

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales · Charity number 1180426

Details

Other names	PEAK TIME KIDS CLUB
Status	Registered
Legal form	CIO
Registered	2018-10-24
Register	View on the Charity Commission register

Contact

Address	Peak Time Kids' Club St Michael's School Site School Lane Hathersage Hope Valley Derbyshi
Phone	07931730299
Email	peaktimekidsclub@gmail.com
Website	https://peaktimekidsclub.com/

Activities

Objects: A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS. B) TO ADVANCE THE EDUCATION AND TRAINING OF THE PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL FACILITIES.

Activities: Hope Valley After School Care Group provides childcare to primary school aged children before and after school as well as during school holidays.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Disability, Other Charitable Purposes
- **Who:** Children/young People

Geography

- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£68,522	£72,746	-	-
2023-08-31	£77,947	£89,711	-	-
2022-08-31	£94,334	£78,025	-	-
2021-08-31	£61,283	£60,678	-	-
2020-08-31	£64,981	£91,151	-	-

Trustees

Name	Role	Appointed
Christopher Matthew Johnstone		2024-11-25
Richard James Gardiner		2024-11-25
Thomas Rand		2023-02-02
sally watchman		2021-01-15

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales - Charity number 1180426

Accounts



St Michael's School Site,
School Lane,
Hathersage, Hope Valley, S32 1BZ

Telephone: 01433 650004

Registered Charity No. 1180426

25th November 2024

Peak Time Kids Club – Annual General Meeting – November 2024

- Chair's report. Rachel O'Driscoll
- Coordinators' report. Amanda Georgiou and Shannon Kirwin
- Treasurer's report. Thomas Rand
- New management committee

Chairs Report – Rachel O'Driscoll

2024, our 30th year, has seen a great deal of change for our club, with a concurrent change in both the coordinator and deputy coordinator roles early in the New Year. We welcomed Amanda Georgiou and Shannon Kriwin as the new coordinator and deputy coordinator respectively, and despite this complete change in management the service continued to run smoothly and effectively throughout. This was in no small part thanks to Amanda and Shannon, with the support of departing staff, and we were very grateful for the additional work that went into ensuring a smooth transfer of responsibilities. There has been further recruitment and training of staff ongoing across this year, which will be detailed in the coordinators report. The committee supported with oversight and review of procedures, to ensure that proper systems of recruitment and governance of skills and training, ensuring a competent and robust staff team are in place to support the children.

We have seen increased demand for our service this year, particularly since September 2024 with the new starters in reception and we continue to support children who attend schools across the Hope Valley. We are developing a positive relationship with the new head teacher at Hathersage school, Mrs Johnstone, and ongoing relationships with heads and representatives from schools across the Hope Valley. We hope over the coming year to build closer links with the schools, and work with them to ensure that the children of Hope Valley have access to out of hours provision that is stimulating, creative and reliable.

This year we have continued to ensure that all key governance metrics are being monitored and maintained and we were happy that we met all requirements at the most recent Ofsted inspection in early 2024. The programme of activities, learning and support has continued to be varied and child centered, something we are very proud of and we thank Amanda, Shannon and the team for their work to ensure that the children thrive and enjoy their time with us.

Alongside the club, the committee have raised funds and secured donations and applied for grants, all of which support us in providing the best possible care, environment and resources for the children. We hope that you will all support future fundraising events and these can be a great opportunity to get involved.

I would like to take this opportunity to thank all of the parents, carers and friends of peak Time for their support across this year, and a special thank you to the committee, Laura, Richard, Tom, Hannah, Sally, Hilary and many other friends who support us. As this will be my last report as chair before stepping down, I would like to say a special thank you to Laura John who has worked tirelessly for the last four years as secretary and who has been an invaluable member of the committee and support to the team at Peak Time, and myself, you have been amazing! I would also like to thank everyone for the support shown to me in my role over the past three years

As we pass things over to the new and existing members of our Peak Time committee, we wish them all the best. I would like to welcome those joining the meeting today and anyone else who would like to get involved, it really is a lovely group of people and a very valuable community resource.

Rachel O'Driscoll

Peak Time Committee Chair

Coordinators' Report – Amanda Georgiou and Shannon Kirwin

The start of 2024 saw a complete management change, with Amanda Georgiou taking over the role of Co-ordinator, from Becky Lambert, and Shannon Kirwin taking on the role of Deputy Co-ordinator, as Laura Hammer prepared to take maternity leave. We are indebted to Laura for stepping up into the role of Co-ordinator in the last stages of pregnancy in order to train Amanda for the role and for stepping in at times of need.

The main priority over the year has been to recruit sufficient new staff (playworkers) to establish a stable staff base to meet and maintain the current demand for childcare and to be sufficiently robust to meet any potential increase in demand for childcare in the future. During the course of the year, we have recruited and trained seven new members of staff (Sophie Hanley, Erin Hornby, Rose Welford, Lucy Rowland, Maddie Harrison, Laura Kirkpatrick and Becky Knight) who have contributed to both term-time and holiday clubs. These new staff, together with the core team comprising of; Ellie Jellis, Christine Webb, Di Morello, Abi Goodison (holiday only) and Debbie Kirwin, have enabled us to maintain a full-time service with minimal closures. The staff that have been here for a substantial amount of time have up to date training and our newer staff are about to undergo a Paediatric First Aid Course.

We have our staff to thank for the warm and friendly welcoming that each child and parent receive when they enter Peak Time. Staff are friendly and communicate effectively within the team, we share ideas, holiday clubs and discuss themes for the week. We have had some successful outings this year, with positive feedback from parents these being the Easter egg hunt and the visit to Thorpe Farm.

Other than staffing, one of the biggest challenges has been the shortage of drivers to serve the daily school pick-ups (we currently have two regular drivers). This has been especially tricky when

staff have needed to take annual leave and when major roadworks were taking place on the main road into Bradwell. Changes to the car insurance schedule to allow multiple drivers and upgrading our own insurance for business use has allowed far more flexibility to meet these challenges successfully.

At the start of the year we had a visit from Ofsted, we are pleased to say that we were graded “met” with no further actions. You can find their full inspection report on their website.

We currently have 150 parents and 202 children on roll which is amazing to see. The booking system had an upgrade to the V2 system in January 2024. This system is new, modern, easier to navigate and has a better phone app which we hope will help parents with problems they may be experiencing.

In September 2024, we celebrated Peak Time’s 30th birthday. The committee ran a cake sale stall, this brought a lot of interest and raised funds for us to support Peak Time and its users. We would also like to thank Carbolite for their donation, which will help towards building repairs, resources for activities and support with general running costs.

We would like to take this opportunity to thank all parents for their continued support as we wouldn’t be able to run without you all and a big thanks to the management committee who work tirelessly in the background to keep the club running as smooth as we do - alongside their full time jobs! The Committee play a vital role in the running of Peak Time and need parents to volunteer their time once a term to a short meeting. We are looking for parents to join us, as without the committee Peak Time would not be able to run.

