

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

England & Wales - Charity number 1180544

Details

Other names ST MARY'S PCC EAST PRESTON

Status Registered

Legal form Other

Registered 2018-11-05

Register [View on the Charity Commission register](#)

Contact

Address 33 Vicarage Lane
East Preston
Littlehampton
BN16 2SP

Phone 01903783318

Email revajperry@btinternet.com

Website www.stmarysep.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: Promoting in the ecclesiastical parish the whole mission of the church. This includes regular services of worship and serving our community in various diverse ways.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£162,994	£143,524	-	-
2023-12-31	£70,704	£85,426	-	-
2022-12-31	£99,150	£87,159	-	-
2021-12-31	£93,474	£86,496	-	-
2020-12-31	£100,169	£77,362	-	-

Trustees

Name	Role	Appointed
REV ANDREW JOHN PERRY BTH	Chair	2017-10-24
CHRISTOPHER RICHARD DERMOTT WOOD		2018-04-22
Charles Philip Sherwin		2021-05-16
David John Moore		2021-05-16
Gloria Ann Russell		2020-10-18
Helen Julia Smith		2020-10-18
Jack Charles Cogman		2022-05-15
Lucy Jane Hornby		2020-10-18
Lynne Brunton		2022-05-15
MARY ROSE JEAUVONS		2021-05-16
Pauline Winifred McLelland		2020-10-18
Peter Henry Lewis		2020-10-18
Tina Kathleen Poole		2023-02-07
Tracey Alison Hammond		2021-05-16
Vivien Janice Ayling		2020-10-18
Wendy Wray Allen		2020-10-18

Accounts

Trustees Annual Report and Financial Report The Parochial Church Council of the Ecclesiastical Parish of

East Preston with Kingston: St Mary the Virgin

for the year ended 31 December 2024

CONTENTS

Trustees Annual Report;
Report of the Independent Examiner;
Statement of financial activities (income and expenditure)
including Balance sheet (Assets and Liabilities statement)
Notes to the accounts

Parish of East Preston

Website: www.stmarysep.org.uk

Facebook page: www.facebook.com/groups/stmaryseastpreston

Vicar: The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston
BN16 2SP

Independent Examiner: Mr D Cross, Hedge End, Hurst Road, East Preston
BN16 3AP

Bankers: Barclays Bank, I Chapel Road Worthing BN11 1EX

Registered with the Charity Commissioners: 1180544

*This Trustees Annual Report was compiled by the Church Wardens of
St Mary's, East Preston with Kingston, and adopted by the PCC at their
meeting on March 10th 2025*

Parochial Church Council of East Preston with Kingston: St Mary the Virgin

Trustees Annual Report for 2024

Our Aims and Purposes as a Charity

The PCC of East Preston with Kingston has the responsibility of co-operating with the incumbent, the Rev'd Andrew Perry, in promoting in the parish the whole mission of the church, pastoral, social evangelistic and, ecumenical. Especially:

- To enable, prosper and further the worship of Almighty God and the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.
- To seek to foster an environment where disciples can grow and flourish;
- To increase the membership of the Church.
- To co-operate with our ecumenical partners wherever possible.
- To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
- To promote fellowship, friendship and community through an active programme of social activities.
- To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

What we planned to do to achieve our charitable objectives

When planning our Activities for the year, our Incumbent and the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. Some of this is illustrated by the unsolicited testimonies which appear in purple italics scattered through this report.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. This year we kept Safeguarding Sunday on 19 November to draw attention to this vital area of our life together.

We discussed reaching out to the unchurched through participation in village events and in a busy and varied social calendar; our progress as an Eco-Church; continued to engage with the Parish Giving Scheme; our finances and future as a parish; our responsibilities for Safeguarding; continued participation in Churches Together in Rustington; and maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

2023 had seen a continued slow and gradual return to normal social mixing following Covid restrictions, and this rise has continued throughout 2024.

We continue to be able to welcome visitors from within as well as outside the Parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

We have continued to livestream the main Sunday mass and have been impressed at its continued popularity - Facebook statistics suggest over 130 people accessed online worship.

Sadly, in spite of the Leaders of the Sunday Club providing an excellent and committed service to children during the 10am mass, both Sunday Club and Families @3 numbers continued to dwindle to an average attendance of 3 children. As a result, the difficult decision was made to close the Sunday Club for the time being.

The average regular weekly attendance in person (October count) was 85 adults (73 in 2023) and 4 children (3 in 2023.). We continued to celebrate communion in three of the parish's care homes each month: Green Willow, The Martlets and White Lodge.

This year there was 1 celebration of a wedding anniversary in church and 1 blessing of new wedding rings. Christmas is a very special time of celebration where many sections of the community come together to join in the services. This was particularly the case in 2023 and despite the slow recovery of average Sunday attendance across the year, numbers were up this Christmas. Early Carols by Candlelight; Nine Lessons and Carols; Carols in the Tavern; Christingle; Crib Service and - for the first time Nine Lessons and Carols for the Willowhayne Residents' Association - all proved very popular and Advent congregations totalled over 395 (460 in 2023). Carols were also sung around the nursing homes.

After Easter C & L wrote in a card "Thank you for the smiles and guiding us through with love"

Teaching, baptising and nurturing new and existing believers

In 2024 we celebrated 3 weddings (1 in 2023); there were 11 church funerals (11 in 2023) with 4 other funerals conducted for parishioners (3 in 2023); 8 burials of ashes (8 in 2023) and 4 baptisms (1 in 2023).

On 1 May after his dad's funeral, Paul wrote:

Dear Father Andrew, I just wanted to add my thanks to my brothers for the fabulous service yesterday. Everyone we spoke to were delighted with the send off Dad received and particularly your part in it along with our great readers. It helped James's disappointment that he felt unable to contribute on the day that it went so well. I particularly enjoyed how the committal and blessing seemed to stop the traffic!

For our **Lent course** this year we joined the Churches Together in Rustington discussing "The Rhythm of Life" (a course devised by the Anglican diocese of Leeds) and attendance was good.

There were also four “occasional” home-grown teaching sessions throughout the year. Two of these engaged with the diocesan Year of the Old Testament (the first setting the scene/timelines/events; the second about theological themes and outlooks); and two were at the suggestion of the congregation (a Christian perspective on death; and healing) The two on the Old Testament were repeated as part of Rustington Parish’s Advent Course, at their request.

After the baptism of his daughter, AR wrote: “Thank you so much for a wonderful Baptism service for Edie. We really appreciate how welcoming you were to everyone, and we really enjoyed your approach to the whole service. Everyone said what a great service it was. It really is a special place at St Mary’s, and I was so pleased that we could continue the family connection with it and sense of belonging.” [16 July 24]

As well as Lent we were able to join with ecumenical brothers and sisters for an Epiphany Service; Week of Prayer for Christian Unity; World Day of Prayer; Good Friday Walk of Witness, as well as Village events including Remembrance Sunday and Merchant Navy Day.

Evangelism and outreach

The 2024 **East Preston Festival** was a huge success, in spite of very inclement weather, and, as ever, St Mary’s was involved: the Friends of St Mary’s Friends’ Brunch; hosting a CWGC talk on the War Graves in our churchyard; hosting various groups in the Spire Room; running Songs of Praise on the Village Green and providing Judging for the Carnival Float Parade.

After the EP Festival the Chair wrote to FoSM: “On behalf of the committee I would like to thank the Friends of St Mary’s for your continuing support... Your help is invaluable to us, playing a significant part in the success of the Festival, and your community spirit is very much appreciated.”

The bi-annual **Christmas Tree Festival**, organised by the Friends of St Mary’s, was a fantastic success, raising £11,000 and bringing in hundreds people over three days.

The Women’s Fellowship had continued to reach out to women in the Parish, but the membership was dwindling and the reluctant decision to close it was taken. Lynne Brunton writes:

Women’s Fellowship.

In December last, 2024, it was unanimously decided that, due to falling numbers on account of age and infirmity, we agreed to open the group out to all members of the community of either gender. This group would reconvene in its new format on Thursday, April 10th from 11 a.m. to 12.30. p.m. and would run on similar lines to the Welcome Cafe with people dropping in and out, helping themselves to refreshments and sitting down for a chat. We might have a speaker occasionally or a quiz, and a quiz will be on the tables at the first session as an ‘ice-breaker’

We wanted to keep the close connection with the church therefore the Group would meet on the second Thursday of the month with Corporate Communion on the 3rd Thursday. This would enable tea and coffee to be served after Mass on two Thursdays thus enabling church and non church members to socialise on an informal basis. The new group will run until August when a review will take place and a small

committee has been set up so that the group will run as smoothly as possible.

The new group's motto is "Friendship over a cuppa"

The Little Angels Toddler Group was paused for a few months, following the sad death of our beloved Lucy Hornby, who had played such an active role, but will re-start in 2025 with a slightly different format.

20 Nov, Beaver Leader Sam Cross wrote: "The Beaver trip to the church was a great success and we just wanted to say thank you to both of you for allowing us to come and explore the church. We would like to come again in a couple of years when we have new Beavers."

The Welcome Café (an initiative started in 2022 as an open-house drop-in coffee stop in the Spire Room from 10am-12noon on the first Monday of each month), continued to prove hugely successful, with an average of 35-40 people attending equally from the church and wider community.

We held two Music Nights which sold out and brought in many local people who do not usually attend Church. They also raised significant funds for the Church..

On 2 April (after the Music Night) Jo C wrote: "I would like to thank you for a most enjoyable evening. My friend & I loved the song choices & thank all the musicians & singers for entertaining us so well. Looking forward to the next event. "

St Mary's Drama Group production of 'A Breath of Spring' was very well received.

Village events such as Remembrance Sunday and Merchant Navy Day continue to make connections and serve our community in marking important days.

As a pastoral/outreach follow-up to ministry amongst the bereaved this year saw a return to the two services for remembering departed loved ones (one in June; one at all Souls in November). Everybody who had had contact with a funeral connected with St Mary's was invited and the service was live-streamed. Attendances were high and comments appreciative.

July was a repeat of the Pet Service - although to be fair it was entirely dogs!

20 Nov, following the interment of her mum's ashes, RV wrote: "Thank you so much for such a lovely service on Saturday. It felt really special and appropriate, and it gives us another layer of closure, as well as peace, to know that Mum is now with Dad, which is where she always wanted to be. Thank you for taking it so gently, empathetically and sympathetically, it was much appreciated. It was also incredibly kind of you to make all the arrangements with Mark and Carly - thank you"

Connection with the schools was more than the previous year. East Preston Infant School came to celebrate Christmas at Church in December: three cohorts included almost the entire school. East Preston Junior School had more regular contact through the year: they came to church in February to learn about parables; three cohorts came in February/March to learn about Ceremonies; Fr Andrew went into school for an all morning session on Understanding Parables And The Bible in March; and Fr Andrew went into school for most of an afternoon to talk about Pilgrimages in December.

An August Afternoon Tea in the Vicarage Garden sadly had to be cancelled as it clashed with another significant local event; and in conjunction with East Preston Parish Council St Mary's became a Warm Spaces Venue, serving hot soup and rolls, teas & coffees every Monday from the start of January to the end of March..

After the EP Festival the Chair wrote: "On behalf of the Festival Committee, I would like to say that we are very grateful to you for allowing us the use of the Spire Room as an HQ for the Parade...[and] acting as Head Judge... and for joining us afterwards in the procession... Thank you for being part of it."

We are seeing new faces throughout the year, many of whom are joining us - some occasionally, some regularly. Patterns of church going often seem to fluctuate, and if everybody who worshipped at St Mary's occasionally came every Sunday it is likely that there would be standing room only.

Provision of the Church building for people to enjoy

As well as celebrating many Occasional Offices in 2024, the church building remained open each day between about 8.30am and 5pm and a constant stream of people dropped in to sit, pray, light a candle and enjoy the silence. Many remarked not only how refreshing it is to find an open church but also the sense of peacefulness and spirituality the church pervades. It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. It appears that there is a growth in seeing the church building as being *for the village*, not just 'for religious people on a Sunday': a rise in 'ownership' seems to be taking place.

The church building continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

After their wedding in St Mary's on 20 July, JF wrote: "I wanted to drop a quick note to thank you for doing such a wonderful service on our wedding; you set the tone perfectly for the rest of the day and so many people came up to us to say what a great, uplifting and happy service it was. Thank you again for such a wonderful warm and positive service, we couldn't be happier! Hope to see you again in the near future."

We continue to explore the survey by East Preston Parish Council's *Greener Buildings Project* and the Brighton and Hove Energy Services Co-operative (BHESCO) and to work out ways to implement the findings and reduce our carbon footprint.

The provision of flowers - especially for high days and holy days - is now shared between the East Preston Floral Club and St Mary's Jenny Bromfield. We remain very grateful for their input and the great pleasure the flowers bring. The Fabric Committee met monthly to draw up plans for implementing the Quinquennial Inspection. The challenges of maintaining a Grade 1 listed building continue to exercise the PCC and especially the Friends of St Mary's. We continue to be hugely appreciate of the fabulous work Friends of St Mary's does in order to raise funds for the church fabric and to help us make sure the building is here for future generations.

Provision of tangible support to the poor and needy

During the year many collections were made for the Littlehampton & District Food Bank, the Diocesan Family Support Work and Worthing's Turning Tides homeless project: people showed their love and compassion in practical ways with tinned, dried and packet goods, toiletries and other essentials. St Mary's continued to operate as a drop off/collection point for aid to Ukraine which continued throughout the year. Various other activities during the year support the Children's Society; the NSPCC; Christian Aid; and Aspens (through re-cycling.)

FINANCIAL REVIEW

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £95,842 (£80,314 in 2023); total expenditure on general unrestricted funds was £84,417 (£85,426 in 2023) and these are detailed in the Financial Report below. This is possible only because we are using a legacy to fund our day to day expenditure - and obviously this situation cannot continue in the long term.

We continue to encourage people to join the Parish Giving Scheme (PGS), and undertook a Stewardship Campaign in November to highlight and make our financial situation as transparent as possible.

The PCC was grateful for various donations to the Fabric Fund, through Friends of St Mary's as the EPIC Appeal reached its target.

We have been grateful to Erica Hussey who stepped in as Treasurer following Tina Poole's tragic family circumstances. We wish Tina and her family all the best as they face a slightly uncertain future.

Erica has been doing a marvellous job and we are so grateful for her calm expertise.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure facing the PCC was the sum of £81,445 (£78,795 in 2023) levied by the diocese for our share of all churches' Parish Ministry Costs (PMC). During the year the contribution from St Mary's was £50,000 or 61% (72%: £57,000 in 2023). We strive to increase this and note the disappointing drop in real terms.

The PMC relates directly to the parish support (21%), ministry support (16%) and ministry costs (63%) of having a full time, stipendiary parish priest. This includes elements such as training of new ordinands; a contribution to national church funds; and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches (such as ours) who are less able to meet their PMC.

Staff costs

The PCC pays for the organist, Daniel Paine, whose musical talents greatly enhance our worship. Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the Vicar by paying Council Tax, Water and environmental charges for the Vicarage. Expenses are also paid in connection with official duties for the Vicar.

There were no other payments to the trustees, or persons related to or connected to, the trustees.

Reserves Policy

It is the PCC's Policy:

- to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- to spend restricted and endowment funds in line with their terms and conditions
- to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to follow their example and pass on our faith to this current generation.

Management of Risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of St Mary's. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Reliance upon the Diocese to continue to provide financial support whilst we work towards paying our full Parish Ministry Costs for clergy ministry.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its its finances, its Mission Action Plan and its plans for greater use of the church buildings as conditions allow.

Engaging with the Parish Giving Scheme is a much more reliable, safe, efficient way of maximising support for St Mary's, and we will continue to encourage supporters to use this method.

Future uncertainties

Our inability to meet our PMC is a concern, but the Stewardship campaign has already proved helpful in financial terms and therefore in planning for the future. We recognise that the demographic profile of worshippers at St Mary's matches very well the general demographic of East Preston: this is weighed more towards those of retirement age, rather than young families.

It is also important to realise that St Mary's faces challenges not shared by our immediate neighbours. We are a relatively modern parish (achieving separate status in 1914); we do not have historic trust funds, legacies, property, land or investments which provide income. The Spire Room (the closest thing we have to a church hall) is too small for regular hiring as (for example) a nursery. Our building is very small and inflexible to use for other purposes.

Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

Since the APCM of 2023 the following served as members of the Parochial

Church Council: *ex-officio*:

Incumbent: The Rev Andrew Perry (Chair)

Church Wardens: Mrs Mary Jeavons (Vice-Chair)

Mr Christopher Wood

PCC Secretary: Mrs Ann Mathias

Honorary Treasurer: Mrs Erica Hiussey

Deanery Synod: Mrs Pauline McLelland

vacancy

vacancy

vacancy

Elected members:

Mrs Lynne Brunton

Mr Jack Cogman

Ms Laura Easton

Mr Bill Gale

Mrs Tracey Hammond (*Safeguarding*)

Mr Laurie Hearn
Mr Robert Hudson
Mrs Sheena Hudson
Mr George Lea
Mrs Helen Smith
Ms Lois Townsend

We are deeply grateful to Wendy Allen for her wonderful work as PCC Secretary. Wendy has had to stand down for health reasons, but she left the PCC administration in excellent shape for her successor, Ann Matthias, to whom we are most grateful for taking over this huge role.

Membership of the PCC is determined under the Church Representation Rules and consists of certain *ex-officio* members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Electoral Roll Report

At the start of 2024, 106 were on the Roll and at the end, 109.

60% live in the parish and 40% outside.

During the year 2024, 2 people died and 1 person moved away.

At the start of the previous year, 104 were on the Roll.

Lynne Brunton, Electoral Roll Officer

Fabric (Buildings) Report

2024 opened with the commencement of Phase 1 of the church restoration. The main requirement was to restore the North wall. The wall suffered from damp created by the incorrect concrete rendering on the outside. This was successfully stripped and lime based rendering was applied and repainted with lime based paint replicating that used centuries ago. The remaining walls were also painted to give a uniform appearance. Following the requirements of the Q R, the tower was cleared of all vegetation and repaired as necessary.

The brickwork of the Spire Room was repointed. All the gutters and drainpipes were cleaned and painted. With this work completed, we had a fully restored exterior to the church.

At this time we could not consider further work as funds were not available, but we pressed on with the arrangements for Phase 2, the internal restoration.

George Lea, Chair, Fabric (Buildings) Committee

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Church Wardens
Mary Jeavons & Chris Wood.

Signed.....

Signed.....

Date.....

