board meetings are taken by the Hon. Secretary and published on the online Members' Forum. Trustees receive no remuneration in respect of their roles and serve as volunteers.

The Board is supported by four Committees:

- The Governance Committee, which has taken on the roles of two former Committees: People Committee and the Finance, Governance and Risk Committee. Its responsibilities include monitoring the Association's finances, its risk register, banking arrangements, financial controls, people matters relating to staff, volunteers and Trustees, and governance arrangements. It proposes a Budget, draft Accounts and Annual Report, and a Reserves Policy for approval by the Board. It also serves the role of Nominations Committee overseeing Trustee recruitment.
- The Standards and Animal Welfare Committee, that oversees the implementation of the ADCH Minimum Welfare and Operational Standards and the process by which both prospective and existing member organisations are assessed against these Standards. The Committee also contributes to relevant Government work to develop statutory standards and enforcement frameworks across ADCH's jurisdictions.
- The Legislative Committee, that monitors legislative developments relevant to companion animal welfare across ADCH jurisdictions, submits responses to Government consultations on behalf of the Association, and helps to ensure that the Association and its members are aware of and ready to respond themselves to consultations and the introduction of new legislation.
- The Member Engagement Committee, that is focussed on developing an enhanced range of member benefits and promoting the Association to new member organisations.

Additionally, an IT Working Group supported the Association's move to a new website as well as further developments to our new Customer Relationship Management (CRM) system. This Group has successfully completed its tasks and has stood down.

Each Committee and Working Group is chaired by a Trustee and membership can comprise a mix of Trustees and other individuals co-opted on the basis of their skills, experience and interests.

The Association's central team consisted of our three members of paid staff and two volunteers in 2022: Halita Obineche served as Executive Director between March and September 2022. Thérèse Davall as Member and Administration Manager was responsible for the information and communications with members, event management and supporting the Committees and Working Groups. Clare Radlett as Standards and Operations Officer worked, initially on a part time basis, but now full time, administering new membership applications, undertaking work on standards and animal welfare, administering assessments and supporting other aspects of the Association's operations. Ellie Roche joined us as our Administrator in September 2022, taking on a large amount of the routine administration that is required to support members. Claire Jones was the Honorary Book-keeper until April and Cathy Haddon took on the role in November 2022. Sarah Horner volunteered for us in all areas of the central team in support of the staff team. Jordan Whitefield has supported with ADCH social media platforms, helping the central team become more pro-active, targeted and professional. All members of the central team gave a high level of cover for each other's tasks to manage the peaks and troughs of the workflow and any holiday, sickness or other absences.

Trustees and other volunteers as well as staff receive induction suited to their own needs and the role they undertake. Trustees can take part in the training offered to member organisations and Trustees also plan their own joint or individual training according to their needs. The Board carries out a review every 1 to 2 years and this is one of the ways used to identify training needs.

Staff remuneration is set by Trustees taking account of affordability and comparable jobs in the sector. Staff are employed on behalf of ADCH by Battersea Dogs and Cats Home and transferred to ADCH under a secondment agreement to save ADCH from needing to run its own payroll for so few staff. ADCH meets the payroll costs. ADCH and Battersea are planning for ADCH to take on its own staff and for the secondment to come to an end, but Trustees remain very grateful for this support.

Delivery of objectives in 2022

As we came out of the worst of the pandemic, in October 2021, Trustees undertook a strategy revision to ensure that the strategy remained relevant, re-prioritise work in the strategy and make any changes needed.

(1) The development and dissemination of good practice in animal welfare

During the pandemic most face-to-face activity was curtailed including on-site assessments. Trustees had, therefore, established a new Membership category, 'Provisional Members' awaiting full assessment. Assessors carried out a virtual assessment and suitable applicants become 'Provisional Members', so such organisations would receive all the usual ADCH benefits but would not be given voting rights. Trustees recognised the risks in not doing on site assessments and so, during 2022, prioritised Provisional Members to receive an external assessment after restrictions were lifted. Most of these were completed with the remaining ones planned for early 2023.

Once on-site assessments became possible we also aimed to assess new applicants for full Membership, rather than moving them through Provisional Membership. We also managed a small number of assessments of existing members during 2022. In total we undertook 40 on-site assessments, a record number of assessments for any year since the current programme started in 2018/19.

At the end of 2022 there were 154 full Members and 9 Provisional Members with a further 11 applications being processed. There were also 9 Affiliate Members.

The Association continued to gather information from members on the emergence from the pandemic and other significant matters, both through our annual return and additional surveys. This gave us crucial data for the sector that was shared with the relevant Governments.

The Standards and Animal Welfare Committee also undertook a major revision to ADCH's Minimum Welfare and Operational Standards. There were two drivers to this exercise – listening to our members and assessors about their experience of using the Standards, and also the introduction of legally backed national standards in Scotland. ADCH's Standards are focused on animal welfare, whereas the new Scottish Standards, while not, in essence, very different, did include a small number of administrative standards which underpin animal welfare. ADCH's revision process, including an active and engaged consultation with our members, was completed by the end of the year and we remain confident that compliance with ADCH standards should result in meeting the Scottish Government's licencing requirements.

Alongside the updated standards, we devised a range of support for our members as described below. In line with our commitment to openness, ADCH's standards and all our assessment procedures are published on our website.

(2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector

As restrictions on meetings were ending we reassessed the pros and cons of face-to-face or virtual meetings. While our Members undoubtedly value the face-to-face Open Meetings, and the associated networking and mutual support available at those meetings, virtual meetings do enable attendance by more individuals, save on travel time and cost, and especially facilitate engagement with Members who are based in rural areas or who would have the longest travel time to physical meetings. We decided to run a mix of events, but the focus for Open meetings would be physical and for other training would remain virtual. We are committed to doing what we can to meet the needs of all our members and this decision was especially welcomed by many of our smaller members.

The ADCH annual conference is the major event in the calendar of animal welfare and rescue organisations so our being unable to host it in 2020 and 2021 was a cause of much sadness. By the time we knew that we could run the event in 2022, the usual date in May was too close and so we decided to hold the conference in October. This gave time to put in place an exciting and attractive programme. We were delighted that over 400 people attended and gave the event their usual high praise, with many demands for another ADCH annual conference in 2023.

