



Trustees' Annual Report for the period

From	01 / 08 / 2019			To	31 / 07 / 2020		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name

Society for the Study of Sound and Music in Games

Other names charity is known by

SSSMG

Registered charity number (if any)

1180483

Charity's principal address

SSSMG, UNIVERSITY OF CHICHESTER

BOGNOR REGIS CAMPUS, UPPER BOGNOR ROAD

BOGNOR REGIS

Postcode

PO21 1HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr MARK SWEENEY	Executive Director		Founder & Board
2	Prof STEPHEN JOHN XAVIER BAYSTED	Editor-in-chief		Board
3	Dr TIMOTHY RICHARD DAVID SUMMERS	Associate Editor		Board
4	Dr MICHAEL LEE AUSTIN	Secretary		Board
5	Dr ELIZABETH JESSYN MEDINA-GRAY	Associate Editor		Board
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Dr MARK SWEENEY

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To build an extensive and diverse body of knowledge for the advancement of the understanding of, and education in, music and sound in games, for the public benefit; in particular, but not exclusively, by the dissemination of the latest scholarly research.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity is the development and launch of a new scholarly journal (*Journal of Sound and Music in Games*) in partnership with the University of California Press; we completed our first volume in 2020. Other activities focus on engaging the community and facilitating collaboration via our website, which provides networking, event information and bibliographic information for members.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements and activities this financial year include publishing the first volume of the *Journal of Sound and Music in Games*, which is owned by the Society and published under contract with the University of California Press. The agreement with UCP will provide the Society with a royalty revenue stream (to be paid each year in arrears, starting 2021 for the 2020 volume) with which we will cover operating expenses and fund further activities in the future in line with our charitable goals.

We have further developed our policies for good governance of the organisation and worked to coordinate two academic conferences (online due to Covid-19 restrictions). We began working to setup our bank account and to make use of appropriate accounting software, but progress was delayed due to Covid-related challenges.

Section E

Financial review

Brief statement of the charity's policy on reserves

As part of our Financial Management Policy, we have agreed to establish a small reserve as soon as we begin to generate income.

Details of any funds materially in deficit

The Director, Mark Sweeney, has paid for the initial start-up costs to establish the Society as a charity and to setup and maintain the website. The Trustees have agreed to refund these costs as and when the Society is in a position to do so, but it is clear that it is effectively an unenforceable loan with no interest or expiry date.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our accounts show the addition of the annual maintenance costs for the website, which have been paid by Mark Sweeney. Next financial year we will begin to receive income from the journal, which can be used to start to clear this debt and fund our charitable activities. We will also have in place our banking setup so that going forward, these costs will be paid directly from the society account rather than being claimed back as expenses.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mark Sweeney</i>	<i>Timothy Summers</i>
Full name(s)	Mark Sweeney	Timothy Summers
Position (eg Secretary, Chair, etc)	Director	Associate Editor

Date

22/5/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Society for the Study of Sound and Music in Games

1180483

Receipts and payments accounts

CC16a

For the period
from

01/08/2019

To

31/07/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Trustee Expenses: Website	49	-	-	49	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	49	-	-	49	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	49	-	-	49	-
Net of receipts/(payments)	- 49	-	-	- 49	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 49	-	-	- 49	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unenforceable interest-free loan to cover setup costs from Mark Sweeney (Trustee & Director)		1,026	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mark Sweeney	Mark Sweeney	22/05/2021	
	Timothy Summers	Timothy Summers	22/05/2021	