

MIGRANT ENGLISH SUPPORT HUB

England & Wales · Charity number 1180429

Details

Other names MESH

Status Registered

Legal form CIO

Registered 2018-10-24

Register [View on the Charity Commission register](#)

Contact

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St. Vincent's Support Centre
4 Berking Avenue
Leeds
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Phone 07539 361497

Email info@yhmesh.org.uk

Website www.yhmesh.org.uk

Activities

Objects: FOR THE PUBLIC BENEFIT TO ADVANCE THE EDUCATION OF ADULT MIGRANTS IN THE YORKSHIRE AND HUMBERSIDE REGION, AND FURTHER AFIELD AS THE TRUSTEES SEE FIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY ASSISTING IN THE PROVISION OF ACCESS TO EDUCATION THROUGH PROVIDING COMPREHENSIVE INFORMATION ABOUT LOCAL OPPORTUNITIES FOR LANGUAGE EDUCATION.

Activities: Migrant English Support Hub (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£186,638	£167,831	-	-
2024-03-31	£161,091	£135,777	-	-
2023-03-31	£132,151	£147,098	-	-
2022-03-31	£96,780	£107,529	-	-
2021-03-31	£106,619	£71,327	-	-

Trustees

Name	Role	Appointed
JULIE LYNN LINLEY	Chair	2018-02-21
Abida Hussain		2024-02-21
Andreea Roxana Dear		2026-03-04
Dr JAMES EDWARD BARBOUR SIMPSON		2018-02-21
Dr Martin John Nickson		2020-12-14
Dr Mohammed Ateek		2026-03-04
Dr Stephen Woulds		2021-09-08
Esther Louise Derbyshire		2021-09-08
Hayley Angela Rhodes Nelson		2026-03-04
Isabel Jane Nicholson		2026-03-04
Iveta Bangova		2024-02-21
Naheed Akhtar Hussain		2026-03-04

MIGRANT ENGLISH SUPPORT HUB

England & Wales - Charity number 1180429

Accounts

Migrant English Support Hub

**Trustees' Annual Report and Accounts
for the year ended 31 March 2025**

MESH



Migrant English Support Hub

Migrant English Support Hub

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Migrant English Support Hub

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report together with the financial statements of the charity and the Independent Examiner's report for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name	Migrant English Support Hub	
Charity Number	1180429	
Principal address and registered office	St Vincent's Centre, 4 Berking Avenue Leeds LS9 9LF	
Committee of Trustees	Julie Linley	Chair
	Hannah Jameson	Secretary
	James Simpson	
	Carl Banks	
	Martin Nickson	
	Esther Derbyshire	
	Stephen Woulds	
	Abida Hussain	
	Iryna Kutsemakhina	
	Iveta Bangova	
Bankers	HSBC 33 Park Row, Leeds LS1 1LD	
	The Co-operative Bank Plc P O Box 250, Skelmersdale WN8 6WT	
Independent Examiner	Peter Winter	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a Charitable Incorporated Organisation (CIO) foundation model registered on 24 October 2018, as amended on 5 August 2021 and is governed by its Constitution and Rules. The charity is registered with the Charity Commission (No. 1180429).

Trustee recruitment and appointment

Each member of the Committee of Trustees has served during the period 1 April 2023 to the date of approval of this report, unless otherwise stated. New trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Trustee Induction and Training

New trustees undergo orientation to brief them on their legal obligations under charity law, the decision making process, the aims, objectives and recent financial performance of the charity.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2025

Organisation Structure

The charity has a Committee of Trustees who manage the administration of the charity. The Committee holds regular meetings each year. The Committee has full responsibility for all of the charity's activities including, inter alia, an online regional training programme supporting ESOL learners, project planning, working with local community groups, creation of teaching resources, the website, finance and identifying and managing risks.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular, those related to the operations and finance of the charity and are satisfied that systems are in place to mitigate exposure to major risks. Where appropriate, additional systems or procedures have been established to mitigate the risks faced by the charity. Risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

Aims and Objectives

The object of the charity, for the public benefit, is to advance the education of adult migrants in the Yorkshire and Humberside region and further afield as the trustees see fit. In particular, but not exclusively, by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

Report from the Chair of Trustees, MESH

Achievements and performance

This year MESH continues to be a leader in advancing the education of adult migrants in the Yorkshire and Humber Region and continues the work to ensure people know about and have access to a wide range of learning opportunities. MESH develops the tools to help learners develop their skills and raise their aspirations and helps ESOL practitioners to collaborate and drive forward positive change. Through the work of MESH people are able to unlock their potential, live in dignity and help ensure that everyone in our communities can contribute and fully participate in society.

Activities

This financial year, the charity has had many activities all centred around the central aim of coordinating the adult language learning provision in the region to ensure the needs of adult migrants in the area including the most disadvantaged and marginalised migrants are met. This work takes place through many strands and is based on a deep understanding of the challenges, needs and practical action necessary to make a real difference in the lives of people. Due to the recognised successful approach and collaboration of coordinating ESOL provision, MESH has been asked to complete some work in the East Midlands region to evaluate, map and improve ESOL networks.

The details of the main activities have been broken down by quarter to better understand the range of work that has taken place throughout this year.

Quarter 1 (April 2024 - June 2024)

Regional Online Resource:

The Learning English in Yorkshire and Humber (LEYH) online resource provided a comprehensive mapping of information about classes and availability of learning across the region. During this quarter, there were 207 learning providers listed, delivering 272 classes in 432 locations. This is an increase from last year. Work took place throughout the quarter to reach out to learners, providers and others in the region with training, guidance and assistance on how to best use this resource as well as keeping the information relevant and up to date.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2025

Improvements were made to the online resource based on feedback to ensure it remains as accessible as possible. For example, a screencast was added to the front page to help guide new visitors through how to search for classes. On Learning English Plus (LE+), additional teaching and learning materials were added such as a resource on Cooking & Food.

Progression Pathways & Training for the Sector:

The charity helped both learners and service providers with their training needs and planning goals to help move people forward on their next steps.

Staff brought materials related to helping learners understand the pathways to their next steps forward to meet their employment or life goals. New materials were created to help both ESOL practitioners and learners reflect on their goals and learning to raise aspirations and plan for the future. This quarter, sessions were delivered at Rotherham College and a community ESOL provider in Leeds. MESH Development worker Angela Palmer shared our experience of developing and delivering this work with a national audience through a presentation at the IATEFL conference in April 2024.

In collaboration with Migration Yorkshire, we delivered an online workshop as part of our ESOL Lunchtime Showcase series. The session focused on the issue of ESOL for health professionals

Working with Specific Groups: Exploring & Belonging:

In this quarter and throughout 2024, the charity ran sessions designed to foster a sense of belonging for asylum seekers and refugees through connecting with local heritage. This work was funded by the National Lottery Heritage Fund. Development workers Safina Arif and Mary Begley showcased the development of new learning resources generated from this project in Hull. They presented a session and shared these resources at the Hull Festival of Community and Language in May 2024.

ESOL in the East Midlands:

Due to the success and expertise of MESH in the Yorkshire and Humber Region, MESH launched a new project to map and evaluate ESOL delivery across the East Midlands in April 2024. This work was funded by East Midlands Councils. As part of this work, MESH hosted a Regional Networking Meeting for providers and stakeholders in the East Midlands which was attended by 36 participants.

Quarter 2 (July 2024 - September 2024)

Regional Online Resource

The Learning English in Yorkshire and Humber (LEYH) online resource continued to be well used and relevant. There were 211 providers listed on the LEYH resource, delivering 234 classes in 446 locations across the region.

On LEYH, we added a new Information Resource for Learners (IRL) focused on the issue of volunteering, encouraging ESOL learners to take up volunteering opportunities as a way of supplementing English learning and becoming more engaged in their local community.

On the Learning English Plus (LE+) online resource developments included information and reflection pieces by Development workers on issues such as our work in the East Midlands and our engagements at the NATECLA conference.

Networking in the Sector

In July 2024 we held our second Regional Networking event of the year, at Sheffield Central Library. The focus of this session was Contributions towards rethinking the ESOL Curriculum. The session included a presentation by Development workers Angela and Safina about our Progression Pathways project as participatory ESOL.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2025

Progression Pathways & Networking in the Sector:

In July 2024, MESH held the second regional networking event of the year. It took place at Sheffield Central Library. The focus of this session was Contributions Towards Rethinking the ESOL Curriculum. During this event, 2 MESH development workers gave a presentation on imbedding the MESH Progression Pathways materials into teaching and learning through participatory ESOL methods.

Working with Specific Groups: Exploring & Belonging:

As the first tranche of the Exploring and Belonging project drew to a close at the end of August 2024, we focused on co-produced resources with our participants. The first learning resources to become available were hard copy reading resources for distribution to stakeholder partners and ESOL learners in Hull. The resources provide the opportunity for more people to practice their reading skills and also find out more about the history and culture of the local area.

ESOL in the East Midlands:

The MESH team continued the work this quarter mapping and evaluating the ESOL provision in the East Midlands area through the East Midlands Councils funded project. The methods staff used included learner focus groups, provider and stakeholder interviews, an open online questionnaire, a regional networking meeting and desk research. The data was brought together to inform quantitative and qualitative reports that were delivered to the East Midlands Councils. These informative reports are now central to developing a strategy for ESOL delivery in the East Midlands region. The reports are available to read on the East Midlands Councils website.

Quarter 3 (October 2024 - December 2024)

Regional Online Resource:

This quarter the work to maintain the Learning English in Yorkshire and the Humber (LEYH) online resource continued. There were 225 providers registered on LEYH, delivering 246 classes in 470 locations across the region.

Exploring and Belonging reading resources were added to LEYH. This gives language learners in a wider area access to reading online versions of the books that were designed in collaboration with people seeking asylum and refugees through the Exploring and Belonging Project.

The most visited pages on the Learning English Plus (LE+) online resource continue to be the Learning Resources pages. The pages feature many resources developed and prepared by the MESH team as well as hosting relevant third party resources.

Our MESH produced resources included a new discrete resource on challenges faced by Transnational Families with caring responsibilities. This was one output from our collaboration with an international research consortium. As a community partner, MESH has played a role in developing and disseminating this research.

Progression Pathways & Networking and Training in the Sector:

The 3rd MESH Regional Networking Event was held this quarter. The focus was on sharing new resources and initiatives for ESOL learning across the Yorkshire and Humber region. The fully published Exploring and Belonging Resources were shared by the MESH staff at this event. The sessions were attended by 46 participants from across the Yorkshire and Humber region. One participant commented, 'What an absolutely wonderful event this was. I was absolutely enthralled by all the projects highlighted and found them all thought provoking and incredibly interesting'.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2025

There were 2 Lunchtime Showcase sessions during this quarter. In October 2024, the session focused on the issue of supporting volunteer ESOL teachers to help them continue to make a positive impact in English language learning across the region. Feedback from one participant included, 'It was extremely useful to find out how other organisations are using volunteers and also the training available.' The December 2024 session also focused on volunteering from a learner's perspective. This session focused on how language learners who have engaged in volunteering have found it to be a route to better English, improved employability and further cultural engagement. The sessions this quarter were attended by 48 participants with overwhelmingly positive feedback.

