

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales · Charity number 1180452

Details

Other names	HERTFORDSHIRE HOUSE, HERTFORDSHIRE HOUSE COMMUNITY CENTRE
Status	Registered
Legal form	CIO
Registered	2018-10-29
Register	View on the Charity Commission register

Contact

Address	Hertfordshire House Rothbury Avenue Gateshead NE10 0QY
Phone	01914691860
Email	hertfordshirehouse@hotmail.co.uk
Website	https://www.ourgateshead.org/hertfordshire-house-community-centre-and-gardens-cio

Activities

Objects: THE OBJECTS OF THE CIO ARE TO FURTHER OR BENEFIT THE RESIDENTS OF GATESHEAD AND THE SURROUNDING AREAS ("THE AREA OF BENEFIT"), WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Hertfordshire House Community Centre and Gardens CIO provides and maintains a Community Centre and Gardens for the health and well being of the local community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation

Geography

- Gateshead

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£46,020	£40,902	-	-
2023-12-31	£12,789	£25,452	-	-
2022-12-31	£28,437	£28,984	-	-
2021-12-31	£31,701	£19,752	-	-
2020-12-31	£27,710	£24,345	-	-

Trustees

Name	Role	Appointed
VICTORIA JANE POWELL	Chair	2018-10-29
Carleigh McLeod		2026-04-12
Danielle Bailey		2023-11-09
Stephen William McAllister		2018-10-28

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales - Charity number 1180452

Accounts



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2024

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Legal and Administrative Information:

Charity Name: Hertfordshire House Community Centre and Gardens CIO

Charity No: 1180452

Registered Office:

Rothbury Avenue
Pelaw
Gateshead
Tyne and Wear
NE10 0QY

Trustees:

Victoria Powell (Chair)
Julie McAllister (Treasurer)
Stephen McAllister
Danielle Bailey

Bankers:

Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:

Darren Thompson
FutureSkills North East CIC
53 Kirkdale
Spennymoor
Co. Durham
DL16 6UH



Hertfordshire House Community Centre and Gardens CIO Chairs Annual Report 2024

In 2024 we celebrated the 40th Anniversary of moving into the current building. We provided a Family Fun Day for local residents, who enjoyed activities inside the centre and outside in the gardens despite the weather.

The Trustees have focused on making capital improvements to the building, with a focus on energy efficiency measures, as well as working with our partners to offer groups and activities of interest to local people.

We have continued to offer the main hall for private hire to local groups. We have three long term groups Karate, Taekwondo and Pilates. This year we also welcomed a local CIC who has delivered fitness classes. These included a small group working with women who have experienced trauma and a small group working with women who have experienced pregnancy or baby loss.

We continued to work in partnership with the with local organisations via the HOPE Network as well as providing an office base for local Community Health Equity Team Workers (employed by Edberts House). The workers continued to support a Men's Group and Sporting Memories activities.

Edbert's House Family Equity Support team are also delivering a range of activities and groups from the centre including 1-2-1 support, small group sessions, parent and child groups and diabetes support for young people with type 2 diabetes.

At the beginning of the year welcomed families to the centre that would normally use Pelaw library as it was closed for refurbishment. This included Rhyme Time and after-school sessions. We also hosted a Dementia Cafe and Baby and Toddler and Sessions.

Following our independent Energy Assessment in 2023, we identified a number of improvements we could make to the building and put a funding plan in place to deliver these works. We secured funding from the DCMS Energy Efficiency Programme to install solar PV and Battery storage. Funding from the Gateshead Hubs Capital Project enabled us to replace our heating control panel, replace the boiler flue, retrofit TRVs to radiators, replace inefficient blow heaters in the main hall with Infrared heaters, replace extraction fans with more efficient models and make repairs to the roof. We have also replaced the glass in the main hall Velux windows and replaced our Security System from our Reserve Funds. We continue to ensure the Community Centre, Community Gardens, allotments and garages are well managed and maintained at a high standard.

We were successful in an application to The National Lottery Awards for All to support our Caretaker salary and some of the centres running costs for 18 months.

Our Community Gardens continue to flourish with the Vegetable Garden and Wild Garden being managed and maintained by volunteers across 3 gardening sessions over the week.

As always, I would like to finish by thanking local residents who use the facilities, our funders, officers from the council and local elected members for their support over the last year. And finally thank you to our Trustees, volunteers and caretaker, we couldn't run the centre without all your hard work.