PCC of St Mary The Virgin East Preston With Kingston

31st December 2024

Creditors

	2024	2023
Creditors		
Reallocate	-296.00	-296.00
Womens fellowship	1581.68	2119.68
Flower club	457.44	624.07
Childrens's society	38.27	38.27
Electric	202.56	189.24
Gas	202.85	163.97
Father Andrew's expenses	128.25	109.45
Grundon wheelie bin	91.58	61.61
R Little (garden - vicarage)	200.00	180.00
HMRC	31.80	
Daniel extra	128.20	
100 club subscriptions paid in advance	635.00	595.00
Zinnia payroll	240.00	120.00
Little Angels	1024.02	809.92
Hayes and Finch		
Diocese wedding/funeral fees	804.00	599.00
WSCC inspect fire extinguishers	76.80	
Cleaning altar cloths	50.00	
Cleaning spire room	189.00	54.00
Fund raising costs - Drama group		28.00
	<u>5785.45</u>	<u>5396.21</u>
Accruals		
Reallocate	296.00	296.00
Light and heat	320.00	320.00
Telephone	79.00	79.00
Deanery sub (08)	430.00	430.00
	<u>1125.00</u>	<u>1125.00</u>
Other Creditors		
Provisions		
Father Philips	605.00	605.00
Digger Wakefield	115.00	115.00
	<u>720.00</u>	<u>720.00</u>

7630.457241.21**Womens Fellowship**

Opening balance 01/01/21 1566.68

Bankings	Oct	88.00
	Nov	65.00
	Dec	60.00
	Dec	<u>105.00</u>

318.00

Cheque Payments

Xmas party	140.00
Patient link	218.00
Guide Dogs	<u>120.00</u>

478.00

Cheque written back - speaker

25.00

Balance at 31/12/21

1431.68

Bankings	apr	490.00
	nov	<u>160.00</u>

2081.68

Cheque payment

air ambulance	25.00
Christmas tree	<u>50.00</u>

Balance at 31/12/22

2006.68

Cheque payment

St Barnabus	160.00
Speaker	30.00
Speaker	80.00
Speaker RNLI	50.00

Bankings Feb 150.00

Re education Africa 283.00

Balance at 31/12/23

2119.68

Cheque Payment

Education West Africa	283.00
St Barnabus	35.00
Christmas tree	50.00
Donation St Barnabus	250.00

Bankings -80.00

Balance at 31/12/24

1581.68

Little Angels

Balance at 01/01/22	709.92
Donation festival committee	<u>100.00</u>
Balance at 31/12/23	<u><u>809.92</u></u>

Banking August	114.10
Donation festival committee	<u>100.00</u>
Balance at 31/12/24	<u><u>1024.02</u></u>

Job Description - Treasurer

Bookkeeping

Bankings

- From weekly sheets enter figures onto spreadsheets
- From bank statements enter transfers onto spreadsheet
- Reconcile bankings to bank statements

Cheque Payments

- From paid invoices enter figures and details onto spreadsheet
- From bank statements enter standing orders and direct debits onto spreadsheet
- From bank statements enter transfers onto spreadsheet
- Reconcile payments to bank statements

Bank Accounts

- Agree bank control account re current a/c
- Agree bank control account re deposit a/c
- Agree bank control account re freewill offering a/c
- Agree bank control account re business premium a/c

Creditors/ Debtors

- Identify creditors/debtors paid/received and update schedule

Trial Balance

- Prepare and agree trial balance

Nominal Ledger

- Prepare and update supporting schedules

Financial Accounts etc

- Prepare financial accounts
- Prepare annual budget
- Liase with independent examiner
- Present quarterly accounts at PCC meetings
- Present final accounts at AGM

Formal filing requirements

- Annual return - charity commission
- Annual return re Diocese
- Payroll returns to HMRC

General

- Liase with vicar on all financial matters
- Correspond with bank
- Advise PCC on grants etc
- Ensure compliance with government bodies eg charity commission and HMRC
- Liase with sub committees eg Friends of St Marys and 100 club

PCC of St Mary The Virgin East Preston With Kingston

31st December 2024

Parish Giving

	2023	2023	2023	2024	2024	2024	Leavers	Joiners
	Gift Aid	Donation	Total	Gift Aid	Donation	Total		
January	437.64	3966.75	4404.39	558.11	2533.50	3091.61	1	2
February	424.16	1942.85	2367.01	573.27	2777.29	3350.56	0	7
March	424.16	1942.85	2367.01	578.27	2797.29	3375.56	0	1
April	437.64	1996.75	2434.39	593.11	3856.63	4449.74	0	1
May	424.16	1942.85	2367.01	578.27	3797.29	4375.56	0	0
June	424.16	1942.85	2367.01	578.27	3797.29	4375.56	0	0
July	448.94	2041.93	2490.87	622.54	3892.19	4514.73	0	1
August	467.27	2116.82	2584.09	609.29	3923.16	4532.45	0	0
September	467.85	2127.40	2595.25	609.44	3926.82	4536.26	0	0
October	486.02	2200.11	2686.13	673.01	4181.08	4854.09	1	3
November	475.10	2156.45	2631.55	635.48	4030.94	4666.42	0	0
December	501.48	2241.89	2743.37	658.43	4122.73	4781.16	1	1
	5418.58	26619.50	32038.08	7267.49	43636.21	50903.70	3	16

Additional received January	5.00	1497.20	1502.20
Additional received August	5.00	19.70	24.70
Additional received December	5.00	19.70	24.70
	7277.49	45153.11	52430.60

St Mary's PCC

Financial Report

For The Year Ended 31st December 2024

The PCC is a registered charity. Since the registration of the charity, both the Friends of St Mary's and the 100 club have been amalgamated within the financial accounts. The friends are shown as a restricted fund and as such can only be used for major repairs to the church. The 100 club is included in the general fund.

The accounts are produced on an accruals basis, as this is best practice.

I am delighted to report a significant improvement in the finances of the PCC.

The accounts for the year ended 31st December 2024 show a profit of £19,516, split between general funds of £11,425 and restricted funds of £8,091. (Last year there was a combined loss of £11,284, general fund loss of £14,722, restricted funds profit of £3,285).

Total income increased by £85,914. Voluntary income increased by £61,225, which is reflected by the successful stewardship campaign, and also by generous donations to the EPIC appeal. Fund-raising increased by £9,844, which includes the Christmas tree festival. Investment income increased by £853. Fees from weddings and funerals increased by £3,675. Grants increased by £9,650, which includes the listed places of worship grant of £9,545. Sundry income includes the hire of the spire room.

Total expenditure increased by £55,007. Fund raising costs increased by £483. The parish share cost decreased by £7,000. The parsonage house costs increased by £833, and relates to council tax and garden upkeep. Church running expenses increased by £1,060 and comprises of insurance, and light and heat. Church maintenance increased by £50,937 of which £52,312 is re Traditional stone for the restoration of the north wall of the church. The upkeep of the churchyard increased by £1,381 and includes the standpipe repair. Upkeep of services increased by £2,213. Professional fees include architect fees of £5,462.

Statement of Financial Activities

	Forecast 2025	Year to 31st December 2024	Year to 31st December 2023
Income			
Voluntary income			
Planned giving	52000	51888	31894
Tax recoverable	9000	10849	8019
Legacies			
Collections open plate	3000	4430	4551
Special collection			
Donations	5000	48805	10283
Activities for generating funds			
Fund raising	12000	23328	13484
Income from investments			
Interest and dividends	1000	1603	750
Income from church activities			
Fees from weddings and funerals	8000	9826	6151
Other incoming resources			
Grants	500	10085	525
Sundry income	1000	2180	1423
	<u>91500</u>	<u>162994</u>	<u>77080</u>
Expenditure			
Fund raising costs	2000	4231	3748
Church activities			
Special collections			
Ministry			
Diocesan parish share	57000	50000	57000
Clergy expenses	2000	914	740
Parsonage house expenses	7000	7978	7145
Curate expenses			
Church running expenses	5000	4376	3316
Church maintenance	4000	55444	4507
Churchyard upkeep	1000	2160	779
Organist and choir	2500	2544	2384
Upkeep of services	3000	3651	1438
Wedding and funeral costs	3500	3481	2459
Depreciation			174
Stationery	2000	2098	1794
Sundry expenses	1000	945	715
Professional fees	500	5702	2318
	<u>90500</u>	<u>143524</u>	<u>88517</u>
Loss/Gain on investment assets revalued		46	153
Net (Loss)/Profit	<u>1000</u>	<u>19516</u>	<u>-11284</u>

**Year to
31st December
2022**

36440

10192

4790

102

14529

21243

150

8930

350

2424

99150

3744

102

55000

1286

6082

1635

3284

3165

993

2870

1960

3893

175

1704

1026

240

87159

-243

11748

PCC of St Mary The Virgin East Preston With Kingston

31st December 2024

Debtors, Stock, Investments and Cash at Bank

	2024	2023
Debtors		
Income tax recoverable re gift aid		
Qtr to March		
Qtr to June		
Qtr to Sept		
Qtr to Dec		
2024	£13933 @ 25%	3483.00
2023	£12776 @ 25%	3194.00
Friends	2023 £420 @ 25%	105.00
	2024 £435 @ 25%	108.75
Weekly sheet		287.28
Other Debtors and Prepayments		
Hire of spire room	Funtastic futures	840.00
		240.00
Recycle for charity	11.75	9.25
Ledger stone funerals	89.00	
CCLI subscription re 2025	343.00	314.00
	<u>4875.50</u>	<u>4149.53</u>
Stock		
Wafers, Wine, Candles etc	<u>250.00</u>	<u>250.00</u>
Investments		
Foundation of George Oliver		
(231 shares CBF C of E investment fund)	344.47	334.37
Bell Acre Charity		
(81 COIF Charity investment fund)	1643.76	1607.44
	<u>1988.23</u>	<u>1941.81</u>
Cash At Bank and in Hand		
Bell Acre Charity	819.39	819.39
Business Premium a/c	64296.08	22393.67
Nat West account	100.00	100.00
Current account	6733.06	-930.00
Flower cash	193.74	166.63
Cash in hand	12.78	4.00

Freewill Offering a/c	4339.75	43035.75
100 club	2839.00	2600.00
Friends of St Marys	<u>73502.69</u>	<u>65514.05</u>
	<u>152836.49</u>	<u>133703.49</u>

St Mary's PCC

Analysis of Nominal accounts

For The year Ended 31 December 2024

Fund Raising Income	2024	2023
CWWG talk		233
Stamps	9	
Harvest supper	207	170
Pancake social	150	260
Drama group	130	38
Amazon smile		59
"easy fund raising"		67
At EP festival		307
Play	1389	2646
Sale of olive tree	60	
100 club	3524	3430
Poppy cascade café	403	
Afternoon tea party		340
Friends subscriptions	630	580
Friends fundraising	10	40
Friends brunch	743	565
Recycle	184	67
Repair café	344	
Welcome café	256	305
Advertising	348	
Paypal giving		23
Music night	2175	902
Christmas tree festival	11872	
Warm spaces funding	894	
Sale of christmas cards		983
Xmas fayre		1392
Mandy Paine concert		1077
	<u>23328</u>	<u>13484</u>
Fund Raising Expenditure		
Harvest supper	55	61
100 club prizes	1400	1425
Welcome folders	417	
Friends fund raising costs	1116	228
Welcome café	59	
Repair café	15	
Music night	130	75
Friends Brunch	187	209
Mandy Paine concert		49
War graves speaker		30
Play	673	807
Tea party		55
Pancake social	19	92

Printing christmas cards		576
Xmas fayre		97
Warm spaces food	160	44
	<u>4231</u>	<u>3748</u>

Sundry Income

Insurance prize		130
Hire of spire room	1510	781
Coffee	670	512
	<u>2180</u>	<u>1423</u>

Sundry Expenses

Subscriptions		
CCLI	314	293
DBS check		6
Refreshments	427	348
PRS licence	89	
Donation re de-fib training	75	
Churches Together		50
Friends	30	
Bank interest	10	
Go cardless		18
	<u>945</u>	<u>715</u>

Professional fees

Payroll	240	240
Architect	5462	2078
	<u>5702</u>	<u>2318</u>

Donations Received

Mary Wyatt	250	
Re church yard		225
Sum up	3205	1554
Friends appeal	43164	2620
Drama group		100
Parishoner	100	100
Friends of Langmeads	100	100
R & C White	500	
Andrew Rogers	150	
George		224
Sponsor printing costs		576
Little Angels		100
Sutton		100
Hawkins	240	195
Penny	360	270
Flowers	405	

Interest Received

Bell acre	44	44
George Oliver	8	7
Friends	837	382
HMRC		
General	714	317
	<u>1603</u>	<u>750</u>

Church Running Expenses

Insurance	1476	1124
Light and heat	2900	2192
	<u>4376</u>	<u>3316</u>

Grants Received

Churchyard	350	350
LPW grant	9545	
EP Parish council	190	175
	<u>10085</u>	<u>525</u>

Upkeep of services

Hayes & Finch	1633	675
BT - broadband	728	625
Laundry	180	104
Lecturn microphone etc		34
Flowers	469	
World day of prayer	446	
Sunday/family	195	
	<u>3651</u>	<u>1438</u>

Planned Giving

Gift aid donations

Planned giving weekly	1412	5176
Planned giving monthly	50476	31269
	<u>51888</u>	<u>36445</u>

Tax recoverable

Gift aid	3483	3193
Gift aid Friends	109	105
Re gift aid claim adj	-26	-698
Gift aid re parish giving	7283	5419
	<u>10849</u>	<u>8019</u>

St Mary's PCC

Cash Account (Weekly Sheets)

For The Year Ended 31st December 2024

Cash in hand b/fwd 4.00

Movement 6.39

10.39

Cash in hand c/fwd 10.39
3/31/2024

10.39

Cash in hand b/fwd 10.39
4/1/2024

Movement 15.65

26.04

Movement

Cash in hand c/fwd 26.04
6/30/2024

26.04

Cash in Hand b/fwd 26.04
01/07/24

Movement 24.43

Error July 1.00

51.47

Movement

Cash in hand c/fwd 51.47
30/09/24

51.47

Cash in Hand b/fwd 51.47
10/1/2024

Movement -38.69

12.78

Cash in Hand c/fwd 12.78
12/31/2024

12.78

	677.00	57.51	16.49	10.00					508.00	25.00			60.00 olive tree				
	1380.00	104.00		15.00							11.10		1149.90 music night	100.00			
Bell Acre	11.12						11.12										
D Penny	30.00															30.00	
Hawkins	20.00															20.00	
Parish giving	573.27															573.27	
US Dollars	21.89															21.89	
	42.38											42.38					
Waves	69.60												69.60				
Tudor Tavern	69.60												69.60				
Sum up	9.83															9.83	
Sum up	9.83															9.83	
Parish giving	2797.29															2797.29	
sum up	16.72															16.72	
Buds&Blooms	69.60												69.60				
R Bromfield	89.27						89.27										
Tribe	262.00								262.00								
Parish giving	578.27															578.27	
sum up	24.58															24.58	
Quest DC	69.60												69.60				
	139.74											139.74					
sum up	9.83															9.83	
	44.35												44.35				
	3134.90												3134.90				
sum up	4.92															4.92	
	235.08												235.08				
	460.00												460.00				
	34256.11	740.31	-6.39	460.00	93.77	256.40	0.00	387.67	0.00	1401.00	225.00	115.18	16423.79	1891.75	0.00	947.70	11319.93

	Total	Weekly Collections				Womens Fellowship	Flower Club	Sundry	Weddings	Funerals	Hire of Spire Room	Candles etc	Transfers	Fund Raising	100 club	Donations Legacies	Parish Giving
		Cash	Balance	Gift Aid	Coffee												
April	190.00	153.11	-21.63	40.00	16.40												
	858.00	45.00	15.62	25.00	21.83		130.00 drama club s		562.00					8.55 welcome café	20.00		
	123.00	50.00	9.50	10.00	27.00												
	202.36	141.00	4.81	20.00	30.55												
	29.75												29.75				
Dean Jones	228.00								228.00								
Penny	30.00														30.00		
Sum up	117.97														117.97		
Recycle charity	3.75													3.75			
Hawkins	20.00														20.00		
	108.00												108.00				
sum up	29.50														29.50		
	3856.63															3856.63	
Repair café	295.00									295.00							
sum up	9.83														9.83		
R&C White	500.00														500.00		
	258.17												258.17				
sum up	4.92														4.92		
Arun East U3A	160.00									160.00							
	593.11															593.11	
	242.39												242.39				
sum up	7.37														7.37		
	40.28												40.28				
	279.34												279.34				
sum up	97.50														97.50		
sum up	48.75														48.75		
Coop	455.00								455.00								
	4885.65												4885.65				
	10.00												10.00				
May	Penny	30.00													30.00		
	Hawkins	20.00													20.00		
	Amazon	0.00															
	55.00	51.00	-1.00	5.00													
	285.00	85.30	-2.20	50.00	16.80				89.00		12.10			34.00 welcome/repair café			
	155.00	131.00	-6.00	30.00													
	452.10												452.10				
Sum up	4.92														4.92		
Sum up	78.66														78.66		
	3797.29															3797.29	
Warm spaces	894.60													894.60 Parish council			
Sum up	4.92														4.92		
Sum up	34.41														34.41		
Sum up	9.83														9.83		
	76.82												76.82				
	134.61												134.61				
Sum up	14.76														14.76		
Recycle charity	18.85													18.85			
	162.32												162.32				
	578.27															578.27	
	59.60												59.60				
	1000.00												1000.00				

	Hawkins	20.00															20.00	
	J Firman	567.00						567.00										
	Sum up	44.24															44.24	
	CW war graves	9.00															9.00	
	Tribes	227.00							227.00									
	Sum up	4.92															4.92	
	Parish Giving	622.54															622.54	
	Sum up	19.67															19.67	
	Sum up	29.49															29.49	
	Sum up	39.32															39.32	
Aug		373.70	105.00	2.00	35.00	19.50	80.00				15.20		117.00	welcome café/drama				
		79.85	22.00	6.34	35.00	16.51												
		150.00	97.00	-13.54	55.00	11.54												
	HMRC gift aid	3272.91						3272.91										
	Sum up	14.75															14.75	
	Sum up	49.15															49.15	
		1000.00										1000.00						
		9000.00										9000.00						
	Sum up	9.83															9.83	
	D Penny	30.00															30.00	
	Sum up	4.92															4.92	
	Parish Giving	3923.16															3923.16	
	sum up	29.50															29.50	
	Hawkins	20.00															20.00	
	Parish Giving	5.00															5.00	
	Parish Giving	19.70															19.70	
	Tribes	35.00							35.00									
	Dean Jones	228.00							228.00									
	sum up	4.92															4.92	
	Recycle 4 chari	17.60											17.60					
	CCLA	11.12						11.12										
	sum up	29.49															29.49	
	sum up	29.50															29.50	
	Tribes	228.00							228.00									
Sept		130.00	58.00	3.18	35.00	33.02					0.80							
		1852.00	60.00	-26.16	95.00	15.05							1231.11	repair & play	250.00	Mary Wyatt		
		520.74	66.20		15.00	30.35					13.60		74.59	drama	40.00			
		206.50											206.50	harvest				
	sum up	29.50															29.50	
	Penny	30.00															30.00	
	Hawkins	20.00															20.00	
	sum up	9.84															9.84	
	parish Giving	609.29															609.29	
	parish Giving	3926.82															3926.82	
	sum up	29.49															29.49	
	sum up	16.72															16.72	
	sum up	19.66															19.66	
	parish Giving	609.44															609.44	
	sum up	4.92															4.92	
	sum up	4.92															4.92	
	sum up	54.07															54.07	
		36818.77	604.40	-24.43	320.00	176.42	80.00	114.10	3284.03	1132.00	1784.00	0.00	67.60	10494.10	1671.70	1925.00	1003.44	14186.41

Date	Total	Weekly Collections				Women's fellowship	Little Angels	Baptisms	Weddings	Funerals	Hire of Spire Room	Candles etc	Transfers	Fund Raising	Interest	Donations Legacies	Parish Giving
		Cash	Balance	Gift Aid	Coffee												
Oct	93.00	40.00	-24.75	60.00											17.75 welcome		
	17.00														17.00 repair		
	1025.00														1025.00 music night		
	550.00	19.60	26.14	45.00	61.71							45.00			352.55 poppy cascade café		
	sum up	8.85													8.85 re play		
	sum up	68.82														68.82	
	Brockenhurst	160.00								160.00							
	Dean Jones	228.00							228.00								
	sum up	59.00														59.00	
	sum up	70.80														70.80	
	sum up	4.93														4.93	
	sum up	19.75														19.75	
	sum up	49.36														49.36	
	sum up	29.67														29.67	
	sum up	19.77														19.77	
	sum up	33.10														33.10	
	D Penny	30.00														30.00	
	Hawkins	20.00														20.00	
	Parish giving	4181.08														4181.08	
	EP festival	100.00					100.00										
	EP festival	150.00														150.00	
	Recycle 4 chari	11.00												11.00			
	Parish giving	673.01														673.01	
	Dean Jones	228.00							228.00								
	Dean Jones	262.00							262.00								
	sum up	42.52														42.52	
Nov	422.95	202.00	28.90	40.00	25.50							95.10			31.45 welcome café		
	33.05														33.05 repair café		
	151.00	69.96	-4.18	10.00	46.15							6.10				22.97	
	sum up	60.24														60.24	
	sum up	14.81														14.81	
	sum up	133.40														133.40	
	sum up	12.84														12.84	
	sum up	14.80														14.80	
	Hobdens	20.00								20.00							
	sum up	44.48														44.48	
	Parish giving	4030.94														4030.94	
	sum up	14.82														14.82	
	sum up	69.13														69.13	
	sum up	69.15														69.15	
	sum up	4.93														4.93	
	Parish giving	635.48														635.48	
	Roy Allen	90.00														90.00	
	Green	647.00						647.00									
	EPCC	240.00														240.00 repair café	
	EPCC	50.00														50.00 re poppy refreshments	
	re F Myer	250.00							250.00								
	Tribes	228.00							228.00								
	Penny	30.00														30.00	
	Hawkins	20.00														20.00	
	recycle 4 charit	20.90												20.90			
	CCLA	11.38													11.38		
Dec	661.50	436.08	0.81	165.00	22.40							2.85			34.36 repair & welcome		

	690.00	606.40	-4.2	45.00	42.80													
	376.00	232.82	15.97	10.00	17.21													100.00 Langmeads
sum up	106.69																	106.69
sum up	4.94																	4.94
sum up	98.84																	98.84
sum up	9.89																	9.89
Parish giving	4122.73																	4122.73
Parish giving	658.43																	658.43
Parish giving	5.00																	5.00
Parish giving	19.70																	19.70
sum up	451.50																	451.50
sum up	29.61																	29.61
sum up	9.89																	9.89
sum up	24.72																	24.72
Patient link	30.00								30.00									
Martlett re xmi	50.00																	50.00
sum up	84.00																	84.00
sum up	64.18																	64.18
Penny	30.00																	30.00
Hawkins	20.00																	20.00
sum up	4.93																	4.93
	0.00																	
	0.00																	
	23006.51	1606.86	38.69	375.00	215.77	0.00	100.00	0.00	647.00	1196.00	210.00	149.05	0.00	1841.91	11.38	2288.48	14326.37	