Working with Specific Groups: Exploring & Belonging:

The Exploring and Belonging Project concluded this quarter. The face-to-face work with learners through this project has concluded, but the resources will live on. Throughout this project, the team worked to create, develop and enhance the exceptional learning resources that continue to be available for learning and teaching.

ESOL in the East Midlands:

After successful completion of the mapping and evaluation project in the East Midlands, MESH was commissioned by East Midlands Councils on a further project to develop ESOL networks across their region, on the model provided by the Yorkshire and Humber region - a model which MESH has been instrumental in developing alongside colleagues in Migration Yorkshire.

New Project Launched: Connect and Grow

MESH launched and began to develop the work on the new Connect & Grow project in the Yorkshire and Humber region. This project focused on helping learners understand and use the Learning English in Yorkshire and Humber (LEYH) online resource and on volunteering. The project has focused on people from a forced migrant background, and the work aims to connect with learners in Home Office initial asylum accommodation locations for people seeking asylum. The work builds on previous work MESH has done with people seeking asylum and aims to engage volunteers who have the personal experience of coming to the UK as forced migrants themselves. This new project was funded by the Hilden Trust with support from Migration Yorkshire.

Quarter 4 (January 2025 - March 2025)

Regional Online Resource:

This quarter the Learning English in Yorkshire and Humber (LEYH) online resource continued to be maintained and developed. There were 225 providers registered on the site, delivering 291 classes in 497 different locations across the region. The wider learning opportunities section has been developed significantly and now lists 179 classes across the region, a rise from 166 in the previous quarter.

The Learning English Plus (LE+) online resource continues to be developed with further learning and training resources. For example, new materials featuring Huddersfield developed in connection to the Exploring and Belonging project can now be accessed from the LE+ online resource.

Progression Pathways & Training for the Sector:

The progression Pathways to employment, further learning, volunteering and other life goals continued to be developed this quarter by the MESH development workers. The MESH team delivered sessions with learners across the region, including with lower level learners at Barnsley College.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2025

There were a further 2 Lunchtime Showcase training events that took place this quarter. In February 2025, the session focused on the issue of ESOL and Literacy. This session was attended by 37 participants. The following session carried on the discussion on the same theme of ESOL and Literacy. This session gave a chance for participants to discuss the issue in depth, share experiences and initiatives and work through challenges collaboratively.

ESOL in the East Midlands:

During this quarter, the development of Networking in the East Midlands continued to bring people together to share experiences and approach challenges together. The MESH team delivered 5 face-to-face networking sessions in key locations across the East Midlands. These sessions helped to share ways of working and were also a confirmation that the collaboration between MESH and Migration Yorkshire is appreciated as a model of good practice in other parts of the country.

New Project Continued Connect and Grow:

This project continued to develop at a fast pace by engaging 2 volunteers with experience of forced migration themselves to work with the MESH development workers. Through a collaborative approach, the staff and volunteer team delivered 2 sessions during this quarter. The sessions focused both on facilitating forced migrant learner engagement with LEYH and on volunteering. The benefits of volunteering were shared through the personal experience of our volunteers and appropriate session materials. There are further sessions planned to take place in the future with this exciting project.

In Conclusion:

Throughout the financial year, work has taken place to help adult migrant learners in the Yorkshire and Humber region and beyond to have access to appropriate and better coordinated ESOL provision. Through the work this year, it is clear that the Learning English in Yorkshire and Humber (LEYH) online resource and the Learning English Plus (LE+) resource continue to be very well used and appreciated by learners, education providers and other ESOL stakeholders. The unique approach to progression pathways and work to provide training for the ESOL sector continues to be informative, collaborative, and relevant. The Exploring and Belonging project developed creative and interactive resources and a sense of place and belonging for participants in the project and those who engage with the materials. The Connect and Grow project recognised and approached finding learning and developing language holistically for individual learners and helping people seeking asylum to share their skills and expertise through volunteering in their local community. The East Midlands work of mapping ESOL, evaluating what is happening and developing networking opportunities showcases the expert work MESH has done in the Yorkshire and Humber region and willingness to share the learning and the approaches to be adapted to the needs of other regions. Throughout all of these activities and projects is the thread of positive change for adult migrant English language learners and people in local communities as people continue live together and recognise the strengths in community and the human dignity in everyone.

We would like to thank all our funders - Migration Yorkshire, National Lottery Heritage Fund, East Midlands Councils and Hilden Trust - for their support for our work this year. We would also like to thank our Trustees, staff and volunteers for their commitment during another busy year of MESH work.

Julie Linley

Chair of Trustees, MESH

Migrant English Support Hub

Statement of Public Benefit

In setting our objectives and planning our activities, the Trustees have given consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups has continued to benefit from our work, including:

- English for Speakers of Other Languages (ESOL) learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision;
- ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of the most vulnerable learners through a time of crisis;
- Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL;
- Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

FINANCIAL REVIEW

Reserves policy

The trustees are required to ensure that free reserves are available to meet any reasonable foreseeable contingency. The Charity also aims to ensure that funds are available to cover at least three months' normal payroll expenditure. The payroll expenditure for 2025, including employers' pensions and employer's national insurance, amounted to £142,146 (2024: £116,267) and this expenditure is expected to remain at this level for the next twelve months. At 31 March 2025, the Charity had sufficient unrestricted reserves to meet this requirement.

Financial review of the year

As can be seen from the Receipts and Payments Account, the charity's total income for 2025 was £186,638 (2024: £161,091) and total expenditure was £167,831 (2024: £135,777) resulting in a surplus of £18,807 (2024: £25,314).

At 31 March 2025, the Charity's unrestricted funds amounted to £62,373 (2024 £13,977).

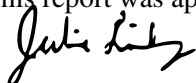
The Charity's restricted funds amounted to £3,054 at 31 March 2025 (2024: £32,643) and details of these funds are set out in the notes.

INDEPENDENT EXAMINER

Peter Winter MA FCCA FCIE has confirmed his willingness to continue in office for the ensuing year.

APPROVAL

This report was approved by the Trustees on 27 January 2026 and signed on their behalf by:



Julie Linley

Chair of Trustees, MESH

Migrant English Support Hub

Independent Examiner's Report to the Trustees of Migrant English Hub Support for the year ended 31 March 2025

I report to the trustees on my examination of the financial statements of the above charity for the year ended 31 March 2025, which are set out on pages 9 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Winter MA FCCA FCIE
Chartered Certified Accountant
20 Hallam Grange Road
Sheffield
S10 4BJ

27 January 2026

Migrant English Support Hub

Receipts and Payments Account for the year ended 31 March 2025

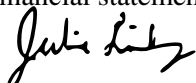
	Notes	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Total Funds £
Receipts					
Income from charitable activities					
Grants		200	186,197	186,397	160,046
Fees and refunds		-	-	-	1,045
Income from Investments					
Interest received		241	-	241	-
Total receipts	3	<u>441</u>	<u>186,197</u>	<u>186,638</u>	<u>161,091</u>
Payments					
Charitable activities		-	164,118	164,118	132,209
Administration and support costs		-	3,713	3,713	3,568
Total payments	3	<u>-</u>	<u>167,831</u>	<u>167,831</u>	<u>135,777</u>
Net receipts/(payments)		441	18,366	18,807	25,314
Transfers (Note 5)		47,955	(47,955)	-	-
		48,396	(29,589)	18,807	25,314
Fund balances brought forward		13,977	32,643	46,620	21,306
Fund balances carried forward	4	<u>62,373</u>	<u>3,054</u>	<u>65,427</u>	<u>46,620</u>

Migrant English Support Hub

Statement of Assets and Liabilities as at 31 March 2025

	2025 Unrestricted £	2025 Restricted £	2025 Total £	2024 Total £
Cash Funds				
HSBC	27,852	3,054	30,906	37,816
Cooperative Bank	34,521	-	34,521	8,804
Total cash funds	62,373	3,054	65,427	46,620
Debtors				
Grants due to the charity			31,337	30,079
Assets retained for the charity's own use				
4 HP laptops; 4 Lenovo thinkpads; 1 HP notepad; 1 Dell latitude 1 Ipad Pro; 9 mobile phones; 1 Kodak projector				
Liabilities				
Independent Examiner's fee			695	595

The financial statements were approved by the trustees on 27 January 2026.



Julie Linley - Chair of Trustees

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2025

1. Accounting policies

1.1. Accounting convention

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

The accounts have been prepared on the basis of historical cost in accordance with the Charities Act 2011 and the guidance in booklet CC16: Receipts and Payments accounts.

2.0 Accounting policies

The principal accounting policies have been applied consistently throughout the period under review. The accounts include the results of all the charitable operations, which are continuing and described in the Trustees' Report.

2.1 Form of Financial Statements

Balances are split between unrestricted, designated and restricted funds held by the charity.

Unrestricted general funds

These are funds of the charity that are not subject to any restrictions regarding their use and are available for general application by the charity. Donations received by the charity are treated as unrestricted unless specifically earmarked for a particular restricted fund.

Designated Funds

These are unrestricted funds which are designated for a particular purpose by the trustees.

Restricted Funds

These are funds subject to specific conditions imposed by the donor or by the specific terms of a trust deed or other measure.

2.2 Income

Income is recognised and included in the financial statements when received.

Where income has related expenditure the incoming resources and related expenditure are reported gross.

Donated services and assets are not included in the Receipts and Payments Account. Gifted assets are included, however, in the Statement of Assets and Liabilities.

2.3 Related party transactions

Trustees' remuneration

One of the trustees, Iryna Kutsemakhina, received £31 for consultancy services during the year.

No other trustee received any remuneration or benefit for acting as a trustee or for any other reason during the year under review (2024: £Nil).

Trustees' expenses

No trustee received any expenses during the year under review (2024: £Nil).