We hosted 9 remote meetings in 2022 including 2 Open Meetings attended by between 69 and 78 attendees. Our first in-person Open Meeting since 2020 saw 54 attendees. Six webinars were held on a range of issues including the new Scottish licensing of rescues legislation, kitten socialising and equality and diversity in organisations. Three specific webinars were held on Covid-19 restrictions focusing on rehoming, volunteers and re-opening. These attracted an average of 40 attendees from members.

ADCH held its second online AGM which was an efficient way to transact that business event. We also separated it from the conference, while adding some interesting speakers into the event programme. We welcomed one new elected Trustee, Nicola White, at the AGM and said farewell to a long-standing Trustee, Steve Goody, who had worked hard for the charity, most recently as Chair of the Member Engagement Committee.

In addition to running training and other events we also signposted members to a variety of guidance, webinars, free training and virtual events run by other organisations such as NCVO and CAF and provided templates on common topics affecting members.

ADCH continued to disseminate information regularly through its Facebook Group and a newsletter. The newsletter was revised in form and frequency and now circulated at the end of each month, with special bulletins sent as required.

The Facebook Group is still proving to be a popular way of networking between Members. There are now 462 individuals in the group, representing around 129 members 75% of total membership. ADCH also started to grow its Twitter and LinkedIn following.

The website had 125,066 visitors in 2022. Around 350 individuals from membership organisations were signed up to the Member User area of the website.

(3) Providing liaison between the sector, government agencies and other groups on animal welfare issues

After working closely with all eight jurisdictions on policy guidelines under the Covid-19 restrictions in the previous two years, our legislative work returned in 2022 to focus on animal welfare and the rescue sector. Information from surveys and Annual Returns were fed back to Governments to influence policy on aspects of our work, especially as society came out from lockdowns and established its new normal.

In addition ADCH provided regular updates on legislative changes that could impact on membership at each Open Meeting. This particularly focused on the implementation in 2022 of licensing of rehoming centres in Scotland (which had started in September 2021). ADCH maintained its legislative risk register which assesses legislation opportunities in each of the eight jurisdictions the Association covers. Legislative changes and their impact on ADCH members that were considered in the risk register included the ban on third party sales in England, Kept Animals Bill, Scottish Control of Dogs Act 1991, English Dangerous Dogs Act,

The Association is extremely grateful to those organisations that have supported its work; our member supporters who provided financial support for our 2022 conference were Battersea Dogs and Cats Home, Cats Protection, Dogs Trust, Blue Cross, Woodgreen Pets Charity, Kennel Club and Birmingham Dogs Home. Our sincere thanks are also extended to our Sponsors for 2022: Petplan (Platinum Sponsor); Pet Remedy (Platinum Sponsor); Pets at Home Foundation (Gold Sponsor); Shakespeare Martineau (Silver Sponsor); and to Bronze Sponsors: ACD Projects; Agria Pet Insurance; Anilog; Animal Care Network; Avid PLC; Brosch Direct Ltd; Byotrol (previously Medimark); Citation; Donr; G9 Chemicals; Lester Aldridge Solicitors; Pet-ID Microchip; and Your Dogs Club.

Plans for 2023

In 2023 the Association will undertake a revision of its strategy and, based on the outcomes, will establish a case for support, fundraising strategy and implementation plans. We will continue to advise Members on legislative changes. Other key areas of focus will include:

- Moving the staffing structure of ADCH to a sustainable model ensuring we can meet Members' needs whilst providing value for money. We remain grateful to Battersea Dogs and Cats Home for their support in many ways including employment, HR and payroll support for ADCH staff who are seconded to us. By mutual agreement we have decided that the secondment arrangements will come to an end in 2023 and ADCH will seek an alternative solution to the longstanding secondment agreement.
- Seeking a new funding model to ensure a sustainable financial framework for ADCH including building relationships with funders and sourcing grant opportunities for ADCH and members.
- Continuing to ensure the Minimum Welfare and Operational Standards are embedded across the Association and accelerating the catch-up to our programme of external assessments, initially building back to externally assessing 20% of members annually.
- At the start of 2023 we are recruiting a Training and Assessment Manager to enhance training for assessors.

- Keeping our Minimum Standards under review, especially on importation, to ensure they are up to date and reflect developments in the sector.
- Assessing the implementation of rescue centre and sanctuary licensing in Scotland and its impact on members and future members.
- Responding to the licensing consultations, when issued, in both England and Wales on rescue and sanctuary licensing and liaising with Governments to ensure ADCH standards are recognised in new laws, and the Association is appropriately involved in the development of proposals to regulate animal rescues and sanctuaries.
- Providing opportunities for members to feed into ADCH responses to legislative consultations on relevant issues.
- Seeking additional value and offerings for members, including developing a new platform for our training and event materials.
- Keeping our communication strategy under review including maximising the potential of our Twitter, LinkedIn and newsletters to bring relevant information to our members.

Additionally, we plan to hold a mix of face-to-face Open Meetings and virtual meetings, and our Annual Conference, returning to a date in May in 2023. We also plan to hold a virtual AGM in April and the Petplan ADCH Awards.

Public Benefit
In planning and undertaking the Charity's activities the Trustees give due consideration to guidance published by the Charity Commission relating to public benefit.

Policies
ADCH has a range of policies, including: Membership Criteria (including the Minimum Welfare and Operational Standards); a Complaints Process; Privacy and Data Breach policies; a Diversity Statement; an Expenses Policy and a Safeguarding Policy. ADCH is compliant with all relevant GDPR legislation. Accounting and financial records have been managed by the Member and Administration Manager in the absence of an Honorary Treasurer and our Trustees' Report and Financial Statements are submitted for approval to the AGM, after they have been reviewed by an Independent Examiner. Bank accounts and signatories are approved by the Trustees. Financial Policies and Controls are in place. A Risk Register for the Association is reviewed regularly.