Victoria Powell
Chair – Board of Trustees

INDEPENDENT EXAMINER'S REPORT

Report to the Trustees	Hertfordshire House Community Centre and Gardens CIO
Charity No	1180452
On the accounts for period ended	31 December 2024
Set out on pages	7-10

Respective responsibilities of the Trustees and Examiner:

The Trustees of the charity are responsible for the preparation of accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the 2001 Act.
- follow the procedure laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act.
- to state whether particular matters have come to my attention.

Basis of the independent examiner's statement:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view,' and the report is limited to those matters set out in the statement below.

Independent examiners statement:

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act;
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Darren Thompson
FutureSkills North East CIC
53 Kirkdale
Spennymoor
Co. Durham
DL16 6UH

Date: 21st March 2025

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account

1 January 2024 - 31 December 2024

		Restricted	Unrestricted	2024	2023
	Notes	£	£	£	£
Receipts					
Income from activities	3	-	14,364.00	14,364.00	11,902.00
Refunds		-	1,656.00	1,656.00	267.00
Fundraising & Donations		-	-	-	120.00
Grants	4	30,000.00	-	30,000.00	500.00
Total Receipts		30,000.00	16,020.00	46,020.00	12,789.00
Payments					
Wages	5	2,418.00	5,427.00	7,845.00	7,842.00
Utilities	6	1,644.00	6,330.00	7,974.00	6,317.00
Insurance		-	3,406.00	3,406.00	3,384.00
Telephone		-	821.00	821.00	732.00
Building expenses	7	6,794.00	12,569.00	19,363.00	5,815.00
Professional fees	8	-	325.00	325.00	515.00
Office costs		-	400.00	400.00	512.00
Community activities	9	-	768.00	768.00	335.00
Total payments		10,856.00	30,046.00	40,902.00	25,452.00
Surplus/Deficit for the period		19,144.00	(14,026.00)	5,118.00	(12,663.00)
Funds brought forward 31st December 2023		-	33,302.00	33,302.00	45,965.00
Funds carried forward 31st December 2024		19,144.00	19,276.00	38,420.00	33,302.00

Hertfordshire House Community Centre and Gardens CIO

Notes to the accounts as at 31 December 2024

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities.
2	Hertfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: <ul style="list-style-type: none">• Rentals £12,814• Allotments £1,250• Garage £300
4	This includes: <ul style="list-style-type: none">• Gateshead Council – Community Hubs Capital - £10,00• NLCF Awards for All - £20,000
5	This includes: <ul style="list-style-type: none">• Wages costs £7,673• Social Security costs £172 <p>No employee received remuneration amounting to more than £60,000.</p>
6	This includes: <ul style="list-style-type: none">• Gas £3,845• Electricity £3,016• Water £1,113
7	This includes: <ul style="list-style-type: none">• Building costs £16,677• Fire protection £1,028• Alarms £1,372• PRS/PPL £286
8	This includes: <ul style="list-style-type: none">• Accountancy fees £275• Gateshead Council £50

9	This includes: <ul style="list-style-type: none"> • Community Garden £768
10	Restricted funds to be spent on activities as set out in specific funding agreements.
11	Unrestricted funds available to the charity.
12	The Trustees have designated £15,000 of unrestricted funds as a contingency fund to pay costs in the event that the charity has to be wound-up. This is kept under review by the Trustees annually.
13	Total funds available to the charity as at 31 December 2024.

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales - Charity number 1180452

Accounts



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2023

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Gateshead
Tyne and Wear
NE10 0QY

Trustees:
Victoria Powell (Chair)
Julie McAllister (Treasurer)
Stephen McAllister
Danielle Bailey (Appointed 3/12/2023)

Bankers:
Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:
Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU



Chair's Annual Report 2023

In 2023 the Trustees continued to focus on ensuring the CIO operated in a sustainable way, which is an increasing challenge with rising operational costs. We appointed a new Trustee following the resignation of 2 Trustees in 2022.

We have continued to offer the main hall for private hire to local groups. We have two long term groups Karate and Taekwondo and this year have had Boot Camps and Tai Chi run from the centre. Another long-term booking Slimming World have stopped operating from the centre.

The East Area Community Link Workers remained on site for the majority of the year delivering 1-2-1 and group activities to support local people referred from local GPs.

We continue to work in partnership with local organisations via the HOPE Network and have developed a new partnership approach with Edbert's House and the Health Equity Team. The aim of this partnership is to increase the use of the centre throughout the week, and we have seen a range of activities running including; Warm Spaces coffee morning (March-May 2023), network meetings, Summer and Christmas information events for local residents, including stalls and entertainment from a local community theatre group and local school, Men's Group, Toddler Time, after-school games club and Rhyme Time with Gateshead Libraries.

