



Trustees' Annual Report for the period

From	01 / 08 / 2021			To	31 / 07 / 2022		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name

Society for the Study of Sound and Music in Games

Other names charity is known by

SSSMG

Registered charity number (if any)

1180483

Charity's principal address

SSSMG, UNIVERSITY OF CHICHESTER

BOGNOR REGIS CAMPUS, UPPER BOGNOR ROAD

BOGNOR REGIS

Postcode

PO21 1HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr MARK SWEENEY	Executive Director		Founder & Board
2	Prof STEPHEN JOHN XAVIER BAYSTED	Editor-in-chief		Board
3	Dr TIMOTHY RICHARD DAVID SUMMERS	Associate Editor		Board
4	Dr MICHAEL LEE AUSTIN	Secretary		Board
5	Dr ELIZABETH JESSYN MEDINA-GRAY	Associate Editor		Board
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Dr MARK SWEENEY

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To build an extensive and diverse body of knowledge for the advancement of the understanding of, and education in, music and sound in games, for the public benefit; in particular, but not exclusively, by the dissemination of the latest scholarly research.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity is the development and launch of a new scholarly journal (*Journal of Sound and Music in Games*) in partnership with the University of California Press; we completed our first volume in 2020. Other activities focus on engaging the community and facilitating collaboration via our website, which provides networking, event information and bibliographic information for members.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements and activities this financial year include continuing the publication of the *Journal of Sound and Music in Games*, which is owned by the Society and published under contract with the University of California Press (UCP). The agreement with UCP provides the Society with a royalty revenue stream (to be paid each year in arrears) with which we cover operating expenses and fund further activities in the future in line with our charitable goals. The 2021 royalty payment for the 2020 volume year was delayed and actually paid in Sept 2021, and therefore we received two payments this financial year, with the 2021 volume year royalty paid in February 2022. We appointed new co-Editors-in-Chief at the end of July 2022: Dr Elizabeth Medina-Gray and Dr Timothy Summers; Prof. Stephen Baysted remains a Trustee.

The Ludomusicology and NACVGM conferences also successfully took place and saw a small surplus, which will be utilized to support future conferences. We have designated the surpluses from each conference as restricted funds and won't use them for other general purposes.

Section E

Financial review

Brief statement of the charity's policy on reserves

As part of our Financial Management Policy, we have agreed to establish a small reserve as soon as we begin to generate income.

Details of any funds materially in deficit

The Director, Mark Sweeney, has paid for the initial start-up costs to establish the Society as a charity and to setup and maintain the website. The Trustees have agreed to refund these costs as and when the Society is in a position to do so, but it is clear that it is effectively an

unenforceable loan with no interest or expiry date. We made headway paying off this debt in FY22 and it should be completely cleared in FY23.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mark Sweeney</i>	<i>Timothy Summers</i>
Full name(s)	Mark Sweeney	Timothy Summers
Position (eg Secretary, Chair, etc)	Director	Co-Editor-in-Chief

Date



Receipts and payments account

For the period from	08/01/2021	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Royalty	1,738	-	-
Conference Fees - NACVGM	-	2,178	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	1,738	2,178	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	1,738	2,178	-
A3 Payments			
Repayment on Director Loan	250	-	-
Website	235	-	-
JSMG Translation	350	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	835	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	835	-	-
Net of receipts/(payments)	903	2,178	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-

<i>Cash funds this year end</i>	903	2,178	-
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	NatWest	303
	PayPal	599
		-
	Total cash funds	903
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets		-
		-
		-
		-
		-
		-
		-
B3 Investment assets		Fund to which asset belongs
B4 Assets retained for the charity's own use		Fund to which asset belongs
B5 Liabilities	Unenforceable interest-free loan to cover setup costs from Mark Sweeney (Trustee & Director)	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

Signature

Print N

Mark Sweeney
Timothy Summers

Mark Sw
Timothy S

180483

ounts

07/31/2022

CC16a

Total funds

Last year

to the nearest £

to the nearest £

1,738	-
2,178	-
-	-
-	-
-	-
-	-
-	-
-	-
3,916	-

-	
-	-
-	-

3,916	-
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250	-
235	-
350	-
-	-
-	-
-	-
-	-
-	-
-	-
835	-

-	
-	
-	-

835	-
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3,081	-
-	-
-	-

3,081	-
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the period

Restricted funds to nearest £	Endowment funds to nearest £
2,178	-
-	-
-	-
2,178	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
480	

-	
-	
-	
-	

lame	Date of approval
reeney	04/23/2023
ummers	04/23/2023