Conflicts of interest
A register of Trustee Declarations of Interest is maintained by the Secretary and is reviewed by Trustees at the start of each meeting. The Association's Constitution requires that a Trustee declare the nature and extent of any interest, direct or indirect, which he or she or any related person has in a proposed transaction or arrangement with the ADCH. They must also declare any interest in any transaction or arrangement entered into by the ADCH which has not previously been declared. Trustees must absent themselves from any discussions of the trustees in which it is possible that a conflict of interest or loyalty will arise between his or her duty to act solely in the interests of the ADCH and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

Related parties
During the year, most Trustees were employed throughout or in part by Member organisations. No Trustee received remuneration or other benefit from their work with the Association. An honorarium of £2,000 was paid by the Association to Battersea Dogs & Cats Home in respect of the services provided by one of its employees as Secretary to the Association.

No donations were received from Trustees.

The Association's staff were, and continue to be, employed by Battersea Dogs & Cats Home and seconded to the Association. This arrangement was approved by the Trustees to avoid the need for the Association to establish and maintain arrangements for the direct employment of staff in the early years of the charity's existence. This arrangement is planned to end during 2023.

Financial review

Going Concern
After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Statement of the Charity's Policy on Reserves
Trustees consider that the Association needs to hold reserves in order for the charity to be effective, and to mitigate the impact on the charity of both any unplanned shortfalls in income and increases in expenditure.

A Risk Register is kept under regular review by the Association's Finance, Governance and Risk Committee (renamed Governance Committee in July 2022). In assessing the principal risks contained therein, the following values have been estimated in order to ascertain the financial impact on the charity were these risks to crystallise:

UNPLANNED	**Value £'000**
a) The risk of unforeseen emergency	10
b) Other unexpected need for funds, e.g. to cover an unforeseen budget deficit due, for example, to:	
• A shortfall in income, including the risk of a grant not being renewed.	30
• Conference deficit,	15
• Employing temporary staff to cover a long-term sick absence.	5
c) Funds are needed to give the trustees time to act in circumstances such as these.	25
PLANNED	
d) Planned work including start-up funding for new projects that cannot be funded from in-year income	30
h) Working capital - The need to fund short-term deficits in cash where money needs to be spent before funding is received.	25
TOTAL	**140**

Trustees consider that it is unlikely that all the above risks would occur at the same time. Therefore, in aggregate, Trustees consider that reserves within the range of £85,000-£100,000 are appropriate for the Association's safe and effective operation based on knowledge of those operations as at April 2023.

Trustees will review this policy annually in time for the annual accounts. If, at any time, there is a shortfall, Trustees will plan action to bring reserves into line with the target in an agreed timescale.

Financial Report
The Association returned a surplus of £30,996 on unrestricted funds in the year to 31st December 2022 (£36,183 in 2021). Unrestricted reserves at the year-end totalled £151,642 (£120,646 at the end of 2021).

Income in the year was £302,235 (£102,033 in 2021). Our sources of income for funding the Association's own activities in the year was largely through membership subscriptions, sponsorship and attendance of our conference. Other income included sale of advertisement space and reimbursement of costs associated to the administration of the Mars Food Fund.

Expenditure in the year was £291,614 (prior year £65,850) this related largely to the employment of our small staff team and costs associated with conference. Staff costs for 2022 include an increase in staffing on the prior year.

Restricted or Designated Funds

At the year-end, the Association held restricted funds totalling £158,956 (£26,107 at the end of 2021). These comprise:

- £2,491 to be used to fund ADCH KnowHow platform,
- £111,765 to be used as grant funding to help ADCH Members who are struggling financially due to the cost of living crisis,
- £44,700 to be used as grant funding for ADCH Members who require help feeding their animals.

There were no designated funds.

SUPPORTERS
Trustees are very aware that much of what the charity achieves depends on our supporters - donors, sponsors and volunteers. We are very grateful for all this help to the Association which enables us to provide support to our Members who helped the dogs and cats in their care.

DECLARATION
The above report was approved by the Trustees who authorised that it be signed on their behalf.

Date: 23 March 2023 Signed:

Giles Webber, Chair, for and on behalf of the Trustees

Independent examiner's report
For the year ended 31 December 2022

Independent examiner's report to the Trustees of Association of Dogs and Cats Homes ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

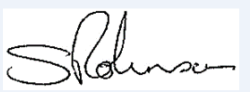
Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Dated: 23 March 2023

S Robinson BA FCA FCIE DChA

Kreston Reeves LLP

Chartered Accountants

Chatham Maritime

Statement of financial activities
For the year ended 31 December 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Contributions and donations	3	**210,000**	**237,579**	**447,579**	45,591
Charitable activities	4	**-**	**56,223**	**56,223**	56,442
Other income	5	**-**	**8,433**	**8,433**	-
Total income		**210,000**	**302,235**	**512,235**	102,033
Expenditure on:					
Charitable activities	7	**56,776**	**291,614**	**348,390**	72,326
Total expenditure		**56,776**	**291,614**	**348,390**	72,326
Net income		**153,224**	**10,621**	**163,845**	29,707
Transfers between funds	14	**(20,375)**	**20,375**	**-**	-
Net movement in funds		**132,849**	**30,996**	**163,845**	29,707
Reconciliation of funds:					
Total funds brought forward		**26,107**	**120,646**	**146,753**	117,046
Net movement in funds		**132,849**	**30,996**	**163,845**	29,707
Total funds carried forward		**158,956**	**151,642**	**310,598**	146,753

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 23 form part of these financial statements.

Balance sheet
As at 31 December 2022

	Note		2022 £		2021 £
Fixed assets					
Intangible assets	11		**2,500**		5,000
			2,500		5,000
Current assets					
Debtors	12	**1,668**		4,713	
Cash at bank and in hand		**339,954**		139,941	
		341,622		144,654	
Creditors: amounts falling due within one year	13	**(33,524)**		(2,901)	
Net current assets			**308,098**		141,753
Total net assets			**310,598**		146,753
Charity funds					
Restricted funds	14		**158,956**		26,107
Unrestricted funds	14		**151,642**		120,646
Total funds			**310,598**		146,753

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Giles Webber
(Chair of Trustees)
Date: 23 March 2023

The notes on pages 13 to 23 form part of these financial statements.

