



Culture
Chelmsford

Annual Report

July 2021

Charity Number: 1180431 Company Number: 10864512



The Power Behind the Microphone , Chelmsford City Theatres

Live-streamed production in June 2020 celebrating the centenary of Britain's first radio entertainment broadcast featuring international opera star Anna Steiger as Dame Nellie Melba.



Contents

- 1: Introduction
- 2. Our vision
- 3. Our mission
- 4. Our charity objects
- 5. Our values
- 6: Our team
- 7: Our highlights of the year
- 8: Our accounts



The Art Place

The Ideas Hub's new temporary space featuring a gallery, shop and workshop, opened in The Meadows Shopping Centre in October 2020.



Introduction

This year has presented major challenges to individual, collective and economic health. Amongst the devastation that has been wreaked by Covid there have been heart-warming moments, with opportunities to connect with our local communities and environment in a new way. Staying local has been enforced but many have appreciated afresh what it means to live, and increasingly work, in Chelmsford.

In this context, it's not a small feat to say that 'we have survived'. Our charity has weathered the storm and our team is intact.

In March 2020 we had to largely pause our operations and the start of the period covered by this Annual Report saw our Executive Director full-time furloughed in order to conserve our resources. In time, and according to the government's furlough scheme, Rebecca returned to work, albeit on reduced hours until May 2021.

Despite these challenges, the work of the Trust continued and there are successes. As you will see in the Highlights, this covers fundraising for programmes, fundraising for our operational costs, partnerships, visibility and organisation.

Writing this at a time when we are moving out of the restrictions, we have a renewed sense of where the Trust can add value to Chelmsford and that creativity has a key role in its wider Covid recovery. Health and wellbeing, tackling social isolation, opportunities for young people, the creative economy and place-making are of even greater importance at a time when people have rediscovered a connection with their city.

The Trust is going into the next year with an emerging track record in fundraising, organisationally strong and the resource to continue to make a difference to those who live, work, visit and invest in Chelmsford.

Stay well,

Roy and Rebecca



Chelmsford City Museum

Launched a series of social media campaigns to bring the collections out to people virtually while its doors were shut because of the pandemic.



Our vision

A Trust that connects,
challenges and champions
arts and culture.



Our mission

We invest in brilliant creative ideas, build on Chelmsford's pioneering heritage and inspire cultural innovation within our communities.



Our charity objects

We have been established for the public benefit for the advancement of arts and culture in Chelmsford.



Our values

Committed

Taking a long view, aligned with the City's ambitions; listening to those who live, study, work and visit Chelmsford.

Connected

Acting with others, drawing partnerships together, learning from others; innovating, enabling and seizing opportunities.

Responsible

Seeking opportunities for everyone, not just the few; securing positive social, economic and environmental outcomes.



Black Chapel Collective

Nominated for 20 international film awards with its mixed media creative response to climate change, Connect.



Our trustees



**Rear Admiral
Roy Clare CBE DL
Chair**

A culture sector professional and Deputy Lieutenant for Essex, Roy's recent roles include Director of Auckland War Memorial Museum, New Zealand, and Director of the National Maritime Museum, Greenwich. Roy is also Trustee of the Good Things Foundation and the Heritage Alliance.



**Ben Backhouse
Trustee**

Ben is Chief Financial Officer and Chief Operating Officer for his family-run business Backhouse Solicitors Ltd in Chelmsford. Previously a Vice-President with Credit Suisse, Ben is also Chairman of the Mid Essex Business Group.



**Ian Flint
Trustee**

As Chief Executive Officer of Stow Maries Great Aerodrome Trust, Ian is responsible for a £24m restoration project. He has significant expertise in heritage operations, change management and operational knowledge of historic sites.



**Cllr Julia Frascona
Trustee & Local
Authority Nominee**

Julia is the Liberal Democrat City Councillor for Trinity Ward, Chelmsford. She taught English Literature throughout her career in secondary schools in Essex and was Head of Library & Communication at The Boswells School.



**Nicki Freshwater
Trustee**

A senior Human Resources professional Nicki now runs her own company providing HR and management consultancy to support SMEs to achieve their business goals, developing and managing projects to reduce costs and improve profits.



Claire Gevaux
Trustee

Claire is Creative Director of the national charity Help Musicians UK. She has over 15 years' experience of devising and delivering cultural visions and programmes, including for the Olympic Park. Claire was Chair of Queen's Theatre in Hornchurch, named London Theatre of the Year during her tenure.



