



St Michael's School Site,
School Lane,
Hathersage, Hope Valley, S32 1BZ

Telephone: 01433 650004

Registered Charity No. 1180426

25th November 2024

Peak Time Kids Club – Annual General Meeting – November 2024

- Chair's report. Rachel O'Driscoll
- Coordinators' report. Amanda Georgiou and Shannon Kirwin
- Treasurer's report. Thomas Rand
- New management committee

Chairs Report – Rachel O'Driscoll

2024, our 30th year, has seen a great deal of change for our club, with a concurrent change in both the coordinator and deputy coordinator roles early in the New Year. We welcomed Amanda Georgiou and Shannon Kriwin as the new coordinator and deputy coordinator respectively, and despite this complete change in management the service continued to run smoothly and effectively throughout. This was in no small part thanks to Amanda and Shannon, with the support of departing staff, and we were very grateful for the additional work that went into ensuring a smooth transfer of responsibilities. There has been further recruitment and training of staff ongoing across this year, which will be detailed in the coordinators report. The committee supported with oversight and review of procedures, to ensure that proper systems of recruitment and governance of skills and training, ensuring a competent and robust staff team are in place to support the children.

We have seen increased demand for our service this year, particularly since September 2024 with the new starters in reception and we continue to support children who attend schools across the Hope Valley. We are developing a positive relationship with the new head teacher at Hathersage school, Mrs Johnstone, and ongoing relationships with heads and representatives from schools across the Hope Valley. We hope over the coming year to build closer links with the schools, and work with them to ensure that the children of Hope Valley have access to out of hours provision that is stimulating, creative and reliable.

This year we have continued to ensure that all key governance metrics are being monitored and maintained and we were happy that we met all requirements at the most recent Ofsted inspection in early 2024. The programme of activities, learning and support has continued to be varied and child centered, something we are very proud of and we thank Amanda, Shannon and the team for their work to ensure that the children thrive and enjoy their time with us.

Alongside the club, the committee have raised funds and secured donations and applied for grants, all of which support us in providing the best possible care, environment and resources for the children. We hope that you will all support future fundraising events and these can be a great opportunity to get involved.

I would like to take this opportunity to thank all of the parents, carers and friends of peak Time for their support across this year, and a special thank you to the committee, Laura, Richard, Tom, Hannah, Sally, Hilary and many other friends who support us. As this will be my last report as chair before stepping down, I would like to say a special thank you to Laura John who has worked tirelessly for the last four years as secretary and who has been an invaluable member of the committee and support to the team at Peak Time, and myself, you have been amazing! I would also like to thank everyone for the support shown to me in my role over the past three years

As we pass things over to the new and existing members of our Peak Time committee, we wish them all the best. I would like to welcome those joining the meeting today and anyone else who would like to get involved, it really is a lovely group of people and a very valuable community resource.

Rachel O'Driscoll

Peak Time Committee Chair

Coordinators' Report – Amanda Georgiou and Shannon Kirwin

The start of 2024 saw a complete management change, with Amanda Georgiou taking over the role of Co-ordinator, from Becky Lambert, and Shannon Kirwin taking on the role of Deputy Co-ordinator, as Laura Hammer prepared to take maternity leave. We are indebted to Laura for stepping up into the role of Co-ordinator in the last stages of pregnancy in order to train Amanda for the role and for stepping in at times of need.

The main priority over the year has been to recruit sufficient new staff (playworkers) to establish a stable staff base to meet and maintain the current demand for childcare and to be sufficiently robust to meet any potential increase in demand for childcare in the future. During the course of the year, we have recruited and trained seven new members of staff (Sophie Hanley, Erin Hornby, Rose Welford, Lucy Rowland, Maddie Harrison, Laura Kirkpatrick and Becky Knight) who have contributed to both term-time and holiday clubs. These new staff, together with the core team comprising of; Ellie Jellis, Christine Webb, Di Morello, Abi Goodison (holiday only) and Debbie Kirwin, have enabled us to maintain a full-time service with minimal closures. The staff that have been here for a substantial amount of time have up to date training and our newer staff are about to undergo a Paediatric First Aid Course.

We have our staff to thank for the warm and friendly welcoming that each child and parent receive when they enter Peak Time. Staff are friendly and communicate effectively within the team, we share ideas, holiday clubs and discuss themes for the week. We have had some successful outings this year, with positive feedback from parents these being the Easter egg hunt and the visit to Thorpe Farm.

Other than staffing, one of the biggest challenges has been the shortage of drivers to serve the daily school pick-ups (we currently have two regular drivers). This has been especially tricky when

staff have needed to take annual leave and when major roadworks were taking place on the main road into Bradwell. Changes to the car insurance schedule to allow multiple drivers and upgrading our own insurance for business use has allowed far more flexibility to meet these challenges successfully.

At the start of the year we had a visit from Ofsted, we are pleased to say that we were graded “met” with no further actions. You can find their full inspection report on their website.

We currently have 150 parents and 202 children on roll which is amazing to see. The booking system had an upgrade to the V2 system in January 2024. This system is new, modern, easier to navigate and has a better phone app which we hope will help parents with problems they may be experiencing.

In September 2024, we celebrated Peak Time’s 30th birthday. The committee ran a cake sale stall, this brought a lot of interest and raised funds for us to support Peak Time and its users. We would also like to thank Carbolite for their donation, which will help towards building repairs, resources for activities and support with general running costs.

