



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 29 March 2023

**To** 31<sup>st</sup> March 2024

**Charity name:** Chippenham Shed

**Charity registration number:** 1180371.

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<p>Chippenham Shed is a community space for adults to meet, converse and be creative.</p> <p>To promote social inclusion for the public benefit by preventing people within Chippenham, and the surrounding area, from becoming socially excluded. Membership is from Chippenham and surrounding area.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The Shed offers its members a variety of activities including:</p> <ul style="list-style-type: none"><li>• a weekly get-together to socialise over tea and a piece of cake (biscuits have been known to appear too!).</li><li>• social events and activities throughout the year. There is usually at least one event each month. Past events have included archery and bowls tasters, BBQs, curry and beer evenings, and rounding off each year with a formal Christmas lunch. Details of future events are shown on the Shed website.</li><li>• The Shed operates a communal allotment for members to grow fruit and veg with surplus crops offered to other members and, potentially, the wider community.</li><li>• There is a well-equipped workshop located within the grounds of North Wilts Bowls Club where members can make or mend items and become involved in community projects that make Chippenham an even better place to live.'</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making.	N/a
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Policy on social investment including program related investment.	N/a
Contribution made by volunteers.	N/a
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>A change of leadership has revitalised the running and development of the Chippenham Shed.</p> <ul style="list-style-type: none"> <li>• Communication (and discussion) have been significantly improved both at the membership level and within the Board of Trustees. The result of this is a much happier and engaged membership.</li> <li>• We have changed the name to Chippenham Shed from Chippenham Men's Shed to help us become more inclusive.</li> <li>• We have moved home and are now based within the grounds of North Wiltshire Bowls Club.</li> <li>• We now have a well-equipped workshop. We took over a dilapidated wooden social club which has been refurbished and converted into the workshop. Most of the work was undertaken by member volunteers. A significant amount of expenditure last year was on this project.</li> <li>• We successfully undertook several funding bids to support the purchase of many of our key pieces of machinery.</li> <li>• Our new workshop has enabled us to take on projects. Members can do their own work, but we are also taking on a range of projects to help support our local community.</li> <li>• We have a communal allotment for those of our members who love gardening.</li> <li>• We also have an active social events programme which includes members and their partners.</li> <li>• Our membership numbers are steadily increasing which bodes well for the future.</li> </ul> <p>More details about Chippenham Shed are available on our website: <a href="#">Chippenham Shed</a></p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

## Financial Review

Review of the charity's financial position at the end of the period	<p>Healthy with a sufficient reserve. Our income is derived from member subscription and covers our annual running costs.</p> <p>Expenditure was high during this period as a result of the cost of Shed renovation and provision of equipment for the workshop.</p>
Statement explaining the policy for holding reserves stating why they are held	A Shed Business Savings account is maintained to provide a cushion for any unexpected or unplanned expenditure.
Amount of reserves held	Currently, a sum of some £5K is maintained in the Shed's Business Savings Account.
Reasons for holding zero reserves	n/a
Details of fund materially in deficit	n/a
Explanation of any uncertainties about the charity continuing as a going concern	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	<p>Our principal sources of income are:</p> <ul style="list-style-type: none"> <li>• Membership Subscription</li> <li>• External donations</li> <li>• Grants from local and national organisations.</li> </ul>
Investment policy and objectives including any social investment policy adopted	n/a
A description of the principal risks facing the charity	There are no significant risks to report
Other	

## Structure, Governance and Management

<b>Description of charity's trusts:</b>	
Type of governing document (trust deed, royal charter)	<p>The Shed has a constitution document (based on the Charity Commissions standard (association model) for CIOs).</p> <p>As an association model our members vote on major key decisions.</p>
How is the charity constituted? (e.g unincorporated association, CIO)	The CIO was registered in October 2018.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are initially selected by the Board of Trustees and can be co-opted in for a limited time. The selected candidates are then voted-in by the membership at a meeting such as an AGM or SGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Prospective trustees are required to read the Charity Commission guidance The Essential Trustee. We currently have an informal induction that we hope to develop over the coming year.
The charity's organisational structure and any wider network with which the charity works.	The Trustees, together with member volunteers run the charity.  In addition, to ensure a safe working environment and to develop good practice the workshop is overseen by a Workshop Manager, and four Workshop Leads supported by four Assistant Leads. All leads are First Aid trained.
Relationship with any related parties	The Shed is leased from the North Wiltshire Bowling Club.
Other	