Dr Catherine Lee
Trustee

Catherine is Deputy Dean at ARU Chelmsford with responsibility for learning, teaching and the student experience. After a career in teaching and school leadership, she has championed equality and diversity through her research, practice and as a Courageous Leaders mentor.



Stephanie Mitchener
Trustee & Finance Lead

Stephanie is Director of Finance at Essex County Council. With previous senior finance experience at two London Boroughs, Stephanie has extensive knowledge and understanding of strategic financial management and financial frameworks..



Sally Shaw MBE
Trustee

Sally is Director of Firstsite, an international art gallery and creative centre in Colchester. Previous roles include Head of Programme at Modern Art, Oxford, Deputy Head of Culture for the Mayor of London and Senior Curator for London Underground.

Our staff



Elliot Boakes
Charity Secretary

Elliot is Operations Manager at University of the Arts London. A former employee of the City Council, he played an instrumental role in the creation and establishment of Culture Chelmsford. As Charity Secretary, Elliot leads on governance and administration.



Rebecca Hughes
Executive Director

Bec is our first Executive Director. With a background in journalism, PR and marketing for the public, private and charity sectors, Bec is developing the Trust's charitable objectives in Chelmsford and launching our fundraising. She is also a voluntary Director of One Chelmsford, the Business Improvement District.



Highlights

July 2020 - June 2021

1 Major donation

In early 2020 we received another generous donation from our benefactor, showing confidence in our role and work to date.

2 Space

Throughout the year, we continued our work supporting the Cultural Partnership with the development of their project for Community-owned Creative Space.

3. Essex 2020

We started the year looking at our role in the legacy of Essex 2020 – a year-long celebration of science and creativity – and how to support the creative activity it sparked in Chelmsford in the context of Covid.

4. Council grant

We received a second grant from Chelmsford City Council in February 2021 as we stepped up our work supporting the city's Shared Cultural Vision.



Highlights

5. Museum

Our Chair, Roy Clare, drew on his extensive museums experience to help facilitate discussions with the Trustees of the Regimental Museum.

6. LCEP

In March 2021, Chelmsford successfully applied to the Royal Opera House Bridge for funding to establish a Local Cultural Education Partnership, a programme to ensure no young person misses out on creative opportunities. We will administer the £50k funding and will be pivotal in its set up and ongoing viability.

7. Emerge

Alongside City Council capital investment in Chelmsford City Theatres, we successfully applied for Arts Council England National Lottery funding for just under £15,000 for a new talent development programme opening up the Theatres to new creatives and audiences.

8. High Street

The Trust continues to work with Chelmsford City Council to activate a cultural partnership with the Business Improvement District, bringing together resource and programming to re-imagine the High Street post-Covid.



A Manifesto for Essex

Zine artist Lu Williams working in Chelmsford Library on the Essex Book Festival's Manifesto for Essex, young people's response to tackling climate change.





Accounts



Wilding Chelmsford

The latest sound and visual installation from Resonance opened in an empty shop unit in October 2020, featuring locally-made nature poetry and murals. The project was designed to provoke thinking about the future of Chelmsford and the role that nature has to play in our modern cities.



Thank you

for your continued support



Supported using public funding by
**ARTS COUNCIL
ENGLAND**

CHELMSFORD CULTURAL DEVELOPMENT TRUST

Registered Address:

Duke Street

Chelmsford

CM1 1JE

culturechelmsford.org.uk

hello@culturechelmsford.org.uk

[@CultureChelmsford](https://www.instagram.com/CultureChelmsford)