		20.00		20.00													
	dd	Crown gas	124.43												124.43		
	dd	Southern Water	51.40								51.40						
			209.57		209.57												
			374.79		374.79												
	dd	Diocese	4167.00										4167.00				
	so	Daniel Paine	192.00							192.00							
			89.26		89.26												
Mar		740 Cinders cleaning	108.00				108.00										
		741 Chris Wood	120.01				40.00 pots		61.11 warm spaces		18.90 pancakes						
		742 Hayes And Finch	79.28				79.28										
		743 licence play & music night	42.00								42.00						
		744 R Little	300.00									300.00					
		745 Stamps	24.00		24.00												
		746 Hayes And Finch	88.52				88.52										
		747 Hayes And Finch	89.27				89.27										
	dd	Grundon	64.34						64.34								
	dd	Ricoh	167.14		167.14												
	dd	EDF	154.10												154.10		
		748 All sparks Works Ltd	240.00				240.00										
	dd	ecclesiastical	123.10		123.10												
			69.60		69.60												
			9.83		9.83												
			573.27		573.27												
			2520.93		2520.93												
			30.00		30.00												
			790.99		790.99												
			20.00		20.00												
			262.00		262.00												
	dd	crown gas	128.90												128.90		
			370.09		370.09												
			196.18		196.18												
	dd	Southern Water	51.40								51.40						
			533.00		533.00												
	dd	BT	54.18				54.18										
	dd	Diocese	4167.00										4167.00				
	so	Daniel Paine	192.00							192.00							
		738 R Little	160.00									160.00					
			33424.20	283.00	14056.12	369.24	664.09	779.79	781.63	407.24	220.57	576.00	88.90	1217.65	12497.00	599.00	883.97
April		749 World day of prayer	446.40							446.40							
		750 Easter family service	38.28						38.28								
		751 Refreshments re family servic	10.00							10.00							
		752 Cinders	108.00				108.00										
		753 Father A	242.39									242.39					
		754 Diocese	584.00											584.00			
		755 R Little	200.00									200.00					
	dd	EDF	181.17												181.17		
	dd	Grundon	37.63							37.63							

	dd Ecclesiastical	123.10		123.10			
	dd ADC	324.65				324.65	
		79.69		79.69			
		59.50		59.50			
		4152.63		4152.63			
		295.00		295.00			
		546.02		546.02			
	dd Crown gas	153.31					153.31
		376.52		376.52			
		758.03		758.03			
	dd s water	51.40				51.40	
	dd BT	59.60			59.60		
		97.50		97.50			
	dd Diocese	4167.00					4167.00
	so Daniel	192.00				192.00	
May	756 Cinders	135.00			135.00		
	757 Lighting in spire room	128.50			128.50		
	758 Banner re drama group	60.00				60.00	
	759 Chris Wood	126.68				126.68	warm spaces 37, welcome 20, music night 70
	dd Grundon	69.25			69.25		
	760 R Little	290.00				290.00	
	761 Baker Press	417.60		417.60			
	dd EDF	169.02					169.02
	762 Laundry	130.00			130.00		
		202.36		202.36			
	dd Ecclesiastical	123.10		123.10			
	dd ADC	329.00				329.00	
		55.00		55.00			
		83.58		83.58			
		30.00		30.00			
		4691.89		4691.89			
		24.92		24.92			
	dd Crown gas	86.65					86.65
	dd S water	51.40				51.40	
		144.60		144.60			
		667.27		667.27			
	dd BT	59.60			59.60		
		811.50		811.50			
	dd Diocese	4167.00					4167.00
	so Daniel	192.00				192.00	
		228.00		228.00			
June	763 Hayes & Finch	260.72			260.72		
	764 Cinders	54.00			54.00		
	765 Ricoh	283.47		283.47			
	766 R Little	390.00				390.00	
	dd Grundon	85.88			85.88		
	767 Cinders	81.00			81.00		
	768 St Barnabus	35.00	35.00				
	dd EDF	139.20					139.20

			11.12		11.12												
	dd	Ecclesiastical	123.10		123.10												
	dd	ADC	329.00									329.00					
			369.90		369.90												
			39.33		39.33												
			687.00		687.00												
			3591.29		3591.29												
			10.82		10.82												
			307.66		307.66												
			428.10		428.10												
			4.92		4.92												
	dd	S water	66.94									66.94					
	dd	CRown gas	30.10											30.10			
	dd	Ricoh	283.47			283.47											
	dd	BT	59.60					59.60									
	dd	Diocese	4167.00										4167.00				
	so	Daniel	192.00							192.00							
			0.00														
			38788.36	35.00	18754.15	369.30	984.54	506.50	607.80	456.40	192.76	576.00	186.68	2274.78	12501.00	584.00	759.45

July	dd	Ecclesiastical	123.10		123.10												
	so	Arun dc	329.00									329.00					
	dd	EDF	88.39														88.39
	dd	Opus energy	0.00														
	dd	Grundon	64.48							64.48							
	dd	S Water	66.94										66.94				
	dd	BT	59.60						59.60								
	dd	Parish Quota	4167.00											4167.00			
	so	Daniel	192.00								192.00						
		769 Childrens service	40.00						40.00								
		770 Diocese	1196.00												1196.00		
		771 Southern Counties	68.76							68.76							
		772 Father Andrew	101.60										101.60				
		772 Stationery	139.97			139.97											
	tfr	Xmas tree	50.00	50.00													
		773 Short & Sweet refreshments	10.70						10.70								
			9.84			9.84											
			578.27			578.27											
			54.08			54.08											
			522.00			522.00											
			3892.19			3892.19											
			44.24			44.24											
			227.00			227.00											
Aug	dd	ecclesiastical	123.10		123.10												
	dd	Arun dc	329.00									329.00					
	dd	EDF	32.72														32.72
	dd	EDF	322.92														322.92
	dd	Grundon	100.70							100.70							

		796 Short & Sweet service	34.67				34.67										
		797 Hayes & Finch	322.67				322.67										
		798 Music re music night	25.00							25.00							
		799 Daniel	64.60						64.60								
Nov		800 R Little	440.00									440.00					
		801 Cinders	108.00				108.00										
		802 tea lights etc	21.99				21.99										
		Transfer	4000.00	4000.00													
	dd	Ecclesiastical	123.10		123.10												
	dd	Arun DC	329.00									329.00					
	dd	EDF	48.41										48.41				
	dd	EDF	141.68										141.68				
	dd	Grundon	64.61						64.61								
	dd	Southern Water	66.94									66.94					
	dd	BT	74.00				74.00										
	dd	Parish Quota	4167.00									4167.00					
	so	Daniel	192.00						192.00								
		803 Viking	163.58			57.83	105.75										
		804 R Little	460.00									460.00					
		805 Southern counties coffee	193.54						193.54								
		806 Womens fellowship donation	250.00	250.00													
		807 ?	75.00						75.00								
		808 Repair shed door	100.00							100.00							
Dec	dd	Ecclesiastical	123.10		123.10												
	dd	Arun DC	329.00									329.00					
	dd	EDF	160.93										160.93				
	dd	EDF	109.41										109.41				
	dd	Grundon	64.48						64.48								
	dd	Southern Water	66.94									66.94					
	dd	BT	74.00				74.00										
	dd	Parish Quota	4167.00									4167.00					
	so	Daniel	192.00						192.00								
	dc	Go Cardless	215.00						215.00								
		809 Hayes & Finch	347.12						347.12								
		810 CCLI licence	342.87						342.87								
		811 Stamps	27.00			27.00											
		812 Cinders	108.00				108.00										
		813 Re Christingle service	9.70						9.70								
		814 Vacuum flask	139.19				139.19										
		815 Baker press	192.00			192.00											
		816 R Little	340.00									340.00					
		817 Stewart Fotthergill	204.00				204.00										
		818 Chris Wood	153.84				138.29		15.55								
		819 SL Plumbing	1065.00				1065.00										
	dd	Ricoh	265.34			265.34											
	tfr	FOSM	457.11						457.11								
			0.00														
			0.00														
			27877.14	250.00	4000.00	369.30	542.17	1971.22	962.23	1493.30	293.57	656.00	465.38	2871.26	12501.00	897.00	604.71

Friends of St Mary's

Bank Account

For The Period Ended 31st March 2024

Balance b/fwd

Cash	
Barclays current	25088.55
Barclays deposit	40425.50
	<hr/>
	65514.05

Cheque payments

Church restoration	
Lottery licence	
Cost of events CTF	
Speaker re event	
Sundries reception	29.83
	<hr/>
	29.83

Bankings

Subscriptions	60.00
Donation	75.00
Gift aid refund	
Bank interest	151.18
	<hr/>
	286.18

Balances c/fwd

Cash	
Barclays current	5193.72
Barclays deposit	60576.68
	<hr/>
	65770.40
	<hr/>
	65800.23

65800.23

Balances b/fwd 01/04/24

Cash	
Barclays current	5193.72
Barclays deposit	60576.68
	<hr/>
	65770.40

Cheque Payments

Andy Burrell architect	3327.12
Restoration	42636.00

Bankings

Subscriptions	410.00
Donations	42799.00
Fund raising - tree sponsor	100.00
Parade refreshments	10.00
EPPC grant	190.00
Brunch ahoy	555.43
Bank interest	260.83
	<hr/>
	44325.26

Balances c/fwd 30/06/24

Cash	
Barclays current	6499.15

Add bankings

Subscriptions	
	<u>110095.66</u>

Barclays deposit	57633.39
	<u>64132.54</u>
	<u>110095.66</u>

Balances b/fwd 01/07/24

Cash	
Barclays current	6499.15
Barclays deposit	57633.39
	<u>64132.54</u>

Cheque Payments

Fund raising costs	461.68
Publicity & Fund raising	199.00
Architect	1630.44
Restoration	9675.88

Bankings

Subscriptions	65.00
Donations	176.71
Sum up re play	8.85
Vat reclaim LPW	9544.91
Sum up additional	18.52
Bank Interest	208.67
Fund raising - Christmas t	2420.00
	<u>12442.66</u>

Balances c/fwd 30/09/24

Barclays current	6897.11
Barclays deposit	57711.09
	<u>64608.20</u>
	<u>76575.20</u>

Balances b/fwd 01/10/24

Cash	
Barclays current	6897.11
Barclays deposit	57711.09
	<u>64608.20</u>

Cheque Payments

Sum up re play	8.85
Fund raising costs	455.05
Architect	504.00

Bankings

Subscriptions	20.00
Donation EP festival	150.00
Donations received	20.00
Gift aid refund	105.00
Fund raising christmas tre	9351.57
Gross interest	215.82
	<u>9862.39</u>

Balances c/fwd 31/12/24

Cash	
Barclays current	15575.78
Barclays deposit	57926.91
	<u>73502.69</u>
	<u>74470.59</u>

74470.59

Bank Reconciliation

Balance as per bank statements

Add o/s bankings

0.00

St Mary's PCC

Summary of Bankings and Cheque Payments
For The Year Ended 31st December 2023

	January	February	March	Total	April	May	June	Total
Recycle 4 charity	-9.05		-6.90	-15.95			-6.75	-6.75
Sum up	-103.24	-34.44	-59.00	-196.68	-157.32	-56.07	-132.73	-346.12
Transfers	3131.95	-8205.42	775.94	-4297.53	1919.55	327.65	-2833.49	-586.29
Donations	-430.00	-456.75	-255.00	-1141.75	-857.60	-87.80	-25.00	-970.40
Hire of spire room	-145.00	-120.00	-60.00	-325.00				0
Organist	192.00	192.00	192.00	576.00	192.00	192.00	192.00	576.00
Funerals	-911.00	139.00		-772.00	-880.00	-182.00	-1435.00	-2497.00
Wedding							-590.00	-590.00
BT	45.54	45.54	45.54	136.62	54.18	54.18	54.18	162.54
Bike rack	276.00			276.00				0
FOSM	270.00			270.00			549.75	549.75
Water	59.39	59.39	59.39	178.17	59.39	59.39	59.39	178.17
Grundon	55.60	85.62	60.06	201.28	60.38	60.28	63.23	183.89
Electric	136.68	99.07	114.78	350.53	81.13	66.03	110.55	257.71
Gas	201.98	182.71	178.19	562.88	207.77	172.86	46.07	426.70
Cleaning	74.25	123.75	99.00	297.00	99.00		222.75	321.75
Payroll	120.00			120.00				0
Donations	-50.00	-50.00	-50.00	-150.00				0
Parish Giving	-4404.39	-2367.01	-2367.01	-9138.41	-1996.75	-2817.00	-2367.01	-7180.76
Women's fellowship	160.00	-150.00	30.00	40.00			80.00	80.00
Donations	-230.00	-25.00		-255.00	-50.00	-50.00	-50.00	-150.00
Envelopes	-55.00	-55.00	-55.00	-165.00	-30.00			-30.00
Paypal	-23.00			-23.00				0
Stationery	177.60	391.92		569.52		289.64	243.46	533.10
Upkeep of services	423.08		127.03	550.11			213.10	213.10
Council tax	300.00			300.00	314.86	314.00	313.50	942.36
Insurance	93.61	93.63		187.24	93.63	93.63	93.63	280.89
Diocese	693.00			693.00	556.00			556.00
Diocee quota		9500.00	4843.63	14343.63	4750.00	4750.00	4750.00	14250
Sandcastles		75.60	21.00	96.60	88.50	-1673.00	216.84	-1367.66
Maintenance		137.88	261.47	399.35				0
Churchyard grant		-350.00		-350.00				0
R Little gardening		490.00	260.00	750.00	255.00		545.00	800.00
Father Andrew		242.13		242.13	389.44			389.44
Amazon smile		-19.62		-19.62	-5.32	-33.52		-38.84
Music night			21.00	21.00	-902.40	-1077.20		-1979.60
100 Club			-3940.00	-3940.00				0
Pancakes			-260.00	-260.00				0
COIF			-11.12	-11.12			-10.95	-10.95
Refreshments							184.33	184.33
Gift aid					-4350.06			-4350.06
Fund raising costs					108.62	98.43	49.15	256.20
CWWG talk							-233.00	-233.00
Cash						-281.50	-387.00	-668.50
Cheque						-170.00		-170.00
Sundry income						-130.00		-130.00
	50.00	25.00	25.00	100.00	0.00	-80.00	-84.00	-164.00

St Mary's 100 Club

Bank Account

For The Year Ended 31st December 2024

Balances b/fwd			Cheque Payments	
	2600.00		Prizes	250.00
			tfr current a/c	
Bankings				
Subscriptions	1107.00		Balances c/fwd	3457.00
	<u>3707.00</u>			<u>3707.00</u>
	<u>3707.00</u>			<u>3707.00</u>
Balance b/fwd 01/04/24	3457.00		Cheque Payments	
			Prizes	425.00
	<u>3457.00</u>			
Bankings			Balances c/fwd 30/06/24	3959.00
Subscriptions	927.00			
	<u>4384.00</u>			<u>4384.00</u>
	<u>4384.00</u>			<u>4384.00</u>
Balance b/fwd 01/07/24	3959.00		Cheque Payments	
			Prizes	250.00
	<u>3959.00</u>			
Bankings			Balance c/fwd 30/09/24	2304.00
Subscriptions	520.00			
	<u>4479.00</u>			<u>4479.00</u>
	<u>4479.00</u>			<u>4479.00</u>
Balance b/fwd 01/10/24	2304.00		Cheque Payments	
			Prizes	475.00
	<u>2304.00</u>			
Bankings			Balance c/fwd 31/12/24	2839.00
Subscriptions	1010.00			
	<u>3314.00</u>			<u>2839.00</u>
	<u>3314.00</u>			<u>3314.00</u>

St Marys PCC

Bank Current Account

For The Year Ended 31st December 2024

Balance b/fwd		Balance b/fwd	930.00
Bankings	132678.37	Cheque Payments	125406.78
Cheque w/b		Add Cheque	
765 Ricoh	283.47		
801 Cinders	108.00		
Balance c/fwd		Balance c/fwd	6733.06
	<u>133069.84</u>		<u>133069.84</u>

Bank Reconciliation At 31 December 2024

Balance as per bank statements		8429.90
Less o/s cheques	778	310.00
	816	340.00
	817	204.00
	818	153.84
	819	1065.00
		<u>2072.84</u>
Add o/s banking		376.00
		<u>6733.06</u>

St Marys PCC

Freewill Offering Bank Account

For The Year Ended 31 December 2024

Balance b/fwd	43,035.75	Transfer - current a/c	
		Jan	
Bankings - church collections		Feb	
Jan	426.00	Mar	
Feb	420.00		
Mar	<u>480.00</u>		
	1326.00		
HMRC - gift aid			
		Balance c/fwd	
		@ 31/03/24	44361.75
	<u>44361.75</u>		<u>44361.75</u>
Balance b/fwd		Transfer - current a/c	
@ 01/04/24	44361.75	Apr	44000.00
Bankings - church collections			
Apr	426.00		
May	430.00		
June	<u>490.00</u>		
	1346.00		
Direct credit HMRC			
		Balance c/fwd	
		@ 30/06/24	1707.75
	<u>45707.75</u>		<u>45707.75</u>
Balance b/fwd		Transfer - current a/c	
@ 01/07/24	1707.75		
Bankings - church collections			
July	436.00		
Aug	430.00		
Sept	<u>385.00</u>		
	1251.00		
		Balance c/fwd	
		@ 30/09/24	2958.75
	<u>2958.75</u>		<u>2958.75</u>
Balance b/fwd		Transfer - current a/c	
@ 01/10/24	2958.75		
Bankings - church collections			
Oct	501.00		
Nov	410.00		
Dec	<u>470.00</u>		
	1381.00		
		Balance c/fwd	
		@ 31/12/24	4339.75
	<u>4339.75</u>		<u>4339.75</u>

St Marys PCC

Business Premium Bank Account

For The Year Ended 31 December 2024

Balance b/fwd	22393.67	Transfers	16423.79
Transfers	14056.12		
CBF Fixed Interest	1.89		
Gross interest	88.13	Balance c/fwd @ 31/03/24	20116.02
	<u>36539.81</u>		<u>36539.81</u>
Balance b/fwd @ 01/04/24	20116.02	Transfers	18039.55
Transfers	18754.15		
	44000.00		
CBF Fixed interest	2.08	Balance c/fwd @ 30/06/24	64986.10
Gross interest	153.40		
	<u>83025.65</u>		<u>83025.65</u>
Balance b/fwd @ 01/07/24	64986.10	Transfers	494.10
Transfers	5327.62		1000.00
			9000.00
CBF fixed interest	2.47		
Gross interest	246.18	Balance c/fwd @ 30/09/24	60068.27
	<u>70562.37</u>		<u>70562.37</u>
Balance b/fwd @ 01/10/24	60068.77	Transfers	
Transfers	4000.00		
CBF fixed interest	2.19		
Gross interest	225.62	Balance c/fwd	

@ 31/12/24

64296.08

64296.58

64296.08

St Marys PCC

Trial Balance

At 31st December 2024

	Opening Balances		Bank Current Account		Freewill Offering Account		Business Premium Account Adjustments				P & L Account		Balance Sheet			
	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR		
Fixed assets	5976	5968											5976	5968		
Investments	1942									46			1988			
Stock	250												250			
Debtors	4150		343	3769						4533	380		4877			
Cash at bank FOSM	65514		105					73503	65619				73503			
Bell Acre	819												819			
Business premuim	22394		42138	44958	153254	108532							64296			
Current		930	7663										6733			
Cash in hand	4		46	39						1			12			
Flower fund cash	167						323	167				129	194			
Freewill offering	43036				4340	43036							4340			
100 club	2600			1925				4764	2600				2839			
Nat west	100												100			
Creditors		7241	2123	294				31			198	2385		7630		
Funds general		21682												21682		
Funds designated		40940												40940		
Funds restricted		70191												70191		
Income																
Planned giving weekly				1412									1412			
Planned giving monthly				50483		5304				5311			50476			
Legacies																
Collections open plate				4429							1		4430			
Tax recoverable				1972						26	8903		10849			
Donations		457	5306				405		43164		387		48805			
Fund raising			6537					9	16641	40	199		23328			
Dividends and interest			44			722			837				1603			
Wedding/funeral fees			9737								89		9826			
Churchyard grant			350						9735				10085			
Sundry income			1380							40	840		2180			
Investment gains											46		46			
Expenses																
Fund raising costs			1111						2516		604		4231			
Special collections																
Ministry parish share			50000										50000			
Clergy expenses			786							128			914			
Curate expenses																
Parsonage house repairs			7778							200			7978			
Church running expenses			2495							405			2900			
Church maintenance			4039	108					52312	266	1065	55444				
Churchyard upkeep			874							1286			2160			
Organist and choir			2384							160			2544			
Upkeep of services			3221	89			280			239			3651			
Wedding/funeral costs			2677							804			3481			
Stationery and postage			2798	283								417	2098			
Insurance			1476										1476			
Sundry expenses			601						30	314			945			
Professional fees									5462	240			5702			
	146952	146952	133115	133115	157594	157594	603	603	138596	138596	14841	14841	143524	163040	165927	146411
													19516		19516	
													163040	163040	165927	165927

