DOWNHAM MARKET ARTS ASSOCIATION

England & Wales · Charity number 1180470

Details

Other names	DOWNHAM MARKET ARTS
Status	Registered
Legal form	CIO
Registered	2018-10-29
Register	View on the Charity Commission register

Contact

Address	Puddlefoot Bridge Road Downham Market Norfolk PE38 0AE
Phone	07968287999
Email	christine@christinepike.com
Website	https://downhammarketarts.wordpress.com/

Activities

Objects: THE PROMOTION OF THE ARTS FOR THE PUBLIC BENEFIT IN DOWNHAM MARKET AND THE SURROUNDING AREA BY ORGANISING AND PRESENTING A WIDE RANGE OF EVENTS TO FACILITATE ARTISTIC ACTIVITY TO INCLUDE DANCE, DRAMA, LITERATURE, MUSIC AND THE VISUAL ARTS

Activities: Provision of a range of activities relating to the Visual and Performing Arts for the general public, and to provide education and training in these areas for the benefit of the public generally and in the area of Downham Market and west Norfolk.

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- **Area of benefit:** DOWNHAM MARKET AND THE SURROUNDING AREA
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£748	£0	-	-
2024-04-05	£322	£330	-	-
2023-04-05	£480	£625	-	-
2022-04-05	£1,575	£774	-	-
2021-04-05	£0	£404	-	-

Trustees

Name	Role	Appointed
CHRISTINE SARAH Pike		2018-10-29
Christopher lewis		2019-06-01
GILLIAN TRICKETT		2018-10-29

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DOWNHAM MARKET ARTS ASSOCIATION

England & Wales - Charity number 1180470

Accounts

Downham Market Arts Association
Charity Number: 1180470

Annual report and return: April 2024 - April 2025

Activity for the year 2024 - 25 has been muted.
Due to the death of our former Chair, Jackie Westrop, from cancer in February 2025 much of the trustees' time has been occupied with applying for a new bank account and attendant administrative duties.

One committee meeting was held at which it was decided that the vacant position of chair would be taken by trustees on a rotational basis. The first meeting post-Jackie was chaired by Christine Pike. At this meeting it was agreed to pledge a £300 grant towards a film and talk event, "All Of Us Witches", to be held in October 2025 as part of this year's Fear in the Fens Festival, with which Downham Market Arts is closely allied.

It was also agreed to apply for funding from the Norfolk County Council's "Love Your Market Town" fund. The outcome of this application will be known in September 2025.

INCOME
A one-off grant of £748 was received from Three-Legged-Arts to carry out our charitable activities, with no restrictions.

EXPENDITURE
A £300 grant has been pledged (although not yet spent) towards an event as part of the annual Fear in the Fens Film Festival 2025.

CASH
The charity has sufficient funding in hand to deliver a programme of activities in 2025 - 26

FUTURE
We anticipate the receipt of a Love Your Market Town grant which will enable us to deliver an ambitious programme of activities and events for King's Lynn in October 2026. We are planning to bring back our annual Christmas theatre event for 2025.

SIMPLE ACCOUNTS DOWNHAM MARKET ARTS 2024-25

Charity number 1180470

DATE	DESCRIPTION	MONEY OUT	MONEY IN	BALANCE
06/03/24	Opening balance			2748.90
April 2025	ThreeLeggedArts		£748	3,496.00
End of year closing balance				**£3,496.00**

DOWNHAM MARKET ARTS ASSOCIATION
Charity number 1180470

Downham Market Arts is a Charitable Incorporated Organisation registration number 1180470, which was founded on the 29th of October 2018.

OBJECTIVES and AIMS.

Downham Market Arts Association was founded for the promotion of the arts for the public benefit in Downham market and the surrounding area, by organising and presenting a wide range of events to facilitate artistic activity; to include dance, drama, literature, music, and the visual arts.

ACHIEVMENT and PERFORMANCE

The Association provides a range of performances inclusive of dance storytelling and therapeutic arts.

STRUCTURE GOVERNANCE and MANAGEMNT

1.) The charity is governed by a CIO foundation document dated the 29th of October 2018.

2.) The governance of the charity as well as its day-to-day management is undertaken by the charity trustees.

Charity Trustees

All trustees were appointed on 28th October 2018 and remain in situ, apart from Jacqueline D Westrop, who died on 17th February 2025.

(Interim) Chair of Trustees Christine Pike

Christopher Lewis

Gillian Trickett

These accounts compiled by Christine Pike: 17th August 2025

Christine Pike

DOWNHAM MARKET ARTS ASSOCIATION

England & Wales - Charity number 1180470

Accounts

Downham Market Arts Association
Charity Number: 1180470

Annual report and return: April 2023 - April 2024

The year 2023/24 was an extremely challenging one for Downham Market Arts (DMA). Sadly, our Chair, Jaqueline Westrop, had been battling cancer since 2022.
Although this went into remission for a brief period, it returned in May 2023 and Jackie sadly succumbed to her illness on 17th February 2025.
Consequently, despite valiant efforts, DMA was only able to run one event during the accounting period.

