



TRUSTEES' ANNUAL REPORT AND FINANCIAL REVIEW

FOR THE PERIOD 1 JANUARY 2020 – 31 DECEMBER 2020



HENDY FOUNDATION

TRUSTEES

Rebecca Hendy, Chair of Trustees
Craig Southin, Treasurer
Alyson Marlow, Secretary
Mark Busby
Richard Scott

PRINCIPAL OFFICE

School Lane, Chandler’s
Ford, Hampshire SO53 4DG

CHARITY REGISTRATION
NUMBER

1180518

INDEPENDENT EXAMINER

Jason Foxwell FCCA FCIE

BANKERS

HSBC Southampton



Bournemouth BMX Club has benefited from Hendy Foundation in 2020

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CHAIRPERSON'S REVIEW

Who would have envisaged this time last year the havoc that COVID-19 would bring? It is impossible to try and summarise this financial year without acknowledging the impact the COVID-19 pandemic has on us all, and particularly the impact it has had on so many charities. It goes without saying that we noticed a big change in the type of grant applications we have received, mainly seeing that most, if not all, of the applying charities had been unable to fundraise in their usual ways.

As I wrote in last year's review, we rely mainly on the kind donations from Hendy Group Ltd, donations from fundraising events such as auctions and sponsored runs, but we too found that our income stream started to dry up; and at a time when charities need financial support more than ever, we too found ourselves trying to support as many charities, organisations and individuals as possible with an unknown future income stream.

Further details of our activities can be found in the following Strategic Report; however, I am delighted to report that grants totalling just over £31,000 were paid out by Hendy Foundation to almost 44 charities, organisations and individuals.

Unlike 2019, we closed the financial year with no grant pledges awaiting payment, other than two grants that have been ring-fenced for payment at a later date due to the impact of COVID-19, which leaves the trustees with a clear picture ahead for 2021.

I am also very pleased to announce that the hard work of the trustees in setting up this new charity has paid off in terms of structure and processes, while consistently ensuring that the benefit of the charity and the charities we support are at the forefront of their minds. In addition, the recruitment of a further trustee to assist with fundraising and building partnerships has

improved the skillset amongst the board.

During 2020, 147 grant applications were considered through the online grant application form from charities and organisations, totalling a staggering £512,000 worth of requests. This amounted to almost 7% of applications being successful in their grant request. It goes without saying that we would like to provide grants to all applicants, but our resources are limited, plus some applications are rejected because they do not meet our funding criteria.

The diversity of grants awarded is one of the main objectives of Hendy Foundation; this year grants comprised a COVID-19 support fund to Hendy Group colleagues, food bank donations, equipment, counselling support and gardening equipment, to name but a few.

The 2020 journey has had its ups and downs for sure, but a strong income stream in place puts Hendy Foundation in great shape for the coming year to be able to continue to provide grants to those in need.

Needless to say, nothing we do could have been achieved without the dedication of the trustees and everyone else associated with Hendy Foundation who have worked so hard to ensure the vision and values have been at the forefront of their decision-making during this turbulent year.

REBECCA HENDY – CHAIRPERSON



STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

Hendy Foundation, established in 2018, is a charity registered with the Charity Commission, number 1180518.

GOVERNING BODY

The members of the Governing Body are detailed on page 2. Trustees are recruited for a two-year term, with the exception of the two founder trustees, Mark Busby and Rebecca Hendy, who were appointed to an initial four-year term. Trustees are eligible for re-appointment if the majority resolves, and with a limit of a maximum of three terms. This code is not a legal or statutory requirement; however, the trustees believe that this demonstrates best practice and will seek to follow guiding principles and regularly review whether improvements can be made.

The Board of Trustees may appoint one of their own trustees as Chair, with a fixed two-year term in place.