Edbert's House Family Support are also delivering a range of activities and groups from the centre.

We have continued to invest in the centre and have undertaken major repairs to the boiler, replaced the fire alarm system, upgraded the emergency lights, and continue to ensure the Community Centre, Community Gardens, allotments, and garages are well managed and maintained at a high standard. We secured new utility contracts, but the increasing utility costs continue to be a pressure on reserves.

In order to mitigate the impacts of rising costs and consider the climate impact of our building, we had an Independent Energy Assessment carried out by Groundwork NE, which identified a number of improvements we could make including solar PV, better insulation, thermostatic radiator valves and Infrared heating. We have put in place a funding plan to secure these works.

Our long-term caretaker retired in the summer. She has been a valuable part of the team at Hertfordshire House for nearly 40 years and remains a neighbour and friend. We appointed a new caretaker who started in July 2023. She has settled in quickly and is already an asset to the charity. With this in mind, we have applied for funding to increase her hours to support the additional activity in the centre in 2024.

Our Gardens continued to flourish with the Community Garden and Wild Garden being managed and maintained by volunteers across 3 gardening sessions over the week. A number of allotment holders have given up their allotments, allowing us to offer the plots to people on the waiting list. We have seen a change in the mix of allotment holders over the last few years with a number of families now using the allotments and nearly 50% of the holders are women.

I would like to finish by thanking local residents who use the facilities, our funders, officers from Gateshead Council and local elected members for their support over the last year. And finally thank you to our Trustees, volunteers, and caretaker, we couldn't run the centre without all your hard work.

Victoria Powell
Chair – Board of Trustees

INDEPENDENT EXAMINER'S REPORT

Report to the Trustees	Hertfordshire House Community Centre and Gardens
Charity No	1180452
On the accounts for period ended	31 December 2023
Set out on pages	6-9

Respective responsibilities of the Trustees and Examiner:

The Trustees of the charity are responsible for the preparation of accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

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- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham DL16 6LU

Date: 12/03/2024

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account


1 January 2023 - 31 December 2023

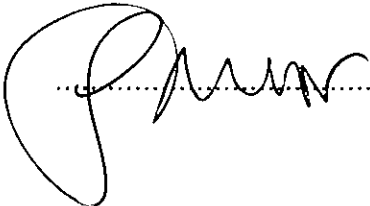
	Notes	Restricted £	Unrestricted £	2023 £	2022 £
Receipts					
Income from activities	3	-	11,902.00	11,902.00	22,560.00
Refunds		-	267.00	267.00	3,210.00
Fundraising & Donations		-	120.00	120.00	-
Grants	4	500.00	-	500.00	2,667.00
Total Receipts		500.00	12,289.00	12,789.00	28,437.00
Payments					
Wages	5	-	7,842.00	7,842.00	7,654.00
Utilities	6	500.00	5,817.00	6,317.00	4,837.00
Insurance		-	3,384.00	3,384.00	3,093.00
Telephone		-	732.00	732.00	738.00
Building expenses	7	-	5,815.00	5,815.00	8,148.00
Professional fees	8	-	515.00	515.00	500.00
Office costs		-	512.00	512.00	219.00
Community activities	9	-	335.00	335.00	3,795.00
Total payments		500.00	24,952.00	25,452.00	28,984.00
Surplus/Deficit for the period		-	(12,663.00)	(12,663.00)	(547.00)
Funds brought forward 31st December 2022		4,359.00	41,606.00	45,965.00	46,512.00
Transfer between funds		(4,359.00)	4,359.00	-	-
Funds carried forward 31st December 2023		-	33,302.00	33,302.00	45,965.00

**Statement of Assets and Liabilities
as at 31 December 2023**

		2023	2022
	Notes	£	£
Current assets:			
Cash at bank		33,234.00	45,942.00
Cash in hand		68.00	23.00
Total current assets:		33,302.00	45,965.00
Current liabilities:			
Total current liabilities		-	-
Net assets		33,302.00	45,965.00
Represented by:			
Restricted reserves		-	4,359.00
Unrestricted reserves	10	13,302.00	41,606.00
Designated reserves	11	20,000.00	
Total funds:	12	33,302.00	45,965.00

The financial statements were approved by the following members of the Board of Trustees:

Signed:  Position: CHAIR PERSON

Signed:  Position: TREASURER

Hertfordshire House Community Centre and Gardens CIO

Notes to the accounts as at 31 December 2023

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities.
2	Hertfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: <ul style="list-style-type: none">• Rentals £10,382• Allotments £1,250• Garage £270
4	This includes: <ul style="list-style-type: none">• GMBC Warm Space Grant £500
5	This includes: <ul style="list-style-type: none">• Wages costs £6,755• Social Security costs £1,087
6	This includes: <ul style="list-style-type: none">• Gas £2,742• Electricity £1,803• Water £1,772
7	This includes: <ul style="list-style-type: none">• Building costs £2,209• Fire protection £2,322• Alarms £780• PRS/PPL £504
8	This includes: <ul style="list-style-type: none">• Accountancy fees £275• Salary Solutions £240
9	This includes: <ul style="list-style-type: none">• Community Garden £335

10	Unrestricted funds available to the charity.
11	<p>The Trustees have designated £20,000 of unrestricted funds as a contingency fund to mitigate inflationary cost pressures such as the cost of energy and to pay costs in the event that the charity has to wind up. This will be kept under review by the Trustees. The designated reserve is made up of:</p> <ul style="list-style-type: none">• £5,000 utility bill contingency fund• £15,000 winding up contingency fund
12	Total funds available to the charity.

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales - Charity number 1180452

Accounts



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2022

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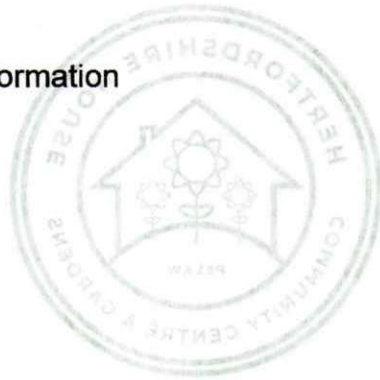
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Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2022

Legal and Administrative Information:



Charity Name: Hertfordshire House Community Centre and Gardens CIO

Charity No: 1180452

Registered Office:
Rothbury Avenue
Pelaw
Gateshead
Tyne and Wear
NE10 0QY

Trustees:
Victoria Powell (Chair)
Julie McAllister (Treasurer)
Stephen McAllister
Wyn Bone (Resigned 2nd November 2022)
Janette Bushell (Resigned 2nd November 2022)

Bankers:
Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:
Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU

Victoria Powell
Chair – Board of Trustees



Chair's Annual Report 2022

Through 2022, the Trustees continued to focus on ensuring the CIO met the Government requirements and guidance related to the Covid-19 Pandemic as regular activities returned to the building. We have been able to secure Business Interruption Grants from Gateshead Council during periods of restrictions.

In January 2022, The Community Linking Project, based in East Gateshead signed a 12-month lease for 2022, agreeing the use of part of the building as an office and base for activity. This has proved to be a success for the Community Centre by raising the profile and seeing the facilities used more as well as bringing in an annual income. The Community Linking Project have settled in well using the facilities for admin work, team meetings and outreach activities. This lease was renewed for January to December 2023.

The Trustees have also been involved in East Gateshead HOPE Network. This is a group of voluntary organisations in East Gateshead brought together by Edberts House Project who manage the Community Linking Project. The aim is to better co-ordinate activity and support for the East of Gateshead.

During 2022 the Trustees have made improvements to the grounds including repairing fencing. We used the services of a tree surgeon to carry out essential maintenance, including the felling of some trees. The Community Garden continues to thrive with the work of Garden volunteers, who have also restored the Wild Garden after St Albans School gave up their tenancy.

The lease with TikTok Nursery was surrendered in March 2022. The Trustees met with the Early Years Officer from GMBC to discuss the future of that part of the building. We explored the market for new business, but no new tenant has so far been secured and the facility remains empty and available for ad hoc hire via our standard hire agreement terms and conditions.

In November 2 of our Trustees resigned. The CIO continues to work in accordance with our Constitution.

I would like to finish by thanking local residents who use the facilities, our funders, officers from Gateshead Council and local elected members for their support over the last year. And finally thank you to our Trustees, volunteers, and caretaker, we couldn't run the centre without all your hard work.

