

Trustees Annual Report for Year
1 October 2022 to 30 September 2023

Trustees:

Chair: Nicolas Monk,

Treasurer: Gareth Roblin

Trustees: Tania Baldwin, Nancy Davis, Kavita Abraham, Muryel Boulay

Introduction:

Over the financial year 2022/ 2023, Marlow Refugee Action (MRA) continued to give grants to charities focused on providing aid to refugees in the UK and in Europe.

The charity also provided support to a local organisation called Marlow Ukraine Collective (MUC), a group of volunteers dedicated to hosting and supporting Ukrainian refugees in settling in the country. The collective did not initially have a charitable status and one of our trustees supported them through the initial phase of receiving donations and allocating it to activities supporting the newly arrived families in Marlow.

Similar policies applied for all donations restricted to MUC as to what would have been received for MRA activities. A strict separation of funds was applied all the way through the year.

Activities:

The MRA trustees divided their time between fundraising activities, managing partnerships with refugee charities and supporting MUC while raising awareness about the refugee situation around the world.

Please see below the list of events where MRA organised a stand for fundraising:

Big Band Sept 22	£700.00
Big Band Feb 23	£694.00
Marlow Carnival 23	£236.50
Marlow Carnival 22	£621.18
Oh Shala Wellness Festival	£1,210.00
Slack	£484.32

The grants were allocated following the review of a detailed grant applications during fund allocation meetings. The list below details the grants allocated per country and organisation:

Care4Calais	£803.17	France
Collective Aid - Calais winter appeal	£2,506.52	France
ForRefugees Calaisfoodcollective	£500.00	France
	£3,809.69	

Action for Education Quarterly	£3,250.00	Greece
Human Rights Legal Project	£4,451.25	Greece
I Have Rights	£1,373.33	Greece
	£9,074.58	

Asylum Welcome youth/boxing	£300.00	UK
Distribute Aid	£2,000.00	UK
Foodkind	£1,250.00	UK
ForRefugees Big Give 22	£500.00	UK
Mamasuze	£2,880.00	UK
White Helmets	£288.00	UK
	£7,218.00	

MUC:

MRA Chair was part of the MUC committee managing fundraising and fund allocations. The funds were used for, amongst other things, language lessons, school uniforms and shoes and some entertainment activities. The funds would be received via MRA and MRA would pay for the agreed services on behalf of MUC.

A total of £22,413.32 was received in donations and grants.
£12,199.96 was spent to support the Ukrainian families hosted in Marlow.

Here are the details of how the donations for Ukraine was spent:

MUC EXPENSES

After school clubs	£190.90
Household supplies	£5431.61
IT supplies	£247.98
Language tuition, books	£2686.38
Miscellaneous	£455.68
School shoes, books, trips, other	£2099.92
Van hire, cycle equipment	£1087.49
	£12,199.96

Conclusion:

At the end of the financial year, MRA saw a few changes with trustees leaving the charity: Nancy Davies and Gareth Roblin.

MUC started the process of becoming a charity which they obtain in November 2023.

MRA continues its fundraising and raising awareness activities within the Marlow community, having decided to recentre its scope towards UK based charities.

Accounts:

Bank

Current account @ 1 October 2022 £19,895.39

Current account @ 30 September 2023 £24,407.05

Difference £4511.66

Balance of Income over Expenditure £4511.66

	Expenditure	Income
Bank charges	£72.22	
Candles	£15.00	£35.00
Donations	£12.00	£10,281.53
Event	£40.00	£3,986.00
Expenses	£299.94	£19.20
Funding	£20,102.27	
Payment Query	£1,250.00	£1,250.00
Tea Towels		£518.00
Ukraine	£12,199.96	£22,413.32
Grand Total	£33,991.39	£38,503.05

Income Detail

Included in Donations:

Facebook fundraising	£438.47
HMRC Gift Aid Claim	£1,099.69
Refugee Week	£1,212.91

Included in Events:

Big Band Sept 22	£700.00
Big Band Feb 23	£694.00
Marlow Carnival 23	£236.50
Marlow Carnival 22	£621.18
Oh Shala	£1,210.00
Slack	£484.32

Expenditure Detail

Bank charges £72.22

Expenses £299.94
(Trustee leaving gifts, Postal address annual fee, Leaflets, SumUp machine refund)

Funding (detailed below) £20,102.27

Action for Education Quarterly	£3,250.00
Asylum Welcome youth/boxing	£300.00
Care4Calais	£803.17
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£12,199.96



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date 10/1/2022	To	Period end date 9/30/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	10,282	22,413	-	32,695	27,775
Fundraising events	4,558	-	-	4,558	2,547
Payment error	1,250	-	-	1,250	550
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,090	22,413	-	38,503	30,872
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,090	22,413	-	38,503	30,872
A3 Payments					
Grants	20,102	-	-	20,102	15,206
Cost of fundraising events	40	-	-	40	524
Stationery, domain renewals	-	-	-	-	557
Bank charges	72	-	-	72	92
Payment error	1,250	-	-	1,250	550
Household supplies	-	5,432	-	5,432	200
Language tuition, books	-	2,686	-	2,686	4,144
School shoes, trips, after school clubs	-	2,291	-	2,291	856
Miscellaneous	327	1,791	-	2,118	-
Sub total	21,791	12,200	-	33,991	22,129
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,791	12,200	-	33,991	22,129
Net of receipts/(payments)	5,701	10,213	-	4,512	8,743
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,895	-	-	19,895	11,151
Cash funds this year end	14,194	10,213	-	24,407	19,894

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	14,194	10,213	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Marlow Refugee Action

On accounts for the year
ended

30/09/2023

Charity no
(if any)

1180428

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

*

The charity needs to maintain more complete records of the appointment, training and resignation of trustees.

Signed:

Date:

03/09/2025

Name:

Christina Shearer

Relevant professional
qualification(s) or body
(if any):

Retired ACA

Address:

Flat 7 The Residence, Wycombe Road

Saunderton HP14 4EA

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.