Amanda Georgiou and Shannon Kirwin
Coordinator and Deputy Coordinator

Treasurer's Report - Thomas Rand

My eldest son loves coming to Peak Time both during term time and during the school holidays. I am grateful to Amanda and Shannon for taking on the co-ordination of Peak Time with a short handover following the departure of Becky and the commencement of Laura’s maternity leave. They have maintained the safe, caring and fun environment at Peak Time and the wide variety of activities which keep the children engaged and entertained.

During the year ending 31st August 2024, Peak Time’s trading income was £68,022, a slight reduction of £1,558 on the previous year.

Our direct costs of £68,684 have remained similar to last year. The main contributors being wages at £58,256, transport costs (including depreciation of the Peak Time car) of £5,263 and the cost of catering and consumables at £4,548.

When combined with our indirect costs of £6,841 this gives a total expenditure of £75,525 and a trading deficit of £7,503. This is a slight reduction of the trading deficit of £8,578 of last year.

We gratefully received a grant of £500 from Hathersage Parish Council to contribute towards the cost of building repairs. This results in a net deficit of £7,003 for the year. Our cash reserves at the end of year ending 31st August stood at £58,881.

An increase in the National Living Wage of 9.8% at the start of the financial year saw us make the decision to raise fees by approximately 10% for a second consecutive year, effective from the start of the summer term. We also made the decision to raise transport fees which had remained unchanged since 2020 from £3.50 per child to £4.25 in order to cover our transport costs. This year the National Living Wage will increase by 6.7% and I hope that any fees increase in April 2025 will be smaller than the past two years as a result.

The aim of the committee is to ensure that Peak Time can cover its costs and break even. We are always looking at all options to reduce costs and increase revenue. We continue to monitor attendance and the cost of each session to ensure that Peak Time both remains viable and also offers value for money to families. Our current challenge is to consider how we can move away from the trading deficit we have experienced in the past few years due to the reduction in numbers of children since Covid. Monday's breakfast club and Friday's breakfast club and after school club see particularly low numbers at present. As a committee we may need to balance the needs of parents with the financial viability of offering these sessions at the current time.

Peak Time aims to pay staff fairly and continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff, and this continues to require active management to meet the targets set by Government legislation.

Thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

Thomas Rand
Peak Time Treasurer

The parents now on the committee comprise:

Christopher Johnstone (Chair)
Richard Gardiner (Secretary and Buildings)
Thomas Rand (Treasurer)
Hillary Lewis (Bamford representative)
Sally Watchman
Hannah Colebourn
Matthew Clarke



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

No of July
1180426

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Childcare Activities	67,150	-	-	67,150	66,640
Courier Charges	-	-	-	-	-
Deposit Interest	872	-	-	872	577
Donations & Grants	500	-	-	500	10,730
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,522	-	-	68,522	77,947
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,522	-	-	68,522	77,947
A3 Payments					
Wages	56,422	-	-	56,422	58,808
Catering & Consumables	4,548	-	-	4,548	5,641
Transport	3,818	-	-	3,818	13,249
Activities & Play Materials	617	-	-	617	1,210
Repairs & Maintenance	778	-	-	778	2,981
Fixtures & Equipment	180	-	-	180	1,377
Telephone & Internet	821	-	-	821	649
Property & liability Insurance	829	-	-	829	1,128
Computer Booking System Costs	714	-	-	714	834
Accountancy & Book-keeping	2,415	-	-	2,415	1,690
Training	323	-	-	323	681
Office & Administration Costs	1,281	-	-	1,281	1,463
Sub total	72,746	-	-	72,746	89,711
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,746	-	-	72,746	89,711
Net of receipts/(payments)	4,224	-	-	4,224	11,764
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	63,106	-	-	63,106	74,870
Cash funds this year end	58,882	-	-	58,882	63,106

Independent Examiner's Report to the Trustees of Hope Valley After School Care Group.

This report on the accounts of the Care Group for the year ended 31 August 2024, which are attached, is in respect of an examination carried out under section 144(2) of the Charities Act 2011.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144(2) of Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 125(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's report

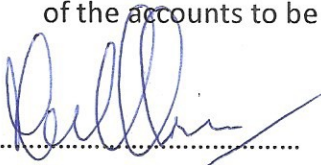
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Dated.....16/4/2025.....

Mr Mark Ohlsen, FCA

Norwood House, Middlecott
Brandis Corner, Holsworthy, Devon, EX22 7YE

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales - Charity number 1180426

Accounts



St Michael's School Site,
School Lane,
Hathersage, Hope Valley, S32 1BZ

Telephone: 01433 650004

Registered Charity No. 1180426

27th November 2023

Peak Time Kids Club – Annual General Meeting – November 2023

- Chair's report. Rachel O'Driscoll
- Coordinator's report. Rebecca Lambert
- Treasurer's report. Thomas Rand
- New management committee

Chairs Report – Rachel O'Driscoll

This year at Peak Time has seen new systems, roles and processes begin to embed, and improvements made to ensure the highest standard of care to the children, their parents and carers, who access peak Time services. Beckie, Laura and the whole team of staff have worked tirelessly to ensure that the service offers a wide range of creative and stimulating activities for the children, both in term time provision and in the holiday club sessions. Parent, carer and children's feedback has, as always been extremely positive.

From Monday 1st April 2023 the National Living Wage increased to £10.42, an increase of £0.92 or 9.7%. Wages and staff costs are by far our largest expenditure and when taken alongside the increase in cost of food and consumables the difficult decision was taken to increase our fee rates by approximately 10%. This was completed to ensure the financial viability of the services provided.

The current cost of living crisis is impacting everyone, and numbers at Peak Time have reduced a little, although we welcomed new children to the service. The committee have worked to keep fees as low as possible, whilst maintaining fair and equitable pay for staff and a quality service for those who use it. Staffing ratios and savings have been reviewed where possible, whilst at all times maintaining safe staffing. The service has worked hard to promote its services with ongoing work planned to review future business streams where there is known to be demand locally, such as provision for nursery aged children. This is scheduled for review and planning across the next year alongside further exploration of charitable funding options and grants.

This year Peak Time were inspected by Ofsted under the early years provision framework, and following the completion of a small number of actions, were certified as meeting the standards. These actions included improving environmental safeguarding in the grounds of the school where the Peak Time building is located, further detailing safeguarding plans around lone working and education around lone working for children and staff and ensuring that all new committee members

were properly registered with Ofsted. All actions were completed immediately with no ongoing concerns. During the inspection the parent and child feedback about the care provided was excellent and the inspector also commented on how child centred the provision was. We must thank the management team for all of their work around the inspection and the ongoing excellent work in learning lessons and ensuring a high standard of care for our children. The committee will continue in their role of governance and ensuring that all necessary regulatory requirements are met.