INCOME
The income generated came from ticket fees for a performance of MR James' "The Fenstanton Witch". After December 2023 no income was received.

EXPENDITURE
The costs incurred by the charity comprised one performance fee and our public liability insurance renewal. These were fully met out of the cash balance held by the charity.

CASH
The charity has sufficient funding in hand to recommence activities once the remaining trustees have met to agree a programme for 2025 and to appoint another trustee.

FUTURE
Christine Lewis has taken over as interim Chair. The trustees are confident that we can maintain and grow upon the solid foundations established by Jackie Westrop and ensure Downham Market Arts remains a cultural asset for our town and its environs in west Norfolk.

Charity number 1180470

DATE	DESCRIPTION	MONEY OUT	MONEY IN	BALANCE
06/03/23	Opening balance			2756.82
12/04/23	Performance fee	61.92		2694.90
18/08/23	Public Liability	268.00		
	Insurance			2426.90
29/12/23	Ticket receipts		322.00	2748.90
End of year closing balance				**£2748.90**

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Charity Trustees

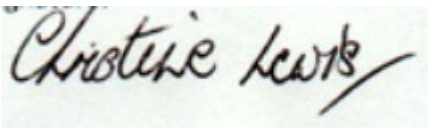
All trustees were appointed on 28th October 2018 and remain in situ, apart from Jacqueline D Westrop, who died on 17th February 2025.

(Interim) Chair of Trustees Christine Lewis

Christopher Lewis

Gillian Trickett

These accounts compiled by Christine Lewis: 5th March 2025



Christine Lewis

DOWNHAM MARKET ARTS ASSOCIATION

England & Wales - Charity number 1180470

Accounts

DOWNHAM MARKET ARTS

CHARITY NUMBER 1180470

ANNUAL REPORT 2023 -2024

1. Downham Market Arts (DMA) has the objective of promoting facilitating and delivering theatre and arts related events to people within the area of Downham Market

2. The charity has operated with due regard to public benefit requirements of the charity

3. The trustees remain the same as in the period 2022 - 23

4. Those trustees being Jacqueline D Westrop Christine Pike Chris Lewis and Gillian Trickett

5. The charity delivered four events in the year reaching a wide age range (5 85 years of age) through these events all of which were different targeting different age groups by delivering events of different genres

6. The charity did not deliver any more events due to the ill health of the trustees and difficulties in recruiting volunteers

7. The charity did not receive or allocate any funds outside the UK

8. The charity reserve policy states that there should be three month operating costs in reserve

9. Income during the period was raised solely from events and refreshment sales There was no grant income or income from any statutory body

10. Income during the year amounted to £480 and expenditure £625

11. The closing balance at the end of the year October 2023 was £2,024.00

12. This report was approved May 2024 by the Board of Trustees

May 9th 2024

J D Westrop (Trustee)

DOWNHAM MARKET ARTS ASSOCIATION

England & Wales - Charity number 1180470

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	10	2021	**To**	30	10	2022

Section A Reference and administration details

Charity name	Downham Market Arts
Other names charity is known by	Not applicable
Registered charity number (if any)	1180470
Charity's principal address	16 Churchill Way, Park Lane Estate
	DOWNHYAM MARKET
	Norfolk
	Postcode **PE38 9RS**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacqueline D Westrop	Chairperson	Ongoing	Trustee Board
2	Christine Pyke	Trustee	Ongoing	Trustee Board
3	Christopher Lewis	Trustee	Ongoing	Trustee Board
4	Gillian Trickett	Trustee	Ongoing	Trustee Board
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As above	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Standard CIO constitution as recommended by the Charity Commission
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Trustee Board after application and interview

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees receive safeguarding training.

The charity works with a range of local organisations to provide interactive creative arts and performance activities as well as working with the local infra structure organisation that arranges and promotes arts in the Eastern region

The Trustees view post pandemic recovery managing it and raising sufficient funds to facilitate the programmes it runs to be the critical areas of risk Regular review of finance available and programme run are key to maintain a balance of growth and financial stability

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	Downham Market Arts Association was founded for the promotion of the arts for the public benefit in Downham Market and the surrounding area, by organising and presenting a wide range of events to facilitate artistic activity to include dance drama literature music and the visual arts
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	Downham Market Arts provides theatre and a range of interactive activities related to arts to the whole community of Downham Market and the surrounding area This includes shows sourced from rural touring companies ensuring diverse performances are brought to the community and workshops related to creative arts practices for the community are delivered The Downham Market area does not have either a theatre or cinema provision and Downham Arts is one of few providers to deliver these activities