PCC of St Mary The Virgin East Preston With Kingston

For The Year Ended 31st December 2024

Restricted Funds

	2024	2023
Bell Acre		
Bank account	984.35	939.61
Investment account	1643.76	1607.44
	<u>2628.11</u>	<u>2547.05</u>

George Oliver		
Bank account	391.63	383.00
Investment account	344.47	334.37
	<u>736.10</u>	<u>717.37</u>

Bell Acre Charity

Interest on COIF credited to bank account

		11.12	
		11.12	
		11.12	
		11.38	
	<u>0.00</u>	<u>44.74</u>	
Opening balance	<u>819.39</u>	<u>120.22</u>	<u>939.61</u>
Closing balance	<u>819.39</u>	<u>164.96</u>	<u>984.35</u>

George Oliver

Interest	1.89		
	2.08		
	2.47		
	<u>2.19</u>		
	<u>8.63</u>		
Opening balance	<u>383.00</u>		
Closing balance	<u>391.63</u>		

Reconciliation of Restricted Funds

		2024	2023
Debtors	gift aid	109	105
Bank	Bell Acre	819	819
	Friends	73502	65514
Investments		1988	1942
Creditors	Friends		
Included in general funds bank current account			
	George Oliver	391	383
	Bell Acre	165	120
	(interest rec'd direct to PCC current account)		
	Jean Lytton	1004	1004
	Expenses paid on behalf of the Friends	-27	-27
	Gift aid due re friends		
	2021	53	53
	2020	23	23
	2022	255	255
		<u>78282</u>	<u>70191</u>

PCC of St Marys East Preston with Kingston

31 December 2024

Fixed Assets

(50 % SL)

	B/fwd	Additions	Disposals	Depn	C/fwd
<u>General Fund</u>					
Mower	2				2
TV & Video Equipment	0				0
Computer	0				0
Dishwasher	1				1
	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>

NICOL	5
BROMFIELD	10
CARTER	15
COGMAN c	15
MASON	20
STURDEE	20
CUNINGHAM	20
HARRIS BM	20
BROOKES	20
CROSS	25
MEDHURST	25
CRANE	40
ALLEN	40
CLARKE	40
ALLEN r	40
MYER	45
HIND J	50
LINLEY-MUNROE	50
JEAVONS	55
COOKE	55
PERRY	90
COLLETT	80
COLLIER	120
SHAW	120
QUAIFE	130
COOPER	5
WHITE	15
TARLETON	20
ALDRIDGE	100
GILBERT	35
HUSSEY	25
PADFIELD	50
COGMAN J	15
RIDLEY	50
WHITE Cj	30
sherwin	100
LOWMAN	12.5
BRUNTON	30
NICHOL	20
JACKSON	36
LEWIS	40
WENSLEY	35
QUIGLEY	40
BIRD	25
GLEAASON	25
MCELLAND	30

NO DONATION OF £50 FROM H7UNTER IN F
NO DONATION OF £6 FROM TOWNSEND

1888.5

eb

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY
THE VIRGIN EAST PRESTON WITH KINGSTON**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2024, which are set out on pages 2 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 (the Regulations) and s.145 of the Charities Act 2011 (the Act).

Respective responsibilities of the Parochial Church Council and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

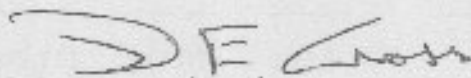
Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS
Independent Examiner

Date: 14-03-2025

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

East Preston with Kingston: St Mary the Virgin

for the year ended 31 December 2023

CONTENTS

- 1. Trustees Annual Report
- 9. Report of the Independent Examiner
- 10 - 18 Statement of financial activities (income and expenditure) including
Balance sheet (Assets and Liabilities statement)
Notes to the accounts

Parish of East Preston

Website: www.stmarysep.org.uk

Facebook page: www.facebook.com/groups/stmaryseastpreston

Vicar: The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

Independent Examiner: Mr D Cross, Hedge End, Hurst Road, East Preston BN16 3AP

Bankers: Barclays Bank, I Chapel Road Worthing BN11 1EX

Registered with the Charity Commissioners: 1180544

*This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with
Kingston, and adopted by the PCC at their meeting on 24 April 2024*

Parochial Church Council of East Preston with Kingston: St Mary the Virgin

Trustees Annual Report for 2023

Our Aims and Purposes as a Charity

The PCC of East Preston with Kingston has the responsibility of co-operating with the incumbent, the Rev'd Andrew Perry, in promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical. Especially:

- To enable, prosper and further the worship of Almighty God and the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.
- To seek to foster an environment where disciples can grow and flourish.
- To increase the membership of the Church.
- To co-operate with our ecumenical partners wherever possible.
- To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
- To promote fellowship, friendship and community through an active programme of social activities.
- To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

Following her mum's funeral in January JD wrote: "I just wanted to thank you again for mum's funeral service yesterday. Even though mum didn't have time to plan her funeral herself, I'm certain that yesterday went exactly as she would have wanted, even with the clap of thunder & lightning bolt as we arrived!"

What we planned to do to achieve our charitable objectives

Following a visit from 62 East Preston Junior School Year 5 pupils in Feb: "Thank you so much for having us this morning. We enjoyed the parables of Jesus. We also enjoyed looking around the church: it was very interesting as some of the things around the church, we had not seen before."

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. Some of this is illustrated by the unsolicited testimonies which appear in the grey boxes scattered through this report.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. This year we kept Safeguarding Sunday on 19 November to draw attention to this vital area of our life together.

We discussed reaching out to the unchurched through participation in village events and in a busy and varied social calendar; our progress as an Eco-Church; continued to engage with the Parish Giving Scheme; our finances and future as a parish; our responsibilities for Safeguarding; continued participation in Churches Together in Rustington; and maintaining the fabric of the church building as a

historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

2023 saw a continued slow and gradual return to normal social mixing following Covid restrictions, the implications of which we are still exploring. Numbers physically present at worship have been slow to recover, and were still, by the close of the year, lower than pre-Covid levels (at the main Sunday mass numbers hover around 70s compared with 90s in pre-Covid times).

We continue to be able to welcome visitors from within as well as outside the parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

We have continued to livestream the main Sunday mass and have been impressed at its continued popularity - Facebook statistics suggest over 130 people accessed online worship each week.

Leaders of the Sunday Club have continued to provide an excellent and committed service to children during the 10am mass. However both Sunday Club and Families @3 numbers have continued to dwindle to an average attendance of 3 children: a decision will be made next year about the long term future of children's work in the parish.

The average regular weekly attendance in person (October count) was 73 (74 in 2022) adults and 3 (4 in 2022) children. We continue to celebrate communion in three of the parish's care homes each month: Green Willow, The Martlets and White Lodge.

This year there was one celebration of a wedding anniversary in church and one blessing of new wedding rings.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. This was particularly the case in 2023 and despite the slow recovery of average Sunday attendance across the year, numbers were up this Christmas. Early Carols by Candlelight; Nine Lessons and Carols; Carols in the Tavern; Christingle; Crib Service and - for the first time Nine Lessons and Carols for the Willowhayne Residents' Association - all proved very popular and Advent congregations totalled over 460 (390 in 2022). (This was despite 2023 being a fallow year in the biennial Christmas Tree Festival cycle.) Carols were also sung around the nursing homes.

Teaching, baptising and nurturing new and existing believers

In 2023 we celebrated 1 wedding (3 in 2022); there were 11 church funerals (12 in 2022) with 3 other funerals conducted for parishioners (7 in 2022); 8 burials of ashes (16 in 2022) and 1 baptism (5 in 2022).

For our Lent course this year we joined the Churches Together in Rustington "The Rhythm of Life" (a course devised by the anglican diocese of Leeds) and attendance was good.

There were also four "occasional" home-grown teaching sessions throughout the year. Two of these engaged with the diocesan Year of the Old Testament (the first setting the scene/timelines/events; the second about theological themes and outlooks); and two were at the suggestion of the congregation (a Christian perspective on death; and healing). The two on the Old Testament were repeated as part of Rustington Parish's Advent Course, at their request.

After visiting St Mary's church in Feb, Class 3N from East Preston Junior School wrote: "Thank you for letting us visit your lovely church. We loved it. It was amazing. We liked the opportunity to look around the church. Thank you for teaching us all about those ceremonies and learning new things about them. Thank you for helping us to learn about the font. We really liked your tour and the time there. We loved learning about the cheese rolling too! Thank you for giving up your time."

As well as Lent we were able to join with ecumenical brothers and sisters for an Epiphany Service; Week of Prayer for Christian Unity; World Day of Prayer; Good Friday Walk of Witness, as well as Village events including Remembrance Sunday and Merchant Navy Day.

In October Fr Andrew graduated from Chichester University with a Masters Degree in Christian Ministry.

Evangelism and outreach

The 2023 East Preston Festival theme was Musicals, and, as ever St Mary's was involved: the Friends of St Mary's (Wicked Brunch); the Little Angels open mornings; hosting a CWGC talk on the War Graves in our churchyard; hosting various groups in the Spire Room; running Songs of Praise on the Village Green and providing Judging for the Carnival Float Parade.

The Women's Fellowship continues to reach out to women the parish and the membership is larger than just the church going element of the group.

Little Angels continues to draw in toddlers and their carers.

After Mothering Sunday, CC emailed: "I visited Betty my 99 year old friend this Saturday... taking her the chocolates and the prayer card. She was delighted saying it took her back 90 years when she collected primroses and violets to put in her church. She said that she would really treasure it. 'You don't know what it means to me' she said in between tears. It's so good to see someone so happy with a little thoughtful gift."

The Welcome Café (an initiative started in 2022 as an open-house drop-in coffee stop in the Spire Room from 10am-12noon on the first Monday of each month), continued to prove hugely successful with an average of 35-40 people attending equally from the church and wider community.

Due to circumstances beyond our control (including a major bereavement) two of the three planned Music Nights were postponed: the one remaining Music Night took place in March. St Mary's Drama Group production of *Sand Castles* reached out to our community in a different way!

Village events such as Remembrance Sunday and Merchant Navy Day continue to make connections and serve our community in marking important days.

As a pastoral/outreach follow up to ministry amongst the bereaved this year saw a return to the two services for remembering departed loved ones (one June; one at all Souls in November). Everybody who had had contact with a funeral connected with St Mary's was invited and the service was live-streamed. Attendances were high and comments appreciative.

July saw a repeat of last year's Pet Service - although to be fair it was entirely dogs!

Connection with the schools was greater than the previous year. East Preston Infant School came to celebrate Christmas at Church in December: three cohorts included almost the entire school. East Preston Junior School had more regular contact through the year: they came to church in February to learn about parables; three cohorts came in February/March to learn about Ceremonies; Fr Andrew went into school for an all morning session on Understanding Parables And The Bible in March; and Fr Andrew went into school for most of an afternoon to talk about Pilgrimages in December.

An August Afternoon Tea in the Vicarage Garden saw a low-key invitation to meet and greet; and conversations began with East Preston Parish Council about St Mary's becoming a Warm Spaces Venue for the Council's initiative next year.

We are seeing new faces throughout the year, many of whom are joining us - some occasionally, some regularly. Patterns of church going often seem to fluctuate, and if everybody who worshipped at St Mary's occasionally came every Sunday it is likely that there would be standing room only.

After the Music Night C&L wrote "Thank you for the love of the church and the laughs of a concert - the love is being felt by us!"

In April after his wife's funeral, TR wrote: "A short note to thank you for J's funeral service yesterday. It seem so perfect to me and I know the others who attended felt the same way. The combination of the church for the service and the Spire Room for the mourners afterwards also seemed to work so well."

Provision of the church building for people to enjoy

As well as celebrating many Occasional Offices in 2023, the church building remained open each day between about 8.30am and 5pm and a constant stream of people dropped in to sit, pray, light a candle and enjoy the silence. Many remarked not only how refreshing it is to find an open church but also the sense of peacefulness and spirituality the church pervades. It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. It appears that there is a growth in seeing the church building as being *for the village*, not just 'for religious people on a Sunday': a rise in 'ownership' seems to be taking place (see panel to the right*).

The church building continues to be appreciated by our parishioners and many others, as a space where life events are

celebrated with joy and thanksgiving.

We continue to unpack and explore the survey by East Preston Parish Council's *Greener Buildings Project* and the Brighton and Hove Energy Services Co-operative (BHESCo) and to work out ways to implement the findings and reduce our carbon footprint.

The provision of flowers - especially for high days and holy days - is now shared between the East Preston Floral Club and St Mary's Jenny Bromfield. We remain very grateful for their input and the great pleasure the flowers bring.

The Fabric Committee met regularly to draw up plans for implementing the Quinquennial Inspection. The challenges of maintaining a Grade 1 listed building continue to exercise the PCC and especially the Friends of St Mary's. We continue to be hugely appreciate of the fabulous work Friends of St Mary's does in order to raise funds for the church fabric and to help us make sure the building is here for future generations.

Provision of tangible support to the poor and needy

During the year many collections were made for the Littlehampton & District Food Bank; the Diocesan Family Support Work and Worthing's Turning Tides homeless project: people showed their love and compassion in practical ways with tinned, dried and packet goods, toiletries and other essentials. St Mary's continued to operate as a drop off/collection point for aid to Ukraine which continued throughout the year. Various other activities during the year included support the Children's Society (£750 in 2023); the NSPCC; Christian Aid; Education West Africa and Aspens (through recycling).

FINANCIAL REVIEW

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £70,704 (£80,314 in 2022); total expenditure on general unrestricted funds was £85,426 and these are detailed in the Financial Report below (a deficit of £14,722). This is possible only because we are using a legacy to fund our day to day expenditure - and obviously this situation cannot continue in the long term.

We continue to encourage people to join the Parish Giving Scheme (PGS), and undertook a Stewardship Campaign in November to highlight and make our

* From the Visitors' Book at the back of church:

Beautiful and peaceful - thank you for being open

We lit a candle for my daughter... sleep in peace darling...

Baptised, Confirmed and Married here! Such good memories of St Mary's

Here for renewal of vows of H & K - a wonderful service!

I get great comfort from this lovely church

Sheltering from the rain while waiting for rail replacement bus. Very nice, peaceful church!

Peaceful place of prayer and reflection. Thank you for this place of calm and shelter in a world that seems lost.

Thank you for being open on Christmas Day. I so needed the space, solitude and presence of God today.

In July, L (R's mum) messaged Little Angels:

I just wanted to personally say a huge heartfelt than you for providing such a lovely group that R has looked forward to each week. He loves Fridays and "church baby group" as he calls it and has talked about you lots of times at home. I'm absolutely gutted it was his last one today, but if there are ever any sessions in school holidays let me know as he would love to come back and visit.

financial situation as transparent as possible. The Finance Committee estimate results of this campaign may become apparent early in 2024.

The PCC was grateful for various donations to the Fabric Fund, through Friends of St Mary's as the EPIC Appeal continues to grow.

We have been grateful to Tina Poole who took over as Treasurer: but owing to tragic family circumstances has found herself having to step back from this role. We are greatly appreciative that Erica Hussey has stepped into the role during Tina's absence: we wish Tina and her family all the best as they face a slightly uncertain future.

In August, after his granddaughter's baptism L wrote: "A huge 'thank you' from our Family for such a lovely service today. So many have said what an enjoyable and meaningful service it was and changed perceptions of a 'stuffy CofE'. Hopefully it will bring more into church to experience the love of the Lord."

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure facing the PCC was the sum of £78,795 (£77,000 in 2022) levied by the diocese for our share of all churches' Parish Ministry Costs (PMC). During the year the contribution from St Mary's was £57,000 or 72% (74%: £55,000 in 2022). We strive to increase this and note the disappointing drop in real terms.

The PMC relates directly to the parish support (21%), ministry support (16%) and ministry costs (63%) of having a full time, stipendiary parish priest. This includes elements such as training of new ordinands; a contribution to national church funds; and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches (such as ours) who are less able to meet their PMC.

Staff costs

The PCC pays for the organist, Mr Daniel Paine, whose musical talents greatly enhance our worship. Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the Vicar by paying Council Tax, Water and environmental charges for the Vicarage. Expenses are also paid in connection with official duties for the vicar.

There were no other payments to the trustees, or persons related to, or connected to the trustees.

Reserves Policy

It is the PCC's policy:

- to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- to spend restricted and endowment funds in line with their terms and conditions
- to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of God's Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to follow their example and pass on our faith to this current generation.

Management of Risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of St Mary's. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Reliance upon the Diocese to continue to provide financial support whilst we work towards paying our full Parish Ministry Costs for clergy ministry.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its its finances, its Mission Action Plan and its plans for greater use of the church buildings as conditions allow.

Engaging with the Parish Giving Scheme is a much more reliable, safe, efficient way of maximising support for St Mary's, and we will continue to encourage supporters to use this method.

Future uncertainties

Our inability to meet our PMC is a concern, but we hope the Stewardship campaign will prove helpful in planning for the future. We recognise that the demographic profile of worshippers at St Mary's matches very well the general demographic of East Preston: this is weighed more towards those of retirement age, rather than young families.

We continue to experience negative impact from the consequences of COVID-19 and various restrictions such as lockdowns - both in terms of numbers attending and financial support.

It is also important to realise that St Mary's faces challenges not shared by our immediate neighbours. We are a relatively modern parish (achieving separate status in 1914); we do not have historic trust funds, legacies, property, land or investments which provide income. The Spire Room (the closest thing we have to a church hall) is too small for regular hiring as (for example) a nursery. Our building is very small and inflexible to use for other purposes.

Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

Since the APCM of 2022 the following served as members of the Parochial Church Council:

ex-officio:

<i>Incumbent:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Mary Jeavons	(Vice-Chair)
	Mr Christopher Wood	
<i>Deanery Synod:</i>	Ms Lucy Hornby	
	<i>vacancy</i>	
	<i>vacancy</i>	
	<i>vacancy</i>	

Elected members:

Mr Laurie Hearn
Mrs Sheena Hudson
Mrs Robert Hudson
Mr David Moore
Mr Philip Sherwin
Ms Lois Townsend
Ms Tina Poole (Treasurer)
Mrs Lynne Brunton
Mr Jack Cogman
Mrs Tracey Hammond (Safeguarding)
Ms Laura Easton
Mr George Lea

In attendance: Mrs Wendy Allen (Secretary)

Membership of the PCC is determined under the Church Representation Rules and consists of certain *ex-officio* members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Electoral Roll Report

At the start of 2023 the Electoral Roll stood at 104. Of these, approx 60% live in the parish, and 40% live outside the parish. During the year 6 people left the roll and 5 people joined the roll, meaning that at the end of 2023 the ER stood at 103.

Lynne Brunton, Electoral Roll Officer

Fabric Report

During 2023 the focus of the Fabric Committee was on the external restoration as detailed in the Quinquennial Inspection. Due to the extent of the repairs and the available funds the decision was made to concentrate on restoration of the church's north and east walls. A uniform appearance will be the result following stripping and re-rendering of plaster, and cleaning, repair and re-painting of rainwater goods. Working with St Mary's Inspecting Architect, following the tendering process a contractor was selected and work is expected to start after Easter 2024.

The other area of concern was damp ingress in the Sacristy and internal south wall of the chancel: this may be caused by the condition of the roof and a redundant chimney on the south side of the church. Drone-mounted camera footage suggested repair (or removal) of the chimney, both of which are being considered by the Architect. It is hoped that the contractor working on the north wall may be able to effect repair (or removal) while on site, maximising use of scaffolding and minimising costs.

George Lea, Chair Fabric Committee

Deanery Synod

St Mary's East Preston is in the rural deanery of Arundel & Bognor. The parish representative for Deanery Synod in 2023 was Lucy Hornby. During 2023 Synod met three times: in St Wilfrid's Bognor Regis; St Mary's Felpham and St Richard's Aldwick.

At the first meeting the speaker was Coleen Jackson of Anna Chaplaincy in the diocese of Portsmouth, who works with older people. We also received the resignation of Rev Natalie Loveless as Rural Dean.

At the second meeting we welcomed the new Rural Dean Rev Paul Armstead (vicar of ABE); an Assistant Rural Dean (Rev Jo King from North Bersted) was also appointed. Bishop Ruth shared success stories from round our diocese;

small discussion groups followed and the idea of an “ideas roadshow” of projects working within our own deanery was suggested for the future.

