

The Parish of Christ the Servant King, Hampton

The Annual Report for the year ended 31 December 2023

This report accompanies the financial statements of the PCC and sets them in context.

Context

Ministry is offered within the congregation, to parishioners and to visitors by the Ministry Team:

Vicar: The Rev Rachel Hilditch
Associate Pioneer Minister: The Rev Dave Bubb (from September 2023)
Curate: The Rev Joel Wicks
Licensed Lay Minister: Zsuzsa Meszaros-Knight
Licenced Lay Minister: Francis Young
Authorised Lay Minister (Parish Evangelist, Lay Pioneer): Heather Dowman
Authorised Lay Minister (Pastoral Assistant and Older Persons): Christine McLaren

Governance *(in accordance with the Church Representation Rules)*

At the APCM residents of the parish and members of the Church Electoral Roll elect two communicant church members or communicant residents of the parish to serve as Churchwardens until replaced or re-elected. The Churchwardens are ex-officio members of the PCC.

For the 2023 the Churchwardens were:

Stuart Harwood-Clark
Duncan Garfield

Clergy Licensed to the parish are ex-officio members of the PCC. They are also ex-officio members of the Deanery Synod. During 2023 this was:

Vicar: The Rev Rachel Hilditch
Associate Pioneer Minister: The Rev Dave Bubb (from September 2023)
Curate: The Rev Joel Wicks

The rule applied at CSK is that Licensed Lay Ministers are not ex-officio members of the PCC.

CSK can have up to two elected representatives on the Yaxley Synod, serving a three year term which expires at the 2024 APCM. They are ex-officio members of the PCC.

During 2022 these were:

Zsuzsa Meszaros-Knight
Vacancy

At the APCM those on the Church Electoral Roll elect members to fill any vacancies on the PCC. There are up to twelve elected members each serving for three years. One third being elected at each APCM and serving for three years. Elected members of the PCC during 2022 were:

Ken Beeton (resigned)
Sally Bright
Emily Bryant (until APCM)
Sue Burgess
Heather Dowman
Emma Garfield
Katie Good
Emma Goodes
Anna Greenwood (from APCM)
Caroline Griffin
Jane Kwist
Christine McLaren
Artwell Mpofu (until APCM)
Deji Ogundapo (from APCM)

The PCC appoints a Treasurer. After the APCMs from 2017-2022 Peter Dowman was co-opted onto the PCC to act as Treasurer. In 2023 he chose to serve as Treasurer but not be co-opted onto the PCC until replaced by the PCC at their first meeting after the 2024 APCM.

The PCC has the responsibility of co-operating with the Vicar in promoting within the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The PCC has the responsibility with the Churchwardens for the maintenance and upkeep of the church building.

During 2023 the PCC met on 8 occasions to review and plan the life of CSK. The PCC took all the decisions required of it (mainly to do with finance and the upkeep of our building and were advised and consulted over other matters.

The Standing Committee is required by law and can transact the business of the PCC between meetings of the PCC subject to any directions given by the PCC. This committee met during 2023. Decisions were reported to the PCC as required.

The vicar, associate pioneer, curate and up to two Deanery Synod Representatives attend the Yaxley Deanery Synod as part of the Synodical Government of the Church of England.

Members of the Deanery Synod are eligible for election to the Ely Diocesan Synod.

Members of the Diocesan Synod are eligible for election to the General Synod of the Church of England.

Items of note

There were **210** (up from 194) **members** on the Electoral Roll presented at the 2023 APCM.

The **Usual Sunday Attendance** recorded in October 2023 was **156 adults** (up from 122) and **56 children** (up from 51) **and young adults** under sixteen.

Full details of the church's finances are included in the financial statements and Treasurer's Report accompanying this Annual Report.