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2025

3.0 Notes (continued)

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
Receipts				
<u>Grants and donations:</u>	£	£	£	£
Migration Yorkshire (AMIF)	-	24,230	24,230	113,392
Migration Yorkshire (ESOL)	-	126,886	126,886	27,850
East Midlands ESOL Engagement	-	3,084	3,084	-
East Midlands ESOL Evaluation	-	19,997	19,997	-
The Hilden Charitable Fund	-	7,000	7,000	-
Donations and refunds	-	-	-	545
University of Leeds	-	5,000	5,000	-
University of Hull	200	-	200	-
National Lottery Heritage Fund	-	-	-	10,000
Migrant Yorkshire Ukraine Project	-	-	-	8,804
Trinity College	-	-	-	500
	<hr/>	<hr/>	<hr/>	<hr/>
Total grants and donations	200	186,197	186,397	161,091
Bank interest	241	-	241	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total receipts	441	186,197	186,638	161,091
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Payments</u>				
<u>Charitable activities</u>	£	£	£	£
Salaries	-	132,317	132,317	110,676
Employer's NIC (incl. £5,000 EA)	-	6,173	6,173	2,720
Employer's pension	-	3,656	3,656	2,871
Travel and expenses	-	5,434	5,434	-
Payroll charges	-	1,109	1,109	1,004
Website maintenance	-	9,840	9,840	8,635
Website development	-	3,900	3,900	2,520
Website registration and domain	-	53	53	70
Interpreters	-	304	304	345
Room hire	-	508	508	100
Marketing and Consultancy	-	589	589	2,735
Conferences	-	235	235	533
	<hr/>	<hr/>	<hr/>	<hr/>
	-	164,118	164,118	132,209
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Administration and Support</u>	£	£	£	£
Telephone and internet	-	1,940	1,940	2,250
Insurance	-	398	398	349
Printing, postage and stationery	-	370	370	108
Small items of equipment	-	410	410	90
Independent Examiner	-	595	595	726
Bank charges	-	-	-	45
	<hr/>	<hr/>	<hr/>	<hr/>
	-	3,713	3,713	3,568
	<hr/>	<hr/>	<hr/>	<hr/>
Total payments	-	167,831	167,831	135,777
	<hr/>	<hr/>	<hr/>	<hr/>
Net receipts (payments)	441	18,366	18,807	25,314
	<hr/>	<hr/>	<hr/>	<hr/>

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2025

4.0 Restricted Funds	2024	2025	2025	2025	2025
	Balance bf	Income	(Outgoings)	Transfers	Balance cf
	£	£	£	£	£
a. East Midlands Project Evaluation	-	19,997	(15,178)	-	4,819
b. East Midlands Project Engagement	-	3,084	(3,543)	459	-
c. Migrant Yorkshire (AMIF)	23,444	24,230	-	(47,674)	-
d. Migrant Yorkshire (ESOL)	-	126,886	(139,197)	-	(12,311)
e. National Lottery Heritage Fund	7,360	-	(8,459)	1,099	-
f. The Hilden Charitable Fund (ESOL)	-	7,000	(1,454)	-	5,546
g. Migration Yorkshire Ukraine project	1,839	-	-	(1,839)	-
h. University of Leeds	-	5,000	-	-	5,000
	32,643	186,197	(167,831)	(47,955)	3,054

a. East Midlands Project Evaluation

MESH agrees to undertake research to develop a picture of key English for Speakers of Other Languages (ESOL) providers (both accredited and non-accredited) across the East Midlands, identifying the outcomes achieved by learners, potential gaps in service provision and recommendations for improvements. The project is for a period of six months from April 2024.

b. East Midlands Project Engagement

MESH agrees to work in partnership with East Midlands Councils to develop and deploy five half-day sub-regional engagement events aimed at ESOL stakeholders (including ESOL providers in general and Local Authority Resettlement /Adult Skill leads). The project is for a period of four months commencing in November 2024 until 31 March 2025.

c. AMIF project

The purpose of the Asylum, Migration and Integration Fund (AMIF) project is to improve the integration of Refugees in Yorkshire and Humber through a 'whole-region' approach. Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

d. Migrant Yorkshire (ESOL)

The ESOL Web Resource funding commenced on 1 January 2024 and is now the charity's core project funded by Migration Yorkshire. The Charity's part in this wide ranging project is to further develop the website, networking, resources, information for policy and English for Speakers of Other Languages (ESOL) provision and contribute to annual events. Total funding for 2024-25 amounts to £141,694 and is provided on a quarterly basis during the year. The overdrawn balance at 31 March 2025 is due to the receipts and payments basis of accounting. The final quarterly payment of £21,253 for 2024-25 was received in April 2025.

e. National Lottery Heritage Fund

The grant from the National Lottery Heritage Fund is to support a project entitled 'Exploring and Belonging' (ExBe), designed to encourage refugee and asylum seeker engagement with local heritage while also improving English. The project supports a part-time project worker over a period of nine months together with development and administrative costs.

f. The Hilden Charitable Fund

The Hilden Charitable Fund has provided a grant of £14,000 over two years (£7,000 per year) towards the costs of a programme to help refugees and asylum seekers access training and volunteering opportunities, enhanced through volunteer peer support.

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2025

4.0 Restricted Funds (continued)

g. Migration Yorkshire Ukraine project

This funding supports an ESOL Ukraine project commencing June 2023. The fund is primarily intended to increase capacity for Ukrainians to access English learning opportunities.

h. University of Leeds

The project is entitled 'Care, Inequality and Wellbeing in Transnational Families in Europe: a comparative, intergenerational study in Spain, France, Sweden and the UK'. The project is funded by the Economic and Social Research Council via the University of Reading. The funder made an award to the University of Leeds, Research and Innovation Service, who contracted MESH to carry out the project. The project was completed on 30 November 2024.

5.0 Fund Transfers

	Unrestricted	Restricted	
	Fund	Fund	Detail
	£	£	
East Midlands Project Engagement	(459)	459	Support for events
Migrant Yorkshire (AMIF)	47,674	(47,674)	Proportion of grant towards unrestricted staff costs/general overheads
National Lottery Heritage Fund	(1,099)	1,099	Support for project
Migration Yorkshire Ukraine Project	1,839	(1,839)	Funds redesignated as unrestricted.
	<u>47,955</u>	<u>(47,955)</u>	

MIGRANT ENGLISH SUPPORT HUB

England & Wales - Charity number 1180429

Accounts

Migrant English Support Hub
Trustees' Annual Report and Accounts
for the year ended 31 March 2024

Migrant English Support Hub

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Migrant English Support Hub

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report together with the financial statements of the charity and the Independent Examiner's report for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name Migrant English Support Hub

Charity Number 1180429

Principal address and registered office

St Vincent's Centre, 4 Berking Avenue
Leeds LS9 9LF

Committee of Trustees

Julie Linley	Chair
Hannah Jameson	Secretary
James Simpson	
Carl Banks	
Martin Nickson	
Esther Derbyshire	
Stephen Woulds	
Abida Hussain	(Appointed on 21.02.24)
Iryna Kutsemakhina	(Appointed on 21.02.24)
Iveta Bangova	(Appointed on 21.02.24)

Bankers

HSBC
33 Park Row, Leeds LS1 1LD

The Co-operative Bank Plc
P O Box 250, Skelmersdale WN8 6WT

Independent Examiner Peter Winter

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a Charitable Incorporated Organisation (CIO) foundation model registered on 24 October 2018, as amended on 5 August 2021 and is governed by its Constitution and Rules. The charity is registered with the Charity Commission (No. 1180429).

Trustee recruitment and appointment

Each member of the Committee of Trustees has served during the period 1 April 2023 to the date of approval of this report, unless otherwise stated. New trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Trustee Induction and Training

New trustees undergo orientation to brief them on their legal obligations under charity law, the decision making process, the aims, objectives and recent financial performance of the charity.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

Organisation Structure

The charity has a Committee of Trustees who manage the administration of the charity. The Committee holds regular meetings each year. The Committee has full responsibility for all of the charity's activities including, inter alia, an online regional training programme supporting ESOL learners, project planning, working with local community groups, creation of teaching resources, the website, finance and identifying and managing risks.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular, those related to the operations and finance of the charity and are satisfied that systems are in place to mitigate exposure to major risks. Where appropriate, additional systems or procedures have been established to mitigate the risks faced by the charity. Risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

Aims and Objectives

The object of the charity, for the public benefit, is to advance the education of adult migrants in the Yorkshire and Humberside region and further afield as the trustees see fit. In particular, but not exclusively, by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

Achievements and performance

Activities

Migrant English Hub Support (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Throughout the financial year, the charity has supported the coordination of adult English language provision and has helped meet the needs of people to access appropriate English language provision so that everyone has the opportunity to be able to participate fully in society. In addition to this, the charity has helped ESOL providers and learners to have opportunities to partner together to work towards overcoming many challenges facing the ESOL sector in the UK. The charity's activities over the last financial year can be seen below and have been broken into quarters to understand the depth of work that has taken place over the year and clearly show the charity continues to work in the public interest to meet needs in the region.

Quarter 1 (April to June 2023)

Developing our online offer.

Our two key websites, Learning English in Yorkshire & Humber (LEYH) and Learning English Plus (LE+) are at the heart of our delivery.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

LEYH offers tailored information and curated guidance to ESOL learners and those supporting ESOL learners in our region. At the beginning of the reporting period, there were 184 providers listed on LEYH, delivering classes in 342 locations across the region. This is a slight increase on the number of providers and locations reported in the final quarter of the previous year, reflecting the continued development of the site as a key regional resource

LE+ supports ESOL providers and other stakeholders in the region with resources, information and a gateway to training opportunities. In this quarter the team published a comprehensive learning resource focused on volunteering. We also introduced short 'Out & About' reports by the MESH team, located in the Staff Room section of LE+. This feature is an opportunity for MESH team members to share reflections on some of the many visits and networking events that they take part in as a regular feature of their work.

Regional Networking.

In April, we held a Regional Networking event at Welcome House in Hull. This was our first face to face networking event for two years. We were delighted to welcome 24 attendees to a session focused primarily on the issue of progression pathways, an ongoing MESH initiative

Training for specific groups.

In May we held a Networking and Training event for Ukrainians and host families in Scarborough. As well as running sessions on using LEYH and access to Higher Education, we collaborated with North Yorkshire Stronger Communities Programme to ensure that part of this day was a multi-agency drop-in, providing advice on employment, housing and benefits as well as educational provision

Training for the sector.

At the beginning of June we held an online ESOL Lunchtime Showcase focused on Refugee Entrepreneurship. We were delighted to host several refugee entrepreneurs, including Razan Alsous of Yorkshire Dama Cheese, for a lively discussion of the issues and challenges facing refugees trying to set up businesses in the region.

Developing our national profile.

In June 2023 MESH had a strong presence at the national NATECLA conference in Aston. At this 2-day event, members of the MESH team presented in a keynote session on the MESH service as a feature of regional ESOL provision. Our development workers held a well-attended workshop on progression pathways. The team also had a stall in the Exhibition Hall where delegates explored LEYH and LE+.

Quarter 2 (July to September 2023)

Our online offer.

During this quarter analytics demonstrate that we had the highest number of monthly page views we have had since the launching of LEYH in 2019, in July and September. Our Wider Learning Opportunities feature included 115 classes listed, a substantial increase on the previous quarter (72). These are classes which fold ESOL into the development of other skills, such as health and social care, driving theory and digital skills.

During this quarter we initiated improvements to useability of LE+. One new feature is the capacity in the Staffroom to go straight to a list of job opportunities, so that our users can quickly and easily see what ESOL-related vacancies are currently available across the region.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

Regional Networking.