The third meeting was about finance, and we were joined by Lesley Lynn (Chair of the Diocesan Board of Finance) and Catherine Dawkins (Financial Director for the diocese). We were told that the £14m budget for 2023 was going to make a deficit of about £1m which would come from reserves. The road ahead looks tight.

Lucy Hornby, Deanery Synod Representative

This Trustees’ Annual Report was approved by the PCC and signed on their behalf by The Revd. Andrew Perry, PCC Chair.

Signed.....*Fr. Andrew Perry*.....
Date.....*24 APRIL 2024*.....

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

This report on the accounts of the Parochial Church Council for the year ended 31 December 2023, which are set out on pages 2 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the Parochial Church Council and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS
Independent Examiner

Date: 30-03-24

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	General Fund	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2023	2022
					£	£
Income						
Voluntary income	2(a)	51,346		3,401	54,747	66,053
Activities for generating funds	2(b)	10,942		2,542	13,484	21,243
Income from investments	2(c)	317		433	750	150
Church activities	2(d)	6,151			6,151	8,930
Other incoming resources	2(e)	1,948			1,948	2,774
Total income		<u>70,704</u>		<u>6,376</u>	<u>77,080</u>	<u>99,150</u>
Expenditure						
Fund-raising trading costs	3(a)	2,735		1,013	3,748	3,744
Church activities	3(b)	82,691		2,078	84,769	83,415
Total resources expended		<u>85,426</u>		<u>3,091</u>	<u>88,517</u>	<u>87,159</u>
Net incoming/(outgoing) resources before other recognised gains and losses		<u>(14,722)</u>		<u>3,285</u>	<u>(11,437)</u>	<u>11,991</u>
Transfer between funds						
Gains/(loss) on investment assets on revaluation				153	153	(243)
Net movement in funds		<u>(14,722)</u>		<u>3,285</u>	<u>(11,284)</u>	<u>11,748</u>
Balances brought forward at 1 January 2023		<u>36,404</u>	<u>40,940</u>	<u>66,753</u>	<u>144,097</u>	<u>132,349</u>
Balances carried forward at 31 December 2023		<u><u>21,682</u></u>	<u><u>40,940</u></u>	<u><u>70,191</u></u>	<u><u>132,813</u></u>	<u><u>144,097</u></u>

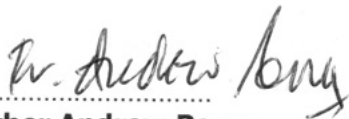
The notes on pages 13 to 19 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

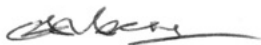
BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible Fixed assets	5	8	182
Investment assets	6	1,942	1,789
		<u>1,950</u>	<u>1,971</u>
Current assets			
Stock		250	250
Debtors	8	4,150	5,351
Short term deposits		-	-
Cash at bank and in hand		133,704	144,754
		<u>138,104</u>	<u>150,355</u>
Liabilities: amounts falling due within one year	9	(7,241)	(8,229)
Net current assets		<u>130,863</u>	<u>142,126</u>
Net assets		<u><u>132,813</u></u>	<u><u>144,097</u></u>
Funds	7/10		
General		21,682	36,404
Designated		40,940	40,940
Restricted		70,191	66,753
		<u>132,813</u>	<u>144,097</u>

Approved by the Parochial Church Council on 26 APRIL 24 and signed on its behalf by:



Father Andrew Perry



Mrs E Hussey Honorary Treasurer

The notes on pages 13 to 19 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

Funds

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming resources

Voluntary income sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Church activities

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies (contd)

Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church Activities

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

Investments

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

2 Income

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2023 £	2022 £
(a) Voluntary income					
Planned giving:					
Gift aid donations	31,894			31,894	36,440
Tax recoverable	7,914		105	8,019	10,192
Legacies					0
Collections (open plate)	4,551			4,551	4,790
Special Collection					102
Donations, appeals etc	6,987		3,296	10,283	14,529
	<u>51,346</u>	<u> </u>	<u>3,401</u>	<u>54,747</u>	<u>66,053</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	10,942		2,542	13,484	21,243
	<u>10,942</u>	<u> </u>	<u>2,542</u>	<u>13,484</u>	<u>21,243</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	317		433	750	150
	<u>317</u>	<u> </u>	<u>433</u>	<u>750</u>	<u>150</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	6,151			6,151	8,930
	<u>6,151</u>	<u> </u>	<u> </u>	<u>6,151</u>	<u>8,930</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Grants	525			525	350
Sundry income	1,423			1,423	2,424
	<u>1,948</u>	<u> </u>	<u> </u>	<u>1,948</u>	<u>2,774</u>
	-----	-----	-----	-----	-----
Total income	<u><u>70,704</u></u>	<u><u> </u></u>	<u><u>6,376</u></u>	<u><u>77,080</u></u>	<u><u>99,150</u></u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

3 Expenditure

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2023	2022
	£	£	£	£	£
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising					
Events	2,735		1,013	3,748	3,744
-----	-----	-----	-----	-----	-----
 (b) Church activities					
Special collections					102
Ministry: diocesan parish share	57,000			57,000	55,000
clergy expenses	740			740	1,286
parsonage house repairs-					
and rates	7,145			7,145	6,082
curate expenses					1,635
Church running expenses	3,316			3,316	3,284
Church maintenance	4,507			4,507	3,165
Churchyard upkeep	779			779	993
Organist and choir	2,384			2,384	2,870
Upkeep of services	1,438			1,438	1,960
Wedding and funeral costs	2,459			2,459	3,893
Depreciation of assets	174			174	175
Printing, stationery and sundry-					
Administration	1,794			1,794	1,704
Secretary				-	-
Sundry expenses	715			715	1,026
Professional fees	240		2,078	2,318	240
	-----	-----	-----	-----	-----
	82,691		2,078	84,769	83,415
	-----	-----	-----	-----	-----
Total Expenditure	85,426		3,091	88,517	87,159
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4	Staff costs	2023	2022
	Wages and salaries	£2,384	£2,870
		<u> </u>	<u> </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2023(2022 £Nil).

5 Tangible fixed assets for use by the PCC

	Equipment £	Keyboard and Microphone £	Total £
Cost			
At 1 January 2023	4,918	1,058	5,976
Additions			
At 31 December 2023		1,058	
	<u> </u>	<u> </u>	<u> </u>
Depreciation			
At 1 January 2023	4,736	1,058	5,794
Charge in year	174	-	174
At 31 December 2023	4,910	1,058	5,968
	-----	-----	-----
Net Book Value			
At 31 December 2023	8	-	8
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2022	182	-	182
	<u> </u>	<u> </u>	<u> </u>

6	Investments	Restricted Funds £	Total £
----------	--------------------	-----------------------------------	--------------------

Movements in the year:

Market value at 1 January 2023	1,789	1,789
	<u> </u>	<u> </u>
Market value at 31 December 2023	1,942	1,942
	<u> </u>	<u> </u>

Holdings at 31 December 2023:

231 shares in the CBF Church of England investment fund (2022: 231 shares)
81 shares in COIF Charity Funds investment fund (2022: 81 shares)

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

6	Investments (contd)	2023	2022
		£	£
	Foundation of George Oliver	334	317
	Bell Acre Charity	1,608	1,472
		<u>1,942</u>	<u>1,789</u>
		<u><u>1,942</u></u>	<u><u>1,789</u></u>

7 Analysis of net assets by fund

	General	Designated	Restricted	
	Fund	Funds	Funds	Total
	£	£	£	£
Fixed assets	8			8
Investment fixed assets			1,942	1,942
Current assets	28,915	40,940	68,249	138,104
Current liabilities	(7,241)			(7,241)
	<u>21,682</u>	<u>40,940</u>	<u>70,191</u>	<u>132,813</u>
Fund balance	<u><u>21,682</u></u>	<u><u>40,940</u></u>	<u><u>70,191</u></u>	<u><u>132,813</u></u>

8	Debtors	2023	2022
		£	£
	Income tax recoverable	3,299	5,049
	Other debtors	851	302
		<u>4,150</u>	<u>5,351</u>
		<u><u>4,150</u></u>	<u><u>5,351</u></u>

9	Liabilities: amounts falling due within one year	2023	2022
		£	£
	Diocese quota	-	-
	Creditors for goods and services	5,396	6,384
	Other creditors	720	720
	Accruals	1,125	1,125
		<u>7,241</u>	<u>8,229</u>
		<u><u>7,241</u></u>	<u><u>8,229</u></u>

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

10 Fund details

Designated funds

The Designated funds at 31 December 2023 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	Balance at 1.1.23 £	Incoming Resources £	Resources Expended £	Balance at 31.12.23 £
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund-	20,640			20,640
	<u>40,940</u>	<u> </u>	<u> </u>	<u>40,940</u>

Restricted funds

The restricted funds at 31 December 2023 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	Balance at 1.1.23 £	Incoming Resources £	Resources Expended £	Gains and (losses) on investments £	Balance at 31.12.23 £
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	2,368	44		135	2,547
Foundation of George Oliver	692	7		18	717
Friends of St Mary's	62,689	6,325	3,091		65,923
	<u>66,753</u>	<u>6,376</u>	<u>3,091</u>	<u>153</u>	<u>70,191</u>

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

East Preston with Kingston: St Mary the Virgin

for the year ended 31 December 2022

CONTENTS

- 1. Trustees Annual Report
- 9. Report of the Independent Examiner
- 10 - 18 Statement of financial activities (income and expenditure) including
Balance sheet (Assets and Liabilities statement)
Notes to the accounts

Parish of East Preston

Website: www.stmarysep.org.uk

Facebook page: www.facebook.com/groups/stmaryseastpreston

Vicar: The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

Independent Examiner: Mr D Cross, Hedge End, Hurst Road, East Preston BN16 3AP

Bankers: Barclays Bank, I Chapel Road Worthing BN11 1EX

Registered with the Charity Commissioners: 1180544

This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with Kingston, and adopted by the PCC at their meeting on 26 April 2023

Parochial Church Council of East Preston with Kingston: St Mary the Virgin

Trustees Annual Report for 2022

Our Aims and Purposes as a Charity

The PCC of East Preston with Kingston has the responsibility of co-operating with the incumbent, the Rev'd Andrew Perry, in promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical. Especially:

- To enable, prosper and further the worship of Almighty God and the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.
- To seek to foster an environment where disciples can grow and flourish.
- To increase the membership of the Church.
- To co-operate with our ecumenical partners wherever possible.
- To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
- To promote fellowship, friendship and community through an active programme of social activities.
- To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

Following her grandfather's funeral, Sue mailed: "Thank you again for leading a wonderful service for Nigel. Your beautiful church, Paul's lovely flowers, the sun shining for us all, helped to make the day to say goodbye to Nigel perfect."

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. Some of this is illustrated by the unsolicited testimonies which appear in the grey boxes scattered through this report.

JP e-mailed Rev Emma:
"Thank you and Father Andrew for an uplifting and fresh Easter service."

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

We discussed reaching out to the unchurched through participation in village events and in a busy and varied social calendar; our progress as an Eco-Church; continued to engage with the Parish Giving Scheme; our finances and future as a parish; our responsibilities for Safeguarding; continued participation in Churches Together in Rustington; and maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

2022 saw a slow and gradual return to normal social mixing following two years of Covid restrictions. In the first half of the year numbers were still restricted (so in May we put on two less-attended Music Nights instead of one big one), and numbers physically present at worship were very slow to recover, and really only began to get back to pre-Covid levels by about December.

Despite restrictions we continue to be able to welcome visitors from within as well as outside the parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

Following H's funeral J & J wrote: "just wanted to say a huge thank you for conducting such a wonderful service for my father Harry. The kindness you have shown to us and the laughter you injected into the service really helped us on the day. So many friends of ours have told us what a wonderful and welcoming service it was and a lot of that was down to you."

We have continued to livestream the main Sunday mass (even after restrictions were relaxed) and have been amazed at its continued popularity - Facebook statistics suggest over 200 people accessed online worship.

Families @3 continued but numbers continued to dwindle to an average attendance of 3 children.

The average regular weekly attendance in person (October count) was 74 (94 in 2021) adults and 4 (5 in 2021) children. We continue to celebrate communion in Green Willow nursing home each month for the half dozen or so members of St Mary's for whom Green Willow is home.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. This was particularly the case in 2022 as so much had been cancelled due to the Covid pandemic the year before. Early Carols By Candlelight (27 November) saw a huge turn out, as did Carols in the Tavern and Songs of Praise to wrap up the Christmas Tree Festival. Advent congregations in church totalled 390 (178 in 2021).

A highlight of December was the Friends of St Mary's *Christmas Tree Festival* - with a slightly lower footfall, but a higher profit margin than the last one (held in 2019).

Two visitors over Easter wrote: "Joining you for The First Mass of Easter, last night, was an indescribably wonderful occasion. It restored our faith in the Church. And to see your 'Inclusive' claims in your website being lived out was brilliant. If we lived nearer we would be with you every Sunday. May God bless your ministry."

Teaching, baptising and nurturing new and existing believers

In 2022 we celebrated 3 weddings; there were 12 church funerals with 7 other funerals conducted for parishioners; 16 burials of ashes and 5 baptisms.

It was with great pleasure that we were able to support Fr Joe Padfield (formerly of this parish) as he was priested in June at All Saints Church in Hove. He continues to serve his title in Seaford.

Two of our young people were admitted to communion at the beginning of March, having joined with candidates from Rustington parish for preparation involving clergy from both parishes.

For our Lent course this year (on line last year) we joined the Churches Together in Rustington "Opening the Scriptures - Setting our hearts on fire" and attendance was good.

As well as Lent we were able to join with ecumenical brothers and sisters for an Epiphany Service, Week of Prayer for Christian Unity; World Day of Prayer; Good Friday Walk of Witness, as well as Village events including Remembrance Sunday and a Requiem Mass for Fr David Rae (former priest at Our Lady Star of the Sea).

Fr Andrew was able to take twelve weeks Study Leave between May and July to complete his Masters Degree at Chichester University.

It was with very mixed feelings that we said goodbye to Rev Emma Ham-Riche (and her family) as her curacy drew to a close and she was appointed as priest in charge of St John Preston Park in Brighton. Rev Emma's last Sunday with

us was 14 August. We have been very grateful for her time and ministry among us and will miss her; but equally pleased that she is capable of taking on new responsibilities and challenges.

Evangelism and outreach

The 2022 East Preston Festival was resumed following last year's Covid restrictions. This year the theme was her Majesty's 70th Anniversary.

The Women's Fellowship continues to reach out to women the parish and the membership is larger than just the church going element of the group.

Little Angels continues to draw in toddlers and their carers.

A new initiative started in March - *The Welcome Café* - an open-house drop-in coffee stop in the Spire Room from 10am-12noon on the first Monday of each month, and this has proved hugely successful with an average of 35 people attending equally from the church and wider community.

Two highly successful and entertaining Music Nights in May, and the St Mary's Drama Group production of *Melons at the Parsonage* reached out to our community in a different way!

Village events such as Remembrance Sunday and Merchant Navy Day continue to make connections and serve our community in marking important days; as do wider events such as September's diocesan *Ride & Stride* event when we were a welcome stopping off point.

Connection with the schools was more than last year, but not quite returned to pre-Covid levels. Clergy were still able to maintain contact with both the Infant and Junior schools for their Harvest and Christmas celebrations. Harvest was done on-line as Fr Andrew was recovering from Covid.

In October we hosted a well attended training session from Dementia Friends Awareness as part of seeking to become more sensitive to the needs and presentation of those with this disease.

C & V e-mailed: "Once again the Music Night at St. Mary's was a huge success for all who took part. The rendering of Country Roads when the music was held back took your breath away with its impact. Well done to everyone. Please convey our appreciation to all involved in the production."

Provision of the church building for people to enjoy

As well as celebrating many Occasional Offices in 2022, the church building remained open each day between about 8.30am and 5pm and a constant stream of people dropped in to sit, pray, light a candle and enjoy the silence. Many remarked not only how refreshing it is to find an open church but also the sense of peacefulness and spirituality the church pervades. It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. The church building continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

St Mary's has been included in East Preston Parish Council's *Greener Buildings Project* and the Brighton and Hove Energy Services Co-operative (BHESCO) undertook a survey to examine ways to reduce our carbon footprint. The next phase is to consider grants that might be available to implement the findings.

The Fabric Committee met regularly to draw up plans for implanting the Quinquennial Inspection. The challenges of maintaining a Grade 1 listed building continue to exercise the PCC and especially the Friends of St Mary's.

Provision of tangible support to the poor and needy

During the year many collections were made for the Littlehampton Food Bank, the Diocesan Family Support Work and Worthing's Turning Tides homeless project: people showed their love and compassion in practical ways with tinned, dried and packet goods, toiletries and other essentials. In February following Russia's invasion of Ukraine, St Mary's became a drop off/collection point for aid to Ukraine which continued throughout the year.

CW wrote: "We should like to thank you for the beautiful service for our dear Frank last Wednesday, we so appreciated your kind words and how fitting there were for Frank. Every detail went according to plan and were so appreciated by all in attendance."

FINANCIAL REVIEW

After their wedding S & B wrote: "We cannot thank you enough for everything you did for us on the 'getting married' journey. You were so patient, kind and generous with your time... and you made it so easy for us. The service itself was incredible - it was everything we could have hoped for and more."

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £80,314 (£85,182 in 2021); total expenditure on general unrestricted funds was £85,064 and these are detailed in the Financial Report below. This is possible only because we are using a legacy to fund our day to day expenditure - and obviously this situation cannot continue in the long term.

We continue to encourage people to join the Parish Giving Scheme (PGS).

The PCC was grateful for various donations to the Fabric Fund, through Friends of St Mary's as the EPIC Appeal continues to grow.

In October the diocesan finance advisor (Helen James) sat with us and helped us through a "friendly audit" of our finances, as Kathy Lockyear prepared to

step back from duties as Treasurer and Tina Poole prepared to take the role on. We need to reduce our current bank accounts to just one for the purposes of transparency and ease of operation.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure facing the PCC was the sum of £77,000 (£74,300 in 2021) levied by the diocese for our share of all churches' Parish Ministry Costs (PMC). During the year the contribution from St Mary's was £55,000 or 71% (74%: £55,000 in 2021). We strive to increase this and note the disappointing drop in real terms.

The PMC relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds, and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches (such as ours) who are less able to meet their PMC.

Staff costs

The PCC pays for the organist, Mr Daniel Paine, whose musical talents greatly enhance our worship.

Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage and curate's residence. Expenses are also paid in connection with official duties for the clergy.

There were no other payments to the trustees, or persons related to or connected to, the trustees.

Reserves Policy

It is the PCC's policy:

- to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- to spend restricted and endowment funds in line with their terms and conditions
- to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

Sophie from Turning Tides responded to our Harvest donations: "Please pass on our sincere thanks to everyone who helped to restock our cupboards, to keep all those who come to us for support well fed throughout the forthcoming winter... I cannot tell you what it means to so many of our clients - to know that so many people in our community do actually care about them."

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to follow their example and pass on our faith to this current generation.

Management of Risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of St Mary's. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Reliance upon the Diocese to continue to provide financial support whilst we work towards paying our full Parish Ministry Costs for clergy ministry.

V wrote: "The family and I would like to thank you so much for helping us finally lay our Dearest Caryl to rest... the service was perfect in every way and being able to light candles in your wonderful church was also very heartwarming."

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for greater use of the church buildings as conditions allow.

Engaging with the Parish Giving Scheme is a much more reliable, safe, efficient way of maximising support for St Mary's, and we will continue to encourage supporters to use this method.

The parish welcomed the Archdeacon's Visitation in August, and various recommendations that were made are being implemented.

In December, in their Christmas Card, C & L wrote: "Thank you for the warmth you have given through the church this year. The words that have been spoken in church when we have been have hit a chord - and the laughter... Cheers!"

Future uncertainties

Our inability to meet our PMC is a concern, but we hope to increase regular giving via a Stewardship campaign to ensure we are in a strong position to meet regular commitments.

The consequences of COVID-19 and subsequent lockdowns continued to have an impact on parish finances, and both numbers attending worship and income generated were not, even by the year end, quite what they had been pre-covid.

It is also important to realise that St Mary's faces challenges not shared by our immediate neighbours. We are a relatively modern parish (achieving separate status in 1914); we do not have historic trust funds, legacies,

property, land or investments which provide income. The Spire Room (the closest thing we have to a church hall) is too small for regular hiring as (for example) a nursery. Our building is very small and inflexible for other purposes, and the parish's demographic (which is quite closely reflected in the congregational structure) is weighed to the retired fixed income age group.

Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

ex-officio:

<i>Incumbent:</i>	The Rev Andrew Perry	(Chair)
<i>Curate:</i>	The Rev Emma Ham-Riche	(until 14 August)
<i>Church Wardens:</i>	Mrs Mary Jeavons	(Vice-Chair)
	Mr Christopher Wood	
<i>Safeguarding:</i>	Mrs Tracey Hammond	
<i>Deanery Synod:</i>	Ms Lucy Hornby	
	Mrs Pauline McLelland	
	<i>vacancy</i>	
	<i>vacancy</i>	

Elected members:

Mrs Wendy Allen	(Secretary)
Mrs Gloria Russell	
Mr Peter Lewis	
Mr David Moore	
Mr Philip Sherwin	
Mrs Jane Penny	(until 7 December)
Mrs Kathryn Lockyear	(Treasurer)
Mrs Stella Collier	
Mrs Nova Brookes	
Mrs Helen Smith	
Mrs Vivien Ayling	
Mrs Jacqueline Collett	

Co-opted: Mr Colin Crane (Fabric Committee)

Membership of the PCC is determined under the Church Representation Rules and consists of certain *ex-officio* members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Electoral Roll Report

At the start of 2022 the Electoral Roll stood at 106. Of these, 60% live in the parish, and 40% live outside the parish. During the year 4 people left the roll and 2 people joined the roll, meaning that at the end of 2022 the ER stood at 104.

Lynne Brunton, Electoral Roll Officer

Fabric Report

Retired Mechanical Engineer, George Lea took over as chair of the Fabric Committee in 2022 and items in the Quinquennial Inspection have been tackled this year. In particular the poor condition of the church's North Wall has been divided into three different sections, requiring various repairs to cracks in rendering and de-bonding, plus re-rendering throughout to produce a uniform finish. The aluminium-framed windows in the Spire Room have also given cause for concern, becoming difficult to open and causing ventilation problems in warm weather; we are investigating how they might be replaced on a "like for like" basis. The solution to an intermittent leak in the Spire Room roof has proved elusive but is still being pursued. It has been a slow, and at times frustrating, year, but progress is being made and we are determined not to rush into repairs which might later need re-doing.

George Lea, Chair Fabric Committee

Deanery Synod

St Mary's parish is part of the Arundel & Bognor Rural Deanery and our representatives during 2022 were Lucy Hornby & Pauline McLelland. The Deanery Synod met twice in 2022 (at St Mary's Clymping and St Peter & St Paul Rustington). At the first meeting we welcomed Rev Natalie Loveless as new Rural Dean, replacing Rev Mark Standen who had served for the past 13 years; and also had an informative presentation from Rev Steve Gurr, chaplain at Ford Open Prison. In the second meeting Archdeacon Luke Irvine joined us for the autumn finance meeting. Parishes were thanked for pledges already made in 2022: more parishes had increased their pledges and others were being encouraged to pay what they could afford. Archdeacon Luke talked about post-Covid plans and stressed that the diocesan strategy and vision would remain unchanged; including 2023 as Year of the Old Testament and 2024 as Year of the New Testament. The meeting ended with the opportunity to make comments and/or ask questions.

Lucy Hornby, Deanery Synod Representative

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Andrew Perry, PCC Chair.

Signed.....*Fr. Andrew Perry.*.....

Date.....*26 APRIL 2023*.....

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN
EAST PRESTON WITH KINGSTON**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2022, which are set out on pages 10 to 18, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the Parochial Church Council and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS
Independent Examiner

Date: 21-04-23

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	General Fund	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2022	2021
					£	£
Income						
Voluntary income	2(a)	61,284		4,769	66,053	59,833
Activities for generating funds	2(b)	7,267		13,976	21,243	10,044
Income from investments	2(c)	59		91	150	61
Church activities	2(d)	8,930			8,930	13,711
Other incoming resources	2(e)	2,774			2,774	9,825
Total income		80,314		18,836	99,150	93,474
Expenditure						
Fund-raising trading costs	3(a)	2,429		1,315	3,744	2,003
Church activities	3(b)	82,635		780	83,415	84,772
Total resources expended		85,064		2,095	87,159	86,775
Net incoming/(outgoing) resources before other recognised gains and losses		(4,750)		16,741	11,991	6,699
Transfer between funds						
Gains/(loss) on investment assets on revaluation				(243)	(243)	181
Net movement in funds		(4,750)		16,498	11,748	6,880
Balances brought forward at 1 January 2022		41,154	40,940	50,255	132,349	125,190
Balances carried forward at 31 December 2022		36,404	40,940	66,753	144,097	132,070

The notes on pages 9 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible Fixed assets	5	182	7
Investment assets	6	1,789	2,032
		<u>1,971</u>	<u>2,039</u>
Current assets			
Stock		250	250
Debtors	8	5,351	8,101
Short term deposits		-	-
Cash at bank and in hand		144,754	130,292
		<u>150,355</u>	<u>138,643</u>
Liabilities: amounts falling due within one year	9	(8,229)	(8,333)
Net current assets		<u>142,126</u>	<u>130,031</u>
Net assets		<u><u>144,097</u></u>	<u><u>132,349</u></u>
Funds	7/10		
General		36,404	41,154
Designated		40,940	40,940
Restricted		66,753	50,255
		<u>144,097</u>	<u>132,349</u>

Approved by the Parochial Church Council on 26 Nov 23 and signed on its behalf by:



 Father Andrew Perry



 Mrs T Poole Honorary Treasurer (from 1 January 2023)

The notes on pages 12 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

Funds

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming resources

Voluntary income sources:

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income from investments:

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Church activities:

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

Gains and losses on investments:

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 Accounting policies (contd)

Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants:

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church Activities:

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Tangible fixed assets:

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

Other fixtures, fittings and office equipment:

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

Investments:

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Income

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2022 £	2021 £
(a) Voluntary income					
Planned giving:					
Gift aid donations	36,440			36,440	35,992
Tax recoverable	9,388		804	10,192	8,551
Legacies					1,755
Collections (open plate)	4,790			4,790	2,628
Special Collection	102			102	550
Donations, appeals etc	10,564		3,965	14,529	10,357
	<u>61,284</u>	<u> </u>	<u>4,769</u>	<u>66,053</u>	<u>59,833</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	7,267		13,976	21,243	10,044
	<u>7,267</u>	<u> </u>	<u>13,976</u>	<u>21,243</u>	<u>10,044</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	59		91	150	61
	<u>59</u>	<u> </u>	<u>91</u>	<u>150</u>	<u>61</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	8,930			8,930	13,711
	<u>8,930</u>	<u> </u>	<u> </u>	<u>8,930</u>	<u>13,711</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Grants	350			350	9,175
Sundry income	2,424			2,424	650
	<u>2,774</u>	<u> </u>	<u> </u>	<u>2,774</u>	<u>9,825</u>
	-----	-----	-----	-----	-----
Total income	<u>80,314</u>	<u> </u>	<u>18,836</u>	<u>99,150</u>	<u>93,474</u>
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Expenditure

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2022	2021
	£	£	£	£	£
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising Events	2,429		1,315	3,744	2,003
-----	-----	-----	-----	-----	-----
(b) Church activities					
Special collections	102			102	550
Ministry: diocesan parish share	55,000			55,000	55,000
clergy expenses	1,286			1,286	1,853
parsonage house repairs- and rates	6,082			6,082	6,065
curate expenses	1,635			1,635	3,484
Church running expenses	3,284			3,284	3,019
Church maintenance	2,385		780	3,165	849
Churchyard upkeep	993			993	697
Organist and choir	2,870			2,870	2,718
Upkeep of services	1,960			1,960	1,173
Wedding and funeral costs	3,893			3,893	6,097
Depreciation of assets	175			175	-
Printing, stationery and sundry- Administration	1,704			1,704	1,247
Secretary				-	-
Sundry expenses	1,026			1,026	221
Professional fees	240			240	1,799
	-----	-----	-----	-----	-----
	82,635		780	83,415	84,772
	-----	-----	-----	-----	-----
Total Expenditure	85,064		2,095	87,159	86,775
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

4	Staff costs	2022	2021
	Wages and salaries	£2,870	£2,718
		<u> </u>	<u> </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2022 (2021 £Nil).

5 Tangible fixed assets for use by the PCC

	Equipment £	Keyboard and Microphone £	Total £
Cost			
At 1 January 2022	4,568	1,058	5,626
Additions	<u>350</u>		<u>350</u>
At 31 December 2022	<u>4,568</u>	<u>1,058</u>	<u>5,976</u>
	<u> </u>	<u> </u>	<u> </u>
Depreciation			
At 1 January 2022	4,561	1,058	5,619
Charge in year	<u>175</u>	<u>-</u>	<u>175</u>
At 31 December 2022	<u>4,736</u>	<u>1,058</u>	<u>5,794</u>
	<u> </u>	<u> </u>	<u> </u>
Net Book Value			
At 31 December 2022	<u>182</u>	<u>-</u>	<u>182</u>
At 31 December 2021	<u>7</u>	<u>-</u>	<u>7</u>
	<u> </u>	<u> </u>	<u> </u>

6 Investments

	Restricted Funds £	Total £
Movements in the year:		
Market value at 1 January 2022	2,032	2,032
	<u> </u>	<u> </u>
Market value at 31 December 2022	<u>1,789</u>	<u>1,789</u>
	<u> </u>	<u> </u>

Holdings at 31 December 2022:

231 shares in the CBF Church of England investment fund (2021: 231 shares)

81 shares in COIF Charity Funds investment fund (2021: 81 shares)

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

6	Investments (contd)				2022	2021
					£	£
	Foundation of George Oliver				317	366
	Bell Acre Charity				1,472	1,686
					<u>1,789</u>	<u>2,032</u>
7	Analysis of net assets by fund					
		General Fund	Designated Funds	Restricted Funds		Total
		£	£	£		£
	Fixed assets	182				182
	Investment fixed assets			1,789		1,789
	Current assets	44,435	40,940	64,980		150,355
	Current liabilities	(8,229)				(8,229)
	Fund balance	<u>36,404</u>	<u>40,940</u>	<u>66,753</u>		<u>144,097</u>
8	Debtors				2022	2021
					£	£
	Income tax recoverable				5,049	7,532
	Other debtors				302	289
					<u>5,351</u>	<u>7,822</u>
9	Liabilities: amounts falling due within one year				2022	2021
					£	£
	Diocese quota				-	-
	Creditors for goods and services				6,384	6,488
	Other creditors				720	720
	Accruals				1,125	1,125
					<u>8,229</u>	<u>8,333</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

10 Fund details

Designated funds

The Designated funds at 31 December 2022 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	Balance at 1.1.22 £	Incoming Resources £	Resources Expended £	Balance at 31.12.22 £
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund	20,640			20,640
	<u>40,940</u>			<u>40,940</u>

Restricted funds

The restricted funds at 31 December 2022 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, and the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	Balance at 1.1.22 £	Incoming Resources £	Resources Expended £	Gains and (losses) on investments £	Balance at 31.12.22 £
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	2,518	44		(194)	2,368
Foundation of George Oliver	732	9		(49)	692
Friends of St Mary's	46,001	18,783	2,095		62,689
	<u>50,255</u>	<u>18,836</u>	<u>2,095</u>	<u>(243)</u>	<u>66,753</u>

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

East Preston with Kingston: St Mary the Virgin

for the year ended 31 December 2021

CONTENTS

- 1. Trustees Annual Report
- 9. Report of the Independent Examiner
- 10 - 18 Statement of financial activities (income and expenditure) including
Balance sheet (Assets and Liabilities statement)
Notes to the accounts

Parish of East Preston

Website: www.stmarysep.org.uk

Facebook page: www.facebook.com/groups/stmaryseastpreston

Vicar: The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

Independent Examiner: Mr D Cross

Bankers: Barclays Bank, 1 Chapel Road Worthing BN11 1EX

Registered with the Charity Commissioners: 1180544

This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with Kingston, and adopted by the PCC at their meeting on xxx

Parochial Church Council of East Preston with Kingston: St Mary the Virgin

Trustees Annual Report for 2021

Our Aims and Purposes as a Charity

The PCC of East Preston with Kingston has the responsibility of co-operating with the incumbent, the Rev'd Andrew Perry, in promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical. Especially:

- To enable, prosper and further the worship of Almighty God and the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.
- To seek to foster an environment where disciples can grow and flourish.
- To increase the membership of the Church.
- To co-operate with our ecumenical partners wherever possible.
- To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
- To promote fellowship, friendship and community through an active programme of social activities.
- To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

Visitors J & P left a note: "I would just like to say what a lovely church this is. We come and sit her quite often - so peaceful. Bless you all."

What we planned to do to achieve our charitable objectives

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

Some of this is illustrated by the unsolicited testimonies which appear in the grey boxes scattered through this report.

After their wedding in July, C & S wrote: "thank you so much for marrying us... can't believe it was a week ago! It was the perfect day and we have so many good memories."

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

We discussed the balance between closing our building to keep our community safe and reaching out to the unchurched through participation in village events and in a busy and varied social calendar; our progress towards becoming an Eco-Church; engaging with the Parish Giving Scheme; our finances and future

as a parish; our responsibilities for Safeguarding and welcoming a new Safeguarding Officer (Tracey Hammond); joining Churches Together in Rustington; and maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

For the second year running Church life was again massively affected by Covid pandemic lockdowns and restrictions, which affected regular attendance at worship as well as Occasional Offices. The church building was closed between January and mid April. In-person-worship resumed from 18 April - although the insistency on social distancing and face coverings waxed and waned, becoming advisory between July and December, then compulsory again from 10 December.

When the building was able to be used we were able to welcome visitors from within as well as outside the parish boundary. Visitors attend by personal choice, and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

On 28 Jan L e mailed: "Forgot to mention how much I enjoy Compline to end each day."

Following the Music Night in Sept, L H-W wrote: "John and I had such a fantastic evening last night. So uplifting, warm, gentle and humorous. Thank you so much for all the performers and all the organisers for putting on a great gig"

For the second year running Holy Week and Easter took place within lockdown - meaning that services had to be accessed via livestream from the parish Facebook Page. For many this was a slightly surreal experience. Palm crosses and prayer cards were distributed in the churchyard.

Families @3 continued out of lockdown on Sundays - including a special outdoor service to celebrate nature; we held Days of Prayer in April and September (the latter being a joint venture with Rustington parish).

Throughout the year parishioners relied heavily on social media and live-streaming for staying in touch, communication and worship. This provision proved enormously popular and (in the October count) by looking at the Facebook statistics, it appears that over 600 people accessed online worship. The average regular weekly attendance in person (October count) was 94 adults and 5 children. During lockdown we organised a monthly spiritual communion via Zoom with Green Willow care home and resumed in person visits in July.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. This was particularly the case in 2021 as so much had been cancelled due to the Covid pandemic the year before. However numbers were still down due to restrictions: school participation, Carols Round the Nursing homes and Carols in the Tavern all had to be cancelled, and the usual round of services were attended, but in much lower numbers than previous years. However the parish put on two special Christmas Music Nights and three performances of a musical recital which included the premiere of *Christmas at Snow Falls* a new musical work by composer Danny Edwards. These were very well supported.

On 31 Jan after the live-streamed mass, Mrs W wrote: "We really enjoyed that wonderful service this morning. So full of hope and joy!"

Teaching, baptising and nurturing new and existing believers

In 2021 we celebrated 5 weddings; there were 18 church funerals with 17 other funerals conducted for parishioners; 23 burials of ashes and 5 baptisms. Bear in mind that the church building was only open for eight and a half months of the year.

It was with very mixed feelings that we waved goodbye to Joe & Imogen Padfield as they moved to Seaford and in June Joe was ordained deacon, starting his curacy serving the parish of St Peter East Blatchington & St Andrew Bishopstone, Seaford.

Weekly Zoom "Coffee mornings" took over from the usual Thursday mass during lockdown and - during Lent - included discussion and feedback of the various weekly "Lent Challenges" set by the clergy team.

Evangelism and outreach

The 2021 East Preston Festival was curtailed to a weekend of activities centred on the Village Green in July, where St Mary's had a significant presence - including the Friends of St Mary's Photographic Competition (awards which made the local press).

The Women's Fellowship continues to reach out to women the parish and the membership is larger than just the church going element of the group.

Little Angels continues to draw in toddlers and their carers, re-starting in June with numbers increasing.

Two highly successful and entertaining Music Nights in September, and then two special Christmas Music Nights at the very end of November reached out to our community in a difficult year.

The PCC's Mission Committee produced a Mission Action Plan, using the Diocesan Strategy headings to ensure that the life and work of the parish is purposeful, forward thinking and embracing of all aspects of church life.

On 2 Feb after her sister's funeral, M wrote: "Many thanks for your support and smooth running of Brenda's funeral today together with the final farewell at the Lychgate. Your prayers and reading from Genesis were what Brenda would have wished for."

On 10 Feb after the funeral of a family friend, JP wrote: "Just to say thank you for your service for Daphne today. In spite of the temperature outside, the service was a warm 'send off' for her, celebrating her personality and many gifts. I particularly liked the Committal at the Lychgate, what a lovely tradition! I haven't seen that done before."

Although connection with the schools was less this year due to restrictions and lockdowns clergy were able to visit the Infant school to talk about Christian signs and symbols, host the school for Harvest and join the Junior school for their Christmas celebrations.

Provision of the church building for people to enjoy

As well as celebrating many Occasional Offices in 2021, restrictions notwithstanding the church building remained open each day between about 8.30am and 5pm and a constant stream of people dropped in to sit, pray, light a candle and enjoy the silence. Many remarked not only how refreshing it is to find an open church but also the sense of peacefulness and spirituality the church pervades. It is important to us that the church is available for private prayer not just to the church family but to the wider

visiting community. The church building continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

2021 was the year of the Quinquennial Inspection and the challenges of maintaining a Grade 1 listed building continue to exercise the PCC and especially the Friends of St Mary's.

Provision of tangible support to the poor and needy

During the year many collections were made for the Littlehampton Food Bank, the Diocesan Family Support Work and Worthing's Turning Tides homeless project: people showed their love and compassion in practical ways with tinned, dried and packet goods, toiletries and other essentials.

FINANCIAL REVIEW

Incoming and outgoing resources

The total receipts on general unrestricted funds received were £85,182 and are detailed in the Financial Report.

During 2021 St Mary's moved to take up the Parish Giving Scheme (PGS). Take up was slow but steady: gradually people are moving from the envelope scheme and standing orders to the PGS - which was especially helpful in time of lockdown.

On 11 Feb after we live-streamed her grandmother's funeral N wrote: "Thank you for the so lovingly made service for my Grandma. And especially thank you for making it possible to take part from Germany as we couldn't travel due to the pandemic."

On 9 Mar following her mum's funeral, SP wrote: "Thank you for giving my mother Betty Clarke such a lovely funeral service. Your words were so kind and helped us enormously..."

The PCC was grateful for various donations to the Fabric Fund, through Friends of St Mary's as the EPIC Appeal continues - over £30,000 has been raised so far.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure facing the PCC was the sum of £74,300 levied by the diocese for our share of all churches' Parish Ministry Costs (PMC). This year the contribution from St Mary's was 74% (£55,000). We strive to increase this but were pleased - given how difficult 2021 was - that we have increased our contribution from 2020 (£50,000: 68%)

The PMC relates directly to the housing, support, stipend and pension costs of the clergy of this parish, training of new ordinands, a contribution to national church funds, and shared costs of the Christian family throughout the whole diocese, including assistance towards the upkeep of churches such as ours who are less able to meet their PMC.

Staff costs

The PCC pays for the organist, Mr Daniel Paine, whose musical talents greatly enhance our worship. Further details are provided in the notes to the accounts.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax, Water and environmental charges for the Vicarage and curate's residence. Expenses are also paid in connection with official duties for the clergy.

There were no other payments to the trustees, or persons related to or connected to, the trustees.

Reserves Policy

It is the PCC's policy:

- to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- to spend restricted and endowment funds in line with their terms and conditions
- to invest fund balances with the CBF Church of England deposit fund.

(Currently such funds are restricted or endowment funds only)

24 Mar 21 after her father's funeral, A wrote: "we just wanted to say thank you now for everything you both did to make the funeral go really smoothly. It meant so much to us to have friends and family in our wonderful church and also to know many could watch it online and they've already told us how "connected" they felt. We're so relieved it all went okay and really appreciate your efforts, especially with the extra demands of lockdown."

On 4 September after their wedding Matt & Rosie wrote: "Many of our friends said that it was the best wedding service they have ever been to and we of course completely agree, so thank you so much. Your words around the John 2.1-11 reading were beautiful"

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to do what they did and pass on our faith to

this current generation.