RELATIONSHIP WITH HENDY GROUP LTD

Hendy Foundation was established in 2018 following the desire by Hendy Group Ltd to create a grant-making facility to the local communities in which the company operates: Devon, Dorset, Wiltshire, Hampshire, West Sussex, East Sussex, Surrey and Kent.

The Board of Directors of Hendy Group Ltd previously had agreed to donate £12,500 per quarter to Hendy Foundation; however, due to the COVID-19 pandemic, this was paused until further notice. The dealerships were partially or fully closed for a large part of the year, but it was latterly confirmed that donations would recommence in 2021. During this financial period the total donation from Hendy Group Ltd was £12,500 (2019: £37,500).

As well as making monetary donations, Hendy Group Ltd offers premises free of charge for meeting use; provide the payment terminals to facilitate Pennies micro-donations; and provide a donation system that allows Hendy colleagues to purchase tickets for sporting events that are sponsored by Hendy Group Ltd.

REMUNERATION POLICY

The Board of Trustees is responsible for defining the Remuneration Policy and deciding upon the remuneration for the trustees.

Currently, no trustees receive remuneration for the work carried out on behalf of Hendy Foundation, and all trustees operate on a voluntary basis. An Expenses Policy has been defined by the Board of Trustees, allowing for reimbursement of costs incurred while on Hendy Foundation business, namely travel, accommodation and other incidental costs. To date, no trustee has claimed any expenses.

ORGANISATIONAL MANAGEMENT

The members of the Board of Trustees are legally responsible for the overall management and control of Hendy Foundation.

There are no sub-committees in place.

Hendy Foundation is run on a day-to-day basis by the trustees, who all have a defined role to ensure the smooth running of the charity.

Decisions on grants are taken by all trustees at Quarterly Trustee Meetings.

RECRUITMENT AND TRAINING OF TRUSTEES

Potential trustees are identified by members of the Board and considered by trustees themselves against the Board's requirements concerning eligibility, competence, specialist skills, diversity and knowledge gaps. They seek to achieve a balance of experience and background. Open advertising is undertaken when necessary.

Meetings are held with new trustees with the Chairperson involving briefing meetings, and documents containing all policies, formal and legal documentation and processes taken when determining grant applications.

OBJECTS AND PRINCIPAL ACTIVITIES

OBJECTS

The objects of the charity are to provide financial assistance to local charities, individuals and organisations within the area that Hendy Group Ltd operates.

The wide variety of causes ensures that financial assistance can be provided to the majority of charities, individuals and organisations within the designated area, with the exception of national charities, overseas charities, religious purposes or political purposes.

PRINCIPAL ACTIVITIES

The main activity of Hendy Foundation is to provide restricted grants to other charities, organisations and individuals by providing financial support to a wide variety of charitable projects.

Hendy Foundation aims to achieve the maximum possible beneficial impact from its grant-making and gives priority to funding smaller projects that have difficulty in raising funds elsewhere.

Hendy Foundation maintains a presence on the internet – www.hendyfoundation.org – and through social media platforms: Facebook, Twitter, Instagram and LinkedIn. Applications are not accepted by post or email, and applicants must submit a grant application through the online application form on the charity website.

The online grant application was opened twice in 2020, with the opening times announced via social media and on the website. Communication via the online contact form can be received 24/7.



STRATEGIC REPORT

STRATEGIC REPORT

AIMS AND OBJECTIVES

Hendy Foundation’s aims are to help charities, organisations and individuals in need within the footprint of Hendy Group dealerships, thus financially giving back to the immediate local community.

In the consideration of the projects to support, and the planning of activities to raise funds, the trustees have given careful consideration to the Charity Commission guidance on public benefit. All applications are formally vetted while the due diligence process ensures all supporting projects meet the Foundation’s aims and objectives.