Peter Dowman
Treasurer
for and on behalf of CSK PCC
February 2024

CHRIST THE SERVANT KING, HAMPTON
HAMPTON
PETERBOROUGH
CAMBS
PE7 8FF

Diocese of Ely
Yaxley Deanery

STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 DECEMBER 2023

'Hampton Parochial Church Council'
Charity Registration Number 1180492
(Since 30 October 2018)

CHRIST THE SERVANT KING, HAMPTON

STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

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RECEIPTS & PAYMENTS ACCOUNT**FOR THE YEAR ENDED 31 DECEMBER 2023**

		<i>Notes:</i>	
General Purposes Fund		2023	2022
		£	£
Income Receipts:			
Standing Orders to General Account		92,711.10	89,922.44
Envelopes to General Account		1,050.00	2,165.00
Donations at Main Services	<i>See note 1</i>	4,899.46	4,142.58
Donations at The Ark	<i>See note 1</i>	2,265.12	1,480.94
Donations at other services / events	<i>See note 1</i>	2,011.36	1,562.81
One off Donations (Gift Aided)		1,299.53	7,065.00
One off Donations (Not Gift Aided)		70.00	15,957.79
Gift day (Not held in 2022 or 2023)			
Income Tax Recovered		23,605.75	21,275.48
Bank Interest - deposit (Gross)		2,272.75	437.87
Chimes facilities fee	<i>See note 2</i>		6,000.00
Letting Income		37,079.52	43,522.18
Statutory & Local Fees, Deposits		1,519.00	2,367.00
Sales	<i>See note 3</i>		1,481.56
Miscellaneous	<i>See note 4</i>	248.79	285.57
CSK Pantry & Hamper donations		523.08	
Grants Received	<i>See note 5</i>	20,600.00	
Transfer from Youth Fund to General fund		1,206.14	
Transfer from General fund to Building Scheduled Maintenance Fund		- 7,000.00	- 7,000.00
DESIGNATED - Building Scheduled Maintenance Fund			
Interest		253.90	36.07
Transfer from General fund to Building Scheduled Maintenance Fund		7,000.00	7,000.00
Total Receipts		191,615.50	197,702.29
Payments:			
Giving Donations / Mission Giving		16,888.17	21,883.48
Ministry Share		56,100.54	48,899.46
Ministry Expenses		9,171.66	7,659.35
Children and Youth		2,116.88	1,627.54
Adult Group Ministry		942.86	1,962.47
Outreach Ministry		1,839.10	1,245.42
Sunday Refreshments		777.48	756.43
Administration		6,841.00	5,862.82
Building		23,981.51	15,517.94
Multi-Media upgrade (completion)		-	2,640.16
Utilities (Water/Elect/Phone, Broadband & Waste disposal)	<i>See note 6</i>	16,601.38	13,252.88
Church Insurance		1,658.12	1,483.49
Ely DBF Fees		633.00	1,061.00
Local Fees and Deposits		-	256.00
Payroll Costs	<i>See note 7</i>	40,508.16	33,404.03
Other expenses		-	173.59
Warm Hub		-	1,403.06
Grant Funded Spending	<i>See note 8</i>	23,150.32	
Transfer from Building Scheduled Maintenance Fund to General fund			- 3,564.00
DESIGNATED - Building Scheduled Maintenance Fund			-
Transfer from Building Scheduled Maintenance Fund to General fund			3,564.00
Total Payments		201,210.18	159,089.12
Net Receipts / (Deficit) for Year		- 9,594.68	38,613.17
Bank Balance as at 1 January		153,374.96	116,206.88
Cash held at 1 January		1,795.09	350.00
Bank / Cash Balances as at 31 December		145,575.37	155,170.05

RECEIPTS & PAYMENTS ACCOUNT**FOR THE YEAR ENDED 31 DECEMBER 2023***Notes:***Restricted Purposes Fund****New Building & Equipment Fund** (formerly 'Building Fund' in 2021)**Income Receipts:**

Donations

Part refund of New Land Legal Fees

Interest

Transfer from General Fund

2023**2022**

£

£

£

£

227.88

4.32

0.74

Total Receipts

4.32

228.62

Payments:

Small works - Various

Multi-media - Repairs & upgrade

Demountable project

Total Payments

0.00

-

Net Receipts / (Deficit) for Year

4.32

228.62

Bank Balance as at 1 January

229.83

1.21

Bank Balances as at 31 December**£ 234.15****£ 229.83**

RECEIPTS & PAYMENTS ACCOUNT**FOR THE YEAR ENDED 31 DECEMBER 2023****Restricted Purposes Fund****2023****2022****Children, Families & Youth Fund****Income Receipts**Bank Interest
Standing orders