This year, we have, with great support from Richard Gardiner, committee member for buildings, continued to maintain and improve the facilities at Peak Time. Works completed include electrical works to improve lighting and safety around the building and key maintenance tasks such as boiler servicing. There are plans for the coming year to update and refinish some external elements of the building. We were lucky enough to secure, with Hannah Coulbourne's support, a charitable grant from Hathersage Parish Council of £500 which went towards these works on the building.

Peak Time introduced a booking system in May 2022, which has now been running for 18 months. This has been very successful in terms of ensuring that booking and billing is now automated. There have been challenges with the new system, including ensuring that people pay in advance of sessions, childcare vouchers issues and short notice bookings. The management team have worked extremely hard however to ensure that this system is running effectively and this has significantly reduced manualised processes, and increased visibility and accessibility of bookings for parents. It has also provided a means of communication with parents and carers and safe storage of personal data.

Beckie and Laura, our management team, have also recently created a Watts App business account for the Peak Time mobile which allow parents to contact the service about booking sessions and any changes at short notice. This has been well received.

The management committee has also seen some changes in the past twelve months. The role of Treasurer was recruited to following Amy Thacker stepping down from the role. Tom Rand has now taken on this role and is proving to be a real asset to the committee and to Peak Time in his new role. This year Liz Such also stepped down from her role as HR representative owing to other commitments. We thank Liz for her contribution to the committee for a number of years and wish her well. Hannah Colebourn has now also joined the committee and has taken a lead on sourcing financial support and grants to support Peak Time in its commitment to provide services to the children of Hope Valley.

The voluntary committee now comprises; *Richard Gardiner (Buildings), Laura John (Secretary/OFSTED) Rachel O'Driscoll (Chair), Tom Rand (Treasurer), Hannah Colebourn, Sally Watchman, Hilary Lewis (Bamford representative), and Elaine Thourgood (fundraising).*

We continue to have the support of the Mike Roworth, in a more limited role, and must thank Mark Ohlsen for agreeing to complete the independent review of Peak Times annual accounts this year. In the course of the next few months Peak Time are looking to hire a book keeper to pick up many of the tasks currently continuing to be completed by Mike, and to support a smooth transition. We must again thank our committee for their support in this and in particular Sally Watchman for her role in sourcing support in the area and ongoing review of financial and accounting matters.

I would again like to highlight the work completed by Beckie and Laura, in their roles as coordinators. Both have worked extremely hard to develop and drive the provision forwards, taking on the operationalisation of new systems, the car, staffing and they have supported each other, always with the children at the heart of everything they do. The provision for children at Peak Time has continued to be creative, offering the children a fantastic range of activities, experiences and challenges in a safe environment. We would also like to congratulate Laura, our Deputy coordinator on her

pregnancy! We have been successful in recruiting cover for Laura's maternity leave to ensure that there are no challenges to service provision.

Peak Time continues to work to raise its profile through newsletters, social media and through supporting fundraising events.

I would like to make one last thank you to Laura John, committee secretary, for her drive, enthusiasm, common sense and ability to organise us all!

Peak Time is a charity and it relies on the parents and carers of children attending the club to get involved! The committee is comprised of parents, grandparents, and carers who rely on the services provided by Peak Time to be able to balance the demands of work with their childcare needs. We need more parents, guardians, grandparents and friends to help us to continue to deliver this great service to all of the children in the Hope Valley. Please get involved; it's a great service, serving the children of our local community!

Rachel O'Driscoll

Peak Time Committee Chair

Coordinators Report – Rebecca Lambert

This year has been a rollercoaster with a visit from Ofsted in January 2023 and giving us feedback on our drop off and collection protocol being a highlighted issue, this flipped our routine upside down. We had to implement set drop off and pick up times for breakfast club, afterschool club and holiday club, this came with a lot of issues for us including staffing and expectations of parents and carers. After a lot of communications with Mrs Jackson, headteacher of Hathersage Primary School, The Committee and parents we set times that we felt were most appropriate for us. Taking into account that staff need to be with the children as much as possible. During the six week holidays we then had a visit from Ofsted with no warning due to a concern that was brought to their attention from July 2022, I am thankful to say that the 'concerns' brought to them were false and they acknowledged this in a follow up letter you can find on their website.

Our current staff team comprises of the same staff team as last year – these are; myself, Laura Hammer, Shannon Kirwin, Christine Webb, Ellie Jellis, Abi Goodison, Debbie Kirwin and Di Morello. We have our staff to thank for the warm and friendly welcoming that each child and parent receive when they enter Peak Time. Staff are friendly and communicate effectively within the team, we share ideas, holiday clubs and discuss themes for the week. We recently advertised for a Deputy Coordinator role to cover our current Deputy Manger, Laura Hammer, who will be leaving us to go on maternity leave in February 2024. Following on from these interviews we would like to introduce our long standing staff member, Shannon Kirwin, as our Deputy Coordinator from Feb 2024.

This year has marked the one year anniversary of the booking system, the system has brought ups and downs for us and we know can be tricky for parents to navigate. We currently have 196 parents and 252 children on roll which is amazing to see. The booking system is due an upgrade to a V2 system, we recently had a meeting with administrators and for Jan 2024 we will see this system some into place. The system is new, modern, easier to navigate and has a better phone App which we will hope will help parents with problems they may be experiencing.

We have also marked the one year anniversary of having the Peak Time Car, thanks to the Claire John Foundation. This has given us the opportunity to travel and serve across the villages of the Hope Valley, we currently have collections from Bamford, Castleton and Bradwell Infants. Staff and

committee members have the opportunity to promote Peak Time at different schools and also form relationships with teachers which we did not before.

We were invited back to run the Hathersage Fell Race Stall, this again brought a lot of interest and raised funds for us to support Peak Time and its users. We would like to thank Damo Thacker for organising the evening and his continued support of Peak Time. We have also applied for fundraising grants and we would like to thank the Hathersage Parish for their donation for maintenance work to be carried out in and around the building. The Christmas Raffle is currently on sale where we intend on using the funds we raise to buy crafts, games and activities for the children in our care.

I would like to take this opportunity to thank all parents for their continued support as we wouldn't be able to run without you all and a big thanks to the management committee who work tirelessly in the background to keep the club running as smooth as we do - alongside their full time jobs! The Committee play a vital role in the running of Peak Time and need parents to volunteer their time once a term to a short meeting. We are looking for parents to join us, as without the committee Peak Time would not be able to run.

Rebecca Lambert
Coordinator

Treasurer's Report - Thomas Rand

This is my first year as Treasurer on the Peak Time Committee. I would like to thank Amy Thacker for the handover she conducted with me following the completion of her four years in the role.