GRANT STATISTICS

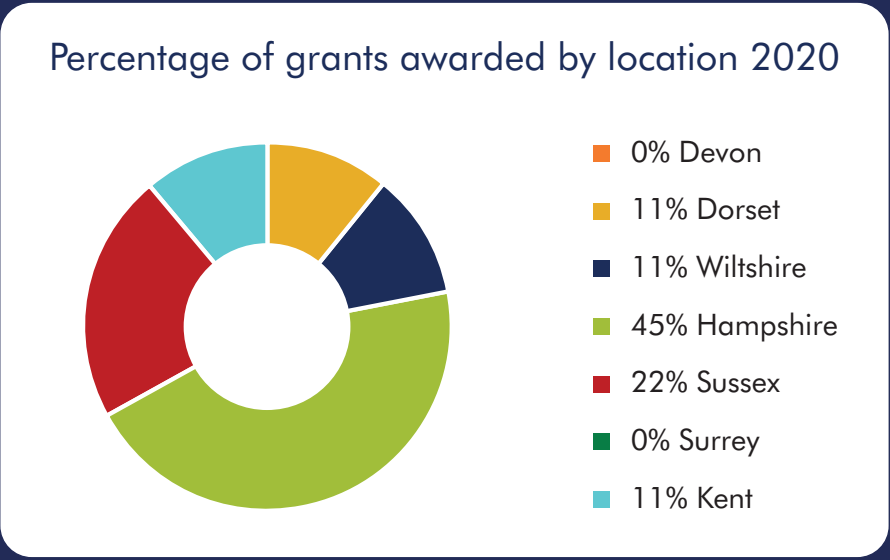
During 2020, 18 charities and organisations were awarded grants. (This excludes those awarded in 2019 but were paid in 2020.)

The trustees’ aim is to provide grants across the entire region that Hendy Group Ltd operates; however, the final decision on who to donate relies on applications being received from these areas, plus also passing the due diligence process. Unfortunately, during 2020, no grants were awarded to charities or organisations in Devon or Surrey.

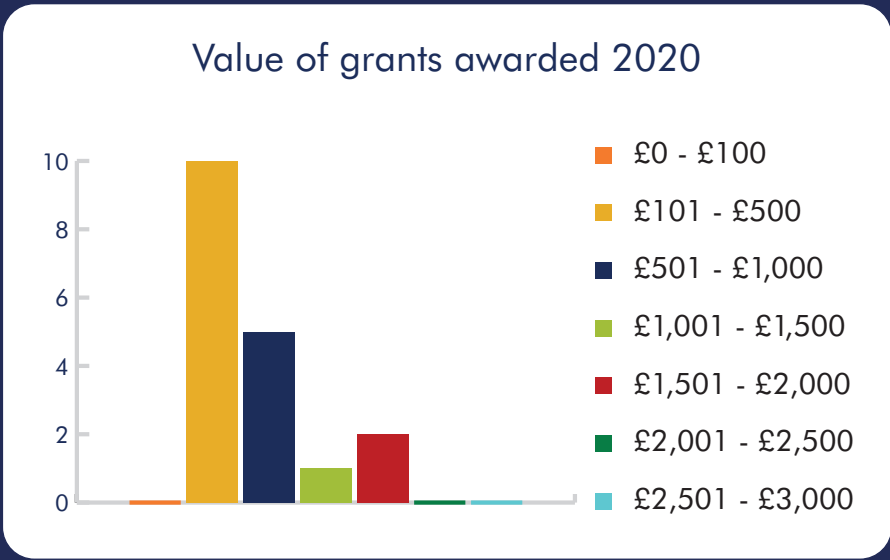
Graph 1 shows the split by percentage by region. This can be compared to 2019 figures, of Devon 13%, Dorset 13%, Wiltshire 4%, Hampshire 43%, Sussex 13%, Surrey 9% and Kent 4%. It is clear that some areas are under-represented based on location; however, it is planned to target these areas more significantly through the social media platforms to encourage more requests.

Graph 2 shows the grants awarded to charities and organisations by value for 2020, indicating that the majority of grants awarded were between £1,000 and £1,500, compared to 2019 figures showing that the majority of grants awarded were previously between the value of £501- £1,000. (This graph does not take into account the grants awarded to individuals for the COVID-19 Support Fund.)