In July we held our second Regional Networking event of 2023, in Harrogate, focused on ESOL and employment. Participants included ESOL providers alongside other stakeholders including local employers and representatives from key employment sectors such as health care.

Training for specific groups.

In September 2023 MESH delivered a training session for Afghan migrants settled in the Doncaster area. The event promoted volunteering as an activity that facilitates employability and social integration, as well as improving language skills. We worked with partners at Refugee Council, Red Cross, MIND and the Growth Company to deliver this event.

Training in the sector.

MESH delivered a further online ESOL Lunchtime Showcase event as part of the Yorkshire Integration Festival Fringe. The event focused on the issue of addressing trauma in the ESOL classroom.

Further networking.

The MESH team took part in the Yorkshire Integration Festival in Sheffield in September, engaging with many learners and others during the day

Additional project.

During this quarter MESH delivered an additional project commissioned by Migration Yorkshire to carry out scoping and mapping work on ESOL provision across the region, with particular reference to access for Ukrainians coming to Y as a result of the conflict in Ukraine. The main project output was an evaluative report with recommendations, delivered in September 2023 after a period of quantitative and qualitative research.

Quarter 3 (October to December 2023)

Our online offer.

By the end of Quarter 3 there were 201 providers listed on LEYH, delivering 307 classes in 391 locations across the region. This is an increase on the number of providers and locations reported in Q2 (197/382), reflecting the developing reach of the resource across the region.

In Quarter 3 MESH developed the LE+ website by launching a series of new features, including a suite of new learning resource packages for tutors to use in the classroom on food banks and food support, enrolling at college, and learning English outside the classroom. These resource packages include bespoke videos commissioned as part of our 2023 project plan. They are also built using a new, user-friendly online interface.

Regional Networking.

Our third Regional Networking meeting of the year was held online to give opportunities to people to take part who were not able to join our face to face meetings earlier in the year. At this meeting we launched and got feedback on our new learning resources.

Training for specific groups.

Training for specific groups. We held two training sessions on accessing learning and volunteering opportunities in asylum seeker hotels in Leeds. These sessions enabled residents to discuss education and training opportunities and to liaise with third sector agencies about the possibilities of volunteering.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

Training in the sector.

We held a further online Lunchtime Showcase session in December. This session continued the focus of the Q2 showcase on addressing refugee trauma. The session included a presentation from the NATECLA National co-Chair Rachel Öner.

Further Networking.

The MESH team continued to work to enhance awareness of the LEYH offer amongst learners and potential learners. This work included a presence at two job fairs specifically for refugees and asylum seekers in the region (Leeds and Sheffield). The MESH team also continued to network with stakeholders across the region. This included collaborations as part of the Regional Refugee Integration Forum.

Quarter 4 (January to March 2024)

Online offer.

By the end of Quarter 4 there were 205 providers listed on LEYH, delivering classes in 424 locations, representing an increase of 21% and 24% respectively across the year. The final quarter of the year saw the highest monthly average number of users to LEYH ever, at 3,799. In addition, the number of page views of LEYH in the first two months of Q4 were higher than ever before, at 17,157 in January and 20,345 in February 2024. These figures show the rising rate of user engagement with our site.

A major development to LEYH in this quarter was the launch of our first Information Resource for Learners (IRL), a feature designed to deliver critical information on key issues direct to learners and those advising learners. Our first IRL is focused on the complex issue of access to Higher Education for migrants with different status.

In February 2024 we also had our highest ever monthly viewings figure for LE+, at 4,559. We continued to develop our Learning Resource site by migrating all of our existing resources into our new, user-friendly format, as well as producing a new resource focused on Migration Yorkshire's Working in the UK toolkit.

A further new feature Launched in LE+ was our 'Tell Us More' series of video interviews. This is a resource designed to sit in the Staffroom as a user-friendly and engaging introduction to initiatives launched in our region. Our first Tell Us More is focused on the OASIS database, an initiative of University of York designed to make language learning and ESOL focused research more accessible for non-academics.

In Q4 the MESH team also worked to improve our Training section, working with our web developers to redesign the user interface to make it easier to use.

Regional Networking.

In March 2024 we held a Regional Networking in Bradford. The event explored issues around collaboration for comprehensive ESOL support, primarily between AEB-funded and third sector providers.

Training in the sector & raising the national profile of MESH.

Through collaborations with the Regional Refugee Integration Forum and NATECLA, MESH organised a webinar session on Migrant Access to Higher Education. Our collaboration with NATECLA ensured that this event had a national profile.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

Other support for learners.

We continued to deliver support to learners through, for example, participation in events organised by Bevan Healthcare at asylum seeker hotels in Leeds.

Additional projects.

Two further developments in Q4 have been successful bids for funds to run projects alongside and complimentary to our commitments to our Local Authorities through Migration Yorkshire. The first is our Exploring and Belonging project, funded by the National Lottery Heritage Fund.

Exploring and Belonging Project

This project enables MESH to work with groups of refugees and asylum seekers to explore ideas of belonging and local heritage. We plan to produce resources which we will feature on the LE+ Learning Resources hub, for providers to use and adapt in their own classrooms across the region.

ESOL provision across the East Midlands

In addition, in Q4 we were successful in bidding for a tender to scope, map and evaluate ESOL provision across the East Midlands. This project will begin in April 2024. It will further raise the profile of MESH across a broader region, extending the reach of the project and showcasing Yorkshire & Humber good practice nationally.

Statement of Public Benefit

In setting our objectives and planning our activities, the Trustees have given consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups has continued to benefit from our work, including:

- English for Speakers of Other Languages (ESOL) learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision;
- ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of the most vulnerable learners through a time of crisis;
- Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL;
- Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

FINANCIAL REVIEW

Reserves policy

The trustees are required to ensure that free reserves are available to meet any reasonable foreseeable contingency. The Charity also aims to ensure that funds are available to cover at least three months' normal payroll expenditure. The payroll expenditure for 2024, including employers' pensions and employer's national insurance, amounted to £117,271 and this expenditure is expected to remain at this level for the next twelve months. At 31 March 2024, the Charity had sufficient reserves to meet this requirement.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2024

Financial review of the year

As can be seen from the Receipts and Payments Account, the charity's total income for 2024 was £161,091 (2023: £132,151) and total expenditure was £135,777 (2023: £147,098) resulting in a surplus of £25,314 (2023: Deficit £14,947).

At 31 March 2024, the Charity's unrestricted funds amounted to £14,114 (2023: £16,819).

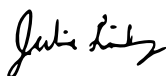
The Charity's restricted funds amounted to £32,506 at 31 March 2024 (2023: £4,487) and details of these funds are set out in the notes.

INDEPENDENT EXAMINER

Peter Winter MA FCCA was appointed on 16 October 2024 and confirms his willingness to continue in office for the ensuing year.

APPROVAL

This report was approved by the Trustees on 22 January 2025 and signed on their behalf by:



.....
Julie Linley

Chair of Trustees

Migrant English Support Hub

Independent Examiner's Report to the Trustees of Migrant English Hub Support for the year ended 31 March 2024

I report to the trustees on my examination of the financial statements of the above charity for the year ended 31 March 2024, which are set out on pages 9 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Winter MA FCCA FCIE
Chartered Certified Accountant
20 Hallam Grange Road
Sheffield
S10 4BJ

Dated 22 January 2025

Migrant English Support Hub

Receipts and Payments Account for the year ended 31 March 2024

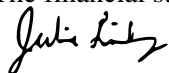
		2024	2024	2024	2023
	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
Receipts					
Donations and grants		-	122,196	122,196	129,388
Fees and refunds		500	10,545	11,045	2,763
Investments		-	27,850	27,850	-
Total receipts	3	<u>500</u>	<u>160,591</u>	<u>161,091</u>	<u>132,151</u>
Payments					
Charitable activities		2,975	129,234	132,209	144,670
Administration and support costs		367	3,201	3,568	2,428
Total payments	3	<u>3,342</u>	<u>132,435</u>	<u>135,777</u>	<u>147,098</u>
Net receipts/(payments)		(2,842)	28,156	25,314	(14,947)
Fund balances brought forward		16,819	4,487	21,306	36,253
Fund balances carried forward	4	<u>13,977</u>	<u>32,643</u>	<u>46,620</u>	<u>21,306</u>

Migrant English Support Hub

Statement of Assets and Liabilities as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash Funds				
HSBC	13,977	23,839	37,816	21,306
Cooperative Bank	-	8,804	8,804	
Total cash funds	<u>13,977</u>	<u>32,643</u>	<u>46,620</u>	<u>21,306</u>
Debtors				
Grant due to the charity			<u>30,079</u>	<u>37,031</u>
Assets retained for the charity's own use				
Apple iPad				
HP and Dell Laptops x 4				
Liabilities				
Independent Examiner's fee			<u>595</u>	<u>726</u>

The financial statements were approved by the trustees on 22 January 2025.



Julie Linley - Chair of Trustees

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2024

1. Accounting policies

1.1. Accounting convention

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

The accounts have been prepared on the basis of historical cost in accordance with the Charities Act 2011 and the guidance in booklet CC16: Receipts and Payments accounts.

2.0 Accounting policies

The principal accounting policies have been applied consistently throughout the period under review. The accounts include the results of all the charitable operations, which are continuing and described in the Trustees' Report.

2.1 Form of Financial Statements

Balances are split between unrestricted, designated and restricted funds held by the charity.

Unrestricted general funds

These are funds of the charity that are not subject to any restrictions regarding their use and are available for general application by the charity. Donations received by the charity are treated as unrestricted unless specifically earmarked for a particular restricted fund.

Designated Funds

These are unrestricted funds which are designated for a particular purpose by the trustees.

Restricted Funds

These are funds subject to specific conditions imposed by the donor or by the specific terms of a trust deed or other measure.

2.2 Income

Income is recognised and included in the financial statements when received.

Where income has related expenditure the incoming resources and related expenditure are reported gross.

Donated services and assets are not included in the Receipts and Payments Account. Gifted assets are included, however, in the Statement of Assets and Liabilities.

2.3 Related party transactions

Trustees' remuneration

No trustee received any remuneration or benefit for acting as a trustee or for any other reason during the year under review (2023: £Nil).

Trustees' expenses

No trustee received any expenses during the year under review (2023: £Nil).

