

**Report of the Trustees and**  
**Unaudited Financial Statements**  
**for the Year Ended 31 March 2023**  
**for**  
**Let's Play Project**  
**Registered Charity No. 1180524**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2023**

	<u>Page</u>
Report of the Trustees	1-2
Independent Examiner's Report	3
Statement of Financial Activities	4
Statement of Financial Position	5
Notes to the Financial Statements	6-8

**Report of the Trustees****for the Year Ended 31 March 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

The Let's Play Project enables young people with special needs or disability to access leisure activities after school and during school holidays by training and providing play workers in supporting a dedicated centre where all can meet.

The Let's Play Project: A) Trains play workers

B) Supports parents/carers

C) Works with local venues to ensure access for all

**OVERVIEW**

The Let's Play Project in Banbury provides specialised play and respite, it's a welcoming beacon of play, escape and creativity for Young People with additional needs and their families within our local community. We have been incredibly fortunate to be able to provide over 20 years of tailored specialist play, social and respite provision for children, young people, and their families in Banbury. Heading into our 22nd year we want to continue developing, growing, and providing a safe place for young people to explore their independence, where possible, and for families to know their children are in safe hands.

We offer over 140 children and young people a safe, fun and welcoming environment where they can socialise, build relationships and develop important life skills whilst also allowing their parents respite to spend time with other siblings, work, run errands and socialise.

Having a disability or complex needs can be extremely isolating, both for the child and their families. The Let's Play Project allows a space for children and young people to create and nurture a social life which otherwise may be unavailable. Mainstream provisions are not aware or are unable to provide the level of support these children need, we were created to ensure this lack of mainstream support did not impact some of the most vulnerable children in the area.

As the largest commissioned provider in North Oxfordshire, our provision continues to develop with those using the service. We work with families, children, and young people, some of whom have attended since inception, to ensure the provision meets their needs, whilst creating a thriving environment full of joy and laughter. Oxfordshire County Council commends us as a best practice to other providers.

Families have expressed the lifeline that The Let's Play Project has been for them. The daily stresses of having complex needs, ongoing barriers to activities, and the lack of understanding from the public often take a toll on our young people's mental health, and their families'. We work with our attendees to explore this, producing a safe place to understand, communicate and advocate for their needs. This has saved families from crisis.

**FINANCIAL REVIEW**

Total income generated during the year was £313,604 (2022 - £318,319) deducting expenditure of £308,286 (2022 - £251,539) this leaves a surplus of £5,318 (2022 - £66,780). This gives total unrestricted reserves of £72,098 to carry forward at the year end.

**RESERVES POLICY**

It is The Let's Play Projects' policy to aim to maintain reserves of at least 3 months core running costs, which it was able to do during the year thanks to the continued support of the various funders and donors.

**FUTURE PLANS**

**New team:** Following a recent restructure of the staff team, we have promoted our Activities Manager to be the overall Charity Manager and we are in the process of recruiting new team members to support her in this new and diverse role.

**Report of the Trustees****for the Year Ended 31 March 2023****FUTURE PLANS (Continued)**

**Funding:** We are expecting the tender for the OCC funding during this financial year and will be focused on developing a comprehensive and compelling bid to ensure we continue to secure funding to provide these vital services for our young people and their families. In addition we have engaged a professional fundraiser to help us identify and apply to trusts, foundations and for grants that provide funding for children's charities like The Let's Play Project.

**Expanding our services:** Following feedback from the families and young people we support; we have noticed a huge gap in services and activities available for young adults with additional needs. This year we are developing a project which supports young adults transitioning from child to adult services providing a familiar space of age-appropriate activities during unsettling times. We anticipate 10 young adults will be supported from 21st April 1 day a week from 9:30am-2:30pm. In September we will run this provision 3 days per week whilst continuing to grow the numbers. We will be working with providers in the local community running a programme of activities both at our hub in Twyford and out in the community. Activities will include, yoga, looking after an allotment, gym sessions, budgeting

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Let's Play Project is a registered Charitable Incorporated Organisation (CIO) registration number 1180524 and is controlled by its governing constitution.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity number 1180524

**Principal address**

Twyford Road  
Twyford  
Banbury  
Oxon OX17 3JL

**Trustees**

Deborah Coles (Chair)  
Tatyana Stewart  
Shirley Gelleburn  
Leslie Haynes  
Ellie Miller  
Daniel Coppin (resigned 18 January 2023)  
Douglas Scott (resigned 18 January 2023)  
Mary McGuire  
Gary Gibbs  
Neil Fraser (appointed 14 September 2022)  
Nihal Widdowson (appointed 6 December 2022)

**Independent Examiner**

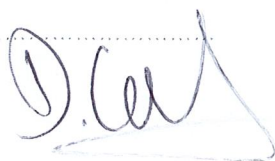
Andrew Donaldson ACA  
17 Lake Walk, Adderbury  
Banbury  
Oxon OX17 3JL

Approved by order of the board of trustees on

18/8/23

and signed on its behalf by:

Trustee



**INDEPENDENT EXAMINER'S REPORT**  
**For the year ended 31 March 2023**

**Independent examiner's report on the accounts**

Report to the trustees/members for the period ended 31 March 2023 on the accounts set out on pages 4 to 8.