Graph 1



Graph 2



CASE STUDIES

Hendy Foundation prides itself on offering grants to a wide selection of causes; the case studies below highlight just a few of the charities and organisations that successfully received a grant in 2020.

CYCALL

CYCALL is a charity based in Worthing that provides adapted cycling for adults and children with a wide range of differing needs. They provide a range of bikes, trikes, wheelchair transporters and tandems for use within Brooklands Park in Worthing, so that people who would not normally have the opportunity to go for a cycle ride can enjoy the experience in a safe environment.



BUTTERFLIES BEREAVEMENT

Butterflies Bereavement is a charity based in Chandler's Ford, offering people who have suffered bereavement and loss the chance to speak with qualified counsellors and other people in a similar situation. They offer face-to-face sessions, and more recently, the opportunity to continue their support via online support services.



ASTHMA RELIEF

The team at Asthma Relief supports those with asthma and other respiratory conditions in Wiltshire by providing a nebuliser care and support service. Their demand has increased due to the COVID-19 pandemic.

WEST KENT COMMUNITY RADIO

West Kent Community Radio has been licenced by Ofcom to provide a community radio service to the people of Tunbridge Wells, Tonbridge and the surrounding villages. It is a not-for-profit organisation that is operated by volunteers and aims to broadcast news, information, sport and entertainment to the local communities and to serve the patients of Tunbridge Wells and Tonbridge Cottage Hospitals.

BOURNEMOUTH BMX CLUB

Bournemouth BMX Club offers lessons, support and races to the local community while also providing the largest all-ladies session in the country. It aims to provide fitness to all levels and all ages.



ACHIEVEMENTS

The trustees aim to decide on all applications within one month of the closure of the grant application form, and no distinction is made between the value of the requested grant; all grant applications receive the same level of consideration over the same time period.

The shortlisting decision is made at the Quarterly Trustee Meetings, with further due diligence meetings being held at a later date to finalise the awards.

The speed of decision-making has improved during 2020 and the fast decision-making has been made possible with improved processes and by the online application process, which is reviewed after each round of applications.

At the close of the financial year, no 2020 grant pledges are awaiting payment, thus reducing this significantly from 2019.

All regions have been awarded grants by Hendy Foundation during 2019 and 2020, nonetheless, as mentioned earlier in the report, further work needs to be completed to ensure better representation of all regions is met.

MEASURING IMPACT

The impact of our grant-making is measured against whether the donation has been spent according to the grant application.

All charities, organisations and individuals have to comply with the terms and conditions and must report to Hendy Foundation on how the donation has been spent. All successful applicants are contacted within 12 months of receiving their grant to discuss how their grant has been used and the level of impact it has had on their beneficiaries. We see this in the form of letters, photographs, invoices and Impact Reports – all of which are acceptable depending on the type of organisation.

RISK MANAGEMENT

The trustees have considered what major risks arise within the principal areas of the charity's operation and this is reviewed on an annual basis by all trustees. The risk management strategy is reviewed, ensuring that the levels of risk are acceptable and that reasonable steps are in place to mitigate identified risks.

The key risks have been identified under the following headlines.

GOVERNANCE

- Failure to maintain proper records and financial accounts, failure to manage conflict of interest
- Failure to employ the correct skills; not fulfilling regulatory requirements

ASSET MANAGEMENT

- Fraud; misappropriation of funds; systems failures

FINANCIAL AND INVESTMENT MANAGEMENT

- Adequacy of reserves and cashflow
- Reliance on one donation source

COMPLIANCE WITH LAW AND REGULATION

- Breach of legal and statutory requirements

GRANTS AND DONATIONS

- Making inappropriate grants outside of the charity's objects; lack of grant requests

FUNDRAISING

- During 2020, no fundraising activities took place, and there are no current plans for 2021 due to the uncertainty of the COVID-19 pandemic.