Charity Number 1180431
Company Number 10894512



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01/9/20 To: 31/8/21

Charity name: Chelmsford Cultural Development Trust

Charity registration number: 1180431

Company number: 10894512

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>The Charitable Company has been established for the public benefit for the advancement of arts and culture in Chelmsford</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Company was established as a Charity on 24/10/18 and has been initiating its set up. However this was paused prior to the start of this year as the Executive Director was furloughed as a result of the Coronavirus pandemic, but returned during April 2021 and progressed specific activity associated with specific funding bids.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees / directors completed induction training on the Charity Governance Code and the Public Benefit Requirement. The company's memorandum and articles were amended by special resolution on 5/10/18 to reflect the refined public benefit purpose.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity was provided with a grant of £25,000 and has been working closely with Chelmsford City Council to ensure the purpose, priorities and focus align with their expectations. As referenced above, the Executive Director (ED) was furloughed from 1/4/20 to 30/4/21 and therefore restricted in their development of policies and sourcing of funding & donations. However the ED was successful in securing a £13,477 grant from Arts Council England for the Emerge project to be delivered by Chelmsford City Council.
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Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity has ended the financial year with funds totalling £20,748. Grant and donor funding of £38,495 was received during the year plus £4,738 HMRC Coronavirus Job Retention Scheme (CJRS) funding to support furlough costs. Gross expenditure of £43,011 was incurred.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has established a minimum reserves requirement of £2,058 to allow for provision of loss against future funding streams.
Amount of reserves held	Para 1.22	At the 2020/21 year end Reserves stand at £20,748.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. They have taken account of the current economic conditions and concluded that although increasing inflation is currently impacting costs of supplies the charity's fundraising ability is encouraging and there are limited on-going commitments.

Structure, governance and management

Description of charity's trusts:		Chelmsford Cultural Development Trust
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Memorandum and Articles of Association – incorporated 1/8/17.
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	A Charitable Company Limited by Guarantee Members of the company have provided a guarantee capped at £1 each.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity may appoint directors, the minimum number of directors is three and the maximum nine, however the Board may determine a higher number. Chelmsford City Council is entitled to nominate one individual to the Board as a Local Authority Nominee and decide their period of appointment.

Reference and administrative details

Charity name	Chelmsford Cultural Development Trust
Other name the charity uses	Culture Chelmsford
Registered charity number	1180431
Charity's principal address	Civic Centre, Duke Street, Chelmsford Essex CM1 1JE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rear Admiral Roy Alexander George Clare CBE	Chair		
2	Benjamin Geoffrey Backhouse			
3	Nicola Jane Freshwater (nee Doherty)			
4	Julia Anne Frasca	Local Authority Nominee		Chelmsford City Council
5	Ian Flint			
6	Claire Morpeth Gevaux			
7	Stephanie Mitchener	Treasurer		
8	Sarah Margaret Shaw MBE			
9	Catherine Lee			

Corporate trustees – names of the directors at the date the report was approved

Director name	
None	

There are no trustees holding title to property belonging to the charity.

There are no Funds held as custodian trustees on behalf of others.

Additional information (optional)

Name of Executive Director employed (optional information)

Rebecca Hughes

Other optional information


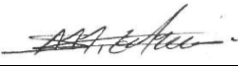
Elliot Boakes provides company secretarial services, invoicing for services provided.

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Roy Clare	Stephanie Mitchener
Position	Chair	Treasurer
Date	23-05-2022	

	Charity Name: Chelmsford Cultural Development Trust			Charity No	1180431		
				Company No	10894512		
	Annual accounts for the period						
	Period start date		01/09/2020	To	Period end date	31/08/2021	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
Income (Note 3)		F01	F02	F03	F04	F05
Income and endowments from:						
Donations and legacies	S01	18	38,477	-	38,495	31,250
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	4,738	-	4,738	6,764
Other	S06	-	-	-	-	-
Total	S07	18	43,215	-	43,233	38,014
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	12,267	-	12,267	11,840
Charitable activities	S09	-	15,267	-	15,267	14,961
Separate material expense item	S10					
Other	S11	2,000	13,477	-	15,477	-
Total	S12	2,000	41,011	-	43,011	26,801
Net income/(expenditure) before tax for the reporting period						
	S13	- 1,982	2,204	-	222	11,213
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	- 1,982	2,204	-	222	11,213
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure)	S17	- 1,982	2,204	-	222	11,213
Extraordinary items	S18	-	-	-	-	-
Transfers between funds	S19	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	- 1,982	2,204	-	222	11,213
Reconciliation of funds:						
Total funds brought forward	S23	12,500	8,026	-	20,526	9,313
Total funds carried forward	S24	10,518	10,230	-	20,748	20,526

	Charity Name: Chelmsford Cultural Development Trust	Charity No	1180431
		Company No	10894512