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2024

3.0 Notes (continued)

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Receipts				
<u>Grants and donations:</u>				
Migration Yorkshire (AMIF)	-	113,392	113,392	129,388
National Heritage Lottery ExBe	-	10,000	10,000	-
Migration Yorkshire Ukraine Project	-	8,804	8,804	-
Migration Yorkshire (ESOL)	-	27,850	27,850	-
Trinity College	500	-	500	-
Refunds	-	545	545	-
Fees	-	-	-	2,763
	<hr/>	<hr/>	<hr/>	<hr/>
Total receipts	500	160,591	161,091	132,151
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Charitable activities</u>				
<u>Payments</u>				
Salaries (2023 incl NIC & pension)	137	110,539	110,676	103,972
Employer's NIC	-	2,720	2,720	-
Employer's pension	-	2,871	2,871	-
Payroll charges	-	1,004	1,004	818
Website maintenance	2,299	6,336	8,635	8,986
Website development	-	2,520	2,520	29,676
Website registration and domain	14	56	70	106
Interpreters	-	345	345	-
Room hire	-	100	100	-
Marketing	-	2,735	2,735	427
Recruitment	-	-	-	144
Conferences	525	8	533	541
	<hr/>	<hr/>	<hr/>	<hr/>
	2,975	129,234	132,209	144,670
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Administration and Support</u>				
Telephone and internet	267	1,983	2,250	1,245
Insurance	-	349	349	341
Printing, postage and stationery	-	108	108	31
Small items of equipment	90	-	90	151
Independent Examiner	-	726	726	600
Bank charges	10	35	45	60
	<hr/>	<hr/>	<hr/>	<hr/>
	367	3,201	3,568	2,428
	<hr/>	<hr/>	<hr/>	<hr/>
Total payments	3,342	132,435	135,777	147,098
	<hr/>	<hr/>	<hr/>	<hr/>
Net receipts (payments)	(2,842)	28,156	25,314	(14,947)
Fund Balances brought forward	16,819	4,487	21,306	36,253
	<hr/>	<hr/>	<hr/>	<hr/>
Fund Balances carried forward	13,977	32,643	46,620	21,306
	<hr/>	<hr/>	<hr/>	<hr/>

Migrant English Support Hub
Notes to the accounts
for the year ended 31 March 2024

4.0 Restricted Funds	2023	2024	2024	2024	
	Balance bf	Income	(Outgoings)	Transfers	Balance cf
	£	£	£	£	£
(a) AMIF project	4,487	113,937	(94,980)	-	23,444
(b) Migrant Yorkshire (ESOL)	-	27,850	(27,850)	-	-
(c) Ukraine project	-	8,804	(6,965)	-	1,839
(d) National Lottery Heritage Fund	-	10,000	(2,640)	-	7,360
	<u>4,487</u>	<u>(160,591)</u>	<u>(132,435)</u>	<u>-</u>	<u>32,643</u>

(a) **AMIF project**

The purpose of the Asylum, Migration and Integration Fund (AMIF) project is to improve the integration of Refugees in Yorkshire and Humber through a 'whole-region' approach.

Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

(b) **Migrant Yorkshire (ESOL)**

The ESOL Web Resource funding commenced on 1 January 2024 and is now the charity's core project funded by Migration Yorkshire.

The Charity's part in this wide ranging project is to further develop the website, networking, resources, information for policy and English for Speakers of Other Languages (ESOL) provision and contribute to annual events.

(c) **Migration Yorkshire Ukraine project**

This funding supports an ESOL Ukraine project commencing June 2023. The fund is primarily intended to increase capacity for Ukrainians to access English learning opportunities.

(d) **National Lottery Heritage Fund**

The grant from the National Lottery Heritage Fund is to support a project entitled 'Exploring and Belonging' (ExBe). The project will support a part-time project worker over a period of nine months together with development and administrative costs.

MIGRANT ENGLISH SUPPORT HUB

England & Wales - Charity number 1180429

Accounts

Migrant English Support Hub

Charity number 1180429

Annual Report and Financial Statements

for the year ended 31 March 2023



M E S H

Migrant English Support Hub

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Migrant English Support Hub

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Migrant English Support Hub

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
James Simpson	Chair	
Hannah Jameson	Trustee / Secretary	
Carl Banks		
Julie Linley		
Martin Nickson		
Edyta Bancer		Appointed September 2021 Resigned February 2023
Esther Derbyshire		Appointed September 2021
Stephen Woulds		Appointed September 2021
Charity number	1180429	Registered in England and Wales
Registered and principal address	Bankers	
c/o St Vincents Centre	HSBC UK Bank Plc	
4 Berking Avenue	33 Park Row	
Leeds	Leeds	
LS9 9LF	LS1 1LD	

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 24 October 2018 with amendments to the constitution on 5 August 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

For the public benefit to advance the education of adult migrants in the Yorkshire and Humberside region, and further afield as the trustees see fit, in particular but not exclusively by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

The charity's main activities

Migrant English Support Hub (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2023

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups have continued to benefit from our work:

English for Speakers of Other Languages (ESOL) learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision.

ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of their most vulnerable learners through a time of crisis.

Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL.

Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

Achievements and performance

Achievements and performance April-June 2022

Launch of the Wider Learning Opportunities feature on Learning English in Yorkshire and Humber (LEYH). In May 2022 MESH launched this additional feature on our core website. It enables existing and new providers to share information about classes that meet the wider learning needs of ESOL learners, in addition to English. Courses include IT, sewing, driving theory and many more.

User feedback facility on LEYH. We were pleased to secure some additional funding to work with our web developers Feel Created to develop this capability. The user feedback facility went live at the end of May 2022. Over the ensuing months of 2022, we used this additional data to help shape the direction of the project and facilitate the development of ESOL provision across the region.

Improving usability with additional features. We responded to feedback from providers by introducing a 'Class full' banner that providers can easily add to their listing and then easily remove when places become available.

Local ESOL learning resources. New resources were developed by MESH development workers and made available on Learning English Plus. These resources demonstrate how local authority websites can be used to develop teaching materials that help learners to become familiar with local services at the same time as learning English.

Regional networking event. Two networking events were held in May to showcase our new local learning resources. Health colleagues attended to share the work we have been developing.

Visits to hotels. Working with the Refugee Council, we instigated a series of visits to hotels across the region that are providing temporary accommodation for refugees, giving information about LEYH to newly arrived refugees and support workers.

Workshop delivered at the national NATECLA conference. MESH development workers delivered a well-attended workshop on MESH and our local learning resources at the national conference in June 2022.

Yorkshire and Humber Refugee Integration Forum. We attended the first meeting of this new forum coordinated by Migration Yorkshire. The forum brings together around 40 leaders and key stakeholders from a wide range of sectors across the region to help develop a whole society approach to refugee integration in Yorkshire and Humber.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Achievements and performance July-Sept 2022

Further development of the Wider Learning Opportunities feature on LEYH. Development workers added more entries onto this feature to make it a fuller reflection of the range of opportunities available across the region.

Two surveys to monitor usage of LEYH. We ran two 'pop-up' surveys on LEYH which provided data about visitor profiles.

Collaboration with partners to develop initial assessment resources in the region. We worked with Leeds Beckett University to pilot an ESOL initial assessment tool. This project is led by Leeds Beckett as an additional feature of the wider Refugee Integration in Yorkshire and Humber project.

Project Advisory Group (PAG). The MESH PAG group met in July 2022. The key focus of this meeting was the reduction of ESOL provision across the region, and the response of MESH to this situation

Co-hosted an event at the Yorkshire Integration Festival fringe. At this event we showcased LEYH and LE+, including our local learning resources.

Participation in Yorkshire Integration Festival. MESH took full part in this festival in Leeds in September 2023, and engaged with many learners as part of this festival, including through our 'Learning English treasure hunt'.

Achievements and performance Oct – Dec 2022

Integration of North Yorkshire Council region provision into LEYH. North Yorkshire is the final LA region of Yorkshire and Humber to be included in the MESH service. LEYH now covers all local authorities within the Yorkshire and Humber region, with 168 providers listed, delivering classes in 296 locations across the region.

Third user feedback survey completed. 322 people completed the survey, which explored barriers to accessing ESOL classes. The majority of respondents (73%) indicated that they were not attending a class. The survey found that costs and childcare were the most cited reasons for not attending a class.

Website Analytics. MESH provided detailed reports for individual local authorities and providers in December 2022. Reports were sent to the ESOL lead in each local authority, and were also made available to ESOL providers. The reports include information about the number of providers in each area, the number of classes with childcare, free classes, online classes and other information. This information gives providers and local authorities a more detailed overview of ESOL provision in their area to help plan future provision.

New Learning Resources. During this quarter development workers added a new MESH-produced learning resource to LE+ focused on access to childcare, a barrier that, as the user survey indicated, prevents many ESOL learners from accessing provision.

Regional networking event. We delivered two networking events in November with good attendance at both sessions. Our guest speaker presented a new Initial Assessment Toolkit which attendees had the opportunity to explore in small groups.

Appointment of new Director. Due to the retirement of the incumbent Director at the end of 2023, the Trustees carried out a selection process during November/December 2023. A new Director was appointed and the existing Director began the induction of the new Director in several sessions in December prior to her

Achievements and performance Jan – March 2023

Our Wider Learning Opportunities feature continued to grow. There are now 72 classes listed, a significant increase on the previous quarter (40 classes listed). Classes are listed in Leeds, Bradford, Sheffield, Hull, York, Batley, Halifax, Huddersfield, Barnsley and Doncaster as well as online opportunities. The range of classes offered include driving theory, digital skills, health and social care, sewing, 'master your money', food safety and Zumba, amongst others.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

Fourth user feedback survey completed. Our latest user survey data indicates that LEYH is proving to be helpful for learners looking for classes in our region. Of 204 people who responded to our most recent survey, 78.4% indicated that the resource had been useful to them in locating an appropriate class.

New Learning Resources. MESH Development workers published new resources on Health care and accessing NHS services in the region. The resources have been shared widely as a result of discussion on the nationally-circulated ESOL-Research jiscmail discussion board.

Article published. An article by Development Worker Angela Palmer and outgoing Director Catherine Hemmings was published showcasing the MESH story and MESH services and resources in the nationally-circulated NATECLA journal Language Issues. The article, entitled 'Teaching English the Yorkshire Way. About Migrant English Support Hub (MESH)', can be found in Volume 33 Issue 2 (Winter 2022) of the journal.

ESOL Lunchtime Showcase. In March 2023, in collaboration with Emma Taylor of Migration Yorkshire, MESH held the first of a series of online training events for ESOL practitioners across the region. The theme of this event was 'employment-focused ESOL'.

Networking. The team have attended a range of events across the region, such as the Leeds Hong Kong Friendship festival in January 2023, and the Kirklees Multi-agency meeting. The team have presented the work of MESH and showcased the LEYH and LE+ services in a range of forums, including the Leeds Migration Partnership, the Trinity SELT open day in Bradford, and the West Yorkshire Directors of Public Health Refugee and Asylum Seeker Employment Steering Group.

Project Advisory Group (PAG). The MESH PAG group met in Feb 2023. The key focus of this meeting was on the issue of Progression Pathways in ESOL and the work currently being undertaken by MESH Development workers in this area.

Social Media training. In March 2023 all staff undertook professional development training on developing our profile using social media, delivered by the Yorkshire Marketing Company.