This report was approved by the Board of Trustees on 27th April 2021 and signed on their behalf by:



Rebecca Hendy, Chair

15th July 2021



Craig Southin, Treasurer

15th July 2021



FINANCIAL REVIEW

FINANCIAL REVIEW

BASIS OF ACCOUNTING

As a Charitable Incorporated Organisation (“CIO”) the trustees’ report and accounts are prepared and scrutinised under the provisions of section 133 of the Charities Act 2011. In view of the size of Hendy Foundation, in terms of income (being less than £250,000), and its relatively uncomplicated charitable activity, the trustees have opted to account for the financial performance of Hendy Foundation on a receipts and payments basis. Accounting on a receipts and payments basis means accounting for cash when it is received and paid out during the period without making any other adjustments for sums owed or due.

In compliance with the Charities (Accounts and Reports) Regulations 2008, Hendy Foundation has opted for a financial year end of 31 December.

Hendy Foundation has also considered the provisions of the Charitable Incorporated Organisations (General) Regulations 2012 when preparing its accounts. This is the second accounting period on which Hendy Foundation is reporting, and the first reporting period was for the period from 1 November 2018 (i.e. the charity’s date of incorporation) to 31 December 2019 (i.e. the charity’s financial year-end), which is a period of more than 12 months. This first reporting period was chosen because it recognised the fact that, while Hendy Foundation was incorporated in late 2018, it was not until the first half of 2019 that it established a bank account and started receiving income and grant applications. Although it is not a formal requirement of the relevant guidance and legislation to provide comparative information, such information does provide the reader of the accounts with useful information and it is included in this review, notwithstanding the fact that the previous period of 2018/2019 was greater than one year, due to Hendy Foundation being incorporated in November 2018 and these two additional months were added to the 2019 accounting period.

FINANCIAL PERFORMANCE

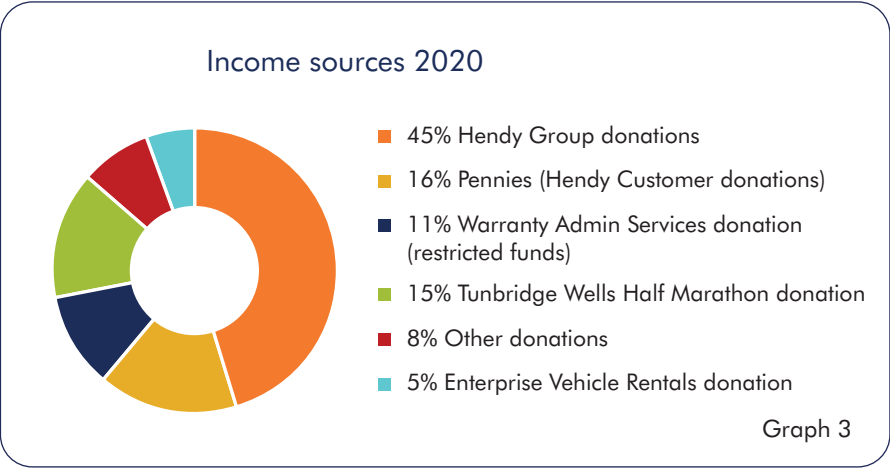
Hendy Foundation received £27,570 in donations in 2020 (£45,264 in 2019) and spent £34,463 on grants and £688 on general expenses (£8,457 and £2,163, respectively, in 2019). A balance of £27,063 was carried forward to 2021 (£34,644 in 2019).