Victoria Powell
Chair – Board of Trustees

Report to the Trustees	Hertfordshire House Community Centre and Gardens
Charity No	1180452
On the accounts for period ended	31 December 2022
Set out on pages	6-9

Respective responsibilities of the Trustees and Examiner:

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Darren Thompson
FutureSkills North East CIC
44 Witton Drive
Spennymoor

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 FutureSkills North East CIC
 44 Wilton Drive
 Spennymoor

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account

1 January 2022 - 31 December 2022

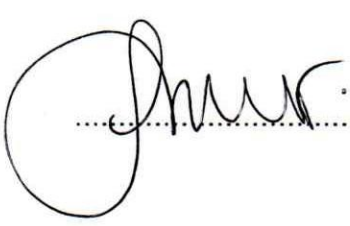
	Notes	Restricted £	Unrestricted £	2022 £	2021 £
Receipts					
Income from activities	3	-	22,560.00	22,560.00	8,690.00
Refunds		-	3,210.00	3,210.00	3,489.00
Fundraising & Donations		-	-	-	10.00
Grants	4	2,667.00	-	2,667.00	19,512.00
Total Receipts		2,667.00	25,770.00	28,437.00	31,701.00
Payments					
Wages	5	-	7,654.00	7,654.00	7,822.00
Utilities	6	-	4,837.00	4,837.00	5,817.00
Insurance		-	3,093.00	3,093.00	2,731.00
Telephone		-	738.00	738.00	559.00
Building expenses	7	-	8,148.00	8,148.00	1,703.00
Professional fees	8	-	500.00	500.00	875.00
Office costs		-	219.00	219.00	100.00
Community activities	9	-	3,795.00	3,795.00	145.00
Total payments		-	28,984.00	28,984.00	19,752.00
Surplus/Deficit for the period		2,667.00	(3,214.00)	(547.00)	11,949.00
Funds brought forward 31st December 2021		1,692.00	44,820.00	46,512.00	34,563.00
Funds carried forward 31st December 2022		4,359.00	41,606.00	45,965.00	46,512.00

Statement of Assets and Liabilities
as at 31 December 2022

	Notes	2022 £	2021 £
Current assets:			
Cash at bank		45,942.00	46,448.00
Cash in hand		23.00	64.00
Total current assets:		45,965.00	46,512.00
Current liabilities:			
Total current liabilities		-	-
Net assets		45,965.00	46,512.00
Represented by:			
Restricted reserves	10	4,359.00	1,692.00
Unrestricted reserves	11	41,606.00	44,820.00
Total funds:	12	45,965.00	46,512.00

The financial statements were approved by the following members of the Board of Trustees:

Signed:  Position: Chairperson

Signed:  Position: Treasurer

Notes to the accounts as at 31 December 2022

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities.
2	Hertfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: <ul style="list-style-type: none"> • Rentals £20,980 • Allotments £1,250 • Garage £330
4	This includes: <ul style="list-style-type: none"> • GMBC OHLG £2,667
5	This includes: <ul style="list-style-type: none"> • Wages costs £6,668 • Social Security costs £986
6	This includes: <ul style="list-style-type: none"> • Gas £2,250 • Electricity £1,326 • Water £1,261
7	This includes: <ul style="list-style-type: none"> • Building costs £6,583 • Fire protection £826 • Alarms £565 • PRS/PPL £174
8	This includes: <ul style="list-style-type: none"> • Accountancy fees £275 • Salary Solutions £225
9	This includes: <ul style="list-style-type: none"> • Community Garden £3,795

10	Funding set aside for specific purpose as agreed with individual funders.
11	The Trustees have designated £15,000 of their unrestricted funds as a contingency fund. This will be kept under review by the Trustees.
12	Total funds available to the charity.

1	This account is prepared on the receipts and payments basis in accordance with the Statement of Reporting by Charities
2	Herfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: • Garage £330 • Allotments £1,250 • Rentals £20,980
4	This includes: • GMBG OHLG £2,667
5	This includes: • Social Security costs £886 • Wages costs £8,688
6	This includes: • Water £1,261 • Electricity £1,328 • Gas £2,250
7	This includes: • PRS/PL £174 • Alarms £565 • Fire protection £826 • Building costs £6,583
8	This includes: • Salary Solutions £225 • Accountancy fees £275
9	This includes: • Community Garden £3,785

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales - Charity number 1180452

Accounts



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

**Financial Statements
for the Year Ended 31 December 2021**

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Statement of assets and liabilities	Page 7
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Legal and Administrative Information:

Charity Name: Hertfordshire House Community Centre and Gardens CIO

Charity No: 1180452

Registered Office:

Rothbury Avenue
Pelaw
Gateshead
Tyne and Wear
NE10 0QY

Trustees:

Victoria Powell (Chair)
Julie McAllister (Treasurer)
Stephen McAllister
Wyn Bone
Janette Bushell

Bankers:

Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:

Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU



Chair's Annual Report 2021

Through 2021, the Trustees continued to focus on ensuring the CIO met the Government requirements and guidance related to the Covid-19 Pandemic. We continued to meet in the first part of the year on Zoom and then, when guidelines allowed, we returned to meeting in person.

