

GROBY SINGS
(Registered Charity No. 1180490)

ANNUAL REPORT
AND FINANCIAL STATEMENTS

up to 31 JANUARY 2022

**Approved by the Groby Sings’
board of trustees on 12 May 2022**

CONTENTS

Annual Report

Statement of financial activities

Balance sheet

Summary of accounting policies

ANNUAL REPORT

The Trustees presents this report and the financial statements of Groby Sings for the period ended 31st January 2022, in accordance with the Charities Act 2011.

Establishment and objects

Groby Sings was registered as a Charitable Incorporated Organisation (CIO, Foundation model) on 30 October 2018, No. 1180490. Its charitable object is for the public benefit to advance, improve, develop and maintain public awareness in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the establishment and operation of a fully socially inclusive community choir and the presentation of public concerts.

The Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011. The main activities undertaken to further Groby Sings' purposes for the public benefit in the period were related to the promotion and performance of music as described in the review of developments, activities and achievements section.

Structure, governance and management

Groby Sings is governed by its constitution adopted on 11th October 2018. The Trustees consist of elected Officers and other members. The Trustees routinely meet twice a year. The routine management of Groby Sings is the responsibility of a Management Team who, as per the constitution (section 14, paragraph 1), have delegated powers, the terms of which are determined by the Trustees.

The key personnel during the year under review were as follows:

Trustees

(Trustees are appointed for a 3-year term)

ANDREW SCOTT	Appointed 17 May 2019	
MICHAEL RANDLE	Appointed 17 May 2019	Treasurer from 13 May 2021
LOUISE ROSS	Appointed 17 May 2019	
CLIFF ASHBY	Re-appointed 17 May 2020	Chair
PAUL COX	Re-appointed 17 May 2021	
STEPHEN GEORGE	Re-appointed 17 May 2021	Treasurer up to 12 May 2021
CAROL KNILL	Re-appointed 17 May 2021	

Management Team

CLIFF ASHBY	Chair
JANE COX	Secretary
ANDREW SCOTT	Finance Officer

Music Director

SIMON LUBKOWSKI	Appointed in August 2021
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The address for correspondence to the Charity is:

18 PYMM LEY LANE
GROBY
LEICESTER
LE6 0GZ

ANNUAL REPORT - (continued)

Review of developments, activities and achievements

As 2021 began, it was still not safe for the choir to meet to start the season in February. The Management Team and Trustees discussed the situation regularly through the year with a view to restarting or holding some one-off gatherings. There is a large number of singers who are older or are vulnerable due to health issues, so, as the Covid pandemic continued with high case numbers and new variants, *Groby Sings* was unable to meet to sing for the whole of the year. The volunteers have tried to continue to run the charity as best they can.

Throughout the year, the Management Team's secretary sent out emails to all singers each Monday during the periods of the normal seasons and monthly during the summer and winter breaks. These messages enabled the majority of the singers to stay in contact with the Team. Singers were also asked to print off and deliver or read over the phone the emails to anyone they knew who was not on email. The messages encouraged the singers to share stories of musical events they had enjoyed, songs they had heard or ideas they had for future seasons. They also included a song to sing 'together' at home at the usual rehearsal times from previous seasons as suggested by singers. The choices were explained with happy and amusing stories. The items were also posted on FaceBook and the website diary to reach as many people as possible.

When there was important news to be shared, those not on email had letters delivered by hand or post. This included the appointment of a new Music Director in the summer. The Trustees wrote a job description for the post of Music Director in the spring which was published as part of an advert on various appropriate websites and distributed through any suitable contacts, such as local choir conductors, who were asked to pass it on to anyone they thought might be interested. Several people contacted the choir for further details and eventually two candidates applied formally. These were interviewed by a panel of three Trustees who eventually offered the role to Simon Lubkowski. He accepted. Simon introduced himself to the singers by filming a video which he posted on You Tube and FaceBook. The text of this and links to the video were circulated to the singers. For the rest of the year, Simon selected a song from each of the past 14 seasons for the weekly message.

Any individual contacting the Team has received a personal reply. Cards have been sent to anyone the Team became aware of who have been ill or been bereaved. The database has been kept up to date as singers' circumstances changed. The web site has been used to announce news and events. A good number of people contacted *Groby Sings* through the website with a view to joining when we restart.

The Trustees and Management Team have spent the year frustrated that the Covid situation prevented in-person rehearsals and are optimistic that *Groby Sings* will restart early in 2022. They have made preparations for this to happen as soon as possible and will be ready to start in February 2022 continuing with the songs prepared in 2020. This preparation has included updating the Safeguarding policy ensuring that all volunteers and the Music Director adhered to it and were up to date with DBS checks.

Financial review

Following a further year of dormancy, Groby Sings' income was limited to £4 from the sale of a CD. Outgoings were larger, being £193 for membership of Making Music and insurance. The closing bank balance at the end of the period under review was £6,045.36.