INCOME

A major source of income for Hendy Foundation in 2020 was from Hendy Group Ltd. whose donations amounted to £12,500 in respect of Hendy Group Ltd.’s trading performance in 2019, which was paid in arrears. The COVID-19 pandemic had an impact on the Hendy Group Ltd. in terms of its ability to trade and in terms of general economic conditions, and no further donations were received during the year. However, during the year Hendy Foundation entered an arrangement with the Pennies Charity, which manages charitable micro-donations received through point-of-sale payment terminals; with the consent of Hendy Group Ltd. this facility was made available to all payment terminals within the dealerships across the entire Group. By the end of the year, Hendy Foundation had received a total of £4,378 from Hendy Group Ltd.’s customers who had made micro-donations – an important and new source of funding for the charity and one that will enable Hendy Foundation to support worthy causes across the Hendy Group Ltd. operational area.

In addition to the main donations from Hendy Group Ltd. and their customers, a total of £7,692 was received from a variety of donors. One significant and welcome donation was received in recognition of the 30th anniversary of the business partnership between Hendy Group Ltd. and Warranty Admin Services Ltd.; the latter made a restricted donation of £3,000 to Hendy Foundation to support food banks, a timely donation in a year when food banks experienced unprecedented demand.

Graph 3 shows how the sources of income for Hendy Foundation were broken down in 2020.



EXPENDITURE

During the year, grants of £31,463 (£8,457 in 2019) were made to charities, organisations and individuals from across the geographical area covered by Hendy Group Ltd.’s business operations. All grants were made on a restricted basis, and Hendy Foundation has measures in place to check that grants are spent for the purposes for which the grant was made, within a 12-month period as stated in the terms and conditions, which each grant recipient signs up to.

Hendy Foundation incurred some modest administration costs, such as the costs of independent examination of the accounts and bank charges, totalling £688 in the year (£2,163 in 2019), representing around 2% of its total expenditure (12% in 2019, which included setup costs). There were no costs of fundraising.

An element of expenditure will be required in 2021 for unavoidable costs such as bank charges, IT costs, fees paid to the independent examiner and other expenditure, but Hendy Foundation achieved a figure of 98% of its expenditure being related to providing grants (80% in 2019), which was in line with its target for the year.

Graph 4 shows the expenditure in 2020 by type of activity.

PAYMENTS TO TRUSTEES

There were no payments to trustees in the accounting period.

ASSETS AND LIABILITIES

The trustees will submit accounts to the Charity Commission on the above basis (see the end of

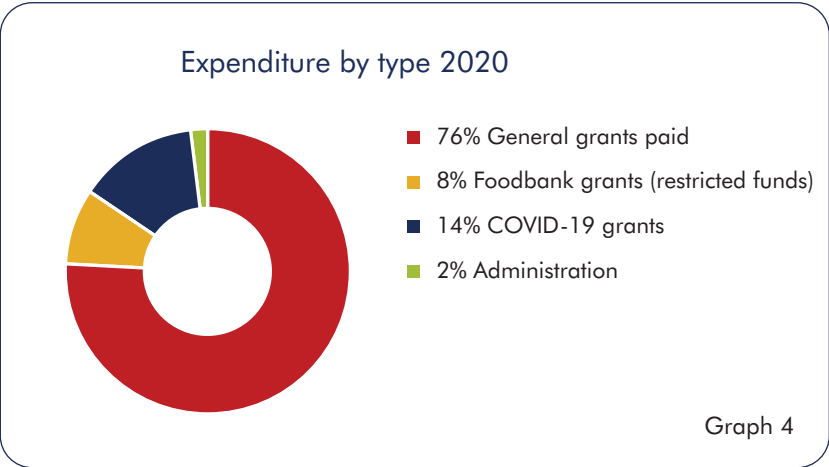
this document). The only asset of the CIO at the end of the accounting period was in the form of cash held at the bank. There are no liabilities. Consequently, the trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year-end the CIO did not have any outstanding guarantees to third parties, nor any debts secured on assets of the CIO.

OUTLOOK

Looking ahead, of the balance of £27,063 held in cash deposits at the bank on 31 December 2020, £1,500 was earmarked for a grant award that had been approved in the year but had not been paid out, as a direct result of the COVID-19 pandemic. After taking this into account, an estimated balance of £25,563 will remain to fund grants, modest running costs, and a provision to maintain a small reserve (see below).

