



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2020

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Legal and Administrative Information:

Charity Name: Hertfordshire House Community Centre and Gardens CIO

Charity No: 1180452

Registered Office:

Rothbury Avenue
Pelaw
Gateshead
Tyne and Wear
NE10 0QY

Trustees:

Victoria Powell	(Chair)
Julie McAllister	(Treasurer)
Stephen McAllister	
Wyn Bone	
Andrew Hippel	(Resigned 22.9.2020)
Janette Bushell	

Bankers:

Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:

Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU



Chair's Annual Report 2020

As for many organisations 2020 was not the year we expected, and we had to react and adapt as the situation changed.

As a community building, we are mainly focused on external groups using the spaces and don't have a daily 'community offer', so during 2020 the Trustees focused on ensuring that we complied with Government Legislation and Public Health guidance. We closed the Community Centre on March 21st, 2020 and suspended group working in the Community Garden. When we were able to reopen, we carried out a full Risk Assessment to ensure that the building was Covid Secure and introduced hand sanitizer stations, social distancing markers and Covid-19 posters. We also required all of the groups who use the centre to update their Group Risk Assessments to reflect the requirements of safe working.

We reopened the Community Centre on September 7th, 2020 in line with the Government guidelines and the groups that returned were very happy to be back. We closed the Community Centre once again in line with guidelines on November 5th 2020. We took the decision to remain closed for the remainder of 2020 in order to play our part in ensuring that the opportunity for community transmission was reduced.

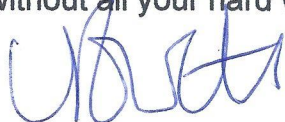
A number of the groups that use the building were able to restart at various points of the year offering valuable activities for the local community, especially when focused on health and wellbeing. However, some activities have not operated through 2020, including Tai Chi, Fitsteps, and Tap Dancing. Gateshead Recovery Project moved their services online and no longer hired space from us. The Community Garden volunteers were able to work in our gardens during the summer and autumn, and we have been able to complete some 'big' projects while continuing to work with local families, the school and nursery to support local food growing

During this time, the Trustees have continued to meet virtually each month to discuss the management of the Community Centre and Gardens.

Fortunately, the CIO was eligible for Business Support grants available from central government and administered by Gateshead Council receiving grants of £11,334.00. We placed our caretaker on furlough on 23rd March and claimed for 80% wages under the Job Retention Scheme while continuing to pay her 100%. The amount received during 2020 was £2,884.06. This support was invaluable as we were able to continue to cover the building running costs, make appropriate building adaptations and support groups to come back flexibly for example by extending hire times to cover set up and clean down.

In 2021 we will continue to play our part in the local community be that with restrictions or as a fully open community facility.

I would like to finish by thanking local residents who use the facilities. And finally thank you to our Trustees, volunteers, and caretaker, we couldn't run the centre without all your hard work.



Victoria Powell

Chairperson – Board of Trustees

INDEPENDENT EXAMINER'S REPORT

Report to the trustees	Hertfordshire House Community Centre and Gardens CIO
Charity No.	1180452
On the accounts for period ended	31 December 2020
Set out on pages	7-10
Respective responsibilities of the trustees and examiner	<p>The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed. It is my responsibility to:</p> <ul style="list-style-type: none"> • examine the accounts (under section 145 of the 2001 Act); • follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); • state whether particular matters have come to my attention.
Basis of the independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>
Independent examiners statement	<p>In the course of the examination, no matter has come to my attention:</p> <ol style="list-style-type: none"> 1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> - proper accounting records are kept (in accordance with section 130 of the Act); and - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
Signed:	<div style="display: flex; align-items: center;"> <div style="text-align: right;">Date: 17/5/2021</div> </div>

Name:
Darren Thompson

Address:
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account

1st January 2020 - 31 December 2020

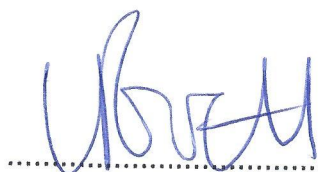
		Restricted	Unrestricted	2020	2019
	Notes	£	£	£	£
Receipts					
Income from activities	3	-	9,681.00	9,681.00	22,756.00
Refunds		-	1,773.00	1,773.00	3,675.00
Fundraising & Donations	4	-	1,746.00	1,746.00	848.00
Grants	5	2,637.00	11,334.00	13,971.00	32,154.00
Total Receipts		2,637.00	24,534.00	27,171.00	59,433.00
Payments					
Wages	6	2,637.00	4,601.00	7,238.00	3,835.00
Utilities	7	-	8,008.00	8,008.00	6,904.00
Insurance		-	2,885.00	2,885.00	2,498.00
Telephone		-	544.00	544.00	73.00
Building expenses	8	-	4,094.00	4,094.00	6,960.00
Professional fees	9	-	730.00	730.00	450.00
Office costs		-	147.00	147.00	246.00
Community activities	10	259.00	440.00	699.00	6,730.00
Total payments		2,896.00	21,449.00	24,345.00	27,696.00
Surplus/Deficit for the period		(259.00)	3,085.00	2,826.00	31,737.00
Funds brought forward 31st December 2019		1,691.00	30,046.00	31,737.00	31,737.00
Funds carried forward 31st December 2020		1,432.00	33,131.00	34,563.00	-

**Statement of Assets and Liabilities
as at 31 December 2020**

		2020	2019
	Notes	£	£
Current assets:			
Cash at bank		34,508.00	31,728.00
Cash in hand		55.00	9.00
Total current assets:		34,563.00	31,737.00
Current liabilities:			
Total current liabilities		-	-
Net assets		34,563.00	31,737.00
Represented by:			
Restricted reserves	11	1,432.00	1,691.00
Unrestricted reserves	12	33,131.00	30,046.00
Total funds:	13	34,563.00	31,737.00

The financial statements were approved by the following members of the Board of Trustees:

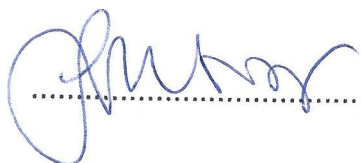
Signed:



Position:



Signed:



Position:



Hertfordshire House Community Centre and Gardens CIO

Notes to the accounts as at 31 December 2020

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities.
2	Hertfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: <ul style="list-style-type: none">• Rentals £7,646• Allotments £1,250• Garage £330• Tai Chi £455
4	This includes: <ul style="list-style-type: none">• Benevity (Charitable Giving) £1,050• Fundraising £696
5	This includes: <ul style="list-style-type: none">• HMRC Job Retention Scheme (JRS) £2,637• GMBC Rates Relief Grant £11,334
6	This includes: <ul style="list-style-type: none">• Wages costs £6,576• Social Security costs £662
7	This includes: <ul style="list-style-type: none">• Gas £3,455• Electricity £1,629• Water £2,924
8	This includes: <ul style="list-style-type: none">• Building costs £2,483• Fire protection £624• Alarms £477• PRS/PPL £510

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