Section B Balance sheet



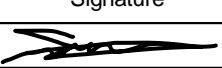
	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	216	-	216	476
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	216	-	216	476
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	4,041
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	10,518	12,615	-	23,133	23,485
Total current assets	B10	10,518	12,615	-	23,133	27,526
Creditors: amounts falling due within one year (Note 20)	B11	-	2,601	-	2,601	7,476
Net current assets/(liabilities)	B12	10,518	10,014	-	20,532	20,050
Total assets less current liabilities	B13	10,518	10,230	-	20,748	20,526
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	10,518	10,230	-	20,748	20,526
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	10,230	-	10,230	8,026
Unrestricted funds	B19	10,518	-	-	10,518	12,500
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	10,518	10,230	-	20,748	20,526

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors	Name	Date of approval dd/mm/yyyy
	Roy Clare	23-05-2022
	Ben Backhouse	23-05-2022
Signature of director authenticating accounts being sent to Companies House	Signature	Date dd/mm/yyyy
		23/5/22
	Stephanie Mitchener	

Section C	Notes to the accounts
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Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- | | | |
|------------------------------------|---|---|
| • and with* | ✓ | the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 |
| • and with* | ✓ | the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) |
| • and with the Charities Act 2011. | | |

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

The guidance on the implications of Covid-19 suggests that charities should take the opportunity to explain any financial uncertainties regarding the charity's financial sustainability and consideration of going concern and the steps being taken to address these uncertainties.

An explanation as to those factors that support the conclusion that the charity is a going concern;	<i>The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.</i>
Disclosure of any uncertainties that make the going concern assumption doubtful;	
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.	

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

Please disclose:

(i) the nature of the change in accounting policy;

(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and

(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

Please disclose:

(i) the nature of any changes;

(ii) the effect of the change on income and expense or assets and liabilities for the current period; and

(iii) where practicable, the effect of the change in one or more future periods.

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

Please disclose:

(i) the nature of the prior period error;

(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and

(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.

Section C		Notes to the accounts		(cont)
Note 2 Accounting policies				
<i>This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.</i>				
2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE				
Please provide a description of the nature of each change in accounting policy				
Reconciliation of funds per previous GAAP to funds determined under FRS 102				
	Start of period £	End of period £		
Fund balances as previously stated				
Adjustments:				
Fund balance as restated				
Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102				
		End of period £		
Net income/(expenditure) as previously stated				
Adjustments:				
Previous period net income/(expenditure) as restated				

Section C		Notes to the accounts		(cont)
Note 2 Accounting policies				
2.2 INCOME				
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when:			
	<ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability. 	Yes*	No*	N/a*
		✓		
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes*	No*	N/a*
		✓		
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes*	No*	N/a*
		✓		
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes*	No*	N/a*
				✓
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes*	No*	N/a*
				✓
Government grants	The charity has received government grants in the reporting period	Yes*	No*	N/a*
		✓		
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes*	No*	N/a*
		✓		
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes*	No*	N/a*
				✓

Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Support costs	The charity has incurred expenditure on support costs.		Yes*	No*	N/a*
			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.		Yes*	No*	N/a*
			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2.3 EXPENDITURE AND LIABILITIES					
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.		Yes*	No*	N/a*
			✓		
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.		Yes*	No*	N/a*
			✓		
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.		Yes*	No*	N/a*
			✓		
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.		Yes*	No*	N/a*
					✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.		Yes*	No*	N/a*
					✓
Redundancy cost	The charity made no redundancy payments during the reporting period.		Yes*	No*	N/a*
			✓		
Deferred income	No material item of deferred income has been included in the accounts.		Yes*	No*	N/a*
			✓		
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts		Yes*	No*	N/a*
				✓	
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date		Yes*	No*	N/a*
					✓
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.		Yes*	No*	N/a*
			✓		
2.4 ASSETS					
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least		£500		
	They are valued at cost.		Yes*	No*	N/a*
			✓		
	The depreciation rates and methods used are disclosed in note 14.				
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.		Yes*	No*	N/a*
				✓	
	They are valued at cost.		Yes*	No*	N/a*
					✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.		Yes*	No*	N/a*
				✓	
	They are valued at cost.		Yes*	No*	N/a*
					✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.		Yes*	No*	N/a*
					✓
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments		Yes*	No*	N/a*
					✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.		Yes*	No*	N/a*
					✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.		Yes*	No*	N/a*
					✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.		Yes*	No*	N/a*
					✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.		Yes*	No*	N/a*
			✓		
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.		Yes*	No*	N/a*
				✓	
	They are valued at fair value except where they qualify as basic financial instruments.		Yes*	No*	N/a*
					✓