Management of Risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of St Mary's. The usual PAT testing and fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- An unexpected fall in income, particularly given the dependence of the church on a limited number of major regular donors.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation: in particular to find a new treasurer.
- Reliance upon the Diocese to continue to provide financial support whilst we work towards paying our full Parish Ministry Costs for clergy ministry.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for greater use of the church buildings as conditions allow.

Engaging with the Parish Giving Scheme is a much more reliable, safe, efficient way of maximising support for St Mary's, and we will continue to encourage supporters to use this method.

Future uncertainties

Our inability to meet our PMC is a concern, but we hope to increase regular giving via a Stewardship campaign to ensure we are in a strong position to meet regular commitments.

The incidence of COVID-19 and the subsequent lockdowns of 2020 and 2021 have had a significant impact on parish finances. There was a resultant decrease in incoming hiring fees for the Spire Room, a reduction in Fees for Occasional Offices and a reduction in cash giving both from visitors (when the church was closed) and from regular parishioners who had not joined the Parish Giving Scheme.

It is also important to realise that St Mary's faces challenges not shared by our immediate neighbours. We are a relatively modern parish (achieving separate status in 1914); we do not have historic trust funds, legacies, property, land or investments which provide income. The Spire Room (the closest thing we have to a church hall) is too small for regular hiring as (for example) a nursery. Our building is very small and inflexible for other purposes, and the parish's demographic (which is quite closely reflected in the congregational structure) is weighed to the retired fixed income age group.

Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

ex-officio:

<i>Incumbent:</i>	The Rev Andrew Perry	(Chair)
<i>Curate:</i>	The Rev Emma Ham-Riche	
<i>Church Wardens:</i>	Mrs Mary Jeavons	(Vice-Chair)

On 11 May, about the Easter-online provision, C wrote: "This is a belated thank you for all the online worship so far this year. It has been great to be able to tap in as ever to morning prayer, compline and Sunday mass on occasions. I did so agree with the worship from home - more meaningful as a spiritual community than an empty church... ..But I did really appreciate the Easter Vigil in church - beautifully done - and the three women-based Holy Week reflections. The latter was just about the length of time I could stay focussed! Lots of helpful nuggets as well - like the reason the mass is so central to worship."

In July, J came in to light a candle and left a note "Love your beautiful church as always... bless you all."

*Safeguarding:
Deanery Synod:* Mr Christopher Wood
Mrs Tracey Hammond
Ms Lucy Hornby
Mrs Pauline McLelland
vacancy
vacancy

Elected members:

Mrs Wendy Allen (Secretary)

Mrs Gloria Russell

Mr Peter Lewis

Mr David Moore

Mr Philip Sherwin

Mrs Jane Penny

Mrs Kathryn Lockyear (Treasurer)

Mrs Stella Collier

Mrs Nova Brookes

Mrs Helen Smith

Mrs Vivien Ayling

Mrs Jacqueline Collett

Co-opted:

Mr Colin Crane (Fabric Committee)

In August R & C wrote:
“Thank you so much for the perfect wedding ceremony! It went so well and was everything we could have wished for. We had many lovely comments from our guests about you and the church”

Membership of the PCC is determined under the Church Representation Rules and consists of certain *ex-officio* members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Following his wife’s ashes interment, R wrote: “From the first contact regarding the new stone up to the short service by the grave I very much appreciated the kind and caring way you handled everything”

Electoral Roll Report

At the start of 2021 the Electoral Roll stood at 106. Of these, 60% live in the parish, and 40% live outside the parish. During the year two people left the roll and two people joined the roll.

Nova Brookes, Electoral Roll Officer

Fabric Report

Work on the Church Fabrics was curtailed greatly in 2021 due to the COVID 19 restrictions.

A new Quinquennial Inspection took place in April and became available to us in May.

A series of meetings were held to consider the report recommendations and items grouped into three categories:-

1/ Jobs we could do in-house.

2/ Jobs for local builders.

3/ Jobs for specialists.

Chris Wood organised a working party to carry out jobs from category 1. Work has started on these tasks and thanks to all the volunteers for their time and expertise.

Thanks also goes to the volunteers who maintain the safety and presentation of the Churchyard.

Colin Crane, Chair Fabric Committee

Deanery Synod

Our parish is part of Arundel & Bognor Deanery Synod, and our representatives are Lucy Hornby and Pauline McLelland.

The Deanery Synod has met twice throughout 2021 via zoom due to the Covid Pandemic. Both meetings focused on finance parish contribution and the implications and issues of Covid was having on the Diocese and individual parishes.

First meeting we're were joined by Archdeacon Luke Irvine-Capel who thanked clergy parishes and parishioners for their generosity throughout the pandemic. He talked about mission and how we could expand and grow including a fresh start to look how much we contribute weekly and to seek new ideas of how regular income can be sourced and given.

The Parish Share which is the biggest source of income will increase by 3.63%. There was an opportunity to ask questions at the end.

For the second meeting we were joined by The Bishop of Horsham Rt Rev Ruth Bushyager who spoke about "a call to generosity" and the affects of Covid. She also spoke about re building loss of income re opening of churches in a safe ways incorporating safety measures, social distancing etc.

Parishes were encouraged to pay more of their parish contributions if they could. The meeting ended with questions.

Lucy Hornby, Deanery Synod Representative

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Andrew Perry, PCC Chair.

Signed.....

Date.....

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

This report on the accounts of the Parochial Church Council for the year ended 31 December 2021, which are set out on pages 10 to 18, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the Parochial Church Council and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS
Independent Examiner

Date: 04/04/2022

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	General Fund	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2021	2020
					£	£
Income						
Voluntary income	2(a)	53,449		6,384	59,833	84,829
Activities for generating funds	2(b)	9,117		927	10,044	6,861
Income from investments	2(c)	5		56	61	117
Church activities	2(d)	13,711			13,711	6,901
Other incoming resources	2(e)	8,900		925	9,825	1,461
Total income		<u>85,182</u>		<u>8,292</u>	<u>93,474</u>	<u>100,169</u>
Expenditure						
Fund-raising trading costs	3(a)	1,820		183	2,003	2,276
Church activities	3(b)	82,794		1,699	84,493	75,086
Total resources expended		<u>84,614</u>		<u>1,882</u>	<u>86,496</u>	<u>77,362</u>
Net incoming/(outgoing) resources before other recognised gains and losses		568		6,410	6,978	22,807
Transfer between funds						
Gains/(loss) on investment assets on revaluation				181	181	101
Net movement in funds		568		6,591	7,159	22,908
Balances brought forward at 1 January 2021		40,586	40,940	43,664	125,190	102,282
Balances carried forward at 31 December 2021		<u><u>41,154</u></u>	<u><u>40,940</u></u>	<u><u>50,255</u></u>	<u><u>132,349</u></u>	<u><u>125,190</u></u>

The notes on pages 9 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
		£	£
Fixed assets			
Tangible Fixed assets	5	7	7
Investment assets	6	2,032	1,851
		<u>2,039</u>	<u>1,858</u>
Current assets			
Stock		250	250
Debtors	8	8,101	39,884
Short term deposits		-	-
Cash at bank and in hand		130,292	91,145
		<u>138,643</u>	<u>131,279</u>
Liabilities: amounts falling due within one year	9	(8,333)	(7,947)
Net current assets		<u>130,310</u>	<u>123,332</u>
Net assets		<u><u>132,349</u></u>	<u><u>125,190</u></u>
Funds	7/10		
General		41,154	40,586
Designated		40,940	40,940
Restricted		50,255	43,664
		<u>132,349</u>	<u>125,190</u>

Approved by the Parochial Church Council on

and signed on its behalf by:

.....
Father Andrew Perry

.....
Mrs K Lockyear Honorary Treasurer

The notes on pages 9 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

Funds

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming resources

Voluntary income sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Church activities

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting policies (contd)

Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church Activities

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

Investments

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2 Income

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2021 £	2020 £
(a) Voluntary income					
Planned giving:					
Gift aid donations	35,992			35,992	31,489
Tax recoverable	8,281		270	8,551	9,003
Legacies	1,755			1,755	33,532
Collections (open plate)	2,628			2,628	3,572
Special Collection	550			550	-
Donations, appeals etc	4,243		6,114	10,357	7,233
	<u>53,449</u>	<u>-----</u>	<u>6,384</u>	<u>59,833</u>	<u>84,829</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	9,117		927	10,044	6,861
	<u>9,117</u>	<u>-----</u>	<u>927</u>	<u>10,044</u>	<u>6,861</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	5		56	61	117
	<u>5</u>	<u>-----</u>	<u>56</u>	<u>61</u>	<u>117</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	13,711			13,711	6,901
	<u>13,711</u>	<u>-----</u>	<u>-----</u>	<u>13,711</u>	<u>6,901</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Grants	8,350		825	9,175	350
Sundry income	550		100	650	1,111
	<u>8,900</u>	<u>-----</u>	<u>925</u>	<u>9,825</u>	<u>1,461</u>
	-----	-----	-----	-----	-----
Total income	<u>85,182</u>	<u>-----</u>	<u>8,292</u>	<u>93,474</u>	<u>100,169</u>
	-----	-----	-----	-----	-----

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

3 Expenditure

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2021	2020
	£	£	£	£	£
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising					
Events	1,820	-----	183	2,003	2,276
	-----	-----	-----	-----	-----
(b) Church activities					
Special collections	550			550	-
Ministry: diocesan parish share	55,000			55,000	50,000
clergy expenses	1,574			1,574	1,380
parsonage house repairs-					
and rates	6,065			6,065	5,272
curate expenses	3,484			3,484	3,129
Church running expenses	3,019			3,019	3,075
Church maintenance	849			849	1,380
Churchyard upkeep	697			697	1,600
Organist and choir	2,718			2,718	1,308
Upkeep of services	1,173			1,173	2,011
Wedding and funeral costs	6,097			6,097	3,269
Depreciation of inalienable assets				-	-
Printing, stationery and sundry-					
Administration	1,247			1,247	1,623
Secretary				-	-
Sundry expenses	201		20	221	799
Professional fees	120		1,679	1,799	240
	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----
Total Expenditure	84,614	-----	1,882	86,496	77,362
	=====	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

4	Staff costs	2021	2020
	Wages and salaries	£2,718	£1,308
		<u> </u>	<u> </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2021(2020 £Nil).

5 Tangible fixed assets for use by the PCC

	Equipment	Keyboard and Microphone	Total
Cost	£	£	£
At 1 January 2021	4,568	1,058	5,626
At 31 December 2021	<u>4,568</u>	<u>1,058</u>	<u>5,626</u>
Depreciation			
At 1 January 2021	4,561	1,058	5,619
Charge in year	-	-	-
At 31 December 2021	<u>4,561</u>	<u>1,058</u>	<u>5,619</u>
Net Book Value			
At 31 December 2021	<u>7</u>	<u>-</u>	<u>7</u>
At 31 December 2020	<u>7</u>	<u>-</u>	<u>7</u>

6 Investments

	Restricted Funds	Total
	£	£
Movements in the year:		
Market value at 1 January 2021	1,851	1,851
Market value at 31 December 2021	<u>2,032</u>	<u>2,032</u>

Holdings at 31 December 2021:
231 shares in the CBF Church of England investment fund (2020: 231 shares)
81 shares in COIF Charity Funds investment fund (2020: 81 shares)

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

6	Investments (contd)	2021	2020
		£	£
	Foundation of George Oliver	366	392
	Bell Acre Charity	1,666	1,459
		<u>2,032</u>	<u>1,851</u>
		<u><u>2,032</u></u>	<u><u>1,851</u></u>

7 Analysis of net assets by fund

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Fixed assets	7			7
Investment fixed assets			2,032	2,032
Current assets	49,480	40,940	48,223	138,643
Current liabilities	(8,333)			(8,333)
	<u>41,154</u>	<u>40,940</u>	<u>50,255</u>	<u>132,349</u>
Fund balance	<u><u>41,154</u></u>	<u><u>40,940</u></u>	<u><u>50,255</u></u>	<u><u>132,349</u></u>

8	Debtors	2021	2020
		£	£
	Income tax recoverable	7,532	8,678
	Other debtors	568	31,207
		<u>8,101</u>	<u>39,884</u>
		<u><u>8,101</u></u>	<u><u>39,884</u></u>

9	Liabilities: amounts falling due within one year	2021	2020
		£	£
	Diocese quota	-	-
	Creditors for goods and services	6,488	6,102
	Other creditors	720	720
	Accruals	1,125	1,125
		<u>8,333</u>	<u>7,947</u>
		<u><u>8,333</u></u>	<u><u>7,947</u></u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

10 Fund details

Designated funds

The Designated funds at 31 December 2021 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	Balance at 1.1.21 £	Incoming Resources £	Resources Expended £	Balance at 31.12.21 £
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund	20,640			20,640
	<u>40,940</u>		<u>40,940</u>	

Restricted funds

The restricted funds at 31 December 2021 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	Balance at 1.1.21 £	Incoming Resources £	Resources Expended £	Gains and (losses) on investments £	Balance at 31.12.21 £
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	2,268	43		207	2,518
Foundation of George Oliver	748	10		(26)	732
Friends of St Mary's	39,644	8,239	1,882		46,001
	<u>43,664</u>	<u>8,292</u>	<u>1,882</u>	<u>181</u>	<u>50,255</u>

Accounts

Trustees Annual Report and Financial Report

The Parochial Church Council of the parish of
East Preston with Kingston: St Mary the Virgin

for the year ended 31 December 2020

CONTENTS

1. Trustees Annual Report

8. Report of the Independent Examiner

9 - 17 Statement of financial activities (income and expenditure)

including

Balance sheet (Assets and Liabilities statement)

Notes to the accounts

Parish of East Preston

Vicar: The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

Independent Examiner: Mr D Cross

Bankers: Barclays Bank, 1 Chapel Road Worthing BN11 1EX

This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with Kingston, and adopted by the PCC at their meeting on 1 May 2021

Parochial Church Council of East Preston with Kingston:
St Mary the Virgin

Trustees Annual Report for 2020

Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council until the Annual Parochial Church Meeting (APCM) in October 2020:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Claire Hind Miss Lois Townsend	(Vice-Chair)
<i>Elected members: from April 2019</i>	Mrs Mary Darby Mrs Nova Brookes Mrs Gillian Mauderne Mrs Charis Harbidge Mrs Stella Collier Mrs Jacky Collett <i>vacancy</i> Mrs Lynne Brunton Mrs Mary Jeavons Mr Colin Crane Mr Chris Wood Mrs Kathryn Lockyear	(Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield	(Safeguarding Officer)
<i>ex-officio:</i>	Rev Emma Ham-Riche	
<i>Deanery Synod:</i>	Mrs Gill Quigley Mrs Sue Baldock <i>vacancy</i>	

(*Secretary:* Mrs Wendy Allen)

Following the Annual Parochial Church Meeting in April 2020 the following people stepped down: Lynne Brunton; Mary Jeavons; Colin Crane; Gill Quigley; Sue Baldock. We are sad to report that in September 2020 Gillian Mauderne died.

The following people were elected in their place:

Wendy Allen
Gloria Russell
Peter Lewis
Lucy Hornby
Pauline McLelland
Helen Smith
Vivien Ayling

Thus the following served as members of the Parochial Church Council following the APCM in October 2020:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Claire Hind Miss Lois Townsend	(Vice-Chair)
<i>Elected members from April 2020</i>	Mrs Wendy Allen Mrs Gloria Russell Mr Peter Lewis Mrs Mary Darby Mr Chris Wood Mrs Charis Harbidge Mrs Kathryn Lockyear Mrs Stella Collier Mrs Nova Brookes Mrs Helen Smith Mrs Vivien Ayling Mrs Jacqueline Collett	(Secretary) (Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield Mr Colin Crane	(Safeguarding Officer) (Fabric Committee, co-opted 10 Nov 2020)
<i>ex-officio:</i>	Rev Emma Ham-Riche	
<i>Deanery Synod:</i>	Ms Lucy Hornby Mrs Pauline McLelland <i>vacancy</i> <i>vacancy</i>	

In Feb after her mum's funeral, RG wrote: "I just wanted to thank you once more on behalf of all the family for your help and kindness over mum's funeral last Tuesday. It was a beautiful service, and we all appreciated your support very much, both at St Mary's and at the crematorium."

On 23 Feb, following the Music Night, C & V wrote: "Please convey our congratulations to all those involved in the Music Night last night. We thoroughly enjoyed the whole event. Wow!! What an evening."

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). In 2020 a change to the way Deanery Synod representation is calculated resulted in this parish being asked for four representatives. Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety; disability legislation and Safeguarding.

In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances. The PCC works to ensure that each member of the committee is equipped to fulfil their role. Regular mailings from the diocese keep trustees up to date with developments and changes.

The PCC appointed Mr Joseph Padfield as Safeguarding Officer and co-opted him to serve on the PCC, where Safeguarding is a standing issue on the Agenda. Mr Padfield is responsible for ensuring that Disclosure and Barring Service checks are kept up to date for those who work with, or are responsible for work with, children and vulnerable adults as part of St Mary's ministry. There have been no incidents reported to him during the year 2020.

The Standing Committee is a sub-committee of the PCC and has the power to transact the business of the PCC between its meetings. The Standing Committee comprises: the incumbent, the church wardens, PCC secretary, PCC Treasurer and an elected PCC member.

In March MW wrote: "Just to say what a blessing it is to sit quietly in church and pray undisturbed. To light a candle too is a joy, so thank you for making the church available to enjoy a quiet time of peace and prayer. Much appreciated."

Aim and Purposes

The primary objective of the PCC of East Preston with Kingston is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar, the Rev'd Andrew Perry, in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

Risk assessment

The PCC confirms that the major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members.

In April P wrote: "thank you for all the notices and information leaflets to help us through Easter without your physical guidance... with your help and much thought provoking work... Good Friday & Easter [were] very much in our hearts..."

Objectives

- ❖ To enable, prosper and further the worship of Almighty God in East Preston & Kingston.
- ❖ To seek to foster an environment where disciples can grow and flourish.
- ❖ To increase the membership of the Church.
- ❖ To co-operate with our ecumenical partners wherever possible.
- ❖ To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites; pastoral care and evangelisation.
- ❖ To promote fellowship, friendship and community through an active programme of social activities.
- ❖ To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- ❖ To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- ❖ To ensure that, in line with "charities for the advancement of religion" we have due regard to our public benefit guidance when exercising any powers or duties to which guidance is relevant.
- ❖ To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

In March White Lodge Residential Home wrote: "just a little note of thanks for all your lovely drawings, letters and good wishes - it is so kind of you to think of us and to take the times to send them, it lifts our spirits and makes us smile..."

The year 2020 saw the global pandemic of COVID-19 affect our lives as individuals, as a local community, as a nation and as a world. A series of national lockdowns, instruction to "shield" and various restrictions aimed at limiting the spread of the disease led to new ways of communicating and worship with a reliance on social media and digital communication: this had a dramatic effect on activities during the year. (This included the postponement of the 2020 APCM until 18 October.)

Review of the year

The full PCC met 5 times during the year (twice in person; twice via e mail and post; once via Zoom) in addition to the APCM in October. PCC Meetings were very well attended. PCC Minutes were published (redacted where appropriate) on the website.

Activities

In Oct following the only wedding of the year (!) A & L wrote: "Thank you so much for conducting our unplugged wedding service in such a relaxed and intimate way. It was really lovely and was "very us". Your understanding of this was appreciated by us and our guests"

◆ Scattered throughout this report [in the grey boxes] are brief unsolicited testimonies of those who have had contact with the parish during the year which help to demonstrate public benefit. [These have been anonymised as much as possible.]

◆ During 2020 the Parish conducted 1 wedding; 0 baptisms; 6 funerals in Church with another 9 funerals at the Crematorium; 17 sets of ashes were interred in the churchyard.

◆ Kingston Parish Council made a grant to the Fantastic Gardeners to keep the churchyard looking neat and tidy, and during the year we benefitted from input from the Community Payback Scheme on Sunday mornings.