My eldest son loves coming to Peak Time both during term time and during the school holidays and as a working parent I know that I can rely on the fantastic staff led by Becky and Laura to provide a safe, caring and fun environment for him with a wide variety of activities to keep him engaged and entertained.

During the year ending 31st August 2023, Peak Time's income was £69,579. This was a decrease of £16,755 on the previous year. This decrease in income is mainly due to a decrease in the number of children attending Peak Time. The numbers attending Breakfast Club has decreased across all days, but Monday and Fridays see particularly low numbers of attendees. The number of children attending After School Club on a Friday has traditionally been lower than other days of the week, but is particularly low at present.

Our overall costs of £76,712 were very similar to last year. This left us with a deficit of £7,133 for the year. Our most significant cost of £58,808 was wages.

2022/2023 has been a challenging year for Peak Time finances. The start of the financial year saw an increase in the National Living Wage of 9.7%. As wages and staff costs are by far our largest expenditure this led to the committee making the decision to increase fees by approximately 10% from the start of summer term. No further increase to fees was made at the start of the autumn term, however with a rise in the Nation Living Wage 9.8% due I anticipate that we will have similar decision to make for April 2024.

The aim of the committee is to ensure that Peak Time can cover its costs and break even. We are always looking at all options to reduce costs and increase revenue. We continue to monitor

attendance and the cost of each session to ensure that Peak Time both remains viable and also offers value for money to families.

Peak Time aims to pay staff fairly and continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff, and this continues to require active management to meet the targets set by Government legislation.

Thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

Thomas Rand (Treasurer and Peak Time Committee Member)

The parents now on the committee comprise:

Rachel O'Driscoll (Chair)

Laura John (OFSTED)

Thomas Rand (Treasurer)

Richard Gardiner (Buildings)

Hillary Lewis (Bamford representative)

Also on the committee are: Sally Watchman and Hannah Colebourn



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

No (if any)
1180428

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Childcare Activities	66,640	-	-	66,640	91,556
Courier Charges	-	-	-	-	2,411
Deposit Interest	577	-	-	577	31
Donations & Grants	10,730	-	-	10,730	336
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	77,947	-	-	77,947	94,334
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,947	-	-	77,947	94,334
A3 Payments					
Wages	58,808	-	-	58,808	61,715
Catering & Consumables	5,641	-	-	5,641	5,067
Transport	13,249	-	-	13,249	2,170
Activities & Play Materials	1,210	-	-	1,210	1,873
Repairs & Maintenance	2,981	-	-	2,981	1,555
Fixtures & Equipment	1,377	-	-	1,377	49
Telephone & Internet	649	-	-	649	676
Administration, Regulatory Fees, Insurance, Accountancy	5,115	-	-	5,115	4,281
Training	681	-	-	681	639
Administration & Sundries	-	-	-	-	-
Building Improvements	-	-	-	-	-
Sub total	89,711	-	-	89,711	78,025
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	89,711	-	-	89,711	78,025
Net of receipts/(payments)	- 11,764	-	-	- 11,764	16,309
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	74,870	-	-	74,870	58,561
Cash funds this year end	63,106	-	-	63,106	74,870

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster - Current A/C	-	-	-
	National Westminster Reserve A/C	26,228	-	-
	National Westminster Bonus A/C	36,267	-	-
	FairEX Credit Card	403	-	-
	Cash in Hand	208	-	-
	Total cash funds	63,106	-	-

(agree balances with receipts and payments account(s))

OK OK OK

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

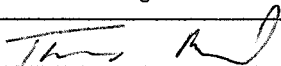
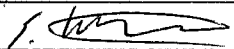
B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	THOMAS RAND	12/05/25
	SALLY WATCHMAN	12/05/25

Independent Examiner's Report to the Trustees of Hope Valley After School Care Group.

This report on the accounts of the Care Group for the year ended 31 August 2023, which are attached, is in respect of an examination carried out under section 144(2) of the Charities Act 2011.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144(2) of Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 125(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's report

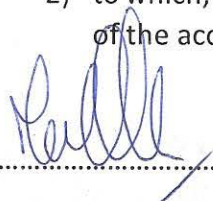
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Mark Ohlsen, FCA

Norwood House, Middlecott
Brandis Corner, Holsworthy, Devon, EX22 7YE

Dated 16/4/2025

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales - Charity number 1180426

Accounts



St Michael's School Site,
School Lane,
Hathersage, Hope Valley, S32 1BZ

Telephone: 01433 650004

Registered Charity No. 1180426

1st December 2022

Peak Time Kids Club – Annual General Meeting – November 2022

- Chair's report. Rachel O'Driscoll
- Coordinator's report. Rebecca Lambert
- Treasurer's report. Amy Thacker
- New management committee

Chairs Report – Rachel O'Driscoll

Following what had been a challenging year for Peak Time 20-21, this year has seen recovery, stabilisation and service development initiatives that have supported a positive year.

Beckie Lambert returned from maternity leave in December 2021, and Laura Hammer, who had been covering in the role of coordinator worked alongside Becky in a newly created job share. Beckie and Laura both now operate as joint coordinators, providing cross cover, and Laura in her additional hours works as the deputy coordinator. Together Beckie and Laura have worked extremely hard to ensure that all processes and systems are in place and have worked extremely well together to lead Peak Time, in consultation with the committee.

Early in 2022 we reviewed risks and challenges we were facing in delivering accessible, cost effective and reliable services. A booking system was introduced to ensure more accessible, efficient and managed system for parents and staff to utilise when booking and paying for sessions. The iPAL system was successfully introduced in May 2022 and this has increased parent's ability to view and book sessions online, manage their booking and payments, and has improved accessibility for parents across the Hope Valley.

Another challenge had been both the costs associated with, and the long term viability of, the transport available to parents to get their children to Peak Time for after school clubs. At the start of the year Peak Time was supporting mainly children from Hathersage school (on site) and only a small number of children from Bamford, but no other local schools could easily access services. The costs were very high and previous attempts to find other providers had been unsuccessful. Following a thorough review, Peak Time decided to invest in its own car. Beckie and Laura have really driven this initiative, sourcing the car, insurances, and doing much of the transport. This has opened up the after school provision to children right across the Hope Valley, whom we have previously not been able to support. This has been a great success.

This year, we have, with great support from Richard Gardiner, committee member for buildings, continued to maintain and improve the facilities at Peak Time. The boiler has been replaced, and other building maintenance tasks effectively managed and completed. We also invested in cleaners for the building, which has been very successful in improving the overall appearance and ability to 'deep clean' certain areas.

The management committee has changed considerably over the past year after we said goodbye to the Terri Gibson, previous chair early in 2021 and we thank her for all of her hard work and dedication over the years. The parents on the committee now comprise; *Richard Gardiner (Buildings)*, *Laura John (Secretary/OFSTED)* *Rachel O'Driscoll (Chair)*, *Liz Such (HR)* *Sally Ohlson*, *Hilary Lewis (Bamford representative)*, and *Elaine Thourgood (fundraising)*.