### Reference and Administrative details

Charity name	Chippenham Shed
Other name the charity uses	None
Registered charity number	1180371
Charity's principal address	c/o North Wiltshire Bowls Club, Westcroft, Chippenham, Wiltshire SN14 0LZ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Saunders	Chair and Membership Secretary		Selected and recommended by Board of Trustees. Voted on by membership
2	Michael Thornton	Treasurer		As above.
3	Trevor Eason	Allotment Manager		As above.
4	David Richards	Workshop Manager		As above.
5	Hubert Dias			As above.
6	Graham Coe			As above.
7				
8				

Corporate trustees – names of the directors at the date the report was approved - NONE  
Name of trustees holding title to property belonging to the charity - NONE

### Funds held as custodian trustees on behalf of others


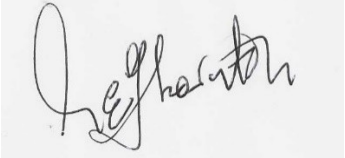
Description of the assets held in this capacity.	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects.	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Exemptions from disclosure - NONE

### Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Saunders	Michael Edward Thornton
Position	Chair	Treasurer
Date	23 <sup>rd</sup> May 2024	23 <sup>rd</sup> May 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Chippenham Shed

No (if any)  
1180371

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
4/1/2023

To

Period end date  
3/31/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	4,590	-	-	4,590	5,000
Grants	479	-	-	479	586
Membership Subscriptions	688	-	-	688	-
Attendance	1,700	-	-	1,700	-
Ramon	240	-	-	240	-
Interest on Savings Account	72	-	-	72	-
<b>Sub total (Gross income for AR)</b>	<b>7,769</b>	<b>-</b>	<b>-</b>	<b>7,769</b>	<b>5,586</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,769</b>	<b>-</b>	<b>-</b>	<b>7,769</b>	<b>5,586</b>

### A3 Payments


Refreshments	-	-	-	-	178
Lease	700	-	-	700	-
Water Rates	235	-	-	235	-
Electricity	250	-	-	250	-
Security	172	-	-	172	-
Cups	180	-	-	180	192
Office Supplies	1,003	-	-	1,003	232
Office Costs	551	-	-	551	-
Insurance	157	-	-	157	233
UK Men's Shed Association	30	-	-	30	30
Shed Repair and Maintenance	2,422	-	-	2,422	-
storage	80	-	-	80	-
Allotment	230	-	-	230	-
Architect	-	-	-	-	300
Dogs Trust	30	-	-	30	-
Website	284	-	-	284	-
First Aid Training	370	-	-	370	-
Electric wiring Installation	2,150	-	-	2,150	319
Legal & Professional Fees	30	-	-	30	-
Events	1,200	-	-	1,200	320
<b>Sub total</b>	<b>10,074</b>	<b>-</b>	<b>-</b>	<b>10,074</b>	<b>1,804</b>

### A4 Asset and investment purchases, (see table)

Table Saw	1,800	-	-	1,800	-
Band Saw	1,800	-	-	1,800	-
Dust Extractor	1,143	-	-	1,143	-
Track Saw	445	-	-	445	-
Wheel Barrow	65	-	-	65	-
Strimmer	142	-	-	142	-
Inflamable Storage box	147	-	-	147	-
Henry Vaccum	141	-	-	141	-
Kettles	160	-	-	160	-
Planer thicknesser	920	-	-	920	-
Security Camera	204	-	-	204	-
Rotavator	280	-	-	280	-

Sander	445	-	-	445	
<b>Sub total</b>	<b>7,692</b>	<b>-</b>	<b>-</b>	<b>7,692</b>	<b>-</b>
<b>Total payments</b>	<b>17,766</b>	<b>-</b>	<b>-</b>	<b>17,766</b>	<b>1,804</b>
<b>Net of receipts/(payments)</b>	<b>- 9,997</b>	<b>-</b>	<b>-</b>	<b>- 9,997</b>	<b>3,782</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,648	-	-	16,648	-
<b>Cash funds this year end</b>	<b>6,651</b>	<b>-</b>	<b>-</b>	<b>6,651</b>	<b>3,782</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	1,480	-	-
	Savings Account	5,171	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,651</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer (3)		2,044	-
	Poly Tunnel		586	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 Description automatically generated #VALUE!	M E Thornton Treasurer	5/23/2024	
		Simon Saunders Chair and Membership Secretary	5/23/2024	