The building was closed for a significant portion of early 2021 in line with legislation and due to the experience of 2020, we were able to quickly and effectively close the building and reopen, whilst ensuring we followed public health guidance around hygiene, mask wearing and social distancing.

When able to, we have maintained our regular building users, complimented by private hire for one-off parties and events. Activities run by our volunteers have not started back up again since the pandemic started in 2020.

We have been able to secure Business Interruption Grants from Gateshead Council during periods of restrictions, which has ensured we have been able to maintain the building and grounds to a good standard, including any relevant repairs due to the storms experience in late 2021.

Whilst we have not proactively sought new tenants, we have remained active members of local networks and through this activity we have secured a new anchor tenant. The Community Linking Project, based in East Gateshead will be signing a 12-month lease for 2022, agreeing the use of part of the building as an office and base for activity. We are really excited about the potential this holds for the centre.

I would like to finish by thanking local residents who use the facilities, our funders, officers from Gateshead Council and local elected members for their support over the last year. And finally thank you to our Trustees, volunteers, and caretaker, we couldn't run the centre without all your hard work.

**Victoria Powell
Chair – Board of Trustees**

INDEPENDENT EXAMINER'S REPORT

Report to the Trustees	Hertfordshire House Community Centre and Gardens
Charity No	1180452
On the accounts for period ended	31 December 2021
Set out on pages	6-9

Respective responsibilities of the Trustees and Examiner:

The Trustees of the charity are responsible for the preparation of accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- **examine the accounts (under section 145 of the 2001 Act.**
- follow the procedure laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act.
- to state whether particular matters have come to my attention.

Basis of the independent examiner's statement:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement:

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Darren Thompson
FutureSkills North East CIC
44 Witton Drive
Spennymoor
Co. Durham DL16 6LU

Date: 14th April 2022

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account

1 January 2021 - 31 December 2021

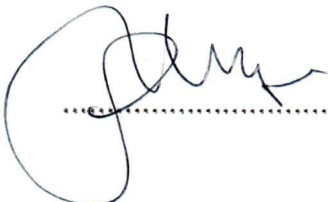
		Restricted	Unrestricted	2021	2020
	Notes	£	£	£	£
Receipts					
Income from activities	3	-	8,690.00	8,690.00	9,681.00
Refunds		-	3,489.00	3,489.00	1,773.00
Fundraising & Donations	4	-	10.00	10.00	1,746.00
Grants	5	2,638.00	16,874.00	19,512.00	13,971.00
Total Receipts		2,638.00	29,063.00	31,701.00	27,171.00
Payments					
Wages	6	2,233.00	5,589.00	7,822.00	7,238.00
Utilities	7	-	5,817.00	5,817.00	8,008.00
Insurance		-	2,731.00	2,731.00	2,885.00
Telephone		-	559.00	559.00	544.00
Building expenses	8	-	1,703.00	1,703.00	4,094.00
Professional fees	9	-	875.00	875.00	730.00
Office costs		-	100.00	100.00	147.00
Community activities	10	145.00	-	145.00	699.00
Total payments		2,378.00	17,374.00	19,752.00	24,345.00
Surplus/Deficit for the period		260.00	11,689.00	11,949.00	2,826.00
Funds brought forward 31st December 2020		1,432.00	33,131.00	34,563.00	31,737.00
Funds carried forward 31st December 2021		1,692.00	44,820.00	46,512.00	34,563.00

**Statement of Assets and Liabilities
as at 31 December 2021**

		2021	2020
	Notes	£	£
Current assets:			
Cash at bank		46,448.00	34,508.00
Cash in hand		64.00	55.00
Total current assets:		46,512.00	34,563.00
Current liabilities:			
Total current liabilities			-
Net assets		46,512.00	34,563.00
Represented by:			
Restricted reserves	11	1,692.00	1,432.00
Unrestricted reserves	12	44,820.00	33,131.00
Total funds:	13	46,512.00	34,563.00

The financial statements were approved by the following members of the Board of Trustees:

Signed:  Position: Chairperson

Signed:  Position: Treasurer

Hertfordshire House Community Centre and Gardens CIO
Notes to the accounts as at 31 December 2021