The role of Treasurer is currently being recruited after Amy Thacker has announced that she would like to stand down from her role, after 4 years. We would like to thank Amy for her work and her commitment to supporting Peak Time over these years and thank her for supporting a handover to the next treasurer.

We continue to have the support of the Mike Roworth in compiling the Draft Accounts for Year End and advising on financial matters more broadly. Mike has worked to continue the close down of the previous booking and sales ledger system that had served Peak Time extremely well for many years, and he has kindly offered to continue in a limited role following his 'retirement' from duties and the committee are considering the best way forwards in terms of ongoing input required. The committee would like to formally thank Mike for the work that he has completed and the support shown to Peak Time over many years.

I would also like to highlight the work completed by Beckie and Laura, in their roles as coordinators. Both have worked extremely hard to develop and drive the provision forwards, taking on the operationalisation of new systems, the car, staffing and they have supported each other, always with the children at the heart of everything they do. The provision for children at Peak Time has continued to be creative, offering the children a fantastic range of activities, experiences and challenges in a safe environment.

Peak Time has also worked to raise its profile this year through social media and through supporting fundraising events. Elaine has also run some very successful fundraisers on site, often leaving some very happy children winnings sweet treats!

Peak Time is a charity and it relies on the parents of children attending the club to get involved! The committee is comprised of parents, grandparents, and carers who rely on the services provided by Peak Time to be able to balance the demands of work with their childcare needs. We need more parents, guardians, grandparents and friends to help us to continue to deliver this great service to all of the children in the Hope Valley. Please get involved; every little helps!

Rachel O'Driscoll – Chair

Coordinators Report – Rebecca Lambert

After returning from Maternity Leave I came back to a 'new' Peak Time – new staff members, new children and a new way of doing day-to-day jobs, returning from a time before COVID. This was great to see and gave the children a new lease of life, opening them up to different opportunities and seeing friendships made. I would like to thank Laura Hammer for leading Peak Time to where it is today after a tough last year and being thrown in the deep end after a couple of months of employment with us.

Our current staff team comprises of; Myself, Laura Hammer, Shannon Kirwin, Christine Webb, Di Morello, Debbie Kirwin, Ellie Jellis and Abi Goodison. Staff share their ideas and we have staff meetings to discuss any themes or activities that we may be interested in doing in the coming weeks. We are currently advertising for additional Bank Staff, if you do know anyone who may be interested please get in touch.

Since my return we have seen the launch of our new Online Booking System, iPAL. Behind the scenes myself and Laura did a lot of research in what we need from an online system and this one topped our chart in terms of use and best value for money. For the system to launch we required the parents to play a huge part in the registration of themselves and their children and logging in online and booking their children on. We did begin with a few teething issues but these now seem to have ended and we have a booking system that we can be proud of. We currently have 141 parents and 185 children on roll which is amazing to see.

This year the committee have began to push fundraising opportunities to be able to provide children with new indoor and outdoor equipment. Our Easter raffle was very successful and raised £356.50 in total, this allowed us to purchase 8 new scooters, 4 new pairs of roller blades, a tent, helmets, safety equipment, balls and other outdoor equipment. We also worked Fell Race Stall and currently have a Halloween fundraiser running.

Before the 6 weeks holidays Peak Time had a very generous donation from the Claire John Foundation, which we are very thankful for. This donation gave us the opportunity to explore how we can use the money to benefit Peak Time and its users. By the end of the summer holidays we'd purchased a car, this opened our doors to more opportunities to serve the Hope Valley area and since September we now have collections from Bamford, Grindleford and Castleton Primary School. Staff and committee members have the opportunity to promote Peak Time at different schools and also form relationships with teachers which we did not before.

The staff that have been here for a substantial amount of time have up to date training and our newer staff are about to undergo a Paediatric First Aid Course.

I would like to take this opportunity to thank all parents for their continued support as we wouldn't be able to run without you all and a big thanks to the management committee who work tirelessly in the background to keep the club running as smooth as we do - alongside their full time jobs! The Committee play a vital role in the running of Peak Time and need parents to volunteer their time once a term to a short meeting. We are looking for parents to join us, as without the committee Peak Time would not be able to run.

Rebecca Lambert - Coordinator

Treasurer's Report – Amy Thacker

After 4 years I am now stepping down from the Peak Time committee. The Peak Time committee relies on parent volunteers to ensure this valuable asset continues to provide the best environment and wrap around school care for our children. If you can spare some time from a busy schedule, you will be supporting the running of this organisation for the benefit of your children and others in the future.

My children love coming to Peak Time and as a working parent I know that I can rely on the fantastic staff led by Becky and Laura to provide a safe, caring and fun environment for them.

2021/2022 was a better year for Peak Time finances following the upheaval of working through the Covid crisis.

During the year from Aug 21 to Aug 22, Peak Time's income was £86,334. This was an increase of just over £20k on the 2 previous years which were adversely affected by Covid, but not back up to our pre-Covid income of just over £100k in 2018/2019. This decrease in income for a "normal" year is due to a decrease in the number of children attending Peak Time.

Our overall costs were £76,559 of which £56,923 was wages and £6,070 was courier expenses. This left us with a surplus of £9,775 for the year, which goes some way towards recovering the £23k of losses that Peak Time incurred during the pandemic.

The aim of the current committee is to ensure that Peak Time can cover its costs and break even. We are always looking at all options to reduce costs and increase revenue. We continue to monitor attendance and the cost of each session to ensure that Peak Time both remains viable and also offers value for money to families.

Peak Time aims to pay staff fairly and continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff, and this continues to require active management to meet the targets set by Government legislation.

Once again, thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

Amy Thacker (Treasurer and Peak Time Committee Member)

New management committee

The management committee is looking for a new treasurer as Amy Thacker, who has supported Peak Time for many years is stepping down from the treasurer role. We would like to thank her very much for her contributions over the last years.