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Downham Market Arts is not a grant making body nor does it have any investments

It is however volunteer led and managed and they contribute 100% of the organisations activities and co-ordinate activities provided by arts professionals and other skilled professionals who run workshops

Section D Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Downham Arts was effectively mothballed during the period of the Covid 19 pandemic. When restrictions were lifted in March 2021 it began to organise events and started to fund raise to support its activities. The active period for the charity in 21/22 year of operation was effectively March – October 2022

During this time it re-established its presence in the town with a celebratory event i.e. celebrating the Queen's Jubilee running a poetry workshop focusing on the Queen's reign, specialist film festival around the theme of Halloween and a Christmas one man show celebrating Chrales Dickens Christmas Carole

A specialist workshop working with deaf children and adults was also facilitated

Section E Financial review

Brief statement of the charity's policy on reserves	The charity aims to hold 10% of its income in reserve, however, as it has no fixed costs or employment costs all it requires in reserve is to cover the cost of any cancelled shows/activities hence the small amount set aside
Details of any funds materially in deficit	No funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Downham Arts derives its income from two principle sources, grants obtained and income generated from events including fundraising activities within the events themselves.

All money raised is directed wholly towards the creation running and evaluating of events that are run by the charity and help it fulfil its objectives

The charity has no investment policy

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Jacqueline D Westrop	
Full name(s)	Jacqueline D Westrop	
Position (eg Secretary, Chair, etc)	Chair	
Date	30/01/2022	

SIMPLE STATEMENT OF ACCOUNTS FOR

DOWNHAM MARKET ARTS

BETWEEN

OCTOBER 2021 – OCTOBER 2022

Charity number 1180470

Date	**Description**	**Money In**	**Money out**	**Balance**
Year ending October 2022	Opening balance			2673.74
	Grant one	500.00		
	Grant 2	200.00		
	Grant 3	250.00		
	Fee income	85.00		
	Grant income	400.00		
	Fee income	140.00		
	Total income for financial year	**1575.00**		
	Total income			4248.74
	Artist fees		250.00	
	Venue Hire		439.75	
	Sundry expenses		61.75	
	Licence fees		21.75	
	Total outgoings for the		**773 25**	773.25

	financial year			
	Closing balance			**3475.49**

DOWNHAM MARKET ARTS ASSOCIATION

England & Wales - Charity number 1180470

Accounts

DOWNHAM MARKET ARTS

Charity number 1180470

ANNUAL REPORT AND RETURN OCTOBER 2020 – FEBRUARY 2022

The year 2020/22 was an extremely challenging one and In order to comply with national and region al lockdown requirements has meant that the Association took the decision to cease all activities until the restriction were lifted and the safety of participants could be assured.

This occurred in February 2022 when pandemic restrictions were finally eased and it is anticipated the Charity will restart its activities during 2022

INCOME

During the period in question the charity received no income

EXPENDITURE

The costs incurred by the charity were fully met out of the cash balance held by the charity.

CASH

The halting of expenditure has ensured that charity has kept sufficient funding in hand to cover the expected re start costs which it is hoping to re commence in 2021/2022 financial year, but this is subject to the prevailing requirements and Government requirements

FUTURE

Whilst there is no clear direction or “crystal ball” out of the current pandemic, and no clear timeframe when activities can

commence with the vaccination programme in place, and a suggested road map in place, it is hoped that we can cautiously navigate our way out of the current circumstances and move carefully back to normal practice.

SIMPLE ACCOUNTS DOWNHAM MARKET ARTS 2020/ 2021

Charity number 1180470

DATE	DESCRIPTION	MONEY OUT	MONEY IN	BALANCE
01/10/2020	Opening balance			3077.74
October 2021	Storage charges	348.00		2729.74
November 2021	Cheque	56.00		2673.74
October 2021	Closing balance			2673.74
Balance taken forward				2673.74

DOWNHAM MARKET ARTS

ANNUAL RETURN OCTOBER 2021 – FEBRUARY

Charity number 1180470

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OBJECTIVES and AIMS.

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ACHIEVMENT and PERFORMANCE

The Association was able before the national pandemic provide a range of performances inclusive of dance storytelling and therapeutic arts. It was not able to offer performances during the pandemic period

ASSETS

The Charity was gifted 100 chairs and 10 tables plus miscellaneous items of glass ware These items have zero value and depreciation does not therefore apply

STRUCTURE GOVERNANCE and MANAGEMNT

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Charity Trustees

All trustees were appointed on 28th October 2018 and remain in situ.

Jacqueline D Westrop Chair of Trustees

Christine Pyke

Christopher Lewis

Gillian Trickett