- ◆ Due to lockdowns much worship this year was presented online. Weekly eucharists on Sunday were celebrated and broadcast from the homes of clergy; Morning Prayer & Compline were live-streamed on weekdays. Numbers following live-streamed services were often double those of "normal" Sundays (occasionally three times); numbers following the weekday offices varied between about 20 and 60.
- ◆ Stations of the Cross, a Lent course run by the Quigley's and a course based on the Archbishop's Lent Book all started, and were then stopped.
- ◆ The church remained locked during lockdowns and books, paper etc were cleared out.
- ◆ Activities in the Spire Room ceased.
- ◆ The Sunday Club continued to keep young people connected with the provision of imaginative activities delivered and interactive information e mailed. Congratulations and grateful thanks to Charis, Gloria, Carol & the team. Charis and Lucy Hornby attended the Bible Society's "Open Book" training in February.
- ◆ In February Mary Jeavons became St Mary's Eco Champion and along with Rev Emma began to work through the registration process to become an Eco Church. As part of this the 'Show The Love' service in February encouraged people to consider how to make environmentally friendly changes to their lifestyles. ('Share The Love' is an initiative by The Climate Coalition.) Ann Bird arranged for the church to become a collection point for the Terracycle recycling scheme, supporting a local charity, Aspens.
- ◆ Lockdown put paid to our social calendar (including cancelling the Passion Play *Sacred Spaces*), but we did manage to put on a very well attended and popular Music Night in February. A Shrove Tuesday pancake lunch and Quiz was possible; and a Christmas Zoom Quiz and raffle for a Christmas Hamper.
- ◆ In ecumenical events: St Mary's joined with Our Lady Star of the Sea for an ecumenical Epiphany Service in January.
- ◆ Also Rev Emma and Fr Andrew met with Denise Mitchell, Chair of Churches Together in Rustington to strengthen relationships between CTR and East Preston.
- ◆ Rev Emma was invited to speak at the CAMEO group at Littlehampton Baptist Church.
- ◆ St Mary's was well represented at the Day of Prayer service at Rustington URC
- ◆ Following the death of Fr David Rea at Our Lady Star of the Sea, Fr Stephen Ortiga arrived and met with Rev Emma & Fr Andrew, and is keen for the churches to work together.
- ◆ John & Charis Harbidge arrange a COVID-safe collection during Christian Aid Week.
- ◆ In March, having assembled all the necessary information and put in place all the procedures asked of us, the parish completed the Simple Quality Protects (SQP) element of our Safeguarding.
- ◆ Rev Emma, Fr Andrew and Joe all undertook further regular Safeguarding training during the year.
- ◆ Tracey Hammond started working alongside Joe Padfield in preparation to take over as Safeguarding Officer when Joe is ordained and leaves the parish in 2021.

In Nov, during Lockdown 2 and in reaction to the on-line Remembrance Sunday mass, R wrote to Rev Emma: "Thank you for this morning's service with the sensitive act of remembrance (and beautiful flowers). I have appreciated being able to follow many of the services via Facebook/ Vimeo and have often slipped into St. Mary's for quiet prayer and reflection. For one who no longer holds a strong faith the church's ministry speaks to my spirit and I am grateful. So thanks to all of you for your dedication and support."

- ◆ Fr Andrew and Rev Emma continue to attend (by Zoom) the monthly East Preston Business Breakfast to help communication and build networks within the village.
- ◆ Following three Covid-related delays Rev Emma Ham-Riche was ordained priest by +Ruth Bushyager, Bishop of Horsham, in St Mary's on 11 October 2020 with a limited congregation, but lots watching on the livestream.
- ◆ Rev Emma continues to be a very hard working and creative curate, bringing energy, insights and spirituality to the parish in her many gifts and skills.
- ◆ In November broadband was installed into St Mary's church (using a legacy from Gill McAlpine) and livestream services from church became possible.
- ◆ The 75th Anniversary of Victory in Europe was marked with an online reflection.
- ◆ Rev Emma led prayers for Merchant Navy Day
- ◆ Rev Emma & Fr Andrew presided at very low-key Remembrance Sunday events in the parish.
- ◆ "Families at 3" services were run on the first Sunday of the month in Autumn 2020 as an alternative to Sunday Club.
- ◆ Donations for (alternatively) the Littlehampton Food Bank and the Family Support Work Food Bank were extremely generous, especially as the weather got colder between Harvest & Christmas.
- ◆ Friends of St Mary's managed to sell 3,000 Christmas Cards (of 2019's Christmas Tree Festival) and made £897 profit.
- ◆ For Advent/Christmas the parish offered: Nine Lessons and Carols as a broadcast; an Advent Windows Trail round the parish; DIY Take Away Christingle; and Midnight Mass in two sittings (the only service in the year for which booking was required)
- ◆ Jacky Collett organised Christmas Greetings (in place of Christmas Cards) to raise funds for Education West Africa.
- ◆ The Women's Fellowship held a Christmas service in church and crafted stars which were hung in the churchyard for passersby to take home and decorate their trees.
- ◆ Fr Andrew took part in the virtual East Preston Junior School Christmas Celebrations and as the East Preston Yarn Bombers struck and produced hundreds of Christmas-related figures in the village, Fr A was immortalised in wool!

In Dec, following the interment of her mum's ashes, S wrote:
 "Thank you for such a nice service. As I tipped my Mum's Ashes into the hole, I felt a great relief that she was, at last, joined with my Dad. It was the last thing I was able to do for her."

Achievements and performance

Electoral Roll Report

At the start of 2020 the Electoral Roll stood at 110. Of these, 57% live in the parish, and 43% live outside the parish. Four members were removed due to death, one moved house, one was an administrative error (appearing twice!). The average weekly attendance combining both Sunday services (when in church) stood at 80-100 (usually this number increases at festivals and special occasions and includes both adults and children).

Fabric Report

The Fabric Committee of St Mary's researched and discussed priority work as mentioned in the last Quinquennial Inspection. Chair of the Fabric Committee, Colin Crane writes:

Work on the Church Fabrics was curtailed greatly in 2020 due to the COVID 19 lockdown.

One job that was completed in January before the lockdown was the treatment against Woodworm of two main beams in the nave.

Also it had been agreed that the monies received from Kingston Parish Council for the years 2019 & 2020 amounting to £700 and the money in the Church Flower Fund of £300 could be used to replace the old shed in the Churchyard used by the Flower Club. With the kind help of Jenny Bromfield assisted by Fr. Richard the old shed was demolished and a new one erected using help from the Littlehampton

Probation Service “ Payback Team”. Thanks go to Jenny and Fr. Richard for managing the project.

Colin Crane

The small group of volunteers known as “The Fantastic Gardeners” continue to oversee maintaining the churchyard in conjunction with Arun District Council who maintain cutting the grass, hedge and any tree work within the churchyard and family grave plots.

Health and Safety monitoring continues to be carried out with annual inspections to the boiler, fire extinguishers and fire blanket and organ.

A local company carried out essential works in cleaning out the gutters and removal of moss from the path at the west door entrance path.

Deanery Synod

Our parish remains part of Arundel & Bognor Deanery Synod, and our representatives are Lucy Hornby and Pauline McLelland. Lucy Hornby writes:

The Deanery Synod have met twice in 2020 via Zoom due to the pandemic.

The first meeting was focused around Finance. We were presented with the 2021 budget and an explanation on the current situation that we were experiencing due to Covid 19 pandemic, the impact we were facing and possible disruption depending on length of it continuing. Parishes were strongly recommended to pay their full amount of parish share enabling to provide ministry in all 359 parishes and reach out into communities in Sussex. Parish ministry increased by 0.36% so a full time stipendiary priest would cost £74,300 in 2021. We were joined by The Archdeacon The Venerable Luke Irvine-Capel who thanked all clergy for going beyond their call of duty by developing new skills throughout the pandemic with Zoom meetings, live-streaming services for all to access from home.

The second meeting we welcomed the new Bishop of Horsham Rt Revd Ruth Bushyager who shared her journey from a young age to becoming a Bishop with a question and answer session afterwards. John Stirland chairperson of The Deanery Finance who presented a report on the financial position of the Deanery in 2020 and presented the pledges for Parish Share 2021 for approval.

Lucy Hornby

Financial Review

Please refer to the accompanying accounts for more detail, but here is a summary:

- 1 The total receipts, and general unrestricted funds received, were £100,169 (2019: £143,674) and are detailed in the financial statement
- 2 Expenditure on general fund equalled the income in the year which, with movements on designated and restricted funds, gave a net increase in funds of £77,362 (2019: £91,167).
- 3 The largest expenditure of the PCC was the sum of £50,000 (2019: £54,737) paid to the Diocese to cover ministry costs. This amount covers the housing and stipend and pension costs of the clergy; a standard sum for diocese central costs; clergy training and a contribution to national church funds. It is effectively the bill for having a full time stipendiary priest. In 2020 the actual bill was £74,035 (of which we paid 68% (2019: we paid 76%). We need to move to paying at least 100% of the Parish Share (which will be £74,300 in 2021) if we want to keep a full time stipendiary priest. Currently other churches are supporting us by paying more than 100% of their Parish Share.

Kathy Lockyear took over as Treasurer and has been working very hard, with huge assistance from Erica Hussey and Peter Lewis to prepare the Accounts and help the PCC keep a track on their finances over the year. We are very grateful to them all!

Reserves Policy

It is the PCC's policy:

- ❖ to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- ❖ to spend restricted and endowment funds in line with their terms and conditions
- ❖ to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to do what they did and pass on our faith to this current generation.

Trustees' responsibilities statement – unincorporated charity

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2006 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the PCC by



.....
Father Andrew Perry

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

This report on the accounts of the Parochial Church Council for the year ended 31 December 2020, which are set out on pages 2 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the Parochial Church Council and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

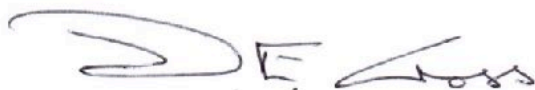
Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS
Independent Examiner

Date: 22-04-2021

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	General Fund	Designated Funds	Restricted Funds	TOTAL FUNDS	
		£	£	£	2020	2019
					£	£
Income						
Voluntary income	2(a)	81,183		3,646	84,829	77,975
Activities for generating funds	2(b)	4,812		2,049	6,861	20,030
Income from investments	2(c)	39		78	117	172
Church activities	2(d)	6,901			6,901	10,659
Other incoming resources	2(e)	1,461			1,461	34,838
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total income		94,396		5,480	100,169	143,674
	-----	-----	-----	-----	-----	-----
Expenditure						
Fund-raising trading costs	3(a)	1,525		751	2,276	3,503
3(b)	75,086			75,086	87,664	
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		76,611		751	77,362	91,167
		-----	-----	-----	-----	-----
Net incoming/(outgoing) resources before other recognised gains and losses		17,785		5,022	22,807	52,507
Transfer between funds						
Gains/(loss) on investment assets on revaluation				101		217
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		17,785		5,123	22,908	52,724
Balances brought forward at 1 January 2020		22,801	40,940	38,541	102,282	49,558
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balances carried forward at 31 December 2020		40,586	40,940	43,664	125,190	102,282
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 8 to 17 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
Fixed assets		£	£
Tangible Fixed assets	5	7	7
Investment assets	6	1,851	1,750
		<hr/>	<hr/>
		1,858	1,757
		<hr/>	<hr/>
Current assets			
Stock		250	250
Debtors	8	39,884	19,705
Short term deposits		-	9,584
Cash at bank and in hand		91,145	77,925
		<hr/>	<hr/>
		131,279	107,464
Liabilities: amounts falling due within one year	9	(7,947)	(6,939)
		<hr/>	<hr/>
Net current assets		123,332	100,525
		<hr/>	<hr/>
Net assets		125,190	102,282
		<hr/> <hr/>	<hr/> <hr/>
Funds	7/10		
General		40,586	22,801
Designated		40,940	40,940
Restricted		43,664	38,541
		<hr/>	<hr/>
		125,190	102,282
		<hr/> <hr/>	<hr/> <hr/>

Approved by the Parochial Church Council on 1 May 2021 and signed on its behalf by:

F. Andrew Perry

.....
Father Andrew Perry

K Lockyear

.....
Mrs K Lockyear Honorary Treasurer

The notes on pages 8 to 17 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

Funds

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming resources

Voluntary income sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Church activities

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies (contd)

Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church Activities

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

Investments

Investments are valued at market value at 31st December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

2 Income

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS	
				2020 £	2019 £
(a) Voluntary income					
Planned giving:					
Gift aid donations	31,489			31,489	32,090
Tax recoverable	8,710		293	9,003	9,514
Legacies	33,532			33,532	12,000
Collections (open plate)	3,572			3,572	7,282
Special Collection					410
Donations, appeals etc	3,880		3,353	7,233	18,936
	<u>81,183</u>	-----	<u>3,646</u>	<u>84,829</u>	<u>77,975</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	4,812		2,049	6,861	20,030
	<u>4,812</u>	-----	<u>2,049</u>	<u>6,861</u>	<u>20,030</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	39		78	117	172
	<u>39</u>	-----	<u>78</u>	<u>117</u>	<u>172</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	6,901			6,901	10,659
	<u>6,901</u>	-----	<u>6,901</u>	<u>6,901</u>	<u>10,659</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Churchyard grants	350			350	350
Sundry income	1,111			1,111	34,488
	<u>1,461</u>	-----	<u>1,461</u>	<u>1,461</u>	<u>34,838</u>
	-----	-----	-----	-----	-----
Total income	<u><u>94,396</u></u>	<u>-----</u>	<u><u>5,773</u></u>	<u><u>100,169</u></u>	<u><u>143,674</u></u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

3 Expenditure

	General Funds	Designated Funds	Restricted Funds	TOTAL FUNDS	
	£	£	£	2020	2019
	£	£	£	£	£
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising					
Events	1,525		751	2,276	3,503
-----	-----	-----	-----		
 (b) Church activities					
Special collections					410
Ministry: diocesan parish share	50,000			50,000	54,737
clergy expenses	1,380			1,380	2,506
parsonage house repairs-					
and rates	5,272			5,272	5,659
curate expenses	3,129			3,129	2,052
Church running expenses	3,075			3,075	3,227
Church maintenance	1,380			1,380	4,825
Churchyard upkeep	1,600			1,600	515
Organist and choir	1,308			1,308	2,304
Upkeep of services	2,011			2,011	1,436
Wedding and funeral costs	3,269			3,269	4,695
Depreciation of inalienable assets				-	-
Printing, stationery and sundry-					
Administration	1,623			1,623	3,369
Secretary				-	-
Sundry expenses	799			799	1,803
Professional fees	240			240	126
	-----	-----	-----	-----	-----
	-----	-----	-----	-----	-----
Total Expenditure	76,611	-----	751	77,362	91,167
	=====	=====	=====	=====	=====

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON
NOTES TO THE ACCOUNTS**

FOR THE YEAR ENDED 31 DECEMBER 2020

4	Staff costs	2020	2019
	Wages and salaries	£1,308	£2,304
		<u> </u>	<u> </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2020 (2019 £Nil).

5 Tangible fixed assets for use by the PCC

	Equipment £	Keyboard and Microphone £	Total £
Cost			
At 1 January 2020	4,568	1,058	5,626
	-----	-----	-----
At 31 December 2020	4,568	1058	5,626
	<u> </u>	<u> </u>	<u> </u>
Depreciation			
At 1 January 2020	4,561	1,058	5,619
Charge in year	-	-	-
	-----	-----	-----
At 31 December 2020	4,561	1,058	5,619
	-----	-----	-----
Net Book Value			
At 31 December 2020	7	-	7
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2019	7	-	7
	<u> </u>	<u> </u>	<u> </u>

6	Investments	Restricted Funds £	Total £
	Movements in the year:		
	Market value at 1 January 2020	1,750	1,750
		<u> </u>	<u> </u>
	Market value at 31 December 2020	1,851	1,851
		<u> </u>	<u> </u>
	Holdings at 31 December 2020:		
	231 shares in the CBF Church of England investment fund (2019: 231 shares)		
	81 shares in COIF Charity Funds investment fund (2019: 81 shares)		

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

6	Investments (contd)	2020	2019
		£	£
	Foundation of George Oliver	392	379
	Bell Acre Charity	1,459	1,371
		<u>1,851</u>	<u>1,750</u>

7 Analysis of net assets by fund

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Fixed assets	7			7
Investment fixed assets			1,851	1,851
Current assets	48,526	40,940	41,813	131,279
Current liabilities	(7,947)			(7,947)
Fund balance	<u>40,586</u>	<u>40,940</u>	<u>43,664</u>	<u>125,190</u>

8	Debtors	2020	2019
		£	£
	Income tax recoverable	8,678	9,631
	Other debtors	31,207	10,074
		<u>39,884</u>	<u>19,705</u>

9	Liabilities: amounts falling due within one year	2020	2019
		£	£
	Diocese quota	-	-
	Creditors for goods and services	6,102	5,094
	Other creditors	720	720
	Accruals	1,125	1,125
		<u>7,947</u>	<u>6,939</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

10 Fund details

Designated funds

The Designated funds at 31 December 2020 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	Balance at 1.1.20 £	Incoming Resources £	Resources Expended £	Balance at 31.12.20 £
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund-	20,640			20,640
	<u>40,940</u>			<u>40,940</u>

Restricted funds

The restricted funds at 31 December 2020 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	Balance at 1.1.20 £	Incoming Resources £	Resources Expended £	Gains and (losses) on investments £	Balance at 31.12.20 £
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	2,138	42		88	2,268
Foundation of George Oliver	722	13		13	748
Friends of St Mary's	34,677	5,718	751		39,644
	<u>38,541</u>	<u>5,773</u>	<u>751</u>	<u>101</u>	<u>43,664</u>

2020 in Posters

+
ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**MASS FOR
ASH WEDNESDAY**
WITH PREBENEDICATION OF ASHES
WEDNESDAY 26 FEBRUARY
10AM & 7:30PM
Remember that you have the words of your ideal written
in your hearts and in the dust of your forehead.

YOU ARE INVITED TO A...
**Blessing of the
Backpacks**
A special 'Back to School' service
for children and their families
Sunday 13 September 3pm
St Mary the Virgin,
East Preston with Kingston
Bring your backpack, book bag, tie bag, lunch bag,
school bag.

TO MAKE THE ORIGINAL
CHRISTINGLE WITH
PRECISION
**TAKEAWAY
DIY
CHRISTINGLE**
ALL THE BITS YOU'LL NEED TO MAKE
YOUR CHRISTINGLE IN A BAG
St Mary the Virgin,
East Preston with Kingston
www.stmarys.org.uk

**Christmas
Zoom Quiz**
Sunday 20 December 3pm
Please contact Fr Andrew or Peter online
for details of how to join!
*REVAJPSRRV@BTINTERNET.COM
EHAMRICH@gmail.com

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**DVD
SALE**
WITH FREE, FRIENDLY
DELIVERY SERVICE!
TO VIEW THE LIST OF DVDs FOR SALE
OR TO ORDER, CONTACT CHRIS
01505 784256
CHRIS.WOODRUFF@LCCOR.COM

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
FAMILIES AT 3
A special service for children & their families
on the first Sunday of each month of 3pm
SUNDAY 7 OCTOBER 3PM HARVEST
SUNDAY 1 NOVEMBER 3PM REBORN SERVICE
SUNDAY 8 DECEMBER 3PM ADVENT

**UNWANTED DVDS?
DONATE THEM TO
ST MARY'S!**
These will be catalogued and sold for sale at
£1 each or £3 for a box set.
All funds will go to St Mary's Church.
Purchases will be delivered to your home, following
normal distancing guidelines, by a friendly face.
**RAISING FUNDS FOR ST MARY'S
AND SHARING A SMILE FOR YOU!**
Contact Chris Wood for collection/donation details and more information.
01505 784256
chris.woodruff@lccor.com

Sunday Club
Photo collage of children at Sunday Club.

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**REFLECTIONS
FOR LENT
WITH COMPLINE**
based on 'aying Yes to Life' by Ruth Valerio,
The Archbishop of Canterbury's Lent Book 2020
#LiveLent
TUESDAY 3 MARCH 7:30PM (WITH MASS)
MONDAY 9 MARCH 7:30PM
WEDNESDAY 13 MARCH 7:30PM
TUESDAY 24 MARCH 7:30PM
TUESDAY 31 MARCH 7:30PM
An opportunity to rebuild our relationship with our
planet, and in turn, with God, who is Lord of everything.
http://www.thecholegood.org.uk

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**Music
Night**
Saturday 22 February
Doors open 7pm
Music starts 7:30pm
Licensed Bar
Tickets £6 available from
Chris 01505 784256

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**Show
the
Love**
MAKE BEAUTIFUL
THINGS HAPPEN
THIS VALENTINE'S
DAY
SUNDAY 9 FEBRUARY 3PM
JOIN US TO 'SHOW THE LOVE FOR A SAFER
& CLEANER FUTURE BY TAKING A PLEDGE
TO DO YOUR BIT TO REDUCE YOUR
CONTRIBUTION TO CLIMATE CHANGE
WWW.SHOWTHELOVE.ORG.UK

ST MARY THE VIRGIN,
EAST PRESTON WITH KINGSTON
**Advent
Calendar
Windows Trail**
Follow the East Preston Advent Calendar
through the windows.
A free window trail with windows to see
and a special activity pack goes
Monday 23 November to Tuesday
22 December.
Free admission. No tickets necessary, open
until 3 January.
SUNDAY 4 JANUARY 10:30AM
http://www.stmarys.org.uk
Bring your own Bible. Available to the
churchwarden at St Mary's Church
on Christmas Eve,
Monday 24 December, 2-5pm,
to clean a small glass.
Compline
and
juicy

2020 in Photos