Association of Dogs and Cats Homes

Statement of cash flows
For the year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	**200,013**	41,149
Cash flows from investing activities		
Net cash provided by investing activities	**-**	**-**
Cash flows from financing activities		
Net cash provided by financing activities	**-**	**-**
Change in cash and cash equivalents in the year	**200,013**	**41,149**
Cash and cash equivalents at the beginning of the year	**139,941**	98,792
Cash and cash equivalents at the end of the year	**339,954**	139,941

The notes on pages 13 to 23 form part of these financial statements

Notes to the financial statements
For the year ended 31 December 2022

1. General information

The Association of Dogs and Cats Homes ("the Charity") is a charitable incorporated organisation, registered in England and Wales with the charity registration number 1180574.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Association of Dogs and Cats Homes meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in sterling, which is the functional currency of the Charity and rounded to the nearest £.

2.2 Going concern

The trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have concluded that there is a reasonable expectation that the charity will continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

2. Accounting policies (continued)

2.4 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

2.5 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

Amortisation is provided on the following basis:

Website	-	25 % straight line

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Accounting policies (continued)

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from contributions and donations

	Restricted funds 2022 £	**Unrestricted funds 2022 £**	**Total funds 2022 £**	Total funds 2021 £
Donations				
Conference delegate income	-	32,877	**32,877**	-
Conference sponsorship	-	113,905	**113,905**	43,600
Conference supporters	-	105,000	**105,000**	-
Other donations	-	797	**797**	1,991
Total donations	-	252,579	**252,579**	45,591
Donations	-	(15,000)	**(15,000)**	-
Grants	210,000	-	**210,000**	-
Total grants	210,000	(15,000)	**195,000**	-
Total 2022	210,000	237,579	**447,579**	45,591
Total 2021	-	45,591	45,591	

Notes to the financial statements
For the year ended 31 December 2022

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Membership fees	56,223	**56,223**	56,442
Total 2021	56,442	56,442	

5. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Other income	8,433	**8,433**	-

6. Analysis of grants

	Grants to Institutions 2022 £	Total funds 2022 £	Total funds 2021 £
Grants paid from restricted funds	55,300	**55,300**	5,000
Total 2021	5,000	5,000	

Notes to the financial statements
For the year ended 31 December 2022

7. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2022 £	Unrestricted funds 2022 £	**Total 2022 £**	Total 2021 £
Charitable activities	1,476	291,614	**293,090**	67,326
Grants paid to institutions	55,300	-	**55,300**	5,000
Total 2022	56,776	291,614	**348,390**	72,326
Total 2021	6,476	65,850	72,326	

8. Charitable activities

	Restricted funds 2022 £	Unrestricted funds 2022 £	**Total funds 2022 £**	Total funds 2021 £
Conference expenses	-	168,692	**168,692**	-
Staff costs	-	102,662	**102,662**	56,907
Staff expenses	-	4,038	**4,038**	126
Website	-	5,450	**5,450**	1,859
Insurance	-	477	**477**	412
Printing, postage and stationery	-	-	**-**	300
Subscriptions	1,476	-	**1,476**	1,476
Legal and professional fees	-	1,817	**1,817**	1,800
Office expenses	-	54	**54**	950
Bank charges	-	1,224	**1,224**	849
Amortisation	-	2,500	**2,500**	2,500
Open meetings	-	1,527	**1,527**	-
Travel and accommodation	-	3,173	**3,173**	147
	1,476	291,614	**293,090**	67,326
Total 2021	1,476	65,850	67,326	

Notes to the financial statements
For the year ended 31 December 2022

9. Independent examiner's remuneration

	2022	2021
	£	£
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	**850**	775
Fees payable to the Charity's independent examiner in respect of:		
Accounts preparation	**850**	775

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, expenses totalling £1,314 were reimbursed or paid directly to 3 Trustees (2021 - £Nil) for conference accommodation.

11. Intangible assets

	Website
	£
Cost	
At 1 January 2022	**10,000**
At 31 December 2022	**10,000**
Amortisation	
At 1 January 2022	**5,000**
Charge for the year	**2,500**
At 31 December 2022	**7,500**
Net book value	
At 31 December 2022	**2,500**
At 31 December 2021	5,000

Notes to the financial statements
For the year ended 31 December 2022

12. Debtors

	2022 £	2021 £
Due within one year		
Other debtors	**877**	4,074
Prepayments and accrued income	**791**	639
	1,668	4,713

13. Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	**33,524**	2,901

Notes to the financial statements
For the year ended 31 December 2022

14. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 December 2022 £
Unrestricted funds					
General Funds	**120,646**	**302,235**	**(291,614)**	**20,375**	**151,642**
Restricted funds					
ADCH Emergency Fund	**22,140**	**-**	**-**	**(22,140)**	**-**
ADCH Know How	**3,967**	**-**	**(1,476)**	**-**	**2,491**
Cost of Living Fund	**-**	**100,000**	**-**	**11,765**	**111,765**
Mars Food Fund	**-**	**110,000**	**(55,300)**	**(10,000)**	**44,700**
	26,107	**210,000**	**(56,776)**	**(20,375)**	**158,956**
Total of funds	**146,753**	**512,235**	**(348,390)**	**-**	**310,598**

Restricted funds

ADCH Emergency Fund - this restricted fund is from a Grant programme to assist members and non-members to survive Covid-19 when other fundraising opportunities were not available. The closing balance was transferred to general funds with the donor's permission during the year.

ADCH Know How - this restricted fund is for the development and maintenance of the ADCH Know How platform.

Cost of Living Fund - this restricted fund is a Grant Programme set-up to provide financial help to members who may be facing short-term financial problems due to the cost-of-living crisis.

Mars Food Fund - the Pedigree and Whiskas Adoption Mission donated £100,000 in 2022 so that ADCH could set up a Grant Programme to help Members buy food for the animals in their care. Round 1 took place in 2022 and Round 2 will take place in 2023.