Section C		Notes to the accounts			(cont)	
Note 3		Income				
	Analysis of income	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
					£	£
Donations and legacies:	Donations and gifts			-	-	5,000
	Gift Aid	18	-	-	18	1,250
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	38,477	-	38,477	25,000
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	18	38,477	-	38,495	31,250
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Separate material item of income	HMRC Coronavirus Job Retention Scheme	-	4,738	-	4,738	6,764
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	4,738	-	4,738	6,764
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		18	43,215	-	43,233	38,014
Other information:						
All income in the prior year was unrestricted except for: (please provide description and amounts)		£25,000 grant awarded by Chelmsford City Council, £6,764 Coronavirus Job Retention Scheme grant from HMRC.				
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.		N/A				
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)		£25,000 grant funding from Chelmsford City Council (prior year £25,000), £4,738 Coronavirus Job Retention Scheme grant from HMRC (prior year £6,764) , Arts Council England Grant £13,477.				
Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).		N/A				

Section C		Notes to the accounts		(cont)	
Note 4		Analysis of receipts of government grants			
				This year	Last year
		Description		£	£
Government grant 1		Chelmsford City Council - grant		25,000	25,000
Government grant 2		Arts Council England		13,477	-
Government grant 3				-	-
Other				-	-
		Total		38,477	25,000
Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.		N/A			
Please give details of other forms of government assistance from which the charity has directly benefited.		Receipt of HMRC Coronavirus Job Retention Scheme funding £4,738			

Section C		Notes to the accounts		(cont)	
Note 5		Donated goods, facilities and services			
				This year	Last year
				£	£
Seconded staff				-	-
Use of property				-	-
Other				-	-
				-	-
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		N/A			
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		N/A			
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		N/A			

Section C		Notes to the accounts			(cont)	
Note 6		Expenditure				
	Analysis of expenditure	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
					£	£
Expenditure on raising funds:	Incurred seeking donations	-	2,453	-	2,453	5,920
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants		9,813		9,813	5,920
	Operating membership schemes and social lotteries					
	Staging fundraising events					
	Fundraising agents					
	Operating charity shops					
	Operating a trading company undertaking non-charitable trading activity					
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities					
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
		Total expenditure on raising funds	-	12,267	-	12,267
Expenditure on charitable activities	See Note 9		15,267	-	15,267	14,961
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total expenditure on charitable activities	-	15,267	-	15,267	14,961
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total		-	-	-	-
Other	Emerge grant funding payment to Chelmsford City Council Theatres	2,000	13,477	-	15,477	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	2,000	13,477	-	15,477	-
TOTAL EXPENDITURE		2,000	41,012	-	43,012	26,801
Other information:						
Analysis of expenditure on charitable activities						
Activity or programme	Activities undertaken directly		Grant funding of activities	Support Costs	Total this year	Total prior year
	£		£	£	£	£
Activity 1	Constricted activity during pandemic lockdown period then continuing to establish Charity and applying for new grant funding streams			15,267	15,267	14,961
Activity 2						
Other						
Total				15,267	15,267	14,961

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1	Constricted activity during pandemic lockdown period then continuing to establish Charity and applying for new grant funding streams		15,267	15,267	14,961
Activity 2					
Other					
Total			15,267	15,267	14,961

Prior year expenditure on charitable activities can be analysed as follows:

Continuing to set up and establish charity, including governance

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Executive Director employee costs £20,423 (Prior year £20,418)

Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

N/A

Section C		Notes to the accounts		(cont)
Note 7	Extraordinary items - there are none			
Please explain the nature of each extraordinary item occurring in the period.				
	Description	This year £	Last year £	
Extraordinary item 1	N/A			

Section C		Notes to the accounts							
Note 8		Funds received as agent - there are none							
<i>8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.</i>									
Description/name of party		Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end		
			This year	Last year	This year	Last year	This year	Last year	
			£	£	£	£	£	£	
N/A			-	-	-	-	-	-	-
			-	-	-	-	-	-	-
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Section C		Notes to the accounts				
Note 9 Support Costs						
Please complete this note if the charity has analysed its expenses using activity categories and has support costs.						
Support cost (examples)	Raising funds	Charitable Activities	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
Governance (Company secretary)		3,000		-	3,000	100% Charitable activity
Executive Director	10,211	10,211		-	20,422	Split 50:50
Payroll Services	231	231		-	462	Split 50:50
Insurance	117	117		-	234	Split 50:50
Other - expenses	1,708	1,708		-	3,416	Split 50:50
Total	12,267	15,267		-	27,534	
Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.			This assumes all activities of the Trust, other than Governance, are split equally between Raising Funds & Charitable Activities. Governance is deemed 100% Charitable Activity.			