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities.
2	Hertfordshire House Community Centre and Gardens is a Registered Charitable Incorporated Organisation (CIO) no 1180452, registered on 29 th October 2018. The organisation is governed by a Board of Trustees.
3	This includes: <ul style="list-style-type: none"> • Rentals £7,210 • Allotments £1,150 • Garage £330
4	This includes: <ul style="list-style-type: none"> • Benevity (Charitable Giving) £10
5	This includes: <ul style="list-style-type: none"> • HMRC Job Retention Scheme (JRS) £2,233 • GMBC Rates Relief Grant £8,382 • GMBC Restart Grant £8,000 • GMBC LCF £405 • TikTok 01-21 - £492
6	This includes: <ul style="list-style-type: none"> • Wages costs £6,990 • Social Security costs £832
7	This includes: <ul style="list-style-type: none"> • Gas £3,705 • Electricity £1,451 • Water £661
8	This includes: <ul style="list-style-type: none"> • Building costs £682 • Fire protection £339 • Alarms £500 • PRS/PPL £182

9	<p>This includes:</p> <ul style="list-style-type: none"> • Accountancy fees £275 • Legal fees £600
10	<p>This includes:</p> <ul style="list-style-type: none"> • Community Garden £145
11	Funding set aside for specific purpose as agreed with individual funders.
12	The Trustees have designated £15,000 of their unrestricted funds as a contingency fund. This will be kept under review by the Trustees.
13	Total funds available to the charity.

HERTFORDSHIRE HOUSE COMMUNITY CENTRE AND GARDENS CIO

England & Wales - Charity number 1180452

Accounts



Hertfordshire House Community Centre and Gardens CIO

Registered Charity No. 1180452

Financial Statements
for the Year Ended 31 December 2020

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Legal and Administrative Information:

Charity Name: Hertfordshire House Community Centre and Gardens CIO

Charity No: 1180452

Registered Office:

Rothbury Avenue
Pelaw
Gateshead
Tyne and Wear
NE10 0QY

Trustees:

Victoria Powell (Chair)
Julie McAllister (Treasurer)
Stephen McAllister
Wyn Bone
Andrew Hippel (Resigned 22.9.2020)
Janette Bushell

Bankers:

Lloyds Bank PLC
15 Blackheath Village
Kidbrooke
London
SE3 9LH

Independent Examiner:

Darren Thompson
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU



Chair's Annual Report 2020

As for many organisations 2020 was not the year we expected, and we had to react and adapt as the situation changed.

As a community building, we are mainly focused on external groups using the spaces and don't have a daily 'community offer', so during 2020 the Trustees focused on ensuring that we complied with Government Legislation and Public Health guidance. We closed the Community Centre on March 21st, 2020 and suspended group working in the Community Garden. When we were able to reopen, we carried out a full Risk Assessment to ensure that the building was Covid Secure and introduced hand sanitizer stations, social distancing markers and Covid-19 posters. We also required all of the groups who use the centre to update their Group Risk Assessments to reflect the requirements of safe working.

We reopened the Community Centre on September 7th, 2020 in line with the Government guidelines and the groups that returned were very happy to be back. We closed the Community Centre once again in line with guidelines on November 5th 2020. We took the decision to remain closed for the remainder of 2020 in order to play our part in ensuring that the opportunity for community transmission was reduced.


A number of the groups that use the building were able to restart at various points of the year offering valuable activities for the local community, especially when focused on health and wellbeing. However, some activities have not operated through 2020, including Tai Chi, Fitsteps, and Tap Dancing. Gateshead Recovery Project moved their services online and no longer hired space from us. The Community Garden volunteers were able to work in our gardens during the summer and autumn, and we have been able to complete some 'big' projects while continuing to work with local families, the school and nursery to support local food growing

During this time, the Trustees have continued to meet virtually each month to discuss the management of the Community Centre and Gardens.

Fortunately, the CIO was eligible for Business Support grants available from central government and administered by Gateshead Council receiving grants of £11,334.00. We placed our caretaker on furlough on 23rd March and claimed for 80% wages under the Job Retention Scheme while continuing to pay her 100%. The amount received during 2020 was £2,884.06. This support was invaluable as we were able to continue to cover the building running costs, make appropriate building adaptations and support groups to come back flexibly for example by extending hire times to cover set up and clean down.

In 2021 we will continue to play our part in the local community be that with restrictions or as a fully open community facility.

I would like to finish by thanking local residents who use the facilities. And finally thank you to our Trustees, volunteers, and caretaker, we couldn't run the centre without all your hard work.