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
Unrestricted funds				
General Funds	84,463	102,033	(65,850)	120,646
Restricted funds				
ADCH Emergency Fund	27,140	-	(5,000)	22,140
ADCH Know How	5,443	-	(1,476)	3,967
	32,583	-	(6,476)	26,107
Total of funds	117,046	102,033	(72,326)	146,753

15. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	**Income £**	**Expenditure £**	**Transfers in/(out) £**	**Balance at 31 December 2022 £**
General funds	**120,646**	**302,235**	**(291,614)**	**20,375**	**151,642**
Restricted funds	**26,107**	**210,000**	**(56,776)**	**(20,375)**	**158,956**
	146,753	**512,235**	**(348,390)**	**-**	**310,598**

Notes to the financial statements
For the year ended 31 December 2022

15. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
General funds	84,463	102,033	(65,850)	120,646
Restricted funds	32,583	-	(6,476)	26,107
	117,046	102,033	(72,326)	146,753

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	**Unrestricted funds 2022 £**	**Total funds 2022 £**
Intangible fixed assets	-	2,500	**2,500**
Current assets	167,456	174,166	**341,622**
Creditors due within one year	(8,500)	(25,024)	**(33,524)**
Total	158,956	151,642	**310,598**

Analysis of net assets between funds - prior year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Intangible fixed assets	-	5,000	5,000
Current assets	26,107	118,547	144,654
Creditors due within one year	-	(2,901)	(2,901)
Total	26,107	120,646	146,753

Notes to the financial statements
For the year ended 31 December 2022

17. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	**163,845**	29,707
Adjustments for:		
Amortisation charges	**2,500**	2,500
Decrease in debtors	**3,045**	39,750
Increase/(decrease) in creditors	**30,623**	(30,808)
Net cash provided by operating activities	**200,013**	41,149

18. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	**339,954**	139,941
Total cash and cash equivalents	**339,954**	139,941

19. Analysis of changes in net debt

	At 1 January 2022 £	Cash flows £	At 31 December 2022 £
Cash at bank and in hand	**139,941**	**200,013**	**339,954**
	139,941	**200,013**	**339,954**

20. Related party transactions

The Association of Dogs and Cats Homes has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Association of Dogs and Cats Homes at 31 December 2022.

ASSOCIATION OF DOGS AND CATS HOMES

England & Wales - Charity number 1180574

Accounts



Association of Dogs and Cats Homes

Registered as a charity in England & Wales, number 1180574

Trustees' Annual Report & Accounts for the Period 1st January 2020 – 31st December 2020

www.adch.org.uk

CHARITY DETAILS
Association of Dogs and Cats Homes
Principal address and Registered office: PO Box 76271, London SW8 9FA

TRUSTEES
The following individuals served as Trustees during the year:

Claire Horton CBE *	(Chair – resigned 16 January 2021)
Giles Webber *	(Chair from 12 April 2021)
Peter Hepburn ~	(Vice Chair. Acting Chair from 16 January 2021 to 12 April 2021)
Peter Laurie ~	(Hon. Secretary)
Helen Tracey *	(Hon. Treasurer)
David Bowles *^	
Steve Byrne #	
Adam Clowes ~	
Mike Elliott @	
Marina Fiddler #	
Steve Goody ^ #	

**Member of the Finance, Governance and Risk Committee*
~Member of the Standards and Animal Welfare Committee
^Member of the Legislative Committee
#Member of the Member Engagement Committee
@ Member of IT Working Group

STAFF

Fabiola Wardle	Association Manager
Therese Davall	Member and Administration Manager
Clare Radlett	Memberships Officer (part-time)

BANKERS
Bank of Scotland
PO Box 23581
Edinburgh EH1 1WH

INDEPENDENT EXAMINER
Susan Robinson
Kreston Reeves LLP
Montague Place
Quayside
Chatham Maritime
Chatham ME4 4QU

Report of the Trustees for the year ended 31 December 2020

HISTORY

The Association was constituted as a Charitable Incorporated Organisation (CIO) and entered onto the Register of Charities in England and Wales with the Registered Charity Number 1180574 on 6th November 2018. This Trustees' Report is also the Directors' Report required company law. Previously, ADCH operated as an unincorporated association. On its transition to the CIO structure, all assets and liabilities were transferred.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Association is governed by Articles of Association. The Object of the Association is the promotion of the voluntary animal welfare sector for the public benefit, in particular relating to dogs and cats, by:

1) The development and dissemination of good practice in animal welfare;
2) Providing training, conferences and resources on subjects relevant to the efficiency of the sector;
3) Providing liaison between the sector, government agencies and other groups on animal welfare issues;

   The "voluntary sector" means charities and voluntary organisations within the British Isles.
4) Charities are organisations, which are recognised as charitable according to the law of the relevant jurisdiction within which they operate;
5) Voluntary organisations are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory authorities.

The Association is overseen by a Board, comprising up to a maximum of 12 Trustees. The majority of Trustees are elected by the members, with two Trustees – the Hon. Secretary and Hon. Treasurer – appointed by the Board and serving as Trustees ex-officio. The Board met on four occasions in 2020, and during the first three months of the Covid-19 lockdown met three times a week to support ADCH members through information and grants. Minutes of Board meetings are taken by the Hon. Secretary and published on the online Members' Forum. Trustees receive no remuneration in respect of their roles and serve as volunteers.

The Board is supported by four Committees:

- **Finance, Governance and Risk Committee** - whose responsibilities include monitoring the Association's finances, its risk register, banking arrangements, financial controls, and governance arrangements. It proposes a Budget, draft Accounts and Annual Report, and a Reserves Policy for approval by the Board;
- **Standards and Animal Welfare Committee** - oversees the implementation of the ADCH Minimum Welfare and Operational Standards and the process by which both prospective and existing member organisations are assessed against these Standards. The Committee has delegated authority to admit new Members into the Association. The Committee also contributes to relevant Government work to develop statutory standards and enforcement frameworks across ADCH's jurisdictions;

- **Legislative Committee** - monitors legislative developments relevant to companion animal welfare across ADCH jurisdictions, submits responses to Government consultations on behalf of the Association, and helps to ensure that the Association and its members are aware of and ready to respond themselves to consultations and the introduction of new legislation;
- **Member Engagement Committee**, that is focussed on developing an enhanced range of member benefits and promoting the Association to new member organisations.

Additionally, an **IT Working Group** reviewed the Association's current and future technology requirements and proposed and implemented a new website as well as new IT policies agreed by the Board. IT Developments implemented during the year include a new Customer Relationship Management (CRM) system, email system and cloud storage.