The parents now on the committee comprise:

Rachel O'Driscoll (Chair)

Laura John (OFSTED)

Richard Gardiner (Buildings)

Liz Such (HR)

Hillary Lewis (Bamford representative)

The role of the treasurer is still vacant at the moment

Also on the committee are: Sally Watchman, Elaine Thourgood and Hannah Colebourn



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

No (if any)
1180426

CC16a

Receipts and payments accounts

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Childcare Activities	91,556	-	-	91,556	52,967
Courier Charges	2,411	-	-	2,411	2,446
Deposit Interest	31	-	-	31	6
Donations & Grants	336	-	-	336	5,864
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	94,334	-	-	94,334	61,283
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	94,334	-	-	94,334	61,283
A3 Payments					
Wages	61,715	-	-	61,715	46,824
Catering & Consumables	5,067	-	-	5,067	3,536
Transport	2,170	-	-	2,170	3,270
Activities & Play Materials	1,873	-	-	1,873	1,746
Repairs & Maintenance	1,555	-	-	1,555	812
Fixtures & Equipment	49	-	-	49	143
Telephone & Internet	676	-	-	676	581
Administration, Regulatory Fees, Insurance, Accountancy	4,281	-	-	4,281	2,789
Training	639	-	-	639	604
Administration & Sundries	-	-	-	-	373
Building Improvements	-	-	-	-	-
Sub total	78,025	-	-	78,025	60,678
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,025	-	-	78,025	60,678
Net of receipts/(payments)	16,309	-	-	16,309	605
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,561	-	-	58,561	57,956
Cash funds this year end	74,870	-	-	74,870	58,561

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster - Current A/C	-	-	-
	National Westminster Reserve A/C	47,514	-	-
	National Westminster Bonus A/C	25,944	-	-
	FairEX Credit Card	1,204	-	-
	Cash in Hand	208	-	-
	Total cash funds		74,870	-
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

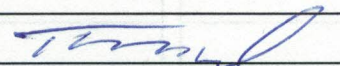

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	THOMAS RAND	22/01/24
	RACHEL O'DRISCOLL	22/01/24

Independent Examiner's Report to the Trustees of Hope Valley After School Care Group.

This report on the accounts of the Care Group for the year ended 31 August 2022, which are attached, is in respect of an examination carried out under section 144(2) of the Charities Act 2011.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required under section 144(2) of Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 125(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Dated..... 22/1/24

Mr Mark Ohlsen FCA
Norwood House, Middlecott
Brandis Corner,
Holsworthy, Devon
EX22 7YE

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales - Charity number 1180426

Accounts



St Michael's School Site, School Lane, Hathersage, Hope Valley, S32 1BZ

Peak Time Kids Club – Annual General Meeting – November 2021

- Treasurer's report. Amy Thacker
- Coordinator's report. Laura Hammer
- new management committee

Treasurer's Report. Amy Thacker

My children love coming to Peak Time and I know that I can rely on the fantastic staff led by Becky and Laura to provide a safe, caring and fun environment for them. The committee, children and staff were devastated by the sudden death of Jacq at end of June this year and it is a credit to the staff team that they continued to provide consistent wonderful care to the children during this extremely difficult period.

2020/2021 was a better year for Peak Time finances following the severe Covid related losses in the first half of 2020. Following the announcement of lockdown and school closures in January 2021 we made the difficult decision to close Peak Time thus avoiding the losses of the previous year's lockdown. Staff were put on furlough until we reopened in March 2021. We have had 2 staff on maternity leave during the second half of the financial year.

During the year from Aug 20 to Aug 21, Peak Time's income was £72,602 which is approximately £30,000 less than a typical year (due to lockdown closure). Our overall costs were £72,494 of which £57,115 was wages, which left us with a surplus of £108 for the year. Peak Time was not eligible for any Covid related grants as we do not pay rates on the building.

The aim of the current committee is to ensure that Peak Time can cover its costs and break even. This was a huge challenge last year as we dealt with additional cleaning and the increased staff headcount required to run separate bubbles for Covid. We are always looking at all options to reduce costs and increase revenue. We continue to monitor attendance and the cost of each session to ensure that Peak Time both remains viable and also offers value for money to families.

Peak Time continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff and this continues to require active management to meet the targets set by Government legislation.

Once again, thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

The Peak Time committee needs more parent volunteers to ensure this valuable asset continues to provide the best environment and wrap around school care for our children. If you can spare some time from a busy schedule you will be supporting the running of this organisation for the benefit of your children and others in the future. From a finance point of view we are particularly looking for help with sourcing and implementing an integrated online booking and invoicing system. If you could help with this please get in touch.

Amy Thacker (Treasurer and Peak Time Committee Member)

Coordinator's report. Laura Hammer

After the lockdown at the beginning of the year Peak Time opened on 8th of March with Covid restrictions still in place. Jacq Allen stepped up as Coordinator (while Becky Lambert is on maternity leave) and I started to be her deputy. We also welcomed Lucy Waller to our team. From spring on Elizabeth Ackerley and later also Rachael Phillips started as bank staff, with Elisabeth leaving us again at the end of the summer and Rachael deciding to work more regularly at Peak Time from this term on.

At the end of June terrible news overtook us with Jacq's sudden death. It also left a big hole at Peak Time, as all children loved her and she was such a lovely person and colleague.

I stepped up as Coordinator while we were looking for new staff members which appeared to be a difficult task during a pandemic. During this period, all staff members and the management committee worked very hard to keep Peak Time running smoothly.

From the beginning of this term on we were very happy to welcome Jenna Harris to our team. She brought some new ideas to Peak Time and helped with non contact hours as we were not having a deputy coordinator. We continue not having any bank staff members at the moment, which might bring us in a difficult position when someone is off, ill or on holiday. But from the end of November on Becky Lambert will return to Peak Time gradually, which should soften this problem.

At the moment our staff team comprises Debbie Kirwin, Lucy Waller, Jenna Harris, Shannon Kirwin, Christine Webb, Dianne Morello, Rachael Phillips and me Laura Hammer.

From this term on with Covid restrictions lifted we introduced a weekly theme and daily activities at the after school club which was very welcomed by the children. Places also gradually fill up with Wednesday being our busiest days for afterschool club and we also have ad hoc bookings in addition to these numbers:

	Breakfast Club		Afterschool Club	
	Children	Staff	Children	Staff
Monday	2	1	21	4
Tuesday	11	2	17	3
Wednesday	9	2	23	4
Thursday	6	2	21	4
Friday	7	2	6	2

Holiday Club

Because of the shortage of staff we had to adapt the opening times from the June holiday on from then 7.30am-6pm to now 8.30am-4.30pm.

Luckily, for the summer holiday Terri suggested some students who helped us out to cover Jacq's shifts during the holidays and we managed to cover all shift. Even though this meant some busy days for the staff members at shift and especially for me. Hopefully from next term on we will be able to go back to the longer opening hours as some parents requested it.

In general we had many new children at the holiday club, also from other schools as a result of extensive advertising.

In the October holiday club we received a funding from the alpkit foundation which enabled us to book Ruth Dixon for a day of forest school inspired activities which was very popular with the children and we will try to do it again in the future.

Training

This year we had 5 safeguarding courses completed and 2 still in process, 3 paediatric first aid courses and 1 food hygiene course, which brings us in a advantaged position regarding staff training.

Building

We have continued to maintain the building and we got new fire doors installed in spring. Richard Gardiner has installed new gutter guards, fitted new smoke alarms and fire escape signs. In

November we also had the outside of the building painted to keep it weather-resistant and had a deep cleaning of the carpet indoors.