A handwritten signature in blue ink, appearing to read 'Victoria Powell', written over the printed name.

Victoria Powell
Chairperson – Board of Trustees

INDEPENDENT EXAMINER'S REPORT

Report to the trustees	Hertfordshire House Community Centre and Gardens CIO
Charity No.	1180452
On the accounts for period ended	31 December 2020
Set out on pages	7-10
Respective responsibilities of the trustees and examiner	<p>The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed. It is my responsibility to:</p> <ul style="list-style-type: none"> • examine the accounts (under section 145 of the 2001 Act); • follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); • state whether particular matters have come to my attention.
Basis of the independent examiner's statement	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>
Independent examiners statement	<p>In the course of the examination, no matter has come to my attention:</p> <ol style="list-style-type: none"> 1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> - proper accounting records are kept (in accordance with section 130 of the Act); and - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
Signed:	<div style="display: flex; align-items: center;"> <div style="border-bottom: 1px solid black; width: 150px;"></div> </div>
Name:	Date: 17/5/2021
Address:	

Name:
Darren Thompson

Address:
44 Witton Drive
Spennymoor
Co. Durham
DL16 6LU

Hertfordshire House Community Centre and Gardens CIO

Receipts and Payments Account

1st January 2020 - 31 December 2020

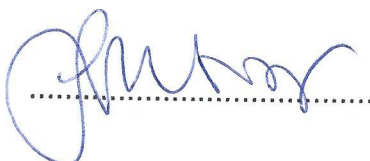
		Restricted	Unrestricted	2020	2019
	Notes	£	£	£	£
Receipts					
Income from activities	3	-	9,681.00	9,681.00	22,756.00
Refunds		-	1,773.00	1,773.00	3,675.00
Fundraising & Donations	4	-	1,746.00	1,746.00	848.00
Grants	5	2,637.00	11,334.00	13,971.00	32,154.00
Total Receipts		2,637.00	24,534.00	27,171.00	59,433.00
Payments					
Wages	6	2,637.00	4,601.00	7,238.00	3,835.00
Utilities	7	-	8,008.00	8,008.00	6,904.00
Insurance		-	2,885.00	2,885.00	2,498.00
Telephone		-	544.00	544.00	73.00
Building expenses	8	-	4,094.00	4,094.00	6,960.00
Professional fees	9	-	730.00	730.00	450.00
Office costs		-	147.00	147.00	246.00
Community activities	10	259.00	440.00	699.00	6,730.00
Total payments		2,896.00	21,449.00	24,345.00	27,696.00
Surplus/Deficit for the period		(259.00)	3,085.00	2,826.00	31,737.00
Funds brought forward 31st December 2019		1,691.00	30,046.00	31,737.00	31,737.00
Funds carried forward 31st December 2020		1,432.00	33,131.00	34,563.00	-

**Statement of Assets and Liabilities
as at 31 December 2020**

		2020	2019
	Notes	£	£
Current assets:			
Cash at bank		34,508.00	31,728.00
Cash in hand		55.00	9.00
Total current assets:		34,563.00	31,737.00
Current liabilities:			
Total current liabilities		-	-
Net assets		34,563.00	31,737.00
Represented by:			
Restricted reserves	11	1,432.00	1,691.00
Unrestricted reserves	12	33,131.00	30,046.00
Total funds:	13	34,563.00	31,737.00

The financial statements were approved by the following members of the Board of Trustees:

Signed:  Position: CHAIRPERSON

Signed:  Position: TREASURER

Hertfordshire House Community Centre and Gardens CIO

Notes to the accounts as at 31 December 2020

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3	This includes: <ul style="list-style-type: none">• Rentals £7,646• Allotments £1,250• Garage £330• Tai Chi £455
4	This includes: <ul style="list-style-type: none">• Benevity (Charitable Giving) £1,050• Fundraising £696
5	This includes: <ul style="list-style-type: none">• HMRC Job Retention Scheme (JRS) £2,637• GMBC Rates Relief Grant £11,334
6	This includes: <ul style="list-style-type: none">• Wages costs £6,576• Social Security costs £662
7	This includes: <ul style="list-style-type: none">• Gas £3,455• Electricity £1,629• Water £2,924
8	This includes: <ul style="list-style-type: none">• Building costs £2,483• Fire protection £624• Alarms £477• PRS/PPL £510

Hertfordshire House Community Centre and Gardens CIO

Notes to the accounts as at 31 December 2020

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