We would like to take this opportunity to thank all parents for their continued support as we wouldn’t be able to run without you all and a big thanks to the management committee who work tirelessly in the background to keep the club running as smooth as we do - alongside their full time jobs! The Committee play a vital role in the running of Peak Time and need parents to volunteer their time once a term to a short meeting. We are looking for parents to join us, as without the committee Peak Time would not be able to run.

Amanda Georgiou and Shannon Kirwin
Coordinator and Deputy Coordinator

Treasurer's Report - Thomas Rand

My eldest son loves coming to Peak Time both during term time and during the school holidays. I am grateful to Amanda and Shannon for taking on the co-ordination of Peak Time with a short handover following the departure of Becky and the commencement of Laura’s maternity leave. They have maintained the safe, caring and fun environment at Peak Time and the wide variety of activities which keep the children engaged and entertained.

During the year ending 31st August 2024, Peak Time’s trading income was £68,022, a slight reduction of £1,558 on the previous year.

Our direct costs of £68,684 have remained similar to last year. The main contributors being wages at £58,256, transport costs (including depreciation of the Peak Time car) of £5,263 and the cost of catering and consumables at £4,548.

When combined with our indirect costs of £6,841 this gives a total expenditure of £75,525 and a trading deficit of £7,503. This is a slight reduction of the trading deficit of £8,578 of last year.

We gratefully received a grant of £500 from Hathersage Parish Council to contribute towards the cost of building repairs. This results in a net deficit of £7,003 for the year. Our cash reserves at the end of year ending 31st August stood at £58,881.

An increase in the National Living Wage of 9.8% at the start of the financial year saw us make the decision to raise fees by approximately 10% for a second consecutive year, effective from the start of the summer term. We also made the decision to raise transport fees which had remained unchanged since 2020 from £3.50 per child to £4.25 in order to cover our transport costs. This year the National Living Wage will increase by 6.7% and I hope that any fees increase in April 2025 will be smaller than the past two years as a result.

The aim of the committee is to ensure that Peak Time can cover its costs and break even. We are always looking at all options to reduce costs and increase revenue. We continue to monitor attendance and the cost of each session to ensure that Peak Time both remains viable and also offers value for money to families. Our current challenge is to consider how we can move away from the trading deficit we have experienced in the past few years due to the reduction in numbers of children since Covid. Monday's breakfast club and Friday's breakfast club and after school club see particularly low numbers at present. As a committee we may need to balance the needs of parents with the financial viability of offering these sessions at the current time.

Peak Time aims to pay staff fairly and continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff, and this continues to require active management to meet the targets set by Government legislation.

Thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

Thomas Rand
Peak Time Treasurer

The parents now on the committee comprise:

Christopher Johnstone (Chair)
Richard Gardiner (Secretary and Buildings)
Thomas Rand (Treasurer)
Hillary Lewis (Bamford representative)
Sally Watchman
Hannah Colebourn
Matthew Clarke



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

No. of July
1180426

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2023

To

Period end date
31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Childcare Activities	67,150	-	-	67,150	66,640
Courier Charges	-	-	-	-	-
Deposit Interest	872	-	-	872	577
Donations & Grants	500	-	-	500	10,730
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,522	-	-	68,522	77,947
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,522	-	-	68,522	77,947
A3 Payments					
Wages	56,422	-	-	56,422	58,808
Catering & Consumables	4,548	-	-	4,548	5,641
Transport	3,818	-	-	3,818	13,249
Activities & Play Materials	617	-	-	617	1,210
Repairs & Maintenance	778	-	-	778	2,981
Fixtures & Equipment	180	-	-	180	1,377
Telephone & Internet	821	-	-	821	649
Property & liability Insurance	829	-	-	829	1,128
Computer Booking System Costs	714	-	-	714	834
Accountancy & Book-keeping	2,415	-	-	2,415	1,690
Training	323	-	-	323	681
Office & Administration Costs	1,281	-	-	1,281	1,463
Sub total	72,746	-	-	72,746	89,711
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,746	-	-	72,746	89,711
Net of receipts/(payments)	- 4,224	-	-	- 4,224	- 11,764
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	63,106	-	-	63,106	74,870
Cash funds this year end	58,882	-	-	58,882	63,106

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster - Current A/C	-	-	-
	National Westminster Reserve A/C	21,039	-	-
	National Westminster Bonus A/C	36,614	-	-
	FairEX Credit Card	961	-	-
	Cash in Hand	268	-	-
	Total cash funds	58,882	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

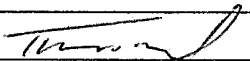
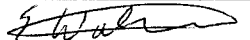
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

THOMAS RAND
SALLY WATCHMAN

12/05/25
12/05/25

Independent Examiner's Report to the Trustees of Hope Valley After School Care Group.

This report on the accounts of the Care Group for the year ended 31 August 2024, which are attached, is in respect of an examination carried out under section 144(2) of the Charities Act 2011.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144(2) of Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 125(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

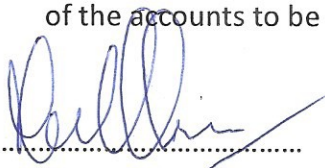
Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Mark Ohlsen, FCA

Norwood House, Middlecott
Brandis Corner, Holsworthy, Devon, EX22 7YE

Dated.....

16/4/2025