Other assets

The charity owns a number of assets which it retains for its own use and for which we have shown cost but to which we have assigned no current value.

Reserves policy

Groby Sings aims to maintain the accumulated fund at a minimum balance of £3,200. This level of reserves, in conjunction with Groby Sings' insurance policy, would ensure that Groby Sings could cover any concert abandonment costs should the need arise.

Financial statements

The statutory financial statements of Groby Sings are attached. They comprise a Statement of Financial Activities, setting out the incoming and expenditure for the year, both from concert activities and from Groby Sings' general activities. The financial statements conclude with a Balance Sheet summarising Groby Sings' financial position.

Signed on behalf of the Trustees

Cliff Ashby

Chair

STATEMENT OF FINANCIAL ACTIVITIES FOR 12 MONTH PERIOD ENDED 31 JANUARY 2022
(All amounts to nearest £)

Receipts and Payments

	Unrestricted funds (£) (31/01/2022)	Restricted funds (£) (31/01/2022)	Total funds (£) (31/01/22)	Total funds (£) (31/01/21)
<u>Receipts</u>				
Choir donations	-	-		1827
Ticket Sales	-	-		0
Sponsorship	-	-		0
Concert CD receipts	-	-		10
Rehearsal CD	4	-		197
Sheet music receipts	-	-		202
Sundry income	-	-		5
Gift aid	-			228
<u>Total Receipts</u>	4	-		2469
<u>Payments</u>				
CD costs	-	-		251
Performance venue and staging	-	-		0
Copyright	-	-		150
Conductor	-	-		600
Catering costs	-	-		0
Photocopying	-	-		179
Making Music – Fees and insurance	193	-		291
Sundry Expenses	-	-		140
PAT Testing	-			0
Payment for rehearsal venue	-	-		1000
		-		
<u>Total Payments</u>	193	-		2611
Net of receipts/payments for period	(189)	-		(142)

Balance Sheet

	31/01/22	31/01/21
	£	£
Cash at Bank	6,045	6,234

Assets retained for the charity's own use.

Details	Original Cost (£)
Solta TA-Sub Sound Array	2,200
Laney Monitors (4)	585
QSC Touch Mix 8 Mixer	692
Roland FP-80 Keyboard	1,500
Systor 1-7 CD Duplicator	485
Other miscellaneous equipment	1,350

Cliff Ashby

Chair

Mike Randle

Treasurer

ACCOUNTING POLICIES

Basis of accounting

Charities registered in England and Wales that are not companies are allowed under section 133 of the Charities Act 2011 ('the Charities Act') to prepare receipts and payments accounts provided the charity's gross income is not over £250,000. As such we are not required to prepare accounts on an accruals basis and the Trustees have opted not to do so. In addition as the gross income does not exceed £25,000 we have opted not to subject the accounts to independent examination.

Funds and reserve policy

At the year end all the charity's funds are unrestricted. Groby Sings aims to maintain the accumulated fund at a minimum balance of £3,200. This level of reserves, in conjunction with the Groby Sings insurance policy, would ensure that Groby Sings could cover any concert abandonment costs should the need arise.

Designated and Restricted reserves

The charity has received no restricted donation nor has designated any specific funds and hence has no such reserves.

Income

All income is accounted for on a receipts basis.

Expenditure

All expenditure is accounted for on a payment basis.

Cash at bank and in hand

All cash is banked in total upon receipt and no cash floats or banking receipt residual are now kept. All such funds during the period in question, were banked as of 31st January 2022.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Preparation of the accounts on a going concern basis

The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of our financial position, reserves levels and future plans gives the Trustees confidence that the charity remains a going concern for the foreseeable future.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Groby Singers

No (if any)
1180490

Receipts and payments accounts

For the period from	Period start date 01/02/2021	To	Period end date 31/01/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Rehearsal CD	4	-	-	4
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	4	-	-	4
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	4	-	-	4
A3 Payments				
Making Music subs and insurance	193	-	-	193
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	193	-	-	193
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	193	-	-	193
Net of receipts/(payments)	- 189	-	-	- 189
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	6,234	-	-	6,234
Cash funds this year end	6,045	-	-	6,045

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank account	6045	-
		-	-
		-	-
	Total cash funds	6,045	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Solta TA-Sub Sound Array	Unrestricted	-
	Laney Monitors (4)	Unrestricted	-
	QSC Touch Mix 8 Mixer	Unrestricted	-
	Roland FP-80 Keyboard	Unrestricted	-
	Systor 1-7 CD Duplicator	Unrestricted	-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

CC16a

Last year

to the nearest £

2,469
-
-
-
-
-
-
-
2,469

-
-

2,469

2,611
-
-
-
-
-
-
-
-
2,611

-

2,611

-	142
-	
6,376	
6,234	



**Endowment
funds**
to nearest £

-
-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval
