

# Bradfield Village Hall cio

## Annual Report 2024/25

This is the Annual Report of the Bradfield Village Hall CIO – Charity number 1180330 (formerly Bradfield Village Hall Trust – charity number 300129) of Southend Road, Bradfield Southend, Reading RG7 6EY. The trustees during 2024/25 have been Antony Powell, (Chair), Eva Roggenstein (Treasurer), Jane Gaut, Nigel Neenan, Steve O'Reilly (Parish Council representative), Gordon Fletcher (who resigned in January 2025), Chris Tidbury (who joined in October 2024) and Fiona Woods (who joined in February 2025) with Sarah Westcar as secretary. It is a Charitable Incorporated Organisation governed by its constitution. The Trustees are also known as the Management Committee. As well as the Village Hall, the Trustees are the managing trustees of the adjacent Bradfield Playing Fields (Charity Number 314297) on behalf of Fields in Trust. Emma Rolfe has continued in her role as the Bookings Administrator. She also cleans the hall and posts on our social media pages.

The major thing this year has been the work of the Development Committee in looking at the best way to keep the hall functioning. This resulted in a Community Consultation event at the end of November which was an opportunity for villagers to hear about the current plans and give their feedback. The main plan put forward was to reduce the hall operating costs by making it more energy efficient. This will involve replacing the roof, insulating the walls internally, rewiring the building and bringing the heating system up to modern day standards. An estimated cost for this was put at about £300,000 but one of the participants at the meeting was a project manager and he has worked hard to produce a viable work plan to reduce this to £153,060. On the other side of the equation is the fundraising. As of this past weekend, i.e. April 12<sup>th</sup>, we have reached our target of £25,000 so we now meet Greenham Trust's grant offer of another £25,000 to match it. Combined with what we'd already had in the development account, plus grants from the Englefield Trust (£5,000), the Bradfield Parish Council CIL fund (£50,000) and a Levelling Up grant from WBC (£18,000), we will have at least £197,000 to start the renovation project this summer. All in all, thanks to the generosity of supporters, we have raised enough to go ahead with Phase 1 this summer and even contemplate starting on Phase 2.

Meanwhile the hall is still used on a regular basis. The Thursday coffee mornings and Saturday Markets show what can be done if there are dedicated people to run them. Dog training, WI, Gardening Club and others are still regular users and we have bookings for parties and other social events. Especial mention should be made for the Race Night which raised around £1,000. Hopefully after the work in the summer we can concentrate on getting more people to use the hall.

Last year's Mayfayre was difficult due to the rain but fortunately the field did not seem to suffer any long-term damage. Our new contractors, Scofell, are doing a good job keeping it looking good and we appreciate the contribution the Parish Council have given us towards the upkeep of the grounds and the playground inspection. The hall was a valued retreat for many during the Mayfayre and it was packed, resulting in the WI having their best takings. Again, although the floor looked in a sorry state after the event it seems OK now and after the summer works is due to be refurbished.

Thanks are due to the Shop for a grant that enabled us to improve the security cameras which Chris has valiantly kept functioning, and also to replenish some of the play bark under the climbing frame.

It was recognised a number of years ago that the drains were failing but when there was the possibility of a new hall going up there was no point in replacing them, so barriers were put in place to try to reduce further damage. Now that we are keeping the existing hall it is time to replace them. This work should be done next half term. Other work that has been completed recently is upgrading the loos, and painting the kitchen and committee room. Again, thanks to all who have been involved with this.

We are very grateful to those people and organisations who have supported the hall over the past year and we hope that the work that is planned will provide a community asset that will enhance the village.

The Management Committee

# BRADFIELD VILLAGE HALL MANAGEMENT COMMITTEE

ACCOUNTS YEAR ENDING 31 December 2024

## INCOME

## EXPENDITURE

### BRADFIELD VILLAGE HALL CHARITY No. 1180330

2023		2024		2023		2024
12,036.88	Hall Lettings	8,382.30		72.74	Rates	76.84
506.00	Field/Court/Car Park	495.00		918.36	Water	388.56
1,000.00	Mayfayre grant	300.00		308.26	Licences+ Memberships	687.70
3,500.00	Parish Council grant for Field maintenance	3,500.00		1,015.22	Insurance	1,034.31
250.00	Parish Council grant towards coffee mornings	0.00		7,480.20	Electricity	4,666.58
	Shop Grant for CCTV and Playbark	800.00		37.50	Mobile phone	60.00
400.00	Shop Ground Rent	400.00		148.07	Coffee morning	0.00
785.87	Saturday Market Income	950.58		499.89	Maintenance	1,625.69
2,288.30	Thursday Coffee mornings	1,934.70		111.00	Playground/Court	326.40
167.50	Events for general funds	34.50		237.59	Software	275.79
119.65	Interest	169.70		4,212.34	Mowing Field	4,299.25
100.00	Youth Shelter Ground Rent	0.00		1,842.00	Cleaner	1,744.87
2,100.00	Retained Deposits	1,550.00		160.00	Window Cleaning	270.00
0.00	Donation to general funds (transfr'd from Project)	8,490.00		2,916.00	Bookings Secretary	2,319.45
1,126.77	Donations to Dev Project (direct to us)	32.00		230.25	Social Media	199.08
14,380.00	Donations to Dev Project (via The Good Exchange)	4,110.00		198.68	Cleaning Materials	366.26
18,643.00	Grants for Development Project	0.00		1,900.00	Returned Deposits	2,005.90
5,351.19	HMRC Gift Aid	0.00		164.35	Miscellaneous (fundraising, etc)	155.10
282.50	West Berkshire+ Nat'l Lottery	245.00				
106.66	EasyFundraising	77.42		0.00	Green Clock Bradfield Ltd	0.00
1,648.02	Events for Project funds	1,019.68		99.28	Development Project	2,152.80
1,529.70	Interest from Project accounts	3,030.25		0.00	Donor request to transfer to general funds	8,490.00
0.00	Green Clock Final Closure	1.00		0.00	Donor request for refund	300.00
23,254.20	REGULAR INCOME	27,006.78		22,452.45	REGULAR EXPENSE	20,501.78
43,067.84	PROJECT INCOME	8,515.35		99.28	PROJECT EXPENSE	10,942.80

### BRADFIELD PLAYING FIELDS CHARITY No. 314297

109.10	Rates 2023/24	115.25	109.10	Rates 2023/24	115.25
351.78	Insurance 2023/24	361.06	351.78	Insurance 2023/24	361.06
66,782.92		35,998.44	23,012.61		31,920.89

### BALANCE SHEET AS AT 31 DECEMBER 2024

Accumulated Fund			Assets		
67,114.09	Reserve 1.1.24	110,884.40	5,847.98	Co-op Current	3,276.50
			10,401.12	Co-op Deposit	19,060.82
43,770.31	Excess of Income over	4,077.55	-2,100.00	Returnable Deposits	-1,560.90
	Expenditure		96.21	Petty Cash	52.11
			0.00	Co-op Project (new a/c)	19,219.88
			409.01	Co-op 95-day Project	698.70
			96,230.08	The Charity Bank	70,104.84
			0.00	The Good Exchange	4,110.00
110,884.40		114,961.95	110,884.40		114,961.95

Signed.....Chairman .....Treasurer

**Bradfield Village Hall  
(1180330)**

**Report to the Trustees of accounts for the year ended 31st December 2024**

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Trustees, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*J Edmondson*

Date: 10 February 2025

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