New Director. MESH Trustees and staff continued to induct the new Director during this quarter, after the Director commenced work in January 2023.

Financial review

The net payments for the year were £14,947, including net payments of £632 on unrestricted funds and net payments of £14,315 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £16,819.

Our current reserves policy is to hold 2-3 months' worth of salary expenses.

The Trustees are in the process of reviewing the upper and lower level of reserves since we now have a different staffing structure.

At the end of the funding period, end December 2023, we plan to hold a cash reserve to meet the costs of 2-3 months' worth of salaries and 2-3 months' worth of website maintenance and support costs, a minimum of £25,000.

Approved by the board of trustees on 24/01/2024

Carl Banks (Trustee)

Migrant English Support Hub

Independent examiner's report to the trustees of Migrant English Support Hub

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

24/01/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Migrant English Support Hub
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	-	129,388	129,388	96,780
Fees		2,763	-	2,763	-
Total receipts		<u>2,763</u>	<u>129,388</u>	<u>132,151</u>	<u>96,780</u>
Payments					
Salaries, NI and pensions		-	103,972	103,972	81,767
Payroll charges		-	818	818	788
Equipment		76	-	76	240
Website development		426	38,769	39,195	22,245
Phone, software and internet		1,245	-	1,245	1,022
Printing and stationery		106	-	106	313
Training		-	-	-	40
Conferences and membership		541	-	541	165
Bank Charges		60	-	60	15
Insurance		341	-	341	334
Independent examination		600	-	600	600
Recruitment		-	144	144	-
Total payments		<u>3,395</u>	<u>143,703</u>	<u>147,098</u>	<u>107,529</u>
Net receipts / (payments)		<u>(632)</u>	<u>(14,315)</u>	<u>(14,947)</u>	<u>(10,749)</u>
Fund balances brought forward		<u>17,451</u>	<u>18,802</u>	<u>36,253</u>	<u>47,002</u>
Fund balances carried forward	(3)	<u>16,819</u>	<u>4,487</u>	<u>21,306</u>	<u>36,253</u>

**Migrant English Support Hub
Statement of assets and liabilities
as at 31 March 2023**

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	16,819	4,487	21,306	36,253
Total cash funds	<u>16,819</u>	<u>4,487</u>	<u>21,306</u>	<u>36,253</u>

Debtors and prepayments

	2023
	£
Accrued income	37,031
	<u>37,031</u>

Assets retained for the charity's own use

Apple iPad
HP laptops x 4

Liabilities

	2023
	£
Accruals	726
	<u>726</u>

The financial statements were approved by the board of trustees on 24/01/2024

Carl Banks (Trustee)

Migrant English Support Hub

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Migrant English Support Hub
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Asylum, Migration and Integration Fund (AMIF)	-	129,388	129,388	96,750
Donations	-	-	-	30
	<u>-</u>	<u>129,388</u>	<u>129,388</u>	<u>96,780</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
AMIF project	18,802	129,388	143,703	-	4,487
	<u>18,802</u>	<u>129,388</u>	<u>143,703</u>	<u>-</u>	<u>4,487</u>

Fund name
AMIF project

Purpose of restriction

To improve the integration of Refugees in Yorkshire and Humber through a 'whole-region' approach.

Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The overarching administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

Our part in this wide-ranging project, is to further develop the website, networking, resources, information for policy and ESOL provision and contribute to annual events.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

MIGRANT ENGLISH SUPPORT HUB

England & Wales - Charity number 1180429

Accounts

Migrant English Support Hub

Charity number 1180429

Annual Report and Financial Statements for the year ended 31 March 2022



M E S H
Migrant English Support Hub



West Yorkshire Community Accounting Service

Migrant English Support Hub

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Migrant English Support Hub

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
James Simpson	Chair	
Hannah Jameson	Trustee / Secretary	
Carl Banks	Trustee	
Julie Linley	Trustee	
Emma Taylor	Trustee	Resigned January 2022
Martin Nickson	Trustee	
Edyta Bancer		Appointed September 2021
Esther Derbyshire		Appointed September 2021
Stephen Woulds		Appointed September 2021

Charity number 1180429 Registered in England and Wales

Registered and principal address c/o St Vincents Centre 4 Berking Avenue Leeds LS9 9LF	Bankers HSBC UK Bank Plc 33 Park Row Leeds LS1 1LD
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Independent examiner

E J Beverley

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 24 October 2018 with amendments to the constitution on 5 August 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

For the public benefit to advance the education of adult migrants in the Yorkshire and Humberside region, and further afield as the trustees see fit, in particular but not exclusively by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

The charity's main activities

Migrant English Support Hub (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2022

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups have continued to benefit from our work:

ESOL learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision.

ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of their most vulnerable learners through a time of crisis.

Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL.

Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

Achievements and performance

Achievements and performance April-June 2021

Developing the use of analytics from the website to provide more detailed reporting for local authorities and providers. We can provide information on a range of issues, for example the number of classes with childcare, free classes, online classes etc. We hope that this information will give providers and local authorities a more detailed overview of provision in their area and help them to plan future provision.

Training directory: we completed an audit of ESOL training opportunities across the region. This information will be used to create a new area of the website and will be ready to go 'live' in September.

Networking events: we delivered another online networking event in May. The title of the event was 'Making ESOL local: a networking event to explore the potential of localised ESOL teaching materials'. We delivered the session twice. Feedback was positive indicating that there is a strong interest across the region in this topic.

Developing locally referenced ESOL teaching and learning materials. ESOL tutors and volunteers were sent a questionnaire and have contributed their views and ideas. This has proved to be a popular topic which we developed further at our recent networking event.

Achievements and performance July-Sept 2021

Developing website analytics: We can now use the website analytics to provide more detailed reporting for local authorities and providers. We hope that this information will give providers and local authorities a more detailed overview of provision in their area and help them to plan future provision. Information will be disseminated via the resettlement board, ESOL leads in each local authority and ESOL providers.

Learning English Plus

<https://learningenglishplus.org.uk/>

Our new website was launched on September 27th- Learning English Plus. The new site provides support for ESOL tutors, volunteers and providers. It includes ESOL teaching resources with a local focus, a 'staff room' where news items and information about events can be shared, and a training directory listing local and national ESOL training opportunities. We are confident that the new website will be useful to everyone working to support ESOL learners and will complement the current website.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Wider reach: We have attended meetings with #loveESOL, a London based consortium who have successfully lobbied the London Mayor to commit to providing a 'Learning English' website for London. We were really pleased to learn that our website was cited as part of their successful campaign- the attached video link mentions LEYH. We have also talked to Lancashire County Council who are interested in developing a website. It is good to know that people in other regions are recognising the need for the co-ordination of ESOL and seeing LEYH as an example of good practice.

Achievements and performance Oct-Dec 2021

Learning English Plus: LE+ was launched on September 27th and feedback since the launch has been very positive. We have attended a number of subsequent online events to publicise the new website. Many of the resources listed are useful for tutors and volunteers outside the region, and we have therefore publicised the new website more widely. We are delighted to be getting positive feedback from across the country as well as within our own region.

Developing website analytics: We have now made use of the website analytics to provide detailed reports for individual local authorities and providers. At the beginning of October reports were sent to the ESOL lead in each local authority, and were also made these available to ESOL providers. The reports include information about the number of providers in each area, the number of classes with childcare, free classes, online classes etc. We hope that this information will give providers and local authorities a more detailed overview of ESOL provision in their area to help plan future provision.

Networking: We held a networking event for ESOL tutors in October. We ran the session twice and were really pleased that Alex Stevenson from the Learning and Work Institute (LWI) accepted our invitation to deliver a presentation based on his recent research on the future of ESOL. ESOL tutors also had the opportunity to network with others from their area. The 2 events were both well attended and received positive feedback.

Wider reach: As mentioned above, the launch of LE+ has given us an opportunity to publicise the work of MESH more widely. As a follow up from the networking events we were invited to contribute to a conference being organised by the LWI. MESH's success is in large part due to its partnerships with local authorities, Migration Yorkshire and a range of others across the region. The LWI conference provided an opportunity to promote this as a successful way of supporting ESOL provision.

It is encouraging that the need for the co-ordination of ESOL is being discussed across the country and that LEYH and now LE+ are being seen as examples of good practice. We were really pleased to contribute to Migration Yorkshire's online Integration Festival in November.

Achievements and performance Jan-March 2022

We welcomed a new Development Worker to the team in January. She has brought new skills and already made a significant contribution to the development of local ESOL teaching materials.

We have been working at widening membership of the Project Advisory Group (PAG) as over time various members have moved on to other roles. We have re-established links with colleagues from the DWP and the libraries service and made new connections with public health staff in Leeds. We are also working closely with Migration Yorkshire to increase representation within the PAG from people with lived experience of migration, especially refugees.

As an outcome of links made with public health, we are now working closely with them to devise a set of ESOL teaching materials to share with ESOL tutors. The materials will help to raise awareness of a range of health issues that particularly affect migrant communities.

We contributed to Migration Yorkshire's Hong Kong Welcome Programme to explain how to access ESOL classes. The session was well attended, and we enjoyed the experience of having direct contact with learners.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Our local ESOL teaching materials were launched on LE+ at an online event at the end of March. The resources demonstrate how local authority websites can be used to develop teaching materials that help learners to become familiar with local services at the same time as learning English. Feedback was very positive. The majority of attendees stated that they intended to use the materials and a high number were interested in getting involved in the production of further resources.

'So good as they are relevant and useful resources to empower and help learners deal with their day-to-day life and local services.' 'I liked how you integrated local information and dialect- very helpful for learners' 'This will be a great help to us. Thankyou'

Feel Created are currently designing a new page for LEYH where we will feature wider learning opportunities for ESOL learners. We are aiming for this to go live in April. We already have providers who have expressed an interest in this development.

Financial review

The net payments for the year were £10,749, including net payments of £2,493 on unrestricted funds and net payments of £8,256 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £18,171.

Our reserves policy is to hold 2-3 months' worth of salary expenses.

The Trustees are still considering the upper and lower level of reserves since we now have a different staffing structure.

At the end of the funding period, end December 2022, we plan to hold a cash reserve to meet the costs of 3 months' worth of salaries and 3 months' worth of website maintenance and support costs, a minimum of £25,000.

Approved by the board of trustees on 09/01/2023

Julie Linley (Trustee)

Migrant English Support Hub

Independent examiner's report to the trustees of Migrant English Support Hub

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley

17/01/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Migrant English Support Hub
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	30	96,750	96,780	106,619
Total receipts		<u>30</u>	<u>96,750</u>	<u>96,780</u>	<u>106,619</u>
Payments					
Salaries, NI and pensions	(3)	-	81,767	81,767	61,263
Payroll charges		-	788	788	702
Equipment		240	-	240	329
Website development		90	22,155	22,245	7,179
Phone, software and internet		1,015	7	1,022	1,093
Printing and stationery		24	289	313	180
Training		40	-	40	-
Conferences and membership		165	-	165	115
Bank Charges		15	-	15	-
Insurance		334	-	334	170
Independent examination		600	-	600	600
Total payments		<u>2,523</u>	<u>105,006</u>	<u>107,529</u>	<u>71,631</u>
Net income / (expenditure)		<u>(2,493)</u>	<u>(8,256)</u>	<u>(10,749)</u>	<u>34,988</u>
Fund balances brought forward		<u>19,944</u>	<u>27,058</u>	<u>47,002</u>	<u>12,014</u>
Fund balances carried forward	(4)	<u>17,451</u>	<u>18,802</u>	<u>36,253</u>	<u>47,002</u>

Migrant English Support Hub
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	<u>17,451</u>	<u>18,802</u>	<u>36,253</u>	<u>47,002</u>
Total cash funds	<u>17,451</u>	<u>18,802</u>	<u>36,253</u>	<u>47,002</u>
Other monetary assets			£	
Grant due for the period January to March 2022, received July 2022			<u>12,315</u>	
			<u>12,315</u>	
Assets retained for the charity's own use (cost in 2019)			£	
Apple IPad			325	
HP laptops x 4			<u>1,372</u>	
			<u>1,697</u>	
Liabilities			£	
Independent examination			<u>600</u>	
			<u>600</u>	

The financial statements were approved by the board of trustees on 09/01/2023

Julie Linley (Trustee)

Migrant English Support Hub

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting

Basis of

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Asylum, Migration and Integration Fund (AMIF)	-	96,750	96,750	44,996
Leeds City Council	-	-	-	61,623
Donations	30	-	30	-
	<u>30</u>	<u>96,750</u>	<u>96,780</u>	<u>106,619</u>

3 Staff costs and numbers

	2022 £	2021 £
Gross salaries	78,392	59,528
Social security costs	5,214	3,131
Employment allowance	(4,000)	(3,131)
Pensions	2,161	1,735
	<u>81,767</u>	<u>61,263</u>

The average number employees during the year was 4.9, being an average of 2.6 full time equivalent (2021: 4.0, 1.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £	2020 £
Costs of the scheme to the charity for the year	2,161	1,735

Migrant English Support Hub
Notes to the accounts continued
for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
AMIF project	27,058	96,750	105,006	-	18,802
	<u>27,058</u>	<u>96,750</u>	<u>105,006</u>	<u>-</u>	<u>18,802</u>

Fund name

Purpose of restriction

AMIF project

To improve the integration of Refugees in Yorkshire and Humber through a 'whole-region' approach.

Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The overarching administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

Our part in this wide-ranging project, is to further develop the website, networking, resources, information for policy and ESOL provision and contribute to annual events.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

MIGRANT ENGLISH SUPPORT HUB

England & Wales - Charity number 1180429

Accounts

Migrant English Support Hub

Charity number 1180429

Annual Report and Financial Statements

for the year ended 31 March 2021



M E S H

Migrant English Support Hub



West Yorkshire Community Accounting Service

Migrant English Support Hub

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Migrant English Support Hub

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
James Simpson	Chair	
Hannah Jameson	Trustee / Secretary	
Anne Baber	Trustee / Treasurer	Resigned 31 December 2020
Carl Banks	Trustee	
Julie Linley	Trustee	
Emma Taylor	Trustee	Appointed 15 January 2020
Martin Nickson	Trustee	Appointed 14 December 2020
Edyta Bancer		Appointed September 2021
Esther Derbyshire		Appointed September 2021
Stephen Woulds		Appointed September 2021

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1180429, on 24 October 2018.

Principal address

c/o St Vincents Centre
4 Berking Avenue
Leeds
LS9 9LF

Bankers

HSBC UK Bank Plc
33 Park Row
Leeds
LS1 1LD

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 24 October 2018 with amendments to the constitution on 5 August 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

For the public benefit to advance the education of adult migrants in the Yorkshire and Humberside region, and further afield as the trustees see fit, in particular but not exclusively by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

The charity's main activities

Migrant English Support Hub (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2021

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups have continued to benefit from our work:

ESOL learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision.

ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of their most vulnerable learners through a time of crisis.

Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL.

Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

Achievements and performance

Summary of main activity April 2020- March 2021:

In April 2020 the website had been successfully up and running for 6 months. There were 124 providers registered on the site, delivering classes in over 220 locations across the region. The website was averaging between 3-5,000 page views per month. However, in April 2020 the UK was also experiencing its first 'lockdown' due to the coronavirus pandemic. All face-to-face ESOL provision came to an abrupt halt. Unsurprisingly, the number of people accessing the website to look for classes plummeted. Page views hit an all-time low in May 2020.

ESOL providers and tutors had to switch to online provision, mostly with very little or no experience of working in this way. It quickly became clear that there was a role for LEYH in helping people make these changes.

In May 2020 we ran our first online networking event. This focussed on how to use Zoom for online teaching. We deliberately limited numbers of attendees to 40 to facilitate participation, and also because we were nervous having never run an online event before. The event was quickly fully booked and the evaluations were very positive. Clearly we could provide something that people needed.

Between May and December 2020 we delivered monthly online networking events covering different topics to help ESOL tutors respond to the pandemic. Sessions covered different aspects of teaching remotely, and related issues such as maintaining mental wellbeing while working from home and supporting vulnerable learners.

We were always aware that developing networking across the region was an important part of the LEYH project, but none of us could have foreseen that the pandemic would increase the relevance of these events. We were able to bring people together as they struggled to come to terms with significant changes to their working practices, and due to our connections we were able to invite a range of different contributors to offer their support.

In June 2020 we were delighted that Bradford joined the project. The Development workers quickly got to work supporting Bradford providers to list their classes on the website. We also ran an online induction session specifically for Bradford providers.

During 2020 Migration Yorkshire commissioned an independent evaluation of the Learning English in Yorkshire and the Humber (LEYH) project seeking the views of providers, tutors and learners across the region. The outcome of this was a very positive document reflecting high regard for the project across the region.

In the Spring of 2020 MESH was invited by Migration Yorkshire to contribute to a bid they were making to the Asylum Migration and Integration Fund (AMIF). The bid contained a number of different elements around 'Refugee Integration Yorkshire and Humber' (RIYH). In the autumn we were delighted to learn that this bid was successful, securing over £250k funding for MESH over a 2-year period (Jan 2021-Dec 2022). This funding has enabled us not only to maintain the website but also to develop other aspects of the project.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

We made a number of other additions to the website for example adding information in community languages about Covid, and a news page. Between January and March 2021 a radical overhaul of the analytics was made to improve the information that we are able to give to providers and local authorities to help inform strategic planning for ESOL across the region.

As the effects of the pandemic continued we realised that it was vital that the website listed online provision. This was added over the course of the summer 2020 so that by the autumn we had over 60 online classes listed on the website. These included opportunities beyond the Yorkshire and Humber region as one of the advantages of online classes is that learners can attend anywhere.

Since the start of the AMIF project in January 2021 we have been busy developing some of the additional strands to the project, such as developing localised ESOL teaching resources and creating a directory of ESOL training opportunities across the region. These strands will go live on a subsite to be launched in September 2021.

The Project Advisory Group has continued to meet quarterly throughout this reporting period, bringing together people from a range of different areas whose expertise in the field of ESOL has been vital in helping to guide the development of the project.

We were pleased and relieved to see the number of visitors to the website recover post-lockdown. Numbers remained high during the second and third lockdowns, in part due to the work of a volunteer with a masters degree in digital marketing who helped us to improve traffic from Google Ads. We are very grateful for her support.

For MESH as for everyone, this has been a very turbulent year with challenges that no-one could have foreseen. Despite that, MESH has been successful in securing significant funding which has enabled the project not just to continue but to grow.

Financial review

The net receipts for the year was £34,988, including net receipts of £18,006 on unrestricted funds and net receipts of £16,982 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £19,944.

Our reserves policy is to hold 2-3 months' worth of salary expenses.

The Trustees are still considering the upper and lower level of reserves since we now have a different staffing structure.

At the end of the funding period, end December 2022, we plan to hold a cash reserve to meet the costs of 3 months' worth of salaries and 3 months' worth of website maintenance and support costs, a minimum of £25,000.

Signed on behalf of the board of trustees on 8/12/2021

M.J.Nickson (Trustee)

Migrant English Support Hub

Independent examiner's report to the trustees of Migrant English Support Hub Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

15/12/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Migrant English Support Hub
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	-	106,619	106,619	94,952
Transfer from unincorporated association		-	-	-	1,560
Total receipts		<u>-</u>	<u>106,619</u>	<u>106,619</u>	<u>96,512</u>
Payments					
Salaries, NI and pensions	(3)	-	61,263	61,263	50,723
Travel and expenses		-	-	-	131
Payroll charges		-	702	702	638
Venue hire		-	-	-	383
Refreshments		-	-	-	1,058
Equipment		-	329	329	1,372
Website development		-	7,179	7,179	27,500
Phone, software and internet		289	804	1,093	909
Printing and stationery		-	180	180	1,063
Consumables		-	-	-	170
Conferences and membership		15	100	115	551
Insurance		-	170	170	-
Independent examination		-	600	600	-
Total payments		<u>304</u>	<u>71,327</u>	<u>71,631</u>	<u>84,498</u>
Net receipts / (payments)		<u>(304)</u>	<u>35,292</u>	<u>34,988</u>	<u>12,014</u>
Transfers between funds		<u>18,310</u>	<u>(18,310)</u>	<u>-</u>	<u>-</u>
Net movement in funds after transfers		<u>18,006</u>	<u>16,982</u>	<u>34,988</u>	<u>12,014</u>
Fund balances brought forward		<u>1,938</u>	<u>10,076</u>	<u>12,014</u>	<u>-</u>
Fund balances carried forward	(4)	<u>19,944</u>	<u>27,058</u>	<u>47,002</u>	<u>12,014</u>

Migrant English Support Hub
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	19,944	27,058	47,002	12,014
Total cash funds	<u>19,944</u>	<u>27,058</u>	<u>47,002</u>	<u>12,014</u>
Other monetary assets			£	
Future funding for AMIF project to Dec 2022			212,122	
			<u>212,122</u>	
Assets retained for the charity's own use (at cost)			£	
Apple iPad			325	
HP laptops x 5			1,372	
			<u>1,697</u>	
Liabilities			£	
Independent examination			600	
			<u>600</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 8/12/2021

M.J.Nickson (Trustee)

Migrant English Support Hub

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Leeds City Council	-	61,623	61,623	94,752
Asylum, Migration and Integration Fund (AMIF)	-	44,996	44,996	-
Donations	-	-	-	200
	<u>-</u>	<u>106,619</u>	<u>106,619</u>	<u>94,952</u>