The team is working hard to provide a happy and inspiring space and time for children. And the survey we conducted with many children and parents showed us that they are overall happy with the service provided at Peak Time. We are just looking for parents and carers to join the management committee to continue to keep Peak Time running smoothly.

Laura Hammer (Coordinator)

New management committee

The management committee has changed considerably over the past year and we said goodbye to Helen Benson and Terri Gibson – both of whom have supported Peak Time for many, many years. Both have had a considerable impact on Peak Time and their legacy continues. Sarah Daniels and Sonal Sutcliffe have also left the committee and again we thank them for the contributions they were able to make.

We have been lucky to welcome Rachel O'Driscoll into the role of the chair, Hillary Lewis has taken over as Bamford representative, and Elaine Thourgood and Sally Watchman also joined the committee.

The parents now on the committee comprise:

Rachel O'Driscoll (Chair)

Amy Thacker (Treasurer)

Laura John (OFSTED)

Richard Gardiner (Buildings)

Jane Turnbull (Social Media)

Liz Such (HR)

Hillary Lewis (Bamford representative)

Elaine Thourgood

Sally Watchman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

No (if any)
1180426

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from Childcare Activities	52,967	-	-	52,967	62,000
Courier Charges	2,446	-	-	2,446	2,861
Deposit Interest	6	-	-	6	120
Donations & Grants	5,864	-	-	5,864	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	61,283	-	-	61,283	64,981
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	61,283	-	-	61,283	64,981
A3 Payments					
Wages	46,824	-	-	46,824	60,975
Catering & Consumables	3,536	-	-	3,536	4,709
Transport	3,270	-	-	3,270	4,320
Activities & Play Materials	1,746	-	-	1,746	2,669
Repairs & Maintenance	812	-	-	812	5,688
Fixtures & Equipment	143	-	-	143	555
Telephone & Internet	581	-	-	581	792
Regulatory Fees, Insurance & Accountancy	2,789	-	-	2,789	1,944
Training	604	-	-	604	642
Administration & Sundries	373	-	-	373	728
Building Improvements	-	-	-	-	8,129
Sub total	60,678	-	-	60,678	91,151
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,678	-	-	60,678	91,151
Net of receipts/(payments)	605	-	-	605	- 26,170
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	57,956	-	-	57,956	-
Cash funds this year end	58,561	-	-	58,561	- 26,170

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster - Current A/C	-	-	-
	National Westminster Reserve A/C	31,832	-	-
	National Westminster Bonus A/C	25,932	-	-
	FairEX Credit Card	555	-	-
	Cash in Hand	242	-	-
	Total cash funds		58,561	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

HOPE VALLEY AFTER SCHOOL CARE GROUP

England & Wales - Charity number 1180426

Accounts



St Michael's School Site, School Lane, Hathersage, Hope Valley, S32 1BZ

Peak Time Kids Club - Annual Report – December 2020

- Chair's report. Terri Gibson
- Coordinator's report. Rebecca Lambert
- Treasurer's report. Amy Thacker

Chairs Report. Terri Gibson

2020 has been a difficult year for everyone and Peak Time has not escaped the complexity and challenges of the Coronavirus Pandemic. It was a difficult decision to close our doors in the summer but we had no other financial choice. As ever I want to praise our staff and committee for their perseverance, commitment and sheer determination for seeing it through and providing outstanding care for our children. As key workers Becky, Jacq, Tom and the whole team deserve the highest praise and support - thank you for working with the committee to find a way through the madness. A special thank you too to Mike Roworth for continuing to support the financial side of Peak Time.

Despite surviving the pandemic we have taken a considerable knock to our income. We did not qualify for any support from the government because we are not the rate payer on the site. In order to support key workers we maintained a skeleton staff for a while (we furloughed some staff early on) although in retrospect it would have been more prudent to close our doors earlier, but we felt we had to 'do our bit'. We now need to recoup some of the losses from 2020 to sure up our finances. We will be looking at fundraising and grant applications in 2021 and really need some ideas from you and support to run some of these activities. The committee are of course looking at ways to ensure the financial viability of Peak Time and if you want a say in how fees are set and costs managed I urge all parents and carers to get involved immediately

The juggling of children into bubbles and the heightened cleaning regime has really pushed the Peak Time team above and beyond has meant lots of extra work. I really want to wholeheartedly thank all the staff for their amazing efforts since our reopening in September.

Jess and Becky will be heading off on maternity leave in the new year. We are actively recruiting but I am pleased to announce that Jacq will be stepping up into the coordinator role now that she is fully qualified. Congratulations Jacq - Peak Time will be in very safe hands. As I write this we are planning the interviews for deputy coordinator and playworker. We have some great candidates so feel confident that there will be a smooth transition before Becky and Jess leave us for a short while.

We have continued to maintain the building and we have successfully invested in the new toilets and wash area, and we are underway with improving the Fire doors around the building. Becky and Jacq did a great job of giving Peak Time a 'makeover' and the resulting environment is so much more colourful and inspiring.

The management committee has changed considerably over the past year and we said goodbye to the wonderful Montse and Hannah - both of whom have supported Peak Time for many, many years but their children no longer access the service. Both have had a considerable impact on Peak Time

and their legacy continues. Amy Broome and Liz Such have also left the committee because of family commitments and again we thank them for the contributions they were able to make.

We have been lucky to welcome Richard Gardiner into the role of Buildings rep, and Laura John has taken over as the lead for OFSTED. Sonal Sutcliffe and Sarah Daniels have recently joined the committee to help out as they can. The parents on the committee now comprise; *Helen Benson (Bamford representative and Finance administration), Terri Gibson, Amy Thacker (Treasurer), Richard Gardiner (Buildings), Laura John (OFSTED) Sonal Sutcliffe and Sarah Daniels.*

We continue to have the support of the excellent Mike Roworth in helping us manage our financial affairs. Also Mark Knight one of the Peak Time parents, has been transporting the Bamford children over the past year and this has been an effective way of ensuring that Bamford can still access the excellent support offered by Peak Time.

We now desperately need more parents to adopt roles (temporarily) on the committee - please, please think about sharing some of your valuable time and expertise for such a deserving charity. In the interests of diversity and equality we would truly welcome all mums, dads and other carers to join us on the committee, you will bring greater insight will help us in making Peak Time the best it can be. We really need representatives for HR, and marketing/fundraising. Consider volunteering even if you only use Peak Time once or twice a week as you are in the majority of service users and we really need your support . We meet online once every half term it is not an onerous task - but should not be left to a small group of parents to support everyone.

In closing I would like to hand over to Helen Benson a really dedicated committee member and her thoughts for the year

Terri Gibson

“Peak time was established to help working families in the Hope Valley with childcare and this year with COVID-19, it has proved its worth with those key workers that had to continue during this difficult period.