Each Committee and Working Group is chaired by a Trustee and membership can comprise a mix of Trustees and other individuals co-opted on the basis of their skills, experience and interests.

The Association employed three members of paid staff in 2020: Fabiola Wardle served as Association Manager and supported the Board of Trustees. Therese Davall as Member and Administration Manager was responsible for the information and communications with members. Clare Radlett supports the Association on a part time-basis, receiving and administering new membership applications. Staff support the Committees and Working Group.

We also appointed an ADCH Book-keeper in 2020 (volunteer post) to support the Treasurer, and had a number of other volunteer posts.

New Trustees and other volunteers as well as staff receive induction suited to their own needs and the role they undertake. Trustees can take part in the training offered to member organisations and Trustees also plan their own joint or individual training according to their needs. The Board carries out a review every 1 to 2 years and this is one of the ways used to identify training needs.

Staff remuneration is set by Trustees taking account of affordability and comparable jobs in the sector. Staff are employed on behalf of ADCH by Battersea Dogs and Cats Home and transferred to ADCH under a secondment agreement to save ADCH from needing to run its own payroll for so few staff. ADCH meets the payroll costs.

DELIVERY OF OBJECTIVES IN 2020

The 2020-24 Strategy was agreed with the membership, setting out the Association's goals in the three areas of its objects. In addition, the Association's work responded to the Covid-19 pandemic.

(1) The development and dissemination of good practice in animal welfare

In 2020 the Association grew from 143 members to 152 members across all jurisdictions, with 9 new full members and one new affiliate member. 2020 was dominated by the Coronavirus pandemic and the response to this - all jurisdictions ADCH covers were in lockdown from March 2020 to the end of the year although some came out partially or totally during this period. ADCH responded by setting up a regular information dissemination programme through its Facebook and website and by instituting one specific webinar on Covid-19 restrictions and under what framework members can operate.

ADCH also completed two surveys gauging members response to the restrictions which were shared with the relevant jurisdictions. This was in addition to the Annual Return completed by members. All gathered crucial data for the sector shared with the Government.

The Standards and Animal Welfare Committee decided to suspend the assessment of existing and prospective members during most of the year due to travel restrictions. We took the opportunity to consult with our Members and update our Minimum Welfare and Operational Standards, and our Standard Operating Procedures were reviewed and published on the website. After several attempts to risk assess and safely restart physical assessments we also designed a system for virtual assessments and a new system to admit members to 'Provisional Membership' following completion of an online assessment form and pending a post lockdown visit. Among the new standards is a new section covering importation of animals from outside the British Isles, which is assessed as part of a self-assessment exercise covering all Members. These processes are being continued into 2021. An audit was undertaken on members who import dogs from abroad to assess compliance when these new standards were in draft form.

(2) Providing training, Conferences, and resources on subjects relevant to the efficiency of the sector

Covid-19 restrictions came in around March 2020. Prior to this ADCH convened one face to face Open Meeting in Nottingham, and post lockdown convened two virtual Open Meetings, one Awards Ceremony sponsored by Petplan and six workshops in 2020. The number of delegates attending the virtual meetings has equalled or exceeded the previous record for attendance. The workshops included a variety of topics including Governance, Resilience and Recovery under the pandemic and Running Operations under Lockdown. The Annual Conference was postponed and is now planned for 2022. The Open Meetings provided information and resources on a variety of issues and attendance on the virtual events reached 85 delegates. In line with Charity Commission Covid-19 guidance, we decided, with support from our members, not to hold an AGM in 2020.

ADCH implemented an Emergency Grant Programme for members and non-members. This involved changing the Constitution, with support from our members and the Charity Commission, to include grant making as a new object of the charity. Monies, raised from ADCH members and supporters and with the largest donations from Petplan Charitable Trust, Battersea Dogs & Cats Home, Dogs Trust and St Francis Dogs Home, realised £338,038 and we distributed £310,898 to 54 rescue charities in four tranches during a four-month period. The balance of £27,140 has been carried forward for grants in 2021. As there was no specific Government funding to the rescue sector, except to Welsh members, this Grant Programme assisted many members and non-members to survive the lockdown period when other fundraising opportunities such as from events and rehoming fees, were not available. A subsequent Covid-Impact Survey undertaken in 2021 emphasised the importance of this grant programme in financial sustainability to ADCH members. ADCH also worked on a collaboration with Mars/One Stop Shop which resulted in £5k into the ADCH Emergency Fund. Finally, ADCH worked with pet food sponsors Mars PetCare, IAMS, Purina, Nature Diet, Forthglade, James Wellbeloved and Techni-cal to provide free dog and cat food worth over £100,000 to members which was distributed through twenty different centres in England, Wales and Scotland. Purina also donated to our Member, MADRA, in Ireland who distributed 1,700 Kg of petfood to 7 rescue organisations in Ireland. Trustees are very grateful to all these donor organisations for their support.

ADCH also signposted members to a variety of Guidance, Webinars, free training and virtual events run by other organisations such as NCVO and CAF and provided templates on common resources such as risk assessments and job descriptions.

The new work undertaken to meet the needs of members and challenges of the pandemic required a reallocation of resources and priorities. Some objectives for 2020 have inevitably had to be rescheduled to later years.

The launch of the new ADCH website and a Facebook site provided a better experience for members to get access to resources quickly and efficiently.

(3) Providing liaison between the sector, government agencies and other groups on animal welfare issues

ADCH worked closely with all eight jurisdictions to agree clear policy guidelines under the Covid-19 restrictions giving advice on how members can operate particularly in rehoming, intake of animals and any businesses they run. At least six different sets of Guidance to members were distributed when restrictions changed. Information from the Covid-Impact Surveys and Annual Returns were fed back to Governments to influence policy on Covid-19 guidance.

In addition, ADCH provided regular updates on legislative changes that could impact on membership at each Open Meeting. This particularly focused on the licensing of rehoming centres in Scotland, the implications of Brexit on pet travel and the third-party bans on kitten and puppy sales in England, Wales, and Scotland. ADCH maintained its legislative Risk Register which assesses legislation opportunities in each of the eight jurisdictions the Association covers.