Section C		Notes to the accounts	
Note 10		Details of certain types of expenditure	
Note 10.1 Fees for examination of the accounts			
Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).			
		This year	Last year
		£	£
Independent examiner's fees		624	600
Assurance services other than independent examination		0	0
Tax advisory fees		0	0
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner		0	0

Section C		Notes to the accounts		(cont)
Note 11		Paid employees		
Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)				
11.1 Staff Costs				
		This year	Last year	
		£	£	
Salaries and wages		19,459	19,450	
Social security costs		-	-	
Pension costs (defined contribution pension plan)		963	968	
Other employee benefits		-	-	
Total staff costs		20,423	20,418	
Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party		N/A		
Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.				
No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000		TRUE		
Band		Number of employees		
£60,000 to £69,999		0		
£70,000 to £79,999		0		
£80,000 to £89,999		0		
£90,000 to £99,999		0		
£100,000 to £109,999		0		
Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.		£19,459		
11.2 Average head count in the year		This year	Last year	
		Number	Number	
The parts of the charity in which the employees work		Fundraising	0.20	0.50
		Charitable Activities	0.80	0.50
		Governance	-	-
		Other	-	-
Total		1.00	1.00	

11.3 Ex-gratia payments to employees and others (excluding trustees)	
<i>Please complete if an ex-gratia payment is made.</i>	
Please explain the nature of the payment	company secretarial services
Please state the legal authority or reason for making the payment	To cover company secretarial duties as agreed by the Trust Board
Please state the amount of the payment (or value of any waiver of a right to an asset)	£3,000
11.4 Redundancy payments	
<i>Please complete if any redundancy or termination payment is made in the period.</i>	
Total amount of payment	0
The nature of the payment (cash, asset etc.)	
The extent of redundancy funding at the balance sheet date	
Please state the accounting policy for any redundancy or termination payments	

Section C		Notes to the accounts		(cont)
Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.				
<i>12.1 Please complete this note if a defined contribution pension scheme is operated.</i>				
Amount of contributions recognised in the SOFA as an expense	963			
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.	Employee costs have been allocated 20:80 between activities, all applied to restricted funds as either forms part of running the Trust / seeking new funding or attributed to furloughed time for which HMRC Coronavirus Job Retention scheme funding was applied.			
<i>12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.</i>				
Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.	NEST is a defined contribution occupational pension scheme backed by the government, it is not a defined benefit pension plan.			
Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity	N/A			
<i>12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.</i>				
Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan	N/A			
Explain how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined.	N/A			

Section C		Notes to the accounts		(cont)
Note 13 Grantmaking				
<i>Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.</i>				
13.1 Analysis of grants paid (included in cost of charitable activities)				
Analysis	Grants to institutions	Grants to individuals	Support costs	Total
Activity or project 1 - Emerge	15,477			15,477
Activity or project 2			-	-
Activity or project 3			-	-
Activity or project 4			-	-
Total	15,477	-	-	15,477
<i>Please enter "Nil" if the charity does not identify and/or allocate support costs.</i>				
13.2 Grants made to institutions				
<i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i>				<i>Please provide details of charity's URL.</i>
			Yes	<i>Provide details below</i>
Names of institution	Purpose	Total amount of grants paid £		
		-		
Chelmsford City Council Theatres	Delivering Emerge requirements commissioned by Arts Council England	15,477		
		-		
		-		
		-		
		-		
		-		
		-		
		-		
Total grants to institutions in reporting period		15,477		
Other unanalysed grants		-		
TOTAL GRANTS PAID		15,477		

Section C	Notes to the accounts	(cont)
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Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	779	779
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	779	779

14.2 Depreciation and impairments

**Basis	SL or RB	SL or RB	SL or RB	Straight Line	SL or RB	Straight Line ("SL") or Reducing Balance
** Rate				3 Years		
At beginning of the year	-	-	-	303	303	
Disposals	-	-	-	-	-	
Depreciation	-	-	-	260	260	
Impairment	-	-	-	-	-	
Transfers*	-	-	-	-	-	
At end of the year	-	-	-	563	563	

14.3 Net book value

Net book value at the beginning of the year	-	-	-	476	476
Net book value at the end of the year	-	-	-	216	216

14.4 Impairment					
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.		N/A			
14.5 Revaluation					
If an accounting policy of revaluation is adopted, please provide:					
the effective date of the revaluation		N/A			
the name of independent valuer, if applicable					
the methods applied and significant assumptions					
the carrying amount that would have been recognised had the assets been carried under the cost model.					
14.6 Other disclosures					
(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation		N/A			
(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.		N/A			
(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.		N/A			
* The "transfers" row is for movements between fixed asset categories.					
** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.					