*It was a hard decision to temporarily close Peak Time but with no financial support from the local council we had no choice. The committee continued to meet regularly via Zoom to discuss strategies on how it could return once we were allowed to open. This involved many lengthy discussions on how this could work. A decision was made to restrict places to Hathersage and Bamford children only, in order to restrict contact and this has worked extremely well with not only bubbles kept separate but also the different schools. As a Bamford parent, I continue to value Peak time tremendously and the cover it provides me as a full-time working parent.” **Helen Benson***

Coordinators Report. Becky Lambert

We began the year with the intentions of making Peak Time a building fit for children, made to inspire their creative minds and a place that would put a smile on anyone's face! After a full toilet and wash area renovation we moved on to the main building where we have had new blinds and lick of paint, giving the building a brighter look. We would like to thank Joe O'Driscoll and Mark Knight, who use our services, for their help with the building renovations! Your time and effort has not gone unnoticed with us at Peak Time.

Unfortunately after all the building work took place we were hit by the Coronavirus Pandemic, a difficult time filled with uncertainty for all. We were hit with guidance and regulations that had a huge impact on how we ran Peak Time on a day to day basis, with this came a cut in staffing and children. The committee had to make the difficult choice to furlough majority of the staff leaving myself and Jacq to provide Peak Time children with the same fun experience in the middle of a global pandemic.

The committee worked tirelessly throughout the pandemic to ensure we were in a safe environment for ourselves and the families that used our services at this time. I cannot thank them enough for backing me and Jacq in our decisions and trusting us in our procedures and running of the club at that time. Unfortunately we had to take the decision to close Peak Time on a temporary basis after receiving no financial support from the government. The financial loss that Peak Time suffered means that we are now faced with the difficult task of managing costs so we are not working at a loss.

Since reopening our doors we have had an influx of children and some lovely new faces! All our children have adapted well to the bubbles, hygiene procedures and changes to the sessions, they may not understand but their openness to the new ways is outstanding and without them being so understanding it would've been a very difficult task. Our staff are all back and their efforts in keeping the bubbles safe and ensuring the building is clean is fantastic and I cannot thank them enough for everything they are doing to keep children, staff and our families safe.

In the New Year we will have a temporary rotation of staff as myself and Jess will be leaving on maternity leave at the beginning of the year. I am confident in the decision the committee has made to have our Deputy Coordinator, Jacq, step into the coordinator role, the children love her and she is very dedicated to Peak Time.

Without the support of the committee this year it would've been very difficult, I am thankful for the time and effort they have put in to ensure the safety of our staff, children and families.

We are looking for parents and carers to join our management committee, we are a charity that needs help! Your insights are valuable to us and we are thankful to the handful of parents that give their time once a half term to support Peak Time alongside their full time jobs! If you could volunteer for the committee please get in touch.

Becky Lambert (Coordinator)

Treasurer's Report. Amy Thacker

My children love coming to Peak Time both during term time and during the holidays and I know that I can rely on the fantastic staff led by Becky to provide a safe, caring and fun environment for them. The Peak Time committee needs more parent volunteers to ensure this valuable asset continues to provide the best environment and wrap around school care for our children. If you can spare some time from a busy schedule you will be supporting the running of this organisation for the benefit of your children and others in the future. **From a finance point of view we are particularly looking for help with sourcing and implementing an integrated online booking and invoicing system.** If you could help with this please get in touch.

2019 / 2020 was not a good year for Peak Time finances. During the year from Aug 19 to Aug 20, Peak Time's income was £62,100 which is almost £40,000 less than the previous year. Our overall costs were £89,900 which left us with a loss of £27,800 for the year. £8,000 of this was planned investment in our building including the long overdue refurbishment of the buildings. £8,900 was due to lower fees revenue and increased running costs including the Bamford taxi service from September to March. A further £11,300 was due to Covid and the cost of keeping Peak Time running during the initial part of lockdown. This loss is net of government furlough payments. Peak Time was not eligible for any Covid related grants as we do not pay rates on the building.

The aim of the current committee is to ensure that Peak Time can cover its costs and break even. This is a huge challenge as we are dealing with additional cleaning and the increased staff headcount required to run separate bubbles for Covid. We are currently looking at all options to reduce costs and increase revenue.

Peak Time continues to meet all financial obligations as an employer. A pension scheme is now in place to allow auto-enrolment of staff and this continues to require active management to meet the targets set by Government legislation.

Once again, thank you to Mike Roworth for his invaluable financial assistance behind the scenes.

Amy Thacker (Treasurer and Peak Time Committee Member)



CHARITY COMMISSION
FOR ENGLAND AND WALES

HOPE VALLEY AFTER SCHOOL CARE GROUP

No (if any)
1180426

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees received from Childcare Activities	62,000	-	-	62,000	100,554
Courier Charges	2,861	-	-	2,861	5,274
Deposit Interest	120	-	-	120	164
Donations & Grants	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,981	-	-	64,981	105,992
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,981	-	-	64,981	105,992
A3 Payments					
Wages	60,975	-	-	60,975	74,771
Catering & Consumables	4,709	-	-	4,709	6,606
Transport	4,320	-	-	4,320	6,345
Play Equipment, Materials & Entertainments	2,669	-	-	2,669	3,814
Repairs & Maintenance	5,688	-	-	5,688	818
Fixtures & Equipment	555	-	-	555	440
Telephone & Internet	792	-	-	792	792
Insurance & Professional Fees	1,944	-	-	1,944	1,423
Training	642	-	-	642	3,495
Administration & Sundries	728	-	-	728	511
Building Improvements	8,129	-	-	8,129	-
	-	-	-	-	-
Sub total	91,151	-	-	91,151	99,015
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,151	-	-	91,151	99,015
Net of receipts/(payments)	- 26,170	-	-	- 26,170	6,977
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	84,126	-	-	84,126	-
Cash funds this year end	57,956	-	-	57,956	6,977

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	National Westminster Current Account	-	-	-
	National Westminster Reserve Account	30,961	-	-
	National Westminster Bonue Account	25,929	-	-
	Fairfax Credit Card	827	-	-
	Fairfax Account	-	-	-
	Petty Cash Float	228	-	-
	Cash in Hand	11	-	-
	Total cash funds	57,956	-	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Childcare Fees Outstanding less Creditors at 31/08/20	1,766	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HOPE VALLEY AFTER SCHOOL CARE GROUP

**On accounts for the year
ended**

31 AUGUST 2020	Charity no (if any)	1180426
----------------	--------------------------------	---------

Set out on pages

1 AND 2 OF CC16a
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 17/05/21

Name: MICHAEL GEORGE ROWORTH

**Relevant professional
qualification(s) or body
(if any):**

Address:

1 THE PADDOCKS
ODDFELLOWS ROAD
HATHERSAGE
HOPE VALLEY S32 1DU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.