It was reported in the 2019 financial review that the emergence of the COVID-19 virus had become a pandemic. At the time of writing this review for 2020, the effects of this virus upon society and the economy are ongoing but the availability of several vaccines was beginning to create some rays of light across the UK and beyond, after what had transpired to be a dark and difficult time.

Because of the pandemic, as anticipated, Hendy Foundation received less income in 2020 than it did in 2019; however, a healthy reserve brought forward from the previous year helped Hendy Foundation make significant payments to charities, organisations and individuals in the year. While the long-term impact of the virus upon society and the economy cannot be assessed, the trustees of Hendy Foundation are committed to providing whatever assistance it can to those who need it most. Hendy Foundation does recognise that the resources it will have to distribute may continue to be less than it would wish, as it is anticipated that fundraising activities will be curtailed. However, a new income stream has been identified in the form of the Pennies donations and Hendy Group Ltd. has recommitted to providing donations based on the number of retail vehicles sold in 2021. In addition, as reported above, Hendy Foundation does not have any material outgoings and has a small reserve which, together, means that its immediate future as a charity is not under threat by these uncertain and unprecedented economic and social conditions.



RESERVES POLICY

Hendy Foundation does not provide any services directly nor does it have any material assets nor any significant outgoings. In addition, Hendy Foundation pays grants out of the cash it holds at the time a commitment is made. The expectation is that most grants will be made as one-off payments. In exceptional circumstances, grants may be made on an ongoing basis to a charity, an organisation or an individual that it supports. At the end of December 2020, there was one charity for which Hendy Foundation had committed to providing a grant of £500 on an annual basis (£500 at end December 2019).

Hendy Foundation has an earmarked reserve of £2,000 (£2,000 at the end of December 2019) to meet its ongoing commitments such as administration and independent examination costs. It will hold as designated, unrestricted reserves any ongoing commitments to third parties. The Reserves Policy will be reviewed on an annual basis.

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of The Hendy Foundation ("the charity") for the period ending 31 December 2020.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


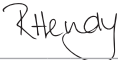



Jason Foxwell FCCA FCIE

independent-examiner.net, 39 Enfield Road, Poole BH15 3LJ

Date: 8 August 2021

RECEIPTS AND PAYMENTS ACCOUNTS

 CHARITY COMMISSION FOR ENGLAND AND WALES	Hendy Foundation		1180518		CC16a
	Receipts and payments accounts				
	For the period from	1-Jan-20	To	31-Dec-20	
Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hendy Group donations	12,500	-	-	12,500	37,500
Donations from third parties	7,692	3,000	-	10,692	7,764
Pennies charitable donations	4,378	-	-	4,378	-
	-	-	-	-	-
Sub total(Gross income for AR)	24,570	3,000	-	27,570	45,264
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,570	3,000	-	27,570	45,264
A3 Payments					
Grants paid	26,703	-	-	26,703	8,457
COVID-19 grants	4,760			4,760	-
Food bank grants (restricted)	-	3,000		3,000	-
Administration costs	688	-	-	688	221
Setup costs	-			-	1,290
Auctioned tickets	-	-	-	-	652
Sub-total	32,151	3,000	-	35,151	10,620
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub-total	-	-	-	-	-
Total payments	32,151	3,000	-	35,151	10,620
Net of receipts/(payments)	-7,581	-	-	-7,581	34,644
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,644	-	-	34,644	-
Cash funds this year end	27,063	-	-	27,063	34,644
Section B Statement of assets and liabilities at the end of the period					
Categories	Details		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Bank a/c		27,063	-	-
	Total cash funds		27,063	-	-
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name		Date of approval
			REBECCA HENDY		15/07/21
			CRAIG SOUTHIN		15/07/21



hendyfoundation.org