Section C		Notes to the accounts	
Note 15	Intangible assets - there are none		
<i>Please complete this note if the charity has any intangible assets</i>			

Section C		Notes to the accounts		(cont)	
Note 16	Heritage assets - there are none				
<i>Please complete this note if the charity has heritage assets</i>					

Section C		Notes to the accounts		(cont)	
Note 17	Investment assets - there are none				
<i>Please complete this note if the charity has any investment assets.</i>					

Section C		Notes to the accounts	
Note 18	Stocks - there are none		
<i>Please complete this note if the charity holds any stock items</i>			

Section C			Notes to the accounts		(cont)
Note 19					Debtors and prepayments
<i>Please complete this note if the charity has any debtors or prepayments.</i>					
19.1 Analysis of debtors					
			This year	Last year	
			£	£	
Trade debtors			-	-	
Prepayments and accrued income			-	208	
Other debtors			-	3,833	
Total			-	4,041	
<i>Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.</i>					
19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)					
			This year	Last year	
			£	£	
Trade debtors			-	-	
Prepayments and accrued income			-	-	
Other debtors			-	-	
Total			-	-	

Section C	Notes to the accounts	(cont)
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Note 23 Contingent liabilities and contingent assets - there are none

Section C	Notes to the accounts	(cont)
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Note 24 Cash at bank and in hand

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	23,133	23,484
Other	-	-
Total	23,133	23,484

Section C	Notes to the accounts	(cont)
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Note 25 Fair value of assets and liabilities

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

The trustees do not deem the charity to be exposed to these risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

N/A

Section C	Notes to the accounts	(cont)
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Note 26 Events after the end of the reporting period

Please complete this note where events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

Please provide details of the nature of the event

N/A

Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made

N/A

Section C		Notes to the accounts		(cont)					
Note 27		Charity funds							
27.1 Details of material funds held and movements during the CURRENT reporting period									
Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.									
* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds									
	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward	
Fund names			£	£	£	£	£	£	
Chelmsford City Council Start Up Grant	R	Can be applied to set up costs for the Trust	-		-	-	-	-	
Donations including Gift aid	UR	To support the purposes of the charity	12,500	18	- 2,000	-	-	10,518	
Chelmsford City Council Set up & staffing support Grant	R	Can be applied to staffing costs, including but not limited to, solicitor and other professional fees, equipment, refgistration and othe r administrative costs	8,026	25,000	- 22,796	-	-	10,230	
Arts Council England Emerge Grant	R	To deliver the Emerge arts commission	-	13,477	- 13,477	-	-	-	
Other funds (balancing figure)	R	HMRC Coronavirus Job Retention Scheme funding contribution to Executive Director pay	-	4,738	- 4,738	-	-	0	
Total Funds as per balance sheet			20,526	43,233	- 43,011	-	-	20,748	
				Yes*	No*				
Fund balances carried forward include assets and liabilities denominated in a foreign currency					✓				
If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).				N/A					

Section C	Notes to the accounts					(cont)
Note 27						Charity funds (cont)
27.3 Transfers between funds - there are none						
	Reason for transfer and where endowment is converted to income, legal power for its conversion					Amount
Between unrestricted and restricted funds						
Between endowment and restricted funds						
Between endowment and unrestricted funds						
27.4 Designated funds - there are none						

Section C		Notes to the accounts				(cont)
Note 28		Transactions with trustees and related parties				
<i>If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.</i>						
28.1 Trustee remuneration and benefits						
None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)					TRUE	

Section C		Notes to the accounts				(cont)
Note 29		Additional Disclosures - there are none				

Independent Examiner's Report to the Trustees of Chelmsford Cultural Development Trust

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Chelmsford Cultural Development Trust ('the charitable company') for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Elaine Oddie OBE MA FCA FCCA
NSO Associates LLP
Chartered Certified Accountants
75 Springfield Road
Chelmsford CM2 6JB

E Oddie

Date: 23 May 2022