£	£	£	£
	1.92		0.28
	1,035.00		1,020.00

Total Receipts

<u>1,036.92</u>	<u>1,020.28</u>
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Payments:

Part pay Children and Families Leader

Transfer to general acc

1,206.14	4,642.21
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Total Payments

<u>1,206.14</u>	<u>4,642.21</u>
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Net Receipts / (Deficit) for Year

(169.22)	- 3,621.93
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Bank Balance as at 1 January

170.14	3,792.07
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Bank Balances as at 31 December

<u>£ 0.92</u>	<u>£ 170.14</u>
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STATEMENT OF ASSETS AND LIABILITIES**AS AT 31 DECEMBER 2023**

	2023		2022	
	£	£	£	£
<u>MONETARY ASSETS</u>				
General Funds				
<u>Cash</u>				
Floats held	<i>See note 9</i>	450.00		850.00
Cash held		-		645.09
Cheques held		300.00		300.00
FilmBank Media Deposit	<i>See note 10</i>	150.00		
<u>Bank Accounts</u>				
CAF General (CAF)		3,882.29		3,890.87
CAF General Savings		122,231.05		131,813.96
CAF Building Scheduled Maintenance		17,726.03		10,472.13
Accrued income		836.00		7,198.00
			145,575.37	155,170.05
Restricted Purposes Funds				
Church Building Fund				
CAF Building		234.15	234.15	229.83
				229.83
Children, Families & Youth Fund				
CAF Children Families & Youth		0.92	0.92	170.14
				170.14
<u>DEBTORS</u>				
<u>NET ASSETS / (LIABILITIES)</u>				
		£ 145,810.44		£155,570.02

Notes for the accounts for the year to 31 December 2023

Accounting Policies

These accounts have been prepared under the receipts and payments basis and are in accordance with section 144 (2) of the Charities Act 2011.

Funds

Balance on:

General Purposes Fund - Unrestricted		
Designated - Building Scheduled Maintenance	17,726.03	
General Purposes	127,849.34	
		<hr/>
		145,575.37
Church Building Fund - Restricted		234.15
Children, Families & Youth Fund - Restricted		0.92
		<hr/>
		£ 145,810.44

Notes

- 1 Up to £8,000 of the sums with this note will be the subject of a claim under the Gift Aid Small Donations Scheme - thus increasing their value by 25%.
- 2 The practice of Chimes Coffee Shop CIC paying a fee for the use of the facilities has been restored. However, as the fee paid depends on their profit, the amount will be paid in the following year.
- 3 Sales are items for which a charge is made - for instance to attend an event.
- 4 Receipts from DONR text, Amazon Smile and sundry items
- 5 Grants were previously shown as one-off donations.
- 6 This now include Phone & Broadband - as well as Water, Electricity, Waste Disposal
- 7 Administrator & Assistant Administrator, Cleaner, Children & Families Leader, Youth Leader, Youth Leader stand-in, SEND Advisor - salary, pension (if applicable) and payroll administration.
- 8 Peterborough City Council funded 2 chimes Coffee Shop CIC projects, Hampton Parish Council helped fund CSK Pantry & Hampers and defrayed costs of the Remembrance Service.
- 9 Made up of £150 float for Office + £300 for CSK Pantry & Hampers on 31st December 2023.
- 10 This is a returnable deposit lodged with FilmBank Media enabling the showing of certain films not covered by our CLCC licence. This has not been shown in the accounts previously.

Independent Examiner's Report to the Trustees of Christ The Servant King, Hampton

This report on the financial statements is for the year ended 31 December 2023.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

That examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with 130 of the Charities Act, and
 - b) to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

JThompson

Date 26th February 2024.

Mrs Jenny Thompson
7 Thurning Avenue
Stanground
Peterborough
PE2 8QW

JENNY's BOOKKEEPING

Giving you more time and peace of mind

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