**Respective responsibilities of trustees and examiner**

As described on pages 1 to 2 the Trustees are responsible for the preparation of the accounts, and they consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England and Wales.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken, whilst similar to those required for an audit, do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated:

15 August 2023

**Statement of Financial Activities**

**for the Year 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
<b>INCOME FROM</b>					
Transfers from related party	2	-	-	-	100,527
Donations and fundraising		59,592	-	59,592	35,942
Charitable activities		77,412	176,600	254,012	181,850
<b>TOTAL INCOME</b>		137,004	176,600	313,604	318,319
<b>EXPENDITURE</b>					
Donations and fundraising		(8,576)	-	(8,576)	(2,287)
Charitable activities	3	(123,110)	(176,600)	(299,710)	(249,252)
<b>TOTAL EXPENDITURE</b>		(131,686)	(176,600)	(308,286)	(251,539)
<b>NET INCOME</b>		5,318	-	5,318	66,780
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		66,780	-	66,780	-
<b>TOTAL FUNDS CARRIED FORWARD</b>	9	72,098	-	72,098	66,780



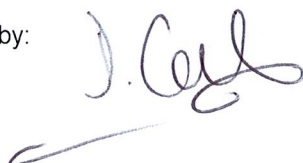
**Statement of Financial Position**  
**for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total Funds £	2022 Total Funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	1,012	-	1,012	1,800
<b>CURRENT ASSETS</b>					
Debtors	7	14,419	-	14,419	8,195
Cash in hand		81,020	-	81,020	58,653
		<u>95,439</u>	-	<u>95,439</u>	<u>66,848</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(24,353)	-	(24,353)	(1,868)
<b>NET CURRENT ASSETS</b>		<u>71,086</u>	-	<u>71,086</u>	<u>64,980</u>
<b>NET ASSETS</b>		<u>72,098</u>	-	<u>72,098</u>	<u>66,780</u>
<b>FUNDS</b>					
Unrestricted funds	9			72,098	66,780
Restricted funds	9			-	-
<b>TOTAL FUNDS</b>				<u>72,098</u>	<u>66,780</u>

The financial statements were approved by the Board of Trustees and authorised for issue on

18/8/23  
 and were signed on its behalf by:

.....  
 Chair of trustees



## **Notes to the Financial Statements**

### **for the Year Ended 31 March 2023**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles - 25% straight-line

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.



**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2023**

**2. TRANSFERS FROM RELATED PARTY**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
From Let's Play Project Banbury Charity number 1111944	-	-	-	100,527

This relates to the 2021 transfer of all of the assets and activities of Let's Play Project Banbury.

**3. EXPENDITURE - CHARITABLE ACTIVITIES**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Staffing (see note 4)	68,096	155,976	224,072	179,956
Direct activity costs	18,483	10,619	29,102	24,810
Administration & Office Space	19,393	7,864	27,257	25,163
Accountancy, Legal & Professional	1,993	-	1,993	1,499
Other Administration	9,986	2,141	12,127	14,099
Vehicle Costs	5,159	-	5,159	3,725
	<b>123,110</b>	<b>176,600</b>	<b>299,710</b>	<b>249,252</b>

**4. STAFFING COSTS**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Gross salaries	68,096	152,357	220,453	176,479
Employers National Insurance	-	1,773	1,773	1,699
Staff pensions	-	1,846	1,846	1,778
	<b>68,096</b>	<b>155,976</b>	<b>224,072</b>	<b>179,956</b>

The average number of persons employed by the charity during the year was:

	<b>2023 No.</b>	<b>2022 No.</b>
Core staff and leaders	5	6
Part-time sessional workers	50	44
	<b>55</b>	<b>50</b>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year 31 March 2023 nor for the period ended 31 March 2022.

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the period ended 31 March 2022.

The Independent Examiner's fees for the year amounted to £160 (2022 - £160)

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2023**

**6. TANGIBLE FIXED ASSETS**

	<b>Motor Vehicles</b>
	<b>£</b>
<b>Cost</b>	
As at 1 April 2022	3,150
Additions in the period	-
As at 31 March 2023	<u>3,150</u>
<b>Depreciation</b>	
As at 1 April 2022	1,350
Charge for the period	788
As at 31 March 2023	<u>2,138</u>
<b>Net Book Value</b>	
As at 31 March 2023	<u>1,012</u>
As at 31 March 2022	<u>1,800</u>

**7. DEBTORS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year		
Accounts Receivable	12,200	7,609
Less provision for bad debts	(2,615)	(2,615)
Prepayments and accrued income	4,834	3,201
	<u>14,419</u>	<u>8,195</u>

**8. CREDITORS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year		
Accounts payable	1,089	-
Accruals	23,264	1,868
	<u>24,353</u>	<u>1,868</u>

	<b>2023</b>	<b>2023</b>	<b>2023</b>	<b>2022</b>	<b>2022</b>	<b>2022 Total</b>
<b>9. MOVEMENT IN FUNDS</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	
As at 1 April 2022	66,780	-	66,780	-	-	-
<b>Income in the Year</b>						
General Funds	137,004	-	137,004	139,192	-	139,192
Oxon County Council						
Tender	-	176,600	176,600	-	164,571	164,571
Get Active	-	-	-	-	11,556	11,556
Bailey Thomas Trust	-	-	-	-	3,000	3,000
	<u>203,784</u>	<u>176,600</u>	<u>380,384</u>	<u>139,192</u>	<u>179,127</u>	<u>318,319</u>
<b>Expenditure in the year</b>						
General Funds	(131,686)	-	(131,686)	(72,412)	-	(72,412)
Oxon County Council						
Tender	-	(176,600)	(176,600)	-	(164,571)	(164,571)
Get Active	-	-	-	-	(11,556)	(11,556)
Bailey Thomas Trust	-	-	-	-	(3,000)	(3,000)
	<u>(131,686)</u>	<u>(176,600)</u>	<u>(308,286)</u>	<u>(72,412)</u>	<u>(179,127)</u>	<u>(251,539)</u>
As at 31 March 2023	<u>72,098</u>	<u>-</u>	<u>72,098</u>	<u>66,780</u>	<u>-</u>	<u>66,780</u>