PLANS FOR 2021

In 2021 the Association will continue to advise its Members as Covid-19 restrictions change during the year and will also implement its 2020-24 Strategic Plan. Key areas of focus will include:

- Continuing to ensure the Minimum Welfare and Operational Standards are embedded across the Association and re-starting external assessments as lockdown restrictions are eased; ensuring we assess one third of members annually; enhancing the training for assessors;
- Reviewing the Minimum Standards to ensure they are up to date and reflect developments in the sector;
- Assessing the implementation of rescue centre and sanctuary licensing in Scotland and its impact on members and future members;
- Liaising with Governments and other major stakeholders across ADCH jurisdictions to ensure the Association is appropriately involved in the development of proposals to regulate animal rescues and sanctuaries;
- Providing opportunities for members to feed into ADCH responses to legislative consultations on relevant issues;
- Building relationships with funders and sourcing grant opportunities for ADCH and members;
- Seeking additional value and offerings for members, including developing a Member Benefits Catalogue and Suppliers' Directory;
- Developing ADCH Know-How to offer access to online training, conference, open meeting sessions and content.

Additionally, we plan to hold Open Meetings virtually or in person and a series of other animal, charity, and Covid-19 related workshops. We also plan to hold a virtual AGM and the Petplan ADCH Awards.

POLICIES

ADCH has a range of policies, including: Membership Criteria (including the Minimum Welfare and Operational Standards); a Complaints Process; Privacy and Data Breach policies; a Diversity Statement; and an Expenses Policy. ADCH is compliant with all relevant GDPR legislation. Accounting and financial records are managed by the Treasurer and are submitted to the AGM, after they have been reviewed by an Independent Examiner who is not Member, Committee Member or Trustee. Bank accounts and signatories are approved by the Trustees under set financial limits. Financial Policies and Controls are

in place. A Risk Register for the Association is reviewed regularly. A Safeguarding Policy is in development and will be published in early 2021.

CONFLICTS OF INTEREST

A register of Trustee Declarations of Interest is maintained by the Secretary and is reviewed by Trustees at the start of each meeting. The Association's Constitution requires that a Trustee declare the nature and extent of any interest, direct or indirect, which he or she or any related person has in a proposed transaction or arrangement with the ADCH or in any transaction or arrangement entered into by the ADCH which has not previously been declared; and absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest or loyalty will arise between his or her duty to act solely in the interests of the ADCH and any personal interest (including but not limited to any financial interest). Any charity trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

RELATED PARTIES

During the year, most Trustees were employed throughout or in part by Member organisations. No Trustee received remuneration or other benefit from their work with the Association. An honorarium of £2,000 was paid by the Association to Battersea Dogs & Cats Home in respect of the services provided by one of its employees as Secretary to the Association.

No donations were received from Trustees.

The Association's staff were, and continue to be, employed by Battersea Dogs & Cats Home and seconded to the Association. This arrangement was approved by the Trustees to negate the requirement for the Association to establish and maintain arrangements for the direct employment of staff.

PUBLIC BENEFIT

The charity's activities are all for the public benefit as required by law. Our activities relate to the development and dissemination of good practice in animal welfare; providing training, virtual and physical meetings, and resources on subjects relevant to the efficiency of the voluntary sector; and providing liaison between the sector, government agencies and other groups on animal welfare issues, all of which relate to public benefit. Trustees have had regard to the Charity Commission's guidance on public benefit.

FINANCIAL REVIEW

Statement of the Charity's Policy on Reserves

Trustees consider that the Association needs to hold reserves in order for the charity to be effective, and to mitigate the impact on the charity of both any unplanned shortfalls in income and increases in expenditure.

A Risk Register is kept under regular review by the Association's Finance, Governance and Risk Committee and by the Board. In assessing the principal risks contained therein, the following values have been estimated in order to ascertain the financial impact on the charity were these risks to crystallise:

UNPLANNED	Value £'000
a) The risk of unforeseen emergency	10
b) Other unexpected need for funds, e.g. to cover an unforeseen budget deficit due, for example, to:	
• A shortfall on income, including the risk of a grant not being renewed.	5
• Conference deficit,	15
• Employing temporary staff to cover a long-term sick absence.	5
c) Funds are needed to give the trustees time to act in circumstances such as these.	25
PLANNED	
d) Planned work including start-up funding for new projects that cannot be funded from in-year income	25
h) Working capital - The need to fund short-term deficits in cash where money needs to be spent before funding is received.	25
TOTAL	**100**

Trustees consider that it is unlikely that all the above risks would occur at the same time. Therefore, in aggregate, Trustees consider that reserves within the range of £75,000-£100,000 are appropriate for the Association's safe and effective operation based on knowledge of those operations as at February 2021.

Trustees will review this policy annually in time for the annual accounts. If, at any time, there is a shortfall, Trustees will plan action to bring reserves into line with the target in an agreed timescale.

State of the Charity's Finances

The Association returned a deficit of £34,485 on unrestricted funds in the year to 31st December 2020 (surplus of £21,250 in 2019). Unrestricted reserves at the year-end totalled £84,463 (£118,948 at the end of 2019).

Our source of income for funding the Association's own activities in the year was very largely through membership subscriptions, as other sources of income, particularly our major conference, were no longer possible due to the pandemic restrictions. Subscriptions accounted for £53,381 (prior year £52,302) out of our total £60,221 income (£219,638). In addition, we raised £338,038 for the emergency fund for members, and this has been accounted for as a restricted fund. Restricted expenditure of £312,374 represents the grants paid out during the year. Our expenditure related very largely to the employment of our small staff team, £75,863 (prior year £38,148) out of a total expenditure of £94,706 (198,388), in the absence of the conference costs this year. Staff costs for 2020 include retrospective amendments and an increase in staffing on the prior year.

Restricted or Designated Funds

At the year-end, the Association held restricted funds totalling £32,583 (2019: £6,919).

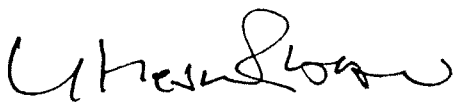
SUPPORTERS

Trustees are very aware that much of what the charity achieves depends on our supporters - donors, sponsors and volunteers. We are very grateful for all this help to the Association which enables us to provide support to our Members who help the dogs and cats in their care.