3 Staff costs and numbers

	2021 £	2020 £
Gross salaries	59,528	49,670
Social security costs	3,131	2,251
Employment allowance	(3,131)	(2,251)
Pensions	1,735	1,053
	<u>61,263</u>	<u>50,723</u>

The average number employees during the year was 4.0, being an average of 1.9 full time equivalent (2020: 3.6, 1.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £	2020 £
Costs of the scheme to the charity for the year	1,735	1,053

Migrant English Support Hub
Notes to the accounts continued
for the year ended 31 March 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Migration Yorkshire Grant	10,076	61,623	53,389	(18,310)	-
AMIF project	-	44,996	17,938	-	27,058
	<u>10,076</u>	<u>106,619</u>	<u>71,327</u>	<u>(18,310)</u>	<u>27,058</u>

Fund name	Purpose of restriction
Migration Yorkshire Grant	Towards ensuring ESOL provision is accessible to all those needing it in the region A transfer of £18,310 was made from this fund arising from the project underspend. The funder agreed that these funds could be used to cover costs not claimable under AMIF rules.
AMIF project	To roll-out the whole-society approach to integration, Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The overarching administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Migrant English Support Hub

Charity number 1180429

Annual Report and Financial Statements

for the year ended 31 March 2021



M E S H

Migrant English Support Hub



West Yorkshire Community Accounting Service

Migrant English Support Hub

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Migrant English Support Hub

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
James Simpson	Chair	
Hannah Jameson	Trustee / Secretary	
Anne Baber	Trustee / Treasurer	Resigned 31 December 2020
Carl Banks	Trustee	
Julie Linley	Trustee	
Emma Taylor	Trustee	Appointed 15 January 2020
Martin Nickson	Trustee	Appointed 14 December 2020
Edyta Bancer		Appointed September 2021
Esther Derbyshire		Appointed September 2021
Stephen Woulds		Appointed September 2021

Charity number

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Principal address

c/o St Vincents Centre
4 Berking Avenue
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Bankers

HSBC UK Bank Plc
33 Park Row
Leeds
LS1 1LD

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 24 October 2018 with amendments to the constitution on 5 August 2021.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

For the public benefit to advance the education of adult migrants in the Yorkshire and Humberside region, and further afield as the trustees see fit, in particular but not exclusively by assisting in the provision of access to education through providing comprehensive information about local opportunities for language education.

The charity's main activities

Migrant English Support Hub (MESH) is a Leeds-based charity which aims to support the coordination of adult English language provision across Yorkshire and the Humber, helping to meet the needs of the region's most disadvantaged and marginalised migrants.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2021

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular promotion of access to education for adult migrants in the Yorkshire and Humber region.

A range of different groups have continued to benefit from our work:

ESOL learners across the Yorkshire and Humber region can find out about available classes to meet their needs, including online provision.

ESOL providers, tutors and volunteers have been supported as they made the difficult transition to online ESOL provision, and helped to understand and meet the needs of their most vulnerable learners through a time of crisis.

Organisations supporting ESOL learners are able to offer better advice to their clients about availability of ESOL.

Funders including local authorities can make use of the newly developed analytics to have a better understanding of ESOL provision in their area.

Achievements and performance

Summary of main activity April 2020- March 2021:

In April 2020 the website had been successfully up and running for 6 months. There were 124 providers registered on the site, delivering classes in over 220 locations across the region. The website was averaging between 3-5,000 page views per month. However, in April 2020 the UK was also experiencing its first 'lockdown' due to the coronavirus pandemic. All face-to-face ESOL provision came to an abrupt halt. Unsurprisingly, the number of people accessing the website to look for classes plummeted. Page views hit an all-time low in May 2020.

ESOL providers and tutors had to switch to online provision, mostly with very little or no experience of working in this way. It quickly became clear that there was a role for LEYH in helping people make these changes.

In May 2020 we ran our first online networking event. This focussed on how to use Zoom for online teaching. We deliberately limited numbers of attendees to 40 to facilitate participation, and also because we were nervous having never run an online event before. The event was quickly fully booked and the evaluations were very positive. Clearly we could provide something that people needed.

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We were always aware that developing networking across the region was an important part of the LEYH project, but none of us could have foreseen that the pandemic would increase the relevance of these events. We were able to bring people together as they struggled to come to terms with significant changes to their working practices, and due to our connections we were able to invite a range of different contributors to offer their support.

In June 2020 we were delighted that Bradford joined the project. The Development workers quickly got to work supporting Bradford providers to list their classes on the website. We also ran an online induction session specifically for Bradford providers.

During 2020 Migration Yorkshire commissioned an independent evaluation of the Learning English in Yorkshire and the Humber (LEYH) project seeking the views of providers, tutors and learners across the region. The outcome of this was a very positive document reflecting high regard for the project across the region.

In the Spring of 2020 MESH was invited by Migration Yorkshire to contribute to a bid they were making to the Asylum Migration and Integration Fund (AMIF). The bid contained a number of different elements around 'Refugee Integration Yorkshire and Humber' (RIYH). In the autumn we were delighted to learn that this bid was successful, securing over £250k funding for MESH over a 2-year period (Jan 2021-Dec 2022). This funding has enabled us not only to maintain the website but also to develop other aspects of the project.

Migrant English Support Hub

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

We made a number of other additions to the website for example adding information in community languages about Covid, and a news page. Between January and March 2021 a radical overhaul of the analytics was made to improve the information that we are able to give to providers and local authorities to help inform strategic planning for ESOL across the region.

As the effects of the pandemic continued we realised that it was vital that the website listed online provision. This was added over the course of the summer 2020 so that by the autumn we had over 60 online classes listed on the website. These included opportunities beyond the Yorkshire and Humber region as one of the advantages of online classes is that learners can attend anywhere.

Since the start of the AMIF project in January 2021 we have been busy developing some of the additional strands to the project, such as developing localised ESOL teaching resources and creating a directory of ESOL training opportunities across the region. These strands will go live on a subsite to be launched in September 2021.

The Project Advisory Group has continued to meet quarterly throughout this reporting period, bringing together people from a range of different areas whose expertise in the field of ESOL has been vital in helping to guide the development of the project.

We were pleased and relieved to see the number of visitors to the website recover post-lockdown. Numbers remained high during the second and third lockdowns, in part due to the work of a volunteer with a masters degree in digital marketing who helped us to improve traffic from Google Ads. We are very grateful for her support.

For MESH as for everyone, this has been a very turbulent year with challenges that no-one could have foreseen. Despite that, MESH has been successful in securing significant funding which has enabled the project not just to continue but to grow.

Financial review

The net receipts for the year was £34,988, including net receipts of £18,006 on unrestricted funds and net receipts of £16,982 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £19,944.

Our reserves policy is to hold 2-3 months' worth of salary expenses.

The Trustees are still considering the upper and lower level of reserves since we now have a different staffing structure.

At the end of the funding period, end December 2022, we plan to hold a cash reserve to meet the costs of 3 months' worth of salaries and 3 months' worth of website maintenance and support costs, a minimum of £25,000.

Signed on behalf of the board of trustees on 8/12/2021

M.J.Nickson (Trustee)

Migrant English Support Hub

Independent examiner's report to the trustees of Migrant English Support Hub Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

15/12/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Migrant English Support Hub
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	-	106,619	106,619	94,952
Transfer from unincorporated association		-	-	-	1,560
Total receipts		<u>-</u>	<u>106,619</u>	<u>106,619</u>	<u>96,512</u>
Payments					
Salaries, NI and pensions	(3)	-	61,263	61,263	50,723
Travel and expenses		-	-	-	131
Payroll charges		-	702	702	638
Venue hire		-	-	-	383
Refreshments		-	-	-	1,058
Equipment		-	329	329	1,372
Website development		-	7,179	7,179	27,500
Phone, software and internet		289	804	1,093	909
Printing and stationery		-	180	180	1,063
Consumables		-	-	-	170
Conferences and membership		15	100	115	551
Insurance		-	170	170	-
Independent examination		-	600	600	-
Total payments		<u>304</u>	<u>71,327</u>	<u>71,631</u>	<u>84,498</u>
Net receipts / (payments)		<u>(304)</u>	<u>35,292</u>	<u>34,988</u>	<u>12,014</u>
Transfers between funds		<u>18,310</u>	<u>(18,310)</u>	<u>-</u>	<u>-</u>
Net movement in funds after transfers		<u>18,006</u>	<u>16,982</u>	<u>34,988</u>	<u>12,014</u>
Fund balances brought forward		<u>1,938</u>	<u>10,076</u>	<u>12,014</u>	<u>-</u>
Fund balances carried forward	(4)	<u>19,944</u>	<u>27,058</u>	<u>47,002</u>	<u>12,014</u>

Migrant English Support Hub
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	19,944	27,058	47,002	12,014
Total cash funds	<u>19,944</u>	<u>27,058</u>	<u>47,002</u>	<u>12,014</u>
Other monetary assets			£	
Future funding for AMIF project to Dec 2022			212,122	
			<u>212,122</u>	
Assets retained for the charity's own use (at cost)			£	
Apple iPad			325	
HP laptops x 5			1,372	
			<u>1,697</u>	
Liabilities			£	
Independent examination			600	
			<u>600</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 8/12/2021

M.J.Nickson (Trustee)

Migrant English Support Hub

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council	-	61,623	61,623	94,752
Asylum, Migration and Integration Fund (AMIF)	-	44,996	44,996	-
Donations	-	-	-	200
	<u>-</u>	<u>106,619</u>	<u>106,619</u>	<u>94,952</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	59,528	49,670
Social security costs	3,131	2,251
Employment allowance	(3,131)	(2,251)
Pensions	1,735	1,053
	<u>61,263</u>	<u>50,723</u>

The average number employees during the year was 4.0, being an average of 1.9 full time equivalent (2020: 3.6, 1.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,735	1,053

Migrant English Support Hub
Notes to the accounts continued
for the year ended 31 March 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Migration Yorkshire Grant	10,076	61,623	53,389	(18,310)	-
AMIF project	-	44,996	17,938	-	27,058
	<u>10,076</u>	<u>106,619</u>	<u>71,327</u>	<u>(18,310)</u>	<u>27,058</u>

Fund name	Purpose of restriction
Migration Yorkshire Grant	Towards ensuring ESOL provision is accessible to all those needing it in the region A transfer of £18,310 was made from this fund arising from the project underspend. The funder agreed that these funds could be used to cover costs not claimable under AMIF rules.
AMIF project	To roll-out the whole-society approach to integration, Funding is administered by Migration Yorkshire, as part of a multi-agency funded project. The overarching administrative body for Yorkshire is Refugee Integration Yorkshire and Humber.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Migrant English Support Hub

Independent examiner's report to the trustees of Migrant English Support Hub Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *C. Welling*

Name: Claire Welling

15/12/2021

West Yorkshire Community Accounting Service

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Leeds
LS10 2QW