DECLARATION

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Signed for and on behalf of the Trustees:



Giles Webber (Chair)

Date: 12 April 2021

STATEMENT OF FINANCIAL ACTIVITIES **Year ended 31 December 2020**	Notes	**2020** Unrestricted Funds **£**	**2020** Restricted Funds **£**	**2020** Total Funds **£**	2019 Total Funds £
INCOME					
Contributions and donations	2a	**120**	**338,038**	**338,158**	164,327
Other trading activity	2b	**53,381**	**0**	**53,381**	52,302
Other		**6,720**	**0**	**6,720**	3,009
Total income		**60,221**	**338,038**	**398,259**	219,638
EXPENDITURE					
Charitable activities	3a	**89,718**	**312,374**	**402,092**	59,002
Raising funds	3b	**4,988**	**0**	**4,988**	139,386
Total expenditure		**94,706**	**312,374**	**407,080**	198,388
Movement in funds		**(34,485)**	**25,664**	**(8,821)**	21,250
Reconciliation of funds					
Total funds brought forward		**118,948**	**6,919**	**125,867**	104,617
Total funds caried forward		**84,463**	**32,583**	**117,046**	125,867

BALANCE SHEET
As at 31 December 2020

	Notes	2020 £	2019 £
INTANGIBLE ASSETS	5	**7,500**	0
CURRENT ASSETS			
Debtors	6	**44,463**	12,694
Cash at bank and in hand		**98,792**	169,207
		143,255	181,901
CREDITORS: amounts falling due within one year	7	**(33,709)**	(56,034)
NET CURRENT ASSETS		**109,546**	125,867
NET ASSETS		**117,046**	125,867
Represented by:			
Restricted funds	8	**32,583**	6,919
Unrestricted funds		**84,463**	118,948
TOTAL FUNDS		**117,046**	125,867

Signed for and on behalf of the Association:

Giles Weber (Chair)
Date: 12 April 2021

NOTES TO THE ACCOUNTS
Year ended 31 December 2020

1 ACCOUNTING POLICIES
The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). The company is a public benefit entity for the purposes of FRS102 and a registered charity and therefore has prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and Charities Act 2011.

Incoming resources
All income is accounted for on a receivable basis.

Expenditure
The costs of raising funds and charitable expenditure comprise of staff costs and other costs directly attributable to an activity.

Liabilities and provisions
Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Intangible assets
Intangible assets comprise website development which is initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses. Website development costs are depreciated over 4 years on a straight line basis.

Debtors
Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Fund accounting
General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.
Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of the restricted fund is set out in the notes to the financial statements.

Going Concern
The trustees have assessed the use of going concern and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have concluded that there is a reasonable expectation that the charity will continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

2 Income	**2020** Unrestricted Funds £	**2020** Restricted Funds £	**2020** Total Funds £	2019 Total Funds £
a Contributions and donations				
Conference contributions and donations	**120**	**338,038**	**338,158**	164,327
b Other trading activities				
Subscriptions	**53,381**	**-**	**53,381**	52,302
3 Expenditure				
a Charitable activities				
Staff costs	**75,863**	**0**	**75,863**	38,148
Staff expenses	**4,131**	**0**	**4,131**	6,199
Officer expenses	**0**	**0**	**0**	2,666
Open meetings	**2,318**	**0**	**2,318**	5,285
Website	**2,174**	**0**	**2,174**	2,077
Amortisation	**2,500**	**0**	**2,500**	0
Other	**2,732**	**312,374**	**315,106**	4,627
	89,718	**312,374**	**402,092**	59,002
b Raising funds				
Conference expenses	**4,988**	**-**	**4,988**	139,386

4 Trustees' remuneration and expenses

No Trustees received any remuneration during the year. No Trustees received any reimbursement for out of pocket expenses during the year (2019 – 1 Trustee received £42).

5 Intangible Assets

Cost	**Website**	**Total**
At beginning of the year	0	**0**
Additions	10,000	**10,000**
At end of the year	**10,000**	**10,000**
Amortization		
At beginning of the year	0	**0**
Amortization	2,500	**2,500**
At end of the year	**2,500**	**2,500**
Net book value at beginning of the year	0	**0**
Net book value at end of the year	**7,500**	**7,500**

	2020	2019
	£	£
6 Debtors		
Prepayments and accrued income	-	12,694
Other taxation and social security	**44,463**	-
	44,463	12,694
7 Creditors		
Amounts falling due within one year		
Accruals and deferred income	**33,709**	49,259
Other taxation and social security	-	6,775
	33,709	56,034

8 Statement of funds

Statement of funds - current year

	Balance at 01 January 2020	Income	Expenditure	Balance at 31 December 2020
	£	£	£	£
Unrestricted funds	118,948	60,221	94,706	84,463
Restricted funds				
ADCH Know How	6,919	-	1,476	5,443
ADCH Emergency Fund	-	338,038	310,898	27,140
Total Funds	125,867	398,259	407,080	117,046

Statement of funds - prior year

	Balance at 01 January 2019	Income	Expenditure	Balance at 31 December 2019
	£	£	£	£
Unrestricted funds	97,698	219,638	198,388	118,948
Restricted funds				
ADCH Know How	6,919	-	-	6,919
Total Funds	104,617	219,638	198,388	125,867

ADCH Know How

This restricted fund is for the development and maintenance of the ADCH Know How platform.

ADCH Emergency Fund

This restricted fund is from a Grant Programme to assist members and non-members to survive Covid-19 when other fundraising opportunities were not available.

9 Related party transactions

An honorarium of £2,000 was paid by the Association to Battersea Dogs & Cats Home in respect of the services provided by one of its employees as Secretary to the Association.

Independent Examiner's Report to the Trustees of the Association of Dogs and Cats Homes

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 10 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

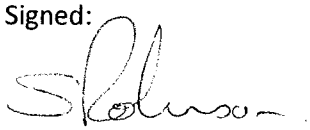
Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



S Robinson BA FCA FCIE DChA MCMI

Kreston Reeves LLP
Chatham Maritime

Date: 20 April 2021